

**MISSION STATEMENT**

***To Improve the Quality of Life  
For Those Who Live and Work in The District***

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8 May 2006

Dear Councillor

**NOTICE OF ANNUAL MEETING**

You are hereby summoned to the **ANNUAL MEETING OF THE SELBY DISTRICT COUNCIL** to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **TUESDAY 16 MAY 2006** commencing at **4.00 pm**.

Yours sincerely

Chief Executive

***Refreshments will be served in the Member's Room from 3.00 pm***

***Members are invited to meet at the front of the Civic Centre at 3.30 pm  
for group photographs.***

Opening Prayers will be offered.

## **AGENDA – PUBLIC SESSION**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2. DISCLOSURE OF INTEREST**

To receive any disclosure of interest in matters to be considered at the meeting in accordance with the provisions of Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

### **3. ELECTION OF CHAIRMAN**

#### **a) Nominations**

To invite nominations for the appointment of Chairman of Council for the 2006/2007 Municipal Year.

The Chairman will ask for nominations from the floor for Chairman for the ensuing year 2006/2007. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

#### **b) Investiture of Chairman**

The newly elected Chairman will stand and be invested with the Chairman's Chain of Office by the retiring Chairman. The retiring Chairman will then exchange seats with the newly elected Chairman.

The retiring Chaplain, the Reverend F Loftus will exchange seats with the newly elected Chaplain, the Reverend Jukes

#### **c) Declaration of Acceptance of Office**

The newly elected Chairman will sign the Declaration of Acceptance of Office and then take the Chair.

#### **d) Retiring Chairman's Valedictory Address**

The retiring Chairman will be invited to give her valedictory address.

**The presentation by the Chairman of a silver salver and Past Chairman's Badge to the retiring Chairman will take place at this time.**

Expressions of appreciation of the work of the retiring Chairman may be made from the Chamber at this point in the proceedings.

e) Investiture of Chairman's Consort

The Chairman of Council will call upon the past Chairman's Consort to invest the newly elected Chairman's Lady with the Chain of Office.

**The past Chairman's Consort will stand, remove his Chain of Office and duly invest the newly elected Chairman's Lady.**

**A presentation of flowers to the past Chairman's Consort will take place.**

**The retiring Chairman will take her seat in the body of the Council Chamber.**

f) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. **APPOINTMENT OF VICE CHAIRMAN**

a) Nominations

To invite nominations for the appointment of Vice Chairman of the Council for the 2006/2007 Municipal Year. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Vice Chairman

The Vice Chairman will approach the Dais and be invested by the Chairman with the Vice Chairman's Chain of Office and take the Vice Chairman's place on the Dais.

c) Declaration of Acceptance of Office

The newly appointed Vice Chairman will sign the Declaration of Acceptance of Office.

d) Investiture of Vice Chairman's Lady

The Chairman of the Council will call for the newly appointed Vice Chairman's Lady to be invested with the Chain of Office.

**The newly appointed Vice Chairman's Lady will stand and be duly invested.**

**The presentation of flowers to the Vice Chairman's Lady will take place.**

5. **MINUTES**

To submit and, if approved, confirm as a correct record the minutes of the proceedings of a meeting of the Council held on Tuesday, 2 May 2006 (Pages 1 to 8 attached).

6. **COMMUNICATIONS**

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

7. **APPOINTMENT OF COMMITTEES AND BOARDS**

To consider appointments to Committees and Boards for the 2006/2007 Municipal Year (Group Leaders' nominations will be circulated at the meeting).

8. **APPOINTMENT OF CHAIRS AND VICE CHAIRS OF COMMITTEES AND BOARDS**

To appoint Chairs and Vice Chairs of Committees and Boards for the 2006/2007 Municipal Year (Nominations will be circulated at the meeting).

9. **TIME OF COMMENCEMENT OF MEETINGS**

To agree times of commencement for the Council's Committee and Boards for the 2006/2007 Municipal Year.

(The commencement times for 2006/2007 are attached for Members' information - page 9 attached).

10. **REPRESENTATIVES ON OUTSIDE BODIES**

A list of appointments of representatives on outside bodies for 2005/06 including revisions and nominations for 2006/07 will be circulated prior to the meeting. Members are asked to agree nominations for 2006/07.

***Members and guests are invited to take refreshments at the Methodist Church Hall following the meeting.***

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 2 May 2006, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00 pm.

