

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in the District***

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2 February 2009

Dear Councillor

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **Tuesday 10 February 2009** commencing at **6:00 pm**.

Yours sincerely

M Connor
Chief Executive

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. Apologies for Absence

To receive apologies for absence.

2. Disclosure of Interest

To receive any disclosures of interest in matters to be considered at the meeting in accordance with the provisions of Section 117 of the Local Government Act 1972, and Sections 50, 52 and 81 of the Local Government Act 2000 and the Members' Code of Conduct adopted by the Council.

3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of Council held on 9 December 2008 (pages 7 to 12 attached).

4. Communications

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

5. Public Questions

To consider questions, if any, notice of which has been given in accordance with rule 5.20 of the Constitution.

6. Councillors' Questions

In accordance with rule 5.21 of the Constitution Councillor J McCartney has given notice of the following question:-

In March 4th 2008 a report, 'Staffing Review and Restructure – Planning and Economic Development' went to P&R.

The report stated;

4.31 Four posts are deleted from the proposed structures:

- It is anticipated that the principal duties performed by the Council's Tree and Landscape Officer could be undertaken within the two planning and enforcement teams, with the support of relevant training.

Then;

4.36 The aim of the new structures is to:

- Clearly seat responsibility for conservation and historic building and arboriculture/landscape assessment within the Development Control team.

But, it does seem that responsibility for arboriculture/landscape assessment is not now clearly seated 'within the Development Control team'

Could the Leader of the Council clarify the current position, with regard to the duties previously undertaken by the then Council's Tree and Landscape Officer?

7. **Committee and Board Minutes**

Licensing Committee 1 December 2008	Cream	Minutes: 475 - 480 Pages: 13 to 14
Licensing Committee 15 December 2008	Cream	Minutes: 505 - 512 Pages: 15 to 17
Licensing Committee 12 January 2009	Cream	Minutes: 552 - 559 Pages: 18 to 20
Planning Committee 10 December 2008	Green	Minutes: 493 - 504 Pages: 21 to 28
Planning Committee 15 December 2008	Green	Minutes: 513 - 521 Pages: 29 to 32
Planning Committee 7 January 2009	Green	Minutes: 535 - 544 Pages: 33 to 39
Social Board 6 January 2009	Yellow	Minutes: 522 - 534 Pages: 40 to 44
Environment Board 8 January 2009	Blue	Minutes: 545 - 551 Pages: 45 to 48
Economy Board 13 January 2009	Pink	Minutes: 560 - 566 Pages: 49 to 51
Audit Panel 14 January 2009	White	Minutes: 567 - 578 Pages: 52 to 56

Overview and Scrutiny Committee 15 January 2009	Peach	Minutes: 579 - 587 Pages: 57 to 61
Policy & Resources Committee 20 January 2009	Gold	Minutes: 588 - 605 Pages: 62 to 70
Discretionary Rate Relief Panel 20 January 2009	White	Minutes: 1 - 5 Pages: 71 to 72

8. **Building Control**

The Head of Service – Finance and Central Services to submit verbal report.

9. **Budget**

Presentation by the Leader of the Council.

10. **Schedule of Meetings 2009/10**

To approve the Schedule of Meeting for 2009/10 (pages 73 to 74)

11. **Nominations for Chairman and Vice-Chairman**

To appoint Councillors to the Offices of Chairman Elect and Vice-Chairman Elect for the 2009/10 Municipal Year.

12. **Local Strategic Partnership Update**

Report of the Chief Executive (pages 75 to 88)

13. **Urgent Action**

The Chief Executive will report on any instances where he has acted in urgent or emergency situations under the functions delegated to him in the Constitution.

14. **Sealing of Documents**

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or any of its Committees or Boards for which delegated authority is not already in existence.

15. **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 1 of Part 1 of Schedule 12(A) of the Act.

16. **Management Structure Review**

Report of the Chief Executive (pages 89 to 98)

COUNCILLORS ARE REMINDED TO UPDATE THE REGISTER OF INTERESTS AFTER ANY CHANGE IN CIRCUMSTANCES WHICH MAY AFFECT CURRENT ENTRIES

Descriptions of Exempt Information

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. Qualifications for Exempt Information:

Information falling within paragraph 3 is not exempt information by virtue of that paragraph if it is required to be registered under -

- (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information falling within any of the 7 categories listed above is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
 10. Information which;
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above,

is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 9 December 2008, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6:00 pm.

483	Minutes
484	Allotments
485	Communications
486	Public Questions
487	Councillors' Questions
488	Committee and Board Minutes
489	Urgent Action
490	Sealing of Documents
491	Private Session
492	Central Area Car Park, Tadcaster

Present: Councillor J Thurlow (Chairman) in the Chair

Councillors: Mrs E Casling, I Chilvers, M Crane, Mrs D Davies, J Deans, Mrs S Duckett, Mrs J Dyson, K Ellis, D Fagan, Mrs C Goodall, Mrs M Hulme, Mrs G Ivey, W Inness, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, B Marshall, W N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, Mrs C Mackman, J Mackman, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, R Packham, C Pearson, A Pound, Mrs S Ryder, R Sayner, S Shaw-Wright, Mrs A Spetch and R H Sweeting.

Officials: Chief Executive, Mr J Lund, Strategic Director Mr S Martin, Strategic Director, Head of Service – Housing, Democratic Services Officer and Committee Administrator.

The Monsignor B Bickers offered opening prayers.

Public: 2

Press: 0

481 **Apologies for Absence**

Apologies for absence were received from Councillors J Cattnach, Mrs S Duckett, Mrs C Goodall and B Percival.

482

Disclosure of Interest

Councillors Mrs E Casling, Mrs M Hulme, Mrs G Ivey, B Marshall, C Pearson and Mrs A Spetch declared a personal interest in minute 492 as they were members of the North Yorkshire County Council's Selby Area Committee.

Councillor C Metcalfe declared a personal interest in minute 492 as he was a member of North Yorkshire County Council's Selby Area Committee and owned property in Kirkgate, Tadcaster.

Councillor Mrs E Metcalfe declared a personal interest in minute 492 as she owned property in Kirkgate, Tadcaster.

483

Minutes

Resolved:

That the minutes of the proceedings of the Council held on 14 October 2008, with the substitution of 'Groundwork' for 'Ground Work' in part (f) of minute 367, be confirmed as a correct record and be signed by the Chairman.

484

Allotments

Arising out of consideration of the minutes of the last meeting, councillors discussed the terms of a letter, concerning the provision of land for allotments, which the Chair of the Overview and Scrutiny Committee had sent to Parish Councils.

Resolved:

That the Chief Executive be requested to write to Parish Councils and explain that the cost of providing land for allotments would have to be met by the Parish Council and not Selby District Council.

485

Communications

(a) Letter from Councillors J & M McCartney

The Chief Executive submitted a letter from Councillors J and M McCartney to record their thanks to councillors and staff for the support they had received during the campaign against the proposed 'Willow Green' eco-town.

Resolved: That the letter be noted.

(b) Letter from North Yorkshire County Scout Council

The Chief Executive submitted a letter from the North Yorkshire County Scout Council thanking Selby District Council for their grant in support of the development of scouting in North Yorkshire.

Resolved: That the letter be noted.

(c) Customer Service Centres

The Chief Executive submitted a letter from staff representatives requesting approval to the closure of Customer Service Centres at 4:00 pm on 24 and 31 December 2008.

Resolved: That the request be granted.

486 **Public Questions**

None

487 **Councillors' Questions**

None

488 **Committee and Board Minutes**

Standards Committee - 13 October 2008

Resolved:

That the minutes be noted.

Planning Committee – 15 October 2008

Resolved:

That the minutes be noted.

Planning Committee – 12 November 2008

Councillor J Mackman stated that it would be necessary to amend the minutes of this meeting as follows:-

- a) Minute 447 - substitute 'that era' for ' the area' in the last line of the third paragraph of the preamble.

- b) Minute 449 - substitute 'impact on the character and form of the surrounding area' for 'the character of the surrounding dwellings' in the last line of the third paragraph of the preamble.

Resolved:

That the minutes with the amendments set out above be noted.

Licensing Committee – 27 October 2008

Resolved:

That the minutes be noted.

Environment Board – 28 October 2008

Resolved:

That the minutes be noted.

Environment Board – 6 November 2008

Resolved:

That the minutes be noted.

Economy Board – 4 November 2008

In response to a request Councillor Lunn, Chair of the Committee, undertook to ensure that, in future when question and answer sessions are held, the minutes would contain details of the answers as well as the questions

Resolved:

That the minutes be noted.

Extraordinary Overview and Scrutiny Committee – 7 November 2008

In reply to a question Councillor J McCartney, Chair of the Committee, undertook to ensure that, in future when question and answer sessions are held, the minutes would contain details of the answers as well as the questions

Resolved:

That the minutes be noted.

Overview and Scrutiny Committee – 20 November 2008

Resolved that:

- (i) the minutes be noted and
- (ii) the recommendation set out in minute 456(State of the Area Address Consultation) be approved.

Social Board – 11 November 2008

Resolved:

That the minutes be noted.

Policy and Resources Committee – 25 November 2008

Resolved that:

- (i) The minutes be noted; and
- (ii) The recommendations contained in the following minutes be approved:
 - a. 464 Policy on the Management of Health & Safety in Corporate Contracting Work
 - b. 465 Flexible Working Policy

489

Urgent Action

The Chief Executive reported that he had to take urgent action in connection with the Central Car Park, Tadcaster and that full details would be given later in the meeting (minute 492 refers)

490

Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

491

Private Session

Resolved:

That in accordance with Section 100(A) of the Local Government Act 1972 the press and public be excluded from the meeting for consideration of the following item as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

Councillors Mrs E Casling, Mrs M Hulme, Mrs G Ivey, B Marshall, C Pearson and Mrs A Spetch declared a personal interest in the following matter, minute 492, as they were members of the North Yorkshire County Council's Selby Area Committee and abstained from voting.

Councillor C Metcalfe declared a personal interest in the following matter, minute 492, as he was a member of North Yorkshire County Council's Selby Area Committee and owned property in Kirkgate, Tadcaster and abstained from voting

Councillor Mrs E Metcalfe declared a personal interest in the following matter, minute 492, as she owned property in Kirkgate, Tadcaster and abstained from voting.

492

Central Area Car Park, Tadcaster

The Chief Executive reported on Counsel's advice which had been sought on proposals to renovate the Central Area car park in Tadcaster.

Resolved:

That negotiations continue to be held to find a satisfactory solution in particular the position with regard to the District Council's own planning permission.

The meeting closed at 6:51 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on 1 December 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

477	Minutes
478	Procedure
479	Chair's Address to the Licensing Committee
480	Guidelines for Assessing Financial Hardship

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs J Dyson, Mrs S Duckett, J McCartney, C Pearson, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Senior Solicitor, Licensing Enforcement Officer and Committee Administrator

Public: 0

Press: 0

475 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs K McSherry.

476 **Disclosure of Interest**

None.

477 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 27 October 2008 subject to the substitution of the words "a condition be added" instead of "the Licensing Policy be amended" to part (iii) of the resolution in Minute 397 be approved as a correct record and signed by the Chairman.

478

Procedure

The Procedure was noted.

479

Chair's Address to the Licensing Committee

The Chair informed councillors that she would be taking up with issue of further Licensing Training for Committee Members with the HR Manager as she had hoped that the training would have taken place in September or October of 2008.

480

Guidelines for Assessing Financial Hardship

Councillors received the guidelines for assessing financial hardship from the Head of Service – Legal and Democratic Services in the light of a recent case in York Crown Court where an applicant appealed against this Committee's decision to refuse to licence a vehicle not accessible to the disabled. As part of that appeal, Counsel for the District Council advised that the Council's guidelines be amended as follows:

Point 1:

"The starting point is the full financial position of the applicant. This includes assets held by the applicant and any he may have access to which may be held by another. Documentary evidence of the full financial position is advisable and the burden of proving hardship is on the applicant. The committee expect income and expenditure for at least the last two years preferably produced by the individuals accountant. In looking at an applicants liabilities, expenses and debts those associated with the business will be given priority to other personal debts. Although personal debts might be relevant they should be given much less weight than commitments associated with the business".

