

**MISSION STATEMENT**

***To Improve the Quality of Life  
For Those Who Live and Work in the District***

**Please ask for:** Jane Stewart  
**Direct Dial No:** 01757 292007  
**Fax No:** 01757 292020  
**E-mail** [jstewart@selby.gov.uk](mailto:jstewart@selby.gov.uk)

29 January 2007

Dear Councillor

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **Tuesday 6 February 2007** commencing at **6.00 pm**.

Yours sincerely

J Lund  
Strategic Director

Opening Prayers will be offered.

## **AGENDA – PUBLIC SESSION**

### **1. Apologies for Absence**

To receive apologies for absence.

### **2. Disclosure of Interest**

To receive any disclosure of interest in matters to be considered at the meeting in accordance with Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

### **3. Minutes**

To confirm as a correct record the minutes of the proceedings of the meeting of Council held on 19 December 2006 and the extraordinary meeting of Council held on 9 January 2007 (pages 6 to 20 attached).

### **4. Communications**

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary (pages 21 – 22).

### **5. Public Questions**

To consider questions, if any, notice of which has been given in accordance with rule 5.21 of the Constitution.

### **6. Councillors' Questions**

To consider questions, if any, notice of which has been given in accordance with rule 5.22 of the Constitution.

### **7. Committee and Board Minutes**

Planning Committee 3 January 2007	Green	Minutes 1372 - 1379 Pages 23 - 35
Planning Committee 31 January 2007	To follow	
Economy Board 9 January 2007	Pink	Minutes 1380 - 1390 Pages 36 - 40

Environment Board 11 January 2007	Blue	Minutes 1397 - 1406 Pages 41 - 44
Environment Board – Extraordinary Meeting 1 February 2007	To follow	
Social Board 16 January 2007	Yellow	Minutes 1417 - 1427 Pages 45 - 49
Policy and Resources Committee 23 January 2007	Gold	Minutes 1428 - 1444 Pages 50 - 58
Licensing Committee 15 January 2007	Cream	Minutes 1407 - 1416 Pages 59 - 62
Standards Board 29 January 2007	To follow	

8. **Schedule of Meetings 2007 – 2008**

To consider the schedule of meetings 2007/2008 and approve.

9. **Urgent Action**

The Chief Executive will report on any instances where he has acted in urgent or emergency situations under the functions delegated to him in the Constitution.

10. **Sealing of Documents**

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or any of its Committees or Boards for which delegated authority is not already in existence.

11. **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

12. **Affordable Housing**

Report of the Head of Service – Legal and Democratic Services  
(to follow).

13. **Town Centre Development Working Group**

Verbal update by the Chief Executive on meetings held by the Town  
Centre Development Working Group on 8 and 25 January 2007.

**COUNCILLORS ARE REMINDED TO UPDATE THE REGISTER OF  
INTERESTS AFTER ANY CHANGE IN CIRCUMSTANCES WHICH MAY  
AFFECT CURRENT ENTRIES**

## Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which;
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on Tuesday 19 December 2006, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00 pm.

1354	Tribute to Councillor W Norton and Honorary Alderman C Coultish
1355	Apologies for Absence
1356	Disclosure of Interest
1357	Minutes
1358	SMILE Presentation
1359	Communications
1360	Public Questions
1361	Councillors' Questions
1362	Committee and Board Minutes
1363	Appointment of Chair and Vice-Chair of Planning Committee
1364	Local Strategic Partnership Update
1365	Urgent Action
1366	Sealing of Documents
1367	Private Session
1368	Appointment of Chair and Vice Chair of Planning Committee
1369	Tesco Update
1370	Land in Selby Town Centre
1371	Letter from North Yorkshire County Council (NYCC) regarding Travellers

Present: Councillor J Mackman (Chairman) in the Chair

Councillors: D N Bain-Mackay, Mrs E Casling, J Cattanach, I Chilvers, M Crane, J Crawford, G R Croston, Ms M Davis, Mrs D Davies, Mrs S Duckett, Mrs J Dyson, P Harvey, W Inness, Mrs G Ivey, C Lunn, W N Martin, Mrs W May, J McCartney, Mrs K McSherry, D McSherry, J Meehan, Mrs W Nichols, I Nutt, R Packham, R Parker D Peart, C Pearson, B Percival, Mrs F Ryan, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Chief Executive, Strategic Directors, Head of Service – Legal and Democratic Services, Head of Service – Planning and Economic Development, Head of Service – Policy and Performance, Senior Planning Policy Officer, Democratic Services Officer and Committee Administrator

Also in attendance Anthony McDonagh, Sue Carter

The Reverend S Jukes offered opening prayers.

Public: 1  
Press: 0

1354 **Tribute to Councillor W Norton and Honorary Alderman C Coulfish**

Councillors and officers stood for a minute's silence in tribute to Councillor W Norton and Honorary Alderman C Coulfish who passed away recently.

1355 **Apologies for Absence**

Apologies for absence were received from Councillors Mrs M Hulme, B Marshall, C Metcalfe and R Sayner.

1356 **Disclosure of Interest**

None received.

1357 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of Council held on 14 November 2006 be confirmed as a correct record and be signed by the Chairman.**

1358 **SMILE Presentation**

The winner of the SMILE competition was presented to Council by the Leader of the Council.

The competition, which had been run earlier in the year as part of a Young Voices event organised by the AVS, had asked young people aged between eight and sixteen what they would do if they were councillor for a day. The Leader of the Council had selected nine-year-old Anthony McDonagh's entry as the winning idea. Anthony had written that if he was councillor for a day, he would set up an inter-school sports day for the primary schools of the District.

Anthony had spent half a day with the Leader, attending meetings as well as meeting with officials, and the Leader informed councillors that he had been an absolute credit to both his parents and his school.

Mrs S Carter, co-ordinator for the SMILE project, then presented Anthony with vouchers for JJB Sports and a family pass for the Abbey Leisure Centre.

## Communications

### a) Victorian Market, Tadcaster - Report from Councillor Percival

The Chief Executive informed councillors that he had received the report of Councillor Brian Percival, concerning the Victorian Market that had taken place recently at Tadcaster.

Councillor Percival informed councillors that the market had been a great success, with over 3,000 attendees. He then paid tribute to the hard work of Councillor Sweeting and all the organisers of the event.

**Resolved:**

**That the report be noted.**

### b) Minutes of the Gascoigne Wood Meeting - Councillor Percival

The Chief Executive informed councillors that he had received the minutes of the Gascoigne Wood meeting held 8 December 2006 from Councillor Percival.

**Resolved:**

**That the minutes be noted.**

### c) Minutes of the York and North Yorkshire Development Board Meeting - Councillor Percival

The Chief Executive informed councillors that he had received the minutes of the York and North Yorkshire Development Board meeting held 7 December 2006 from Councillor Percival.

**Resolved:**

**That the minutes be noted.**

### d) Letter from North Yorkshire County Council (NYCC) regarding Travellers

The Chief Executive requested that the content of the letter be taken in private session.

**Resolved:**

**That this item of communication be taken in private session.**



e) Letter from Councillor Mrs M Davis

The Chief Executive informed councillors that he had received a letter from Councillor Mrs M Davis, with regard to Selby United Charities and St Richard's Chapel land. Because sufficient notice had not been given, the Chief Executive was unable to address the issues raised at this meeting of Council. The Chief Executive informed councillors that he would undertake to deal with the issues raised in the letter and report back to the next meeting of Council.

**Resolved:**

**That the Chief Executive deal with the issues raised in Councillor Mrs M Davis' letter and that he report back to the next meeting of Council.**

f) Local Government White Paper – Strong and Prosperous Communities

The Chief Executive requested that an extraordinary meeting of Council be called for Tuesday 9 January 2007 to discuss the issues raised in the White Paper and any response Selby District Council would consider making, including options the Council might consider putting forward with regard to revised arrangements in the North Yorkshire area.

**Resolved:**

**That an extraordinary meeting of Council be called on 9 January 2007 to discuss the Local Government White Paper – Strong and Prosperous Communities.**

1360 **Public Questions**

None received.

1361 **Councillors' Questions**

None received.

1362 **Committee and Board Minutes**

Planning Committee – 15 November 2006

Councillors discussed issues surrounding a number of planning applications that had been brought before Planning Committee, with particular reference to an application that had been decided previously and which was before Planning Committee again on 3 January 2007.

Officers explained that material considerations had been brought to their attention that necessitated reconsideration of the application. Officers stressed the importance of taking all new information and material considerations into account when reconsidering this and any other application.

The Chairman then proposed that in order to discuss the planning application in more detail, a pre-meeting be called before Planning Committee on 3 January 2007, with representatives from all parties in attendance, as well as officers from the planning and legal sections, in order to make a recommendation to the Planning Committee on the action to be taken.

