

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in The District***

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17 May 2010

Dear Councillor

NOTICE OF ANNUAL MEETING

You are hereby summoned to the **ANNUAL MEETING OF THE SELBY DISTRICT COUNCIL** to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **TUESDAY 25 MAY 2010** commencing at **4:00 pm**.

Yours sincerely

Chief Executive

Refreshments will be served in the Members' Room from 3:00 pm

***Councillors are invited to meet at the front of the Civic Centre at 3:30 pm
for group photographs.***

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

To receive any disclosure of interest in matters to be considered at the meeting in accordance with the provisions of Sections 94 and 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

3. Election of Chairman

a) Nominations

To invite nominations for the appointment of Chairman of Council for the 2010/2011 Municipal Year.

The Chairman will ask for nominations from the floor for Chairman for the ensuing year 2010/2011. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Chairman

The newly elected Chairman will stand and be invested with the Chairman's Chain of Office by the retiring Chairman. The retiring Chairman will then exchange seats with the newly elected Chairman.

c) Declaration of Acceptance of Office

The newly elected Chairman will sign the Declaration of Acceptance of Office and then take the Chair.

d) Retiring Chairman's Valedictory Address

The retiring Chairman will be invited to give his valedictory address.

The presentation by the Chairman of a silver salver and Past Chairman's Badge to the retiring Chairman will take place at this time.

Expressions of appreciation of the work of the retiring Chairman may be made from the Chamber at this point in the proceedings.

e) Investiture of Chairman's Lady

The Chairman of Council will call upon the past Chairman's Lady to invest the newly elected Chairman's Lady with the Chain of Office.

The past Chairman's Lady will stand, remove her Chain of Office and duly invest the newly elected Chairman's Lady.

A presentation of flowers to the Chairman's Lady and past Chairman's Lady will take place.

The retiring Chairman will take his seat in the body of the Council Chamber.

f) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. **Appointment of Vice Chairman**

a) Nominations

To invite nominations for the appointment of Vice Chairman of the Council for the 2010/2011 Municipal Year. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Vice Chairman

The Vice Chairman will approach the dais and be invested by the Chairman with the Vice Chairman's Chain of Office and take the Vice Chairman's place on the dais.

c) Declaration of Acceptance of Office

The newly appointed Vice Chairman will sign the Declaration of Acceptance of Office.

d) Investiture of Vice Chairman's Consort

The Chairman of the Council will call for the newly appointed Vice Chairman's Consort to be invested with the Chain of Office.

The newly appointed Vice Chairman's Consort will stand and be duly invested.

A presentation to the Vice Chairman's Consort will take place.

5. **Minutes**

To confirm as a correct record the minutes of the proceedings of the meetings of the Council held on 6 April and 20 April 2010 (pages 5 to 15 attached)

6. **Appointment of Committees and Boards**

To consider appointments to Committees and Boards for the 2010/2011 Municipal Year (Group Leaders' nominations will be circulated at the meeting).

7. **Appointment of Chairs and Vice Chairs of Committees and Boards**

To appoint Chairs and Vice Chairs of Committees and Boards for the 2010/2011 Municipal Year (Nominations will be circulated at the meeting).

8. **Appointment of Chairs of Community Engagement Forums**

To appoint Chairs of Community Engagement Forums for the 2010/2011 Municipal Year. (Nominations will be circulated at the meeting)

9. **Time of Commencement of Meetings**

To agree times of commencement for the Council's Committees and Boards for the 2010/2011 Municipal Year.

(The commencement times for 2009/2010 are attached for Councillors' information – page 16 attached).

10. **Representatives on Outside Bodies**

A list of appointments of representatives on outside bodies for 2009/2010 including revisions will be circulated prior to the meeting. Councillors are asked to agree nominations for 2010/2011. (Pages 17 to 24 are attached)

Councillors and guests are invited to take refreshments at Selby District AVS, Community House, Portholme Road, Selby following the meeting.