Councillors felt that the word "advisable" in the sentence above be changed to "necessary".

Resolved:

That the two additional sentences with the word "advisable" being changed to "necessary" be added to point 1 of the Guidelines for Licensing Committee to consider when assessing financial hardship as agreed with Counsel.

The meeting closed at 10:35 am.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on Monday 15 December 2008, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10.00 am.

507	Minutes
508	Licensing Sub-Committee Minutes
509	Procedure
510	Chair's Address to the Licensing Committee
511	Private Session
512	Application for a Private Hire Driver's Licence

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, Mrs J Dyson, Mrs S Duckett, J McCartney, Mrs P Mackay (*for Mrs D White*), Mrs K McSherry, C Pearson, Mrs S Ryder, Mrs A Spetch.

Officials: Senior Solicitor, Licensing Enforcement Officer and Committee Administrator

Observers: Mrs Wasti
Miss Wasti
Miss Wasti

Public: 0
Press: 0

505 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs D White

Substitute Councillor was Mrs P Mackay.

506 **Disclosure of Interest**

None.

507

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 1 December 2008 be confirmed as a correct record and be signed by the Chair.

508

Licensing Sub-Committee Minutes

Resolved:

That the minutes of the proceedings of the Licensing Sub Committee meeting held on 14 November 2008 be confirmed as a correct record and be signed by the Chair.

509

Procedure

The Procedure was noted.

510

Chair's Address to the Licensing Committee

The Chair informed the Committee that she had spoken to the HR Manager in connection with training for the Licensing Committee and it was hoped this would be organised for the New Year with an outside trainer.

511

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

512

Application for a Private Hire Driver's Licence

Councillors received the report of the Licensing Enforcement Officer in respect of the applicant's desire to be issued with a Private Hire Driver's Licence and his fitness to operate as a consequence of a CRB disclosure.

The Licensing Enforcement Officer outlined details of the case.

The applicant's daughter put the case forward on behalf of her father in which she announced her father had been the victim of a miscarriage of justice and that he was completely innocent of any crime.

The Chair explained that this hearing was unable to re-examine details of Mr Wasti's conviction and was purely concerned with his fitness to operate within the Selby District

Councillors gave consideration to the full facts regarding this matter and agreed that this application be refused but gave the applicant the opportunity to re-apply when his conviction was 'spent'.

Resolved:

That the applicant be refused a Private Hire Drivers Licence.

The meeting closed at 10:40 am.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Licensing Committee held on 12 January 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 10:00 am.

554	Minutes
555	Procedure
556	Chair's Address to the Licensing Committee
557	Hackney Carriage Tariffs
558	Private Session
559	Application for Registration as a Motor Salvage Operator

Present: Councillor R Sayner in the Chair

Councillors: Mrs D Davies, J Deans (*for Mrs K McSherry*), Mrs J Dyson, Mrs P Mackay (*for C Pearson*), J McCartney, Mrs S Ryder, Mrs A Spetch and Mrs D White.

Officials: Head of Service – Legal and Democratic Services, Licensing Enforcement Officer and Committee Administrator

Also in Attendance: Mr Wemyss – Motor Vehicle Dismantling Association (for Minute 559)
DC Heseltine – British Transport Police (for Minute 559)

Observers: Barristers Clerk (York Chambers)

Public: 0

Press: 0

552 **Apologies for Absence and Substitution**

Apologies were received from Councillors Mrs S Duckett, Mrs K McSherry and C Pearson.

Substitute Councillors were J Deans (*for Mrs K McSherry*) and Mrs P Mackay (*for C Pearson*).

553 **Disclosure of Interest**

None.

554

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Licensing Committee held on 15 December 2008 be confirmed as a correct record and be signed by the Chair.

555

Procedure

The Procedure was noted.

556

Chair's Address to the Licensing Committee

The Chair wished the Committee a Happy New Year as this was the first meeting of the Licensing Committee in 2009.

The Chair informed the Committee of the following:

- Forthcoming Licensing Training in conjunction with Harrogate Borough Council to be held on 3 March 2009. Further details would be available at a future meeting of the Licensing Committee.

557

Hackney Carriage Tariffs

Councillors received the report of the Licensing Enforcement Officer for the annual review of Hackney Carriage tariffs.

Councillors were of the option that the tariffs remain as they are.

Resolved:

That no increase in Hackney Carriage tariffs be approved.

558

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

Application for Registration as a Motor Salvage Operator

Councillors received the report of the Licensing Enforcement Officer in respect of the applicants' desire to be registered as motor salvage operators.

Following information received Officers from the British Transport Police, North Yorkshire County Council and Selby District Council attended the premises of the applicants and it was discovered that though the business was registered with the Environment Agency the proprietors had failed to register with Selby District Council either as a scrap metal dealer or a motor salvage operator.

The Licensing Enforcement Officer outlined a summary of the case and DC Heseltine provided a summary of his findings from visiting the applicant's premises and an appraisal of his concerns as to the fitness of the applicants to operate as motor salvage operators.

Mr Wemyss outlined the case on behalf of the applicant's and said it was an oversight on the applicant's part that they had not registered as scrap metal dealers or motor salvage operators with Selby District Council.

Various issues and concerns were raised with respect to the applicant's fitness to be registered as motor salvage operators with regard to criminal intelligence, audit trail, record keeping, criminal records of employer and employees and the applicants impending prosecution.

Councillors gave consideration to the full facts regarding this matter and agreed that this application for registration as a motor salvage operator be refused.

Resolved:

That there be a proposal to refuse a licence to be registered as a motor salvage operator for the following reasons:

- 1. The previous conviction of one of the applicants;**
- 2. The conviction of employees within the business;**
- 3. The inappropriate record keeping; and**
- 4. The impending prosecution on 20 January 2009.**

The meeting closed at 11:45 am.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 10 December 2008, in Committee Rooms 1& 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

495	Minutes
496	Chair's Address to the Planning Committee
497	Planning Application – 2008/1100/FUL - The Cottage, Main Street, Colton
498	Planning Application – 2008/0693/OUT- Green Lane Farm, Green Lane, Cliffe
499	Planning Application – 2008/0912/FUL – The Dormers, Poole Lane, Burton Salmon
500	Planning Application – 34 Leeds Road, Selby
501	Planning Application – Former Tiles Warehouse and Tyre Depot, Brook Street, Selby
502	Planning Application – 2008/0645/FUL – 16 Main Street, Monk Fryston
503	Planning Application – 2008/1103/REM – 7 Green Lane, Selby
504	Planning Application - 2008/0911/LBC – Caesars, Park Street, Selby

Present: Councillor J Mackman in the Chair

Councillors: I Chilvers, J Deans, D Fagan, W Inness, D Mackay, B Marshall, Mrs E Metcalfe, C Pearson, Mrs S Ryder (for J Cattnach), S Shaw-Wright.

Officials: Head of Service - Legal and Democratic Services, Development Control Manager, Senior Planning Officer, Trainee Solicitor, Committee Administrator and Public Speaking Officer.

Also in Attendance: Public Speakers

Public: 3
Press: 0

493 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors J Cattnach and J McCartney.

Substitute Councillor was Mrs S Ryder (*for J Cattnach*).

494 **Disclosure of Interest**

Councillors had received hospitality at Caesars Restaurant (Application 2008/0911/LBC).

Councillor D Fagan declared he had received a copy of a letter sent to the

Senior Planning Officer regarding application 2008/0956/OUT 34 Leeds Road, Selby.

495

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Planning Committee held on 12 November 2008, subject to the following amendments

- a) **Minute 447 – 3rd paragraph should read ‘the design of the porch was inappropriate to the style associated with that era’**
- b) **Minute 449 – 3rd paragraph should read ‘ Councillors considered the application and had concerns relating to the overlooking of the plots and the impact on the character and form of the surrounding area’.**

be confirmed as a correct record and be signed by the Chair.

496

Chair’s Address to the Planning Committee

The Chair informed councillors of the following issues:

- Impact of the credit crunch on planning applications with the number of planning applications received down to 660 from 721 received for the same period last year, a drop of 8.5%. This would have an impact on fee income and almost certainly result in a negative variance against the budget.
- Performance targets were Majors at 83%, Minors at 65% and others at 87%, but the backlog of outstanding ‘timed out’ applications were being fed into the determinations which will have an impact on performance statistics
- Planning training will take place on 18th December at 5.30pm. Topics to be covered were ‘The Greenbelt’ and ‘The Planning Report Template’. All Councillors were invited to attend.
- 6 week consultation on the Local Development Framework Core Strategy ends on 18 December. Members encouraged to advise Parish and Town Councils to have their say by responding to the questionnaire.
- The Yorkshire and Humber Plan (RSS Update) consultation paper about developing an update to the Yorkshire and Humber Plan.

Consultation ends January 2009. Plan looks at further growth in Housing and further information can be found at www.yhassembly.gov.uk.

497

Planning Applications Received

Consideration was given to the schedule of planning applications submitted by the Head of Service – Development Services.

Application: 2008/1100/FUL

Location: The Cottage, Main Street, Colton

Proposal: Erection of three dwellings with garages, associated access and works

The Chair informed councillors that the applicant, prior to the meeting, had withdrawn this application.

498

Application: 2008/0693/OUT

Location: Green Lane Farm, Green Lane, Cliffe

Proposal: Outline application for the erection of five residential dwellings

The Development Control Manager informed councillors of the policy issues relating to the application and that the Highways Authority had concerns regarding the condition of the highway.

Mrs Woodall – Applicant

Mrs Woodall informed councillors of the following issues

- *Family business*
- *Changes in farming practices*
- *Need to increase stock levels to remain profitable*
- *Policies changes*
- *Require significant financial investment*
- *Slurry storage tanks required – Nitrate Vulnerable Zone*
- *Slaughterhouses not wanting small contracts*
- *Worked with Council in response to complaints*
- *Hard surfaced site would mean return to field would be at prohibitive costs*
- *No objection to conditions being imposed relating to upgrading road*
- *If refused, business will cease*

The Development Control Manager informed councillors that financial issues were not a planning consideration but confirmed that alternative options could be explored with the applicant.

Councillor Mackay arrived

Resolved:

That the application be deferred to enable further discussions to take place between the applicant and Officers of the Authority.

499

Application: 2008/0912/FUL

Location: The Dormers, Poole Lane, Burton Salmon

Proposal: Two storey extension to the rear

The Senior Planning Officer had no update of the report.

Mr Waas – Objector

Mr Waas informed councillors he objected to the application for the following reasons

- *3RD Application this year for this property*
- *1st application approved but demonstrated errors*
- *2nd application submitted for larger extension – still with some errors*
- *The two previous applications invalidated because of errors*
- *The current application large continuous façade of 22.5 mts in length*
- *Extension will create permanent block to direct sunlight to own property*
- *Is there an alternative solution?*
- *Current proposal has 5th bedroom totally isolated from other bedrooms*
- *Spiral staircase concerns*

Mr Wright – Applicant

Mr Wright informed councillors of the following issues

- *Relatively small extension*
- *Previous application granted*
- *Builder recommendation for larger proposal*
- *Disagree with sunlight block*
- *Both houses are south facing*
- *Work carried out previously to good standard*

Councillors sought clarification of the size of the extension for this proposal with that of the previously approved extension.

Resolved:

That the application be granted as recommended in the Officers report.

500

Application: 2008/0956/OUT

Location: 34 Leeds Road, Selby

Proposal: Outline application for the erection of three dwellings with garages to include matters of access and layout following demolition of existing garage and carport.

The Senior Planning Officer informed councillors that this was a resubmission application that had previously been refused but some of the previous reasons for refusal had not been addressed.