**Resolved that:**

- i. the minutes be noted; and**
- ii. a pre-meeting be called before Planning Committee on 3 January 2007, with representatives from all parties in attendance, as well as officers from the planning and legal sections, in order to make a recommendation to the Planning Committee on the action to be taken.**

Planning Committee 6 December 2006

**Resolved:**

**That the minutes be noted.**

Social Board – 21 November 2006

Councillors discussed the issues raised in the Chair's address to the Social Board, with particular reference to anti-social behaviour orders that had been issued in the District and the co-location of community safety teams. This co-location would involve the Council's team as well as the police and the Youth Offending Team.

The Chairman proposed a number of amendments be made to minute 1256 to correct typographical errors found within the minute.

**Resolved:**

**That the minutes be noted, subject to the amendments (underlined) below:**

- i. Minute 1256, paragraph 1, sentence 3 to read:- *The Anti Social Behaviour Officer liaised with the Police Community Safety Team who held the details on where they were, what type of anti social behaviour, success/enforcement to date etc and would return to the Social Board with a more detailed briefing as soon as it was received.*
- ii. Minute 1256, paragraph 2, sentence 1 to read:- *The Chair informed councillors about the cross-border anti social behaviour.*

Environment Board – 23 November 2006

**Resolved:**

**That the minutes be noted.**

Overview and Scrutiny Committee – 23 November 2006

**Resolved that:**

- i. The minutes be noted, subject to the following amendments made at the meeting of Overview and Scrutiny Committee held on 7 December 2006:
  - a. minute 1289 to read:- “the Chair paid tribute to Councillor W Norton who passed away suddenly on Wednesday 22 November 2006 and also to Honorary Alderman C Coultish who passed away recently. Councillors and officers stood for a minute’s silence out of respect”.
  - b. minute 1295 – the resolution to be amended to read:

“Whilst welcoming the recognition by residents of the extra recycling facilities provided by Selby District Council, we also note and support their desire to see more being done to crack down on anti-social behaviour, provide more social housing and to provide more facilities for the recycling of plastics.

We note that the consultees supported the priorities; therefore we advise the Council to approve the six priorities identified within the State of the Area Address”.
- ii. The recommendation at minute 1295, subject to the amendment above, be approved.

### Overview and Scrutiny Committee – 7 December 2006

The Chair of Overview and Scrutiny informed councillors that at minute 1339, the date of the parish forum meeting should read 6 February 2007 (and not 2006).

#### **Resolved:**

**That the minutes, subject to the amendment above, be noted.**

### Policy and Resources Committee – 28 November 2006

The Senior Planning Officer informed councillors that a communication relating to the management of housing land release had been received at the Council offices from Cunnane Town Planners late that afternoon.

The Head of Service – Legal and Democratic Services advised councillors that because the letter had been received so late, it might be prudent to defer discussion on this matter to the next meeting of the Policy and Resources Committee.

After discussion, the Chief Executive informed councillors that he would write to Cunnane Town Planners expressing the inappropriateness of their actions in repeatedly submitting information to the Council so close to the commencement of meetings.

The Chairman proposed a number of amendments (underlined) to the resolutions at minute 1321:

- a) The wording of the resolution at (vi) to read:- *The Council strongly objects to the proposed new quarrying areas and would wish to see them robustly resisted*
- b) The wording of the resolution at (vii), sentence 2 to read:- *Sites should be selected sequentially working those with minimum overall impact first*

#### **Resolved that:**

- i. **the minutes be noted, subject to the amendments above;**
- ii. **the issue of the management of housing land release at minute 1320 be deferred to the next meeting of the Policy and Resources Committee; and**
- iii. **the following recommendations be approved:**

- a. **Minute 1308 (a) Children and Young People's Play Strategy**
- b. **Minute 1308 (b) Selby District Council Tenant Participation Strategy 2006 – 2009**
- c. **Minute 1308 (c) – Housing Revenue Account Business Plan**
- d. **Minute 1311 – Capability Policy**
- e. **Minute 1317 – Supplementary budget request in respect of electricity costs for general fund properties**
- f. **Minute 1318 – Developer Contributions Supplementary Planning Document (DCSPD) – Adoption Draft**
- g. **Minute 1319 – Sustainability Appraisal of the Draft DCSPD**
- h. **Minute 1322 – Commercial Waste Prices 2007/08**
- i. **Minute 1324 – Supplementary estimate for consultancy expertise (The Maltings, South Milford)**
- j. **Minute 1327 – Civic Centre Condition Survey**

Licensing Committee 11 December 2006

**Resolved:**

**That the minutes be noted.**

1363

**Appointment of Chair and Vice-Chair of Planning Committee**

The Leader of the Council informed councillors that it was necessary to appoint replacements for a number of positions previously held by Councillor Norton. He stated that the position of Deputy Leader would not be filled before the elections in May 2007.

Councillors were also informed that the political make-up of Social Board had altered and it would be necessary to replace one Conservative councillor with a Labour councillor.

A request was made to discuss the appointment of the new Chair and Vice-Chair of Planning Committee in private session.

**Resolved that:**

- i. The appointment of the Chair and Vice-Chair of Planning Committee be taken in private session**
- ii. The following councillors be appointed to the following positions:**
  - a. Vice-Chair of Policy and Resources (and therefore member of Audit Panel) – Councillor Percival**
  - b. Replacement for Councillor Norton on Policy and Resources Committee – Councillor Mackman**
  - c. Councillors Nutt and Inness be appointed to Planning Committee**
  - d. Building Control Partnership – Councillor Peart**
  - e. Community Safety Partnership Executive Board – Councillor D McSherry**
  - f. Champion for ‘Improve Safety in our Community’ – Councillor D McSherry**
  - g. Champion for ‘Create More Local Needs Housing’ – Councillor Percival**
  - h. Champion for ‘Work with Tenants Beyond the Vote on Voluntary Transfer’ – Councillor Peart**
  - i. Champion for Compact with the Voluntary Sector – Councillor Mrs Ivey**
- iii. Councillor Mackman withdraw from Social Board and that Councillor Shaw-Wright be appointed**

1364

### **Local Strategic Partnership (LSP) Update**

The Chief Executive updated councillors on the work of the LSP. Councillors discussed the report with particular mention being made of the success of the *iSelby* logo (intelligent and innovative Selby).

**Resolved:**

**That the report be noted.**

1365 **Urgent Action**

None taken.

1366 **Sealing of Documents**

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or any of its committees and boards for which delegated authority is not already in existence.

**RESOLVED:**

**That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.**

1367 **PRIVATE SESSION**

**Resolved:**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be a disclosure of exempt information as defined in paragraph 3 of Section 12(A) of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

1368 **Appointment of Chair and Vice-Chair of Planning Committee**

Councillors discussed the appointment of the Chair and Vice-Chair of Planning Committee. Discussions took place over whether it was possible for the Chairman of the Council to also chair a committee or board.

**Resolved that:**

- i. Councillor Mackman be appointed Chair of Planning Committee; and**
- ii. Councillor Peart be appointed Vice-Chair of Planning Committee.**

1369 **Tesco Update**

The Head of Service – Legal and Democratic Services updated councillors on the latest proposals from Tesco.

**Resolved:**

**That the agreement with Tesco be extended by one month and a working group consisting of five councillors selected on a proportional basis, be set up to examine the offer and to report back to Council with recommendations.**

1370

**Land in Selby Town Centre**

The Head of Service – Legal and Democratic Services updated councillors with regards to the sale of land in Selby Town Centre.

Because agenda items 14 and 15 were interlinked, the Chief Executive suggested that the report be withdrawn and referred to the working group set up in minute 1369. After consideration of the report, they would then report back to Council.

**Resolved:**

**That the working group set up in minute 1369 look at the sale of land in Selby Town Centre and report back to Council with recommendations.**

1371

**Letter from North Yorkshire County Council (NYCC) regarding Travellers**

The Chief Executive informed councillors that he had received a reply to his letter to NYCC calling for the removal of the 14-day amnesty rule for travellers before eviction notices could be served.

**Resolved:**

**That Selby District Council continue to pursue this matter together with NYCC and other agencies.**

The meeting closed at 8.20pm.



## SELBY DISTRICT COUNCIL

Minutes of the proceedings of an Extraordinary Meeting of the Council held on 9 January 2007, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00 pm.

1393	Local Government White Paper – Strong and Prosperous Communities
1394	Internal Drainage Boards
1395	Selby United Charities
1396	Leeds City Region Leaders' Board

Present: Councillor J Mackman (Chairman) in the Chair

Councillors: D N Bain-Mackay, Mrs E Casling, J Cattanach, I Chilvers, M Crane, J Crawford, G Croston, Ms M Davis, Mrs D Davies, Mrs S Duckett, Mrs J Dyson, P Harvey, Mrs M Hulme, Mrs G Ivey, C Lunn, B Marshall, W N Martin, Mrs W May, J McCartney, D McSherry, C Metcalfe, J Meehan, I Nutt, R Packham, R Parker, D Peart, C Pearson, B Percival, Mrs F Ryan, S Shaw-Wright, R H Sweeting and R Wilson.

