

***MISSION STATEMENT***

***To Improve the Quality of Life  
For Those Who Live and Work in the District***

**Please ask for:** Ken Robinson  
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4 February 2008

Dear Councillor

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **Tuesday 12 February 2008** commencing at **6.00 pm**.

Yours sincerely

S Martin  
Strategic Director

Opening Prayers will be offered.

## **AGENDA – PUBLIC SESSION**

### **1. Apologies for Absence**

To receive apologies for absence.

### **2. Disclosure of Interest**

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

### **3. Minutes**

To confirm as a correct record the minutes of the proceedings of the meeting of Council held on 15 January 2008 (pages 7 to 8 attached).

### **4. Communications**

- (a) Letter from the Chairman of Selby Renaissance Town Team regarding car parking for Selby Railway Station (page 9 attached)
- (b) Letter from Post Office Ltd regarding Post Office Branches (pages 10 to 11).

### **5. Public Questions**

To consider questions, if any, notice of which has been given in accordance with rule 5.20 of the Constitution.

### **6. Councillors' Questions**

To consider questions, if any, notice of which has been given in accordance with rule 5.21 of the Constitution.

### **7. Committee and Board Minutes**

Planning Committee 12 December 2007	Green	Minutes: 543 - 554 Pages: 12 - 26
Planning Committee 9 January 2008		Minutes: 579 - 587 Pages: 27 - 34

Planning Committee 6 February 2008	To follow	
Licensing Committee 7 January 2008	Cream	Minutes: 555 - 564 Pages: 35 – 38
Licensing Committee 21 January 2008		Minutes: 621 - 625 Pages: 39 - 40
Social Board 8 January 2008	Yellow	Minutes: 565 - 578 Pages: 41 - 47
Environment Board 10 January 2008	Blue	Minutes: 588 - 599 Pages: 48 - 55
Economy Board 15 January 2008	Pink	Minutes: 600 - 608 Pages: 56 - 58
Audit Panel 16 January 2008	White	Minutes: 612 - 620 Pages: 59 - 62
Standards Committee 21 January 2008	Grey	Minutes: 626 - 634 Pages: 63 - 66
Overview and Scrutiny Committee 24 January 2008	Salmon	Minutes: 635 - 641 Pages: 67 - 69
Policy and Resources Committee 29 January 2008	Gold	Minutes: 642 - 655 Pages: 70 - 76

8. **Base Budget Savings**

Report of the Head of Service – Finance and Central Services (pages 77 to 82 attached).

9. **Local Strategic Partnership (LSP) – Update**

Report of the Head of Service – Policy and Performance (pages 83 to 89 attached).

10. **Urgent Action**

The Chief Executive will report on any instances where he has acted in urgent or emergency situations under the functions delegated to him in the Constitution.

11. **Sealing of Documents**

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or any of its Committees or Boards for which delegated authority is not already in existence.

12. **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

13. **Proposed ECO Town Near Eggborough**

Presentation by GMI Property Company Limited

14. **Tadcaster Town Centre**

Report of the Head of Service – Legal and Democratic Services (pages 90 to 94 attached).

15. **Dransfield – Land and Accommodation Works**

Report of the Head of Service – Legal and Democratic Services (pages 95 to 104 attached).

16. **Sale to Tesco**

Head of Service – Legal and Democratic Services to provide oral update.

**COUNCILLORS ARE REMINDED TO UPDATE THE REGISTER OF  
INTERESTS AFTER ANY CHANGE IN CIRCUMSTANCES WHICH MAY  
AFFECT CURRENT ENTRIES**

## Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

- (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
  10. Information which;
    - (a) falls within any of paragraphs 1 to 7 above; and
    - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of an extraordinary meeting of the Council held on 15 January 2008 in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6:00 pm.

611	Potential Move to an Executive Structure
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Present: Councillor Mrs J Dyson (Chairman) in the Chair

Councillors: J Cattanach, Mrs E Casling, I Chilvers, M Crane, Mrs D Davies, M Davis, J Deans, Mrs S Duckett, K Ellis, D Fagan, Mrs M Hulme, Mrs G Ivey, W Inness, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, B Marshall, W N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, Mrs C Mackman, J Mackman, C Metcalfe, Mrs E Metcalfe, R Packham, C Pearson, Mrs S Ryder, R Sayner, S Shaw-Wright, Mrs A Spetch, R H Sweeting and A Thurlow.

Officials: Chief Executive, Mr S Martin, Strategic Director, Mr J Lund, Strategic Director, Head of Service – Legal and Democratic Services, Head of Service – Finance and Central Services, Head of Service – Human Resources, Head of Service – Policy and Performance, Head of Service – Housing, Head of Service – Environmental Health & Leisure, Head of Service – Planning & Economic Development, Democratic Services Officer and Committee Administrator.

Observers: 0

The Reverend G Wardell offered opening prayers.

Public: 2

Press: 0

### 609 **Apologies for Absence**

Apologies for absence were received from Councillors Mrs C Goodall, Mrs W Nichols, I Nutt, B Percival, A Pound and D White.

### 610 **Disclosure of Interest**

None received

## **Potential Move to an Executive Structure**

Councillors received a report of the Chief Executive regarding a potential move to an executive structure.

The Chief Executive reported that he had received advice from the Department of Communities and Local Government that the Council could not implement an executive structure until after the next local election in May 2011. This advice had only been received immediately before the commencement of the meeting and contradicted advice previously given by the Department.

### **Resolved:**

- (i) That Council places in abeyance the move to executive arrangements and**
- (ii) That the Council requests the Chief Executive to report to a future meeting of Full Council on the requirements of the 2007 Act, including community engagement.**

The meeting closed at 6:10pm



## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 12 December 2007, in Committee Rooms 1 & 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

545	Minutes
546	Chair's Address to the Planning Committee
547	Planning Applications Received – Site Visits
548	Planning Applications Received – Non-Site Visits
549	Committee Procedures
550	Tree Preservation Orders – Confirmation
551	Applications to be determined by County Council on which the views of the District Council are requested.
552	Private Session
553	Request for costs to fund planning enquiry
554	Enforcement Sub Group minutes

Present: Councillor J Mackman in the Chair

Councillors: J Cattanach, I Chilvers, Mrs D Davies, J Deans, K Ellis, W Inness, M Jordan, D Mackay, B Marshall, W N Martin, Mrs E Metcalfe, C Pearson, Mrs S Ryder, S Shaw-Wright and R H Sweeting

Officials: Head of Service – Legal and Democratic Services, Head of Service – Planning and Economic Development, Principal Planning Officer, Principal Environmental Health Officer, Planning Officers, Conservation Officer, Committee Administrator and Public Speaking Officer.

Also in Attendance: Public Speakers

Public: 12  
Press: 2

### 543 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillor D Fagan

There was no substitute Councillor.

### 544 **Disclosure of Interest**

None

545 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Planning Committee held on 14 November 2007 be confirmed as a correct record and be signed by the Chair.**

546 **Chair's Address to the Planning Committee**

The Chair informed councillors of the following issues:

- The new committee room layout, which was intended to enable clear screen presentations to be seen by everyone. Feedback welcomed by Democratic Services.
- Staffing and Organisation; recruitment for a new Head of Service – Planning and Economic Development was underway. The Assistant Planning Officer vacancy had been filled.
- Public Speaking procedures, item 7 of the agenda would be looking at amendments to current procedures.

547 **Planning Applications Received (Site Visits)**

**Application: 2007/1299/FUL**

**Location: 46 Main Street, Escrick**

**Proposal: Resubmission of withdrawn application 8/10/235/PA (2007/0834/FUL) for the erection of a two-storey side extension.**

Officer Update

The Planning Officer informed councillors that this was a resubmission of a previously withdrawn application and had been requested to be presented to committee by the local ward member. The proposed extension would be at the side of the property and the applicant had agreed to remove the floor balcony from the plans.

A further objection had been received from a neighbour.

Dr Vos – Applicant

*Dr Vos informed councillors of the following issues:*

- *Modest Application*
- *Can show no reason to refuse due to loss of views*
- *Will remove proposed balcony from plans*
- *Precedent already set over previous extensions*
- *Previous developments have resulted in loss of open views*
- *Conservation Officer objected to other developments and had been over ruled*
- *Quality of life will be greatly improved*
- *Bricks and tiles will be matched sympathetically*
- *Use of reputable builder*
- *Smaller scale than other developments on Main Street*

**Members were minded to approve the application on the grounds of:**

- **Having regard to policy ENV25 of the Selby District Plan**
- **That the application proposal preserves the character of the conservation area and does not detract from the street-scene.**

**Resolved:**

**That the application be granted, and authority to issue the permission be delegated to officers upon the receipt of revised plans to remove the balcony and subject to conditions concerning materials to ensure they are in keeping with the conservation area.**

**Application: 2007/1278/OUT**

**Location: 17 Fairway, Selby**

**Proposal: Resubmission of previously withdrawn application**

**8/19/1675/PA (2007/0741/OUT) for outline permission for the erection of five detached dwellings and garages following the demolition of the existing bungalow and garage.**

#### Officer Update

The Planning Officer informed councillors that the application sought outline planning permission, and details of appearance, scale and landscaping, would be reserved for subsequent approval if outline permission was granted. The existing access was to be widened to create a private drive and turning head for the proposed new dwellings.

The Tree and Landscape Officer had responded regarding protection of trees

during construction. The Planning Officer confirmed no objections had been received from statutory consultees.

The Planning Officer updated councillors that conditions 9 and 11 in the report should be deleted and condition 10 be amended to ensure implementation and contribution to recycling.

Mr Hemingway – Objector

*Mr Hemingway informed councillors that he objected to the application for the following reasons:*

- *Plans incorrect*
- *History of the area*
- *Overlooking*
- *Traffic issues*
- *Highway measurements*
- *Flooding concerns*
- *Traffic and noise increases*

Mrs Fagan – Town Council

*Mrs Fagan informed councillors that she objected to the application for the following reasons:*

- *Overdevelopment*
- *Drainage concerns*
- *Highway concerns*
- *Incorrect plan*

Mr Fell – Applicant

*Mr Fell informed councillors of the following issues*

- *Newer drainage system will be used*
- *Turning circle will be included*

**Resolved:**

**That the application be granted, subject to the conditions set out in the officer's report and to include an informative to restrict the proposed dwellings to be bungalows or dormer bungalows at the reserved matters stage.**

## Planning Applications Received

Consideration was given to the schedule of planning applications submitted by the Head of Service – Planning and Economic Development.

### Resolved:

**That the applications be dealt with as follows:**

- 1 **Application: 2007/0279/FUL**  
**Location: Jawbone Quarry, Saddlers Lane, Brotherton, Knottingley**  
**Proposal: Resubmission following withdrawn application**  
**8/49/135A/PA (2006/1344/COU) to continue the use of former quarry**  
**as motorcross track.**

#### Officer Update

A Planning Committee site visit had been held during operation of the motorcross track on Sunday 9 December 2007, at which the Principal Environmental Health Officer had also been in attendance. The Principal Environmental Health Officer reported that readings taken at the site visit showed noise levels to be within acceptable levels and therefore they could now support the application.

*Mrs Wharton – Applicant*

*Mrs Wharton informed councillors of the following issues:*

- *Club runs for 11 months per year*
- *Club set up with aid of police*
- *Parents must attend with children*
- *Operates on Wednesdays only in summer months*
- *Open for all community*
- *Most members are local*
- *First Aiders always present*
- *Have liability insurance*
- *No accidents been recorded since set up*
- *Operators have experience of motorcross*
- *No monetary value or gains for club members*

**Members were minded to approve the application on the grounds of:**

- **The proposal is considered to be acceptable and in accordance with policy RT3 of the Selby District Local Plan.**
- **It is considered that the continued use of the site as a motorcross track would not be significantly detrimental to the residential amenity of local residents.**

**Resolved:**

**That the application be granted subject to conditions and authority to release the consent be delegated to officers, in consultation with Environmental Health Officers.**

- 2 **Application: 2007/1074/FUL**  
**Location: Carmelite Monastery, Thicket Priory, Thorganby, York**  
**Proposal: Proposed erection of a monastery with the formation of an access driveway, parking and turning areas.**

Officers Update

The Principal Planning Officer informed councillors that there had been a further 6 letters of support received. The proposal was for the construction of a purpose-built monastery for 15 sisters, together with accommodation for residential and other visitors, and with parking areas constructed outside of the walled garden leading off the main drive.