SELBY DISTRICT COUNCIL

MINUTES

Minutes of the proceedings of a meeting of the Council held on 6 April 2010, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 6.00pm.

686	Apologies for absence
687	Disclosures of Interest
688	Minutes
689	Communications
690	Public Questions
691	Councillors' Questions
692	Committee and Board Minutes
693	The Move Toward an Executive Structure
694	Urgent Action
695	Sealing of Documents
696	Private Session
697	Communications

Present: Councillor I Chilvers (Chairman) in the Chair.

Councillors: Mrs E Casling, J Cattanach, Mrs D Davies, J Deans, Mrs S Duckett, Mrs J Dyson, K Ellis, D Fagan, Mrs C Goodall, Mrs M Hulme, W Inness, Mrs G Ivey, C Lunn, Mr D Mackay, Mrs C Mackman, J Mackman, B Marshall, N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, R Packham, C Pearson, A Pound, S Shaw-Wright, Mrs A Spetch, J Thurlow and Mrs D White.

Officials: Chief Executive, Deputy Chief Executive, Strategic Director, Head of Service – Finance, Head of Service – Development Services, Head of Service – Customers and Business Support, Media and Corporate Communications Manager and Democratic Services Managers.

Public: 2

Press: 0

Councillor J Thurlow offered opening prayers.

686 **Apologies for Absence**

Apologies for absence were received from Councillors M Crane, M Jordan, Mrs P Mackay, B Percival, R Sayner and R Sweeting.

687 **Disclosures of Interest**

None received.

688 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of Council held on 9 February and 2 March 2010 be confirmed as a correct record and signed by the Chairman.

689 **Communications**

i) Selby District Advocacy

The Chief Executive reported that Selby District Advocacy had lost its main funding provider and had been forced to close. The letter from Selby District Advocacy offered thanks to the Council for its help and support.

Resolved:

That the letter be noted.

ii) Selby Town Council

The Chief Executive read a letter from Selby Town Council regarding the unfinished development at the former St Mary's School site. It was agreed that the Leader of the Council would meet with the Chair of Social Board to take the issue forward and, if necessary, a report would be submitted to Social Board.

Resolved:

That the letter be noted.

iii) Eden Avenue Footpath

The Chief Executive detailed correspondence from Councillor Mrs D Davies, which sought to highlight the state of disrepair of the public footpath on Eden Avenue.

The Council discussed the issue raised and the clarification required regarding ownership of some footpaths in the district. It was agreed to progress the matter of path ownership with North Yorkshire County Council to enable a quick resolution to the problem.

Resolved:

i) That the letter be noted.

ii) That discussions be held with North Yorkshire County Council to resolve the problem.

iv) Skipton East Lancashire Rail Action Partnership (SELRAP)

The Chief Executive reported a letter from SELRAP which requested the Council's support for the reopening of the Colne to Skipton railway line.

The Council agreed to support the proposal.

Resolved:

i) That the letter be noted.

ii) That the Council supports the proposal.

v) Selby Civic Society

The Chief Executive reported a letter received from the Selby Civic Society which raised ongoing concerns regard litter in parts of Selby Town Centre. The Council agreed with the sentiment of the letter. It was agreed that the issue would be referred to Environment Board.

Resolved:

i) That the letter be noted.

ii) That the issue be referred to Environment Board.

vi) Rusholme Wind Farm

The Chief Executive reported a letter from a resident of Brier Lane, Newland in respect of the increased haulage traffic and associated problems in the area as a result of the Rusholme Wind Farm.

Councillors discussed the issue and it linked to the public question from Mrs Emmerson (at minute 690).

Resolved:

That the letter be noted.

Public Questions

Mrs Emmerson

Mrs Emmerson asked the following question to the Leader of the council:

Will you admit and agree that the residents of 1-8 Brier Lane have been totally let down by both SDC and NYCC and that your actions have turned our quite rural road, we live on, into a building site? That if the communication was in place before construction started on a 12 turbine wind farm, we would have possibly chosen to have our homes surveyed. If we were aware that twelve, 40 tonne wagons per hour would be passing in front of our properties, causing cracking to our plaster work. Will you agree to meet the residents of 1-8 Brier Lane?