Officials: Chief Executive, Strategic Director – Jonathon Lund, Head of Service – Legal and Democratic Services, Head of Service – Policy and Performance, Head of Service – Planning and Economic Development, Head of Service – Human Resources, Head of Service – Finance and Central Services, Head of Service – Housing Services, Principal Economic Development Officer, Democratic Services Officer, Committee Administrator

The Reverend S Jukes offered opening prayers.

Public: 1

Press: 2

### 1391 **Apologies for Absence**

Apologies for absence were received from Councillors J Bedworth, Mrs K McSherry, Mrs W Nichols and R Sayner.

### 1392 **Disclosure of Interest**

None declared.

1393

## **Local Government White Paper – Strong and Prosperous Communities**

At the last meeting of Council, it was resolved that an extraordinary meeting of Council be called on 9 January 2007 to discuss the Local Government White Paper – Strong and Prosperous Communities (minute 1359(f)).

The Chief Executive informed councillors that since then the Local Government and Public Involvement in Health (LGPIH) Bill had been introduced, and asked councillors to consider therefore, whether the response he had prepared to the White Paper was now superfluous. Councillors decided that there was no longer any need to submit the response prepared by the Chief Executive to the White Paper.

The LGPIH Bill would allow the Secretary of State to reserve the right to direct a change to current local government arrangements.

It was not known if North Yorkshire County Council (NYCC) would submit a bid for unitary status.

Councillors discussed the options for new local government arrangements, which included an enhanced two-tier structure or unitary bids from NYCC or authorities outside North Yorkshire.

The issue was raised as to whether councillors who were also NYCC employees and councillors should declare an interest and abstain from the discussion or from the vote. The Chief Executive stated that in his opinion, there was no conflict of interest and it was for councillors to decide on an individual basis whether or not to participate in the discussion and to vote.

### **Resolved:**

**That Council support an enhanced two-tier approach in any new local government structure.**

Councillor Mrs Hulme abstained from the vote.

1394

## **Internal Drainage Boards**

The Chief Executive updated councillors on the current representation on the Internal Drainage Boards (IDB) and requested that councillors consider whether they wished to approve an increase in their representation on the Boards. This would then take effect from April 2008.

Councillors were informed that in the past, the Council had been able to recoup the full amount of the precepts levied by the IDBs from Central

Government. This situation had now changed and Central Government no longer repaid the full amount of the precepts. In addition, the IDBs had, in recent years, raised the precepts to what could be considered unacceptable levels.

Selby District Council was permitted to have 50% plus one of the total number of seats on each IDB. If councillors took up all the seats that were allocated to them, they would then be able to ensure the IDBs did not levy inappropriate precepts in the future.

**Resolved that:**

- (i) The Leader and Chief Executive negotiate directly with each IDB with regard to the precepts being levied on Selby District Council;**
- (ii) The Council take its full allocation of seats; and**
- (iii) The issues surrounding the IDBs be referred to the Overview and Scrutiny Committee.**

1395

**Selby United Charities**

At the meeting of Council held on 19 December 2006, the Chief Executive informed councillors that he had received a letter from Councillor Ms M Davis, with regard to Selby United Charities and St Richard's Chapel land (minute 1359(e)). Because sufficient notice had not been given, the Chief Executive was unable to address the issues raised at that meeting of Council. It was resolved, therefore, that he would bring the issue to the next meeting of Council.

When the land was transferred from Selby District Council to build St Richard's Chapel, a covenant was attached requiring the land be returned to the Council if the church was ever demolished. The matter was before Council now because Selby United Charities wished to demolish the church to build almshouses and a hall for worship and recreation. The charity, therefore, was requesting that the covenant be waived to allow it to carry out its proposals.

**Resolved:**

**That the Council agrees, in principle, to waive the covenant, subject to any comments from District Audit, a consideration of the scheme proposals and discussions on nomination rights.**

## **Leeds City Region Leaders' Board**

Councillors considered the report of the Head of Service – Legal and Democratic Services which contained details of the proposed agreement for the establishment of a Leeds City Region Leaders' Board.

Councillors discussed the new governance arrangements as well as the proposed legal agreement before them.

Councillors requested that the agreement should be amended to clearly show that each Leader could appoint a substitute to sit in his place on the Board, when required.

Councillors also discussed at length whether it was necessary, at this point, to set a budget limit for the Board.

### **Resolved:**

**That the agreement be approved as drawn, subject to the amendment regarding substitutes above, and that the Secretariat be requested to consider whether there should be a budget limit for the Board's expenditure.**

The meeting closed at 7:40pm

Copy to Jane Stewart - for circulation to members JCC

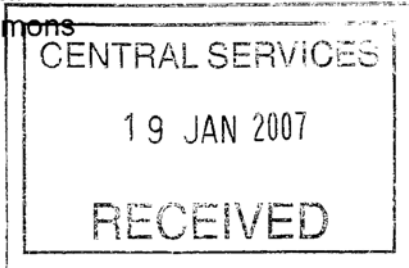


Yvette Cooper MP  
Minister for Housing and Planning

Department for Communities and Local Government  
Eland House  
Bressenden Place  
London SW1E 5DU

15 DEC 2006

John Grogan MP  
House of Commons  
London  
SW1A 0AA



Tel: 020 7944 8931  
Fax: 020 7944 8953  
E-Mail: yvette.cooper@communities.gsi.gov.uk

www.communities.gov.uk

Our Ref: RK/YC/020441/06  
Your Ref: JTG/SELB010011060015

**DERELICT PROPERTY**

Thank you for your letter of 26 October to the Rt Hon Ruth Kelly, enclosing correspondence from your constituent, Mr Martin Connor, Chief Executive of Selby District Council, about the number of properties, particularly commercial premises, which are left in a derelict condition. I am replying as this falls within my Ministerial responsibilities and I apologise for the delay.

Section 215 of the Town and Country Planning Act 1990 provides a local authority with the power, in certain circumstances, to make good the loss of public amenity. If it appears that the amenity or part of the amenity of an area is being adversely affected by the condition or neighbouring land and buildings; they may serve a notice on the owner requiring that the situation be remedied. These notices set out the steps that need to be taken, and the time within which they must be carried out.

Local Planning Authorities (LPAs) need to consider the condition of the site, the impact on the surrounding area and the scope of their powers. Section 215 notices are usually used to deal with land that is not being properly maintained. It has been effectively used on large vacant industrial sites, town centre street frontages, rural sites, derelict buildings, and semi-complete developments as well as the more typical rundown residential properties and overgrown gardens.

The use of Section 215 by LPAs is discretionary. It is therefore up to the LPA concerned to decide whether a notice under these provisions would be appropriate in a particular case. Although the use is discretionary, LPAs should use Section 215 powers proactively and should certainly not be afraid of doing so. The scope of works that can be required by the notices is wide and includes planting, clearance, tidying, enclosure, demolitions, rebuilding, external repairs and replanting.

Successful Section 215 action has been both complaint-driven and proactive. As one of a number of provisions available to LPAs for maintaining and improving the quality of the environment, it assists in tackling dereliction and helps to retain land in productive use.

We published a Best Practice Guidance on the use of Section 215 in January 2005. Copies were sent to all LPAs in England. The document can be downloaded on our website at the following link:  
<http://www.communities.gov.uk/index.asp?id=1144466>.

A handwritten signature in black ink, appearing to read 'Yvette Cooper', with a horizontal line at the end.

YVETTE COOPER

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 3 January 2007, in the Civic Suite, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

1374	Minutes
1375	Chair's Address to the Planning Committee
1376	General Fund Budget Estimates 2007/08 – 2009/10
1377	Revenue Bid 2007/08 – 2009/10
1378	Site Visits
1379	Planning Applications Received

Present: Councillor J Mackman in the Chair

Councillors: D Bain-MacKay, J Cattanach, I Chilvers, M Crane (for C Pearson), G R Croston, Mrs D Davies, Mrs G Ivey (for W Inness), C J Lunn, B Marshall, W N Martin, D McSherry, I Nutt, D Peart, Mrs F Ryan, S Shaw-Wright, R H Sweeting, R Wilson

Officials: Head of Service – Finance and Central Services, Head of Service – Planning and Economic Development, Head of Service – Legal and Democratic Services, Accountancy Services Manager, Principal Planning Officer, Planning Officers, Conservation Officer, Democratic Services Officer, Committee Administrator

Also in Attendance: James Malcolm - Highways Authority

Public: 15  
Press: 0

### 1372 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors C Pearson and W Inness.

Substitute Councillors were M Crane (for C Pearson) and Mrs G Ivey (for W Inness).

