



Summons and Agenda for the
Council Meeting

to be held on

21 APRIL 2015

at

6.00pm

SELBY

DISTRICT COUNCIL



To: All District Councillors

cc: Chief Officers
Directors

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Centre, Doncaster Road, Selby on **TUESDAY 21 APRIL 2015** starting at **6.00pm**. The Agenda for the meeting is set out below.

Mary Weastell
Chief Executive

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact, prior to the start of the meeting, Palbinder Mann – Democratic Services Manager via pmann@selby.gov.uk or 01757 292207. Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Opening Prayers.

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes

To approve as a correct record the minutes of the Council meeting held on 24 February 2015. Pages 1 to 12 attached.

4. Communications

The Chairman, Leader of the Council or the Chief Executive will deal with any communications which need to be reported to the Council.

5. Announcements

To receive any announcements from the Chairman, Leader or Members of the Executive.

6. Petitions

To receive any petitions.

7. Public Questions

To receive and answer questions notice of which has been given in accordance with rule 10.1 of the Constitution.

8. Councillors' Questions

To receive and answer questions submitted by councillors in accordance with rule 11.2 of the Constitution.

9. Reports from the Executive

The Leader of the Council, and other members of the Executive, will report on their work since the last meeting of the Council and will respond to questions from Councillors on that work. Pages 13 to 21 attached.

10. Reports from Committees

To receive reports from the Council's committees which need to be brought to the attention of Council. To receive questions and provide answers on any of those reports. Pages 22 to 26 attached.

11. Motions

To consider any motions.

12. Better Together Collaboration – Progress Report

The Council is asked to consider the update on progress with the Better Together Collaborative Programme being delivered jointly by Selby District Council and North Yorkshire County Council. Pages 27 to 34 attached.

13. Tour de Yorkshire Cycle Race

The Council is asked to consider the update on the plans for the Tour de Yorkshire Selby start on 2 May and the other information on the various parts of the event. Pages 35 to 38 attached.

14. Urgent Action

The Chief Executive will report on any instances where she has acted in urgent or emergency situations under the functions delegated to her in the Constitution.

15. Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or the Executive or any of its Committees for which delegated authority is not already in existence.

Council

Venue: Council Chamber

Date: 24 February 2015

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Present: Councillor R Sweeting in the Chair

Councillors L Casling, I Chilvers, M Crane, J Crawford, J Deans, Mrs S Duckett, M Dyson, K Ellis, M Hobson, W Inness, Mrs G Ivey, M Jordan, C Lunn, Mrs C Mackman, J Mackman, B Marshall, J McCartney, Mrs M McCartney, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, Mrs W Nichols, I Nutt, B Packham, C Pearson, D Peart, R Price, I Reynolds, Mrs S Ryder, R Sayner and J Thurlow.

Also Present: Chief Executive, Deputy Chief Executive, Executive Director (S151), Managing Director, Access Selby, Solicitor to the Council, Democratic Services Manager and Hilary Putman – Standards - Independent Person

Press: 1
Public: 5

87. Apologies

Apologies for absence were received from Councillors J Cattanach, Mrs D Davies, Mrs M Davis, D Mackay, Mrs P Mackay, R Musgrave, A Pound, S Shaw-Wright and Mrs A Spetch.

88. Disclosures of Interest

There were no declarations of interest.

89. Minutes

The minutes of the Council meeting held on 9 December 2014 were confirmed as a correct record.

Resolved:

To approve the minutes of the Council meeting on 9 December for signing by the Chairman.

90. Communications

None were received.

91. Announcements

The Chair announced that he and the Chairman had attended the funeral of former Councillor Stanley Turvey who had been Chairman of the Council in 1994/95.

92. Petitions

No petitions were received.

93. Public Questions

No questions from members of the public were received.

94. Councillors' Questions

No questions from Councillors were received.

95. Reports from the Executive

The Leader of the Council reported on the work he had recently undertaken as outlined in the report. A question was asked about the value for money of the Tour de Yorkshire event for Selby and it was stated that the event would promote Selby and would lead to an increase in visitors to the town.

Councillor Mrs G Ivey, Deputy Leader of the Council and Executive Member for External Relations and Partnerships, updated the Council on the work she had recently undertaken. The Council was informed that an open day for the new leisure centre would take place on 9 March and further details of this would be emailed to Councillors. The Deputy Leader of the Council also stated that the official opening of the new leisure centre would take place on 21 March.

Councillor C Lunn, Executive Member for Finance, reported on the work he had undertaken since the last meeting of the Council.

Councillor J Mackman, Executive Member for Place Shaping, provided an update on the work he had recently undertaken. The Council were informed of the Plan Selby consultation for which 249 responses had been received. It was explained that the responses would now be evaluated and further information would be released following the evaluation.

With regard to the date for when Plan Selby may be adopted to help the Council re-establish a five year land supply, the Executive Member for Place Shaping explained that the date could not be moved any earlier as the Council had to base the Plan on a sound evidence base which was being updated as well as a duty to cooperate and a requirement to carry out engagement on the plan.

Concern was raised about the implications on Planning Committee decisions because the Council did not have a five year land supply. The Executive Member for Place Shaping explained that 75% of local planning authorities did not have a five year land supply and that at present sites would be assessed on the basis of their sustainability as and when applications were received.

Councillor C Metcalfe, Lead Executive Member for Communities, provided an update on the work he had recently undertaken. Cllr Metcalfe responded to questions on the Council's policy to charge for parking in Selby but not in Tadcaster, on the condition of car parks in Selby and the need to replace the existing pay and display machines.

The Lead Executive Member for Communities explained that the investment to the car parking machines had been delayed as the £1 coin was due to be reconfigured. The Council was informed that the Selby Town Enterprise Partnership (STEP) Board was currently conducting a review of car parks in Selby and more research was needed before any decisions were taken.