Mr Hunter – Applicant

Mr Hunter informed councillors of the following reasons

- *Family home*
- *Need to reduce size of home and garden*
- *Resubmission reduces from 5 to 3 dwellings*
- *Issues with Planning contact*
- *Disagree with access issues*
- *No neighbours have front gardens*
- *Dwellings can be reduced*
- *Rear gardens*
- *Neighbours reverse onto Leeds Road*
- *9 Objectors from 26 houses*
- *Most objectors not immediate neighbours*
- *Middle of town – housing acceptable*
- *Request site visit for committee*

Resolved:

That the application be deferred to enable councillors to visit the site

501

Application: 2008/0920/FUL

Location: Land incorporating former tiles warehouse and tyre depot, Gowthorpe, Selby

Proposal: Erection of a residential development of 14 dwellings following demolition of existing buildings

The Senior Planning Officer updated councillors that an additional condition would be required if they were minded to approve the application that would not allow construction work to begin until a written scheme had been submitted concerning noise protection and noise levels.

Mr Seegar – Agent

Mr Seegar informed councillors of the following issues

- *Previous application not considered acceptable*
- *Detailed consultations taken place with Planning Officers*
- *Access of Brook Street*
- *Wide range of properties*
- *Properties for rental*
- *Accordance with Local Plan policies*
- *Enhance conservation area*

Resolved:

That the application be granted as recommended in the Officer report and subject to the addition of a condition concerning noise protection and levels.

502

Application: 2008/0645/FUL

Location: Wayside Cottage, 16 Main Street, Monk Fryston

Proposal: Proposed erection of one detached and a single garage to include new access and associated work (following demolition of garage, outbuilding and part of wall)

The Development Control Manager highlighted the issues of the application. The site lies within the Monk Fryston Conservation Area with the area being predominately residential.

Mr Howell – Objector

Mr Howell informed councillors that he objected to the application for the following reasons

- *Representing other residents*
- *Loss of privacy*

- *Road safety issues*
- *Drainage issues*

Councillors had concerns regarding this application the size of the proposed property and the lack of separation between the proposed and existing properties.

Resolved:

That the application be refused.

The reasons for refusal were

- **Over development of the site**
- **Detract from character and form of the Conservation Area**
- **Overlooking and loss of amenity**
- **Flooding concerns**

503

Application: 2008/1103/REM

Location: 7 Green Lane, Selby

Proposal: Application for reserved matters of outlined approval 2005/0699/OUT (8/19/1585/PA) for two dwellings with garages

The Development Control Manager updated councillors with consultations received since the Officer's report had been written. Both the Environment Agency and North Yorkshire County Council Highways had no objections to the proposals. Objections had been received from the occupier of 9 Green Lane, which detailed back land and tandem development, impact of the proposal on residential amenity, light and noise pollution, building line consistency and flooding concerns. The Development Control Manager addressed these concerns for councillors that as this was a reserved matters application concerns relating to back land and tandem development, flood risk and building lines had already been addressed. There was no overlooking into neighbours properties, as there would be no side windows.

Resolved:

That the application be granted as recommended in the Officer report

Application: 2008/0911/LBC

Location: Caesars Italian Restaurant, Park Street, Selby

Proposal: Listed building consent for internal alterations including partition walls and doors, external security cameras and non-illuminated signage

The Senior Planning Officer updated councillors that HH Heritage Consultants had inspected the site and had commented that the internal alterations did not have a significant impact upon the internal fabric of the listed building as most were reversible and would not have a detrimental effect on the historic fabric. However the impact of the external alterations, particular the circular signage, did have a detrimental impact to the special architectural importance of the building. The consultants commented that the signs appeared to be of a 'standard' design and were not individually designed to complement the style of the building.

Resolved:

That the application be refused and that delegated authority be given to officers to pursue appropriate enforcement action in regards breach of planning consent and the circular signage.

The meeting closed at 5.38 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of an extraordinary meeting of the Planning Committee held on 15 December 2008, in Committee Rooms 1& 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

515	Chair's Address to the Planning Committee
516	Planning Application – 2007/1199/FUL – Highfield Nursing Home, Scarthingwell Park
517	Planning Application – 2008/1174/FUL - The Parsonage Country House Hotel, Main Street, Escrick
518	Planning Application – 2008/1067/FUL – Low Street, Sherburn in Elmet
519	Private Session
520	Enforcement Sub Group
521	Legal Update

Present: Councillor J Mackman in the Chair

Councillors: J Cattanach, I Chilvers, Mrs D Davies (for B Marshall), J Deans, D Fagan, J McCartney, D Mackay, Mrs E Metcalfe, C Pearson, Mrs S Ryder (for W Inness), S Shaw-Wright.

Officials: Head of Service - Legal and Democratic Services, Development Control Manager, Principal Planning Officers, Senior Planning Officer, Committee Administrator and Public Speaking Officer.

Also in Attendance: Public Speakers

Public: 4
Press: 0

513 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors W Inness and B Marshall

Substitute Councillors were Mrs S Ryder for W Inness and Mrs D Davies for B Marshall

514 **Disclosure of Interest**

A letter had been sent to some of the members of the committee from Queen Staiths Ltd concerning application 2008/1174/FUL – The Parsonage County House Hotel, Main Street, Escrick.

515 **Chair's Address to the Planning Committee**

The Chair gave no address.

516 **Planning Applications Received**

Consideration was given to the schedule of planning applications submitted by the Head of Service – Development Services.

Application: 2007/1199/FUL

Location: Highfield Nursing Home, Scarthingwell Park, Barkston Ash
Proposal: Proposed erection of a 50 bed care home with additional 15 close care apartments following demolition of the existing care home

The Principal Planning Officer informed councillors that the applicant had been in further discussions with Officers since the report had been produced and advice from counsel had been also been recently received. To allow Officers to consider the advice and discussions the Principal Planning Officer requested that the application be deferred.

Resolved:

That the application be deferred

517 **Application: 2008/1174/FUL**

Location: The Parsonage Country House Hotel, Main Street, Escrick
Proposal: Erection of a leisure suite

The Principal Planning Officer informed councillors that it had been his intention to update councillors on this application but a letter had been received by only some members of the committee from Queens Staiths Ltd. Officers also had not received a copy of the letter. An opinion had also been recently received from counsel regarding the application and the Principal Planning Officer requested that the application be deferred to allow all documentation to be considered.

Resolved:

That the application be deferred

Councillor I Chilvers arrived

518

Application: 2008/1067/FUL

Location: Low Street, Sherburn In Elmet

Proposal: Environmental Improvement works to include a scheme for hard and soft landscaping works, lighting, erection of a clock tower and siting of street furniture

The Senior Planning Officer updated councillors that three objections had been received objecting to the proposed parking bays outside of properties 24 and 24a Low Street and a representation that the proposed scheme would result in loss of parking within the centre of Sherburn.

The Senior Planning Officer updated councillors regarding residential amenity in relation to the parking bays, highway safety and an archaeology condition to protect any archaeological remains at the site.

It was confirmed that public consultation had taken place over a long period by both Yorkshire Forward and the Renaissance team.

Resolved:

That the application be granted.

519

Private Session

Resolved:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

520

Enforcement Sub Group minutes.

The Chair presented councillors with the minutes of a meeting of the Enforcement Sub-Group held on 3 November 2008.

Resolved:

That the minutes be noted, subject to the following amendments

The spelling of the title 'Councillor' be spelt correctly in the opening paragraph and paragraphs 3, 4 and 7.

521

Legal Update

The Head of Service – Legal and Democratic Services informed councillors of details relating to counsel advice received.

Councillors requested that a report be presented at the next meeting to allow them to consider the advice.

Resolved:

That a report be presented at the next meeting

The meeting closed at 4.35 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Planning Committee held on 7 January 2009 in Committee Rooms 1& 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

537	Minutes
538	Chair's Address to the Planning Committee
539	General Fund Budget Estimates 2009/10 – 2011/12
540	2008/0956/OUT – 34 Leeds Road, Selby
541	2008/1265/FUL – Skipwith Hall, Main Street, Skipwith
542	2007/1525/FUL – Sunnyside Farm, Fir Tree Lane, Thorpe Willoughby
543	2008/0973/OUT – Land off Leeds Road, Thorpe Willoughby
544	2008/1112/FUL – Rawdon, Moor Carr Lane, Barlby

Present: Councillor J Mackman in the Chair

Councillors: J Cattanach, I Chilvers, J Deans, D Fagan, D Mackay, J McCartney, B Marshall, N Martin (for S Shaw-Wright), Mrs E Metcalfe, R Sweeting (for W Inness).

Officials: Head of Service – Development Services, Head of Service - Legal and Democratic Services, Head of Service – Finance and Central Services, Principal Planning Officer, Senior Planning Officer, Committee Administrator and Public Speaking Officer.

Also in Attendance: Public Speakers

Public: 14
Press: 0

535 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillors W Inness, C Pearson and S Shaw-Wright

Substitute Councillors were N Martin (*for S Shaw Wright*) and R Sweeting (*for W Inness*)

536 **Disclosure of Interest**

None

Minutes**Resolved:**

That the minutes of the proceedings of the meetings of the Planning Committees held on 10th December 2008 and 15th December 2008, subject to the following amendments

Amendments to Planning minutes – 10 December 2008**Minute 494**

Disclosure of Interests

Should read ‘ Some Councillors had received hospitality at Caesars Restaurant...’

Minute 496

Last bullet point – date for end of consultation should read ‘ 31st January 2009’

Minute 501

3rd bullet point of Mr Seegar’s issues spelling mistake – ‘of’ should be spelt’ off’

And Resolved: should read ‘...the addition of a condition concerning noise protection and noise levels’

Minute 502

The Proposal should read ‘ Proposed erection of one detached dwelling and a single garage to include new access and associated works...’

Minute 503

The Proposal should read ‘ Application for reserved matters of outline approval....’

Amendments to Planning Minutes – 15 December 2008**Minute 516**

Amendment to Principal Planning Officer narrative to read ‘.... and advice from counsel had also been recently received’

Minute 517

Amendment to Principal Planning Officer narrative to read ‘Officers also had not received a copy of the letter. Advice had also been recently received....’

be confirmed as a correct record and be signed by the Chair.

538

Chair's Address to the Planning Committee

The Chair informed councillors of the following issues:

- Number of Planning Applications
- Performance to date
- Training session for Planning Committee members – 19 February 2009 at 5.30pm
- Recruitment Update

539

General Fund Budget Estimates 2009/10 – 2011/12

The Head of Service – Finance and Central Services presented councillors with information on the budget estimates relating to Planning Committee services for 2009/10 and 2011/12 and requested they consider the revenue and capital bids for 2009/10 – 2011/12.

The budget estimates were based on present policy and included known commitments. Inflation provision had also been allowed for, but only relating to salaries and superannuation costs and current contracts, which had an inflation provision included within them.

The Head of Service – Finance and Central Services highlighted the budget changes and pressures and informed councillors of details of the contingency reserves. The budgets would continue to be monitored.

Resolved:

- (i) That the report be noted and**

Recommended to Council that

- (ii) The budget estimates for 2009/10 – 2011/12 be approved**
- (iii) That the bids indicated in the report be approved**

540

Planning Applications Received

Consideration was given to the schedule of planning applications submitted by the Head of Service – Development Services.

Site Visit

Application: 2008/0956/OUT

Location: 34 Leeds Road, Selby

Proposal: Outline application for the erection of 3 dwellings with garages to include matters of access and layout following demolition of existing garage and carport

The Senior Planning Officer informed councillors that amended plans had been recently received and requested a deferment of the application to allow Officers to process these new plans.

Resolved:

That the application be deferred.

541

Application: 2008/1265/FUL

Location: Land to the north of Skipwith Hall, Main Street, Skipwith, Selby

Proposal: Erection of a 6kW wind turbine mounted on a 15 metre mast

The Head of Service – Legal and Democratic Services provided councillors with a summary of the advice received from Counsel.

The Principal Planning Officer updated councillors as to the consultation period timescales and that responses had been received from most of the statutory consultees. Councillors received a committee update document that detailed comments received from objectors and comments made by the Council's Conservation advisers – H & H Heritage.

The Chair sought confirmation of the date the consultation period would end. Because the consultation period was still ongoing, the Chair clarified that if the committee were minded to approve the application delegated authority would be given to officers, subject to any further comments received. If any major new considerations were raised the application would be brought back to committee.