1373 **Disclosure of Interest**

Councillor Martin declared a prejudicial interest, as a member of the Conservation Area Committee, in the following applications:

- 2006/0198/FUL – Croft Farm, Appleton Roebuck
- 2006/0214/CON – Croft Farm, Appleton Roebuck
- 2006/1450/FUL – Old Manor House, Bilbrough

1374 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Planning Committee held on 6 December 2006 be confirmed as a correct record and be signed by the Chair.**

1375 **Chair's Address to the Planning Committee**

The Chair updated councillors on key findings that had come from the Planning Enforcement Sub-Group. These included:

- Identification of the priorities for enforcement action and their response times
- Production and publication of a leaflet informing the community of what these are and what they can expect from the planning enforcement process
- Review of older cases and seeking advice from councillors

He then informed councillors that a more detailed report would be presented at Planning Committee on the 28 February 2007.

Interviews had taken place for the joint planning and licensing enforcement post and a candidate would be offered the post subject to references.

The new North Team Leader, Richard Sunter who was in attendance at Planning Committee, was welcomed.

There was still a vacancy for a Majors Team Leader, which was currently filled with agency staff. It was hoped that the post would be filled by the new financial year.

Performance on majors had taken a dip as a result of this vacancy and work was being reviewed to prioritise cases.



1376

### **General Fund Budget Estimates 2007/08 – 2009/10**

Councillors were presented with information on the budget estimates relating to Planning Committee services.

The estimates for 2007/08 – 2009/10, were based on a present policy basis, and included known commitments. An inflation provision of 3% had been allowed for on salaries to take account of April pay awards. Due to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision included in its terms. In these cases the relevant rate of inflation had been applied. By not including inflation on all budget heads this had resulted in savings in real terms of £10,060 for 2007/08.

This saving did not take into account any price increase to fees and charges as this was usually subject to a separate report.

#### **Resolved:**

**That the budget estimates for 2007/08 – 2009/10 be approved and be submitted to the meeting of Council on 6 February 2007.**

#### **Recommended:**

**That Council approve the general fund budget estimates for 2007/08 – 2009/10.**

1377

### **Revenue Bid 2007/08 – 2009/10**

The Accountancy Services Manager presented councillors with a report detailing the bid relating to Planning Committee services submitted by budget officers for additional revenue funds in the 2007/08 – 2009/10 financial years.

As part of the budget process, officers were given the opportunity to identify bids for funding over and above their normal year-on-year base budget. The bids had arisen as a result of Corporate Council initiatives, consultation, changes in government legislation and section improvement plans.

#### **Resolved:**

**That the bid be approved and be submitted to the meeting of Council on 6 February 2007.**

#### **Recommended:**

**That Council approve the revenue bid for 2007/08 – 2009/10.**

**Site Visits**

- 1 **Application: 2006/1325/FUL**  
**Location: Ferndale, Brotherton**  
**Proposal: Erection of 1 No four-bedroomed dwelling with attached double garage on land to the rear of Ferndale**

Councillors were informed of an amendment to the officer's report under the heading 'Policies and Issues' on page 21, paragraph 6 of the agenda, which should read (amendment underlined):

*The proposal lies within the defined development limits for Brotherton...*

The site was not intimately associated with the existing curtilage. It was, therefore, deemed greenfield and the application had been refused on those grounds previously. Previously, at appeal, the inspector agreed with this assertion as he considered the site did not form a natural part of the curtilage of the existing dwelling.

**Mrs Hubbard – Agent**

*Mrs Hubbard informed councillors of the following issues:*

- *No mention was made in the report about overlooking or the effect of the property on civic amenities*
- *Two statutory declarations had been received from local residents confirming the site had been used as a garden for a number of years*

**Resolved:**

**That permission be granted, subject to conditions, delegated to officers.**

**The reasons given for approval were:**

- **Within development limits of the village**
- **The plot formed an natural part of the curtilage of the property**
- **Two statutory declarations had been received stating the plot had been used as a garden for a number of years**

- 2    **Application: 2006/0198/FUL**  
      **Location: Croft Farm, Appleton Roebuck**  
      **Proposal: Resubmission of previously withdrawn application**  
      **(8/79/190A/PA) for the erection of 7 no terraced dwellings (following the**  
      **demolition of existing farm buildings)**

Councillor Martin, having declared a prejudicial interest, left the chamber.

The Head of Service – Legal and Democratic Services informed councillors that representations had been received from Cunnane Town Planning. These raised a number of points which he felt should be addressed before a decision was made. For that reason, he recommended deferment of this application to the next meeting of the Planning Committee.

**Resolved:**

**That the application be deferred.**

- 3    **Application: 2006/0214/CON**  
      **Location: Croft Farm, Appleton Roebuck**  
      **Proposal: Resubmission of previously withdrawn application**  
      **8/79/190/PA Conservation Area Consent for the demolition of existing**  
      **farmhouse and outbuildings**

**Resolved:**

**That the application be deferred.**

Councillor Martin returned to the chamber.

## 1379    **Planning Applications Received**

Consideration was given to the schedule of planning applications submitted by the Head of Service – Planning and Economic Development.

**Resolved:**

**That the applications set out in the agenda be dealt with as follows:**

- 1      **Application: 2006/0814/FUL**  
**Location: Woolas Hall Farm, Appleton Roebuck**  
**Proposal: Conversion of barn to dwelling**

The Principal Planning Officer explained to councillors that they were being asked for a 'minded' decision since Selby District Council could not make a decision. The reason for this was that the applicants had appealed against non-determination. The decision now rested with the Planning Inspectorate; however Selby District Council would submit a statement of case to the Inspector.

The Principal Planning Officer informed councillors that after examining the North Yorkshire Structure Plan, it had become evident that the site lay outside the greenbelt (and not inside as stated in the report). For that reason, a request was made that the details of the appeal statement be delegated to officers, given the change in material circumstances.

The public speaker left a copy of their speech for the consideration of the Planning Officer.

**Resolved:**

**That the application be delegated to officers.**

- 2      **Application: 2006/1205/COU**  
**Location: Norden, Carlton**  
**Proposal: Change of use of land for the storage of touring caravans and outline planning permission for the erection of a building to be used for B2 industrial use (maximum area 800 square metres)**

The Planning Officer requested that the application be deferred following receipt of a letter of objection containing a number of material planning considerations.

**Resolved:**

**That the application be deferred.**

3

**Application: 2006/0500/FUL**

**Location: Land adjacent to Greystones, Osgodby**

**Proposal: Resubmission of a previously refused application 8/16/207E/PA for the erection of 1 No four-bedroomed detached three-storey dwelling**

The Senior Planning Officer updated councillors on the application. A letter had been received from a neighbour requesting a condition be attached to the application with regards to creating a two-metre privacy wall at the front of the property.

He also informed councillors that Mr Malcolm from the Highways Authority was present to answer questions from councillors with regards to highways safety.

In response to councillors' questions, Mr Malcolm stated that, in addition to existing conditions relating to highways safety, a further condition should be attached to the application requiring the construction of a form of traffic calming.

The Senior Planning Officer informed councillors that conditions could only be attached to an application if they were reasonable and necessary, and that he did not consider traffic calming for one dwelling to be reasonable.

**Mrs Hubbard – Agent**

*Mrs Hubbard informed councillors of the following issues:*

- *The Highways Authority had written three times to the Council stating there were no highways objections*
- *The requirement for a traffic calming system had never been mentioned in the past*
- *The proposed scheme would create better access with better visibility to accommodate fewer vehicles*

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report and an additional condition requiring a form of traffic calming acceptable to the Highways Authority, planning officers, the developers and the local community be investigated.**

4

**Application: 2006/1450/FUL**  
**Location: Old Manor House, Bilbrough**  
**Proposal: Erection of 3 No detached dwellings on adjacent land**

Councillor Martin, having declared a prejudicial interest, left the chamber.

Further objections had been received including a letter of objection from the Parish Council.

Outline permission had previously been refused for the erection of four dwellings.

The application before committee was for three dwellings and full planning permission was being sought.

The Conservation Officer informed councillors that the proposed design preserved the form of the existing building and the character of the conservation area would not be affected.