Resolved:

To receive and note the reports from the Executive.

96. Reports from Committees

Councillor M Jordan, the Chair of Policy Review Committee, reported on the work of the Committee since the last update to Council.

Councillor J Crawford, the Chair of Scrutiny Committee, reported on work of the Committee since the last update to Council. The Chair of the Scrutiny Committee highlighted the Committee's discussions on Barlow Common. The Chair of the Scrutiny Committee also reported back on a meeting held on 18 February 2015 where the Committee had resolved to refer the Taxi Licensing Policy decision back to the Executive for reconsideration.

Councillor C Pearson, the Chair of Audit and Governance Committee, reported on the work of the Committee since the last update to Council.

Resolved:

To receive and note the reports from the Committees.

97. Motions

No motions were received.

98. Budget, Reserves and Balances

The Executive Director (s151) presented the report which confirmed the robustness of the Council's budget and the adequacy of its reserves and balances having regard to a variety of factors.

The Executive Director (s151) confirmed that that the Council's budget proposals were robust and its reserves were adequate.

Resolved:

To note the Executive Director's statements in paragraphs 2.7 and 2.12 and to consider them when setting the Council Tax.

99. The Budget and Council Tax 2015/16

Councillor C Lunn presented the report on the Executive's recommended revenue budgets, capital programmes and Programme for Growth, for 2015/16 to 2017/18 following public consultation.

Councillor C Lunn explained that more reductions in central Government funding were expected however the Executive were determined to plan ahead and look for innovative ways to maximise the Council's resources and generate local income for local services.

The Council were informed that over the next three years, the Executive proposed to reduce the cost of General Fund services by a further £1.4m per

annum. Councillor C Lunn stated that while the Council delivered great value services, it was believed that more could be done. It was explained that the Executive's proposals for further efficiency were challenging but realistic and were supported by a prudent and robust approach to reserves which helped balance risk and investment.

With regard to the New Homes Bonus, Councillor C Lunn explained that in 2015/16, the Executive proposed to allocate a further £880k to the Programme for Growth and use £1.2m to support Council services. The Council was also informed that work on the Better Together collaboration with North Yorkshire County Council had achieved national recognition with Selby achieving funding awards of nearly £700k.

Councillor C Lunn highlighted some of initiatives due to take place in the near future which included closer work with partners and other local authorities and opening of the new leisure centre alongside potential plans for a new leisure village on the site. Councillor C Lunn explained that the Council's strategy to balance on-going revenue efficiency to create capacity for longer term investment meant that the Council could freeze Council Tax while still investing in the district.

Councillor C Lunn explained that due to Newlands Parish Council's meeting to set their precept not taking place until this evening, the following wording was proposed as an addition to recommendation iv:

"and that delegated authority be given to the Executive Director (s151) to amend the figures shown for Newlands Parish and the resulting Parish totals and averages in appendices A to D, should that parish resolve to request a different precept at its meeting on 24 February 2015"

A further amendment was proposed to recommendation ii so that it read as follows:

Council Tax is frozen at £162.00 for a band D property for 2015/16.

Councillor C Lunn agreed to incorporate both suggestions into his recommendation to Council. The proposal was then seconded.

Councillor B Packham raised concern at the proposed budget, highlighting the future uncertainty of income, the reduction in grants and explained that the Labour Group would be proposing the following amendments:

Recommendation ii be amended to read as follows:

"Council Tax is increased by 1.90% for 2015/16"

Recommendation i be amended to read as follows:

"The revenue budgets, savings, and capital programme at Appendices E to G be approved; and that in relation to proposals for expenditure in relation to the Programme for Growth, the table on page 56 (Table H) be not approved"

A further recommendation be inserted to read as follows:

“That details of the project proposals and costs included in the Table on page 56 of the agenda be the subject of a separate and detailed report to Council to enable discussion and decision by all Members of the Council in relation to this significant part of the budget, and a proper assessment of alternative projects within the district”

This amendment was seconded.

In line with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the Chief Executive explained that a recorded vote must be taken on the amendment which had been put forward.

Voting on the amendment was as follows:

For the proposal: Seven

Councillors J Crawford, Mrs S Duckett, B Marshall, Mrs W Nichols, B Packham, R Price and J Thurlow.

Against the proposal: Twenty Three

Councillors L Casling, I Chilvers, M Crane, J Deans, M Dyson, K Ellis, M Hobson, W Inness, Mrs G Ivey, M Jordan, C Lunn, Mrs C Mackman, J Mackman, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, I Nutt, C Pearson, D Peart, I Reynolds, Mrs S Ryder, R Sayner and R Sweeting.

The amendment was lost.

Voting on the substantive motion was as follows:

For the proposal: Twenty Three

Councillors L Casling, I Chilvers, M Crane, J Deans, M Dyson, K Ellis, M Hobson, W Inness, Mrs G Ivey, M Jordan, C Lunn, Mrs C Mackman, J Mackman, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, I Nutt, C Pearson, D Peart, I Reynolds, Mrs S Ryder, R Sayner and R Sweeting.

Against the proposal: Seven

Councillors J Crawford, Mrs S Duckett, B Marshall, Mrs W Nichols, B Packham, R Price and J Thurlow.

The motion was carried.

Resolved:

- i) **To approve the revenue budgets, savings, capital programme and programme for Growth at Appendices E to H.**
- ii) **To freeze Council Tax at £162.00 for a band D property for 2015/16.**
- iii) **To approve an empty homes premium equivalent to 50% of the Council Tax charge i.e. to charge 150% of the Council Tax liability on a property that has been empty and substantially unfurnished for more than 2 years, with effect from 1 April 2015.**
- iv) **To approve the formal Council Tax resolution set out in Appendix B and to give delegated authority to the Executive Director (s151) to amend the figures shown for Newlands Parish and the resulting Parish totals and averages in appendices A to D, should that parish resolve to request a different precept at its meeting on 24 February 2015.**

100. Housing Revenue Account Business Plan Refresh 2015

Councillor C Lunn presented the report on the financial assumptions and implications within the Housing Revenue Account (HRA) Business Plan refresh 2015.

