

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 26 June 2007, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00 pm.

131	Minutes of the Meeting of Annual Council 22 May 2007
132	Minutes of the Extraordinary Meeting of Council 12 June 2007
133	Communications
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135	Councillors' Questions
136	Committee and Board Minutes
137	Statement on Internal Control
138	Statement of Accounts 2006/07
139	Urgent Action

Present: Councillor Mrs J Dyson (Chairman) in the Chair

Councillors: Mrs E Casling, I Chilvers, M Crane, Mrs D Davies, J Deans, Mrs S Duckett, K Ellis, D Fagan, Mrs M Hulme, W Inness, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, B Marshall, W N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, Mrs C Mackman, J Mackman, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, R Packham, C Pearson, A Pound, Mrs S Ryder, R Sayner, S Shaw-Wright, Mrs A Spetch, R H Sweeting, A Thurlow and Mrs D White.

Officials: Chief Executive, Mr J Lund, Strategic Director, Head of Service – Legal and Democratic Services, Head of Service – Finance and Central Services, Head of Service – Human Resources, Head of Service – Policy and Performance, Democratic Services Officer, Committee Administrator.

Observers: 0

The Reverend G Wardell offered opening prayers.

Public: 4

Press: 0

### 129 **Apologies for Absence**

Apologies for absence were received from Councillors Percival, Cattnach, Mrs Ivey and Mrs Goodall.

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### **Disclosure of Interest**

Councillor Mackay, as Vice-Chair of the Selby Branch of the Yorkshire Local Councils' Associations declared a personal interest in minute 133c and took no part in the voting thereon.

Councillor Martin, as Sherburn-in-Elmet representative of the Selby Branch of the Yorkshire Local Councils' Associations declared a personal interest in minute 133c and took no part in the voting thereon.

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### **Minutes of the Meeting of Annual Council 22 May 2007**

The Leader informed councillors that it would be necessary to appoint a new representative to the NYCC Scrutiny of Health Panel as there was a requirement that the representative was also a member of Selby District Council's Overview and Scrutiny Committee.

In addition, there were two more amendments to the representatives on outside bodies, which had been determined at Annual Council on 22 May 2007:

<b>Outside Body</b>	<b>Representative</b>
District Alcohol Advisory Service	Representative no longer required
Selby Drug and Alcohol Reference Group	Mrs C Goodall

#### **Resolved that:**

- (i) Councillor Mrs McSherry be appointed to the NYCC Scrutiny of Health Panel; and**
- (ii) The minutes of the annual meeting of Council held on 22 May 2007, subject to the amendments above, be confirmed as a correct record and be signed by the Chairman.**

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### **Minutes of the Extraordinary Meeting of Council 12 June 2007**

The Chief Executive updated councillors on the legal challenge that was being made by Harrogate Borough Council against the Secretary of State's decision to seek proposals for unitary local government.

Councillor Mrs Casling informed the meeting that she and Councillor Pearson had abstained from the vote taken at the extraordinary meeting of Council on 12 June 2007 and that this had not been noted in the minutes.

Council  
26 June 2007

**Resolved:**

**That the minutes of the extraordinary meeting of Council held on 12 June 2007, subject to the amendment above, be confirmed as a correct record and be signed by the Chairman.**

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**Communications**

(a) Mr R Wilson MBE

The Chief Executive informed councillors that he had written to Honorary Alderman R Wilson to congratulate him on being awarded the MBE.

(b) Letter – Selby and District Rail Users’ Group

The Chief Executive informed councillors that he had received a letter from the Secretary of the Selby and District Rail Users’ Group, asking the Council to support them in their campaign to open the railway station at Cliffe.

**Resolved:**

**That the Council give their written support to the campaign by the Selby and District Rail Users’ Group to open the railway station at Cliffe.**

(c) Letter – Yorkshire Local Councils’ Associations

The Chief Executive informed councillors that he had received a request from the Yorkshire Local Councils’ Associations to contribute a sum of £1600 towards their costs. This request had been made to all the principal authorities within the Yorkshire area.

Councillor Mackay, Vice-Chair of the Selby Branch of the Yorkshire Local Councils’ Associations declared a personal interest in this item and took no part in the voting thereon.

Councillor Martin, Sherburn-in-Elmet representative of the Selby Branch of the Yorkshire Local Councils’ Association declared a personal interest in this item and took no part in the voting thereon.

**Resolved:**

**That Selby District Council contribute a sum of £1600 towards the costs of the Yorkshire Local Councils’ Associations.**

(d) Parcel Service to Armed Forces Overseas

The Chief Executive informed councillors that he had received a reply to the letter he had sent to the Ministry of Defence with regard to the postal charges to carry parcels from local post offices to the British Forces Post Office Central Depot (meeting of Council 20 March 2007, minute 1589b ).

The parcel service was just one element of the welfare package received by armed forces overseas, and following a survey of personnel on operations, the decision had been made to improve the provision of facilities such as email and the internet, rather than to extend the Ministry of Defence's funding of the parcel service.

**Resolved:**

**That no further action be taken on this matter.**

(e) Letter from Councillors Ms M Davis, S Shaw-Wright and J Thurlow

The Chief Executive informed councillors that he had received a letter from the above councillors, with regard to new residents in The Chimes and Garden Court in the Selby North Ward who had not been included on the electoral roll.

The Chief Executive informed councillors that all properties at The Chimes were on the electoral register in time for the May 2007 District Elections and that the relevant forms had been issued, although in some cases these had not been returned by the occupiers.

With regard to Garden Court, these properties had not been placed on the electoral register in time for the May elections and so the residents had not been eligible to vote. However, the occupiers had now been included on the register.