**Mrs Parkin – Objector**

*Mrs Parkin informed councillors of the following issues:*

- *A similar application on the same site had been previously refused*
- *The application was contrary to a number of planning policies*
- *The site lay within the greenbelt*
- *It was not a compact, linear development*
- *It would have a negative effect on the open countryside*
- *It didn't meet conservation policy criteria*
- *Lack of sustainability*
- *It didn't meet the social needs of the village*

**Mr Torrible – Agent**

*Mr Torrible informed councillors of the following issues:*

- *Previous application had been for outline permission – this application was for full planning permission*
- *Previous application had been for four dwellings – this application was for three dwellings*
- *Each house would conform to local character*
- *No local amenity issues*
- *Conservation interests would not be harmed*
- *The footprint was within development limits*
- *The site was within the garden of the existing dwelling*
- *The Tree Officer had endorsed the proposal*

In response to concerns from councillors with regards to the issue of back land infilling, the Senior Planning Officer informed councillors that he did not feel the proposed application would set a precedent for back land infilling due to the nature and layout of the village.

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report.**

Councillor Martin returned to the chamber.

5

**Application: 2006/1314/FUL**

**Location: Lynwood, West Lane, Burn**

**Proposal: Erection of 1 No detached three-bedroomed dwelling with attached garage on land to the rear**

A request had been received by a ward councillor for this application to be determined by the Planning Committee on the grounds that the proposal would be an inappropriate infill site and would be out of character with the surrounding properties.

**Mr Gow - Agent**

*Mr Gow informed councillors of the following issues:*

- *The garden was extensive*
- *The owner was elderly and finding it difficult to maintain the garden*
- *The proposed dwelling would provide accommodation for the owner's daughter*
- *There had been no objections with regard to the design of the proposed dwelling*
- *The objections received were not relevant*

**Resolved:**

**That permission be refused.**

- 6      **Application: 2006/1350/OUT**  
**Location: Autoserv, Shipyard Road, Selby**  
**Proposal: Outline application for housing development following demolition of existing depot**

Councillors were informed that the proposal was a departure from the Selby District Local Plan and it had been advertised accordingly.

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report.**

- 7      **Application: 2006/1362/FUL**  
**Location: Land off Foxhill Lane, Brayton**  
**Proposal: Erection of an extra care development, comprising of 45 flats, restaurant/café, shop, hair and beauty salon, offices, landscaping and associated works**

The Principal Planning Officer informed councillors that the NYCC Highways Authority was recommending additional conditions. There was also an amendment to condition 6 in the officer's report.

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report as amended at the committee meeting.**

- 8      **Application: 2006/1447/OUT**  
**Location: Delamere, Main Street, Kelfield**  
**Proposal: Resubmission of previously withdrawn application (no 8/14/69F/PA) for the erection of one detached dwelling (plot 5)**

The Senior Planning Officer informed councillors that if they were minded to approve the application, additional flood risk conditions would be required.

There were no issues with regards to the streetscene, there would be no detriment to visual or residential amenity and no overlooking.



**Resolved:**

**That permission be refused.**

**The reasons for refusal were given as:**

- (i) overdevelopment of the site**
- (ii) lack of civic amenities; and**
- (iii) intensification of use**

9

**Application: 2006/1391/FUL**

**Location: The Laurels, York Road, Barlby**

**Proposal: Erection of 3 detached dwellings (following demolition of existing dwelling)**

Councillors were informed that the application site was an extension of an adjacent development of 23 houses by the same developer. For that reason, councillors were asked to consider whether provision should be made for both affordable housing and public open space.

The site already had outline planning permission for three dwellings on the site following the demolition of the existing bungalow.

**Resolved:**

**That permission be granted, subject to:**

- (i) the conditions in the officer's report; and**
- (ii) the provision of affordable housing, with the number of affordable houses to be determined by planning officers, in negotiation with the applicant.**

10

**Application: 2006/1331/REM**

**Location: Brickworks, Riccall Road, Escrick**

**Proposal: Reserved matters application for the mixed development of 19 No B1 2-storey offices and 14 No B2/B8 industrial units (following outline permission no 8/10/3T/PA)**

The site had been granted outline planning permission for a variety of business uses. Although the application for planning permission didn't meet all relevant policies in the Selby District Local Plan, it was considered that due to the scale and use of the existing business, the replacement with a mix of smaller units would be of a similar scale and

would have less of an effect on the surrounding area.

The Senior Planning Officer explained to councillors that conditions that had been attached when outline permission had been granted would be automatically transferred to this reserved matters application if councillors were minded to grant permission.

**Resolved:**

**That permission be granted, subject to conditions.**

- 11 **Application: 2006/1411/COU**  
**Location: Brickworks, Riccall Road, Escrick**  
**Proposal: Change of use of land to create landscaped amenity area and overspill carpark to serve industrial units**

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report.**

- 12 **Application: 2006/1465/FUL**  
**Location: Meadow View, Wistow**  
**Proposal: Application for a drop kerb**

The Planning Officer informed councillors that there were two amendments to condition 3 to correct typographical errors. Condition 3 should therefore read (amendments underlined):

*"Prior to the commencement of work for the application hereby approved a scheme indicating the access and egress proposals for the site shall be submitted to and approved by the Local Planning Authority. Once created these access/egress arrangements must be kept indefinitely unless otherwise agreed in writing with the Local Planning Authority".*

Councillors were informed that condition 3 was enforceable and the applicant was willing to enter into an agreement with regards to access and egress.

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report, as amended above.**

13

**Application: 2006/1437/FUL**

**Location: Green Lane, Selby**

**Proposal: Erection of a single storey extension to the rear**

The Principal Planning Officer informed councillors that the application was before committee because one of the applicants was an employee of Selby District Council.

There had been no objections received. The proposal would have little impact on neighbouring properties and there would be no adverse effect on the streetscene.

**Resolved:**

**That permission be granted, subject to the conditions in the officer's report.**

The meeting closed at 6:40pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Economy Board held on 9 January 2007 in Civic Suite, The Civic Centre, Portholme Road, Selby, commencing at 3.00 pm.

1382	Minutes
1383	General Fund Budget Estimates 2007/2008 – 2009/2010
1384	Revenue and Capital Bids 2007/2008 – 2009/1010
1385	Economy Board 2006/2007 Performance Indicator Report: April 2006 – November 2006
1386	Sub-Regional Investment Plan
1387	i-Selby
1388	Private Session
1389	Chair's Address to the Economy Board
1390	Employment Land Study

Present: Councillor B Percival in the Chair.

Councillors: D Bain-Mackay (Vice Chair), Mrs W May, W N Martin, D McSherry (for R Sayner), R Packham, C Pearson, R H Sweeting and R Wilson.

Officials: Head of Service - Planning and Economic Development, Principal Economic Development Officer, Accountancy Services Manager, Local Taxation Manager and Temporary Committee Administrator.

### 1380 **Apologies For Absence and Notice of Substitution**

Apologies were received from Councillor R Sayner.

Substitute Councillor was Councillor D McSherry (for Councillor R Sayner).

### 1381 **Disclosure Of Interest**

None received.

### 1382 **Minutes**

#### **Resolved:**

**That the minutes of the proceedings of the meeting of the Economy Board held on 13 November 2006 be confirmed as a correct record and be signed by the Chair.**

1383

### **General Fund Budget Estimates 2007/2008 – 2009/2010**

Councillors received the report of the Head of Service – Finance and Central Services on the budget estimates relating to the Economy Board services.

The estimates for 2007/08 – 2009/10, were based on a present policy basis, and included known commitments. An inflation provision of 3% had been allowed for on salaries to take account of April pay awards. Due to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision included in its terms. In these cases the relevant rate of inflation had been applied. By not including inflation on all budget heads this had resulted in savings in real terms of £10,060 for 2007/08.

This saving did not take into account any price increase to fees and charges as this was usually subject to a separate report.

**Resolved:**

**That the Budget Estimates for 2007/08 – 2009/10 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council to be held on 6 February 2007.**

1384

### **Revenue and Capital Bids 2007/2008 – 2009/2010**

Members were presented with the Revenue and Capital Bids 2007/2008 – 2009/2010 for consideration.

As part of the budget process, officers were given the opportunity to identify bids for funding over and above their normal year-on-year base budget. The bids had arisen as a result of Corporate Council initiatives, consultation, changes in government legislation and section improvement plans.

**Resolved:**

**That the Revenue and Capital Bids for 2007/08 – 2009/10 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council to be held on 6 February 2007.**

1385

### **Economy Board 2006/2007 Performance Indicator Report: April 2006 – September 2006**

Councillors received the report of the Head of Service - Policy and Performance updating them on the progress being made in 2005/2006 on the corporate and statutory Best Value Performance Indicators (BVPIs) for which they were responsible.

Councillors discussed the BV9 and BV10 performance indicators and requested that forecasted year-end figures for these be presented at a future meeting of Economy Board.

#### **Resolved:**

**That the report be noted.**

1386

### **Sub-Regional Investment Plan**

Councillors received the report of the Head of Service – Planning and Economic Development in respect of the production of the Sub-Regional Investment Plan (SRIP). At its last meeting (minute 1220) the Board had identified the transformational interventions for Selby District and Councillors were requested to determine which spatial outcomes should be included within them.