Councillor C Lunn explained that the current HRA Business Plan covered the period 2012-2017. The Council were informed that since this date, there had been significant government reforms including the move to self-financing, revised proposals for rent convergence and opportunities for the Council to be more involved in the development of new affordable homes in the district.

Councillor C Lunn informed the Council that a Stock Condition Survey had been carried out which had confirmed the Council's view of the stock. It was further explained that the survey had identified around £3 million of works which were likely to be required and which had been included in the capital programme.

Council was also informed that long term viability of the HRA would be kept under review and the plan will be updated on an annual basis to reflect any necessary changes.

Resolved:

To approve the financial assumptions and implications contained within the refreshed HRA Business Plan.

101. The Treasury Management Strategy

Councillor C Lunn presented the report on the proposed Treasury Management Strategy together with the Minimum Revenue Provision Policy Statement, Annual Investment Strategy for 2015/16 and Prudential Indicators 2015/16.

Councillor C Lunn explained that the proposed Treasury Management Strategy set out the Council's borrowing limits and parameters for investments. Councillor C Lunn stated that it aimed to prioritise security of capital and liquidity of funds to ensure the Council's cash flows were managed effectively and that the Council's capital spending plans were affordable, prudent and sustainable.

Council was informed that in order to allow the investments of the Council to be managed as part of the investment pool operated by NYCC, the Annual Investment Strategy and resulting approved lending list had been aligned to that of NYCC.

Resolved:

- i) To approve the Operational Borrowing Limit for 2015/16 to be set at £71m;**
- ii) To approve the Authorised Borrowing Limit for 2015/16 to be set at £79m;**
- iii) To delegate authority to the Executive Director (s151) to effect movement within the agreed authorised boundary limits for long-term borrowing for 2015/16 onwards;**
- iv) To approve the treasury management strategy statement 2015/16;**
- v) To approve the minimum revenue provision policy statement for 2015/16;**
- vi) To approve the treasury management investment strategy for 2015/16;**
- vii) To approve the prudential indicators for 2015/16 which reflect capital expenditure plans which are affordable, prudent and sustainable.**

102. Selby District Corporate Plan 2015 – 20

Councillor M Crane presented the report on the final draft of the emerging new Corporate Plan to cover the years 2015-2020. It was explained that the document had been developed with the input of key internal and external stakeholders including all Councillors.

Resolved:

- i) To approve the new Corporate Plan 2015-2020.**

- ii) **To authorise the Chief Executive to approve the final version of the Plan having made any necessary changes to style and layout.**

103. Pay Policy Statement

Councillor M Crane presented the report on the implementation of the Council's Pay Policy Statement 2015/16.

Resolved:

- i) **To approve the Pay Policy Statement for 2015/16 (Appendix 1).**
- ii) **To endorse the Terms and Conditions relating to Pay (Appendix 2).**

104. Housing Replacement Software

Councillor C Lunn presented the report which proposed to replace the Council's existing housing and asset management systems and to procure a new consolidated software system that integrated with other key systems

Councillor C Lunn informed the Council that the single integrated system would deliver process efficiencies and on-going revenue savings of £55k per annum over the proposed five year contract.

The Council was informed that the replacement of the systems would ensure that the Council remained compliant with the Government's Public Services Network.

Resolved:

- i) **To replace the Council's current housing and asset management software systems with one consolidated system;**
- ii) **To pay £130k for the system from the ICT Capital Programme**
- iii) **To pay £50k from the ICT reserve and repay from the first year revenue savings.**

Councillors J McCartney and Mrs McCartney entered the meeting.

105. Review of Council Representation on Outside Bodies

Councillor Mrs G Ivey presented the report on the review of Council representation on Outside Bodies.

Council was informed that if an Outside Body requested an elected Member representation then a written reply could be issued to them from the Monitoring Officer.

Resolved:

- i) To amend the list of appointments to outside bodies at Annual Council in May 2015 as set out in appendix A.**
- ii) After May 2015, to add an item to each Council agenda to allow councillors to feedback any relevant issues arising from their representation on outside bodies**

106. Councillor Code of Conduct – Councillor John McCartney

Councillor J Deans left the meeting for the consideration of this item.

The Monitoring Officer presented a report concerning potential further action which might be taken against Councillor John McCartney following a breach of the Councillor Code of Conduct. The Council had accepted the findings of the investigation and had imposed sanctions on Councillor McCartney which had not been fully complied with.

The Monitoring Officer explained that discussions had taken place with other Monitoring Officers over the options available and the Council's Independent Person, Hilary Putman had attended an all Parliamentary Group from which a number of recommendations had emerged for the Council to adopt.

Resolved:

- i) To endorse the action of the Monitoring Officer in publishing details of breaches, in all cases, on the relevant page of the Council's website relating to the Councillor in breach and to keep the details in place for 12 months or until full compliance, whichever is the longer period;**
- ii) To note and endorse the lessons learned (paras 1.17 to 1.20 of the report) for future reference in dealing with breaches of the code of conduct and to authorise the Monitoring Officer to amend the Council's Standards Arrangements to incorporate the lessons;**
- iii) To ask any future Councillor Remuneration Panel to consider incorporating provision within the Councillor Scheme of Allowances for the lawful suspension of some allowances as an appropriate sanction for breaches of the Code of Conduct or non-compliance with sanctions.**

- iv) **To thank Hilary Putman for representing the Council at last month's All Party Parliamentary Roundtable on Local Government Standards**

107. Schedule of Meetings

The Council were presented with the Schedule of Meetings for 2015/16. The Chief Executive informed the Council that there was one change to the printed Schedule, the Western Community Engagement Forum (CEF) scheduled for 1 December 2015 had been moved to 8 December 2015.