*Mrs Hubbard – Agent*

*Mrs Hubbard informed councillors of the following issues:*

- *Site is off the beaten track*
- *Unusual application*
- *Tree removal – non-native species*
- *Tree officer wants trees removed*
- *Bat activity will be checked again prior to removal of the trees.*

**Resolved:**

**That the application be granted, subject to the conditions set out in the officer's report.**

- 3 **Application: 2007/1069/COU**  
**Location: Carmelite Monastery, Thicket Priory, Thorganby, York**  
**Proposal: Change of use of monastery and associated grounds to single private dwelling.**

Officers Update

The Principal Planning Officer updated councillors on the request for the change of use application. No alterations or extensions were requested but the building was a listed building.

**Resolved:**

**That the application be granted, subject to the conditions set out in the officer's report.**

- 4 **Application: 2006/0214/CON**  
**Location: Croft Farm, Main Street, Appleton Roebuck, York**  
**Proposal: Resubmission of previously withdrawn application 8/791/190/PA Conservation Area Consent for the demolition of existing farmhouse and outbuildings.**

Officers Update

The previous application had been deferred to enable officers to determine whether redevelopment of the property would be financially viable and to seek further information as to work carried out by the applicant to retain the building in use.

A letter from an objector had been received which showed conflicting valuation figures that were contrary to those received from the applicants estate agent's and these new valuations asserted that the site was viable.

Councillors considered the application having regard to the requisite planning considerations and following the procedure set down in the flowchart which had been prepared by officers.

*Mrs Hubbard – Agent*

*Mrs Hubbard informed councillors of the following issues:*

- *Complicated report*
- *Planning permission already granted for the redevelopment of the site*
- *No independent valuation costs*
- *Unfair to suggest building allowed to fall into disrepair*
- *80% of walls and roof will need to be replaced*

- *Contribution of building limited*
- *Conflicting advice received*
- *Most of building would be lost in rebuild*
- *Dr Wools views not in report*

The Chair informed councillors of the requirement of PPG15 which stated there should be a general presumption in favour of retaining the building which makes a positive contribution, and that proposals for demolition should be assessed against the same criteria as proposals to demolish listed buildings

Having had regard to English Heritage guidance it was considered that the building in question made a positive contribution to the Appleton Roebuck Conservation Area. However, it was further considered that the applicant had provided sufficient evidence to demonstrate that the retention of the buildings was not financially viable and furthermore that efforts had been made to retain the buildings in their present use. It was therefore considered that the application for demolition was in accordance with Policy ENV26 of the Selby District Local Plan and the guidance contained in PPG15.

**Having considered the evidence available to them, and having followed the procedures set down in the flowchart, councillors were minded to approve the application on the grounds that the redevelopment of the site was not financially viable.**

**Resolved:**

**That the application be granted.**

- 5 **Application: 2007/0865/FUL**  
**Location: 1 Lynwith Lane, Carlton, Goole DN14 9RQ**  
**Proposal: Raising of roof height for loft conversion**

Officers Update

The Principal Planning officer informed councillors that a further letter of objection had been received.

Councillors R Sweeting, W N Martin and D Mackay left the chamber

The Principal Planning Officer informed councillors the proposals would not significantly harm the character of the existing dwelling or the surrounding area and it was considered there would be no effect upon the levels of privacy of the surrounding properties.

Councillors R Sweeting, W N Martin and D Mackay returned to the



chamber and were informed by the Chair they were unable to vote on this item.

*Mr Harris – Objector*

*Mr Harris informed councillors he objected to the application for the following reasons:*

- *All residents have objected*
- *No.3 already overlooked*
- *Previous history of development*
- *Turning circle issues*
- *Building site*
- *Parking concerns*

*Mrs Lissenburg – Applicant*

*Mrs Lissenburg informed councillors of the following issues:*

- *Aware of concerns*
- *Reduction of original height requested*
- *Traffic and parking*
- *Mixed property types*
- *Disruption will be kept to minimum*
- *No control of property prior to her purchase*
- *Need for extension for foster family*
- *Choice of windows made to prevent any direct overlooking*

**Resolved:**

**That the application be granted, subject to the conditions set out in the officer's report.**

- 6 Application: 2007/1192/COU**  
**Location: Tawnylands, South Duffield Road, Osgodby, Selby**  
**Proposal: Change of use of land to domestic garden to the rear.**

Officer Update

The Planning Officer informed councillors that the proposal had no significant adverse effect upon the character and appearance of the surrounding countryside and the boundary treatment was not considered to be detrimental to the character of the countryside.

*Parish councillor Mings –Objector*

*Parish councillor Ming informed councillors he objected to the application for the following reasons:*

- *Removal of original boundary*
- *Planted gardens not agricultural*
- *Field-example of medieval landscape*
- *Excess water problems*
- *Drainage issues*
- *Countary to planning guildlines*
- *Setting a precedent*

Councillor R Sweeting left the meeting.

The Planning Officer confirmed that if future development was requested on the additional land a new application would be required.

Councillor R Sweeting returned to the chamber and was informed by the Chair he could not vote on this application.

**A vote was taken to continue the meeting after 3 hours - Approved.**

**Resolved:**

**That the application be granted, subject to conditions relating to the drainage.**

Councillor S Shaw-Wright left the meeting.

- 7 **Application: 2007/1191/FUL**  
**Location: Mushroom Farm, Gravelhill Lane, Whitley, Goole**  
**Proposal: Proposed erection of 18 new mushroom-growing tunnels at Monaghan Mushrooms Ltd**

Officer Update

The Planning Officer informed councillors that 3 further updates had been received from consultees. The Environment Agency had no comment as the application had a low environmental risk, the tree officer recommended a soft scheme be included and the Economic Development Officer had no further comments to make.

*Mr Torrible – Agent*

*Mr Torrible informed councillor of the following issues:*

- *Provided background to the development*
- *Increase in employment*
- *Large investment*

**Resolved:**

**That the application be granted, subject to the conditions set out in the officer's report.**

- 8 **Application: 2007/1058/OUT**  
**Location: Land at Selby Business Park, Oakney Wood Road, Selby**  
**Proposal: Outline application for business (B8) development**

Officer Update

The Planning Officer updated councillors that the Environment Agency and Natural England had withdrawn their objections. The applicant had agreed to make a financial contribution for local skills training; and additional highways conditions would be required if councillors were minded to grant the application.

*Mr Torrible – Agent*

*Mr Torrible informed councillors of the following issues:*

- *Implications for the Selby economy*
- *Planning permission was good for development*
- *Emergency access provided*
- *Public footpath provision*
- *Ecology and groundwater issued addressed*
- *Access already provided*

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report and additional highways conditions.**

- 9 **Application: 2007/1051/FUL**  
**Location: Land at Selby Business Park, Oakney Wood Road, Selby**  
**Proposal: Proposed erection of 15 no two-storey office units and associated parking.**

Officer Update

The Planning Officer updated councillors on planning policy comments with regards to the principle of the development. The applicant had agreed to make contribution to local skills training. The additional parking spaces were acceptable.

Mr Torrible – Agent

*Mr Torrible informed councillors of the following issues:*

- *Employment opportunities*
- *Synergy between offices and hotel*
- *Enquires from many firms*
- *Good mixture of firms interested in business site*

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report and additional contribution condition.**

- 10 **Application: 2007/1136/FUL**  
**Location: Hurricane Way, Sherburn In Elmet**  
**Proposal: Erection of a warehouse and associated works**

Officer Update

The Planning Officer confirmed that landscaping was a part of the application and conditions. Following a query from councillors that previous applications for the industrial estate did including landscaping conditions, these would be followed up by the enforcement team to ensure compliance where conditioned.

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report.**

**That enforcement officers ensure that similar applications on the Industrial Estate had complied with landscaping conditions where appropriate.**

- 11 **Application: 2007/1190/TPO**  
**Location: The Maples, Common Road, Barkston Ash, Tadcaster**  
**Proposal: Application for consent to fell a sycamore tree under TPO 13/1985.**

Officer Update

The Principal Planning Officer had no further comments to add to the report.

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report.**

- 12 **Application: 2007/1266/TPO**  
**Location: West Lodge, London Road, Barkston Ash, Tadcaster**  
**Proposal: Application for consent to fell one Beech tree and one Acer tree within groups A1 and A2 of TPO No.4/1985**

Officer Update

The Principal Planning Officer had no further comments to add to the report.

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report.**

- 13 **Application: 2007/1275/TPO**  
**Location: Land to the West of Low Street, Sherburn In Elmet**  
**Proposal: Application to fell Ash tree T1 and Horse Chestnut T2 within G1 of TPO 8/1977**

Officer Update

The Principal Planning Officer had no further comments to add to the report.

**Resolved:**

**That the application be granted, subject to conditions set out in the officer's report.**

549 **Committee Procedures**

The Head of Service- Legal and Democratic Services informed councillors of the proposed amendments to the public speaking arrangements. The public speaking would continue to be limited to five minutes per speaker, but there would be no questions to the speaker from councillors.

**Recommendation to Council:**

**That the proposed amendments to the public speaking procedures be recommended to Council.**

550 **Tree Preservation Orders - Confirmation**

**Resolved:**

**That the under-mentioned Tree Preservation Order be confirmed as an unopposed order:**

**Tree Preservation Order No: 6/2007 Rear of 51/53 Main Street, Monk Fryston**

551 **Applications to be determined by County Council on which the views of the District Council are requested.**

**Resolved:**

**That the applications be noted.**

552 **Private Session**

**Resolved:**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

553 **Request for funding for Planning Inquiry**

The Principal Planning Officer informed councillors of the forthcoming Public Inquiry and the need to seek approval for a draw-down of £15,000 from the Planning Inquiry Reserve to cover the likely expenditure. There were two issues where funding was required, with estimated costs of

£10,500 for one and £4,500 for the other.

**Resolved:**

**That the draw-down of £15,000 from the Planning Inquiry Reserve be approved and recommended to Policy and Resources Committee, for an estimated breakdown of costs of £10,500 and £4,500 for each case.**

554

**Planning Enforcement Sub Group Minutes**

The Chair presented councillors with the minutes of a meeting of the Enforcement Sub-Group held on 24 September 2007.

**Resolved:**

**That the minutes be noted.**

The meeting closed at 7.55 pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 9 January 2008, in Committee Rooms 1 & 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

581	Minutes
582	Chair's Address to the Planning Committee
583	General Fund Budget Estimates 2008/09 – 2010/11
584	General Fund Revenue Bids 2008/09 – 2010/11
585	Planning Applications Received – Site Visits
586	Planning Applications Received – Non-Site Visits
587	Tree Preservation Orders – Confirmation

Present: Councillor J Mackman in the Chair

Councillors: J Cattanach, I Chilvers, Mrs D Davies, J Deans, K Ellis, W Inness, M Jordan, B Marshall, W N Martin, Mrs K McSherry (for D Mackay), Mrs E Metcalfe, C Pearson, Mrs S Ryder, S Shaw-Wright and R H Sweeting

Officials: Head of Service – Legal and Democratic Services, Head of Service – Planning and Economic Development, Principal Planning Officer, Committee Administrators.

Also in Attendance: Public Speakers

Public: 4  
Press: 0

### 579 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillor D Mackay

Substitute Councillor was Councillor Mrs K McSherry.

### 580 **Disclosure of Interest**

Councillor Mackman declared he had received lobbying letters from members of the public regarding application 2007/1199/FUL - Highfield Nursing Home, Scarthingwell Park, Barkston Ash and 2007/1205/OUT – Ashville, Park Lane, Barlow.

He declared a personal and prejudicial interest in application 2007/0947/FUL – 112B High Street, South Milford.

Planning Committee  
9 January 2008



**Minutes****Resolved:**

**That the minutes of the proceedings of the meeting of the Planning Committee held on 14 November 2007 be confirmed as correct subject to the amendment as below**

**Amendment to minute 469 to read ‘No action be taken against the removal and replacement of the chimney breast’.**

**That the minutes of the proceedings of the meeting of the Planning Committee held on 12 December 2007 be confirmed as a correct record, subject to the following amendments to Minute 548**

**Application 2006/0214/CON substitute 8/79/190/PA for 8/791/190/PA , and substitute ‘a’ for ‘the’ in the 6<sup>th</sup> line of page 12.**

**Application 2007/1058/OUT, insert the words ‘ and contribution’ after ‘highways’ in the resolution.**

**Application 2007/1136/FUL, substitute include’ for ‘including’ in 3<sup>rd</sup> line of officers update.**

**Application 2007/0865/FUL, substitute the name of K Ellis for R Sweeting, in the list of members who left and returned to the chamber.**

**Chair’s Address to the Planning Committee**

The Chair informed councillors that

- Recruitment was underway for a permanent Head of Service for Planning and Economic Development and for Head of Planning Development Control.
- Performance was being monitored to ensure best value performance levels were achieved in all planning categories following an excellent performance over November and December. Only majors were underperforming. Officers were confident that performance levels for this year would be achieved.
- Yorkshire Water had invited all councillors to official opening of wind turbines at Loftsome Bridge Water Treatment works.