802	Minutes
803	Communications
804	Public Questions
805	Members' Questions
806	Private Session
807	Selby Hospital
808	Public Session
809	Committee and Board Minutes
810	Councillor Mrs W May
811	CPA Working Group Update
812	NYCC Joint Area Review
813	Approval to ODPM Regarding CPA Rating
814	Urgent Action
815	Sealing of Documents
816	Private Session
817	Partnership Working
818	Award of Gas Servicing Contract 2005/06 – Non Compliance with OJEU Procurement Procedures
819	Central Area Car Park

Present: Councillor Mrs S Duckett (Chairman) in the Chair

Councillors: D N Bain-Mackay, J Bedworth, Mrs E Casling, I Chilvers, R Collins, M Crane, J Crawford, G Croston, Ms M Davis, Mrs D Davies, Mrs J Dyson, P Harvey, Mrs M Hulme, Mrs G Ivey, C Lunn, J Mackman, B Marshall, W N Martin, J McCartney, Mrs K McSherry, D McSherry, C Metcalfe, Mrs W Nichols, W Norton, R Packham, R Parker, M Patrick, D Peart, C Pearson, B Percival, Mrs R Sayner, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Chief Executive, Strategic Directors, Heads of Service for Legal and Democratic Services, Financial and Central Services, Policy and Performance, Environmental Services and Leisure and Human Resources, and Committee Administrators

Also in Attendance: Mrs K Goodwin – York PCT  
Mrs G Cashmore – Selby AVS

Councillor R H Sweeting offered opening prayers.

Public: 1  
Press: 0

800

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Cattnach, Mrs W May, I Nutt and Mrs F Ryan.

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DISCLOSURE OF INTEREST

None Received

802

MINUTES

**RESOLVED:**

**That the minutes of the proceedings of the meeting of Council held on 21 March 2006 be confirmed as a correct record and be signed by the Chairman.**

803

COMMUNICATIONS

(a) Letter from Councillor Chilvers

Councillor Chilvers asked Members to support his request to the Selby and York PCT not to reduce the emergency night-time doctor cover for the area.

The Chief Executive was asked to write and confirm various details with regard to the opening times and coverage across the Selby area.

**RESOLVED:**

**That the Chief Executive write to Selby and York PCT in support of Councillor Chilvers' request.**

(b) Letter from Yorkshire Forward

The Chief Executive informed Members that, following the letter from the Leader and himself, a meeting with Yorkshire Forward regarding the Tadcaster town team had been arranged, but did not take place. A new date was to be confirmed for the meeting to take place later this month.

**RESOLVED: That the letter be noted.**

(c) Letter from Local Government Office for Yorkshire and the Humber

The Chief Executive informed Members that correspondence had been received with regard to a Local Government Office for Yorkshire and the Humber Annual Conference. The Conference would take place on 14 July 2006 in Leeds.

The Chief Executive would circulate documentation when available to Members who were interested in attending.

**RESOLVED:**

**That the correspondence be noted.**

804

PUBLIC QUESTIONS

None Received

805

MEMBERS' QUESTIONS

None Received

806

PRIVATE SESSION

**RESOLVED:**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

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SELBY HOSPITAL

(Exempt information No 3)

Members received a verbal update regarding proposals surrounding Selby War Memorial Hospital and site.

It was reported that discussions had taken place between the PCT and various partners on the way forward. The Chief Executive asked for Members support to continue with discussions regarding future proposals.

**RESOLVED:**

**That the Chief Executive continues with negotiations on the Selby War Memorial Hospital and site.**

808

PUBLIC SESSION

809

COMMITTEE AND BOARD MINUTES

Planning Committee - 29 March 2006

In response to Members' questions the Chair of the Planning Committee agreed to provide a written response on 8/19/1571B/PA – Market Cross Shopping Centre, Selby.

**RESOLVED:**

**That the minutes be noted.**

Environment Board – 30 March 2006

Councillor Percival declared an interest in Minute No 740 – Review of Car Park Strategy and left the Chamber and took no part in the debate.

The Chair responded to various questions from Members on the definition of short and long stay car parking.

**RESOLVED:**

**That the minutes be noted and approved.**

Social Board – 3 April 2006

Minute No. 748

In response to Members questions the Chair of the Social Board agreed to provide a written response on charges at the Cunliffe Centre.

Members raised concern on the proposed merger of the Police Forces in Yorkshire and Humber region. The proposal would see the current four forces merge to become one large force, which would cover a very large and sometimes rural area. The proposal had been agreed to very hastily and little consultation had taken place.

