

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in the District***

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22 October 2007

Dear Councillor

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **30 October 2007** commencing at **6.00 pm**.

Yours sincerely

M Connor
Chief Executive

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. Apologies for Absence

To receive apologies for absence.

2. Disclosure of Interest

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of Council held on 4 September 2007 (pages 6 – 19).

4. Communications

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

5. Public Questions

To consider questions, if any, notice of which has been given in accordance with rule 5.20 of the Constitution.

6. Councillors' Questions

To consider questions, if any, notice of which has been given in accordance with rule 5.21 of the Constitution.

7. Committee and Board Minutes

Economy Board 11 September 2007	Pink	Minutes: 280 – 292 Pages: 20 – 25
Social Board 18 September 2007	Yellow	Minutes: 293 – 304 Pages: 26 – 32
Planning Committee 19 September 2007	Green	Minutes: 305 – 313 Pages: 33 – 43
Planning Committee 17 October 2007	To follow	

Overview and Scrutiny Committee 27 September 2007	Salmon	Minutes: 335 – 343 Pages: 44 – 48
Extraordinary Overview and Scrutiny Committee 4 October 2007		Minutes: 344 – 351 Pages: 49 – 52
Environment Board 11 October 2007	Blue	Minutes: 386 – 392 Pages: 53 – 56
Extraordinary Policy and Resources Committee 25 September 2007	Gold	Minutes: 325 – 328 Pages: 57 – 58
Policy and Resources Committee 9 October 2007		Minutes: 361 – 385 Pages: 59 – 71
Licensing Committee 10 September 2007 - For noting	Cream	Minutes: 271 – 279 Pages: 72 – 75
Licensing Committee 8 October 2007 – For noting		Minutes: 352 – 360 Pages: 76 – 78
Standards Committee 24 September 2007 – For noting	Grey	Minutes: 314 – 324 Pages: 79 – 82

8. **Minutes of the Town Centre Working Group**

To receive the minutes of the meeting of the Town Centre Working Group held on 2 October 2007 (pages 83 – 84).

9. **Representation on Behalf of Selby District Council at County Court by the Trainee Solicitor**

Report of the Head of Service – Legal and Democratic Services (pages 85 – 86).

10. **Urgent Action**

The Chief Executive will report on any instances where he has acted in urgent or emergency situations under the functions delegated to him in the Constitution.

11. **Sealing of Documents**

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or any of its Committees or Boards for which delegated authority is not already in existence.

12. **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

13. **Leasehold Enfranchisement**

Report of the Head of Service – Legal and Democratic Services (pages 87 – 89).

14. **Pendant Glass – Restrictive Covenant**

Report of the Head of Service – Legal and Democratic Services (pages 90 – 98).

15. **Tesco/Dransfield**

Report of the Head of Service – Legal and Democratic Services (pages 99 – 112).

COUNCILLORS ARE REMINDED TO UPDATE THE REGISTER OF INTERESTS AFTER ANY CHANGE IN CIRCUMSTANCES WHICH MAY AFFECT CURRENT ENTRIES

Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

- (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
 10. Information which;
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 4 September 2007, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6:00 pm.

253	Minutes of the Meeting of Council 26 June 2007
254	Minutes of the Meeting of Council 17 July 2007
255	Communications
256	Public Questions
257	Councillors' Questions
258	Committee and Board Minutes
259	Town Centre Working Group
260	Ombudsman Complaint
261	Delegated Powers – Post of Trainee Solicitor
262	Affordable Housing and Mortgagee in Possession Clauses
263	Protocol on Access to Information
264	Local Strategic Partnership Update
265	Urgent Action
266	Sealing of Documents
267	Private Session
268	Church Lane, Monk Fryston
269	Abbey Leisure Centre Update
270	Urgent Action – Samuel Smith Old Brewery

Present: Councillor Mrs J Dyson (Chairman) in the Chair

Councillors: J Cattanach, I Chilvers, M Crane, Mrs D Davies, M Davis, Mrs S Duckett, K Ellis, D Fagan, W Inness, Mrs G Ivey, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, B Marshall, W N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, Mrs C Mackman, J Mackman, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, R Packham, C Pearson, B Percival, A Pound, R Sayner, Mrs A Spetch, R H Sweeting, A Thurlow and Mrs D White.

Officials: Chief Executive, Mr J Lund, Strategic Director, Mr S Martin, Strategic Director, Head of Service – Legal and Democratic Services, Head of Service – Environmental Services and Leisure, Head of Service – Housing, Head of Service – Planning and Economic Development, Committee Administrator and Democratic Services Support Assistant.

Observers: 0

The Reverend G Wardell offered opening prayers.

Public: 2

Press: 1

251 **Apologies for Absence**

Apologies for absence were received from Councillors Mrs E Casling, J Deans, Mrs C Goodall, Mrs M Hulme, S Shaw-Wright and Mrs S Ryder.

252 **Disclosures of Interest**

Councillor J Mackman declared a personal interest in Minute 268 – Church Lane, Monk Fryston.

Councillor Mrs C Mackman declared a personal and prejudicial interest in Minute 268 – Church Lane, Monk Fryston.

253 **Minutes of the Meeting of Council 26 June 2007**

Resolved:

That the minutes of the meeting of Council held on 26 June 2007 be approved subject to the amendment below to Minute 138 - Committee and Board Minutes - Policy and Resources Committee minutes 12 June 2007:

Community Cinema, Tadcaster (minute 98 of the Policy and Resources Committee minutes) - the wording of this recommendation to read that both sets of equipment be widely available throughout the District.

254 **Minutes of the Meeting of Council 17 July 2007**

Resolved:

That the minutes of the proceedings of the meeting of Council held on 17 July be approved subject to the amendment below to Minute 210 – Tesco/Dransfeld/Town Centre:

The paragraph at the end of the recorded vote which stated “the Leader of the Council stressed to councillors that all parts of the recommendations above must be met in their entirety, otherwise they would fall as a whole” be placed immediately before the recorded vote.

Communications

(a) Outcome of Local Government Review

The Chief Executive officially informed councillors of the outcome of the Unitary Council proposals from North Yorkshire. The Secretary of State had confirmed that North Yorkshire County Council's proposals for a Unitary Council had been rejected.

(b) Leeds Bradford – London Heathrow Service

The Chief Executive informed councillors that he had received a letter from Leeds Bradford International Airport raising concerns over proposals to reduce the frequency of flights between Leeds/Bradford and London Heathrow and requesting that the Council write two letters:

- (i) the first to the Competition Commission seeking flexibility in charging at London Heathrow to reflect the different economies applicable to short haul domestic services; and
- (ii) The second to Sir Michael Bishop urging him to continue to operate the Leeds Bradford-London Heathrow service at its current frequency in view of the significance of the service to the economy of the region.

Resolved:

That the Chief Executive write the two letters as requested.

(c) Deloitte – Pendant Aluminium Limited

The Chief Executive informed councillors that this item would be covered by the Head of Service – Legal and Democratic Services under the Policy and Resources Minutes of 17 July 2007.

(d) Councillor Percival – Flying the Flag

The Chief Executive informed councillors that he had received a letter from Councillor Percival in respect of Her Majesty's Government withdrawing the limit of 18 days per year for hoisting the Union flag on public buildings.

It was agreed that the flag should fly at all reasonable times and that the honour for the first hoisting be given to one of the young people in the town.

The Chief Executive also reminded councillors of the forthcoming Canal Festival over the weekend of 15/16 September 2007.

Resolved:

That the first hoisting of the flag be given to one of the young people of the town of Selby and that the flag should fly at all reasonable times.

256 **Public Questions**

None received.

257 **Councillors' Questions**

None received.

258 **Committee and Board Minutes**

Economy Board – 3 July 2007

Councillor Mrs D Davies informed councillors that her name had been spelt incorrectly in the minutes.

Resolved:

That the minutes, subject to the amendment above, be noted.

Social Board – 10 July 2007

Councillor I Chilvers informed councillors that his name had been spelt incorrectly in the minutes.

The following issues were raised:

- (i) Minute 173 Major Works Programme – Councillors requested they receive a more detailed report on the works and that the programme be brought back to future Social Board meetings on a regular basis; and
- (ii) Minute 175 Abbey Leisure Services – Councillor Packham requested an update on this item. It was agreed that this item be taken in private session.

Resolved:

That the minutes, subject to the amendment above, be noted.

Overview and Scrutiny Committee – 12 July 2007

Councillor Mrs D Davies informed councillors that her name had been spelt incorrectly.

The following issues were raised:

- (i) Minute 181 Emergency planning on the Overview and Scrutiny work programme – it was agreed that the Emergency Planning Handbook published in 2002 be reviewed and updated.
- (ii) Minute 182 Access to Services - Councillor Mrs G Ivey as Chair of the Rural Transport Committee informed councillors that community transport schemes were to be included in the Draft Local Transport Bill; and
- (iii) Minute 185 Derelict Properties - Councillor J Mackman informed councillors that any Section 215 Notices should be passed to the Enforcement Section.

Resolved that:

- (i) The recommendation at minute 182 – Access to Services Follow-up be approved;**
- (ii) The Emergency Planning Handbook published in 2002 be reviewed and updated; and**
- (iii) The minutes be noted.**

Extraordinary Meeting of Overview and Scrutiny Committee – 29 August 2007

Resolved:

That the minutes be noted.

Environment Board – 19 July 2007

Councillor C Metcalfe proposed and Councillor Crane seconded a proposal that Selby District Council ask North Yorkshire County Council to undertake a review of the County's on-street parking policies to assist residents in the District who were unable to park on the street and near to their homes.

Resolved that:

- (i) Selby District Council ask North Yorkshire County Council to undertake a review of the County's on-street parking policies to assist residents in the District who were unable to park on the street and near to their homes; and**
- (ii) The minutes be noted.**

Planning Committee – 25 July 2007

Resolved:

That the minutes be noted.

Planning Committee – 22 August 2007

Resolved:

- (i) That Minute 241 – 3 – Resolution (ii) be amended to read “*that no new grounds for objection were raised*” instead of “had no new grounds for objection were raised”;**
- (ii) That subject to (i) above, the minutes be noted.**

Policy and Resources Committee – 17 July 2007

Minute 198 Pendant Glass – Restrictive Covenant

The Head of Service – Legal and Democratic Services informed councillors that he was still in negotiations with the administrator and the District Valuer had been involved. A further report would be brought back to Policy and Resources Committee once discussions were completed.

Resolved that:

- (i) The minutes be noted; and**
- (ii) The recommendations in the following minutes be approved:**
 - a. Minute 189 – Donation of £25,000 towards the repair costs at Tadcaster Swimming Pool**
 - b. Minute 193 – Request for an Amendment to the Statement of Accounts 2006/2007**

- c. **Minute 194 (a) – Unauthorised Encampment Policy and Revised Tenancy Agreement for Housing Services**
- d. **Minute 196 (a) – Council owned Industrial Units Update**
- e. **Minute 196 (b) – Review of Skip Hire and Septic Tank Services and Property Services Staffing Review; and**
- f. **Minute Minute 197 – Policy and Performance Structure Report.**

Standards Committee – 25 June 2007

Resolved:

That the minutes be noted.

Licensing Committee – 9 July 2007

Resolved that:

The minutes be noted.

Licensing Committee – 6 August 2007

Resolved that:

The minutes be noted.

259

Town Centre Working Group Minutes

Minutes from the meeting of the Town Centre Working Group on 22 August 2007 had been issued to councillors within the agenda for this meeting of Council.