Planning Committee  
9 January 2008

The Chair reminded councillors that from a planning perspective, it was possible that an application could be received from Yorkshire Water for turbines in our area in the future, and he would not be attending this event in order to remain impartial. The Chair had requested Democratic Services arrange a visit specifically for the Planning Committee to view typical turbine installations and wind farms ahead of any application coming before the committee.

- The Chair informed councillors that, following the granting of permission to demolish Croft Farm, Appleton Roebuck at the 12 December 2007 meeting, further developments had occurred and the decision made by committee had received a legal challenge which might result in a judicial review. At this time, the legal department was addressing the matter and taking appropriate advice.

583 **General Fund Budget Estimates 2008/09 – 2010/11**

The Head of Service - Finance and Central Services submitted a report giving details of information on the budget estimates relating to Planning Committee Services for 2008/09 – 2010/11

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

584 **General Fund Revenue Bids 2008/09 – 2010/11**

The Head of Service - Finance and Central Services submitted a report for councillors to consider revenue bids for 2008/09 – 2010/11.

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

585 **Planning Applications Received (Site Visits)**

**Application: 2007/1199/FUL**

**Location: Highfield Nursing Home, Scarthingwell Park**

**Proposal: for a replacement nursing home comprising fifty bedroom and fifteen close-care apartments in place of the existing fifty-five bed nursing home.**

The Chair informed councillors that this application had been deferred owing to the need for further information and consultation responses.

**Resolved:**

**That the application be deferred.**

586

## **Planning Applications Received**

Consideration was given to the schedule of planning applications submitted by the Head of Service – Planning and Economic Development.

**Resolved:**

**That the applications be dealt with as follows:**

- 1 **Application: 2007/0947/FUL**  
**Location: 112b High Street, South Milford**  
**Proposal: Proposed two-storey and single-storey side extension**

Having declared a personal and prejudicial interest in the application, Councillor J Mackman left the chamber and took no part in the discussion and voting on this item.

Councillor J Deans, took the chair

### Officer Update

The Principal Planning Officer informed councillors that references in the report to 'Springfield' should read 'Springbank'.

*Mr Burnley - Objector*

*Mr Burnley informed councillors he objected to the application for the following reasons:*

- *Dominating and overshadowing*
- *Extension would be overbearing*
- *Reduce enjoyment of garden*
- *Inappropriate development*
- *Increase in current boundary by 40 %*
- *Inappropriate for greenbelt*
- *Alternative proposal more attractive*

**Having considered the advice and information before them, councillors were minded to refuse the application on the ground that:**

The extension was out-of-scale and disproportionate to the host property

**Resolved:**

**That the application be refused.**

**The reasons given for refusal were:**

- **Scale of the building**
- **Out of character with existing building**
- **Policy H14**

Councillor J Mackman returned to the chamber and took the chair.

- 2 **Application: 2007/1227/TPO**  
**Location: Sports Ground, Wistowgate, Cawood**  
**Proposal: Application for consent to carry out works to trees within G1 and G2 of TPO No.4/1997**

Officers Update

The Principal Planning Officer apprised councillors of a slight discrepancy in the number of trees involved.

**Resolved:**

**That the application be granted, subject to confirmation of the number of trees involved.**

- 3 **Application: 2006/1175/FUL**  
**Location: Brackenhill Farm, Brackenhill Lane, Church Fenton**  
**Proposal: Application for renewal of permission for siting of a mobile home.**

The Chair informed councillors that a letter had been received from Mr Lannen, the applicant, to withdraw the application. The Principal Planning Officer informed councillors that if the application were withdrawn the applicant would need to make a completely new application.

In response to a query from the Chair regarding possible enforcement issues, the Principal Planning Officer stated he would write to the applicant.

**Resolved:**

**It was noted that the application had been withdrawn by the applicant.**

- 4 **Application: 2007/0821/FUL**  
**Location: Land at Beckwith Lane, Fairburn**  
**Proposal: Section 73 application to remove conditions 8 and 9 of planning permission 8/48/19E/PA regarding visibility highway issues.**

Officer Update

The Principal Planning Officer updated councillors on the ownership issues which led to the application being previously deferred. He confirmed that if this application was granted the application would be considered a new approval, If refused, the existing conditions would remain in place, and enforcement proceedings could be actioned if these were not complied with.

In regard to highways safety issues, two conditions were included in the recommendations of the report.

**Resolved:**

**That the application be granted subject to the conditions set out in the Officers report.**

- 5 **Application: 2007/1205/OUT**  
**Location: Ashville, Park Lane, Barlow**  
**Proposal: Resubmission of refusal 2007/0818/OUT (8/22/181A/PA) for Outline Permission for the erection of 4 no dwellings including layout and means of access (following the demolition of existing dwelling)**

Officer Update

The Principal Planning Officer informed councillors that there was no record of receipt of a letter from the Parish Council dated 7 November 2007.

A further letter, dated 3<sup>rd</sup> January 2008, had been received from the

Parish Council detailing residents' concerns.

The Principal Planning Officer explained that the Environment Agency had not been consulted because the area was outside that identified as a flood zone.

The Principal Planning Officer confirmed that the application was to look at proposed layout and scale. The means of access would need to be determined at a later reserved matters application.

The developers contribution was confirmed in the report as a Grampian condition concerning waste and recycling facilities for each proposed dwelling.

*Mr Chambers – Objector*

*Mr Chambers informed councillors he objected to the application for the following reasons:*

- *H6 not an H7 settlement*
- *Village serviced by only 2 roads*
- *Poor bus service*
- *Road parking issues*
- *No employment potential*
- *No increase in sewage system*
- *3 Large underdeveloped sites remain in village*
- *Flooding concerns*

*Parish Councillor Penn –Objector*

*Parish councillor Penn, on behalf of Barlow Parish Council, informed councillors they objected to the application for the following reasons:*

- *Original missing letter of objection*
- *Proposed layout and density*
- *Poor infrastructure*
- *Road safety highways*
- *Sewage system and drainage issues*
- *Loss of amenity*

The Principal Planning Officer informed councillors that foul and surface water discharge was not part of this planning application. Informatives and conditions in the report stated the need for separate systems to prevent surcharges of water.

**Members were minded to refuse the application on the grounds of:**

- **That access was unsuitable**
- **Layout proposals appeared cramped.**
- **Effects of drainage on the area.**

**Resolved:**

**That the application be refused.**

**The reasons given for refusal were:**

- **Access concerns**
- **Layout and character of the area**
- **Impact of drainage on the local area**

587

### **Tree Preservation Orders - Confirmation**

The Head of service – Legal and Democratic Services reported on proposals to fell a birch tree. There had been objections which had been answered the report.

**Resolved:**

**That the under-mentioned Tree Preservation Order be confirmed as an unopposed order:**

**Tree Preservation Order No: 7/2007 Hoton House, Main Street,  
Hemingbrough**

The meeting closed at 5.20pm

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 7 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

557	Minutes
558	Procedure
559	Chair's Address to the Licensing Committee
560	Private Session
561	Complaint about behaviour of Hackney Carriage Driver
562	Application for a Hackney Carriage Licence
563	Application for a Private Hire Driver's Licence
564	Any Other Business

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs J Dyson, Mrs C Mackman (*for Mrs A Spetch*), B Marshall (*for Mrs S Duckett*), J McCartney, Mrs K McSherry, C Pearson, Mrs S Ryder, and Mrs D White.

Officials: Head of Service – Legal and Democratic Services, Licensing Enforcement Officer and Committee Administrator

Public: 0

Press: 0

### 555 **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs S Duckett and Mrs A Spetch.

Substitute Councillors were Councillors B Marshall (*for Mrs S Duckett*) and Mrs C Mackman (*for Mrs A Spetch*).

It was agreed that the Licensing Committee send a get well card to the home of Councillor Mrs Duckett who had been in hospital.

### 556 **Disclosure of Interest**

None.



557

## **Minutes**

### **Resolved:**

**That the minutes of the proceedings of the meeting of the Licensing Sub Committee held on 26 November 2007 be confirmed as a correct record and be signed by the Chair.**

558

## **Procedure**

The Procedure was noted.

559

## **Chair's Address to the Licensing Committee**

The Chair informed councillors that a recent appeal to the Crown Court against a decision of the Committee had been adjourned.

560

## **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

561

## **Complaint about behaviour of Hackney Carriage Driver**

Councillors received the report of the Licensing Enforcement Officer in respect of an allegation that the Hackney Carriage Driver had been witnessed both smoking and using a mobile telephone within his hackney carriage.

Due to the Hackney Carriage Driver's non-attendance at Committee it was agreed that a special meeting be called on Monday 21 January 2008 for this application to be heard.

### **Resolved:**

**That the applicant be requested to attend a special meeting of the Licensing Committee to be held on Monday 21 January 2008 at 10:00 am for his application to be heard.**

562

### **Application for a Hackney Carriage Licence**

Councillors received the report of the Licensing Enforcement Officer for the grant of a Hackney Carriage Licence for a Ford Focus, a vehicle not fully accessible to the disabled.

The Licensing Enforcement Officer outlined the details of the case.

The driver concerned outlined his reasons for the application.

After consideration, councillors agreed that the application be deferred until the next meeting of the Licensing Committee which would take place on Monday 18 February 2008, where the applicant would be expected to produce his Income and Expenditure Accounts and any further details he had submitted to HM Revenue & Customs in connection with his accounts.

#### **Resolved:**

**That the application be deferred until 18 February 2008 and that the applicant be requested to present to the committee the appropriate accounts/paper work in relation to his application.**

563

### **Application for a Private Hire Driver's Licence**

Councillors received the report of the Licensing Enforcement Officer in respect of the applicant's desire to be issued with a Private Hire Driver's Licence and his fitness to operate as a consequence of a CRB disclosure.

The Licensing Enforcement Officer outlined details of the case.

The applicant then gave details of the concerns raised by the content of the disclosure.

Councillors gave consideration to the full facts regarding this matter and agreed that the applicant be granted a Private Hire Driver's Licence.

#### **Resolved:**

**That the applicant be granted a Private Hire Driver's Licence.**

## **Any Other Business**

### **Licence Fees**

The Chair informed councillors that the licence fees were coming up for renewal and that the Committee should be looking at applying a substantial percentage increase in line with surrounding districts.

The Licensing Enforcement Officer handed councillors a copy of Hackney Carriage/Private Hire comparative costs for their information.

### **Vehicle Testing**

The Licensing Enforcement Officer informed councillors that the mechanic who carries out the vehicle testing on the taxis was on long term sick leave and Onyx were carrying out the work at the present time.

It was agreed that the process of tendering for this work be looked at, at a future meeting of the Committee.

The meeting closed at 11:03 am.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of an extraordinary meeting of the Licensing Committee held on Monday 21 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

623	Procedure
624	Private Session
625	Complaint about behaviour of Hackney Carriage Driver

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs J Dyson, B Marshall (*for Mrs S Duckett*), J McCartney, Mrs K McSherry, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Head of Service – Legal and Democratic Services, Licensing Enforcement Officer and Committee Administrator

Public: 0

Press: 0

### 621 **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs S Duckett and C Pearson.

Substitute Councillor was Councillor B Marshall (*for Councillor Mrs S Duckett*).

### 622 **Disclosure of Interest**

None.

### 623 **Procedure**

The Procedure was noted.

624

### **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 1 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

625

### **Complaint about behaviour of Hackney Carriage Driver**

Councillors received the report of the Licensing Enforcement Officer in the absence of the driver who was unable to attend as a consequence of work commitments. The allegation outlined that the Hackney Carriage Driver had been witnessed smoking, using a mobile telephone within his hackney carriage and depositing litter.

The Committee were told that these offences had been admitted. The driver concerned did not realise that smoking was an offence when he was off duty and supplied information, in mitigation, as to why he was using his mobile telephone.