Councillor C Metcalfe gave the following reply on behalf of the Leader of the Council;

Planning permission was granted in 2006 for 12 wind turbines and associated works on land at Pease Farm and Rusholme Grange, Newland, Selby.

The planning consent included over 30 planning conditions which covered a range of issues such as protecting the character of the countryside, protecting the amenities of the local residents and matters of highways safety.

Council officers first received complaints from a local resident in December 2009, followed by several complaints over the last three months of this year as construction work intensified.

Whilst it is inevitable that any construction project of this scale will have some impact in terms of disturbance from construction traffic, Council officers are monitoring the situation and have had a series of discussions with the developers to overcome the concerns of local people.

Over the last few weeks it became clear that although Council officers and the developers were working hard to respond to residents' concerns, the communication of these efforts to local residents could be improved.

In order to improve communications, Councillor Cliff Lunn as Chair of the Southern Community Engagement Forum invited local residents to meet with the developers, Council officers and local Councillors. This meeting took place on 25 March and gave local residents the opportunity to hold to account the developers and Council officers.

Following the granting of planning permission, the developer requested a variation of one of the conditions relating to site access. Consultation took

place with residents on both the original and the proposed revised access routes. County Highways were also consulted and on balance the revised access route was agreed based on highway safety grounds.

Following the complaints received the Council has made extra efforts to give local residents access to the developers and Council officers during the construction period to help reduce the impact of construction. The developers and Council officers are to hold regular meetings with local residents during the peak construction phase. The first of these meetings took place on 31 March and will continue on a monthly basis.

In response to a supplementary question regarding the health and safety of local residents as a result of changing the route for haulage vehicles supplying the site, Councillor Metcalfe informed the Council that this issue would be raised in Mrs Emmerson's meeting with the Leader.

691 **Councillors' Questions**

None.

692 **Committee and Board Minutes**

Planning Committee 3 March 2010

The Chair of the Committee reported that the following amendments had been made to minutes of this meeting by the Planning Committee at its meeting on 31 March 2010.

- Minute 610, line 25 – remove the word 'to'.
- Minute 610, line 34 – to read 'delegated authority to revise conditions, await the expiry of the press notice'.

Councillor Mrs G Ivey asked that minute 617, bullet 5 be amended to read 'Request to DECC that HGV loadings at the site be not more than currently permitted.'

Resolved:

That, subject to the amendments, the minutes be noted.

Licensing Committee 8 February 2010

Resolved:

That the minutes be noted.

Licensing Committee 8 March 2010

Resolved

That the minutes be noted.

Social Board 9 March 2010

Resolved:

That the minutes be noted.

Overview and Scrutiny Committee 18 March 2010

Resolved:

That the minutes be noted.

Grants Allocation Panel 23 March 2010

Resolved:

i) That the minutes be noted.

ii) That the recommendation at minute 5 (Revenue Grant Applications) be approved.

Policy and Resources Committee 23 March 2010

Councillor Mrs G Ivey presented the minutes and highlighted the following amendments.

- Minute 656, line 3 – to read; ‘Substitute Councillors were N Martin (substitute for Mrs W Nichols) and C Pearson (for M Jordan).’
- Minute 672, the resolution – to read; ‘that the amounts on the attached schedule be written off.’

Resolved:

i) That, subject to the amendments, the minutes be noted

ii) That the recommendations at minute 662 (Treasury Management Policy and Procedures), minute 664 (Revenue and Capital Budget) be approved.

693

The Move Towards an Executive Structure

The Chief Executive submitted a report to update the Council on the programme to move to a Leader and Cabinet Executive structure by May 2011.