#### **Resolved:**

- (i) the progress on the Sub-Regional Investment Plan be noted; and**
- (ii) the projects set out in paragraphs 4.6 –4.8 of the report be included under each transformational intervention**

1387

### **i-Selby**

Councillors received the report of the Head of Service – Planning and Economic Development in respect of the new logo and slogan for the Economic Development Unit, namely “*i-Selby, the home of smart enterprise and clean energy*”.

The “i” stood for an innovative and intelligent Selby and focused on the five strategic themes proposed within the Draft Community Economic Development Strategy (CEDS) 2007 –2012. The proposals were as follows:

- Developing an environment for businesses
- Raising the image of the town
- Regenerating our three market towns
- Greater community influence
- Enhancing skills and improving access to employment

Councillors commented on the need to ensure that the logo was printed in a clear manner.

**Resolved:**

**That the proposed logo and slogan be noted**

1388

**PRIVATE SESSION**

**RESOLVED:**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

1389

**Chair's Address To The Economy Board**

The Chair gave his address to councillors which covered the following issues:

- Meetings of the North Yorkshire Development Board
- Leeds City Region
- Gascoigne Wood
- Renewable Energy

1390

**Employment Land Study**

Councillors received the report of the Head of Service – Planning and Economic Development with regard to the tenders received for the employment land review. Four companies had submitted quotes and it was

intended that three would be invited to make a presentation in the week commencing 29 January 2007.

It was estimated that the cost of the study would be £40,000 for which there was no budget provision.

**Resolved that:**

- (i) the commissioning of an Employment Land Study be supported; and**
- (ii) that the Policy and Resources Committee be requested to approve a supplementary estimate of £35,000 towards the costs.**

The meeting closed at 4:25 pm.



## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Environment Board held on Thursday 11 January 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00 pm.

1399	Minutes
1400	Chair's Address to the Environment Board
1401	Groundwork Presentation
1402	General Fund Budget Estimates 2007/08 – 2009/10
1403	Revenue and Capital Bids 2007/08 – 2009/10
1404	Environment Board 2006/2007 Performance Indicator Report: April 2006 – November 2006
1405	Private Session
1406	Fly-Tipping on land adjacent to A63, Lumby

Present: Councillor C Metcalfe in the Chair

Councillors: D Bain-Mackay, J Crawford, Mrs D Davies (for S Shaw-Wright), P Harvey, Mrs G Ivey, C Lunn, I Nutt, R Parker and R Sayner.

Officials: Accountancy Services Manager, Principal Environmental Health Officers and Committee Administrator.

Observers: Head of Service – Finance and Central Services

Public: 0

Press: 0

### 1397 **Apologies for Absence and Substitution**

Apologies were received from Councillor S Shaw-Wright.

Substitute Councillor was Councillor Mrs D Davies.

### 1398 **Disclosure of Interest**

None received.

### 1399 **Minutes**

#### **Resolved:**

**That the minutes of the proceedings of the meeting of the Environment Board held on 23 November 2006 be confirmed as a correct record and be signed by the Chair.**

1400 **Chair's Address to the Environment Board**

The Chair informed councillors that he had no address to give but that he wished them a Happy New Year.

1401 **Groundwork Presentation**

Mr K Taylor and Mr P Murphy from Groundwork Selby were in attendance for this item.

Mr Taylor gave councillors a brief overview of what Groundwork Selby had achieved in the last five years since it was established in November 2001. Some of the projects included helping community groups, parish and town councils, local business and statutory organisations to deliver over 120 projects, which were spread across more than forty parishes, in every ward of Selby District.

Mr Murphy informed councillors that:-

- Over 50 school projects had been delivered
- Work had been carried out with over 2,300 young people
- Over 20,000 trees had been planted
- Improvements to over 17 hectares of land and routeways had been made
- Work had taken place with over 60 businesses

Mr Taylor informed councillors that he hoped to see Groundwork Selby build upon its success and that it hoped to increase the service across the Selby District and into the rest of North Yorkshire.

The Chair thanked Mr Taylor and Mr Murphy for their attendance and detailed presentation and the Board offered their wishes to see this invaluable work that had already been carried out for the residents of Selby District be continued over the next five years and beyond.

**Resolved:**

**That Mr Taylor and Mr Murphy be thanked for their detailed and informative presentation and that the invaluable work that had already been carried out for the residents of Selby District be continued over the next five years and beyond.**

1402 **General Fund Budget Estimates 2007/08 – 2009/10**

Councillors received the report of the Head of Finance – Finance and Central Services on the budget estimates relating to Environment Board services.

The estimates for 2007/08 – 2009/10, were based on a present policy, and included known commitments. An inflation provision had been allowed for on salaries to take account of April pay awards at 3%. Due to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision included in its terms. In those cases the relevant rate of inflation had been applied. By not including inflation on all budget heads this had resulted in savings in real terms of £66,830 for 2007/08.

The Accountancy Services Manager informed councillors of some slight adjustments to the figures in relation to recycling income.

The sum of £75,000 which was forecast to be received in respect of the LPSA grant would now be paid to the Council in two instalments – 50% in 2006/07 and 50% in 2007/08. The grant would also be split 50% revenue and 50% capital. Therefore the income in 2007/08 would have to be lowered to £18,750.

This would have the effect of increasing the 2007/08 net budget for Environment Board to £3,848,400 for 2007/08.

**Resolved:**

**That the Budget Estimates for 2007/08 – 2009/10 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council on 6 February 2007.**

1403

**Revenue and Capital Bids 2007/08 – 2009/10**

The Head of Service – Finance and Central Services presented a report to councillors asking them to consider the Revenue and Capital Bids for 2007/08 – 2009/10.

The report detailed how the bids had been categorised.

**Resolved:**

**That the Revenue and Capital Bids for 2007/08 – 2009/10 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council on 6 February 2007.**

1404 **Environment Board 2006/2007 Performance Indicator Report:  
April 2006 – November 2006**

The Principal Environmental Health Officer updated Members on the progress being made in 2006/2007 for the corporate and statutory Best Value Performance Indicators (BVPI's) for which they were responsible.

The Principal Environmental Health Officer responded to councillors' questions in relation to BV218b - the percentage of abandoned vehicles removed within 24 hours and BV199a -CPA litter and detritus being exposed on land and highways.

**Resolved:**

**That the report be noted.**

1405 **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

1406 **Fly-Tipping on land adjacent to A63, Lumby**

The Principal Environmental Health Officer asked councillors for deferment of this item until the next meeting of the Environment Board so that the necessary information still outstanding could be collated and that the final written report would be available for the meeting, which would be held on 22 February 2007.

Councillors supported a deferment until 22 February 2007.

**Resolved:**

**That the final written report be brought back to the next meeting of the Environment Board being held on 22 February 2007.**

The meeting closed at 6.00 pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Social Board held on 16 January 2007 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

1419	Minutes
1420	Chair's Address to the Social Board
1421	Social Board 2006/2007 Performance Indicator Report: April 2006 – November 2006
1422	Tackling Alcohol Misuse in North Yorkshire
1423	General Fund Budget Estimates 2007/2008 – 2009/2010;
1424	General Fund Revenue & Capital Bids 2007/2008 – 2009/2010
1425	Housing Revenue Account Budget Estimates 2007/2008 – 2009/2010; Housing Revenue Account Revenue & Capital Bids 2007/2008 – 2009/2010: Housing Rents & Miscellaneous Charges 2007/2008
1426	Homelessness Strategy Action Plan Update 2006/2008
1427	North Yorkshire Sub-Regional Working on Strategic Housing

Present: Councillor Mrs E Casling in the Chair

Councillors: M Crane, J Crawford (for Mrs W Nichols), Ms M Davis, C Lunn, P Harvey, W Inness, I Nutt, R Parker, C Pearson and S Shaw-Wright.

Officials: Head of Service - Finance and Central Services, Head of Service - Housing, Head of Service – Policy and Performance, Policy and Partnership Officer, Health Improvement Manager, Accountancy Services Manager, Democratic Services Officer (Temporary).

Observers: Councillor Mrs D Davies

Public: 0

Press: 0

### 1417 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs W Nichols

Substitute Councillor was Councillor J Crawford.

1418 **Disclosure of Interest**

None received.

1419 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Social Board held on 21 November 2007 be confirmed as a correct record and be signed by the Chair.**

1420 **Chair's Address to the Social Board**

The Chair addressed the Board on the following issues

- Examples of Play Projects that could be funded by the Big Lottery Fund
- Projects currently operated by organisations other than the District Council
- Abbey Leisure Centre corporate membership offer

**Resolved:**

**That the briefing note on play projects be circulated to all councillors.**

1421 **Social Board 2006/2007 Performance Indicator Report: April 2006 – November 2006**

Councillors received the report of the Head of Service – Policy and Performance updating them on the progress that was being made in 2006/2007 on the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

**Resolved: That the report be noted.**

1422 **Tackling Alcohol Misuse in North Yorkshire**

Councillors were presented with the report of the Head of Service – Policy and Performance on tackling alcohol misuse in North Yorkshire.