Councillor Inness – Ward Member and Objector

Councillor Inness informed councillors he objected to the application for the following reasons

- *Process of re-application*
- *Parish Council consultation concerns*
- *Who re-submitted application*
- *No objection to clean energy*
- *Present system of grants distorts market*
- *Turbine would be an eyesore*
- *Noise*
- *Detrimental impact on walkers and riders*
- *Sets a precedent*
- *Residents don't want it*
- *Loss of amenity*
- *Sporadic generation of power*
- *Planning Inspectorate should decide the issue*

Mr McColl – Parish Council

Mr McColl informed councillors the Parish Council objected to the application for the following reasons

- *Alarmed at the consultation process*
- *Concerned that members receiving papers at committee*
- *Natural England raises concerns*
- *Inaccuracies in report*
- *Public footpath - Evidence of Public footpath*
- *Why Environmental Health recommendations have been 'diluted' from previous report*
- *Not the same as turbine in Sussex used for comparison*
- *Climate change policy*
- *PPS22*
- *Upholding of democratic decision*

The Head of Service – Legal and Democratic Services confirmed that members had now received all relevant information. The application was always scheduled to appear at this committee once the Counsel's opinion had been received.

Resolved:

That the committee were minded that the application be approved as recommended in the Officer's report and that delegated authority be given to the Head of Service – Development Services to approve the application after 14 January 2009 subject to no new material issues being raised.

Application: 2007/1525/FUL

**Location: Sunnyside Farm, Fir Tree Lane, Thorpe Willoughby
Proposal: Proposed residential development comprising of 14 dwellings with associated garages and landscaping, following the relocation of the existing farmstead**

The Senior Planning Officer updated councillors with the response received from the Environment Agency which stated that the sequential test had not been applied and they backed the recommendation to refuse the application. Also the flood risk assessment was not acceptable and this was an additional reason for refusal.

Stuart Natkus – Agent

Mr Natkus informed councillors of the following issues

- *Existing farmstead*
- *Intensive livestock site*
- *Acceptable*
- *No highways concerns*
- *Sequential test area of 5 miles radius*
- *Identified need*
- *Thorpe Willoughby is a H6 Development area*
- *Current Economic situation*
- *Need for major applications*
- *Similar site at West Haddlesey – no assessment required*
- *Environment Agency agree with 5 mile radius*
- *3 storeys not out of character*

The Senior Planning Officer clarified the Affordable Housing requirements and confirmed that there were no benefits to the local community to override the tests.

Resolved:

That the application be refused as recommended in the Officer's report and subject to the additional condition relating to the flood risk assessment.

543

Application: 2008/0973/OUT

Location: Land in Hambleton, Access of Leeds Road, Thorpe Willoughby

Proposal: Outline application for a replacement farmstead including dwelling, grain store, livestock buildings and a barn to include matters of layout and access

Stuart Natkus – Agent

Mr Natkus informed councillors of the following issues

- *3rd Generation farming*
- *Modern farming methods need to be introduced*
- *Pigs re-introduced to other farm will be relocated to this site*
- *Purpose built units*
- *All pigs currently indoors – will be able to outdoor some of the time at this site*
- *Applicant wants to remain in the district*
- *Financial test concerns*
- *Independent appraisal*
- *Under estimates amount of supervision required*
- *Need to have on-site supervision*
- *Out of Hours care required*
- *Defra publication regarding emergency evacuation relevant*
- *Passes the PPS7 test*
- *Visual impact*
- *Planning consent for grain store – acceptable agricultural building*

Resolved:

That the application be refused as recommended in the Officer's report

544

Application: 2008/1112/FUL

Location: Rawdon, Moor Carr Lane, Barlby

Proposal: Erection of a detached dwelling with integral garage

The Principal Planning Officer confirmed planning officers had been consulted by the applicant regarding this amended scheme application.

Resolved:

That the application be granted as recommended in the Officer's report

The meeting closed at 5.59 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Social Board held on 6 January 2009 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

524	Minutes
525	Chair's Address to the Social Board
526	Performance Indicator Report – April 2008 to November 2008
527	General Fund Budget Estimates, Revenue and Capital Bids 2009/10 – 2011/12
528	Housing Revenue Account Budget Estimates and Revenue and Capital Bids 2009/10 – 2011/12
529	Housing Rents and Miscellaneous Charges 2009/10
530	Proposed Review of the Councils Community Centres
531	Decent Homes Update
532	Private Session
533	Douglas Street Update
534	Garage Sites

Present: Councillor Mrs G Ivey in the Chair

Councillors: I Chilvers, K Ellis, Mrs C Goodall, D Mackay, Mrs C Mackman, N Martin (for Mrs W Nichols), Mrs M McCartney, Mrs E Metcalfe, A Pound

Officials: Head of Service – Housing, Head of Service – Finance and Central Services, Interim Head of Service – Policy and Performance, Property Services Manager and Committee Administrator.

Public: 0

Press: 0

522 **Apologies for Absence and Substitution**

Apologies were received from Councillor Mrs W Nichols

Substitute Member was Councillor N Martin (for Mrs W Nichols)

523 **Disclosures of Interest**

None

524

Minutes

Resolved:

That the minutes of the proceedings of the meeting of the Social Board held on 11 November 2008 be confirmed as a correct record and be signed by the Chair.

525

Chair's Address to the Social Board

The Chair addressed the Board on the following issues:

- Wished everyone a Happy New Year.
- Noted that the building was very cold.
- Introduced Rose Norris, the interim Head of Service – Policy and Performance.
- Noted the Board's thanks and appreciation to Heather Watts for her work, including the play partnership, as Head of Service – Policy and Performance and wished her well.

526

Performance Indicator Report – April 2008 to November 2008

The Head of Service – Housing informed councillors of the priority areas and management of performance of the Council and the progress that had been made in 2008/09 for the corporate and statutory National Indicators for which they were responsible.

Resolved:

That the report be noted

527

General Fund Budget Estimates, Revenue and Capital Bids 2009/10 – 2011/12

The Head of Service – Finance and Central Services presented councillors with information on the budget estimates relating to Social Board services for 2009/10 and 2011/12.

It was noted that 2 pages from appendix 1 were missing from the report on

the agenda. Hard copies of the missing pages were handed out at the meeting and the website had been amended to reflect the additional papers.

The budget estimates were based on present policy and included known commitments and Inflation provision had also been allowed for, but only relating to salaries and superannuation costs and current contracts, which had an inflation provision included within them.

The Head of Service – Finance and Central Services confirmed that the budgets under the Social Board control formed part of the overall budget which would be reviewed prior to the setting of the Council Tax for 2009/10 in February 2009.

Councillors debated issues contained in the report and were provided with guidance as to the risk assessment procedure, impairment costs and capital financing costs.

Resolved:

- (i) That the report be noted and**

Recommended to Council that

- (ii) The budget estimates for 2009/10 – 2011/12 be approved**
- (iii) That the bids indicated in the report be considered by Council for approval.**

528

Housing Revenue Account Budget Estimates and Revenue and Capital Bids 2009/10 – 2011/12

The Head of Finance and Central Services informed councillors with details of the budget estimates relating to Social Board (Housing Revenue Account) services for 2009/10 – 2011/12.

The Head of Service – Finance and Central Services presented a summary of the HRA Operating account, the budget changes and pressures and budget risk assessment management.

The Chair confirmed that the possibility of storing furniture to used to replacing Hostel furniture from the community furniture store would be explored.

The Head of Service – Finance and Central Services agreed to investigate why the Central Estimate Charges were high when no properties had been

sold.

Resolved:

- (i) That the report be noted and

Recommended to Council that

- (ii) The budget estimates for 2009/10 – 2011/12 be approved
- (iii) That the bids indicated in the report be considered by Council for approval

529

Housing Rents and Miscellaneous Charges 2009/10

The Head of Service – Finance and Central Services informed councillors of the rent levels and requested consideration be given to miscellaneous charges levels within the Housing Revenue Account for 2009 /10.

Recommended to Council:

That the increase in the rent levels, Miscellaneous charges and Hostel Heating and Lighting charges for 2009/10 as recommended in the report be approved.

530

Proposed Review of the Council's Community Centres

The Head of Service - Housing outlined the scope of undertaking a project to review the options for the future use and funding of the Council's community centres.

The review would be in 2 phases and with a timescale that would allow for a future report to be brought back to councillors in November 2009 to allow for any financial implications to be included in the 2010/11 financial planning processes. Financial resources required for the project would be met from current budgets

Resolved:

That the scope and resources of the project be approved.

531 **Decent Homes Update**

The Property Services Manager informed councillors of the delivery of the Decent Homes Programme from the beginning of the programme, including a financial update and the future programme allocation.

Resolved:

That the report be noted

532 **Private Session**

That in accordance with Section 100(A)(4) of the Local Government Act 1972 in view of the nature of the business to be transacted the meeting be not open to the Press and public during discussion of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

533 **Douglas Street Update**

The Head of Service – Housing presented an update to councillors concerning the outcome of bids to refurbish vacant properties in Douglas Street.

There were 3 options for consideration and councillors were informed of the risks associated.

Resolved:

That Option 1 be approved for further investigation.

534 **Garage Sites**

The Head of Service –Housing updated councillors on the progress of the review of the use of garage sites since the issue was considered by the Board in September 2007. There were 3 options for councillors to consider

Resolved:

That Option 1 be approved and a report be submitted to a future Board when proposal for each site are finalised

The meeting closed at 7.05 pm.

Social Board
6 January 2009

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Environment Board held on 8 January 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

547	Minutes
548	Chair's Address to the Environment Board
549	Enforcement of the Clean Neighbourhoods and Environment Act by Partner Organisations
550	General Fund Budget Estimates, Revenue and Capital Bids 2009/10 – 2011/12
551	Environment Board Performance Indicator Report: April 2008 – November 2008

Present: Councillor C Metcalfe in the Chair

Councillors: Mrs E Casling, M Jordan, Mrs P Mackay, Mrs C Mackman, I Nutt, R Packham, J Thurlow and R Sweeting.

Officials: Head of Service – Environmental Health and Leisure, Head of Service – Finance and Central Services, Principal Environmental Health Officer (Pollution) and Committee Administrator

Public: 0

Press: 0

545 **Apologies for Absence and Substitution**

Apologies were received from Councillor A Pound.

546 **Disclosure of Interest**

None.

547 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Environment Board held on 6 November 2008 be confirmed as a correct record and be signed by the Chair.

Chair's Address to the Environment Board

The Chair wished everyone a Happy and Prosperous New Year and updated the Committee on the following:

- The Christmas refuse collection service had progressed with minimal disruption to the majority of residents. Only collections on Christmas Day, Boxing Day and New Years Day were disrupted and except for a handful of misunderstandings, the revised arrangements appear to have worked well. All comments received regarding the revised programme will be considered in the planning of the 2009 Christmas service. Normal service for all residents was resumed on Monday 5 January 2009. It may be of interest to councillors that in City of York Council the collection service was changed for all residents and a normal service does not fully resume until Monday 19 January 2009.
- With regard to recycling, crews are reporting that they have collected very high levels of recycled goods over the Christmas period which suggests that the green Christmas marketing campaign we conducted had been successfully received. Official tonnage figures for December will be reported at a future Board meeting.
- We continue to monitor the effect of the economic downturn on our recycling service. A decline in the cost of recycled paper and card has resulted in the price we receive for our paper and card dropping from £39 to £14.50 per tonne over the last 10 weeks. Current indications are that the price will not drop further and that we may start to see an improvement in the paper and card market over the next few weeks. We are not aware of any significant issues with other recycled materials at the moment but will continue to monitor all markets closely.

Enforcement of the Clean Neighbourhoods and Environment Act by Partner Organisations

Councillors received the report of the Principal Environmental Services Officer to seek approval for delegation of functions under the Clean Neighbourhoods and Environment Act 2005 to relevant partner organisations.

The use of authorised officers from within the Police Service, the Community Safety Partnership and other appropriate organisations would offer an effective way of enforcing powers under the Act through the use of Fixed Penalty Notices.

Receipts for fixed penalty notices would be retained by the authority, on whose behalf fixed penalty notices were issued.