The report covered progress on the re-write of the Constitution, the development of revised overview and scrutiny arrangements, potential councillor and officer training and the need for a forward plan.

Resolved:

i) That the report be noted.

ii) That the proposals for training sessions be supported.

694

Urgent Action

None.

695

Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority was not already in existence.

Resolved:

That Authority be granted for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

696

Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during consideration of the following item as there will be a disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12A to the Act.

697

Communications

The Chief Executive summarised the key points from correspondence received from Yorkshire Forward in relation to the Sherburn Renaissance Scheme.

Resolved:

That the settlement offered by Yorkshire Forward be accepted.

The meeting closed at 7:49pm

SELBY DISTRICT COUNCIL

MINUTES

Minutes of the proceedings of a meeting of the Extraordinary Council held on 20 April 2010, in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 7:00 pm.

738	Apologies for Absence
739	Disclosures of Interest
740	Application for Removal of a Consent Street
741	Gypsy, Travellers and Showpeople Accommodation Requirements Timetable
742	Private Session
743	Delivery of a Gypsy and Traveller Site to Meet Current Accommodation Needs

Present: Councillor I Chilvers (Chairman) in the Chair

Councillors: Mrs E Casling, J Cattanach, M Crane, Mrs D Davies, Mrs M Davis, J Deans, Mrs S Duckett, Mrs J Dyson, K Ellis, D Fagan, Mrs C Goodall, Mrs M Hulme, W Inness, Mrs G Ivey, M Jordan, C Lunn, J Mackman, B Marshall, N Martin, Mrs K McSherry, Mrs W Nichols, I Nutt, R Packham, C Pearson, A Pound, Mrs S Ryder, S Shaw-Wright and A Thurlow.

Officials: Chief Executive, Deputy Chief Executive, Strategic Director, Head of Service – Finance, Head of Service – Development Services, Head of Service - Housing, Solicitor to the Council, Media and Corporate Communications Manager and Committee Services Officer.

Public: 0

Press: 0

Councillor Jude Thurlow offered opening prayers.

738 **Apologies for Absence**

Apologies for absence were received from Councillors D N Mackay, Mrs P Mackay, Mrs C Mackman, J McCartney, Mrs M McCartney, B Percival, R Sayner, Mrs A Spetch, R Sweeting and Mrs D White.

739 **Disclosures of Interest**

None received.

740 **Application for Removal of a Consent Street**

A recommendation was received from the Licensing Committee seeking to remove the designation of Market Place, Selby as a Consent Street thereby making it a prohibited street under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

Resolved:

That the report be taken back to Licensing Committee for further consideration.

741 **Gypsy, Travellers and Show People Accommodation Requirements Timetable**

The Strategic Director presented a report which set out the Council's responsibility towards Gypsies, Travellers and Show People as well as the current situation in Selby District and the potential ways to meet the Council's statutory responsibility.

Councillors noted the timetable but felt further information was required regarding specific sites before this item could be agreed.

It was agreed that in view of exempt information which was likely to be discussed when considering this item the matter should be considered in a Part II Private Session.

Resolved:

To consider this report in Private Session.

742 **PRIVATE SESSION**

It will be recommended that in accordance with Section 100(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following items as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

743 **Delivery of a Gypsy and Traveller Site to Meet Current Accommodation Needs**

The Strategic Director presented a report which set out the Council's
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responsibility towards Gypsies, Travellers and Show People as well as the current situation in Selby District and the potential ways to meet the Council's statutory responsibility.

Councillors were asked to identify a preferred and two reserve sites for officers to submit as part of the Homes and Communities Agency Bid for funding.

Following discussion, Councillors requested that the Strategic Director review the proposed sites identified in the report in light of the comments made by Councillors at the meeting, explore the potential to identify other sites and bring forward a report in June 2010.

