

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in The District***

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7 May 2009

Dear Councillor

NOTICE OF ANNUAL MEETING

You are hereby summoned to the **ANNUAL MEETING OF THE SELBY DISTRICT COUNCIL** to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **TUESDAY 19 MAY 2009** commencing at **4:00 pm**.

Yours sincerely

Chief Executive

Refreshments will be served in the Members' Room from 3:00 pm

***Councillors are invited to meet at the front of the Civic Centre at 3:30 pm
for group photographs.***

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. Apologies for Absence

To receive apologies for absence.

2. Disclosure of Interest

To receive any disclosure of interest in matters to be considered at the meeting in accordance with the provisions of Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

3. Election of Chairman

a) Nominations

To invite nominations for the appointment of Chairman of Council for the 2009/2010 Municipal Year.

The Chairman will ask for nominations from the floor for Chairman for the ensuing year 2009/2010. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Chairman

The newly elected Chairman will stand and be invested with the Chairman's Chain of Office by the retiring Chairman. The retiring Chairman will then exchange seats with the newly elected Chairman.

c) Declaration of Acceptance of Office

The newly elected Chairman will sign the Declaration of Acceptance of Office and then take the Chair.

d) Retiring Chairman's Valedictory Address

The retiring Chairman will be invited to give his valedictory address.

The presentation by the Chairman of a silver salver and Past Chairman's Badge to the retiring Chairman will take place at this time.

Expressions of appreciation of the work of the retiring Chairman may be made from the Chamber at this point in the proceedings.

e) Investiture of Chairman's Lady

The Chairman of Council will call upon the past Chairman's Lady to invest the newly elected Chairman's Lady with the Chain of Office.

The past Chairman's Lady will stand, remove her Chain of Office and duly invest the newly elected Chairman's Lady.

A presentation of flowers to the Chairman's Lady and past Chairman's Lady will take place.

The retiring Chairman will take his seat in the body of the Council Chamber.

f) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. **Appointment of Vice Chairman**

a) Nominations

To invite nominations for the appointment of Vice Chairman of the Council for the 2009/2010 Municipal Year. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Vice Chairman

The Vice Chairman will approach the dais and be invested by the Chairman with the Vice Chairman's Chain of Office and take the Vice Chairman's place on the dais.

c) Declaration of Acceptance of Office

The newly appointed Vice Chairman will sign the Declaration of Acceptance of Office.

d) Investiture of Vice Chairman's Lady

The Chairman of the Council will call for the newly appointed Vice Chairman's Lady to be invested with the Chain of Office.

The newly appointed Vice Chairman's Lady will stand and be duly invested.

A presentation of flowers to the Vice Chairman's Lady will take place.

5. **Minutes**

To confirm as a correct record the minutes of the proceedings of the meeting of the Council held on 7 April 2009 (pages 5 to 11 attached)

6. **Communications**

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

7. **Appointment of Committees and Boards**

To consider appointments to Committees and Boards for the 2009/2010 Municipal Year (Group Leaders' nominations will be circulated at the meeting).

8. **Appointment of Chairs and Vice Chairs of Committees and Boards**

To appoint Chairs and Vice Chairs of Committees and Boards for the 2009/2010 Municipal Year (Nominations will be circulated at the meeting).

9 **Appointment of Councillor Champions**

To appoint Councillor champions for the 2009/2010 Municipal Year. (Nominations will be circulated at the meeting)

10. **Time of Commencement of Meetings**

To agree times of commencement for the Council's Committees and Boards for the 2009/2010 Municipal Year.

(The commencement times for 2008/2009 are attached for Councillors' information – page 12).

11. **Representatives on Outside Bodies**

A list of appointments of representatives on outside bodies for 2008/2009 including revisions and nominations for 2009/10 will be circulated prior to the meeting. Councillors are asked to agree nominations for 2009/2010.

Councillors and guests are invited to take refreshments at the Methodist Church, Portholme Road, Selby following the meeting.