Recommended to Policy and Resources Committee:

That the Head of Service for Environmental Health and Leisure Services be given delegated authority to authorise officers of partner organisations to implement the relevant provisions of the Clean Neighbourhoods and Environment Act.

550

General Fund Budget Estimates, Revenue and Capital Bids 2009/10 – 2011/12

Councillors received the report of the Head of Service – Finance and Central Services with information on the budget estimates relating to Environment Board Services for 2009/10 – 2011/12.

The budget estimates for 2009/10 – 2011/12 were based on a present policy basis, and included known commitments. An inflation provision of 3% had been allowed for on salaries to take account of April pay awards, and 1% on superannuation costs, as a consequence of the Actuarial valuation. Owing to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision included in its terms. In these cases, the relevant rate of inflation had been applied. Not including inflation on all budget heads had resulted in savings in real terms of £13,080 for 2009/10.

The Head of Service – Finance and Central Services confirmed that the budgets under the Environment Board control formed part of the overall budget.

Resolved:

- (i) That the budget estimates for 2009/10–2011/12 be noted;**

Recommended to Council:

- (i) The budget estimates for 2009/10 – 2011/12 be approved;**
- (ii) That the bids indicated in the report be considered for approval.**

Environment Board Performance Indicator Report: April 2008 – November 2008

The Head of Service – Environmental Health and Leisure presented a report, which updated councillors on the progress that was being made in 2008/2009 for the corporate and statutory National Indicators (NIs) for which they were responsible.

Resolved:

That the report be noted.

The meeting closed at 5:24 pm.

Selby District Council

Minutes of the proceedings of a meeting of the Economy Board held on 13 January 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5.00pm.

562	Minutes
563	Chair's Address to the Economy Board
564	Economy Board 2008/09 Performance Indicator Report: April 2008 – November 2008
565	General Fund Budget Estimates and Revenue and Capital Bids 2009/10 – 2011/12
566	Work Programme for the Economy Board 2009/10

Present: Councillor Lunn in the Chair

Councillors: J Deans, K Ellis, D Fagan, Mrs C Goodall, D Mackay (for Mrs P Mackay), N Martin, I Nutt, R Sweeting and J Thurlow.

Officials: Head of Service – Development Services, Head of Service – Finance and Central Services and Committee Administrator

Public: 0

Press: 0

560 **Apologies for Absence and Substitution**

Apologies were received from Mrs P Mackay

Substitute Councillor was D Mackay (for Mrs P Mackay)

561 **Disclosure of Interest**

None

562 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Economy Board held on 4 November 2008 be confirmed as a correct record and be signed by the Chair.

563

Councillor K Ellis arrived

Chair's Address to the Economy Board

The Chair gave his address to councillors which covered the following issues:

- The Chair informed Councillors that the February Board, which had previously been cancelled, had now been re-scheduled for Thursday 5 March at 5pm.
- The Urban Renaissance sub group had met twice – firstly to agree the scope and remit of the group and then for a walkabout around Selby to look at potential areas of interest.
Councillor D Fagan, as Chair of the Sub Group, gave a brief overview of the remit and scope and informed the board that a submission of bids had been made to Yorkshire Forward in early January.

A discussion took place concerning the membership of the Sub Group.

- Heritage Partnership Scheme – The first scheme had commenced and a press release was to be issued shortly.

564

Performance Indicator Report: April 2008 – November 2008.

The Head of Service – Development Services presented a report, which updated councillors on the progress that was being made in 2008/2009 for the corporate and statutory National Indicators (NIs) for which they were responsible.

Following discussions concerning debt recovery and the number of write offs the Head of Service – Finance and Central Services agreed to provide Councillors with details.

Resolved:

That the report be noted.

565

General Fund Budget Estimates and Revenue and Capital Bids 2009/10 – 2011/12

The Head of Service – Finance and Central Services presented councillors with information on the budget estimates relating to the Economy Board services for 2009/10 and 2011/12. Councillors were also requested to

consider the revenue and capital bids for 2009/10 and 2011/12.
The Head of Service – Finance and Central Services informed councillors that the Building Control Partnership savings were unlikely to be achieved and a savings update would be brought to the next Board meeting.

Resolved:

- (i) That the report be noted and

Recommended to Council that

- (ii) The budget estimates for 2009/10 – 2011/12 be approved

- (i) That the bids indicated in the report be considered by Council for approval.

- (ii)

566

Work Programme for the Economy Board 2009/10

The Head of Service – Development Services presented a proposed programme for the 2009/10 work programme for consideration, including annual cycle topics and special topics which linked into strategic themes.

Resolved:

That the report be noted and the draft programme be approved

The meeting closed at 5.23pm

Selby District Council

Minutes of the proceedings of a meeting of the Audit Panel held on 14 January 2009 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4:00 pm.

569	Minutes
570	Managing the Risk of Fraud
571	Internal Audit Third Quarter Interim Report
572	Private Session
573	Vehicle Management Audit
574	Depot Accommodation
575	Partnership Risk Registers
576	Review of Corporate Risk Register
577	Review of Risk Management Strategy
578	Performance Indicators Audit

Present: Mrs E Casling (In the Chair)

Councillors: J Cattanach, Mrs D Davies (*for Mrs W Nichols*), M Jordan, R Packham and R Sayner.

Also in attendance: Mr A Marr (District Audit) and Group Auditor – North Yorkshire Audit Partnership

Officials: Chief Executive, Head of Service – Finance and Central Services, Interim Head of Service – Policy and Performance, Head of Service – Housing, Corporate Policy and Performance Manager and Democratic Services Manager.

Public: 0

Press: 0

567 **Apologies for Absence**

Apologies were received from Councillor W Nichols and the substitute member was Councillor Mrs D Davies.

568 **Disclosure of Interest**

None received.

569

Minutes

Resolved:

That the minutes of the Audit Panel held on 24 September 2008 be confirmed as a correct record and be signed by the Chair.

570

Managing the Risk of Fraud

The Audit Manager submitted a report concerning the possible adoption of a self-assessment form for Internal Audit and Housing Benefit Fraud. The form had been drawn up as part of the Council's continuing fight against fraud. It was based on a document produced by CIPFA and the Better Governance Forum entitled 'Managing the Risk of Fraud'.

Councillors commented on the report and questioned officers on the its content.

Resolved: That

- (i) the self assessment forms for Internal Audit and Housing Benefit Fraud be approved; and**
- (ii) a further report setting out details of timescales and the allocation of responsibility be submitted to a future meeting**

571

Internal Audit Third Quarter Interim Report

The Audit Manager submitted an Interim Internal Audit Report for 2008/09

The report highlighted the following:-

- The clear statement of assurance by the North Yorkshire Audit Partnership regarding the adequacy and effectiveness of the internal control system.
- A clear statement of the Partnership's performance during the financial year to date.
- The Audits which were in progress and the Audit Plan for 2008/09.
- Key issues which had arisen from audits which had been completed before 31 December 2008 and which had not been previously reported to the Panel.

Resolved:

That the Interim Internal Audit report for the Third Quarter of 2008/09 be approved.

572

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

573

Vehicle Management Audit

Councillors considered an audit report on vehicle management within Selby Council dated December 2008. The report concluded that the arrangements for administering the vehicle management function were unsatisfactory. A number of recommendations to rectify the situation were set out in the report.

The Head of Service – Housing submitted his comments and gave an outline of the action, which had been taken to implement the recommendations set out in the report.

Resolved: That

- (i) the report be noted; and**
- (ii) a progress report be circulated to councillors electronically.**

574

Depot Accommodation

The Head of Service – Housing was questioned by councillors regarding the steps which had been taken to minimise the risks identified in the Corporate Risk Register regarding the availability of depot accommodation. He reported on the action that had been taken to safeguard the Council's position.

Resolved: That the report be noted.

575

Partnership Risk Registers

The Audit Manager submitted a report giving details of the risk register in respect of the following:-

Community Safety Partnership
The North Yorkshire Audit Partnership
The North Yorkshire Building Control Partnership
The Selby Community Project.

Resolved:

That the risk registers be approved.

576

Review of Corporate Risk Register

The Head of Service – Finance and Central Services presented councillors with the latest Corporate Risk Register and Action Plans.

There were 14 risks on the register requiring active management and 22 on the whole register. One risk had been removed as it no longer existed.

A discussion took place on the need to ensure that risk management issues were adequately covered in reports to Committees/Boards.

The Chief Executive reported on reasons for the inclusion of risk 42 (failure to improve the decision making process) within the corporate risk register.

Resolved: That

- (i) the risk register be approved;**
- (ii) Officers be reminded of the need to include a narrative in reports to Committees/Boards when there was an impact on risk management; and**
- (iii) the possibility of including ‘Disruption of traffic’ and ‘Disruption to the local population’ in the risk associated with the Selby Community Project be investigated and reported to the next meeting.**

577

Review of Risk Management Strategy

The Head of Service – Finance and Central Services submitted a report setting out the Council’s Risk Management Strategy. The adoption of a sound risk management would provide many benefits for the Council and assist in the management of projects.

Councillors commented on the strategy and suggested that the reduction of the risk of mistakes be included in the benefits of risk management set out on page 4 of the Strategy.

Resolved: That

- (i) the actions of officers in furthering the progress of risk management be approved;**
- (ii) the suggestion relating to page 4 of the Strategy be approved.**

578

Performance Indicators Audit

Councillors considered a report on Performance Indicators (PIs) dated January 2009, which had been prepared by the North Yorkshire Audit Partnership. The report set out a number of recommendations which would lead to an improvement in the standards of service provided.

A discussion took place on the report and particular reference was made to the complaints procedure, the selection of PI's and the role of Central Government in the process.

The Head of Service – Finance and Central Services and the Policy and Performance Manager submitted their comments.

Resolved:

- (i) the report be noted; and**
- (ii) the criteria used by auditors for the selection of PIs be circulated to Councillors electronically**

The meeting closed at 5:35 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Overview and Scrutiny Committee held on 15 January 2009 in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

581	Minutes
582	Chair's Address to the Overview and Scrutiny Committee and Work Programme
583	Six Monthly Review of the State of the Area Address with the Council Leader
584	Review of Service Plans: Development Control including Enforcement
585	Six Monthly Update on Teenage Pregnancy Review
586	How the Overview and Scrutiny Committee can scrutinise the Local Strategic Partnership (LSP)
587	Questions to the Chief Executive

Present: Councillor J McCartney in the Chair

Councillors: J Cattanach, Mrs S Duckett, Mrs J Dyson, W Inness, B Marshall and Mrs D White.

Officials: S Martin – Strategic Director, Interim Head of Service – Policy and Performance and Committee Administrator

Also in Attendance: Councillor M Crane (for Minute 583)
Head of Service – Development Services (for Minute 584)

Public: 0

Press: 0

The Chair introduced Rose Norris, the new Interim Head of Service – Policy and Performance to the Committee.

579 **Apologies for Absence**

Apologies were received from Councillors Mrs M Hulme, Mrs K McSherry, Mrs S Ryder, Mrs A Spetch and the Chief Executive.

580 **Disclosure of Interest**

None.

581

Minutes

RESOLVED:

That the minutes of the proceedings of the meeting of the Overview and Scrutiny Committee held on 20 November 2008 be confirmed as a correct record and be signed by the Chair.

582

Chair's Address to the Overview and Scrutiny Committee and Work Programme

The Chair updated the Committee on the following:

- The addition of Human Resources and Legal and Democratic Service (specifically Licensing Section) Service Plans to the Work Programme
- Policing Pledge – Neighbourhood Policing Team to be visible and not abstracted to other work across the District
- 'Looked After Children' – There had been no information received from NYCC on this item and it was reported that the Chief Executive would meet with the Deputy Chief Executive of NYCC with regard to this issue.

583

Six Monthly Review of the State of the Area Address with the Council Leader

The Leader of Selby District Council, Councillor Mark Crane, responded to questions from councillors concerning the State of the Area Address.