The Leader of the Council informed Council that there had been a further meeting on 4 September 2007 between Council Officers, Tesco's representatives and the District Valuer, and details from that meeting would be put before Council on 30 October 2007. It would therefore be necessary to seek a further extension of the current longstop date with Tesco in relation to the 2004 Agreement.

Amendments were proposed to the recommendations from the Town Centre Working Group relating to the discussions with Tesco.

The remaining recommendations from the Town Centre Working Group on 22 August 2007 with regard to the traffic survey project were submitted to Council for consideration.

Resolved that:

- (i) That no further action be taken on the recommendations in the minutes of the Town Centre Working Group of 22 August 2007 relating to the Tesco proposals.**
- (ii) The Leader, Deputy Leader and appropriate senior officers, together with other professional advisers, be instructed to continue to negotiate with Tesco and Dransfield and report back to Council on 30 October 2007.**
- (iii) Officers be authorised to agree an extension of the longstop date in the 2004 Agreement for a further three months.**
- (iv) The Council agree a contribution of £20,000 towards the traffic survey project.**

260

Ombudsman Report

Mr S Martin, Strategic Director informed councillors of the results of the Ombudsman's investigation into a planning issue.

The Ombudsman had investigated a complaint from the Selby Civic Society regarding the planning report which had been presented to councillors before planning permission was granted to demolish Selby Abbey Primary School.

The Ombudsman had found maladministration causing injustice in the way in which the planning matters had been reported to Committee.

Mr S Martin informed councillors that training on report writing for planning staff would be built in to the Council's training plan for 2007/2008.

Resolved that:

- (i) the Ombudsman's report and its findings be accepted; and**
- (ii) an apology in person by the Chief Executive be given to the Civic Society.**

261

Delegated Powers – Post of Trainee Solicitor

The Head of Service – Legal and Democratic Services requested councillors to authorise the Trainee Solicitor to appear on behalf of Selby District Council in legal proceedings.

Resolved:

That the Trainee Solicitor be authorised under section 223 of the Local Government Act 1972 to prosecute or defend on behalf of Selby District Council in legal proceedings.

262

Affordable Housing and Mortgagee in Possession Clauses

The Head of Service – Legal and Democratic Services presented a report to Council requesting they consider further requests for the amendment of Section 106 agreements by the insertion of a Mortgagee in Possession ('MIP') clause.

Councillors were also asked to consider authorising officers to agree the wording of such a clause and to consider the Council's future policy in relation to 'rural exception sites'.

Resolved that:

- (i) The Head of Service – Legal and Democratic Services be authorised to agree the wording of the MIP clause in relation to the requests set out in the report**
- (ii) The Head of Service – Legal and Democratic Services be authorised to include an appropriate MIP clause in S106 agreements in relation to any further requests**
- (iii) Any such MIP clause should include the following:**
 - a. a clawback provision as indicated in the minute of the meeting of the Policy and Resources Committee of 17 April 2007, and**
 - b. a requirement that the Council be notified when a mortgagee or chargee exercises its power of sale in respect of any of the affordable housing units covered by the terms of the particular S106 Agreement; and**
 - c. a requirement that there be a period of 20 weeks during which time the mortgagee or chargee must**

attempt to dispose of the unit to a purchaser who meets the criteria, before that unit can be offered on the open market; and

- (iv) If any request is received in future for a MIP clause in respect of any rural exception sites, the request shall be brought to the Policy and Resources Committee for determination.**

263

Protocol on Access to Information

The Head of Service – Legal and Democratic Services presented a report to Council which sought to identify and clarify the existing rights which councillors had to access information held by the Council and to examine how these rights could be incorporated into a protocol to assist councillors and officers.

Councillors were informed that this was a draft and that training sessions were to be held so that the protocol could be discussed and developed.

Resolved that:

- (i) A draft protocol be developed;**
- (ii) Training sessions be organised for all councillors in relation to the draft protocol; and**
- (iii) Following these sessions a further report be brought back to Council to enable a final version of the protocol to be agreed.**

264

Local Strategic Partnership (LSP) Update

The Chief Executive updated councillors on the main issues and work of the LSP which had arisen since the last update to Council in April 2007.

Resolved:

That the report be noted.

Urgent Action

The Chief Executive informed councillors that it had been necessary to use emergency powers three times, with regard to:

Tadcaster Swimming Pool Trust

At the meeting of Policy and Resources Committee on 17 July 2007 (Minute 189) the Chief Executive was authorised to use his emergency powers to expedite a financial contribution of £25,000 towards the cost of repairs to Tadcaster swimming pool, and this had been duly carried out.

Tadcaster Judicial Review

The Chief Executive informed councillors that a meeting with Samuel Smiths Old Brewery had taken place on 4 September 2007 in respect of the development of Central Area, Tadcaster.

Councillors asked for a further update on this meeting and it was agreed that it would be taken in private session.

New Telephone System

The Chief Executive informed councillors that the new telephone system for the Call Centre had been purchased from Freedom Telecommunications.

Resolved:

That the actions of the Chief Executive be endorsed.

Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

267

PRIVATE SESSION

Resolved:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be a disclosure of exempt information as defined in paragraph 3 of Section 12(A) of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

268

Church Lane, Monk Fryston

Having declared a personal and prejudicial interest in this item, Councillor Mrs C Mackman left the chamber and took no part in the discussion or voting thereon.

The Head of Service – Legal and Democratic Services presented councillors with a report to consider whether the Council wished to contribute towards the cost of works to the roadway at Church Lane, Monk Fryston.

The estimated cost for this work to be carried out would be between £7,000 - £8,000.

Councillor J Mackman informed councillors the road concerned had major problems and that it served council houses built in the 1940s.

He proposed that Council contribute 50% to the cost of repairs to the roadway up to a maximum sum of £4,000.

Following discussion a recorded vote was requested in accordance with the Council's Constitution and councillors voted in the following manner for the recommendation to contribute 50% to the cost of the roadway up to a maximum sum of £4,000.

Name	For	Against	Abstain
D Bain-Mackay	X		
Mrs P Bain-Mackay	X		
Mrs E Casling			
J Cattanach	X		
I Chilvers	X		
M Crane	X		
Mrs D Davies		X	
Ms M Davis		X	

J Deans			
Mrs S Duckett		X	
Mrs J Dyson	X		
K Ellis	X		
D Fagan	X		
Mrs C Goodall			
Mrs M Hulme			
W Inness	X		
Mrs G Ivey	X		
M Jordan	X		
C Lunn	X		
J Mackman	X		
Mrs C Mackman			
B Marshall		X	
W Martin		X	
J McCartney	X		
Mrs M McCartney	X		
Mrs K McSherry	X		
C Metcalfe			
Mrs E Metcalfe			
Mrs W Nichols		X	
I Nutt			
R Packham		X	
C Pearson	X		
B Percival	X		
A Pound	X		
Mrs S Ryder			
R Sayner	X		
S Shaw-Wright			
Mrs A Spetch	X		
R Sweeting		X	
A Thurlow		X	
Mrs D White	X		
	22	9	0

Resolved:

That the Council contribute 50% of the cost of repairs to Church Lane, Monk Fryston up to a maximum sum of £4,000.

269

Abbey Leisure Centre – Update

Mr J Lund, Strategic Director updated Councillors on progress with discussions on the operation and management of leisure services. He informed councillors that a meeting was taking place on Wednesday 5 September 2007 and further reports would be presented to future

meetings.

Resolved:

That the report be noted.

270

Urgent Action – Samuel Smith Old Brewery, Tadcaster

The Chief Executive updated councillors on the meeting that had taken place in respect of the redevelopment of Tadcaster Town Centre.

It was agreed that the Council seek to agree a stay of proceedings with regard to the Judicial Review until 12 December 2007.

Resolved:

That the stay of proceedings in respect of the Judicial Review be extended until 12 December 2007.

The meeting closed at 9:00 pm.

Selby District Council

Minutes of the proceedings of a meeting of the Economy Board held on 11 September 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

282	Minutes
283	Chair's Address to the Economy Board
284	Economy Board 2007/2008 Performance Indicator Report: April 2007 – July 2007
285	Budget Management to 30 June 2007
286	Benefits Service – The Vision, Policies and Strategies (Update)
287	Review of Economic Development Strategy
288	Employment Land Review
289	The future of LEADER funding
290	Private Session
291	Benefits – The Vision, Policies and Strategies – Section 7
292	Council-Owned Industrial Units Update

Present: Councillor C Lunn (In the Chair)

Councillors: Mrs D Davies (for W N Martin), K Ellis, D Fagan, Mrs C Goodall, Mrs P Mackay, Mrs C Mackman (for J Deans), I Nutt, R Sayner, R Sweeting and A Thurlow.

Officials: Head of Service – Policy and Performance, Head of Service – Planning and Economic Development, Principal Economic Development Officer, Accountancy Service Manager, Benefits Manager, Revenues Manager, Head of Development Service – North Yorkshire County Council and Committee Administrator.

Observers: Councillor Mrs A Spetch

Public: 0

Press: 0

280 **Apologies for Absence and Substitution**

Apologies were received from Councillors J Deans and W N Martin.

Substitute Councillors were Mrs D Davies (for W N Martin) and Mrs C Mackman (for J Deans).

281 **Disclosure of Interest**

None received.

282 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Economy Board held on 3 July 2007 be confirmed as a correct record and be signed by the Chair.

283 **Chair's Address to the Economy Board**

The Chair reminded Councillor Mrs A Spetch that she was present as an observer and should not therefore take part in any discussions nor take part in the vote.

The Chair thanked the Principal Economic Development Officer for organising the Tour of the District.

284 **Economy Board 2007/2008 Performance Indicator Report: April 2007 – July 2007**

The Head of Service - Policy and Performance updated councillors on the progress that had been made in 2007/2008 for the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

The Head of Service – Policy and Performance explained the quartile rating and Daventry Bench-marking systems.

Resolved:

That the report be noted.

285 **Budget Management to 30 June 2007**

The Head of Service – Planning and Economic Development submitted a report on behalf of the Head of Service - Finance and Central Services giving details of major variations between budgeted and actual expenditure for the Board for the 2007/08 financial year.

Resolved:

That the report be noted.

Benefits Services – The Vision, Policies and Strategies (Update)

It was resolved that agenda item 12 would be taken with this item as they were linked and, where appropriate, the meeting would go into private session to cover this.

The Benefits Manager submitted a report seeking endorsement of the Benefits Services' updated vision, policies and strategies.

The Benefit Services' vision included all areas of corporate responsibility for the administration of the Government's Housing Benefit and Council Tax Benefit schemes as well as the duties relating to the investigation of fraudulent activity.

The Chair congratulated officers on a recent high profile case reducing fraud.

Councillors discussed the issue of staff retention within the Benefits Section and the measures being taken to address it. They were informed that an Human Resources Indicator report went before every meeting of the Policy and Resources Committee which contained the information they discussed.

A councillor raised concern on Housing Benefit Policy and it was agreed further discussions would take place outside of the meeting.

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 3 and 7 of Part 1 of Schedule 12A to the Act.

The Benefits Manager submitted a report for councillors to consider Section 7 of the Benefits Services' Vision, Policies and Strategies (Counter Fraud Strategy).

Public Session

Resolved that:

- i) the vision, policies and strategies relating to Benefits Services be endorsed; and**
- ii) HR be requested to provide generalised information concerning resignation reasons.**

287

Review of the Economic Development Strategy

Councillors received the report of the Principal Economic Development Officer seeking their approval of the revised Community and Economic Development Strategy (CEDS), in conjunction with the LSP Economy Sub-Group.

The CEDS was reviewed on an annual basis to take into account progress made over the previous twelve months, changes in Council policy and the local economy.