The report updated councillors on work that was ongoing to develop a North Yorkshire Alcohol Strategy. The report linked closely to a community safety report which had been presented to Social Board in August 2006, giving information about local programmes of work.

**Resolved: That the report be noted.**

1423

**General Fund Budget Estimates 2007/2008 – 2009/2010**

Councillors received the report of the Head of Service – Finance and Central Services, which covered the budget estimates for the Social Board.

The budget estimates for 2007/2008 – 2009/2010 were based on a present policy basis, and included known commitments. An inflation provision of 3% had been allowed for on salaries to take account of April pay awards . Due to the pressures on the budget no other inflation had been provided for unless a contract was in force that had an inflationary provision included in its terms.

**Resolved:**

**That the General Fund Budget Estimates for 2007/08 – 2009/10 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council to be held on 6 February 2007.**

1424

**General Fund Revenue & Capital Bids 2007/2008 – 2009/2010**

Councillors were presented with the the revenue and capital bids for 2007/2008 – 2009/2010 for consideration.

The report covered the bids submitted by budget officers for additional revenue and capital funds in the 2007/2008 – 2009/2010 financial years. In the light of the forecast overall budget deficit councillors were asked to indicate which bids they wished to support.

**Resolved:**

**That the General Fund Revenue & Capital Bids for 2007/2008 – 2009/2010 be endorsed;**

**Recommended:**

**That the report be recommended for acceptance by Council to be held on 6 February 2007.**

1425

**Housing Revenue Account Budget Estimates 2007/2008 – 2009/2010  
Housing Revenue Account Revenue & Capital Bids 2007/2008 – 2009/2010**

## **Housing Rents and Miscellaneous Charges 2007/2008 – 2009/2010**

Councillors were presented with information on the budget, bids and proposed rents and other charges relating to Housing services. Councillors were requested to consider the level of the proposed increase in rents and miscellaneous charges, and were asked to support the revenue and capital bids.

### **Recommended:**

**That the Council at its meeting on 6 February 2007 be asked to approve the following:**

- i) the average rent increase of £2.39 per week (4.3%)**
- ii) the increases in miscellaneous charges as set out in the report**
- iii) the revenue bids**
- iv) the capital bids, subject to the removal of the cyclical repairs and pre-paint repairs be supported**
- v) in respect of the cyclical repairs and pre-paint repairs they be approved for 2007/2008 only and subject to further review in the Housing Services Business Plan for future years;**
- vi) the capital bids for electrical testing, asbestos policy and stock condition surveys continue to be included within the Housing Investment Programme and**
- vii) the revenue support to the Housing Investment Programme from the Business Plan.**

1426

## **Homelessness Strategy Action Plan Update 2006/2008**

Councillors were presented with the report of the Head of Service – Housing Services.

The current Selby District Council Homelessness Strategy covered 2005-2008, and it was considered that an update to the Action Plan would be timely.

**Resolved: That the Homelessness Strategy Action Plan Update 2006/2008 be approved.**



**North Yorkshire Sub-regional Working on Strategic Housing Issues**

Councillors received the report of the Head of Service – Housing Services which updated councillors the following points:

- North Yorkshire Sub-regional working on Strategic Housing Issues
- North Yorkshire Sub-regional governance arrangements
- Outcome of the affordable housing review undertaken by the Audit Commission including the subsequent action plans

**Resolved: That**

- i) **North Yorkshire Sub-regional working on Strategic Housing Issues be noted;**
- ii) **North Yorkshire Sub-regional governance arrangements be noted;**
- iii) **Outcome of the affordable housing review undertaken by the Audit Commission be noted and the subsequent action be approved and**
- iv) **Officers be given delegated authority to progress with the actions set out in the plan including contribution to the development of a North Yorkshire Sub-regional Housing Strategy.**

The meeting closed at 6.25pm

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on 23 January 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

1430	Minutes
1431	Chair's Address to the Policy and Resources Committee
1432	Central Establishment Charges and Recharges 2007/08 – 2009/10
1433	General Fund Budget Estimates 2007/08 – 2009/10
1434	Revenue and Capital Bids 2007/08 – 2009/10
1435	IT Provision for Councillors
1436	Performance Indicator Report: April 2006 to November 2006
1437	Corporate Plan Update
1438	North Yorkshire Mineral and Waste Development Framework – Consultation on Core Strategy Preferred Options and Supplementary Sites
1439	Regulation of Investigatory Powers Act (RIPA) 2000
1440	Affordable Housing Policy
1441	Community Engagement Strategy
1442	Referrals from Other Boards and Committees
1443	Private Session
1444	Claim for Possessory Title

Present: Councillor M Crane in the Chair

Councillors: Mrs D Davies (for J Crawford), M Davis, C Lunn (for Mrs E Casling), J Mackman, D McSherry, I Nutt (for Mrs G Ivey) Mrs W Nichols, B Percival, R Packham and R Sayner (for C Metcalfe)

Officials: Chief Executive, Strategic Directors, Head of Service - Legal and Democratic Services, Head of Service - Finance and Central Services, Head of Service - Policy and Performance, Head of Service - Planning and Economic Development, Accountancy Services Manager, Planning Policy Manager, Senior Planning Officer, Democratic Services Officer and Committee Administrator.

Observers: Councillor W Martin

Public: 0

Press: 0

1428 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors Mrs E Casling, J Crawford, Mrs G Ivey and C Metcalfe.

Substitute councillors were Councillors Mrs D Davies (for J Crawford), C Lunn (for Mrs E Casling), I Nutt (for Mrs G Ivey) and R Sayner (for C Metcalfe)

1429 **Disclosure of Interest**

Councillor Crane declared a personal interest in minute 1435 as he was employed by HM Revenue & Customs.

1430 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 28 November 2006 be confirmed as a correct record and be signed by the Chair.**

1431 **Chair's Address to the Policy and Resources Committee**

The Chair paid tribute to Juliet Peck who served as a member of the Council from 1999 until 2003 and whose funeral had taken place recently.

The Chair reported on discussions which had taken place with an interested party regarding proposals for Tadcaster Town Centre and informed councillors that a report would be submitted to a future meeting of the Policy and Resources Committee.

1432 **Central Establishment Charges and Recharges 2007/08-2009/10**

Councillors received the report of the Head of Service – Finance and Central Services relating to central establishment charges (CEC) for 2007/2008 – 2009/10.

The report set out details of the estimated CECs which were recharged to, and included in, the service boards' and committees' estimates.

**Resolved that:**

- (i) the budget estimates for 2007/08 – 2009/10 be endorsed;**
- (ii) the central establishment charges for 2007/08 for each Board  
Policy and Resources Committee**

**and Committee and their services be endorsed; and**

- (iii) the Committee note that the CEC recharges will be recalculated once the structure of the Centralised Administration and Customer Service Centre functions has been finalised.**

**Recommended:**

**That the report be recommended for acceptance by the Council on 6 February 2007.**

1433

**General Fund Budget Estimates 2007/08-2009/10**

Councillors received the report of the Head of Service – Finance and Central Services setting out the budget estimates for the Policy and Resources Committee.

The estimates were based on a present policy basis and included known commitments. Inflation provision of 3% had been allowed for on salaries to take account of pay awards. Due to the pressures on the budget no other inflation had been provided for unless a contract was currently in force that had an inflationary provision within its terms.

**Resolved:**

**That the General Fund Budget Estimates for 2007/2008 – 2009/2010 be endorsed**

**Recommended:**

**That the report be recommended for acceptance by Council at its meeting on 6 February 2007.**

1434

**Revenue and Capital Bids 207/08-2009/10**

Councillors received the report of the Head of Service – Finance and Central Services setting out the revenue and capital bids for 2007/08 – 2009/10.

The report covered the bids submitted by officers for additional revenue and capital funds in the 2007/2008 – 2009/10 financial years. In the light of the forecast overall budget deficit, councillors were asked to indicate which bids they wished to support.

**Resolved:**

**That the revenue and capital bids for 2007/08-2009/10 be endorsed.**

**Recommended:**

**That the report be recommended for acceptance by Council at its meeting on 6 February 2007.**

1435

**IT Provision for Councillors**

Councillor Crane declared a personal interest in the following item. He remained in the chamber and took part in the debate and the voting thereon.

Councillors received the report of Mr Lund, Strategic Director reviewing the existing arrangements for the provision of IT support to councillors and suggesting new arrangements which would be effective from the May 2007 District Council elections.