The questions covered the following issues:

- The current position with Dransfield with regard to the new school being built and shopping development in Selby Town
- Selby Market Place – the delay of York Stone
- The current situation regarding an Eco Town within the Leeds City Region
- The impact of the 'credit crunch' on the Council
- Partly vacant areas of office space within the Civic Centre
- Update on the new hospital site – Exhibition for the public to be held on 28/29 January 2009
- Local Area Agreement with regard to Countryside Partnership
- The introduction of Play Rangers through lottery funding

Resolved:

That the Leader be thanked for his attendance and for responding to councillors' questions.

584

Review of Service Plans: Development Control including Enforcement

The Head of Service – Development Services introduced the Service Plan for the Development Control Section and responded to questions asked by Councillors concerning the Service Plan, in particular:

- Training and Development of staff
- Expertise in certain areas e.g. Trees and TPO's
- Village Design Statements
- Enforcement Issues – these were now split into caseloads between two Enforcement Officers and were working well
- Retention of staff now the new structure was in place
- Briefing for Councillors on Wind Farms with regard to Planning Law

Resolved: That

The Service Plan for Development Control be noted and the Head of Service – Development Services be thanked for his attendance; and

Recommended to Council

The Head of Service – Development Services set up a Briefing Session with regard to Wind Farms for any councillors wishing to attend within the programme for Councillor Training.

585

Six Monthly Update on Teenage Pregnancy Review

Councillors received the update from the Teenage Pregnancy Strategy Co-ordinator at NYCC.

A teenage pregnancy strategy had been developed for North Yorkshire setting out how the following targets would be achieved:

- To halve the rates of conceptions among under-18's and to set a firmly established downward trend in the rate of conceptions among under-16's by 2010;
- To increase the participation of teenage parents in education, training and employment to 60% by 2010, to reduce their risk of long-term social exclusion.

These targets are included in the North Yorkshire children and young people's plan and also in the local area agreement, demonstrating that teenage pregnancy is a key priority for the Children and Young People's Strategic Partnership.

Among some of the planned projects in the Selby area were:

- Radio campaign on Galaxy radio promoting safe sex;
- Radio campaign on Minster FM highlighting the importance of communicating to children about sexual health;
- School nursing services in Selby offering support to staff and young people on sexual health, relationships and contraception;
- 'Young Mums To Be' programme

Resolved:

That the Teenage Pregnancy Strategy Co-ordinator be thanked for the update and that the Committee Administrator keep in contact with her for any feedback on this issue and any further updates be brought back to the Overview and Scrutiny Committee on a six monthly basis.

586

How the Overview and Scrutiny Committee can scrutinise the Local Strategic Partnership (LSP)

Councillors received the report of the Chief Executive who suggested a possible programme for the Overview and Scrutiny Committee to scrutinise the LSP.

The work of the LSP is delivered through its four sub-groups:

- Economy
- Social
- Environment
- Crime and Disorder Reduction Partnership (CDRP)

The suggestions were to review the work of the sub-groups managed through presentations by the sub-group chairs, and that the relevant sub-group chair attend the Overview and Scrutiny Committee and present the action plan and discuss progress.

Resolved:

That the Overview and Scrutiny Committee see each of the sub-group chairs once per year for them to present their action plan.

Questions to the Chief Executive

The Strategic Director was willing to answer any questions raised.

Councillors raised the following questions:

Litter within Selby Town

The Strategic Director agreed to speak to Environmental Services with regard to this issue.

Position with regard to derelict shop in New Street, Selby

The Strategic Director would investigate what action had been taken regarding this shop and report back to the Overview and Scrutiny Committee.

Recycling Schedule for Alternate Bin Collections

Councillors were informed that the alternate bin collections would be commencing on 1 October 2009 and at this moment in time it was undecided whether it would be rolled out fully or phased 'in'.

It was reported that the Community Engagement Forum being held on Monday 19 January 2009 at Riley Smith Hall, Tadcaster had invited Sarah Smith, Principal Environmental Services Officer (Streetscene Contract & Procurement), Selby District Council to discuss alternate weekly refuse collections.

There would also be a full communication programme regarding the alternative weekly refuse collection through Mike James, Media and Corporate Communications Manager to all Councillors and Staff.

The meeting closed at 6:52 pm.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Policy and Resources Committee held on 20 January 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4:00 pm.

590	Minutes
591	Chair's Address to the Policy and Resources Committee
592	Urban Renaissance
593	Yorkshire and Humber Plan 2009 Update
594	Selby Area Action Plan
595	Performance Indicators – April – November 2008
596	White Paper "Communities in Control"
597	Corporate Plan Update
598	Anti Money Laundering Policy
599	General Fund Budget Estimate, Revenue and Capital Bids 2009-2011/12
600	Replacement Financial Management System
601	ICT Strategy Working Group
602	Referrals from Other Boards and Committee
603	Minutes of the Discretionary Rate Relief Panel of 9 December 2008
604	Private Session
605	Local Taxation and Benefits Business Process and Re-engineering

Present: Councillor M Crane in the Chair

Councillors: Mrs E Casling, Mrs G Ivey, C Lunn, J Mackman, Mrs E Metcalfe (*for C Metcalfe*), Mrs W Nichols, R Packham, B Percival, R Sayner and S Shaw-Wright.

Officials: Chief Executive, S Martin, Strategic Director, Head of Service – Finance and Central Services, Head of Service – Development Control, Interim Head of Service – Policy and Performance, Development Policy Manager, Principal Planner (LDF), Media and Corporate Communications Manager, Democratic Services Manager and Committee Administrator

Press: 0

Public: 1

588 **Apologies for Absence and Notice of Substitution**

Apologies were received from Councillor C Metcalfe.

Substitute councillor was Councillor Mrs E Metcalfe.

589 **Disclosures of Interest**

None.

590 **Minutes**

That the minutes of the proceedings of the meeting of the Policy and Resources Committee held on 25 November 2008 be confirmed as a correct record and be signed by the Chair.

591 **Chair's Address to the Policy and Resources Committee**

The Chair updated Councillors on the following:

Council received 176 responses to the consultation exercise on the Core Strategy Further Options. Eighteen of these responses were received after the closing date some of which had been delayed by Christmas post. In the interests of fairness and impartiality the Chair suggested that the late responses should be taken into account.

Resolved:

That the 18 late responses to the Core Strategy be accepted.

592 **Urban Renaissance Phase II**

A verbal update was given by the Development Policy Manager on discussions which had taken place with Yorkshire Forward in December 2008 when it had been revealed that Tadcaster and Sherburn in Elmet as well as Selby could be included within the Review.

Agreement had been reached with the Chair of the Renaissance Panel that as a matter of urgency the Council's submission should include Tadcaster and Sherburn in Elmet.

Resolved:

That the submission be noted and the decision to include Tadcaster and Sherburn in Elmet within the submission be endorsed.

Yorkshire and Humber Plan 2009 Update

Councillors received the report of the Head of Service – Development Services to provide a response to the Regional Assembly’s consultation on the Update to the Yorkshire and Humber Plan (the Regional Spatial Strategy).

The consultation concentrated on three main issues:

- How many homes should be built in the Region;
- How well can the current Regional Spatial Strategy accommodate the growth we need;
- What spatial options (general locations) could best meet longer-term housing needs in different parts of the Region.

Resolved: That

- (i) In view of the current financial climate and the unreliability of current population growth/migration projections, the Regional Assembly be recommended to defer the Regional Spatial Strategy Review until 2010 and that it be considered as part of the preparation of the Integrated Regional Strategy;**
- (ii) Notwithstanding (i) above the Council response to the consultations be based on the comments set out in the report together with the additional points:**
 - (a) of the four spatial options the Council prefers Option 1 (maintaining the existing core approach);**
 - (b) the Council has concerns about the developments in public transport corridors as this is inappropriate in a rural area and will exacerbate commuting by car rather than increase the use of public transport;**
 - (c) with regard to the questions posed in relation to gypsies, travellers and travelling show people, the Council favours a more even spread of accommodation with an investigation being made into the extension of existing facilities. For those travellers with established patterns of travel, transit facilities should be identified separately from residential provision.**

594

Selby District Local Development Framework Selby Area Action Plan

Councillors received the report of the Senior Planning Officer (LDF) on the progress in producing the Selby Area Action Plan (SAAP) and to outline the next steps to be taken in the statutory process.

Resolved:

- (i) That the report be noted;
- (ii) That a Task and Finish Group consisting of 5 councillors (Mrs J Dyson, D Fagan, J Mackman, B Percival and S Shaw-Wright) be established; and
- (iii) The Group be charged with overseeing the preparation of the SAAP.

595

Performance Indicators – April – November 2008

The Interim Head of Service – Policy and Performance updated councillors on the progress that had been made in 2008/09 for the corporate and statutory National Indicators for which the Committee were responsible.

Resolved:

That the report be noted

596

White Paper “Communities in Control”

Councillors received the report from the Chief Executive on the practical implications of implementing the proposals of the White Paper “Communities in Control – Real People, Real Power”.

The main areas covered by the White Paper include:

- Promoting democracy
- Active participation by citizens and volunteers
- Greater access to information
- Wider use of petitions
- Participatory budgeting
- Holding officials to account

- Raising the visibility of overview and scrutiny
- Increasing the accountability of police and health services
- Broadening the range of those standing for public office

Resolved:

That the report be noted.

597

Corporate Plan Update

The Interim Head of Service – Policy and Performance updated councillors on the delivery and performance of the Corporate Plan for the period September 2008 to November 2008.

The update enabled the Corporate Plan to be monitored effectively by councillors and ensuring key tasks were delivered which would assist the Council in securing better outcomes for the District that it serves.

Resolved:

That the report detailing delivery and performance of Corporate Plan strategic themes for September 2008 to November 2008 subject to the phrase ‘on target’ or ‘on revised target’ being used in place of ‘on track’ in the progress column of the programme update be approved.

598

Anti Money Laundering Policy

Councillors received the report of the Head of Service – Legal and Democratic Service on a proposed Anti Money Laundering Policy in accordance with the Proceeds of Crime Act 2002 and the Anti-Money Laundering Regulations 2007.

Recommended to Council:

That the Anti-Money Laundering Policy be approved.

General Fund Budget Estimates, Revenue and Capital Bids 2009 – 2011/12

Councillors received the report of the Head of Service – Finance and Central Services setting out the budget estimates for the Policy and Resources Committee.

The estimates for 2009/10 – 2011/12 were based on a present policy basis and included known commitments. Inflation provision of 3% had been allowed for on salaries to take account of pay awards, and 1% on superannuation costs. Owing to the pressures on the budget, no other inflation had been provided for unless a contract was currently in force that had an inflationary provision within its terms.

Resolved:

That the General Fund Budget Estimates for 2009/2010 – 2011/2012 be endorsed.

Recommended to Council:

That the report be considered at the meeting on 10 February 2009.

That the bids indicated be considered on 10 February 2009.

Replacement Financial Management System

Councillors received the report of the Head of Service – Finance and Central Services to seek approval to replace the Council's current Financial Management System in collaboration with 3 other district councils in North Yorkshire.

The Council's Financial Management System was now obsolete, and was no longer being updated by the supplier and required replacement. There was an opportunity to undertake a joint procurement exercise with 3 other councils in North Yorkshire.

Resolved:

- (i) That the replacement of the Financial Management System through a joint procurement exercise lead by Hambleton District Council be approved; and**
- (ii) That the £120,000 cost of the system be met from the ICT Replacement Reserve in 2009/10.**

ICT Strategy Working Group

Councillors received the report of the eGovernment Manager to seek approval for the establishment of an ICT Strategy Working Group to replace the existing eGovernment Working Group, agree the terms of reference for the group, and appoint councillors to the group.

Resolved:

- (i) **That an ICT Strategy Working Group be established consisting of 6 councillors (J Cattnach, Mrs D Davies, D Fagan, M Jordan, N Martin and C Pearson);**
- (ii) **The terms of reference for the group as set out below are agreed:**

**Provide a forum for feedback and consultation regarding:
policy and proposals for the development of the
Council's ICT Strategy**

**external drivers that influence the development and
implementation of the ICT Strategy**

**the Council's position with regard to developments that
affect the provision of ICT at Selby District Council**

**Act as Councillor Champions for the implementation of
the Council's ICT Strategy**

**Engage with partners and other external bodies as
appropriate to ensure the implementation of the ICT
Strategy.**

Referrals from Other Boards and Committees

- (a) Environment Board – 8 January 2009

Minute 549 – Enforcement of the Clean Neighbourhoods and Environment Act by Partner Organisations

Councillors were asked to approve delegated authority to enable the Head of Service - Environmental Health and Leisure Services to authorise officers of partner organisations to implement the relevant provisions of the Clean Neighbourhoods and Environment Act.