Since the adoption of the 2007-2012 CEDS, new information had been received and councillors were requested to consider revising the priorities contained within the strategy. The LSP Sub-Group had made some proposals as to what that these should be and these were discussed.

Councillors decided that the revised CEDS should contain the following priorities:

- i) Developing an environment for businesses. This would encompass:
 - a. Transforming Selby, including culture and retail initiatives
 - b. Building links with business, including networking events and e-newsletters
- ii) Raising the image of the area
- iii) Regenerating our three market towns
- iv) Enhance skills and improve access to employment activities

Councillors requested that future reports be presented in both metric and imperial measures.

Councillors were informed that a Service Centre Transportation Strategy workshop was being held on 20 September at the Town Hall which would examine the developments and their impact on the transportation infrastructure.

Resolved:

That the revised CEDS be approved.

Recommendation to Policy and Resources Committee:

That the revised CEDS be adopted.

288

Employment Land Review

The Principal Economic Development Officer and Planning Policy Manager presented councillors with the findings of the Employment Land Review study. The recommendations within the report were considered as part of the Core Strategy Preferred Options report, Issues and Options report and the Issues and Options Paper on the Selby Area Action Plan (SAAP).

The Employment Land Review was commissioned to provide an evidence-based analysis of the district and recommendations on future employment planning policies.

A copy of the Employment Land Study had been given to the Chair and a copy was also available for councillors in the Members room. Councillors were informed that the recommendations would be considered at the October meeting of the Policy and Resources Committee.

Resolved:

That the report be noted.

289

The Future of LEADER Funding

The Head of Development Service, North Yorkshire County Council submitted a report to councillors on the future of LEADER funding within Selby District and recommended an appropriate course of action.

This was seen as the last opportunity for EU funding, as North Yorkshire was unlikely to benefit in future. Further work would be required if this bid got through the first round and further reports would come to the Economy Board. It was noted that the area 'South Selby' had not been fully defined and the bid might include joint working with adjacent local authorities.

Resolved:

The recommendations as set out in the report be noted and actioned.

290

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 3 and 7 of Part 1 of Schedule 12A to the Act.

291

Benefits – The Vision, Policies and Strategies – Section 7

This item was covered in minute 286 above.

292

Council-Owned Industrial Units Update

The Principal Economic Development Officer requested councillors note the agreement made between Selby District Council, North Yorkshire County Council and Warner Estate Holdings. Discussions took place concerning the selling of other units within the Economy Board remit at other locations. The purpose of many of the units was to provide young businesses with affordable rental properties whilst business was developing.

Councillor R Sweeting requested that all officers should contact one of the local members for Tadcaster when writing reports for any Committee or Board if the report concerns Tadcaster in order to insure that information is accurate.

Resolved:

That the report be noted.

Recommendation to the Policy and Resources Committee that:

- i) no premises within the Economy Board remit be declared surplus; and**
- ii) no premises within the Economy Board remit be sold.**

The meeting closed at 6.08pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Social Board held on 18 September 2007 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

293	Minutes
294	Chair's Address to the Social Board
295	PI Report April 07 – August 07
296	Safe Neighbourhood Sweep
297	Budget Management to 30 June 2007
298	Housing Revenue Account – Budget Management to 30 June 2007
299	Review of Local Authority Owned Garage Sites
300	Housing Strategy Action Plan 2007 to 2010
301	Proposed Pilot Gardening Scheme for Vulnerable Adults
302	Housing Services – Review of Medical Assessments and amendments to existing policy
303	Decent Homes Programme
304	Homeless Priority Needs Order Grant 2007/08

Present: Councillor Mrs G Ivey in the Chair

Councillors: I Chilvers, Mrs C Goodall, D Mackay, Mrs C Mackman, Mrs P Mackay (for Mrs E Metcalfe), A Pound, Ms M Davis, Mrs W Nichols, Mrs M McCartney

Officials: Head of Service – Finance and Central Services, Head of Service – Housing, Safer and Stronger Communities Coordinator, Interim Property Services Manager, and Committee Administrator.

Observers: Councillor Mrs D Davies

Public: 0

Press: 0

Apologies for Absence and Substitution

Apologies were received from Councillors K Ellis and Mrs E Metcalfe.

Substitute councillor was Councillor Mrs P Mackay (for Mrs E Metcalfe).

Disclosures of Interest

None.

Minutes**Resolved:**

That the minutes of the proceedings of the meeting of the Social Board held on 10 July 2007 be confirmed as a correct record and be signed by the Chair.

Chair's Address to the Social Board

The Chair addressed the Board on the following issues

- Delivery of the Play Strategy - Extensive work by the Council and partners was being carried out across the district. A bid had been submitted to the Big Lottery Fund for play projects across the district. These included a play ranger scheme and natural/adventure play projects. A decision on the outcome of the bid would be known by January 2008.
- The Wick-kid holiday playscheme – This attracted up to 60 children each session throughout the summer holidays. Leisure Centres were busy with the usual high swimming attendances.
- Sub-Regional Choice-Based Lettings Scheme - The Chair outlined that at the Strategic Housing Board coucillors will be asked to consider the way forward for the Choice-Based Lettings Scheme (CBL) within the sub regions

Councillors requested clarification on some points raised, especially in relation to the CBL scheme. There was no requirement for any decision from the Board at present and a report would come to the Board at a later date if any decisions were required. It was also confirmed that, at present, there were no financial implications for the Council.

Performance Indicator Report April 07 – August 07

Councillors received the report of the Head of Service – Housing updating them on the progress that was being made in 2007/08 on the corporate and statutory Best Value Performance Indicators (BVPIs) for which they were responsible.

Councillor Mrs C Mackman requested information regarding the vandalism to the counting mechanism at Abbey Leisure Centre and the cost of repairs. A written response from the Head of Service – Environmental Health and Leisure would be provided.

Councillor A Pound requested the Head of Service – Finance and Central Services provide further information on rent arrears.

Resolved:

That the report be noted.

296

Safe Neighbourhood Sweep

The Safer and Stronger Communities Coordinator presented a report requesting a change in the format and name of the 'Safe Neighbourhood Sweeps' so they linked with the Joint Action Group (JAG) process and 'hotspot' areas.

Councillors agreed the sweeps and JAG had been successful. Joining the two together would further strengthen the links between all the partners; however, councillors expressed concerns as to the change of name. The Safer and Stronger Communities Coordinator explained how the process would work and addressed concerns raised specifically about 'hot spot' areas.

Resolved that:

- (i) the report be noted**
- (ii) the current format of the 'Safe Neighbourhood Sweeps' be changed with future Sweeps being conducted in areas highlighted at the JAG meetings and/or in 'hotspot' areas; and**
- (iii) the protocol, attached at Appendix A of the report be adopted**
- (iv) the name remain as 'Safe Neighbourhood Sweeps'.**

297

Budget Management to 30 June 2007

The Head of Service – Housing presented a report to councillors detailing major variations between budgeted and actual expenditure and income for the Board for the 2007/08 financial year to 30 June 2007.

Resolved that:

- (i) the report be noted and;**

- (ii) that the reduction in Private Sector Grants and Economic Development budget of £50,680 for Gershon efficiency savings be approved**

298

Housing Revenue Account – Budget Management to 30 June 2007

The Head of Service – Housing presented a report to councillors detailing major variations between budgeted and actual expenditure and income for the Board for the 2007/08 financial year to 30 June 2007.

Resolved that:

- (i) the report be noted**
- (ii) Councillors endorse the actions of the officers; and**
- (iii) the reduction in the Tenants Participation - Open Door Newsletters budget of £1,408 for Gershon efficiency savings be approved.**

299

Review of Local Authority Owned Garage Sites

The Head of Service – Housing informed councillors of the proposed review of the use of garage sites.

Future reports would include details of site potential and development of houses and garages with business cases showing if rental income was less than improvement costs.

Resolved that:

- (i) the report be noted and;**
- (ii) Officers explore, with Registered Social Landlord (RSL) involvement, Phase 1 of the proposal for the development of garage sites for the provision of affordable housing.**

Councillor Mrs M McCartney left the meeting.

300

Housing Strategy Action Plan 2007 to 2010

The Head of Service – Housing presented the Housing Strategy Action Plan 2007 – 2010.

The current Selby District Council Interim Housing Strategy covered 2004-2005, and the Action Plan, which had six priority areas, sought to update the existing plan to 2010.

The existing Housing Strategy Action Plan achieved fit-for-purpose accreditation in 2004, and provided a baseline for strategic housing work to continue through to 2010.

Resolved:

That the new Housing Strategy Action Plan 2007 – 2010 be approved.

301

Proposed Pilot Gardening Scheme for Vulnerable Adults

The Head of Service – Housing informed councillors of the proposed pilot for a gardening scheme for vulnerable residents in partnership with Groundwork Selby.

The scheme was ready to start but given the time of year it would be spring before fuller assessment could be made. If successful, a service charge would be introduced to recover costs and this could be added to rent charges.

Cllr A Pound suggested seeking assistance from voluntary groups such as Duke of Edinburgh Award groups which would be free of charge. It was agreed to take this to the Operations Manager at Groundwork Selby.

Resolved:

That a partnership pilot to assess the feasibility of providing a gardening scheme for Vulnerable Residents be approved.

302

Housing Services – Review of Medical Assessments and amendments to existing policy

The Heads of Service – Housing presented a report which updated Housing Services 'How to apply for Housing – Guidance notes for Applicants – April 2005'.

The proposed amendments are required because of the retirement of Selby District Council's Medical Assessor.

Two options were presented for consideration. Option 1 was an in-house assessment scheme which used a three-medical-band system. Option 2 would involve the use of an external independent medical assessment provider – 'Now Medical'.

It was confirmed that a formal 'in-house' appeals procedure would be put into place, with Now Medical being used if there wasn't sufficient in-house capacity.

Recommendation to Policy and Resources Committee that:

- (i) The existing medical categories be reduced from four to three; and**
- (ii) Housing Services commence assessing medical assessments in-house.**

303

Decent Homes Programme

The Interim Property Services Manager updated councillors with a progress report on the delivery of the Council's Decent Homes programme. The report outlined progress to date and key next steps which would be included in all future reports. It was agreed that future reports would include street names and tables and graphs would be produced in larger font.

Councillors thanked the Interim Property Services Manager for his informative report, and welcomed regular reports.

The Interim Property Services Manager confirmed to councillors the recently appointed contractors.

The Head of Service – Housing explained that a typographical error in the recent Open Door magazine had omitted Petre Avenue but confirmed that all residents will be informed.

Resolved that:

- (i) Councillors note the contents of the report and;**
- (ii) approve the proposed reporting framework for monitoring delivery of the Decent Homes project.**

Homelessness Priority Need Order Grant 2007/08

The Head of Service – Housing presented a report which recommended part spend of the Homelessness Priority Need Order grant for 2007/08.

The Communities and Local Government Department (CLG) has offered a grant of £40,000 for 2007/8 towards implementation of its Homelessness Strategy.

The sum of £11,425 has been requested by Daisy Chain to support their work, and to assist in delivering the outcomes targeted.

It was agreed that the Head of Service – Housing would respond to councillors in writing regarding several issues raised once he had liaised with Daisy Chain and would also report back to the Board regarding monitoring of the funding.

Resolved:

That the bid from Daisy Chain for £11,425 to support services, which contribute to the Council's homelessness prevention work, be approved.

