

MISSION STATEMENT

***To Improve the Quality of Life
For Those Who Live and Work in The District***

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9 May 2011

Dear Councillor

NOTICE OF ANNUAL MEETING

You are hereby summoned to the **ANNUAL MEETING OF THE SELBY DISTRICT COUNCIL** to be held in the Civic Suite, Civic Centre, Portholme Road, Selby on **TUESDAY 17 MAY 2011** commencing at **4:00 pm**.

Yours sincerely

Jonathan Lund
Deputy Chief Executive

Refreshments will be served in the Members' Room from 3:00 pm

***Councillors are invited to meet at the front of the Civic Centre at 3:30 pm
for group photographs.***

Opening Prayers will be offered.

AGENDA – PUBLIC SESSION

1. Apologies for Absence

To receive apologies for absence.

2. Disclosure of Interest

To receive any declarations of personal or prejudicial interest in any items set out in the Agenda.

3. Election of Chairman

a) Nominations

To invite nominations for the election of Chairman of Council for the 2011/2012 Municipal Year.

The Chairman will ask for nominations from the floor for Chairman for the ensuing year 2011/2012. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Chairman

The newly elected Chairman will stand and be invested with the Chairman's Chain of Office by the retiring Chairman. The retiring Chairman will then exchange seats with the newly elected Chairman.

c) Declaration of Acceptance of Office

The newly elected Chairman will make and sign the Declaration of Acceptance of Office and then take the Chair.

d) Retiring Chairman's Valedictory Address

The retiring Chairman will be invited to give his valedictory address.

The presentation by the Chairman of a silver salver and Past Chairman's Badge to the retiring Chairman will take place at this time.

Expressions of appreciation of the work of the retiring Chairman may be made from the Chamber at this point in the proceedings.

e) Investiture of Chairman's Consort

The Chairman of Council will call upon the past Chairman's Lady to invest the newly elected Chairman's Consort with the Chain of Office.

The past Chairman's Lady will stand, remove her Chain of Office and duly invest the newly elected Chairman's Consort.

A presentation of flowers to the Chairman's Consort and past Chairman's Lady will take place.

The retiring Chairman will take his seat in the body of the Council Chamber.

f) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. **Appointment of Vice Chairman**

a) Nominations

To invite nominations for the appointment of Vice Chairman of the Council for the 2011/2012 Municipal Year. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Vice Chairman

The Vice Chairman will approach the dais and be invested by the Chairman with the Vice Chairman's Chain of Office and take the Vice Chairman's place on the dais.

c) Declaration of Acceptance of Office

The newly appointed Vice Chairman will make and sign the Declaration of Acceptance of Office.

d) Investiture of Vice Chairman's Consort

The Chairman of the Council will call for the newly appointed Vice Chairman's Consort to be invested with the Chain of Office.

The newly appointed Vice Chairman's Consort will stand and be duly invested.

A presentation to the Vice Chairman's Consort will take place.

5. **Minutes**

To confirm as a correct record the minutes of the proceedings of the meetings of the Council held on 5 April 2011 (pages 6 to 11 attached)

6. **Communications**

To consider any communications received by the Chief Executive and to pass resolutions thereon if deemed necessary.

7. **Election of the Leader of the Council**

To elect the Leader of the Council.

8. **Appointment of Members of the Executive**

To receive a report from the Leader of the Council on the Leader's appointments to the Executive.

9. **Appointments to the Committees of the Council and Appointments of Chairs and Vice Chairs**

To consider appointments to Committees for the 2011/2012 Municipal Year and make appointments of Chairs and Vice Chairs of each Committee. (Nominations will be circulated at the meeting)

10. **Appointments to the Access Selby Board**

To consider appointments to the Access Selby Board.

11. **Appointment of Chairs of Community Engagement Forums**

To appoint Chairs of Community Engagement Forums for the 2011/2012 Municipal Year. (Nominations will be circulated at the meeting)

Please note that the Council has the power to appoint the Community Engagement Forum Vice Chairs but has previously allowed each Partnership Board to appoint their own Vice Chair.