Moved by Councillor Norton, and seconded:

That a letter be sent to North Yorkshire Police Authority expressing Members' concerns and requesting that further consultation take place.



**RESOLVED:**

- i) That the minutes be noted and approved,
- ii) That a letter be sent to North Yorkshire Police Authority expressing Members' concerns and requesting that further consultation take place.

Overview and Scrutiny Committee – 6 April 2006

**RESOLVED:**

**That the minutes be noted.**

Policy and Resources Committee – 11 April 2006

**RESOLVED:**

**That the minutes be noted and approved.**

Licensing Committee – 20 March 2006

**RESOLVED:**

**That the minutes be noted.**

Licensing Committee – 10 April 2006

**RESOLVED:**

**That the minutes be noted.**

810

**COUNCILLOR MRS W MAY**

The Chief Executive gave a verbal report on the current situation regarding Councillor Mrs W May.

Members were aware that Councillor Mrs May had been unable to attend due to illness and therefore agreed to accept an extension to the six-month ruling.

Members were fully supportive of the recommendation and asked that their best wishes be passed on.

**RESOLVED:**

**That an extension to the six-month ruling be agreed.**

811

CPA WORKING GROUP UPDATE

The Chief Executive provided Councillors with an update on the work of the CPA Working Group and asked them to agree to the documentation to be used in the forthcoming consultation process.

Members made minor amendments to the document and asked that some reference be made to the position of Mayors.

**RESOLVED:**

**That the CPA Working Group Papers be approved with amendments.**

812

NYCC JOINT AREA REVIEW

The Head of Legal and Democratic Services gave a presentation on the NYCC Joint Area Review.

Members thanked the Head of Service for his presentation and asked that he now respond to North Yorkshire County Council along the lines indicated.

**RESOLVED:**

**That the Head of Service – Legal and Democratic Services be asked to respond, as appropriate, to North Yorkshire County Council.**

813

APPROACH TO ODPM REGARDING CPA RATING

The Chief Executive gave a verbal report on the CPA rating. As Members were aware the Authority had received a 'weak' rating from the assessment.

Significant improvements had been made to the Council's operations since the CPA inspection had taken place and the Council concurred with the view of the Chief Executive that a review of the rating would be helpful. Two options were available according to the ODPM, either a full re-assessment or a peer review. Councillors agreed that a peer review would be the most appropriate option.

The Chief Executive was authorised to pursue the matter.

**RESOLVED:**

**That the report be noted, and that the Chief Executive be authorised to progress the matter.**

814

URGENT ACTION

The Chief Executive reported that he had not had to use emergency action for any matters.

815

SEALING OF DOCUMENTS

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

**RESOLVED:**

**That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.**

816

PRIVATE SESSION

**RESOLVED:**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

817

PARTNERSHIP WORKING

The Head of Service – Policy and Performance updated Members on the progress made with the SDC/NYCC Integrated Services Partnership.

**RESOLVED:**

**That Members note the progress made with the SDC/NYCC Integrated Services Partnership.**

818

AWARD OF GAS SERVICING CONTRACT 2005/06 – NON COMPLIANCE WITH OJEU PROCUREMENT PROCEDURES

Councillors received the report of the Head of Finance and Central Services.

The Strategic Director, Steve Martin outlined the background to this report and Council accepted that he had acted in the best interest of the Council and its tenants in taking the corrective action.

**RESOLVED:**

- i) that the report be noted;
- ii) That the views of the Head of Finance and Central Services, set out in paragraph 6.24 of the report, be endorsed.

819

**CENTRAL AREA CAR PARK, TADCASTER**

The Chief Executive gave a short verbal update on proceedings surrounding Central Area Car Park.

Members were informed that progress with this item had been very slow, but any new developments would be brought to a future meeting of Council.

**RESOLVED:**

**That the report be noted.**

The meeting closed at 8.40 pm.

**Board/Committee meetings and start times 2006/07**

<b>Board/Committee</b>	<b>Start time</b>
Council	6.00 pm
Annual Council	4.00 pm
Economy Board	4.00 pm
Social Board	5.00 pm
Planning Committee	4.00 pm
Environment Board	4.00 pm
Policy & Resources Committee	4.00 pm
Overview & Scrutiny Committee	5.00 pm
Licensing Committee/Panel	10.00 am
Audit Panel	4.00 pm
Standards Committee	4.00 pm
Selby Strategy Forum	8.30 am
CAAC North	4.00 pm
CAAC South	2.00 pm