Resolved:

That the Head of Service – Environmental Health and Leisure be given delegated authority to authorise officers of partner organisations to implement the relevant provisions of the Clean Neighbourhoods and Environment Act.

603 **Minutes of the Discretionary Rate Relief Panel of 9 December 2008**

Councillors received the Minutes of the Discretionary Rate Relief Panel held on 9 December 2009.

Resolved:

That the minutes be received.

604 **Private Session**

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 1 of Part 1 of Schedule 12A to the Act.

605 **Local Taxation and Benefits Business Process and Re-engineering**

Councillors received the report of the Head of Service – Finance and Central Services with a restructure of the Local Taxation and Benefits service following recommendations from the Business Process Re-engineering project.

Key recommendations from the project incorporated a revised structure which:

- Merges the two services together under a common management structure;
- Creates a central support and development team across the two services;

- Allows for the creation of additional resource to meet the demand for taxation enquiries at the Customer Contact Centre; and
- Meets and exceeds the target annual efficiency saving of £60K.

Resolved:

- (i) That the revised structure set out in Appendix 3 be approved; and**
- (ii) The process of implementing the revised structure, including consultations commence with immediate effect.**

The meeting closed at 6:00 pm.

Selby District Council

Minutes of the proceedings of a meeting of the Discretionary Rate Relief Panel held on 20 January 2009, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 3.00pm.

1	Apologies for Absence and Notice of Substitution
2	Minutes
3	Private Session
4	To Consider a request for relief for industrial premises, Selby.
5	To Consider a request for relief for warehouse, Selby.

Councillors: M Crane in the Chair, B Percival and S Shaw-Wright.

Officials: K Iveson – Head of Services: Finance and Central Services, A Murphy - Senior Local Taxation Officer, K Robinson - Democratic Services Officer.

Public: 0

Press: 0

1 Apologies for Absence and Notice of Substitution

No apologies were received.

2 Minutes

Resolved:

That the minutes of the Discretionary Rate Relief Panel held on 9 December 2008 be confirmed as a correct record and be signed by the Chair.

3 Private Session

Resolved

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the Press and public be excluded from the meeting for the of the following items as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

4 Industrial premises, Selby

Members considered a letter from a company seeking relief from National Non-Domestic Rates levied on industrial premises in Selby on the grounds of hardship.

Members questioned officials of the cost to the Council of acceding to the request and on the financial information that the company had given.

Resolved:

That the request be refused.

5 Warehouse, Selby.

Members considered a letter from a company seeking relief from National Non-Domestic Rates levied on a warehouse in Selby on the grounds of hardship.

The rates due for the period in question amounted to £100,000, £25,000 of which would have to be borne by the Council. The Head of Service – Finance and Central Services stated that if councillors were minded to approve the application the matter would have to be referred to Council, as there was no budget provision.

Recommended to Council.

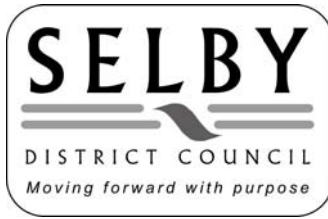
That the application for abatement be granted for the period up to 1 September 2009.

The meeting closed at 3.30pm

Agenda Item 10

Schedule of Meetings 2009 –2010

2009/10 Schedule of Meetings																										
2009															2010											
May	June	July	August	September	October	November	December	January	February	March	April	May														
M		1		3	Licensing										2					1	Standards Sub			3	Bank holiday	M
T		2	Council	4		1	P & R			3	Economy	1			2					2	Extraordinary Council (Council Tax)			4		T
W		3		1		5		2		4		2			3	Planning	3	Planning					5		W	
T		4	Elections (European & NY)	2		6		3		1	Environment	3			4		4			4		1		6		T
F	1	5		3		7		4		2		4		1	Bank Holiday	5		5		5		2	Bank holiday	7		F
M	4	Bank Holiday	8	Licensing	6	Licensing	10	7	Licensing	5	Licensing	9	Licensing	7	Licensing	4	Standards	8	Licensing	8	Licensing	5	Bank holiday	10	Licensing	M
T	5		9	Economy	7		11	8	Economy	6		10	Social	8		5	Social	9	Council	9	Social	6	Council	11		T
W	6		10		8		12	9		7		11	Planning	9	Planning	6	Planning	10		10		7		12		W
T	7	O & S	11	Environment	9		13	10		8		12		10		7	Environment	11		11		8		13	O & S	T
F	8		12		10		14	11		9		13		11		8		12		12		9		14		F
M	11	Licensing	15		13		17	14		12	Standards	16	17	14		11	Licensing	15		15		12	Licensing	17		M
T	12	P & R	16	Social	14	P & R	18	15		13		17	15	15	Council	12	Economy	16		16		13	Economy	18	P&R	T
W	13		17		15		19	16	Planning	14	Planning	18	16	16	Audit Panel	13		17		17		14	Audit Panel	19		W
T	14		18		16		20	17	Environment	15		19	O & S	17		14	O & S	18		18	O & S	15	Environment	20		T
F	15		19		17		21	18		16		20		18		15		19		19		16		21		F
M	18		22		20	Standards	24	21		19		23		21		18		22		22		19		24	Standards Sub	M
T	19	annual meeting of council	23	Audit panel	21		25	22	Social	20	Council	24	P & R	22		19	P & R	23	Economy	23	P & R	20	Social	25	Annual Council	T
W	20		24	Planning	22	Planning	26	23	Audit Panel	21		25		23		20		24		24		21		26	Planning	W
T	21		25	O & S	23		27	24	O & S	22		26		24		21		25	Environment	25		22		27		T
F	22		26		24		28	25		23		27		25	Bank holiday	22		26		26		23		28		F
M	25	Bank holiday	29	Standards Sub	27	Standards Sub	31	28	Standards Sub	26	Standards Sub	30	Standards Sub	28	Bank holiday	25	Standards Sub			29	Standards	26	Standards Sub	31	Bank holiday	M
T	26		30	Policy and Resources (Special)	28	Council		29	P & R	27		29		26		26		30		30		27				T
W	27	Planning			29			30		28				27		27		31	Planning	28	Planning					W
T	28			30						29				28		28						29				T
F	29			31						30				29		29						30				F



Title: Local Strategic Partnership (LSP) Update

To: Council

Date: 10 February 2009

Service Area: Policy and Performance

Author: Chris Smith, Improvement Officer – Policy and Performance

Presented by: Martin Connor, Chief Executive

1 Purpose of Report

1.1 To update councillors on the work of the Local Strategic Partnership (LSP).

2 Recommendation(s)

2.1 That councillors note the report.

3 Executive Summary

3.1 Councillors have asked for a regular report of the work of the LSP. This report sets out the main issues arising and progress made since the last report.

4 The Report

- 4.1 As councillors will be aware, the LSP meets on a quarterly basis and conducts the bulk of its work through four Subgroups:

Social
Economy
Environmental
Community Safety Partnership

Reports from the Steering Group and Partnership Subgroups are included at Appendix A.

- 4.2 At the meetings of the LSP Steering Group in September and December, the partners discussed the following:

- Sustainable Community Strategy 2005-10
- Future Development of LSP
- Community Fund project proposals 2008/09 and Sherburn Pride
- Selby Community Project
- Prevent Strategy
- Selby District Core Strategy
- Sustainable Community Strategy Action Plans

5 Financial Implications

- 5.1 There are no financial implications.

6 Conclusions

- 6.1 Councillors are asked to note the report.

7 Link to Corporate Plan

- 7.1 The partnership work of the LSP has a positive impact on the delivery of the Corporate Plan.

8 How Does This Report Link to the Council's Priorities?

- 8.1 The delivery of the Council's themes and priorities is enhanced by the partnership working of the LSP.

9 Impact on Corporate Policies

Corporate policy is to support the Local Strategic Partnership (LSP) in pursuing a partnership approach to securing an improved quality of life for those who live and work in the district.

9.1	Service Improvement	Impact
	A partnership approach seeks to secure service improvement.	
9.2	Equalities	Impact
	Joint working assists in reaching more diverse sections of our population.	
9.3	Community Safety and Crime	Impact
	The actions of the LSP and the Community Safety Partnership, as one of its four sub-groups have a positive impact on community safety and crime.	
9.4	Procurement	Impact
	Joint procurement opportunities can be realised through a partnership approach.	
9.5	Risk Management	Impact
	Failure to support the work of the LSP would have a negative impact on the outcome of corporate and service inspections.	
9.6	Sustainability	Impact
	The LSP works towards longer-term solutions and joint service provision for communities.	
9.7	Value for Money	Impact
	Joint working assists in the delivery of best value and efficiency savings.	

10 Background Papers

10.1 Appendix A



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

Steering Group meetings September 2008 / December 2008

Chair: Martin Connor – Selby District Council

Vice Chair: Kay Goodwin – Selby District Association of Voluntary Services

1. Sustainable Community Strategy 2005-10

The light touch refresh of the Sustainable Community Strategy 2005-2010 was undertaken with the finalised document being agreed at the September meeting.

The light touch refresh involved the removal of dated information, with the inclusion of new national agenda items ensuring that it remains fit for purpose. The Strategy highlights the links to the North Yorkshire Sustainable Community Strategy 2008/2018 and the North Yorkshire Local Area Agreement 2008/2011.

2. Future Development of the LSP

To fit in with the comprehensive review of the Sustainable Community Strategy in 2009 it was agreed at the December meeting that a review of the working arrangements of the Local Strategic Partnership would take place. A specific development day bringing together representatives of the Steering Group and Subgroups facilitated by an external person would be arranged for February 2009.

The outcomes of the development day will be:

- Better joint understanding on the direction of the Local Strategic Partnership.
- A clear, shared vision for the Local Strategic Partnership with identified priorities and agreed outcomes to ensure community benefit.
- An agreed plan for wider partnership activity involving the community.
- Local Strategic Partnership's Performance and Risk Management approach agreed.
- An agreed approach for incorporating SMART Targets into Subgroups Action plans.
- A clear way forward on the shape of the fundamental review of the Sustainable Community Strategy.

Feedback from the development day will be consolidated and discussed at the March Steering Group meeting.



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

3. Community Fund 2008/09 Project Proposals and Sherburn Pride updates

Following Selby Town Council's request for funding towards the cost of employing a Town Centre Manager in Selby, a letter was received in November 2008 confirming that the Town Council had not been successful in securing the £12,500 match funding which would have enabled the Local Strategic Partnership to grant £12,500 towards the post. Therefore this money along with the unallocated £12,500 totalling £25,000 would need to be re-allocated to projects that support the vision and themes of the Sustainable Community Strategy.

It was agreed for the LSP subgroups to discuss potential projects and feedback to the December meeting. A total of nine project proposals were discussed at the December meeting with six proposals totalling £23,348 being agreed by the Steering Group.

These bids will be passed to the NYCC Selby Area Committee on the 2 March 2009 for approval before the proposals can be granted.

The agreed Project Proposals were:

- Selby District Climate Change Awareness Survey
- Highway Selby District
- Young Carers Service Respite Activities
- Sport Coaching and Volunteering in Selby District
- Selby Boccia Club
- Information leaflet for Older People

It has been agreed that the Selby Community Fund of £25k per annum from NYCC will continue for 2009/10. This money will be used to support the voluntary and community sector initiatives in support of the Local Strategic Partnership Sustainable Community Strategy.

An Interim Report presented by Selby District AVS on behalf of Sherburn Pride was circulated with the papers and considered at the December 2008 Steering Group meeting.

The interim report included the following:

- The Vulnerable Adults and Older Peoples Project for the Local Strategic Partnership to note and considered the commissioning potential of the scheme.