12. **Time of Commencement of Meetings**

To agree times of commencement for the Council's Executive and Committee meetings for 2011/12.

Attached for information are the relevant start times from 2010/11 (page 12 attached).

13. **Non Executive Appointments to Outside Bodies**

A list of appointments of representatives on Non Executive outside bodies for 2010/2011 including revisions will be circulated at the meeting. Councillors are asked to agree nominations for 2011/2012.

Councillors and guests are invited to take refreshments at Selby District AVS, Community House, Portholme Road, Selby following the meeting.

SELBY DISTRICT COUNCIL

MINUTES

Minutes of the proceedings of an Extraordinary meeting of the Council held on 5 April 2011 in the Civic Suite, the Civic Centre, Portholme Road, Selby, commencing at 5:00 pm.

664	Apologies for Absence
665	Disclosure of Interests
666	Minutes
667	Presentation from the North Yorkshire Credit Union
668	Communications
669	Public Questions
670	Councillors' Questions
671	Committee and Board Minutes
672	Urgent Action
673	Sealing of Documents

Present: Councillor K Ellis (Chairman) in the Chair

Councillors: I Chilvers, M Crane, Mrs D Davies, Mrs M Davis, J Deans, Mrs S Duckett, Mrs J Dyson, Mrs C Goodall, Mrs M Hulme, W Inness, M Jordan, C Lunn, D N Mackay, Mrs P Mackay, Mrs C Mackman, J Mackman, B Marshall, N Martin, J McCartney, Mrs M McCartney, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, R Packham, C Pearson, A Pound, Mrs S Ryder, R Sayner, S Shaw-Wright, Mrs A Spetch, R Sweeting, A Thurlow and Mrs D White.

Officials: Chief Executive, Deputy Chief Executive, Head of Service – Finance, Head of Service – Development Services, Head of Service – Housing and Property and Democratic Services Manager.

Public: 0

Press: 1

Councillor David Fagan

The Chairman spoke of the sad news that Councillor David Fagan had recently passed away.

The Leader of the Council paid tribute to the work Councillor Fagan had undertaken in his time as a Selby District Councillor.

The Council stood for a minutes silence as a mark of respect.

Council
5 April 2011

The Reverend Chris Wilton offered opening prayers.

664 **Apologies for Absence**

Apologies for absence were received from Councillors Mrs E Casling, J Cattanach, Mrs G Ivey and B Percival.

665 **Disclosures of Interest**

Councillor Mrs M Davis disclosed a personal interest in item 4 (Minute 667) by virtue of her being a director of the North Yorkshire Credit Union.,

666 **Minutes**

Councillor J Mackman highlighted the following amendments to the Council Minutes for 1 March 2011:

- At minute 561 (Communications), at ii) Saxton Flood Defence Committee, the word 'due' should replace 'du';
- At minute 565 (Prudential Borrowing Indicators 2011/12) resolution iii) the words 'be approved' should be added;
- At minute 566 (Committee and Board Minutes) under Policy and Resources Committee, it should have been recorded that Councillor 'J' Mackman highlighted an amendment.

Resolved:

That, subject to the above amendments, the minutes of the proceedings of the meeting of Council held on 1 March 2011 be confirmed as a correct record and signed by the Chairman.

667 **Presentation from the North Yorkshire Credit Union**

Mike Horncastle, Chief Executive of the North Yorkshire Credit Union, gave a presentation which informed the Council of the work it undertakes and the services it provides in Selby District.

Resolved:

That the presentation be noted.

668 **Communications**

North Yorkshire County Council

The Chief Executive reported a letter received regarding the Selby Town Swing Bridge. Councillors were informed that there had been delays in the re-opening of the bridge for pedestrians. However, the completion of the scheme, and the road opening to all traffic, was still planned for the original date of 20 May 2011.

Resolved:

That the letter be noted.

Selby War Memorial Hospital

The Chief Executive reported a number of letters which had been received from District Councillors and Selby Town Council regarding the proposed renaming of the hospital. The Chief Executive provided details of the referendum being run by on the issue by North Yorkshire and York PCT.