Resolved:

- i) That the Gypsy, Travellers and Show People Accommodation Requirement Timetable report (agenda item 741) be noted and;**
- ii) That Officers explore further sites by the end of June 2010 for submission to the 27 July Council meeting together with a revised timetable and;**
- iii) Councillors agreed that officers would review the LDS and present it to a Policy and Resources Committee in July prior to submission to GOYH.**

The meeting closed at 8.05pm.

Current Start Times for Committees and Boards in 2009/10

Board/Committee	Start Time
Council	6.00pm
Annual Council	4.00pm
Policy and Resources Committee	4.00pm
Economy Board	5.00pm
Social Board	5.00pm
Environment Board	4.00pm
Licensing Committee	10.00am
Planning Committee	4.00pm
Overview and Scrutiny Committee	5.00pm
Standards Committee	5.00pm
Audit Panel	4.00pm
CAAC North	4.00pm
CAAC South	2.00pm

**Selby District Council
Representatives on Outside Bodies 2009/2010**

OUTSIDE BODY	REPRESENTATIVE	TERM EXPIRES/NO. OF PLACES	MINUTE REFERENCE NO.
PARTNERSHIPS			
Local Government North Yorkshire and York.	Cllr M Crane	2010 (1)	15/2009
Local Government Association	Cllr C Metcalfe Deputy – Cllr B Percival	2010 (1)	15/2009
Local Government Association Fourth Option Special Interest Group	Cllr J McCartney	2010 (1)	15/2009
Local Authorities -Yorkshire and the Humber	Cllr M Crane	2010 (1)	15/2009
National Association of Councillors (National and Northern Branch)	Cllr J Mackman Mrs W Nichols	2010 (2)	15/2009
Yorkshire and Humber Assembly	Chair of P&R or nominee	2010 (1)	15/2009
Yorkshire and Humber Employers' Committee	Chair of P& R or nominee	2010 (1)	15/2009
Selby District Local Strategic Partnership	Chair of P& R or nominee	2010 (1)	15/2009
Selby Urban Renaissance Programme: Town Team Executive	Cllr M Crane	2010 (3)	15/2009

	Cllr B Percival Cllr R Packham		
Selby Town Team	Cllr Mrs J Dyson	(1)	
Sherburn-in-Elmet Town Team	Cllr M Jordan	(1)	
Tadcaster Town Team	Cllr C Metcalfe	(1)	
Energy Team	Cllr Mrs E Casling	(1)	
NYCC Scrutiny of Health Panel	Cllr Mrs J Dyson (Substitute: Cllr Mrs K McSherry)	2010 (1)	15/2009
York and North Yorkshire Development Board (Partnership Unit – Secretariat)	Cllr B Percival	2010 (1)	15/2009
Strategic Housing Board (New 2009)	Cllr Mrs G Ivey	2010 (1)	15/2009
Leeds City Region (New 2009)	Cllr M Crane	2010 (1)	15/2009

COMMUNITY LINKS			
Age Concern Visiting and Support Group	Cllr Mrs A Spetch	2010 (1)	15/2009
Alzheimers Disease Society	Cllr Mrs S Ryder	2010 (1)	15/2009
Appleton Roebuck and Copmanthorpe Drainage Board	Cllr Mrs P Mackay Cllr B Percival	2010 (2)	15/2009
Association of Voluntary Services for Selby	Cllr Mrs A Spetch	2010 (1)	15/2009
Citizens Advice Bureau – Selby	Cllr D Fagan	2010 (1)	15/2009
The Alliance (formerly known as Coalfields Communities Campaign)	Cllr Mrs W Nichols	2010 (1)	15/2009
Yorkshire Coal Industry Taskforce	Cllr Mrs W Nichols	2010 (1)	
Crossroads Care Scheme Committee	Cllr Mrs D Davies	2010 (1)	15/2009
DIAL Management Executive Committee	Vacant	2010 (1)	15/2009
Drax Power Station Consultative Committee	Cllr I Chilvers Cllr J McCartney Cllr Mrs K McSherry Cllr J Thurlow	2010 (4)	15/2009