The meeting closed at 7.00pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 19 September 2007, in Committee Rooms 1 & 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

305	Minutes
306	Chair's Address to the Planning Committee
307	Budget Management to 30 June 2007
308	Deferred Applications
309	Planning Applications Received – Site Visits
310	Planning Applications Received – Non Site Visits
311	Tree Preservation Orders – Confirmation
312	Applications to be Determined by the County Council on which the views of the District Council are requested
313	Application 2005/0681/FUL – Amendments to conditions

Present: Councillor J Mackman in the Chair

Councillors: I Chilvers, Mrs D Davies, J Deans, W Inness, M Jordan, C Lunn (for K Ellis), D Mackay, B Marshall, W N Martin, C Pearson, Mrs S Ryder, S Shaw-Wright, R H Sweeting, Mrs A Spetch (for Mrs E Metcalfe),

Officials: Head of Service - Legal and Democratic Services, Head of Service – Planning and Economic Development, Principal Planning Officer, Senior Planning Officer, Planning Officers, Highways Officer, Committee Administrator

Also in Attendance: Public Speakers

Public: 7
Press: 0

Apologies for Absence and Notice of Substitution

Apologies were received from Councillors Mrs E Metcalfe, K Ellis, D Fagan and J Cattnach.

Substitute Councillors were Councillor Mrs A Spetch for Councillor Mrs E Metcalfe and Councillor C Lunn for Councillor K Ellis.

Disclosure of Interest

There were no disclosures of interest.

305

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Planning Committee held on 22 August 2007 be confirmed as a correct record and be signed by the Chair.

306

Chair's Address to the Planning Committee

The Chair informed councillors of the following issues:

- The Chair had received correspondence from Steer Davies and Gleave consultants regarding an exhibition on 26 September 2007 at Newton Kyne Papyrus Works. The Chair had requested that a Planning Officer attend the stakeholder session, and reminded councillors they should not offer any opinions regarding any schemes.
- There had been a further development concerning the Planning Inspectorate's approval for development at Gascoigne Wood. This was being challenged and the Chair asked the Head of Service – Legal and Democratic Services to explain the challenge to the committee. It was confirmed that any costs involved would be against the Secretary of State rather than the District Council.

307

Budget Management to 30 June 2007

The Head of Service - Planning and Economic Development presented a report detailing major variations between budgeted and actual expenditure and income for the 2007/08 financial year to 30 June 2007.

The format of the report was different from previous reports and brought finance and performance together.

Following a question concerning capital projects, the Head of Service – Planning and Economic Development agreed to seek further information from the finance section and report back to a future meeting of the committee.

Resolved:

That the report be noted.

Planning Committee
19 September 2007

Deferred Applications

The Chair informed the committee that site visits had been requested for two of the planning applications that were before this meeting. He requested that a vote take place to determine whether these items should be deferred until after the site visits had taken place.

Application: 2007/0384/OUT

Location: Barlby Church Hall, Barlby

Proposal: Outlined planning for one detached dwelling, following the demolition of a former church hall.

Cllr B Marshall requested that the application be deferred until the next meeting of the Planning Committee to allow a site visit to take place.

Resolved:

That the application be deferred until the next meeting of the Planning Committee to allow a site visit to take place.

Application: 2007/0710/FUL

Location: Kirkby Grange, Kirkby Wharfe

Proposal: change of use of stables to offices, erection of new stables and new agricultural unit.

Following an email from the local Member of Parliament the Chair requested that a site visit for this application be made before the next committee meeting on the 17 October 2007 and that the application be deferred until the next meeting of the Planning Committee to allow a site visit to take place.

Resolved:

That the application be deferred until the next meeting of the Planning Committee to allow a site visit to take place.

Planning Applications Received (Site Visits)

Application: 2007/077/FUL

Location: Land South of The Haven, Church Hill, Wistow

Proposal: Resubmission of previously refused application 8/36/152J/PA (2005/0826/FUL) for the erection of a detached dwelling with single integral garage on land south of the Haven.

Officer Update

The Senior Planning Officer informed councillors that this was a resubmission of a full application.

She had approached the applicant to request they consider the scheme in view of objections raised but this had been declined and the application remained as in the report.

The proposed development was considered acceptable in principle, but would constitute inappropriate development in relation to the setting of the listed building, by virtue of its scale and location. It would also be out of character with the surrounding properties.

Mr Wildash – Parish Council

Mr Wildash outlined the following issues:

- *Inappropriate development*
- *Highway concerns*
- *Footpath concerns – access to local school*
- *Obscure views of residents from George Street*
- *Blind junction*
- *Site will be detrimental to Church*

Mr Oxberry – Part Applicant

Mr Oxberry informed councillors of the following issues:

- *He lived in the property adjoining site*
- *Lived in village all his life – church was very important to him*
- *Would reduce vandalism in church yard*
- *Design would compliment church view*

Resolved:

That the application be refused.

The reasons given for refusal were:

- **Inappropriate development; and**
- **The development is not in keeping with the character of the area.**

Application: 2007/0669/FUL

Location: 4 Doncaster Road, Selby

Proposal: Conversion of house to create 3 No self-contained apartments.

Officer Update

The Senior Planning Officer informed councillors that following public consultations the conversion had been amended from 5 flats to 3.

The application had been deferred from the August meeting of the committee to allow for a site visit to take place.

The conversion would not adversely affect the character and form of the surrounding area and would not result in any loss of residential amenity. The level of parking for the site would be adequate.

The proposal was considered acceptable, having regard to policies of the Selby District Local Plan.

Mr Corbally – Objector

Mr Corbally informed councillors of the following issues:

- *Concerns with increase in traffic*
- *Concerns with footpath access*
- *Problems of local residents accessing their properties*
- *Poor drainage of access road – development would make this worse*
- *Potential damage to substation cables*
- *Over-development of area*

Mr Parson – Agent

Mr Parson informed councillors of the following issues:

- *Application was straight forward*
- *No change to external appearance*
- *Highways Department happy with development*

It was confirmed that condition 2 could be amended to demolish the existing building opposite the garage.

Resolved:

That the application be granted, subject both to the conditions set out in the officer's report, and to the amendment to condition 2 outlined at Planning Committee.

310

Planning Applications Received

Consideration was given to the schedule of planning applications submitted by the Head of Service – Planning and Economic Development.

Resolved:

That the applications set out in the agenda be dealt with as follows:

- 1 **Application: 2007/0906/COU**
Location: 2 Ingleby Drive, Tadcaster
Proposal: Change of use from dwelling to veterinary practice

Officers Update

The Principal Planning Officer informed councillors that this was a change of use application and the proposed changes were mainly internal alterations.

The detached garage would be retained and two additional parking spaces would be provided on the forecourt of the building.

Having regard to the Development Plan and relevant policies, it was considered that the proposal would not have an adverse impact on the character or appearance of the locality or amenities of adjoining residents.

The proposal was not considered to have any adverse affect on highways safety.

Resolved:

That the application be granted, subject to the conditions set out in the officer's report.

- 2 **Application: 2007/0567/FUL**
Location: The Barn at Wood End, Bishopdyke Road, Cawood
Proposal: Conversion and extension of outbuilding to create 1 No dwelling (to form self-contained annexe to the barn).

Officers Update

The Planning Officer informed councillors that the previous planning permission included an occupancy condition on the annexe which now needed amending as the property had been sold to separate owners which effectively meant that the new owner could not live in the property.

As the application was to carry out work without complying with condition 3, to enable the annexe to be occupied as ancillary accommodation to The Barn, it was now necessary to reconsider the whole application to assess the suitability of the amendment of occupancy.

Resolved:

That the application be granted, subject to the conditions set out in the officer's report.

- 3 **Application: 2007/0173/FUL**
Location: Glenholme, Kellington Lane, Eggborough
Proposal: Erection of a domestic wind turbine on land to the rear of Kellington Lane to service proposed dwelling on land adjacent.

The Principal Planning Officer informed councillors that the wind turbine would serve a detached dwelling which had yet to be constructed. The new dwelling was approved in December 2005.

The proposal conformed to national, regional and local policies to secure sustainable supplies of energy and reduction of CO2 emissions and would make a contribution towards sub-regional targets for reducing emissions.

The turbine would be located within a landscape that had relatively low sensitivity and had a large site to accommodate it. It was considered that it would have no significant impact on the amenity of the adjacent residents in terms of noise and visual amenity.

Mr Cross – Applicant

Mr Cross informed councillors of the following issues:

- *The turbine will minimise his carbon footprint*
- *The dwelling is his retirement home and has been designed with many sustainable features*
- *The turbine has no gearbox and therefore will produce no noise*
- *Domestic turbines have no effect on TV signals*

Resolved:

That the application be granted, subject to the conditions set out in the officer's report.

311 Tree Preservation Orders - Confirmation

Councillors were informed of the following tree preservation order already served and ready for confirmation:

- **Tree Preservation Order No: 4/2007 – 4 Oxton Lane, Tadcaster.**

Resolved:

That the following Tree Preservation Order be confirmed as unopposed orders:

Tree Preservation Order No: 4/2007 4 Oxton Lane, Tadcaster.

312 Applications to be Determined by the County Council on which the views of the District Council are requested.

Resolved:

That the report be noted.

**313 Application 2005/0681/FUL – Amendments to Conditions
Location: Bridge Wharf, Ousegate, Selby
Proposal: Erection of a building (Block A) to provide 14No apartments with undercroft parking and commercial (cafe/restaurant) floorspace (123 square meters) with the formation of public open space, public art and a riverside viewing area.**

An additional report was requested for the committee to consider as a matter of urgency.

The Principal Planning Officer informed councillors that there was a need to amend several conditions to an application that had been granted approval at August meeting of the Planning committee. The amendments to the

conditions would allow for some works to be made permanent rather than temporary and some involved flood defence works.

There was a requirement to issue a planning certificate and the amendments to the conditions would be included in this.

Resolved:

That the revised conditions be granted, and the planning certificate issued, as detailed below.

- 1. The development for which permission is hereby granted shall be begun within a period of three years from the date of this permission.**

Reason:

In order to comply with the provisions of Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2. Prior to the commencement of development samples of the materials to be used in the construction of the exterior walls and roof(s) of the building hereby approved shall be submitted to and approved in writing by the Local Planning Authority, and only the approved materials shall be utilised.**

Reason:

In the interests of visual amenity and in order to comply with Policy ENV1 of the Selby District Local Plan.

- 3. The building hereby approved shall not be first brought into use until the applicant has secured the implementation of a programme of archaeological post-excavation analysis in accordance with a written scheme which shall include the timescale for the commissioning and completion of the analysis which has been submitted to and approved by the local planning authority.**

Reason: In order to recognise the importance of the finds from the pre determination evaluation, in accordance with Policy ENV28 of the Selby District Local Plan

- 4. The development shall proceed in strict accordance with the submitted Flood Risk Assessment and the additional agent's letter dated 4 July 2005. The flood defences shall be to a minimum height of 7m AOD and the setting of the finished floor levels at a minimum of 6.7m AOD.**

Reason: In accordance with the details of the application and in accordance with Policy ENV5 of the Selby District Local Plan

- 5. No development shall commence until a scheme for the timing of the implementation of the agreed or temporary flood defence measures between the Toll Bridge and the Selby to Hull Railway Line bridge together with arrangements for their maintenance has been submitted to and approved in writing by the local planning authority.**

Reason: In accordance with the details of the application and in accordance with Policy ENV5 of the Selby District Local Plan

- 6. This permission relates to Block A only, as depicted on the approved plans and drawings and no permission is hereby given for any works in conjunction with the indicative proposals for Block B.**

Reason: For the avoidance of doubt and in accordance with the details of the application as amended.