Councillors were keen to express their dissatisfaction with the proposal to name the hospital 'Selby Community Hospital' and felt that the referendum would not be accessible to a large number of Selby District residents.

Councillors discussed the issue at length and resolved to write to North Yorkshire and York PCT to indicate that the Council wishes strongly to support the naming of the hospital as 'Selby War Memorial Hospital', in accordance with the wishes of the community.

Resolved:

That the Council wishes strongly to support the naming of the hospital as 'Selby War Memorial Hospital', in accordance with the wishes of the community.

Kellington War Memorial

The Chief Executive reported on correspondence received from the Leader of the Council regarding the construction of a War Memorial in Kellington by the Parish Council.

The Council discussed the issue and highlighted that Kellington Parish Council would need planning permission before any work could begin on the proposed site.

Resolved:

That Council owned land in Kellington Parish be provided, under licence from the District Council and on terms to be agreed, to allow the Parish Council to provide and maintain a war memorial.

669 **Public Questions**

None received.

670 **Councillors' Questions**

Councillor Crane responded to a question from Councillor J McCartney with regard to the consultation process on the Site Allocations Development Plan Document (SADPD). Councillor Crane outlined the steps the Council had taken to ensure all residents had the opportunity to submit a response to the document. Councillor Crane was pleased with the fact that over 500 responses to the SADPD had been received.

Councillor Crane responded to a question from Councillor J McCartney in respect of the future of Barlow Common Nature Reserve and the officers currently employed in its up keep. Councillor Crane stated that the roles of the officers were being reviewed as part of the wider organisational restructure and that Councillor J McCartney's claims about redundancy notices being issued was inaccurate.

671 **Committee and Board Minutes**

Planning Committee – 9 March 2011

Resolved:

That the minutes be noted.

Licensing Committee – 7 March 2011

Resolved:

That the minutes be noted.

Licensing Committee – 4 April 2011

Resolved:

That the minutes be noted.

Social Board – 22 March 2011

Councillor Nichols raised an issue regarding councillors who were appointed to Overview and Scrutiny Committee but acted as a substitute on other committees. The Deputy Chief Executive and Monitoring Officer undertook to write to all councillors in response to the issue raised.

Resolved:

That the minutes be noted.

Overview and Scrutiny – 31 March 2011

Councillor J McCartney offered his thanks to those councillors who were members of Overview and Scrutiny Committee for their hard work. Councillors also discussed the issue of S106 funding as raised at the meeting.

Resolved:

That the minutes be noted.

Policy and Resources Committee – 24 March 2011

Councillor Crane offered his thanks and praised the efforts of Councillors Mrs Goodhall, Mrs Hulme and Mrs Dyson who were not standing at the forthcoming district election.

Resolved: That;

- i) **The minutes be noted;**
- ii) **The recommendations at minute 620 (Budget Exceptions) and minute 622 (Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision) be approved.**

Selby Community Project – Internal Project Board – 3 March 2011

Resolved:

That the minutes be noted.

Working Towards Tomorrow – Working Group – 11 March 2011

Resolved: That;

- i) **The minutes be noted;**

Resolved: That;

- i) **That the minutes be noted.**

672

Urgent Action

The Chief Executive report that he had used his emergency action delegation to make a temporary appointment to the Standards Committee to fill a vacancy and allow the Committee to undertake its business to the end of the municipal year. He had also agreed a formal extension to the consultation phase of the Local Development Framework and had approved a leave of absence in respect of the late Councillor Fagan's membership of the Council, due to illness.

Resolved:

That the action taken by the Chief Executive be approved.

673

Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

The meeting closed at 6.38pm.

Start Times for Committees in 2010/11

Committee	Start Time
Council	6.00pm
Annual Council	4.00pm
Licensing Committee	10.00am
Planning Committee	4.00pm
Overview and Scrutiny Committee	5.00pm
Standards Committee	5.00pm
Audit Panel	4.30pm