After considerable consideration it was agreed that the hackney carriage driver have his licence suspended for a period of two weeks commencing on Monday 28 January 2008.

Councillors Mrs D Davies wished to be recorded as abstaining from voting on the proposal.

### **Resolved:**

**That the Hackney Carriage Driver's licence be suspended for a period of two weeks commencing Monday 28 January 2008.**

The meeting closed at 10:35 am.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Social Board held on 8 January 2008 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

567	Minutes
568	Chair's Address to the Social Board
569	Performance Indicator Report: April 07 – October 07 and April 07 to November 07
570	Mon£y 4 u Update
571	Joint Strategic Intelligence Assessment
572	General Fund Budget Estimates 2008/09 – 2010/11
573	General Fund Revenue and Capital Bids 2008/09 – 2010/11
574	Housing Revenue Account Budget Estimates 2008/09 – 2010 /11
575	Housing Revenue Account Revenue Bids 2008/09 – 2010/11
576	Housing Rents and Miscellaneous Charges
577	Supporting People Contract Requirements 2007/08
578	Decent Homes Update

Present: Councillor Mrs G Ivey in the Chair

Councillors: I Chilvers, Ms M Davis, Mrs D Davies (for Mrs W Nichols), K Ellis, D Fagan (for D Mackay), Mrs C Goodall, Mrs E Metcalfe, Mrs C Mackman, Mrs M McCartney, A Pound.

Officials: Steve Martin – Strategic Director, Head of Service – Policy and Performance, Accountancy Services Manager, Leisure Services Manager, Interim Property Services Manager, Principal Planned Maintenance Officer, Corporate Policy Officer, and Committee Administrator.

Also in Attendance: P Furminger – Tenants' Representative

Observers: 0

Public: 0

Press: 0

565

## **Apologies for Absence and Substitution**

Apologies were received from Councillors D Mackay and Mrs W Nichols.

Substitute councillors were Councillor D Fagan (for D Mackay), and Mrs D Davies (for Mrs W Nichols).

Councillor Ms M Davis sent her apologies that she would be arriving late to the meeting.

566

## **Disclosures of Interest**

None

567

## **Minutes**

### **Resolved:**

**That the minutes of the proceedings of the meeting of the Social Board held on 4 December 2007 be confirmed as a correct record and be signed by the Chair.**

568

## **Chair's Address to the Social Board**

The Chair announced the sudden death of Mr Tony Bennett who worked in the Housing Depot. The Board asked that their condolences be sent to his family.

The Chair addressed the Board on the following issues

- An update on the Delivery of the Play Strategy – confirmed that the Big Lottery Fund had announced it was awarding the Council £200,000 to implement a portfolio of 5 play projects across the district.  
The portfolio of projects would improve quality and range of play opportunities and provide play opportunities children and young people had requested, not just swings and slides.

The projects are:

- The Selby District Play Ranger Service
- A mini BMX bike track at Hemingbrough
- Sensory Play Garden at Selby Park
- Adventure Play Area at Eversley Park, Sherburn
- Natural Play Project at South Milford

The Chair thanked all those in the Play Partnership who had helped to develop the portfolio and the project lead organisations.

569 **Performance Indicator Report: April 07 – October 07 and April 07 – November 07.**

The Head of Service – Policy and Performance updated councillors on the progress that had been made in 2007/08 for the corporate and statutory Best Value Performance Indicators for those areas for which the Social Board was responsible.

An amendment was made to the table on page 11 of the agenda, and the heading for the District Council Best Quartile Figure was amended to read 2006/07. The figures were confirmed as correct.

**Resolved:**

**That future actions and priorities be established recognising achievement and addressing the areas of weakness highlighted.**

570 **Mon£y 4 U Update**

The Corporate Policy and Performance Officer updated councillors on the success of the Mon£y 4 U youth fund.

56 local youth groups received funding totalling £192,155.59 out of the total fund allocation £200,000.

The funds had to be drawn down by 31 December 2007 and it was agreed that the remaining balance be returned to the Council's reserves.

**Resolved:**

**That Councillors note the report and recommend to Policy and Resources Committee, that the remaining funds be returned to the reserves.**

571 **Joint Strategic Intelligence Assessment**

The Head of Service - Policy And Performance informed councillors of the progress of the Joint Strategic Intelligence Assessment.

A multi-agency meeting had agreed strategic priorities for the next 12 months which included Local Prolific Offenders, Vehicle Crime, Safer Neighbourhoods, Drugs, Safer Roads and Terrorism and Domestic



Extremism.

The Chair requested details of cross-county-border crime from the Head of Service – Policy and Performance.

**Resolved:**

**That Councillors note the report**

572

**General Fund Budget Estimates 2008/09 – 2010/11**

The Accountancy Services Manager informed councillors of the budget estimates relating to Social Board Services for 2008/09 – 2010/11. The format of the report had been changed from previous years and aimed to make the breakdown of budgets easier to understand.

Councillor Ms M Davis arrived

The Accountancy Services Manager reminded councillors that the policy introduced to increase all fees by a minimum of 3% had been included in the budget estimates.

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

573

**General Fund Revenue and Capital Bids 2008/09 – 2010/11**

The Accountancy Services Manager presented a report to councillors to consider the revenue and capital bids for 2008/09 to 2010/11 and to indicate bids to go forward to Council.

Mr S Martin, Strategic Director, confirmed that no grants were available which could be used in place of funds regarding the Canal Fest and that the bid was a reflection of officer time required to deliver the popular event.

The Leisure Services manager updated councillors on the condition and usage of the marquee and confirmed that a new one would be better promoted and therefore usage would be increased.

The Leisure Centre was the largest venue in Selby and could cope with up to 400 guests. This made it an ideal venue for weddings. Events staged also brought people into the district.

He confirmed that the marquee needed to be a bespoke design, owing to fire exits and layout, and therefore, hiring marquees was not a viable option.

The Accountancy Services Manager explained that a new machine would need to be purchased to produce the new style bus passes because a chip needed to be included on the pass and the council's current machine was not capable of doing this. Sharing the machine with another authority had been investigated, but was not logistically possible.

**Recommendation:**

**That the report be noted and all bids, as listed in the report, be recommended to Council on 12 February 2008.**

574 **Housing Revenue Account Budget Estimates 2008/09 – 2010/11**

The Accountancy Services Manager informed councillors of the budget estimates relating to the Social Board Housing Revenue account services for 2008/09 – 2010/11.

**Recommendation:**

**That the report be noted and recommended to Council on 12 February 2008.**

575 **Housing Revenue Account Revenue Bids 2008/09 – 2010/11**

The Accountancy Services Manager presented a report to enable councillors to consider the revenue bids for 2008/09 to 2010/11.

Three bids came within the Board's remit and if they were accepted the costs would be added to the Housing Revenue account. This would require draw-down from balances, but there was adequate provision.

Brian Richardson informed councillors that the high bid for 2008/09 for solid fuel servicing and chimney sweeping was due to the high number of flues and parts which needed servicing or replacing on solid fuel services.

**Recommendation:**

**That the report be noted and all bids , as listed in the report, be recommended to Council on 12 February 2008.**

576 **Housing Rents and Miscellaneous Charges 2008/09**

The Accountancy Services Manager informed councillors that there were four different charges needing consideration in the miscellaneous charge levels within the Housing Revenue Account for 2007/08.

The Accountancy Services Manager informed councillors that the amount by which rents would be increased was still out for consultation, and this would come back to the Board once this had been finalised.

Mr S Martin, Strategic Director, provided background to the charges for garden and garage plots. Councillors agreed that any charge should cover the cost of raising invoices.

With regard to the proposed heating and lighting charges, the Accountancy Services Manager informed councillors that guidance had been received from DWP. The majority of people in the hostels received benefits and the proposed increases were in line with guidance levels.

Councillor Ms M Davis advised the Interim Property Services Manager that Mr Kim Williams of NYCC had provided free energy efficiency checks in the past. The Interim Property Services Manager agreed to contact him.

**Recommendation:**

**That councillors note the report and recommend to Council;**

- **the proposals for rent increase levels for 2008/09 be reviewed again once details had been finalised;**
- **the level of miscellaneous charges should be rounded up or down to the nearest £1 or 50p, as listed in the report;**
- **the garden and garage plots charges be increased to £20 per annum;**
- **the weekly heating and lighting charges at the two hostels be increased in line with the Works and Pensions guidelines to £9.25 or £15.45 per week for the financial year 2007/08.**

577

**Supporting People Contract Requirements 2007/08**

The Interim Property Services Manager informed councillors of the revised charges for the Selby Lifeline service.

The Chair detailed how the service was flexible and provided 24/7 cover with the higher level scheme including a weekly visit.

**Recommendation:**

**That the report be noted and the revised charges be recommended to Council on 12 February 2008.**

**Decent Homes Update**

The Interim Property Services Manager updated councillors on the delivery of the Decent Homes Programme and confirmed that the complaint mentioned in the report was being investigated.

The number of refusals was being taken forward and would be addressed. Refusals would be included in future performance targets.

Mr S Martin, Strategic Director, confirmed there was no legislation which allowed the Council to enter homes, without tenant's permission, unless there was a health and safety issue.

**Resolved:****That the report be noted**

The meeting closed at 6.40pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Environment Board held on Thursday 10 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

590	Minutes
591	Chair's Address to the Environment Board
592	Drax Power Station Trial Burn of Petcoke and Coal-Blended Fuel: Final Analysis of Results
593	General Fund Budget Estimates 2008/09 – 2010/11
594	Revenue Bids 2008/09 – 2010/11
595	Performance Indicator Report: April 2007 – November 2007
596	Private Session
597	Selby District Urban Renaissance Programme – Selby Waterfront Linear Park
598	Selby District Urban Renaissance Programme – Selby Abbey Precinct Project
599	Update on Commercial Waste Service 'Sorted' Recycling Scheme

Present: Councillor C Metcalfe in the Chair

Councillors: I Chilvers (*for I Nutt*), Ms M Davis, Mrs C Goodall (*for Mrs P Mackay*), M Jordan, C Lunn (*for C Pearson*), Mrs C Mackman, Mrs E Metcalfe (*for Mrs E Casling*), R Packham, A Pound and J Thurlow.

Officials: Head of Service – Environmental Health and Leisure, Accountancy Services Manager, Principal Environmental Health Officer (Pollution), Principal Environmental Health Officer (Commercial), Principal Environmental Services Officer, Renaissance Manager and Committee Administrator

Also in Attendance: Mr N Burdett – Drax Power Ltd  
Mr P Straker – Drax Power Ltd  
Mr I Foster – Environment Agency  
Mr G Morris – Environment Agency  
Mr J Peak – Environment Agency

Observers: Councillor Mrs D Davies

Public: 1  
Press: 1

588            **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs E Casling, Mrs P Mackay, I Nutt and C Pearson.

Substitute Councillors were I Chilvers (*for I Nutt*), Mrs C Goodall (*for Mrs P Mackay*), Mrs E Metcalfe (*for Mrs E Casling*) and C Lunn (*for C Pearson*).

589            **Disclosure of Interest**

None.

590            **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Environment Board held on 8 November 2007 be confirmed as a correct record and be signed by the Chair.**

591            **Chair's Address to the Environment Board**

The Chair informed councillors that Selby District Council along with the other Districts in the York and North Yorkshire Waste Partnership were one of the first authorities taking part in the national roll-out of a campaign working with local charity shops to promote the reuse of unwanted items.

The campaign, called 'Choose2Reuse' would be launched in Selby on Tuesday 15 January between 10 am – 2 pm in the foyer at Morrison's supermarket. All councillors were encouraged to attend the launch and bring along donations of unwanted items, which could then be sold in local charity shops.

592            **Drax Power Station Trial Burn of Petcoke and Coal-Blended Fuel: Final Analysis of Results**

Councillors received a detailed and informative powerpoint presentation from representatives of Drax Power Ltd and the Environment Agency on the completion of the petcoke trial at Drax Power Station and formally received the view of Selby District Council in respect of the trial findings.

In 2002, Drax Power Ltd applied for a variation to its Integrated Pollution Control (IPC) authorisation to carry out a trial burn of coal blended with petroleum coke on one of its boilers. The Environment Agency granted a variation to burn a blend of coal and up-to 15% petroleum coke averaged over each 7-day period, on a single unit for a period of upto 18 months.