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

- An update on the Sherburn Pride projects.
- A Proposal from the Extended Schools Co-ordinator for a Positive Activities Programme for 11 – 16 year olds within Sherburn.

Final report on Sherburn Pride's Vulnerable Adults and Older People Project

This project was allocated **£19460**

The initiative was split into 2 elements

- | | |
|---------------------------------|--------|
| • .Extend Tutor Training | £8400 |
| • Activities at Lady Popplewell | £11060 |

Activities at Lady Popplewell

It was agreed to run a 12 week pilot scheme offering socialisation and activities at the Lady Popplewell Centre.

Luncheon Club £1500

LSP partners may recall in the last Sherburn Pride update it was mentioned that as part of the Vulnerable Adults and Older People's Project the development of a luncheon club was discussed. It was agreed that the £1500 originally allocated to support the luncheon club development should go back into the Sherburn Pride account for reallocation.

Sherburn Marshals £8671.54

This initiative is now finally up and running and is aimed at supporting the local police in tackling anti-social behaviour. The scheme is different to the normal Night Marshal scheme already operating. These Marshals are dedicated to Sherburn-in-Elmet and can not be deployed elsewhere.

A full report including an evaluation of the project will be presented to the LSP meeting in March. The evaluation, carried out by A.V.S., will include gathering opinions from members of the community, including young people, local businesses and partner agencies.



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Community Informer Newsletter £1000.00

The money was allocated to allow the Informer time to become sustainable by raising advertising revenue from local businesses. The first edition after the Sherburn Pride money was allocated included a front page news item on the activities at the Lady Popplewell Centre for the Vulnerable Adults and Older People

Village Clock £6000.00

As part of the Selby District Renaissance Programme in Sherburn-In-Elmet, it is proposed that a four sided magnesium Limestone clock tower be erected to form a distinctive central focal point and meeting place to the new market square, which will complement the central village project design

Youth Drop In £5000.00

The money was allocated to the Sherburn Youth Drop In to purchase computers and software. This will be used in the Friday night sessions and will allow the Drop In to develop a Sherburn young person's website and produce their own publicity materials etc.

Young Fire-fighters £9000.00

This initiative will run two sessions early in 2009. This scheme works with young people who have been identified as likely to stray into anti-social behavioural activities. The young people will be taken to Tadcaster Fire Station to participate in a range of activities designed to improve community safety by training and educating young people. The Sherburn scheme will build upon the success of a similar scheme that has just operated in York.

Positive Activities Programme for 11 – 16 year olds

At the Sherburn Pride Committee meeting on 17 November 2008 a new proposal was received for funding from the Sherburn Pride monies. Emma Hill, Extended Schools Co-ordinator for the Sherburn Area, put forward a project for Positive Activities Programme for 11 to 16 year olds at a proposed cost of £13741.00. It was agreed for a further report on the role of the Extended Schools Coordinator to be sent to the March Steering Group meeting being the project proposal is considered.

Out of the £72149 allocated to spend on projects, £29732 has been spent with a further £17400 allocated (Young Fire Fighters Scheme and Extend Exercise Tutor Training)



**Steering Group and Partnership Subgroup Updates at February 2009 meeting
of Council**

This a breakdown of the budget to date with £25017 still to be allocated to further projects

The total budget to be allocated For Sherburn Pride		£81893
Project management cost 12 month	-7494	
Money available for Sherburn Pride Projects		72149
Money Allocated		
Community Informer	-1000	
Young People's Drop In	-5000	
Village Clock	-6000	
Sherburn Marshals	-8672	
Older Peoples Activities	-9060	
	-29732	
Total income - sub total expenditure		42417
Allocated		
Extend Tutor Training Programme	-8400	
Young Firefighters	-9000	
Money unallocated		£25017



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

4. Selby Community Project

Partners were given an update on the Selby Community Project.

Turner & Townsend, an experienced project management team, has now been appointed to oversee the day to day running of the scheme. A group of senior staff from the District Council and the Primary Care Trust (PCT) will closely monitor their work and report to the Joint Integrated Board that includes representatives from both the PCT and the Council.

A detailed timetable for the project has been produced, with a Planning application due to be submitted in March 2009. Issues with the Environment Agency are required to be completed within a strict deadline to ensure that the project remains on target.

5. Prevent Strategy

A presentation was made at the December 2008 meeting highlighting the clear objectives set by the government in relation to the Prevent Strategy. Understanding how the Prevent Strategy links in with the local strategic partnership/police activity were discussed with a draft Action Plan being put together to tackle the issues in the district.

A task group will be formalised by March 2009 from volunteers of the four LSP subgroups to discuss and update the Action Plan and feed back to the Steering Group on the progress.

The draft Selby District Social Inclusion and Cohesion Strategy was agreed at the meeting and will be distributed for wider consultation before the deadline of March 2009.

6. Selby District Core Strategy

Each Subgroup and the Steering Group received a brief presentation on the Selby District Core Strategy produced by the Local Development Framework Team. The Core Strategy provides a spatial vision for Selby District and a development strategy to meet economic, social and environmental objectives with which subsequent development plan documents must conform.

The Core Strategy will set out the Council's vision for Selby District up to 2026. The consultation document looks at four key policy areas.



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

- How much and where new housing should be.
- Where future economic growth should be to provide new jobs.
- How natural and environmental resources can be safeguarded and how we can tackle climate change, and
- Supporting sustainable communities for future generations.

Following consideration of the results of the consultation a submission draft of the Core Strategy will be published for comment prior to formal submission to the Secretary of State.

7. Sustainable Community Strategy Action Plans

Economy Subgroup (September / December)

Chair: Len Cruddas – Leeds, York & North Yorkshire Chamber of Commerce

At the meeting a progress report was noted and the Action Plan was agreed, with working progress on LSP projects.

The chair informed the group about the planned merger between Leeds and York & North Yorkshire Chamber. Len Cruddas also announced he would be standing down as Chair of the Economy subgroup. It was agreed at the November meeting that Ian Williams should be recommended to the LSP Steering Group meeting in December as the new Chair of the Economy subgroup. The Partnership fully endorsed the nomination.

The issue of NNDR was discussed at the Selby Property Forum and that this was having a negative effect on investment, with some companies deciding to demolish economically viable premises to reduce NNDR cost. John Grogan was arranging a meeting in January to discuss the NNDR issues, with a member of the Economy Subgroup expected to attend.

Discussions took place on the current Economic Downturn and the effect on the number of businesses either retracting or closing down; companies difficulties in obtaining loans and the lack of confidence in the commercial sector. It was decided to:

- Contact Business Link requesting information on what assistance is available to companies.



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

- Encourage all public bodies to look at their tendering procedures and publishing them to encourage greater local purchasing.
- The Economic Downturn should be discussed at the LSP Steering Group as the credit crunch has a wider implications including increasing demand on social and health services.

A report on the Urban Renaissance Phase 2 was circulated, with discussion on future governance of the Urban Renaissance programme. It was decided that a member of the subgroup should be nominated as a representative to attend the Town team meetings on this matter.

The subgroup has seen good positive development with the aim of getting wider representation from partners in the district.

Environmental Partnership Subgroup (August / December)

Chair: Ken Taylor – Groundwork North Yorkshire

At the meetings the partner's efforts were focused on identifying a lead officer for each action with a view to creating an Action Plan that adds value. Each action has been discussed with measures and timescales added whilst completed actions have been removed. A traffic light system has been used to monitor progress on the plan.

A budget of £5000 per annum will be used to kick start the Climate Change Action plan with negotiations currently underway with Housing Services to create an Energy Manager post to oversee this work.

A copy of the Draft Tadcaster and Villages Community Development Plan for the Community Engagement Forums was distributed to members of the meeting. The subgroup discussed how to support and develop a joint approach to the delivery of services in Tadcaster and Villages to provide a clean, green and healthy environment.

Social Subgroup (September / November)

Chair: Kay Goodwin - Selby District Association of Voluntary Services

The action plan was worked through in detail recognising that the plan needed reviewing in its totality, identifying lead officers and progress fields have been added along with links to the LAA 2 document. A traffic light system has been used to monitor progress on the plan.



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A presentation by the NYSP Equalities Task Group on “the Impact of Migration from the EU Accession States in North Yorkshire” was discussed at the September meeting with the report circulated around the members.

NYSP has produced a North Yorkshire Welcome Pack available in 20 languages that is accessible as a link on the NYCC web page. A media release would be issued at the beginning of December.

The Older Peoples Partnership Board had met twice and future meetings are to be quarterly with next one planned for January 2009. Key priorities were to be fuel, poverty, health and employment opportunities. There was a large agenda to get through and four groups had been set up consisting mainly of older people.

The Joint Strategic Needs Assessment (JSNA) report was circulated and discussed with relevant data sets and the NYCC Neighbourhood Profiles. The JSNA report currently covers the whole of North Yorkshire but a reduced document with detailed information of Selby District will be produced early in the New Year. The JSNA and profiles should influence the commissioning of services in the future.

Play Partnership

The National Play Day event held on 6th August was successful and received excellent feedback from members of the public who attended the events held across the district. There was good coverage in the local newspapers along with recognition in the national “Playdays” publication.

The Selby Play Ranger Project has now been running for six months. The initial set up was based around recruiting a Senior Play Ranger and two Play Rangers. Two more Rangers have since been recruited in November to enable the team to split and spread over a larger area in the Selby District.

A programme of afternoon activities is already underway and two sessions per day are going to be delivered Mon-Fri from January 2009.

Office systems are firmly in place to ensure the project remains fluid and on target with full awareness of Groundwork policies and procedures, along with the management of the project.

Project to date has seen:

- Delivered letters to all District Councillors to furnish them with the aims of the project.



Steering Group and Partnership Subgroup Updates at February 2009 meeting of Council

- Delivered letters to all Parish Councillors to furnish them with the aims of the project.
- Delivered letters to all Primary Schools to furnish them with the aims of the project. This has been met with highly positive feedback and as a result the Play Rangers have been in to many of the schools to speak with the Head and to deliver presentations to the children and young people during assembly time.
- Spoke to many other agencies such as community centre caretakers, youth councils, etc.
- Began delivering the project around the District. These sessions have been run on a consultation basis. Feed-back has been gathered in the form of evaluation forms completed by children, volunteers and parents.

Feedback from the evaluation forms completed by children, volunteers and parents has been excellent and to date the project has exceeded all expectations.

Community Safety Partnership (September/October/December)

Chair: Chief Inspector Andy Hirst – North Yorkshire Police

Chief Inspector Andy Hirst – North Yorkshire Police was elected the new chair of the group with John Swires from North Yorkshire Fire and Rescue Service as Vice Chair.

The 2008/11 Community Safety Partnership Plan (available on the internet at: <http://www.saferselbydistrict.org.uk>) will be refreshed with the strategic leads working together to agree the strategic themes and key issues for 2009/10. This will be a light touch ensuring local community safety concerns are addressed. This process will be informed by the Joint Strategic Intelligence Assessment (JSIA) that was completed in November.

Year -to-date 22 projects have been funded through Local Area Agreement, Area Based Grant and partner contributions. Where possible, projects impact on more than one priority theme as identified in the Partnership Plan.

Projects include:

- The district Night Marshals initiative which was short listed in the 'improving lives' category at this years 'Making a Difference Awards' run by Local Government Yorkshire and Humber.
- The summer diversionary programme for Abbott's road that engaged over 200 young people in positive activities.



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- The 'Sanctuary project' a long standing domestic target hardening initiative now linked with 'Making safe'
- Supporting the Priority and Prolific Offenders scheme 'spotlight team' to help those offenders engaging with the team access a range of training courses, to help individuals access employment rather than commit crime.
- A recent evaluation showed a significant reduction in offending by prolific offenders engaged with the scheme. The Partnership investment has only been £652.00.

Performance against the local and national indicators does show an increase in overall crime in the district, this is against a backdrop of 5 consecutive years of reduction. Car crime has seen the biggest increase and the partnership is working hard to stop this trend. However, the partnership can report that domestic burglary, criminal damage and violent crime all still show a downward trend in the district.