- 7. Details of all exterior hard and soft landscaping materials together with finished levels shall be submitted to and approved by the local planning authority prior to the commencement of development.**

Reason: In order to ensure a satisfactory standard of development in the vicinity of listed buildings and within the Selby Conservation Area, in accordance with Policies ENV 22 and ENV25 of the Selby District Local Plan.

- 8. Details of the design, appearance, materials and any illumination of the proposed sculpture feature shall be submitted to and approved by the local planning authority prior to any installation.**

Reason: In order to ensure a satisfactory standard of development in the vicinity of listed buildings and within the Selby Conservation Area, in accordance with Policies ENV 22 and ENV25 of the Selby District Local Plan

- 9. The development shall not be first occupied until a controlled entry system for the apartments has been installed and has become operational in accordance with details that have been submitted to and approved by the local planning authority.**

Reason: In the interests of crime prevention and to protect the safety and amenities of prospective residents.

- 10. No development shall commence until a written scheme for protecting the internal environment of the apartments from noise has been submitted to and approved by the local planning authority. The attenuation against external noise shall be based upon an assessment to establish the noise climate for the area. All works which form part of the approved scheme shall be implemented prior to the first occupation of the first apartment.**

Reason: In order to protect the occupants of the development from external noise. in the interests of their residential amenities.

- 11. No development shall take place until details of the proposed means of disposal of foul and surface water drainage, including details of any balancing works and off-site works, have been submitted to and approved by the Local Planning Authority. The approved scheme shall be implemented prior to the first occupation of the building hereby approved and shall be retained and maintained thereafter throughout the lifetime of the development.**

Reason:

To ensure that the development can be properly drained having had regard to Policy ENV1 of the Selby District Local Plan.

- 12. The use shall not commence until details of any fume extraction system, including the location and appearance of any external apparatus and flues, have been installed in accordance with details that have been submitted to and approved in writing by the Local Planning Authority**

Reason:

In the interests of amenity in accordance with Policy ENV1 of the Selby District Local Plan.

Informative: The developer's attention is drawn to the Unilateral Undertakings in the names of Acorn Homes of Selby Limited and Wharfside Developments Limited dated 22 August 2007 which were taken into account in the determination of this application

The meeting closed at 5.45 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Overview and Scrutiny Committee held on 27 September 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

337	Minutes
338	Chair's Address to the Overview and Scrutiny Committee and Work Programme
339	Partnership Meeting with Veolia
340	Condition of Selby Park, Park Street, Selby
341	Overview and Scrutiny Committee 2006/2007 Performance Indicators Report: April 2007 – July 2007
342	Parish Plans
343	Questions to the Chief Executive

Present: Councillor J McCartney in the Chair

Councillors: J Cattanach, Mrs J Dyson, Mrs M Hulme, B Marshall, Mrs K McSherry, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Chief Executive, Head of Service – Legal and Democratic Services, Head of Service – Policy and Performance, Principal Environmental Services Officer and Committee Administrator

Also in Attendance: Debbie Doohan – Contract Manager, Veolia
Tim Pearson – Supervisor, Veolia
Paul Lappin – Supervisor, Veolia

Public: 0
Press: 0

335 **Apologies for Absence**

Apologies were received from Councillors Mrs S Duckett and W Inness.

336 **Disclosure of Interest**

None.

337

Minutes

RESOLVED:

That the minutes of the proceedings of the meeting of the Overview and Scrutiny Committee held on 12 July 2007 and the Extraordinary meeting held on 29 August 2007 be confirmed as a correct record and be signed by the Chair.

338

Chair's Address to the Overview and Scrutiny Committee and Work Programme

The Chair updated councillors on the following:

- Parish Forum – 17 September, 2007 at Tadcaster

The Chair informed councillors that the Forum had been well attended and the draft report on the parish plans had been well received and an additional recommendation had been put forward.

- John Grogan MP

The Chair reminded councillors that the MP would be attending the Overview and Scrutiny Committee on 4 October 2007. He had received a number of relevant questions to put to the MP and felt that no further questions were required, but any supplementary questions to the ones that had been raised could be asked at the meeting.

Public Session

339

Partnership Meeting with Veolia

The Chair welcomed Debbie Doohan, Contract Manager, Tim Pearson, Supervisor and Paul Lappin, Supervisor from Veolia to the meeting.

Councillors raised various questions and issues relating to fly tipping, litter and recycling.

Some of the main issues were:

- Fly tipping
- Litter - A64 McDonalds, Tadcaster
- Prosecutions and fixed penalties
- Cigarette ends

- Litter accumulating outside shop fronts
- Recycling boxes not being put back in correct place
- Excess waste not being collected

With regard to an email received from Councillor Percival in respect of flytipping and litter from McDonalds on the A64, it was agreed that the Committee Administrator contact Councillor Percival with a view to meeting representatives from Veolia and Selby District Council to discuss these issues.

The Principal Environmental Services Officer informed councillors that enforcement procedures were being put in place for Police Community Support Officers to be able to issue fixed penalty notices.

RESOLVED:

That the representatives from Veolia be thanked for their attendance and contribution.

340

Condition of Selby Park, Park Street, Selby

Councillor Mrs Dyson raised concerns over the maintenance of Selby Park. The issues raised were as follows:

- Grass cutting – cut when not needed
- Flower beds – flowers that had died, looking unsightly and not being replaced until reported
- No weeding carried out
- The cost of running the park by Fountain Forestry
- The way the mechanical mowers were driven around the Park and also across grassed areas in the District

The Principal Environmental Services Officer responded and informed councillors that she would have to contact the Contractor with some of the other issues raised.

It was agreed that the Principal Environmental Services Officer would look at the details of the contract and provide the Overview and Scrutiny Committee with a short report of the details and report back to a future meeting of the Overview and Scrutiny Committee.

Resolved:

That the Principal Environmental Services Officer provide a short and precise report on the details of the contract for Selby Park and report back to a future meeting of the Overview and Scrutiny Committee.

341

Overview and Scrutiny Committee 2006/2007 Performance Indicator Report

Councillors received the report of the Head of Service – Policy and Performance on priority areas and managing the performance of the Council, which updated the Overview and Scrutiny Committee on the progress that had been made in 2007/2008 on the corporate and statutory Best Value Performance Indicators (BVPs).

Councillors were pleased to see improvements in most services, but made comment on part of the Planning, Housing and Community Safety indicators.

The Chief Executive responded on behalf of the Community Safety indicators and informed councillors that he would report back with the figures asked for by email to all the Overview and Scrutiny Committee.

Councillors raised the issue of how much the Abbey Leisure Centre was being used, now that the JJB introductory offer had finished and also how much the swimming pool itself was being used. The Chief Executive reported that there was a slight increase in attendance at the Leisure Centre and the Head of Service Policy and Performance informed councillors that she would if possible find the figures of the actual usage of the swimming pool.

Resolved:

That the report be noted.

342

Parish Plans

Councillors received the draft report on the Review of Parish Plans within Selby District from the Chair of the Overview and Scrutiny Committee.

The Chair went through the recommendations put forward in the report with the councillors and it was agreed that these be put to the next Council meeting which would be held on 30 October 2007.

Recommendation:

That the recommendations outlined in the Draft Review of Parish Plans within Selby District be recommended to Council.

343

Questions to the Chief Executive

A councillor raised the issue of the Overview and Scrutiny Leaflet that had been produced a number of years ago was out of date and was it possible for a new one to be produced.

The Chief Executive and the Chair felt this was a relevant point and could be looked in to.

The meeting closed at 6:50 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Overview and Scrutiny Committee held on Thursday 4 October 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

346	Chair's Address to the Overview and Scrutiny Committee and Work Programme
347	State of the Area Address
348	John Grogan MP
349	Service Performance Agreements – Housing Services Service Plan 2007/08 – 2009/10
350	Annual Governance Report
351	Questions to the Chief Executive

Present: Councillor J McCartney in the Chair

Councillors: Mrs S Duckett, Mrs J Dyson, Mrs M Hulme, W Inness, B Marshall, Mrs K McSherry, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Chief Executive, Head of Service – Legal and Democratic Services and Committee Administrator.

Also in Attendance: Councillor M Crane
John Grogan MP
Carl Sawyer, Interim Housing Manager

Observers: Councillor Mrs D Davies
Councillor D Fagan
Councillor A Pound

Public: 0

Press: 1

344 **Apologies for Absence**

Apologies were received from Councillor J Cattnach.

345 **Disclosure of Interest**

None.

346

Chair's Address to the Overview and Scrutiny Committee and Work Programme

The Chair updated councillors on the issue of the outdated Overview and Scrutiny leaflet that was raised at the previous meeting.

The new leaflet was distributed to councillors who were informed it would be produced in-house at a cost of £75.00 for 750 copies. The copies would be distributed to parish councils, libraries and the 'Ark' in Tadcaster.

The Chair and the Chief Executive thanked Tracey Peam and Kirsty Rowe for their work in producing this new leaflet.

The Chair requested crime figures for Selby district and the Chief Executive agreed he would report back to the next meeting.

Resolved:

That approval of 750 leaflets be granted at a cost of £75.00 from the Overview and Scrutiny budget.

Public Session

347

State of the Area Address

The Leader of Selby District Council, Councillor Mark Crane, responded to questions from councillors concerning the State of the Area Address.

The questions covered the following issues:

- Consultation on weekly domestic refuse collection
- 'Bring' sites
- Plastics being recycled

It was noted that there would be public consultation on the contents of the State of the Area Address.

Resolved:

That the Leader be thanked for his attendance and for responding to councillors' questions.

John Grogan MP

The Chair introduced and welcomed John Grogan MP to the meeting. He responded to questions and various issues raised by councillors concerning the following topics:

- The review of Post Offices
- Drax Power Station – Petcoke
- Arbre Power Station
- Selby War Memorial Hospital
- Burn Airfield
- Facilities for young people
- School Uniforms/NYCC Grant
- Student Finance Direct
- New Deal and Youth Employment
- Changes to student finance – Student Finance Direct
- Immigrant workers
- Wind Farms
- Dransfield Development
- Internal Drainage Boards
- Making new housing carbon neutral

Resolved:

That John Grogan MP be thanked for his attendance and for responding to councillors' questions and issues raised.

Service Performance Agreements – Housing Services Service Plan 2007/08 – 2009/10

The Interim Housing Manager, Carl Sawyer introduced the 2007/08 – 2009/10 Service Plan for the Housing Services Unit and explained the process behind the Plan.

The Interim Housing Manager gave councillors a brief overview of the role of the Housing Services team and progress made since the re-structure of the section. He explained to councillors how the team had improved on a number of issues and how they were achieving their targets.

Resolved:

That the Interim Housing Manager be thanked for his attendance and the Service Plan for the Housing Services Unit be noted.

350

Annual Governance Report

The Chief Executive presented councillors with the External Auditor's Annual Governance Report for 2006/07 for their information.

The report presented a positive picture of the Council's governance arrangements and demonstrated the Council's continuing improvement in this area. The Chair and councillors agreed that the Annual Governance Report be put on the Overview and Scrutiny agenda every year.

Resolved:

That the Annual Governance Report for 2006/07 be noted and that it be put on the Overview and Scrutiny agenda every year.

351

Questions to the Chief Executive

None.

The meeting closed at 7:35 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Environment Board held on Thursday 11 October 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4:00 pm.

388	Minutes
389	Chair's Address to the Environment Board
390	Budget Management to 30 June 2007
391	Environment Board 2007/2008 Performance Indicator Report: April 2007 – July 2007
392	Update on Smoke-Free Strategy

Present: Councillor M Jordan in the Chair

Councillors: Mrs E Casling, Mrs D Davies (for R Packham), D Mackay (for Mrs P Mackay), Mrs C Mackman, I Nutt, C Pearson, A Pound and A Thurlow.