SELBY DISTRICT COUNCIL

Minutes of the proceedings of a meeting of the Council held on 7 April 2009, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6:00 pm.

766	Minutes
767	Valuing People
768	Standards Committee Annual Report 2008/09
769	Communications
770	Public Questions
771	Councillors' Questions
772	Committee and Board Minutes
773	Urgent Action
774	Sealing of Documents
775	Private Session
776	Judicial Review Proceedings
777	Streetscene Procurement Contract

Present: Councillor A Thurlow (Chairman) in the Chair

Councillors: Mrs E Casling, J Cattanach, I Chilvers, M Crane, Mrs D Davies, J Deans, Mrs S Duckett, Mrs J Dyson, K Ellis, D Fagan, Mrs C Goodall, Mrs M Hulme, Mrs G Ivey, W Inness, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, B Marshall, W N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, Mrs C Mackman, J Mackman, Mrs W Nichols, I Nutt, C Pearson, B Percival, A Pound, Mrs S Ryder, S Shaw-Wright, Mrs A Spetch and R H Sweeting .

Officials: Chief Executive, Mr J Lund, Strategic Director, Mr S Martin, Strategic Director, Interim Head of Service – Legal and Democratic Services, Head of Service – Finance and Central Services, Interim Head of Service – Policy and Performance, Head of Service – Environmental Health and Leisure Services, Principal Environmental Services Officer, Media and Corporate Communications Manager and Democratic Services Officer.

Observers: 0

The Monsignor B Bickers offered opening prayers.

Public: 1
Press: 0

764 **Apologies for Absence**

Apologies for absence were received from Councillors C Metcalfe, Mrs E Metcalfe, Packham, R Sayner and Mrs D White.

765 **Disclosure of Interest**

Councillors C Lunn, Mrs C Mackman and J Mackman declared a personal interest in Minute 772 as they met the eligibility criteria for a senior citizen's rail card.

766 **Minutes**

Resolved:

That the minutes of the proceedings of the Council held on 10 February 2009 and 3 March 2009 be confirmed as a correct record and be signed by the Chairman.

767 **Valuing People Now**

Mr Gavin Harding, a member of the Government's Valuing People Panel, gave a presentation on the 'Valuing People Now' strategy. The strategy covered a three year period and was intended to improve the lives of people with learning disabilities.

Resolved:

That Mr Gavin Harding be thanked for his presentation

768 **Standards Committee Annual Report 2008/09**

The Chief Executive submitted the draft Annual Report of the Standards Committee for 2008/09. Whilst the Committee had yet to approve the final report they had agreed that the Council be asked to increase the membership from 6 to 9. The places would be filled by one additional District Councillor, one additional Parish/Town Council representative and one additional independent member.

Resolved : That

- (i) the size of the Standards Committee be increased from six to nine (Three District Councillors, three representatives of Town/Parish Councils and three independent members);**

- and
(ii) **the process of recruitment to the three additional places on the Standards Committee be commenced in anticipation of receiving the Annual Report of the Standards Committee at a future meeting of the Council.**

769

Communications

- (a) Letter from Ryedale District Council

The Chief Executive submitted a letter from the Chief Executive of Ryedale District Council seeking the support of Selby District Council to a motion calling for the Government to keep the Royal Mail in public ownership.

Resolved:

That the letter be noted

- (b) Letter from Manchester City Council

The Chief Executive submitted a letter from the Leader of Manchester City Council asking Selby District Council to encourage the local MP to support the Manchester City Council Bill (street trading) when it was debated in the House on 21 April 2009. The Bill was intended to address the growing problem of illegal street traders.

Resolved:

That the request be granted and John Grogan, MP be asked to lend his support to the Bill.

770

Public Questions

None.

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Councillors' Questions

None.

Committee and Board Minutes

Planning Committee – 4 February 2009

Resolved:

That the minutes be noted.