The Chief Executive apologised for the error but stressed that it was the responsibility of each individual to register to vote and if any of the occupants of Garden Court had made this request, they would have been entered onto the electoral register.

Councillors then discussed ways in which residents could be encouraged to participate in the voting process.

**Resolved:**

**That the Overview and Scrutiny Elections Working Group consider election turnout at the May 2007 elections, and associated issues.**

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### **Public Questions**

None received.

Councillor Martin informed councillors that he had attended a meeting of the Yorkshire Local Councils' Associations and that attendees had not known that they could attend Council meetings and ask questions.

#### **Resolved:**

**That the Yorkshire Local Councils' Associations be informed of Selby District Council's programme of meetings and the rules of procedure for asking questions at Council and committees and boards.**

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### **Councillors' Questions**

Councillor Metcalfe, Chair of the Environment Board, responded to the questions put to him by Councillor McCartney.

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### **Statement on Internal Control**

The Head of Service – Finance and Central Services presented councillors with the Statement of Internal Control for 2006/2007.

The Statement on Internal Control set out the Council's internal control environment, and reported on a review of the effectiveness of the internal controls in place, and any significant matters that the Council needed to address.

The Statement was considered by the Audit Panel on 20 June 2007.

#### **Resolved:**

**That the Statement on Internal Control 2006/2007, subject to minor amendments raised at the meeting, be approved.**

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### **Statement of Accounts 2006/07**

The Head of Service – Finance and Central Services gave councillors a detailed presentation of the Statement of Accounts for 2006/2007. In line with the Accounts and Audit Regulations 2003 these had to be approved by 30 June 2007. Councillors had received a copy of the Statement of Accounts with the agenda for the meeting.

The Statement of Accounts had been considered by the Audit Panel on 20 June 2007.

Councillors were informed of a number of minor amendments to the Statement of Accounts.

Councillors raised a number of questions which were answered by the Head of Service – Finance and Central Services, and Accountancy Services Manager.

**Resolved:**

**That the Statement of Accounts 2006/07, subject to minor amendments raised at the meeting, be approved.**

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**Committee and Board Minutes**

Planning Committee 23 May 2007

**Resolved:**

**That the minutes be noted.**

Planning Committee 20 June 2007

**Resolved:**

**That the minutes be noted.**

Environment Board 24 May 2007

The Chair of the Environment Board updated councillors on the recent flash flooding that had occurred throughout the District and the hard work of the Council staff in dealing with the emergency.

On behalf of all the councillors, he offered his heartfelt thanks to staff for the dedication and commitment they had shown and congratulated them on their hard work in dealing with the emergency situation.

**Resolved:**

**That the minutes be noted and that staff be thanked.**

Social Board 29 May 2007

Councillor Mrs Nichols informed councillors that she had been present at the meeting but this had not been recorded.

**Resolved:**

**That the minutes, subject to the amendment above, be noted.**

Overview and Scrutiny 7 June 2007

Councillor Marshall informed councillors that the minutes recorded his apologies but he had been present at the meeting.

The Chair of Overview and Scrutiny confirmed that the Parish Plan Referral at minute 83 would also cover village design statements.

**Resolved:**

**That the minutes, subject to the amendment above, be noted.**

**Continuation of Meeting**

Councillors were informed that the meeting had been running for three hours.

**Resolved that:**

- (i) The meeting continue until the end of this agenda item; and**
- (ii) An extraordinary meeting of Council be held at 6:00pm on 17 July 2007 in order to complete the remaining items of business set out in this agenda.**

**Resolved that:**

**(i) The minutes be noted; and**

**(ii) The recommendations in the following minutes be approved:**

**a. Minute 91 - Committee Suite/Council Chamber Sound System, subject to the following amendment to recommendation (i):**

***“The procurement of a new, wireless sound system for the Committee Suite/Council Chamber be approved”***

**b. Minute 94 – General Fund Capital Programme Outturn 2006/2007**

**c. Minute 95 – General Fund Outturn 2007/2007**

**d. Minute 98a – Enforcement Policy for the Regulation of Smoking in Smoke Free Premises and Vehicles**

**e. Minute 98b – Street Scene Enforcement Policy and the Clean Neighbourhoods and Environment Act 2005**

**f. Minute 98c – Community Cinema in Tadcaster, subject to the following amendment to recommendation (i):**

***“The hand-over of the mobile cinema equipment to Tadcaster Town Centre be approved, subject to the agreement by Tadcaster Town Council that the equipment will be widely advertised throughout the District and made available to all parish and town councils***

**g. Minute 100 – Land at Ousegate; and**

**h. Minute 101 – North Yorkshire Building Control Partnership**



**Resolved that:**

- (i) The minutes be noted; and**
- (i) The recommendation in minute 73 be approved.**

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**Urgent Action**

The Chief Executive informed councillors that the Council had an obligation to publish the Annual Delivery Plan by 30 June 2007 and, therefore, it would not be possible to delay its publication until after it had been formally approved at the extraordinary meeting of Council to be held on 17 July 2007. He requested that councillors approve the use of his emergency powers to authorise its publication and in relation to any other deferred item on this agenda where that was necessary in the interim period up to the extraordinary meeting of Council on 17 July 2007.

**Resolved that:**

- (i) An extraordinary meeting of Council be held on 17 July 2007 at 6:00pm in order to complete the remaining items of business set out in this agenda; and**
- (ii) The Chief Executive be authorised to use his emergency powers in relation to any deferred item on this agenda where that was necessary in the interim period up to the extraordinary meeting of Council on 17 July 2007**

The meeting closed at 9:20pm.