Resolved:

To approve the Schedule of Meetings for 2015/16 with the above amendment.

108. Nominations for Chairman and Vice Chairman

The Council was asked to consider nominations for Chairman and Vice Chairman for the next municipal year. Councillor Richard Sweeting was nominated for Chairman and Councillor Stephanie Duckett was nominated for Vice Chairman.

Resolved:

To nominate Councillor Richard Sweeting as Chairman and Councillor Stephanie Duckett as Vice Chairman for the next municipal year.

109. Urgent Action

The Chief Executive reported that since the last meeting of Council she had taken the following urgent action:

- Approve the membership change on the Danvm Internal Drainage Board where Councillor David Peart had replaced Councillor Ann Spetch.

Resolved:

To note the urgent action taken by the Chief Executive.

110. Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

To grant authority for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

111. Private Session

In accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 3 of Part 1 of Schedule 12(A) of the Act.

112. Selby Leisure Village

The Council considered a report which asked for approval of the final tender for the proposed Selby Leisure Village.

Councillor Mrs G Ivey, the Deputy Chief Executive and the Executive Director (s151) provided a presentation on the proposed Selby Leisure Village which included details of the competitive dialogue and tender process.

Resolved:

- i) To approve the proposed funding package and the Final Tender;**
- ii) To include the costs within the Budget and Capital Programme for 2015/16 onwards;**
- iii) To note the variant proposals for an external skate park and consult skatepark users on these proposals and other options for providing an outdoor skating facility.**

The meeting closed at 8.20pm.

Cllr Mark Crane

Leader of the Council

Report to Council

This report covers the period from the Council meeting on 24 February 2015. During this period I have attended Executive, Executive Briefings, and Parish Council meetings as required. I also attended the Leeds City Region Leader's Board on 25 March.

Reporting on key items:

Tour de Yorkshire

Preparations are gaining momentum for the first ever Tour de Yorkshire international cycling race where Selby will host the start of stage two of the event. I attended the Tour de Yorkshire, Steering Group meeting Thursday 26th February, and on Tuesday 17th March along with Councillor Ivey, I hosted a Welcome to Yorkshire, Tour de Yorkshire, Business Support event in the Civic Chamber. A 'best dressed' shop window competition has been launched so that the town looks the part for this special event.

To celebrate the Tour de Yorkshire coming to Selby we will be holding the inaugural Selby Cycle Festival. On 2 May a day of activities to suit all audiences will be taking place at various locations around the town centre. There will be three main sites across the town offering different experiences:

- The main festival area will be based at the bowling green and will host a big TV screen, a climbing wall, food and drink festival, and a variety of food and gift stalls as well as a small arena hosting fun activities.
- The second site will be based at Selby Park and will offer acoustic entertainment from a number of talented local acts. This site will be a great area for families and groups to gather around the bandstand to picnic and enjoy the musical entertainment on offer.
- The third site, Selby Leisure Centre, will showcase field art. The leisure centre site will be the main location for those cycling to the event to park up their bikes on the day of the festival. On the following day, there will also be a range of activities at Selby Leisure Centre.

Taiwanese Ambassador Visit

The Chief Executive and I hosted a business lunch at the Civic Centre on 9 April for the Taiwanese Ambassador and 5 officials. This follows the wedding of Jay Chou, one of Asia's biggest pop stars, at Selby Abbey in February which has boosted Chinese visits to Selby and increased visits to the Abbey. The lunch gave the Council and business community the opportunity to further strengthen links with China and Asia and promote growth in the area.

Strategic Sites

Following the award of £2.9 million from the York, North Yorkshire and East Riding Local Enterprise Partnership, The Proving Ground at Sherburn is almost ready to go to market and a start on site is anticipated this summer. For marketing purposes the site will be promoted as S2 Sherburn 2. Over 3,000 people are already employed at Sherburn Business Park and the S2 development is expected to employ over 1,000 more.

The Olympia Park strategic development site continues to make good progress, and I am able to confirm that Keepmoat has been selected as the preferred development partner for the site. Keepmoat is a national market leader in sustainable community regeneration and housing with a strong track record and the capacity to deliver on a national scale.

District Council Network

I attended District Council Network Executive meeting in London on 26 March.

Mark Crane
Leader



Cllr Gillian Ivey

Executive Member for Partnerships and External Relations

Report to Council

1) Tour de Yorkshire

There have been two Tour de Yorkshire Steering Group meetings since the last Council. They have each dealt with the many issues arising from staging this prestigious event in Selby. Details of the route, race and festival management, the opportunities for businesses and communities in the District to get involved, sponsorship, volunteering, marketing and communications and a lasting legacy from hosting the event have all been considered and progressed. A more detailed update report is scheduled later on the agenda.

I hope that all members of the Council will support the event and take an active part in the events of the day.

2) Selby Leisure Centre

I am sure that the whole Council will welcome the opening of the new Selby Leisure Centre last month. The splendid new facility opened its doors to the public on 14 March and the official opening by Rebecca Adlington OBE was a great success. Children from local primary schools got a swimming lesson and the chance to meet Rebecca in the morning and she also led a coaching session with Selby Tiger Sharks in the early afternoon.

The response of the general public has also been overwhelmingly positive. By the end of March memberships were ahead of target at 2165, five hundred people had been signed up to swimming lessons and over 14,500 people had been through the doors. If there is an update on these figures I will report them at Council.

During the official opening representatives from the Amateur Swimming Association, Sport England and Rebecca herself commented with amazement at the speed with which the Council had been able to respond to the fire at Abbey Leisure Centre, commit to funding a new building, get the plans approved and open the new centre. Some other schemes which Sport England approved at the same time as ours are still waiting for planning permission. It's a tribute to the commitment and determination of this Council that we were able to act so decisively and deliver another major capital project on time and within budget.