Officials: S Martin - Strategic Director, Head of Service – Environmental Services and Leisure, Principal Environmental Services Officer (Pollution), Principal Environmental Services Officer (Commercial), Principal Environmental Services Officer (Waste and Recycling) and Committee Administrator.

Public: 0

Press: 0

386 **Apologies for Absence and Substitution**

Apologies were received from Councillors M Davis, C Metcalfe, Mrs P Mackay and R Packham.

Substitute Councillors were Mrs D Davies (for R Packham), and D Mackay (for Mrs P Mackay).

387 **Disclosure of Interest**

None.

388 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Environment Board held on 19 July 2007 be confirmed as a correct record and be signed by the Chair.

Chair's Address to the Environment Board

The Chair updated councillors on the following issues:

- **Petcoke**

The trial burn of petcoke at Drax Power Station was drawing to a close. Final results from the burning of a third petcoke type were expected in the next few weeks and the final report covering the whole trial would be submitted to the Environment Agency in early December 2007.

Representatives from Drax Power and the Environment Agency had been invited to attend the meeting of the Environment Board in January 2008 to share and discuss their conclusions from the trial.

- **Success of the Expansion of Garden Green Collections**

The expansion of the garden greens collection service to a further 6,000 households in May 2007 had resulted in a further 727 tonnes of green waste being sent for composting at the end of August, which was an increase of 23% on the same figure for the same time last year. This collection service would be expanded further in April 2008, to capture the remaining 4,000 properties not covered by the existing service. This should see performance on composting improve even further and reduce the amount of waste sent to landfill.

- **Street Scene Enforcement**

On the 24 September 2007 a training day was held with the Police attended by Environmental Health Officers, Environmental Health Technicians, Police and Police Community Safety Officers. Officers discussed the opportunities for joint-working and agreed that a Joint Action Day would take place in early November regarding litter management issues in the District. This would include press releases, advisory visits and patrols of areas where litter was considered to be an issue.

Budget Management to 30 June 2007

The Head of Service – Environmental Health and Leisure submitted a report giving details of major variations between budgeted and actual expenditure for the Board for the 2007/08 financial year.

Reasons for major variances on schemes were set out in the report.

Councillors raised concerns over the information not being up-to-date on the expenditure for the Board and it was reported that a further budget report would be submitted to the next meeting which would be held on 8 November 2007.

Resolved:

That the report be noted and the action taken by officers be endorsed.

391

**Environment Board 2007/2008 Performance Indicator Report:
April 2007 – July 2007**

The Head of Service – Environmental Health and Leisure updated councillors on the progress being made in 2007/08 on the corporate and statutory best value performance indicators for which the Board was responsible.

Councillors raised issues and questions on the following:

- Street Cleansing – receptacles for cigarette ends
- Grass growing in street gutters
- Weight per household up on last year due to more garden green waste being recycled

Councillors offered their congratulations to officers who worked extra hours in respect of the summer floods that occurred in July 2007.

Resolved:

That the report be noted.

392

Update on Smoke-Free Strategy

The Principal Environmental Health Officer (Commercial) informed councillors of the progress in implementing the Smoke-Free Strategy and Enforcement Policy that was adopted by this Board. The Council had invested considerable resources to provide advice and support to businesses prior to the introduction of the legislation, on 1 July 2007.

The Principal Environmental Health Officer (Commercial) also informed councillors that smoke-free work would be incorporated into routine environmental health and licensing activities. Enforcement options include verbal warnings, warning letters, fixed penalties and prosecution for persistent non-compliance in accordance with the adopted enforcement policy.

The Head of Service – Environment and Leisure informed councillors that the whole of the Civic Centre was covered by the Smoke-Free Strategy as well as the grounds and members of the public were aware of this as signs had been placed on the approaches to the building.

It was reported that compliance appeared high in Selby District and the resource input and the approach that had been adopted appeared to have been successful.

Resolved:

That the update on the Smoke-Free Strategy report be noted.

The meeting closed at 4:40 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of an extraordinary meeting of the Policy and Resources Committee held on 25 September 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

327	Annual Governance Report
328	Statement of Accounts 2006/2007

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, I Chilvers (*for C Metcalfe*), Mrs D Davies (*for Mrs W Nichols*), C Lunn, J Mackman, Mrs C Mackman (*for B Percival*), I Nutt (*for Mrs G Ivey*), R Packham, R Sayner and S Shaw-Wright

Officials: Chief Executive, Strategic Directors, Head of Service – Finance and Central Services, Accountancy Services Manager, Democratic Services Officer.

Also in Attendance: Mr P Hanmer, Audit Commission

325 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors B Percival, C Metcalfe, Mrs W Nichols and Mrs G Ivey

Substitute councillors were Mrs C Mackman (*for B Percival*), I Chilvers (*for C Metcalfe*), Mrs D Davies (*for Mrs W Nichols*) and I Nutt (*for Mrs G Ivey*).

326 **Disclosures of Interest**

Councillor Crane declared a personal interest in item 328 as a trustee of the Citizen's Advice Bureau.

Annual Governance Report 2006/2007

Mr P Hanmer, Audit Commission, presented councillors with the External Auditor's Annual Governance Report for 2006/2007 for their consideration.

It was anticipated that the Audit Commission would issue an unqualified conclusion on the Council's arrangements for securing value for money in the use of its resources as well as an unqualified opinion on the Council's Statement of Accounts 2006/2007.

The Chair thanked Peter Hanmer for attending the meeting and presenting the Annual Governance Report.

Resolved that:

- i. the Annual Governance Report 2006/2007 be noted**
- ii. the letter of representation be agreed; and**
- iii. the Chair of the Policy and Resources Committee and the section 151 Officer sign the letter of representation on behalf of the Council.**

Statement of Accounts 2006/2007

The Head of Service – Finance and Central Services sought councillors' approval for the revised Statement of Accounts for 2006/2007, following the conclusion of the external audit undertaken by the Audit Commission.

Councillors also considered a number of additional minor amendments raised at the meeting.

Resolved:

That the Revised Statement of Accounts for 2006/2007, subject to the amendments outlined at the meeting, be approved.

The meeting closed at 5:45pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on Tuesday 9 October 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4:00pm.

363	Minutes
364	Chair's Address to the Policy and Resources Committee
365	Groundwork Selby
366	Out of Office Replies
367	Performance Indicator Report: April 2007 – July 2007
368	Corporate Plan Update
369	Minerals and Waste Development Framework – Consultation on Supplementary Sites
370	Selby District Local Development Framework: Statement of Community Involvement
371	Selby Town Centre Conservation Area Character Appraisal
372	Internal Audit – Audit Partnership Agreement
373	Base Budget Savings
374	Budget Management to 30 June 2007
375	General Fund Revenue Budget 2007/08 to 30 June 2007
376	General Fund Capital Programme to 30 June 2007
377	Local Government Pension Scheme – Employer's Discretions
378	Referrals from Other Boards and Committees (Public Session Items)
379	Private Session
380	Chair's Address to the Policy and Resources Committee (Private Session)
381	Referrals from Other Boards and Committees (Private Session Items)
382	Section 38 Agreement – Highway Act 1980
383	Claim for Possessory Title, Acaster Selby
384	Footpath at Sherburn
385	Land at Ousegate

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, Mrs D Davies (*for R Packham*), Ms M Davis (*for Mrs W Nichols*), Mrs G Ivey, C Lunn, J Mackman, C Metcalfe, B Percival, R Sayner and A Thurlow (*for S Shaw-Wright*).

Officials: Chief Executive, Strategic Directors, Head of Service – Finance and Central Services, Head of Service – Legal and Democratic Services, Head of Service – Policy and Performance, Head of Service – Planning and Economic Development, Head of Service – Human Resources, Planning Policy Manager, Conservation Officer, Computer Manager, Principal Economic Development Officer, Democratic Services Officer.

Also in Attendance: Mr Peter Murphy, Operations Manager – Groundwork Selby

361 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors Mrs W Nichols, R Packham and S Shaw-Wright.

Substitute councillors were Ms M Davis (*for Mrs W Nichols*), Mrs D Davies (*for R Packham*) and A Thurlow (*for S Shaw-Wright*)

362 **Disclosures of Interest**

Councillor C Metcalfe declared a personal and prejudicial interest in minute 365 as he was a director of Groundwork Selby.

Councillor J Mackman declared a personal and prejudicial interest in minute 365 as he was a director of Groundwork Wakefield and they had a service level agreement with Groundwork Selby.

Councillor B Percival declared a personal and prejudicial interest in minute 383 as his wife employed one of the people involved in the issue.

Councillor Ms M Davis declared a personal interest in minute 365 as she was an employee of Surestart Selby which was part of the Association of Voluntary Services (AVS).

363 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 17 July 2007 be confirmed as a correct record and be signed by the Chair.

364 **Chair's Address to the Policy and Resources Committee**

The Chair undated councillors on a meeting of the Leeds City Region Leaders (LCRL) group which he had recently attended.

He then informed councillors that the second part of his address would be taken in part II (private session) of the meeting.

Groundwork Selby

Having declared a personal and prejudicial interest in this item, Councillors C Metcalfe and J Mackman left the chamber and took no part in the discussion or voting thereon.

Mr Steve Martin, Strategic Director, presented councillors with a report reviewing the performance of Groundwork Selby over its first six years and requested that councillors consider whether to continue to provide them with support.

Councillors were also asked to approve the expansion of Groundwork Selby into the broader North Yorkshire area and to approve the proposed merger with Selby District Association of Voluntary Services (AVS).

Councillors praised the success of Groundwork Selby and offered their thanks to Mr Ken Taylor (Executive Director) and his staff at Groundwork Selby.

Resolved that:

- i) The success of Groundwork Selby since its establishment in November 2001 be noted and staff at Groundwork Selby be thanked**
- ii) The Sponsor's Agreement with Groundwork Selby be renewed for a further period of six years**
- iii) The support to Groundwork Selby in the form of core funding of £25,000 per annum plus inflation and gifts in kind of office accommodation and payroll be agreed for the period of the Sponsor's Agreement**
- iv) The expansion of Groundwork Selby in to the broader North Yorkshire area be agreed; and**
- v) The merger of Groundwork Selby with Selby AVS be agreed in principle.**

Councillors C Metcalfe and J Mackman returned to the chamber.

366

Out of Office Replies

Mr Steve Martin, Strategic Director, requested that councillors consider whether 'out-of-office' replies to emails should be sent to external emails.

The Computer Manager informed councillors that at present the out-of-office email response was only sent internally between officers. Any email sent from outside the Council would not, therefore, have this facility and the emailer would be unaware that an officer was away from work.

Resolved that:

- i) Staff be requested to use the email forwarding facility when out of the office; and**
- ii) An investigation into the handling of spam email at Selby District Council be carried out**

367

Performance Indicator Report: April 2007 – July 2007

The Head of Service – Policy and Performance updated councillors on the progress that had been made in 2007/08 on the corporate and statutory best value performance indicators for which the Committee was responsible.

Resolved that:

- i) The report be noted; and**
- ii) Staff be congratulated on the improved level of performance which had been maintained.**

368

Corporate Plan Update

The Head of Service – Policy and Performance updated councillors on the delivery and performance of the Corporate Plan for the period July 2007 to September 2007.

The Corporate Plan formed a key part of the Council's performance management framework and this update contributed to the Corporate Plan being monitored effectively by councillors and ensuring key tasks were delivered.

Councillors requested that where target dates had been missed, the reasons why be included in the Update.

Resolved:

That the Corporate Plan Update be accepted.