The trial started on 27 June 2005, following completion of an air quality baseline test. Following an extension to the trial to provide further analysis in key areas, the trial officially finished in June 2007.

Councillors raised various questions and concerns in relation to the trial and these were responded to by either the representatives of Drax Power Ltd, Environment Agency or the Principal Environmental Health Officer.

Drax Power Ltd issued the following conclusions from the trial burn of the three different petcoke materials:

- Burning a coal/petcoke blend has been demonstrated during the trial period and all the success criteria agreed with the EA and local stakeholders at the outset have been met.
- Based on the trial data, the overall long-term environmental impact of burning coal/petcoke blends is as predicted in the initial application made in 2002.
- Throughout the trial, compliance with all current authorised emissions limits, including those for sulphur dioxide, nitrogen oxides and local air quality standards for particulates (dust) has been achieved.
- There has been a trend towards a reduction in particulate (dust) emissions from units burning the coal/petcoke blend.
- The dust levels in local villages have remained similar to levels measured during coal-only operation.
- There has been no discernible effect on levels of nickel, vanadium or Polycyclic Aromatic Hydrocarbons (PAHs) in the local environment.
- There has been no discernible effect on water discharge quality from the station purge, waste water treatment plant effluent, or ash mound drains.
- The compositions of pulverised fuel ash, furnace bottom ash and gypsum from the station have remained within the specification for onward sale.

- Handling, transport and transfer operations have had no adverse impact on the environment.

The Chair thanked the representatives from Drax Power Station and the Environment Agency for their informative and detailed presentation to the Board.

**Resolved:**

**That councillors endorse the following as the official view of Selby District Council on the trial burn of petcoke at Drax Power Station:**

- (i) **that Selby District Council acknowledge that to date there has been no discernible adverse environmental impact when burning permitted blends of coal and petcoke;**

**and that councillors request the following actions from Drax Power Ltd;**

- (ii) **that the Petcoke Steering Group remains in place to allow continued assessment of the further burning of petcoke across all units;**
- (iii) **that off-site ambient monitoring of pollutants continue during 2008;**
- (iv) **that regular feedback from meetings of the Steering Group and any further monitoring be brought back to future meetings of the Board.**

593

**General Fund Budget Estimates 2008/09 – 2010/11**

Councillors received the report of the Head of Service – Finance and Central Services with the information on the budget estimates relating to the Environment Board Services for 2008/09 – 2010/11.

The estimates for 2008/09 – 2010/11, were based on a present policy, and included known commitments. An inflation provision of 3% had been allowed for on salaries to take account of April pay awards, and 1% on superannuation costs, as a consequence of the Actuarial valuation. Owing to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision included in its terms. In those cases the relevant rate of inflation had been applied. By not including inflation on all budget heads this had resulted in savings in real terms of £19,090 for 2008/09.



**Resolved:**

**That the Budget Estimates for 2008/09 – 2010/11 be endorsed;**

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

594

**Revenue Bids 2008/09 – 2010/11**

The Accountancy Services Manager presented the report to councillors to consider the revenue bids for 2008/09 – 2010/11

The report detailed how the bids had been categorised.

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

595

**Performance Indicator Report: April 2007 – November 2007**

The Head of Service – Environmental Health and Leisure updated councillors on priority areas and managing the performance of the Council, by updating the Environment Board on the progress being made in 2007/2008 for the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

**Resolved:**

**That the report be noted.**

596

**Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.**

### **Selby District Urban Renaissance Programme – Selby Waterfront Linear Park**

Councillors received the report of the Renaissance Manager to seek approval of the Selby Waterfront Linear Park outline design proposals and also to inform them about the financial commitment in terms of project capital funding from Yorkshire Forward, grant terms and conditions, the associated risks and future maintenance obligations for this Council.

The Linear Park would act as a key gateway to Selby forming part of the streetscape improvements along Ousegate either side of the old A19 Toll Bridge. It would help to integrate a multi-million private sector development planned at the south end of the waterfront site and incorporate the major investment in new flood defences recently constructed by the Environment Agency.

The project offered a unique opportunity for providing leisure and recreation facilities within the historic area of the town. It would enhance the character, image and environment close to the centre of Selby and act as a catalyst for economic and social transformation.

#### **Resolved: That**

- (i) the design principles for Linear Park be endorsed;**
- (ii) the financial contribution from Yorkshire Forward be noted;**
- (iii) the authorisation of officers to proceed with the scheme be approved.**

#### **Recommendation to Policy and Resources Committee that:**

- (i) the bid for revenue expenditure for future maintenance in 2009/10 and 2010/11 be approved.**

### **Selby District Urban Renaissance Programme – Selby Abbey Precinct Project**

Councillors received the report of the Renaissance Manager to seek approval for the design proposals associated with the Selby Abbey Precinct project, and to inform councillors of financial commitments in terms of project capital expenditure and future maintenance.

The project was part of the Selby Living Streets proposals which aimed to improve the public realm (including traffic management) within Gowthorpe and the Abbey Precinct areas of the Town Centre. The proposals formed a key element of the Selby Service Centre Transportation Strategy, currently being prepared by North Yorkshire County Council and which would include a Traffic Model that would manage existing and future traffic flow within the town.

**Resolved: That**

- (i) the design principles for Abbey Precinct be endorsed;**
- (ii) authorisation be approved for officers to apply for the necessary permissions to enable the scheme to be implemented;**
- (iii) the Yorkshire Forward's financial commitments be noted;**

**Recommendation to Policy and Resources Committee that:**

- (i) the capital expenditure as outlined in 5.1 of the report be approved;**
- (ii) the revenue expenditure in 2009/10 and 2010/11 be approved.**

599

**Update on Commercial Waste 'Sorted' Recycling Scheme**

The Principal Environmental Services Officer updated councillors on the commercial waste service and the 'Sorted' Recycling Scheme to consider whether they would wish Selby District Council to continue to provide this service to the business community of Selby District and therefore include it in the new contract in October 2009.

The Commercial Waste and Recycling Service was delivered on behalf of Selby District Council by Veolia (formerly Onyx) alongside the household waste, recycling and street cleansing service. The contract expires at the end of September 2009 and provided Selby District Council with an opportunity to let a new 'integrated' streetscene contract which would include all these services along with Grounds Maintenance.

There were currently 578 customers who had not taken up any of the recycling services that Selby District Council offer and it was intended to develop a strategy to further promote the SORTED scheme, targeting existing customers, and new ones. This strategy would be presented to the Board by the end of April 2008.

**Resolved: That**

- (i) the achievements of the commercial waste and recycling service be noted;**
- (ii) approval be authorised to retain the commercial waste and recycling service and include this service in the specification of the new contract;**
- (iii) the proposed Strategy be brought before the Board before the end of April 2008.**

The meeting closed at 7:05 pm.

Selby District Council

Minutes of the proceedings of a meeting of the Economy Board held on 15 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

602	Minutes
603	Chair's Address to the Economy Board
604	Performance Indicator Report: April 2007 – November 2007
605	General Fund Budget Estimates 2008/09 – 2010/11
606	Revenue and Capital Bids 2008/09 – 2010/11
607	Community Investment Partnership and External Funding Update
608	Selby District LEADER + Final report

Present: Councillor C Lunn in the Chair

Councillors: J Deans, K Ellis, D Fagan, Mrs P Mackay, Mrs E Metcalfe (for Mrs C Goodall), N Martin, J Thurlow.

Officials: Head of Service – Finance and Central Services, Head of Service – Planning and Economic Development, Principal Economic Development Officer, Corporate Policy and Performance Officer, Head of Development Service – North Yorkshire County Council and Committee Administrator.

Observers: 0

Public: 0

Press: 0

600 **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs C Goodall and I Nutt

Substitute Councillor was Mrs E Metcalfe (for Cllr C Goodall).

601 **Disclosure of Interest**

None received

602 **Minutes**

**Resolved:**

**That the minutes of the proceedings of the meeting of the Economy Board held on 6 November 2007 be confirmed as a correct record and be signed by the Chair.**

603

### **Chair's Address to the Economy Board**

The Chair gave his address to councillors which covered the following issues:

- Whites Recycling had taken over Tate and Lyle site. They are exploring energy production for the Grid. Some jobs had been saved.
- A meeting would be taking place between the Principal Economic Development Officer regarding potential tenants of the Selby Business Park. The board would be kept up to date on progress.

604

### **Performance Indicator Report: April 2007 – November 2007**

The Corporate Policy and Performance Officer presented a report which updated councillors on the progress which had been made in 2007/2008 for the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

Benefits Services and Local Taxation indicators were rated excellent within the national performance standards.

The Head of Finance and Central Services confirmed that a future report will be presented to the Board in relation to extra staff resources employed to concentrate on the current year's local taxation defaulters, but this improvement in collection of local taxation was already showing increases in revenues.

The Chair thanked officers for their work in reaching the excellent quartile standards.

#### **Resolved:**

**That the report be noted .**

605

### **General Fund Budget Estimate 2008/09 – 2010/11**

The Head of Service – Finance and Central Services presented a report, which gave information on the budget estimates relating to the Board services for 2008/09 – 2010/11.

#### **Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

606 **Revenue and Capital Bids 2008/09 – 2010/11**

The Chair proposed this item be passed to Council .

**Recommendation:**

**That the report be recommended for acceptance by Council on 12 February 2008.**

607 **Community Investment Partnerships and External Funding Update**

The Corporate Policy and Performance Officer updated councillors on the progress of the Community Investment Partnership (CIP) groups.

**Resolved:**

**That the report be noted.**

608 **Selby District LEADER + Final Report**

The Corporate Policy and Performance Officer presented the final report to councillors on the LEADER + programme and its achievements.

The programme ended in December 2007 and no more lead funding would be available in the future.

During the five year programme a total of 29 projects had been funded, ranging from small, individual projects to larger environmental schemes. In addition the programme was involved in projects abroad and a booklet on Community Centres was sent out across the European Community.

Councillor Sayner, as champion for the LEADER + programme, was well aware of the work involved with the programme and thanked the Corporate Policy and Performance Officer, and staff, for their work over the past few years.

The Chair added his thanks to Karen Coates and the other officers for their contribution to the successful programme .

**Resolved:**

- **That the report be noted and the LEADER + programme achievements recognised;**
- **And thanks be passed to all staff involved in making the programme a success.**

The meeting closed at 4.20 pm.

## Selby District Council

Minutes of the proceedings of a meeting of the Audit Panel held on Wednesday  
16 January 2008, in Committee Room 2, The Civic Centre, Portholme Road,  
Selby, commencing at 4:00 pm.

614	Minutes
615	Data Quality Review – Performance Indicators
616	Private Session
617	Review of Risk Management Strategy
618	Review of Corporate Risk Register and Action Plans
619	CIPFA Report ‘Managing the Risk of Fraud’
620	Internal Audit Interim (Q3) Report 2007/08

Present: Councillor J Cattanach (In the Chair)

Councillors: M Crane, J Deans (*substitute for Mrs E Casling*), Mrs D Davies (*substitute for Mrs W Nichols*) and R Packham .

Also in attendance: Mr R Avery and Mr P Hanmer (Audit Commission), Mr J Ingram and Mr J Barnett (North Yorkshire Audit Partnership)

Officials: Head of Service-Finance and Central Services and Democratic Services Officer

Public: 0

Press: 0

### 612 **Apologies for Absence**

Apologies were received from Councillors Mrs E Casling and Mrs W Nichols.

Substitute Members were Councillor J Deans (for Mrs E Casling) and Mrs D Davies (for Mrs W Nichols)

### 613 **Disclosure of Interest**

None received

### 614 **Minutes**

**Resolved:**



**That the minutes of the Audit Panel held on 26 September 2007 be confirmed as a correct record and be signed by the Chair.**

615

### **Data Quality Review – Performance Indicators**

Councillors received the report of the Audit Manager – Audit Commission concerning the Data Quality Review – Performance Indicators for 2006/07. The Audit Commission had developed a three-stage approach to the review of data quality comprising of the following:

- Management Arrangements
- Analytical Review
- Data quality spot checks

The Audit Commission's conclusions and recommendations were set out in the report and were discussed in detail by councillors.

The Corporate Policy and Performance Officer reported on the action being taken by Council to implement the Audit Commission's recommendations.

#### **Resolved:**

- (i) That the report be received;**
- (ii) That the action plan be approved, and**
- (iii) That a further report be submitted to next meeting regarding the establishment of a corporate policy for data quality.**

616

### **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

617

### **Review of Risk Management Strategy**

Councillors received the report of the Head of Service – Finance and Central Services with respect to the revised Risk Management Strategy for consideration and approval.