3) Selby Leisure Village

Council agreed to proceed with this project at its meeting in February and since then detailed negotiations have been ongoing to finalise the legal documentation so that works can start, as planned in June this year. The programme shows that the fantastic new facility will open its doors in May 2016.

On Tuesday 14 April there was a first meeting with skatepark users about the state-of-the-art indoor extreme sports park which is planned inside the new facility and to discuss with them the opportunities for complementary provision outside. I will provide an update on those discussions at Council.

Gillian Ivey



Councillor Cliff Lunn

Executive Member for Finance and Resources

Report to Council on 21st April 2015

The financial year-end has now passed and officers are currently preparing the Council's final accounts for 2014/15. As reported for Quarter 3, modest surpluses are expected, which will assist in managing financial pressures over the coming year and beyond.

Following approval of the budget at our last Council meeting the Council Tax and Business Rates bills for 2015/16 have been issued to plan.

There have been no Finance and Resources reports considered by the Executive since our last Council meeting.

Cliff Lunn



Councillor John Mackman

Executive Member for Place Shaping

Report to Council on 21 April 2015

This report covers the period from the Council meeting on 24 February 2015. During this period I have attended Executive and Executive Briefing meetings, Selby Internal Drainage Board and local Parish Council meetings as and when required. I also attended Policy Review Committee on 24 March to report on the early findings from the initial consultation on Plan Selby.

Reporting on key items:

1) The Local Plan Core Strategy (CS)

As Council is aware the Selby District Core Strategy Local Plan was formally adopted by the Council on 22 October 2013 and a High Court legal challenge was subsequently dismissed on the 27 October 2014 by the appeal Judge. However, leave to appeal directly to the Court of Appeal on one count has now been allowed. The Court of Appeal hearing has been scheduled for October 2015.

The Council adopted Core Strategy continues to be part of the Development Plan and carries full weight alongside the National Planning Policy Framework in the determination of planning applications. However, given the housing delivery situation some of the housing supply policies are now considered to be out-of-date and the presumption in favour of sustainable development applies.

2) Housing Monitoring and Delivery

As previously reported in line with Policy SP6 (Managing Housing Land Supply) of the adopted Core Strategy, housing monitoring figures for 2014/15 indicate that there is a sustained shortfall in housing delivery within the district and the adopted housing target of 450 dwellings per annum is not being achieved. In short the Council does not have a 5 year housing land supply.

In light of the above, officers are actively working on a programme to identify the issues which could result in significant under delivery if remedial action is not taken and an action plan to address this issue is being developed.

The Council will now expedite a further examination of the 5 year housing supply position as quickly as possible. In the event that there is a sharp increase in the number of dwellings permitted in the 2014-15 financial year, then the Council may well regain a 5 year supply. If there is found to be more than a 5 year supply of housing in the authority, then housing policies within the Core Strategy would regain full weight.

3) The Sites and Policies Local Plan (SAPP)

Following the Initial Consultation in December and January, all representations are being evaluated and work is progressing on the evidence base with a number of additional studies being commissioned. Policy Review Committee received an initial report on the public consultation in

March, and PLAN Selby is now progressing towards the next stage scheduled for Further Consultation at the end of this year.

4) Duty to Cooperate (DTC)

The Localism Act, 2011, and the NPPF (2012) introduced a duty to cooperate with other local Planning Authorities and prescribed public bodies and other stakeholders when preparing Development Plan documents.

The DTC is a continuous process of engagement on Strategic Cross Boundary issues through the Plan Preparation process.

Officers continue to attend joint meetings with our adjoining local authorities and other bodies in the Leeds City Region and North Yorkshire and York as well as the on-going work we do with the NYCC. Further contact will be arranged with other Local Authorities and/or bodies where potential strategic issues in PLAN Selby may be identified through the recent consultation or the on-going evidence base work.

The LCR has approved a DTC Statement which will support the local plan work being undertaken by constituent authorities.

5. Programme for Growth

5.1 Housing Trust

In my capacity as Chairman of the Selby and District Housing Trust Board I am pleased to confirm the Trust's first properties have been completed. Three flats in the former Council office building on Kirkgate have been advertised through North Yorkshire Home Choice and we hope to welcome our first tenants this month.

Work on three new build properties on St Joseph's Street, Tadcaster started at the end of March and the single market home and two for 'intermediate rent' are expected to be completed by the end of this calendar year.

The Trust is also progressing registration with the Homes and Communities Agency, which will open up opportunities for grant funding towards future schemes.

5.2 Gateways

The makeovers on the two roundabouts on Selby by-pass are complete.

6. Flood Risk Supplementary Planning Document

Officers are currently preparing a supplementary planning document to clarify our approach to dealing with development in areas of flood risk. This is due to be approved for public consultation in June.

John Mackman
Executive Member



Councillor Chris Metcalfe

Executive Member for Communities

Report to Council on 21 April 2015

Tough Stuff/Retail Board Update

Improving the environment was a key issue in the Retail Research Study and as a result, a number of environmental improvements have now been made around the town centre. This includes finger post signage and visitor information boards in the Central Area Car Park, new street furniture and planting.

The refurbishment of 43 Kirkgate has been undertaken to a very high standard and has now been handed over to the Housing Trust. Contractors are now on site at St Joseph's Street to start the building of three houses.

As part of the Board's review of Retail and Car Parking in the town, a second data collection usage study was undertaken in March and the findings will be considered by the Tough Stuff /Retail Board later this month. These findings plus those of the Retail Research Study undertaken in 2013 will also be used to help shape the priorities in the forthcoming strategy.

The Tadcaster Riverside Project is now in its delivery phase with an archaeological dig currently taking place. Following this a planning application for elements of the proposed work will be submitted. Once planning permission for the scheme is received, an application will be made to the Environment Agency for their consent.