369

Minerals and Waste Development Framework – Consultation on Supplementary Sites

The Senior Planning Officer informed councillors of North Yorkshire County Council's supplementary consultation on two further sites at Gascoigne Wood and Burn which were being considered for inclusion in the Minerals and Waste Site Allocations Development Plan Document.

Burn Airfield

Resolved:

That the response be made to North Yorkshire County Council's supplementary consultation on Options for Minerals and Waste sites on the basis of the comments in italics at paragraphs 4.19 – 4.21 of the officer's report.

Gascoigne Wood

Resolved:

That the response be made to North Yorkshire County Council's supplementary consultation on Options for Minerals and Waste sites on the basis of the following comments:

“It is considered that, given the difficulties of locating major waste management facilities of this type, Gascoigne Wood could form a suitable site for the activity being proposed, subject to the following comments:

Policy and Resources Committee
9 October 2007

- i) A site specific environmental impact assessment to protect the amenity of nearby residents***
- ii) The sole means of transportation to be by rail***
- iii) Maximising the employment potential of the site; and***
- iv) Compound cumulative effects of the multiple sites, all within the western part of the District is unacceptable and there should be one single integrated site only.”***

Councillor C Metcalfe abstained from the vote.

370

Selby District Local Development Framework: Statement of Community Involvement

The Planning Policy Manager updated councillors on the amendments to be made to the Statement of Community Involvement (SCI) following examination of its soundness by an independent inspector.

Councillors discussed the resources implications of the SCI on staff in Development Control and Democratic Services.

Resolved that:

- i) The Inspector’s recommended changes be incorporated into the SCI***
- ii) The Council formally adopt the SCI; and***
- iii) Arrangements be made to advertise the adoption of the SCI and to notify interested parties.***

371

Selby Town Centre Conservation Area Character Appraisal

The Conservation Officer updated councillors on the Selby Town Centre Conservation Area Character Appraisal and sought authority to undertake public consultation, prior to adoption by the Council.

A Conservation Area Appraisal had been commissioned and produced for Selby Town Conservation Area. The appraisal was considered to provide a sound basis for the development of planning policy and to inform other strategies.

Resolved that:

- i) Officers be authorised to undertake consultation on the Selby Town Centre Conservation Area Character Appraisal; and**
- ii) Officers report back to this Committee on the findings of the consultation.**

372

Internal Audit – Audit Partnership Agreement

The Head of Service – Finance and Central Services informed councillors of the proposal for the provision of Internal Audit at Selby District Council from 1 January 2008.

Resolved that:

- i) The Council enter a new partnership agreement on revised terms, detailed in sections 4.9 to 4.11 of the officer's report, to run from 1 January 2008 to 31 March 2012; and**
- ii) The inclusion of Hambleton District Council as a partner council be agreed in principle, subject to a further report on the proposals to this Committee.**

373

Base Budget Savings

The Head of Service – Finance and Central Services presented councillors with the proposed base budget savings from 2007/08 onwards.

Resolved:

That the report be noted.

374

Budget Management to 30 June 2007

The Head of Service – Finance and Central Services presented councillors with the major variations between budgeted and actual expenditure and income for the Committee for the 2007/08 financial year to 30 June 2007.

Resolved that:

- i) The report be noted; and**
- ii) The Head of Service – Finance and Central Services be requested to bring an amended version of the report to the next meeting of the Policy and Resources Committee.**

375

General Fund Revenue Budget 2007/08 to 30 June 2007

The Head of Service – Finance and Central Services updated councillors on the major variations between budgeted and actual expenditure and income for the General Fund for the 2007/08 financial year to 30 June 2007.

Resolved that:

- i) The report be noted; and**
- ii) The Head of Service – Finance and Central Services be requested to bring an amended version of the report to the next meeting of the Policy and Resources Committee.**

376

General Fund Capital Programme to 30 June 2007

The Head of Service – Finance and Central Services presented councillors with information on the position of the Council's General Fund Capital projects to the end of June 2007.

Resolved that:

- i) The position on the General Fund Capital Programme for 2007/2008 at 30 June 2007 be noted; and**
- ii) The actions of officers be endorsed.**

377

Local Government Pension Scheme – Employer's Discretions

The Head of Service – Human Resources updated councillors on the discretions applicable to Selby District Council for pension purposes if staff left the Authority due to redundancy, voluntary retirement in the interests of the service, early retirement at the employee's request and flexible retirement at the employee's request.

Resolved:

That the recommendations highlighted in the officer's report and the policy statements attached to the officer's report be approved, subject to consultation with UNISON.

378

Referrals from Other Boards and Committees (Public Session Items)

Social Board – 18-September 2007

Minute 302 – Housing Services – Review of Medical Assessments and Amendments to Existing Policy

Councillors were asked to approve amendments to the Council's Housing Allocation Policy.

Resolved that:

- i) The existing medical categories be reduced from four to three; and**
- ii) Housing Services commence assessing medical assessments in-house.**

Economy Board – 11 September 2007

Minute 287 – Review of the Economic Development Strategy

Councillors were asked to approve the revised Community and Economic Development Strategy.

Resolved:

That the revised Community and Economic Development Strategy be adopted.

379

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

380

Chair's Address to the Policy and Resources Committee

The Chair updated councillors on the current position with regard to Tadcaster Town Centre.

381

Referrals from Other Boards and Committees (Private Session Items)

Economy Board – 11 September 2007

Minute 292 – Council-Owned Industrial Units Update

Councillors considered the recommendations of the Economy Board with regard to the industrial units which came under the remit of the Economy Board.

Recommendation to Council:

That a decision on the asset management review be deferred pending the re-convening of the Asset Management Task and Finish Group.

382

Section 38 Agreement – Highway Act 1980

The Principal Economic Development Officer updated councillors on the history of the case and the financial implications for the District Council.

In 1992 the Council agreed to act as guarantor for the Section 38 Bond for the highway works at Selby Business Park. The County Council were now considering carrying out the highway works and calling in part or the entire bond.

Resolved that:

- i) The report be noted**
- ii) The proposal suggested in paragraph 4.10 of the officer's report be approved; and**
- iii) A supplementary estimate of up to £2,370 to be funded from identified budget savings be approved, to cover the potential call-in of the bond.**

383

Claim for Possessory Title, Acaster Selby

Having declared a personal and prejudicial interest in this item, Councillor B Percival left the chamber and took no part in the discussion or voting thereon.

The Head of Service – Legal and Democratic Services presented councillors with a report on a claim for possessory title on land at Acaster Selby.

Resolved that:

The applicant be approached in line with the officer's recommendations.

Councillor B Percival returned to the chamber.

384

Footpath at Sherburn

The Head of Service – Legal and Democratic Services updated councillors on the current position of a footpath at Sherburn which passed over land belonging to Selby District Council and sought guidance from the Committee with regard to the way forward.

Resolved that:

- i) The position, in relation to the footpath, be noted**
- ii) The developer be requested to remove the gates at each end of the Council's land; and**
- iii) The Council take legal action to ensure the removal of the developer's gates to give the Council unrestricted access to its land.**

Land at Ousegate

The Head of Service – Legal and Democratic Services presented councillors with the proposed terms for a land exchange between the Council and developers. He also updated councillors on the current position in relation to the proposed developments along part of Ousegate, Selby.

Councillors discussed the matter, with particular regard to the flood defences required.

Resolved that:

- i) The terms concluded between the developers and the District Valuer be agreed, subject to the Chair of Policy and Resources and the Chair of Environment Board being satisfied with the proposals for the construction of flood defences**
- ii) Officers be authorised to proceed with the land exchange; and**
- iii) The Chair of Policy and Resources and the Chair of Environment Board be authorised to agree any additional terms.**

The meeting closed at 6:55pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 10 September 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

273	Minutes
274	Procedure
275	Chair's Address to the Licensing Committee
276	Introduction of New Legislation Dealing with the Suspension/Revocation of Hackney Carriage and Private Hire Drivers' Licences
277	Private Session
278	Application for a Private Hire Driver's Licence
279	Application for a Hackney Carriage Licence

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs S Duckett, J McCartney, Mrs K McSherry, C Pearson, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Solicitor, Licensing Enforcement Officer, Enforcement Officer and Committee Administrator

Public: 0

Press: 0

271 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs J Dyson.

272 **Disclosure of Interest**

Councillor Mrs S Duckett declared a personal interest in minute number 279 and informed the Committee that she would leave the Committee Room whilst this item was discussed.

273 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 6 August 2007 be confirmed as a correct record and be signed by the Chair.

Licensing Committee
10 September 2007

274

Procedure

The Procedure was noted.

275

Chair's Address to the Licensing Committee

The Chair informed councillors that Andy Leyland the Enforcement Officer had been with the Licensing Section for the last month and had visited all the private hire operators and looked at their detailed records.

He had advised where necessary and collected any redundant taxi plates.

His next project was to check up on and visit the 330 licensed premises within the District.

The Chair thanked Andy for the excellent job he had carried out whilst only being in the post for one month.

276

Introduction of New Legislation Dealing with the Suspension/Revocation of Hackney Carriage and Private Hire Drivers' Licences

Councillors received the report of the Licensing Enforcement Officer in respect of the changes to Hackney Carriage and Private Hire legislation under the Road Safety Act 2006.

Up until 16 March 2007 the legislation governing Hackney Carriage and Private Hire Driver, Vehicle and Operator licensing permitted the District Council, in appropriate circumstances, to suspend or revoke a driver's licence. However, in the event of an appeal against this decision the driver was allowed to operate until a Magistrates Court heard the appeal.

Section 61 of the Local Government (Miscellaneous Provisions) Act 1976 permits Licensing Authorities to revoke or suspend a driver's licence on any of the following grounds:

- (a) that he has since the grant of his/her licence -
 - (i) been convicted of an offence involving dishonesty, indecency or violence; or
 - (ii) been convicted of an offence under or has failed to comply with the provisions of the Town Police Clauses Act 1847 or the Local Government (Miscellaneous Provisions) Act 1976

(b) any other reasonable cause.

It was therefore proposed that the Licensing Enforcement Officer be given delegated authority to continue to suspend a driver's licence where it is considered appropriate and where there were compelling reasons to do so. It was also proposed that the Officer be given delegated authority to lift this suspension when public safety was no longer compromised. The power to revoke a driver's licence would, however, remain with the Licensing Committee.

Councillors felt that when the Licensing Enforcement Officer used his delegated authority he should inform the Head of Service – Legal and Democratic Services and the Chair of the Licensing Committee as soon as practicable.

Recommendation:

That Council authorise the Licensing Enforcement Officer:

(a) to suspend Hackney Carriage or Private Hire Driver's licences in accordance with Section 52 of the Road Safety Act 2006 and that the Officer inform the Head of Service – Legal and Democratic Services and the Chair of the Licensing Committee as soon as practicable; and

(b) to lift any such suspension in accordance with Section 52 of the Road Safety Act 2006

Resolved:

That the Licensing Committee continue to have power to revoke Hackney Carriage and Private Hire Driver's licences in accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1976.

277

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

278

Application for a Private Hire Driver's Licence

Councillors received the report of the Licensing Enforcement Officer in respect of the applicant's desire to be issued with a Private Hire Driver's Licence and his fitness to operate as a consequence of a CRB disclosure.

The Licensing Enforcement Officer outlined details of the case.

The applicant then gave details of the concerns raised by the content of the disclosure.

Councillors gave consideration to the full facts regarding this matter and agreed that the applicant be refused a Private Hire Driver's Licence.

Resolved:

That the applicant be refused a Private Hire Driver's Licence.