The Risk Management Strategy was originally devised by Zurich Municipal Management Services (ZMMS) in May/June 2003. Zurich Municipal had been involved in initiating the risk management process at Selby and created, in conjunction with senior management, the first strategic (now called corporate) risk register.

The revised strategy set out the Council's strategy for implementing and embedding risk management. The strategy covered corporate and service-based risk management and the control of risk within projects.

**Resolved:**

**That the revised Risk Management Strategy be approved.**

618

### **Review of Corporate Risk Register and Action Plans**

The Head of Service – Finance and Central Services presented councillors with the latest Corporate Risk Register and Action Plans.

The management of Corporate Risks continued to run well, with the original register having been reviewed bi-annually by the Organisational Management Team (previously by Directors) since inception in March 2003 and Risk Management Plans developed in all cases where risks were considered to be outside tolerance levels.

**Resolved:**

**(i) That the actions of officers in furthering the progress of risk management be endorsed and**

**(ii) That a report be submitted to the next meeting concerning risk 43 relating to two tier working.**

619

### **CIPFA Report 'Managing the Risk of Fraud'**

Councillors received the report of the Audit Manager to ensure they were apprised of the key contents of the CIPFA 'Managing the Risk of Fraud' report and the self-assessment paper.

The Council needed to be seen as leading the fight against fraud, and the use of this CIPFA/Better Governance Forum document to measure our performance as a step to achieving that goal. Furthermore, it demonstrated the Council's commitment to its counter-fraud, and whistleblowing policies.

Councillors were asked to consider the appointment of two 'Audit and Fraud' champions and the report set out an outline brief for the positions.

**Resolved:**

**(i) That the report be received and the actions identified in the self assessment be approved.**

**Recommendation to Council:**

**That one councillor be appointed as 'Audit and Fraud' champion.**

620

**Internal Audit Interim (Q3) Report 2007/08**

The Audit Manager submitted an Interim Internal Audit Report for 2007/008.

The report highlighted the following:

- The Accounts and Audit Regulations 2003 required all Councils to annually review their systems of Internal Control and to provide an adequate and effective Internal Audit function.
- It was agreed that the Audit Panel should receive reports from Internal Audit.
- A statement of assurance by the North Yorkshire Audit Partnership regarding the adequacy and effectiveness of the internal control system.

**Resolved:**

**That the Interim Internal Audit (Q3) report for 2007/08 be approved.**

The meeting closed at 5.23 pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Standards Committee held on Monday 21 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

628	Minutes
629	Membership
630	Local Government and Public Involvement in Health Act 2007
631	Sixth Annual Assembly of Standards Committees
632	Orders and Regulations relating to the Conduct of Local Authority Members in England
633	Private Session
634	Current Investigations

Present: Miss B Potts in the Chair

B Crossdale (Parish Council representative) and J Stell (Independent member).

Officials: Head of Service – Legal and Democratic Services, Democratic Services Officer and Committee Administrator

Public: 0

Press: 0

### 626 **Apologies for Absence**

No apologies for absence were received.

### 627 **Disclosure of Interest**

None.

### 628 **Minutes**

#### **Resolved:**

**That the minutes of the proceedings of the meeting of the Standards Committee held on 24 September 2007 be confirmed as a correct record and be signed by the Chair.**

629

## **Membership**

The Head of Service – Legal and Democratic Services reported that Mr B Crossdale had been re-elected as the Parish Council representative on the Committee and that Mr R Parker had been elected as his deputy.

630

## **Local Government and Public Involvement in Health Act 2007**

Members received the report of the Head of Service – Legal and Democratic Services on the main provisions in Part 10 of the Local Government and Public Involvement in Health Act 2007 so far as it related to the work of the Standards Committee. More cases would be dealt with at local level, which could mean an increase in the workload of Standard Committees and Monitoring Officers.

The new local arrangements would include:

- receipt of allegations of a breach of the Code of Conduct;
- the initial assessment of allegations (known as the “local filter”) to determine the appropriate course of action;
- investigation of allegations;
- mediation and other arrangements;
- referral to the Standards Board where appropriate;
- the local determination of the vast majority of complaints; and referring serious matters to the SBE for consideration by the Adjudication Panel for England.

**Resolved:**

**That the report be noted.**

631

## **Sixth Annual Assembly of Standards Committee**

Members received the report of the Head of Service – Legal and Democratic Services with a summary of the sessions held at the Sixth Annual Assembly.

**Resolved:**

**That the report be noted.**

## **Orders and Regulations relating to the Conduct of Local Authority Members in England**

Members received the report of the Head of Service – Legal and Democratic Services with regard to responding to the Government’s consultation paper.

Part 10 of the Local Government and Public Involvement in Health Act 2007 (the 2007 Act) provided a revised ethical conduct regime for local government based on the principle of proportionate decision-making on conduct issues by local authorities.

The Members responded to the questions in the consultation paper and the Head of Service – Legal and Democratic Services would report on these to the Policy and Resources Committee and forward them to the DCLG (Department for Communities and Local Government) by Friday 15 February 2008.

### **Resolved:**

- (a) That the Committee agrees with the proposals as set out in questions (1) (3) (4) (5) (6) (7) (8) (9) (12) (13) and (16);**
- (b) That with regard to question (2) the Committee is of the opinion that there should be an adjudication role for the Standards Board;**
- (c) That whilst the Committee supports the proposals set out in question (10) it would wish to see fees set at a level which would recover costs only;**
- (d) The Committee feels it would benefit from joint working with other authorities as proposed in question (11);**
- (e) With regard to question (14) although the Committee had not had recourse to use the existing dispensation regulations it was happy with the new arrangements proposed;**
- (f) The Committee felt that it was the responsibility of Selby District Council to comment on question (15).**

### **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 1 of Part 1 of Schedule 12A to the Act.**

**Current Investigations**

The Head of Service – Legal and Democratic Services updated members on the current investigations being undertaken.

**Resolved:**

**That the current investigations outlined by the Head of Service – Legal and Democratic Services be noted.**

The meeting closed at 5:40 pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Overview and Scrutiny Committee held on 24 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

637	Minutes
638	Chair's Address to the Overview and Scrutiny Committee and Work Programme
639	Six Monthly Review of the State of the Area Address
640	Six Monthly Update on Teenage Pregnancy Task and Finish Group
641	Questions to the Chief Executive

Present: Councillor J McCartney in the Chair

Councillors: Mrs J Dyson, Mrs M Hulme, W Inness, B Marshall, Mrs K McSherry, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Chief Executive, Head of Service – Legal and Democratic Services and Committee Administrator

Also in Attendance: Councillor M Crane, Leader of the Council

Public: 0  
Press: 0

### 635 **Apologies for Absence**

Apologies were received from Councillor J Cattnach and Mrs S Duckett.

### 636 **Disclosure of Interest**

None.

### 637 **Minutes**

#### **RESOLVED:**

**That the minutes of the proceedings of the meeting of the Overview and Scrutiny Committee held on 6 December 2007 be confirmed as a correct record and be signed by the Chair.**

### 638 **Chair's Address to the Overview and Scrutiny Committee and Work Programme**



The Chair informed councillors that a letter had been received from Yorkshire Ambulance Service asking for the Committee to share their views about the services provided.

It was agreed that the Committee Administrator would write to the local GP Surgeries and ask if they had received any feedback from patients who had used this service and any comments would be forwarded to the Yorkshire Ambulance Service by the 14 March 2008.

The Chair also informed councillors that there was a Selby Teenage Visioning Workshop to be held in Selby Town Hall on 31 January 2008 through North Yorkshire County Council. Five representatives of the Teenage Pregnancy Task and Finish Group were attending this event.

## **Public Session**

639

### **Six Monthly Review of the State of the Area Address**

The Leader of Selby District Council, Councillor Mark Crane, responded to questions from councillors concerning the State of the Area Address.

The questions covered the following issues:

- Parish Plans
- Village Design Statements
- Possibility of a new Eco Town in the District

#### **Resolved:**

**That the Leader be thanked for his attendance and for responding to councillors' questions.**

640

### **Six Monthly Update on Teenage Pregnancy Task and Finish Group**

Councillors received the update on Teenage Pregnancy in Selby from the Teenage Pregnancy Strategy Co-ordinator, North Yorkshire County Council.

The following are the current projects in force at the present time:

- 2 Youth workers in Selby had been trained to deliver an accredited sexual health course for young people. Young people also had an opportunity to train as peer educators once they had completed the accredited course.

- Young Mums 2B programme is now being led by Selby Sure Start and follows a countywide model. A bumps and beyond course is running to support young parents.
- Condom distribution had been extended to include connexions centres and housing associations.
- Chlamydia screening programme ongoing.
- Delaying early sex messages promoted through staff working with young people. E.g. Sure Start staff. Delay messages and the importance of using contraception had been incorporated into drop in sessions for young people.
- School nurses were delivering STI talks in all secondary schools
- Discussions underway with the secondary schools that don't have a sexual health drop in to explore the possibility of establishing a service.
- A teacher and a school nurse from Tadcaster Grammar School and a teacher from Thorpe Willoughby CP taking part in the personal, social and health education (PSHE) continuing professional development programme. The programme aimed to improve the delivery of personal, social and health education (PSHE).
- Training for all staff working with young people on basic sexual health awareness and delaying early sex.
- 6,000 z cards had been produced that publicise local sexual health services in Selby so that young people know where to go for advice support. The cards were being distributed through schools, drop ins etc.
- Exploring links with national media campaign. E.g. displaying posters in pubs and venues that young people access.
- The healthy schools scheme was being embraced by schools in Selby.

**Resolved:**

**That the report be noted.**

641

**Questions to the Chief Executive**

The Chief Executive responded to councillors questions in respect of the following issues:

- Selby Hospital Update
- Flooding Issues in the District
- Closure of Post Offices
- Calls going through the Contact Centre.

The meeting closed at 5:50 pm.

## SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on Tuesday 29 January 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4:00 pm.

644	Minutes
645	Chair's Address to the Policy and Resources Committee
646	Verbal Presentation by the Head of Service – Finance and Central Services on the Contact Centre
647	General Fund Budget Estimates 2008/09 – 2010/11
648	Revenue and Capital Bids 2008/09 – 2010/11
649	Policy and Resources Committee 2007/2008 Performance Indicator Report: April 2007 – November 2007
650	Corporate Plan Update
651	Ethical Governance
652	Standards Committee (Part 10) Local Government and Public Involvement in Health Act 2007) (The 2007 Act)
653	Referrals from Other Boards and Committees
654	Private Session
655	Referrals from Other Boards and Committees

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, Mrs G Ivey, M Jordan (*for C Metcalfe*), C Lunn, J Mackman, Mrs W Nichols, B Percival, R Sayner and S Shaw-Wright.

Officials: Chief Executive, J Lund and S Martin, Strategic Directors, Head of Service – Finance and Central Services, Head of Service – Policy and Performance, Head of Service – Legal and Democratic Services, Head of Service - Planning and Economic Development, Accountancy Services Manager, Democratic Services Officer and Committee Administrator.

Also in Attendance: Customer Services Manager  
Renaissance Manager

### 642 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors C Metcalfe and R Packham.

Substitute councillor was Councillor M Jordan (*for C Metcalfe*).

### 643 **Disclosures of Interest**

None received.

644

## **Minutes**

### **Resolved:**

**That the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 10 December 2007 be confirmed as a correct record and be signed by the Chair.**

645

## **Chair's Address to the Policy and Resources Committee**

Councillor Doreen Davies

Councillors were informed that Councillor Davies had been taken ill earlier in the day and had been admitted to hospital.

### **Resolved:**

**That the best wishes of the Committee for a speedy recovery be conveyed to Councillor Davies**

Affordable Housing

The Head of Service – Legal and Democratic Services reported on a request from Yorkshire Housing, one of the developers of the Staynor Hall housing site, to vary the existing Section 106 agreement. The proposal would mean that some properties would be sold on a shared equity basis rather than at a 50% discounted sale price.

Councillors expressed some concern about the possible detrimental effect the proposal might have on the continued availability of affordable housing on the development. This concern arose from the potential for purchasers to increase their equity share from 50% to 100%, thereby removing the property from the affordable housing pool.