COMMUNITY LINKS			
Eggborough Power Station Consultative Committee (formerly Gale Common)	Cllr Mrs M Davis Cllr Mrs Dyson Cllr Mrs G Ivey Cllr J McCartney Cllr C Pearson Cllr Mrs S Ryder	2010 (6)	15/2009
Power Stations Joint Environmental Committee	Cllr I Chilvers Cllr Mrs M Davis Cllr Mrs G Ivey Cllr C Metcalfe Cllr I Nutt Cllr R Packham Cllr C Pearson Cllr J Thurlow	2010 (8)	15/2009
Knottingley to Gowdall Drainage Board	Cllr Mrs D White Vacancy	2010 (2)	15/2009
North Wharfe Internal Drainage Board	Cllr D Mackay Vacancy	2010 (2)	15/2009
North Yorkshire Cultural Partnership	Cllr Mrs G Ivey (Chair of Social Board)	2010 (1)	15/2009
North Yorkshire Supporting People	Cllr C Lunn	2010 (1)	15/2009
Oglethorpe and Dawson Education Foundation	Cllr Mrs E Metcalfe Cllr R Sweeting	2010 (2)	15/2009

Ouse and Derwent Internal Drainage Board		2010	15/2009
First Electoral Division – Ouse	Cllr W Inness Cllr B Marshall	(3)	
Third Electoral Division – Cliffe	Cllr Mrs K McSherry Vacancy	(3)	
Read School Drax – Governor	Cllr I Chilvers	2010 (1)	15/2009
RELATE	Cllr Mrs K McSherry	2010 (1)	15/2009
Access to Services (York & Selby)	Cllr Mrs G Ivey	2010 (1)	15/2009

Selby Area Internal Drainage Board	Cllr Mrs J Dyson Cllr B Percival Cllr C Pearson Cllr K Ellis Cllr I Chilvers Cllr Mrs A Spetch Mrs M Fagan Mr A Cawood	2010 (9)	15/2009
Selby Area Committee	Cllr I Chilvers Cllr Mrs C Mackman Cllr R Packham Cllr Mrs A Spetch	2010 (4)	15/2009
Selby Area Learning Partnership	Cllr D Fagan	2010 (1)	15/2009
Selby College Board of Governors	Cllr C Lunn	2010 (1)	15/2009
Selby and District Rail Users Group	Cllr Mrs D Davies Cllr Mrs C Mackman	2010 (2)	15/2009
South Wharfe Internal Drainage Board	Cllr D Bain-Mackay Cllr K Ellis Mr W Harrison	2010 (3)	15/2009
University of Hull– Membership of Court	Cllr Mrs C Mackman	2010 (1)	15/2009
Went Internal Drainage Board	Cllr Mrs G Ivey	2010 (1)	15/2009

Liaison Committee National Coal Mining Museum for England	Cllr N Martin	2010 (1)	15/2009
Yorkshire and Humberside Employers Forum	Chair of P&R Committee	2010 (1)	15/2009
Yorkshire and Humberside Pollution Advisory Committee	Chair of Environment Board and Cllr M Jordan	2010 (1)	15/2009
Yorkshire and Humberside R.F.C.A Association	Cllr B Marshall	2010 (1)	15/2009
Yorkshire Rural Community Council		2010	15/2009

Travelling expenses are payable for attendance at meetings of the Outside Bodies listed.

REPRESENTATION ON PARTNERSHIP ORGANISATIONS

(Appointed by Policy and Resources Committee)

Audit Consortium Partnership	Chair of Policy and Resources Committee Chair of Audit Panel	2010 (2)	15/2009
Building Control Partnership (2 places)	Cllr J Mackman Cllr B Percival	2010 (2)	15/2009
Groundwork Selby (2 places) Groundwork (North Yorkshire) From 21 November 2008	Cllr I Nutt Cllr W Nichols	2010 (2)	15/2009

Travelling expenses are payable for attendance at meetings of the Outside Bodies listed.