The report set out two options for consideration; option A which was a continuation of existing arrangements and option B which would provide an allowance of £440 to all councillors who sign up to provide their own IT equipment.

HM Revenue and Customs had advised the Council that the payment of an allowance was liable to be taxed.

Councillors discussed the two options at length with particular regard to the level of the allowance.

**Recommended:**

**That in accordance with option A, no change be made to the existing arrangements for IT provision for councillors.**

1436

**Performance Indicator Report: April 2006 to November 2006**

Councillors received the report of the Head of Service – Policy and Performance updating them on the progress that was being made in 2006/2007 on the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

**Resolved: That the report be noted.**

1437

## **Corporate Plan Update**

Councillors received the report of the Head of Service – Policy and Performance on the delivery and performance of the Corporate Plan for the period April to December 2006.

The Corporate Plan formed a key part of the Council's performance management framework. The update would contribute to enabling councillors to monitor the Corporate Plan effectively and would ensure key tasks were delivered which would assist the Council in securing better outcomes for the District that it served.

### **Resolved:**

**That the Corporate Plan strategic themes update for April to December 2006 be endorsed.**

## **North Yorkshire Mineral and Waste Development Framework – Consultation on Core Strategy Preferred Options and Supplementary Sites**

Councillors received the report of the Senior Planning Policy Officer regarding the preferred options for the Minerals and Waste Development Framework (MWDF) Core Strategy and on additional sites identified as potential allocations within the MWDF following North Yorkshire County Council's consultation.

Councillor Mackman outlined in depth a number of comments on the policy.

### **Resolved that:**

- (i) the following response, based on the conclusions of the report and the comments made by councillors, be made to North Yorkshire County Council's consultation on Preferred Options for the Core Strategy of the Minerals and Waste Development Framework:**
  - a. That the Waste Management Core Strategy policies be supported subject to the comments made in Paragraph 4.15 of the report.**
  - b. That a criteria based policy be developed to determine windfall proposals that come forward for waste management within the life of the plan.**
  - c. That the Minerals Core Strategy policies be supported except for Policy M6.**
  - d. That Policy M6, parts (a) and (c), be amended to read as follows:**
    - a) Taking into account the availability of alternative materials, maintain a landbank equivalent to at least 10 years crushed rock production throughout the life of the plan;**
    - b) Within policy, to phrase the release of planning permissions to ensure an adequate and steady supply of crushed rock to meet proven need;**

**(ii) That the following response be made to North Yorkshire County Council's supplementary consultation on Options for Minerals and Waste sites.**

**a) Escrick Brickworks - as per comments in Paragraph 4.38 to 4.40 of the report.**

**b) Gateforth Park Farm - as per comments in Paragraph 4.42 of the report.**

1439

### **Regulation of Investigatory Powers Act (RIPA) 2000**

Councillors received the report of the Head of Service – Legal and Democratic Services which detailed recommendations from the office of Surveillance Commissioners and sought agreement to a revised RIPA policy document.

The Council had been inspected by the Office of Surveillance Commissioners in September 2006 and a number of recommendations were made.

**Recommended: that Council be asked to:**

- (i) approve the attached revised policy document, and in so doing to agree Lord Colville's recommendations to improve the clarity and scope of the document;**
- (ii) agree Lord Colville's recommendations in relation to continuing training and the exploration and exploitation of the potential for the Council's CCTV system as an enforcement tool; and**
- (iii) authorise Head of Service – Legal and Democratic Services to notify the Office of Surveillance Commissioners that Lord Colville's recommendations are agreed.**



1440

### **Affordable Housing Policy**

Councillors received the report of the Head of Service – Legal and Democratic Services which contained proposals put forward by a developer for changes to the Council's affordable housing provisions on the S106 Agreement.

Councillors were informed that the report would be presented in full at the next meeting of Council due to be held 6 February 2007.

**Resolved:**

**That the report be noted.**

1441

### **Community Engagement Strategy**

Councillors considered the report of the Head of Service – Policy and Performance regarding the draft Community Engagement Strategy.

The Council was committed to a long-term customer engagement strategy which would be the subject of public consultation.

Councillors considered the aims set out in the report and expressed the view that they should match the intended achievements.

**Resolved:**

**That the draft Community Engagement Strategy, subject to appropriate consultation and the alignment of the aims and intended achievements, be approved.**

1442

### **Referrals from Other Boards and Committees**

Councillors considered the referral below as follows:

(a) Economy Board –9 January 2007 (Minute 1390)

Councillors were requested to approve the proposal for the commissioning of an Employment Land Study and to consider a supplementary estimate of £35,000 towards the costs.

**Recommended to Council:**

**That a supplementary estimate of £35,000 be approved towards the cost of a Employment Land Study.**

1443

**Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following item as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 9a of Part 1 of Schedule 12A to the Act.**

1444

**Claim for Possessory Title – Acaster Selby**

Councillors were asked to consider the report of the Head of Service – Legal and Democratic Services relating to an application for the transfer of land at Acaster Selby.

**Resolved:**

**That no action be taken on the request, and that a further report be submitted if necessary.**

The meeting closed at 5.58 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 15 January 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10.00 am.

1409	Minutes
1410	Procedure
1411	Chair's Address to the Licensing Committee
1412	Private Session
1413	Application for a Hackney Carriage Licence
1414	Application for a Hackney Carriage Licence
1415	Public Session
1416	Hackney Carriage Tariffs and Licence Fees

Present: Councillor R Sayner in the Chair

Councillors: Mrs J Ashton, G Croston, Mrs D Davies, Mrs S Duckett, Mrs J Dyson, Mrs K McSherry, C Pearson and D Peart.

Officials: Head of Service – Legal and Democratic Services, Licensing Enforcement Officer and Committee Administrator

Observers: Mr A Leyland – Enforcement Officer

Public: 0

Press: 0

1407 **Apologies for Absence and Substitution**

Apologies were received from Councillor J McCartney.

1408 **Disclosure of Interest**

None received.

1409 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Licensing Committee held on 11 December 2006 be confirmed as a correct record and be signed by the Chair.**

1410

### **Procedure**

The Procedure was noted.

1411

### **Chair's Address to the Licensing Committee**

The chair gave no address to councillors.

1412

### **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

1413

### **Application for a Hackney Carriage Licence**

Councillors received the report of the Head of Service – Legal and Democratic Services for the grant of a Hackney Carriage Licence for a Volkswagen Passat, a vehicle not fully accessible to the disabled.

The Licensing Officer outlined the details of the case.

The applicant informed councillors that he was not in a position to be able to purchase a wheelchair accessible vehicle and his accounts also showed he would suffer financial hardship.

Following discussion it was agreed that the applicant be granted a Hackney Carriage Vehicle Licence in respect of a Volkswagen Passat.

#### **Resolved:**

**That the application for a Hackney Carriage Licence be granted in respect of the vehicle, with the vehicle being exempted from the requirement for it to be fully accessible to the disabled, on the basis that hardship grounds had been satisfied.**

1415

### **Application for a Hackney Carriage Licence**

Councillors received the report of the Head of Service – Legal and Democratic Services to re-consider an application for the granting of a

Hackney Carriage Licence for a Volkswagen Passat, a vehicle not accessible to the disabled.

On the 11 December 2006, the applicant appeared before the Licensing Committee but was unable to produce a copy of his up-to-date accounts. As a consequence, the Licensing Committee deferred proceedings until the applicant could produce a more complete record of his finances.

On 9 January 2007 a letter was received from the applicant informing the Committee that copies of the up-to-date accounts were still not available and requesting that the matter be deferred until the next meeting of the Licensing Committee which is to be held on 12 February 2007.

Councillors agreed that this item be deferred until the next meeting which would take place on 12 February 2007 at which the matter would be determined. It was agreed that the Licensing Officer send the applicant a letter outlining that this issue would be heard on 12 February 2007 and if he failed to attend on this occasion the matter would be resolved in his absence

**Resolved:**

**That the application be deferred until 12 February 2007 and the applicant be informed that the application would be determined at that meeting.**

1415 **Public Session**

1416 **Hackney Carriage Tariffs and Licence Fees**

Councillors received a report with regard to the annual review of the Hackney Carriage Tariffs and Licence Fees.

The Licensing Enforcement Officer provided councillors with a summary of the proposals.

After consideration, councillors agreed the proposals put forward by the Licensing Officer in respect both of the Hackney Carriage tariffs and also the Licensing fees.

Councillors requested that Tim Grogan and Joan Cooper be thanked for their work on the hackney carriage tariffs.

**Resolved:**

- (i) That the tariff increase be as proposed in the report;**
- (ii) That the proposed licence fees for the several types of licence set out in the report be agreed.**

The meeting closed at 10.55 am.