### **Resolved:**

**That, subject to every effort being made to retain affordable housing, the Head of Service – Legal and Democratic Services be authorised to vary the existing Section 106 agreement.**

646 **Verbal Presentation by the Head of Service – Finance and Central Services on the Contact Centre**

The Head of Service – Finance and Central Services gave councillors a detailed presentation and update on the Contact Centre which was due to be opened in April 2008.

647 **General Fund Budget Estimates 2008/09 – 2010/11**

Councillors received the report of the Head of Service – Finance and Central Services setting out the budget estimates for the Policy and Resources Committee.

The estimates for 2008/09 – 2010/11 were based on a present policy basis and included known commitments. Inflation provision of 3% had been allowed for on salaries to take account of pay awards, and 1% on superannuation costs. Owing to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision within its terms.

**Resolved:**

**That the General Fund Budget Estimates for 2008/2009 – 2010/2011 be endorsed.**

**Recommended:**

**That the report be recommended for acceptance by Council at its meeting on 12 February 2008.**

648 **Revenue and Capital Bids 2008/09 – 2010/11**

Councillors received the report of the Head of Service – Finance and Central Services setting out the revenue and capital bids for 2008/09 – 2010/11.

The report covered the bids submitted by officers for additional revenue and capital funds in the 2008/2009 – 2010/11 financial years. In the light of the forecast overall budget deficit, councillors were asked to indicate which bids they wished to support.

**Resolved:**

**That the revenue and capital bids for 2008/09 - 2010/11 be deferred to the meeting of Council on 12 February 2008.**

**Recommended:**

**That the report be considered Council at its meeting on 12 February 2008.**

649

**Policy and Resources Committee 2007/2008 Performance Indicator Report: April 2007 – November 2007**

Councillors received the report of the Head of Service – Policy and Performance updating them on the progress that was being made in 2007/2008 on the corporate and statutory Best Value Performance Indicators (BVPs) for which they were responsible.

**Resolved: That the report be noted.**

650

**Corporate Plan Update**

Councillors received the report of the Head of Service – Policy and Performance with an update and exceptions report on the delivery and performance of the Corporate Plan for the period October 2007 to December 2007.

The update contributed to enabling the Corporate Plan to be monitored effectively by councillors and ensured key tasks were delivered which would assist the Council in securing better outcomes for the District.

**Resolved:**

**That the report detailing delivery and performance of Corporate Plan strategic themes for October 2007 to December 2007 be accepted.**

651

## **Ethical Governance**

Councillors received the report of the Head of Service – Legal and Democratic Services on District Audit’s proposals to carry out an ethical governance audit.

The report outlined proposals by District Audit to undertake an audit of the Council’s ethical governance arrangements.

### **Resolved:**

**That the report be noted.**

652

## **Standards Committee (Part 10) Local Government and Public Involvement in Health Act 2007) (The 2007 Act)**

Councillors received the report of the Head of Service – Legal and Democratic Services in respect of the following:

- proposals in the 2007 Act for changes to the ethical standards regime;
- Minute 632 of the Council’s Standards Committee commenting on the government’s consultation paper relating to orders and regulations giving effect to the amended ethical standards regime. The Standards Committee had not commented on question 15 as they felt that it was up to the Selby District Council to answer.

### **Resolved: That**

- (a) the provisions of the 2007 Act be noted;**
- (b) that the comments received from the Standards Committee on the government’s consultation paper be endorsed and forwarded to the Department for Communities and Local Government; and**
- (c) that the Committee had no comment to make on Question 15 of the Consultation Paper.**

653

### **Referrals from Other Boards and Committees**

Social Board – 8 January 2008

Minute 570 – Money4U

Councillors were asked that the remaining unspent balances be returned to the reserves.

**Resolved:**

**That the remaining funds be returned to the reserves.**

654

### **Private Session**

**That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.**

655

### **Referrals from Other Boards and Committees**

Planning Committee – 12 December 2007

Minute 553 – Request for funding for Planning Inquiries

Councillors were asked for a draw-down of £15,000 from the Planning Inquiry Reserve to cover the estimated expenditure.

**Resolved: That the request for a draw-down of £15,000 be granted.**

Environment Board – 10 January 2008

Minute 597 – Selby District Urban Renaissance Programme – Selby Waterfront Linear Park

Councillors were asked that the bid for revenue expenditure for future maintenance in 2009/10 and 2010/11 be approved



**Resolved:**

**That the bid for revenue expenditure for future maintenance in 2009/10 and 2010/11 be approved.**

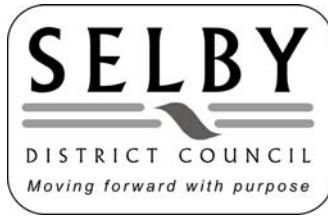
Minute 598 – Selby District Urban Renaissance Programme – Selby Abbey Precinct Project

Councillors were asked that the capital expenditure as outlined in 5.1 of the report be approved and the revenue expenditure in 2009/10 and 2010/11 be approved.

**Resolved: That**

- (i) the capital expenditure outlined in 5.1 of the report be approved;**
- (ii) that the revenue expenditure in 2009/10 and 2010/11 be approved.**

The meeting closed at 5:23 pm.



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<b>Title:</b>	<b>Base Budget Savings</b>
<b>To:</b>	<b>Council</b>
<b>Date:</b>	<b>12 February 2008</b>
<b>Service Area:</b>	<b>All</b>
<b>Author:</b>	<b>Karen Iveson – Head of Finance and Central Services</b>
<b>Presented by:</b>	<b>Karen Iveson – Head of Finance and Central Services</b>

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## **1 Purpose of Report**

- 1.1 The purpose of this report is to present councillors with proposed base budget savings from 2008/09 onwards.

## **2 Recommendations**

- 2.1 **Subject to any amendments they may wish to make, councillors approve the savings set out at Appendix A to the report.**
- 2.2 **The approved savings are included within the budget proposals for 2008/09 onwards.**
- 2.3 **Further savings proposals are identified for approval in order to achieve the savings target for 2009/10 onwards.**

## **3 Executive Summary**

- 3.1 The report identifies a number of savings for 2008/09 and beyond against a target of £750k for 2008/09 and £1.5m for 2009/10 onwards.
- 3.2 To date, savings of £833k have been identified for 2008/09, £1.1m for 2009/10 and £1.3m for 2010/11 but these are subject to change as further work firms up the proposals.

## **4 The Report**

- 4.1 Following the 2007/08 budget process, senior officers undertook to carry out a base budget review of the Council's general fund revenue budget to achieve a balanced budget by 2009/10. The targets for savings are currently set at £750k by April 2008, and £1.5m by April 2009.
- 4.2 Officers have reviewed budgets and identified a range of savings which are shown at Appendix A to this report. The review has covered all service areas and included both expenditure and income.
- 4.3 In identifying proposals officers have:
- Identified further cashable efficiency gains
  - Looked for opportunities to increase income – a broad target of increasing fees and charges by an average of 2% over inflation is proposed
  - Identified areas for reduction in services
- 4.4 To date the review has focussed on savings for 2008/09 although the full-year-effect of savings proposed part way through 2008/09 will go some way towards the savings target for 2009/10. However, a significant sum is still to be identified – should all the savings identified to date be achieved there is still a further £395k to be found for 2009/10 onwards and it is likely that this will not be achieved without some reductions in service levels. Work on identifying new savings will continue in order to ensure the target is met and further reports will be presented to councillors.
- 4.5 The savings are categorised as green, amber or red depending upon the certainty of the proposals. 'Green' savings are expected to be achieved whereas 'amber' and 'red' savings require further work to either clarify the timing or amount of the saving, or may require a more detailed review of services or a change in council policy. To date 'green' savings total £472k - £487k p.a. and subject to any amendment councillors may wish to make, the proposed savings will form part of the Council's budget proposals for 2008/09 to 2010/11.
- 4.6 Where possible the proposed savings will be achieved through efficiency and as such should not adversely impact on services to the public. However, a £10,000 reduction in grants paid to external organisations is included within the proposals.

## **5 Financial Implications**

- 5.1 The financial implications are as given in the report.

## **6 Link to Corporate Plan**

- 6.1 The base budget review supports 'making better use of resources' by aiming to identify savings in order to support the Council's longer term spending plans.

## **7 How Does This Report Link to the Council's Priorities?**

- 7.1 Effective financial management underpins all of the Council's priorities.

## **8 Impact on Corporate Policies**

- |  |                  |
|--|------------------|
| <b>8.1 Service Improvement</b>   | <b>Impact</b>    |
| Improvements in processes should lead to improvements in services as well as reducing the costs of those services  |                  |
| <b>8.2 Equalities</b>  | <b>No Impact</b> |
| <b>8.3 Community Safety and Crime</b>  | <b>No Impact</b> |
| <b>8.4 Procurement</b>   | <b>Impact</b>    |
| A number of savings identified are the result of improved procurement arrangements.  |                  |
| <b>8.5 Risk Management</b>   | <b>Impact</b>    |
| There are risks to service delivery in reducing resource inputs but this will be closely monitored to ensure service standards are maintained and where possible improved. |                  |
| <b>8.6 Sustainability</b>  | <b>No Impact</b> |
| <b>8.7 Value for Money</b>   | <b>Impact</b>    |
| The achievement of savings through efficiency improves the value for money of services   |                  |
| <b>9 Background Papers</b>   |                  |
| 9.1 None   |                  |

**GENERAL FUND BASE BUDGET SAVINGS**  
**2008/09 - 2010/11**

## Key:

Green

Savings likely to be achieved

Amber

Tentative savings - further work required

Red

Savings require a change in Council policy or significant change in service delivery

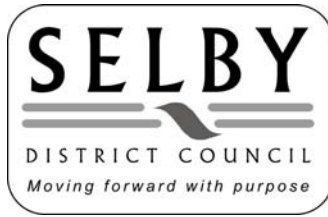
<b>Proposed Savings</b>		<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>Comments</b>
		£	£	£	
<u>Central Core</u>					
BPR - JMT Support	<b>Red</b>	6,000	6,000	6,000	Subject to review - see also 'Strategic Directors' below
		<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	
<u>Finance and Central Services</u>					
Pre 1974 Pension Costs (West Yorkshire Pension Fund)	<b>Green</b>	30,000	30,000	30,000	Deceased former employees
Housing Benefits (Net)	<b>Green</b>	48,000	48,000	48,000	Net additional subsidy as a result of improved performance
Benefits/Local Taxation - Howden Link	<b>Green</b>	8,540	8,540	8,540	Renegotiation of contract for communications link
Rationalisation of telephone accounts	<b>Green</b>	3,800	3,800	3,800	More efficient account arrangements
Firewall Improvement	<b>Green</b>	18,000	18,000	18,000	Improvements negate need for intrusion detection
E-Gov - maintenance costs on DIP hardware	<b>Green</b>	8,000	8,000	8,000	Reduction in maintenance costs re obsolete equipment
ICT - Decommissioning of Citrix Server	<b>Green</b>	3,000	3,000	3,000	
Council Tax Postage	<b>Green</b>	2,320	2,320	2,320	Change to 'Walk Sort'
Court Costs Income	<b>Green</b>	10,000	10,000	10,000	Increase in income from increase in recovery action
Procurement - Change in postal provider	<b>Amber</b>	10,000	10,000	10,000	Speculative reduction in price
Procurement - Change provider for telephone calls	<b>Amber</b>	9,000	18,000	18,000	Speculative reduction in price
Procurement - ISP	<b>Green</b>	5,000	20,000	20,000	Reduction in price through change to Nynet

<b>Proposed Savings</b>		<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>Comments</b>
		£	£	£	
Procurement - Central Photocopying/printing	<b>Amber</b>	5,000	5,000	5,000	Subject to a print audit - may require some initial investment in new equipment
Procurement - Insurance and Banking contracts	<b>Amber</b>	5,000	5,000	5,000	Speculative reduction in price
Procurement - Gas/Electricity	<b>Amber</b>	20,000	20,000	20,000	Speculative reduction in price
BPR - Revs and Bens	<b>Amber</b>	30,000	30,000	30,000	Process improvements
BPR - ICT/E-Gov	<b>Green</b>	34,000	34,000	34,000	Reduction in resources - work to be redistributed
BPR - Customer and Central Services	<b>Amber</b>	20,000	20,000	20,000	Subject to review of workload
Investment Income/Treasury Management	<b>Amber</b>	8,000	8,000	8,000	Invest internally funds in excess of those req'd for minimum fee
Expansion of Audit Partnership	<b>Amber</b>	3,000	3,000	3,000	Savings following addition of further partner
Miscellaneous Grants	<b>Red</b>	10,000	10,000	10,000	Cut in grants paid to external
		<u>290,660</u>	<u>314,660</u>	<u>314,660</u>	
<u>Planning &amp; Econ Dev</u>					
Expanded Building Control Partnership	<b>Green</b>	10,610	10,610	10,610	Savings following addition of further 2 partners
Expanded Building Control Partnership	<b>Amber</b>	-	5,000	5,000	Savings following addition of further 1 partner
Development Control - On-line consultations	<b>Green</b>	3,130	3,130	3,130	Printing and postage costs
BPR - Planning	<b>Amber</b>	39,000	39,000	39,000	Process improvements
		<u>52,740</u>	<u>57,740</u>	<u>57,740</u>	