STEP/Retail/Growing Enterprise Update

The Selby Town Enterprise Partnership (STEP) has been working with businesses in the town centre as part of the preparations for the Tour de Yorkshire coming to Selby on 2 May. The STEP has sponsored the best decorated business competition and has produced and distributed an information leaflet for local businesses. In addition, STEP is organising the food and drink festival area and stalls at the Selby Cycle Festival 2015. STEP is once again supporting the Selby Food Festival which will be held on 1 August and will showcase a selection of Yorkshire produce. The event was a great success last year and led to increased footfall in the town centre and an increase in trading for many town centre shops.

An audit of the town centre is to be undertaken to look at how the physical environment and street scape can be improved. Finally, STEP have provided support and funding to the Abbot's Staith project.

In Sherburn, the Village Centre project is now in its delivery phase with the removal of the toilet block enabling the environmental improvements to be made. A planning application to demolish the public convenience block in the centre of the village was submitted. Planning consent will also be sought for the improvement works once the detailed designs are drawn up. The work will be project managed by Sherburn in Elmet Parish Council.

The Future of the CEFs

A joint meeting of the CEF Chairs and the design group working on the future of the CEFs was held in March to discuss how the CEFs will operate in the future. The council's legal team have developed a way for the CEFs to work which will deliver the vision for stronger and resilient communities, while satisfying governance and transparency requirements. Minor changes to the Constitution will be taken to Audit Committee and Full Council in the coming weeks.

Chris Metcalfe



Councillor Mike Jordan – Chair of Policy Review Committee

Policy Review Committee Update – Council 21st April 2015

There has been one meeting since the last Full Council meeting

Policy Review Committee – 24th January 2015

The meeting received a presentation from the Council's Section 106 & Community Infrastructure Levy (CIL) Officer Carol Baker accompanied by the Lead Officer Planning, Richard Sunter, this included a description of the officer's role and responsibilities.

The Officer confirmed that she was identifying monies available and stressed her responsibility in educating our parishes.

The Officer is to share with the Committee and Council a report of the monies available.
(Appended below)

PLAN Selby Initial Consultation – early findings

Executive Member, Cllr Mackman and Keith Dawson, SDC Director provided an information only report that highlighted some of the early findings from the recent District wide public consultation.

At this point further analysis of representations and research from emerging evidence is required to formulate draft options and policies for further consultation.

The Committee agreed to activate the provisional meeting put aside in June.

The Committee noted the report but felt that the next consultation period be extended to allow for the Christmas period.

They also asked that the consultation be well publicised including press/media coverage.

Annual Report 2014/15

The Annual Report was submitted to the Committee for approval.

Draft Work Programme 2015/16

The initial Work Programme was considered and Councillors were asked to consider topics they felt they wished to consider in the coming year.

Topics remaining were the State of the Area address, six-monthly updates on Welfare Reform, PLAN Selby, Financial Strategy, the draft Budget and Mid Term Financial Plan.

Mike Jordan
Chair, Policy Review Committee

Appendix A

Parish	Application Ref:	Amount in Agreement (ROS- Off Site)	Amount used or Committed	Amount available to PC for Off site ROS Projects
Appleton Roebuck	2013/0923/FUL	£7,665.00	£268.00	£7,397.00
Brayton	2008/0189/FUL	£4,955.00	£1,679.09	£3,275.91
Brotherton	2006/1456/FUL	£7,665.00	£7,573.00	£92.00
Cawood	2007/1112/FUL	£5,475.00	£4,539.00	£936.00
Cliff	2005/1526/FUL	£13,062.00	£0.00	£13,062.00
Eggborough	2008/1049/FUL	£15,330.00	£13,050.00	£2,280.00
Escrick	2008/1116/FUL	£5,760.00	£5,155.20	£604.80
Fairburn	2013/0858/FUL	£8,919.00	£0.00	£8,919.00
Selby	2009/0430/FUL	£12,045.00	£8,144.20	£3,900.80
Sherburn	2009/0805/REM	£191,263.00	£135,631.00	£55,632.00
	2005/0184/FUL	£154,878.00	£42,579.20	£83,738.80
				£28,560.00
	2004/1503/OUT	£8,580.00	£0.00	£8,580.00
South Milford	2010/0962/FUL	£34,685.00	£12,230.00	£22,455.00
	2011/0411/FUL	£10,950.00	£0.00	£10,950.00
	2011/0563/FUL	£16,972.50	£0.00	£16,972.50
Wistow	2006/0807/FUL	£5,475.00	£3,857.74	£1,617.26
Womersley	2006/0293/FUL	£7,665.00	£0.00	£7,665.00

CURRENT amount of S106 monies held by SDC for Parish Councils to use for suitable projects under the terms of the relevant S106 agreements as requested by the members of the Policy Review Committee on 24.3.15



Councillor Jack Crawford – Chair of Scrutiny Committee

Scrutiny Committee Update – Council 21 April 2015

The Scrutiny Committee has met once since the last report to Council on 24 February 2015

26 March 2015

Crime and Disorder Update

Inspector Michelle Falkingham and Colin Moreton from North Yorkshire Police were present to provide an update with regard to crime in the district. The Committee were informed that there had been a steady decline in crime rates over the past six years and were taken through the statistics for different crimes. Discussion took place with regard to tackling anti-social behaviour and the structure of local policing.

Access Selby 3rd Interim Key Performance Indicator Progress Report: April 2014 – December 2014

The Managing Director, Access Selby, presented the Access Selby third interim key performance indicator progress report. The Committee raised queries around the different indicators in the report.

Joint Development Plan

The Executive Director (s151) and the Managing Director, Access Selby presented the report which presented the Joint Development Plan following a review of the commission approach between the Core and Access Selby.

The Committee were informed of some of the working taking place in the plan and the joint ventures which were currently being looked into with other authorities.