279

Application for a Hackney Carriage Licence

Having declared a personal interest in this application, Councillor Mrs S Duckett left the chamber and took no part in the discussion or voting thereon.

Councillors received the report of the Licensing Enforcement Officer for the grant of a Hackney Carriage Licence for a Renault Espace, a vehicle not fully accessible to the disabled.

The Licensing Enforcement Officer outlined the details of the case.

The driver concerned outlined his reasons for the application.

After consideration, Councillors were satisfied for the application to be approved.

Resolved:

That the application for a hackney carriage licence for a vehicle not accessible to the disabled be approved.

The meeting closed at 11:02 am.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 8 October 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

354	Minutes
355	Procedure
356	Chair's Address to the Licensing Committee
357	Private Session
358	Application for a Hackney Carriage Licence
359	Application for a Private Hire Driver's Licence
360	Application for a Hackney Carriage Licence

Present: Councillor C Pearson in the Chair

Councillors: Mrs D Davies, J Deans (for R Sayner), Mrs J Dyson, Mrs S Duckett, Mrs C Mackman (for Mrs K McSherry), Mrs A Spetch and Mrs D White.

Officials: Head of Service – Legal and Democratic Services, Licensing Enforcement Officer, Trainee Solicitor, Democratic Services Officer, Committee Administrator

Public: 0

Press: 0

352 **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs K McSherry and R Sayner.

Substitute Councillors were Mrs C Mackman (*for Mrs K McSherry*) and J Deans (*for R Sayner*).

353 **Disclosure of Interest**

None

354 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 10 September 2007 be confirmed as a correct record and be signed by the Chair.

355 **Procedure**

The Procedure was noted.

356 **Chair's Address to the Licensing Committee**

The Chair gave no address.

357 **Private Session**

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

358 **Application for a Hackney Carriage Licence**

Councillors received the report of the Licensing Enforcement Officer for the grant of a Hackney Carriage Licence for a Ford Mondeo, a vehicle not fully accessible to the disabled.

Councillors and the applicant were issued with a copy of the Licensing Guidelines.

The Licensing Enforcement Officer outlined the details of the case.

The driver concerned outlined his reasons for the application.

After consideration, councillors were satisfied for the licence to be granted.

Resolved:

That the application for a hackney carriage licence for a vehicle not accessible to the disabled be granted.

359 **Application for a Private Hire Driver's Licence**

Councillors received the report of the Licensing Enforcement Officer in respect of the applicant's desire to be issued with a Private Hire Driver's Licence and his fitness to operate as a consequence of a CRB disclosure.

Councillors and the applicant were issued with a copy of the Licensing Guidelines.

The Licensing Enforcement Officer outlined details of the case.

The applicant then gave details of the concerns raised by the content of the disclosure.

Councillors gave consideration to the full facts regarding this matter and were satisfied for the application to be granted.

Resolved:

That the applicant be issued with a private hire driver's licence.

360

Application for a Hackney Carriage Licence

Councillors received the report of the Licensing Enforcement Officer for the grant of a Hackney Carriage Licence for a Ford Mondeo, a vehicle not fully accessible to the disabled.

Councillors and the applicant were issued with a copy of the Licensing Guidelines.

The Licensing Enforcement Officer outlined the details of the case.

The driver concerned outlined his reasons for the application.

After consideration, councillors agreed that the application be deferred until the applicant could produce accounts for the previous two years.

It was confirmed that the applicant could work on temporary plates whilst awaiting the final decision of the committee.

Resolved

That the application be deferred and that the applicant be requested to present to the committee the appropriate accounts in relation to his application.

The meeting closed at 11.30am

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the STANDARDS COMMITTEE held on 24 September 2007, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

316	Chair's Address to the Standards Committee
317	Minutes
318	The Code of Conduct Uncovered – Video Presentation
319	Parish Council Member Elections
320	Standards Committee – Independent members Regional Forum October 2007
321	Summary of the Standards Board Annual Report 2006/07
322	Corporate Governance Code of Practice
323	Standards Board for England Investigation SBE18920.07
324	Dates and Times of Future Meetings of the Standards Committee

Present: Councillor C Lunn in the Chair.

Councillors: Ms M Davis

Also in attendance: B Crossdale (Parish Council representative)

Officials: Head of Service – Legal and Democratic Services, Democratic Services Officer.

Public: 0

Press: 0

314 **Apologies for Absence**

Apologies for absence were received from Mr J Stell.

315 **Disclosure of Interest**

None received.

316 **Chair's Address to the Standards Committee**

The Chair gave no address.

317 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Standards Committee held on 25 June 2007 be confirmed as a correct record and be signed by the Chair.

318 **The Code of Conduct Uncovered – Video Presentation**

Members watched a DVD which had been produced by the Standards Board and which highlighted the key changes to the revised Code of Conduct.

Members agreed that the DVD had been instructive and that it could provide a valuable means of training from which both Selby District councillors and parish councillors could benefit.

Members also considered the possibility of issuing a copy of the DVD to each parish council.

Members discussed the means by which parish councils could be involved in training and the options by which that training could be delivered.

Resolved that:

- i) District Councillors be invited to a training session on the revised Code of Conduct**
- ii) Training sessions be set up with parish councillors covering the revised Code of Conduct and other relevant issues; and**
- iii) The possibility of issuing a copy of the Code of Conduct DVD to all parish councils be investigated by the Democratic Services Officer.**

319 **Parish Council Member Elections**

The Head of Service – Legal and Democratic Services informed councillors that the current parish councillor representatives had served on the Standards Committee for three years, and under section 7.02(c) of the Constitution, it would be necessary to hold elections for these posts.

The Head of Service – Legal and Democratic Services also informed councillors that the current independent members had served on the

Standards Committee for three years, and under section 7.02(b) of the Constitution, it would be necessary to hold elections for these posts.

Resolved that:

- i) Elections for the parish council seats on the Standards Committee be held by ballot through the auspices of the Yorkshire Local Councils Associations; and**
- ii) Elections for the independent member seats on the Standards Committee be held in accordance with the Relevant Authorities (Standards Committee) Regulations 2001.**

320

Standards Committee – Independent Members Regional Forum October 2007

Members were informed that the Independent Members Regional Forum would be held in October 2007 at County Hall, Northallerton, North Yorkshire.

Resolved that:

- i) The independent members of the Standards Committee reply directly to the Independent Members Regional Forum with regard to their attendance; and**
- ii) Feedback be provided to the Committee by any independent member who attended the Forum.**

321

Summary of the Standards Board Annual Report 2006/07

Members received a summary of the Standards Board Annual Report 2006/07. This examined the Standards Board's performance over the past 12 months and looked at the challenges and opportunities it would face in the coming year.

Resolved:

That the report be noted.

322

Corporate Governance Code of Practice

Members considered the Corporate Governance Code of Practice, but in the light of the coming elections for the parish councillor representative and independent member seats, decided that the matter should be deferred until the new committee had been established.

Resolved:

That a review of the Corporate Governance Code of Practice be deferred until the new membership of the Standards Committee had been established.

323

Standards Board for England Investigation SBE18920.07

The Head of Service – Legal and Democratic Services reported to members on the progress of two current investigations.

Resolved:

That the report be noted.

324

Dates and Times of Future Meetings of the Standards Committee

Members discussed the date and time of the next two meetings of the Standards Committee.

Resolved:

That the next two meetings be held on:

- i) Monday 21 January 2008 commencing at 5:00pm; and**
- ii) Monday 28 April 2008 commencing at 5:00pm.**

The meeting closed at 4:59pm.

**TOWN CENTRE WORKING GROUP
2 October 2007 at 10.00am in Committee Room 3**

Present:

Councillor M Crane	
Councillor B Percival	
Councillor Mrs M Davis	
Councillor I Chilvers	
M Connor	Chief Executive
S Martin	Strategic Director
J Lund	Strategic Director
C Baker	Committee Administrator

The Chief Executive took the Chair

ACTION

1 Apologies for Absence

Apologies received from Councillor D Fagan

2 Minutes

Minutes of the previous meeting on 22 August 2007 confirmed as correct and minute 259 from Council meeting of 4 September 2007 noted.

3 Tesco's Revised Terms

Steve Martin updated meeting with Tesco's revised terms. The District Valuer had expressed he was content with the revised offer. The group will report back to Council with recommendations regarding terms and access.

The Chief Executive updated the Group on the position re the hospital discussions and indicated that a decision would be known by the end of October.

The Chief Executive confirmed that the longstop date had been extended by 3 months.

Recommendation:

To recommend to Council that;

- **Tesco's revised terms with the consequent revision of agreement for the depot be supported.**

4 **District Valuer report on Dransfields terms for acquisition of Council-Owned land.**

The proposals need to be agreed and go to Council in January 2008.

Details of the financial implications concerning the mast at Prospect Way were covered.

Jonathan Lund would take forward the proposals to Council on 30 October 2007.

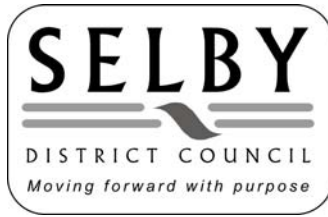
Recommendation:

- **That the Council note that negotiations between the District Valuer and Dransfield in relation to Dransfield's proposal for the acquisition of Council-Owned land are continued and that it was anticipated that a further report would be presented to Council in January 2008.**
- **That, in relation to the terms of the relocation and operation of telecommunications mast, Council, on 30 October 2007, be requested to consider two options**
 - a) **Negotiate with Dransfield on the basis of the District Valuers report or,**
 - b) **Renegotiate with North Yorkshire Police.**

5 **Use of CPO powers**

It was confirmed that this was being taken forward by the Head of Service – Legal and Democratic Services.

Meeting closed at 11.00am



For publication.

Agenda Item No: 9

Title: Representation on behalf of Selby District Council at County Court by the Trainee Solicitor

To: Full Council

Date: 30 October 2007

Service Area: Legal and Democratic Services

Author: Kelly Hamblin

Presented by: Mike Rice

1. Purpose of Report

1.1 To seek a resolution from councillors to authorise the Trainee Solicitor to appear on behalf of Selby District Council in legal proceedings in a County Court.

2. Recommendation(s)

2.1 **The Trainee Solicitor be authorised under section 60 of the County Courts Act 1984 to represent the Council in proceedings before the County Court.**

3. Executive Summary

3.1 Authorisation for the trainee solicitor to appear on behalf of the Council will assist with the provision of an effective legal service.

4. The Report

4.1 Section 60 of the County Courts Act 1984 provides that "Where an action is brought in a county court by a local authority for either or both of the follow –
(a) the recovery of possession of a house belonging to the authority;

(b) the recovery of any rent, mesne profits, damages or other sum claimed by the authority in respect of the occupation by any person of such a house, then, in so far as the proceedings in the action are heard by the registrar, any officer of the authority authorised by the authority in that behalf, ...may address the registrar... .”

4.2 The Trainee Solicitor needs to be authorised by the Council to appear on its behalf in cases before the County Court.

4.3 This will assist in the provision of an effective legal service.

5. Financial Implications

5.1 There are no financial implications.

6. Link to Corporate Plan

6.1 It is the Corporate Policy of the Council to make better use of resources.

7 How Does This Report Link to Council’s Priorities?

7.0 It is a Council priority to make better use of resources.

8 Impact on Corporate Policies

8.1	Service Improvement More effectively managing resources within Legal Services to improve the service.	Impact
8.2	Equalities	No Impact
8.3	Community Safety and Crime	No Impact
8.4	Procurement	No Impact
8.5	Risk Management	No Impact
8.6	Sustainability	No Impact
8.7	Value for Money	No Impact