<b>Proposed Savings</b>		<b>2008/09</b>	<b>2009/10</b>	<b>2010/11</b>	<b>Comments</b>
		£	£	£	
<u>Environment/Leisure</u>					
Car Park Income	<b>Green</b>	24,000	24,000	24,000	Increase in usage
EH Technician	<b>Green</b>	22,500	22,500	22,500	Savings net of resources transferred to CCC
Power Station Consultancy	<b>Green</b>	5,000	5,000	5,000	
Refuse Collection/Grounds Maint etc Contract	<b>Green</b>	154,290	154,290	154,290	Difference between actual inflation for 2007/08 and that budgeted
Inflation					
Recycling	<b>Amber</b>	24,500	24,500	24,500	Net saving (£44,500 less £20,000 for purchase of additional bins/containers)
Leisure Trust NNDR & VAT Savings	<b>Red</b>	72,500	115,000	115,000	This is speculative at this stage, but plans will firm over the next 3 months
Hull & Goole Port Health Authority Levy	<b>Green</b>	19,600	19,600	19,600	Withdrawal of Selby as a cost contributor
Alternate Bin Collections	<b>Amber</b>	-	200,000	400,000	Move to alternate bin collection system from October 2009
		<u>322,390</u>	<u>564,890</u>	<u>764,890</u>	
<u>Housing - GF</u>					
	<b>Green</b>	10,000	10,000	10,000	Removal of contribution to HRA for homelessness
<u>HR</u>					
On-line recruitment advertising	<b>Green</b>	10,000	10,000	10,000	Removal of corporate advertising
		<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	
<u>Policy &amp; Performance</u>					
Plain English Campaign	<b>Green</b>	3,000	3,000	3,000	Reduction in price
Health Improvement	<b>Green</b>	5,000	5,000	5,000	Reduction days due to PCT service reconfiguration
		<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	
<u>Legal and Democratic Services</u>					
BPR - Legal and Democratic Services	<b>Red</b>	23,000	23,000	23,000	Subject to review
		<u>23,000</u>	<u>23,000</u>	<u>23,000</u>	
<u>Strategic Directors - travel</u>					
BPR - JMT Support	<b>Red</b>	6,000	6,000	6,000	Subject to review - see also 'Central Core' above

Proposed Savings		2008/09	2009/10	2010/11	Comments
		£	£	£	
		6,000	6,000	6,000	
<u>All</u>					
Fees and Charges (target 2% above inflation)	Amber	60,000	60,000	60,000	Identified £15k of this so far - further work underway
Car Allowances	Amber	10,500	10,500	10,500	Target 10% reduction in miles travelled
2007/08 Pay Award	Green	34,000	34,000	34,000	Difference between budget (3%) and actual (2.47%)
<b>Total General Fund Savings</b>		<b>833,290</b>	<b>1,104,790</b>	<b>1,304,790</b>	
<b>Target</b>		<b>750,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	
<b>Difference</b>		<b>83,290</b>	<b>- 395,210</b>	<b>- 195,210</b>	
<b>Green Savings</b>		471,790	486,790	486,790	
<b>Amber Savings</b>		244,000	458,000	658,000	
<b>Red Savings</b>		117,500	160,000	160,000	
<b>Total</b>		<b>833,290</b>	<b>1,104,790</b>	<b>1,304,790</b>	





**Public Session**

**Agenda Item No: 9**

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**Title:** Local Strategic Partnership (LSP) Update

**To:** Council

**Date:** 12 February 2008

**Service Area:** Policy and Performance

**Author:** Heather Watts, Head of Service – Policy and Performance

**Presented by:** Martin Connor, Chief Executive

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**1 Purpose of Report**

1.1 To update councillors on the work of the LSP.

**2 Recommendation(s)**

2.1 **That councillors note the report.**

**3 Executive Summary**

3.1 Councillors have asked for a regular report of the work of the LSP. This report sets out the main issues arising and progress made since the last report.

## **4 The Report**

4.1 As councillors will be aware, the LSP meets on a quarterly basis and conducts the bulk of its work through four Subgroups:

Social  
Economy  
Environmental  
Community Safety

Reports from the Subgroups are included at Appendix A.

4.2 At a meeting of the full LSP in December, the partners discussed the following:

- Community Strategy Action Plans
- The transition to Local Area Agreement (LAA) 2
- Community Fund
- North Yorkshire Alcohol Harm Reduction Strategy

## **5 Financial Implications**

5.1 There are no financial implications.

## **6 Conclusions**

6.1 Councillors are asked to note the report.

## **7 Link to Corporate Plan**

7.1 The partnership work of the LSP has a positive impact on the delivery of the Corporate Plan.

## **8 How Does This Report Link to the Council's Priorities?**

8.1 The delivery of the Council's themes and priorities is enhanced by the partnership working of the LSP.

## 9 Impact on Corporate Policies

Corporate policy is to support the Local Strategic Partnership (LSP) in pursuing a partnership approach to securing an improved quality of life for those who live and work in the district.

<b>9.1</b>	<b>Service Improvement</b>	<b>Impact</b>
	A partnership approach seeks to secure service improvement.	
<b>9.2</b>	<b>Equalities</b>	<b>Impact</b>
	Joint working assists in reaching more diverse sections of our population.	
<b>9.3</b>	<b>Community Safety and Crime</b>	<b>Impact</b>
	The actions of the LSP and the Community Safety Partnership, as one of its four sub-groups have a positive impact on community safety and crime.	
<b>9.4</b>	<b>Procurement</b>	<b>Impact</b>
	Joint procurement opportunities can be realised through a partnership approach.	
<b>9.5</b>	<b>Risk Management</b>	<b>Impact</b>
	Failure to support the work of the LSP would have a negative impact on the outcome of corporate and service inspections.	
<b>9.6</b>	<b>Sustainability</b>	<b>Impact</b>
	The LSP works towards longer-term solutions and joint service provision for communities.	
<b>9.7</b>	<b>Value for Money</b>	<b>Impact</b>
	Joint working assists in the delivery of best value and efficiency savings.	

## 10 Background Papers

### 10.1 Appendix A



Partnership Subgroup Updates at February 2008 meeting of Council

### **Economy Subgroup**

On 14 November the LSP Economy sub group had two presentations;

- The first by NYnet on the telecom drivers; the objectives behind the broadband project; progress made in delivering the infrastructure. Selby went live on 1 November 2007.
- The second presentation was by the Urban Renaissance team, bringing the sub group up to date with progress made and timetable for delivery.

The group also considered the second version of the Transforming Selby Paper and as a group agreed to the principles contained within the document. Work on developing the projects within the paper are to be developed and where appropriate added into the draft action plan for 2008 onwards.

The Subgroup considered and discussed the draft action plan for 2008/09 and how the plan should be monitored. Two additional initiatives were suggested and agreed, Fibre to premises (linked to NYnet) and Enterprising Culture (to be developed as part of the emerging new Business Link contract).

Following the meeting, officers from the Economic Development Unit and Association of Voluntary Services have met to discuss how to develop and progress the Skills initiative and a meeting with NYnet has been arranged in the New Year to discuss potential joint working.

### **Environmental Partnership Subgroup**

At the meeting on 29<sup>th</sup> November 2007 the Group considered the following:

#### **White Rose Forest**

Guy Thompson, White Rose Forest gave a presentation regarding the White Rose Forest and their proposals to expand the work of the Forest across the Leeds City Region, to deliver a green infrastructure strategy focussed on the main transport and river corridors. A joint venture agreement is being drafted and Selby District Council, North Yorkshire County Council and Groundwork will be amongst the agencies asked to become signatories. A bid to Yorkshire Forward is being progressed to support this initiative.

#### **Energy Reduction Manager**

Details of this proposed post were circulated and discussed. The Group supported the recruitment of the Manager.



## Selby District Local Strategic Partnership

Partnership Subgroup Updates at February 2008 meeting of Council

### Local Area Agreement

Neil Dodson, NYCC reported on Selby's progress against the Climate Change targets, showing that progress has been made. The group also received an update on the process for the transition to Local Area Agreement (LAA) 2 and details of the National Outcome Indicators that have to be adopted.

### Social Subgroup

On behalf of Selby District Association of Voluntary Services (AVS), Kay Goodwin was elected as Chair of the Social Subgroup at the LSP Steering Group meeting on 14 December 2007.

The focus of the Social Subgroup's activity was around the Play Strategy. A bid for £200,000 Big Lottery Funding was successful in December 2007 for 5 projects within the Selby district. The Play Partnership will now begin to deliver the projects. The Play Programme will be monitored by Neil Skinner, Corporate Policy and Performance Officer.

Selby District Association for Voluntary Services have been appointed as project managers for the Sherburn Pride initiative.

The project idea has been developed by the Local Strategic Partnership to see if a targeted partnership task force approach could be a more effective and efficient way of tackling community issues in a locality. The 'Task Force' approach to community planning, problem solving and service delivery will involve members of the local community, staff from across the range of service providers within the area, voluntary and community groups, parish, district and county councillors.

Sherburn Pride is intended to make best use of the £81,893 funding allocated by NYCC Selby Area Committee to the Selby District LSP by utilising it in a strategic way to add value to existing services to meet the requirements of the Sherburn-in-Elmet community.



Partnership Subgroup Updates at February 2008 meeting of Council

### **Community Safety Partnership**

The multi-agency agreed action plan continues to deliver over the 4 priority areas:-

- Volume Crime
- Violent Crime
- Anti-social Behaviour
- Safer Communities

#### **Volume Crime**

The partnership is looking at ways to target the increase in burglaries and theft of motor vehicles.

#### **Violent Crime**

The “Night Marshals” scheme seems to be working well, receiving national attention as well as reducing the number of incidents the police are dealing with. It is hoped that the pilot will be supported by the LAA stretch target fund to reduce violent crime for the financial year 2008/9.

A passive drugs dog has also been funded in an attempt to ascertain the level of cocaine use in Selby town.

#### **Anti-social Behaviour (ASB)**

A practical guide to ASB has been distributed to all parish councils and district councillors and will soon be available in our public areas. Police safer neighbourhood officers and PCSO’s all have copies. Overall it has been well received by parish councils with 3 asking for large numbers to be distributed with parish news letters.

#### **Safer Communities**

Over 17 projects are currently ongoing where the Selby District Community Safety Partnership (CSP) is involved in a development, funding / coordinating capacity. These are in addition to the JAG priorities and other localised problem solving groups working with the local community to reduce their fear of crime and ASB.

The partnership is now working up the new 3 year plan and annual delivery plan for 2008/9 – 11. The priorities will be informed by the Joint Strategic Intelligence Assessment (JSIA); however, the action plan will focus on the Safer Neighbourhoods element, local prolific offenders and vehicle crime.



Partnership Subgroup Updates at February 2008 meeting of Council

## LAA2

On behalf of the Selby District CSP, preference of indicators was passed to the York and North Yorkshire Communities Forum (YNYSCF), a thematic partnership of the North Yorkshire Strategic Partnership (NYSP). These include:-

**Alcohol** – A cross-cutting theme which links to all other priority areas. This emerged from the NYSP event on 11th October 2007.

**Substance misuse** – This combines with the drug and alcohol agendas

**Domestic Abuse** – Again, a cross-cutting priority, and requires full collaboration of all partners as it is a common priority.

**Prolific and other Priority Offenders (PPO)** – The stemming of re-offending by PPO's would give biggest return on investment.

**Anti-social Behaviour (ASB)** – This links to public confidence and reassurance agendas.

In addition to these there are another 11 indicators that the YNYSCF working group are recommending should be monitored by the YNYSCF.