Other

The Committee also considered the Committee's Annual Report for 2014/15 which outlined the work of the Committee in the past year and also considered the work programme for 2015/16.

Jack Crawford
Chair, Scrutiny Committee



Councillor Chris Pearson – Chair of Audit & Governance Committee

Audit & Governance Committee Update to Full Council 21st April 2015

At the time of preparing the Agenda the Committee have not met since the last Council.

The Committee will meet on Wednesday 15th April 2015.

Chris Pearson
Chair, Audit & Governance Committee



Public Session

Report Reference Number: C/14/26

Agenda Item No: 12

To: Council
Date: 21 April 2015
Author: Kevin Brown (Joint Project Manager SDC/NYCC) & Jonathan Lund (Deputy Chief Executive SDC)
Lead Officer: Mary Weastell, Chief Executive

Title: Better Together Collaboration – Progress Report

Summary:

This report provides an overall update on progress with the Better Together Collaborative Programme being delivered jointly by Selby District Council and North Yorkshire County Council. Key work stream project areas are delivering better services for customers and both cashable and non-cashable benefits to both organisations in accordance with the key objectives of the collaboration. Further projects are in stages of exploration, design and implementation.

Recommendations:

- i. To receive and endorse progress with the Better Together Programme.**
- ii. To note that the Executive has given delegated authority to the Chief Executive, after consultation with the Leader, to enter into a formal legal agreement with NYCC to secure the current and future arrangements and benefits of the collaboration**

Reasons for recommendation

- (i) To provide reassurance to Council that the Better Together Programme is continuing to meet its objectives and deliver improved services to customers and efficiencies for both organisations
- (ii) To provide a sound legal and governance framework for future delivery of the project.

1. Introduction and background

- 1.1 Since 2013 North Yorkshire County Council (NYCC) and Selby District Council (SDC) have been exploring opportunities for greater collaboration in service delivery to the benefit of both the public and the two organisations.
- 1.2 Following the establishment of the joint role of Chief Executive of Selby and Assistant Chief Executive of NYCC in October 2013 the collaboration programme has gained strength, momentum and pace and assisted with greater cultural ownership and influence across both Councils in a critical honest brokerage role. The profile of the collaboration has been raised with other Councils and wider networks and there is increasing interest in the different approach taken to two tier working. This has also resulted in the Council winning Transformation Funding of over £683k to support key parts of the Programme.
- 1.3 The Programme has been refocused to give greater clarity to the shared key principles of the collaboration, the governance and the joint sponsor role. The project arrangements have also been strengthened. In addition, a joint Programme Manager has been appointed to serve both organisations.
- 1.4 Over the past year a number of areas have been in the stages of exploration and design. A key part of the collaboration is to provide a safe space to test out and pilot arrangements to ensure success before they are fully implemented. Other projects which have already been delivered and are now making an impact in terms of improved service, savings or both (e.g. shared telephony, a new Website for SDC, some shared business support, legal and finance arrangements, the relocation and provision of NYCC registrars' service at Selby Civic and the Youth Service relocation). Other proposals are due for imminent delivery; the highways/assets project and the ICT Partnership.
- 1.5 In addition the Better Together Collaboration has sought to develop relationships and contacts at different levels within the two organisations to improve working arrangements. It is also fully imbedded within the NYCC 2020 Programme. This has ensured that a sound approach is taken to the investigation of all aspects of service delivery across the two councils to identify where closer working could lead to increased efficiency and increased effectiveness to the benefit of our shared customers.
- 1.6 The two councils are now seeking to enter into a formal collaboration agreement to evidence the parties' intentions, the principles of collaboration and the obligations in respect of the services to be provided.

2 The Report

Workstream Projects – There are three Better Together Work streams focused on delivering the following:

Customer and Community Workstream

Joint Sponsors – Rose Norris (SDC) & Julie Blaisdale (NYCC)

- 2.1 The Customer and Community workstream is focusing on creating self-sufficient customers and resilient communities who are less reliant on public sector intervention and better placed to deliver for themselves using a community ‘co-production’ model where services are designed and delivered with the community.
- 2.2 The Programme aims to ensure that shrinking public sector budgets are targeted in the most appropriate way to ensure effective and value for money services for all residents. This will involve exploiting available and emerging technologies to significantly reduce the number of initial contacts into both Councils and reduce demand.
- 2.3 To support the delivery of this workstream we have made two successful bids to DCLG for Transformation Challenge Award funding. The first was for £137k to support the delivery of the SDC website and Customer Relationship Management (CRM) system. The second was £556k to help manage and deliver the Customer and Community work stream.
- 2.4 The workstream is seeking to implement Community Hubs/Networks. These will build upon a clear and well evidenced assessment of needs with the insight this provides being shared between the two organisations. Services will be designed to share assets and simplify the provision of services for customers. The benefits of this ‘Community Hub/Networks’ approach include rationalisation of assets and the potential to manage demand downwards as new options to access services become available (channel shift). Formal project business cases and project plans are now being developed to document the investment necessary and the outcomes and benefits to be achieved.
- 2.5 Providing customers with a seamless service has to be supported by the appropriate ICT infrastructure; shared CRM technology will provide this. By sharing an upgrade to the CRM system currently operating at NYCC both Council’s will deliver standardised approaches and experience one ‘customer gateway’ into both Councils. It will significantly improve our understanding of our customers and prompt the right conversations to address their needs and achieve cashable savings for SDC of £70,628. This development will also offer a longer term potential to share contact centre functions. As part of this project SDC have utilised NYCC web development skills to create a new website which went live in February 2015 (<http://www.selby.gov.uk/>). The second phase of the website project will see delivery of a transactional based self-serve website during 2015.