Planning Committee – 4 March 2009

Resolved:

That the minutes be noted.

Licensing Committee – 9 February 2009

Resolved:

That the minutes be noted.

Licensing Committee – 9 March 2009

Resolved:

That the minutes be noted.

Environment Board – 26 February 2009

Resolved: That

- (i) the minutes be noted and**
- (ii) the recommendation set out in 649 relating to the Environmental Health Enforcement Policy be approved.**

Economy Board – 5 March 2009

Resolved:

That the minutes be noted.

Social Board – 10 March 2009

Resolved:

That the minutes be noted.

Grants Allocation Sub-Group – 16 March 2009

Resolved:

That the minutes be noted and the grants be approved.

Overview and Scrutiny Committee – 19 March 2009

Resolved:

That the minutes be noted.

Policy and Resources Committee – 24 March 2009

The Chair of the Committee reported that the resolution set out in minute 715 (Concessionary Rail Cards) and parts (ii) and (iv) of the resolution set out in minute 716 (General Fund Revenue Budget) should have been minuted as recommendations to Council.

Resolved: That:

- (i) The minutes be noted; and**
- (ii) The recommendations set out in minutes 716 and 724 (Private Housing Assistance Policy) be approved:**

With regard to minute 715 it was,

Moved by Councillor Crane and seconded by Councillor Percival

That the recommendation be approved and adopted

Moved by Councillor Shaw-Wright and seconded by Councillor Nichols as an amendment

That, with the substitution of '£10' for '£14' as the price of a ticket for senior citizens, the recommendation be approved and adopted.

Amendment lost
Motion carried

Resolved:

That the recommendation set out in minute 715 be approved and adopted.

(Councillor Mrs M Hulme wished to be recorded as abstaining from voting)

on the above issue)

773

Urgent Action

The Chief Executive reported that in consultation with the Leader of the Council he had secured an option on land in Sherburn in order to ensure the delivery of a Renaissance project.

Resolved:

That the Chief Executive's action be endorsed.

774

Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

That authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

775

PRIVATE SESSION

Resolved:

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be a disclosure of exempt information as defined in paragraph 3 of Section 12(A) of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

776

Judicial Review Proceedings

Councillors received the report of the Interim Head of Service – Legal and Democratic Services concerning an application for judicial review seeking to quash the Council's planning permission on land.

Details of Counsel's opinion on the case were set out in the report

Resolved:

That approval be given to the payment of costs not exceeding £20,000.

Streetscene Procurement Contract

Councillors received the report of the Principal Environment Services Officer on the outcome of the Streetscene procurement exercise that had been carried out in order to award a new Integrated Environmental Services Contract to start on the 1 October 2009 and run for a period of 7 years six months.

Details of the bids received and the process used to evaluate them were set out in the report. It was anticipated that if the recommended tender was accepted there would be year on year savings compared with the existing contracts.

Mr R Couth of SLR Consultants gave his comments on the tender evaluation process.

A discussion on the mechanism of the annual uplift took place and the potential cost differences between the Baxter Index and RPI (Retail Price Index) were highlighted.

Councillors questioned officers on the tender and the level of service which would be provided.

Resolved: That

The contract be awarded to Enterprise Managed Services Ltd for their Mandatory – Plastics Bid for a period of seven years six months commencing on 1 October 2009 subject to the annual uplift being based on RPI (which would increase the initial base costs by 1%) rather than the Baxter Index.

The meeting closed at 7:53pm.

Start Times for Committees and Boards

Board/Committee	Start Time
Council	6.00pm
Annual Council	4.00pm
Policy and Resources Committee	4.00pm
Economy Board	5.00pm
Social Board	5.00pm
Environment Board	4.00pm
Licensing Committee	10.00am
Planning Committee	4.00pm
Overview and Scrutiny Committee	5.00pm
Standards Committee	4.00pm
Audit Panel	4.00pm
CAAC North	4.00pm
CAAC South	2.00pm