Property Workstream

Joint Sponsors – Jonathan Lund (SDC) & Jon Holden (NYCC)

- 2.6 The property portfolios of both organisations are now being reviewed to determine the potential for rationalisation through, for example, the co-location of appropriate services. We also intend to broaden the scope of the review to include other public sector organisations and assets (e.g. police and health). There are strong links with the customer workstream.
- 2.7 Opportunities through better use of assets to improve services, deliver savings or both have already been identified and, where appropriate, implemented. Selby Civic Centre has become the new home of NYCC's registration office for births, deaths, civil partnerships and marriages. This project has secured both cashable and non-cashable benefits. The improvements are benefiting users by providing more parking spaces, a café, more room for guests at ceremonies, and better access. There is a target to increase the number of civil ceremonies on site and this will have a knock-on positive benefit for a range of local companies. Customer feedback received to date has been very positive. Savings achieved of £41,200. This has also enabled an NYCC asset to be released for either sale/development or redistribution (the value of this has yet to be determined but arrangements are in place to ensure that both organisations benefit financially)
- 2.8 The workstream has also co-located the NYCC Youth Service to the Civic Centre. This allowed a leased property to be released and has saved money and facilitated closer working between NYCC and SDC teams. £20k savings has been achieved for NYCC and £16,800 income generated for SDC
- 2.9 The workstream is also currently delivering the co-location and integration of work of the NYCC Highways Team and AS Assets Team. The co-location (phase 1) is set to be complete by April 2015. There will then be a focus on service integration (phase 2) in 2015/16. The move will save SDC approximately £5,500pa and will provide an equivalent income stream to NYCC. Again, non-cashable benefits will also arise as a result of co-location: stronger working relationships, better working practices and greater understanding of each organisations operational strengths and priorities.

Back Office Workstream (functions / infrastructure)

Joint sponsors – Janette Barlow (SDC) & Justine Brooksbank (NYCC)

- 2.10 There is a strong commitment to deliver shared services in the right way and at the right time. In addition to Business Support, work has been on-going to explore and pilot a range of professional back office functions (Finance, ICT and Legal & Democratic services). Some shared legal and finance functions are already in place e.g. shared legal trainee, legal case management system and treasury management. Further initial proposals outline significant savings for further shared services of over £1m to be shared between the two organisations. A Finance and ICT and detailed business cases are being developed. A pilot project to explore the potential for a shared Finance Service commenced this month. A detailed business case has been commissioned to identify the benefits of a fully shared ICT service as part of a

partnership arrangement. This offers the potential to save almost £700k over the next five years. The detailed division of this saving between the two organisations will be set out in the detailed business plan.

- 2.11 The telephony project was highlighted as one of the first and best ways of linking the two organisations at an operational level. This work has provided better access and connectivity and greater resilience. This is working as an enabler of other potential projects and revenue streams, such as the customer relationship management system integration.
- 2.12 The two organisations have also appointed a Joint Business Support Manager to manage both organisations administration functions and investigate further potential integration between the two Councils; developed a clear joint procurement and contract management road map which is another area of further potential savings; ensured that SDC were able to take advantage of NYCC preferential recruitment advertising rates and ensured that all SDC staff are included on the NYCC Learning Zone and have access to specific learning packages at no charge. There is also the on-going commitment to investigate how recently implemented document management, electronic meeting planning and video conferencing technologies within NYCC could be utilised further.

Other Opportunities

- 2.13 Numerous other opportunities to share services and produce mutual benefits are underway. The NYCC Developing Stronger Families (DSF) Programme is one example of where current service delivery methods are being transformed and there is great potential to develop this further within Selby and across North Yorkshire at a locality level. Through the 2020 North Yorkshire Stronger Communities Projects and greater understanding of operating models within NYCC and SDC, there will be a significant opportunity to streamline front line service delivery and join up more effectively in a place.
- 2.14 In addition, other partner organisations are increasingly interested in the approach being taken by the two organisations and are exploring the potential to come on-board. North Yorkshire Police have begun a pilot to co-locate community police officers at the Civic Centre to create a Safer Selby Hub in close liaison with the District Council's community based staff. The intangible benefits of this joint working are already being seen in stronger relationships, better methods of working and swifter access to information, expertise and solutions.

Governance

- 2.15 The Strategic oversight, direction and decision making of the Better Together Programme is governed by a joint Member Group which includes the SDC Leader, Deputy Leader of NYCC and Cllr Metcalfe and Cllr Shaw-Wright in their dual District and County member roles. Both Chief Executives report into this group. There is also a joint Officer Steering Board chaired by both Chief Executives and also in place senior management joint sponsors for each work

stream and project managers in place for each project (please see attached governance structure).

Communication

- 2.16 A joint communication strategy is in place and we continue on a regular basis to send joint communications to staff and members across both organisations with regard to progress. Presentations have taken place at senior manager forums, member briefing sessions and wider forums. We are also in the process of setting up a forum to enable members of staff to contribute to ideas for further areas of work where closer collaboration would be beneficial.

3 Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 A collaboration agreement is in final drafting stage which will seek to endorse, on a formal basis, the ambitions of the Better Together Programme, set out the governance arrangements and provide a legal umbrella and framework for the service specific agreements for any particular shared services.
- 3.2 The Agreement sets out the intended outcomes of closer working and the guiding principles which the Councils have agreed namely that the Collaboration's governance will:
- a) provide strategic oversight, co-ordination and direction for the collaboration;
 - b) provide a robust monitoring role to the overall progress of the collaborations project portfolio;
 - c) provide coherent, timely and efficient decision-making;
 - d) ensure that decisions are enacted appropriately within individual authorities; and
 - e) correspond with the key features of the Collaboration governance arrangements as set out in the Agreement.
- 3.3 Provision is made for the existing steering group to provide the strategic oversight and direction. Relevant decisions will be referred to the Executive for consideration where the powers are not delegated or where an Officer considers it more appropriate for the decision to be made at Member level. In other cases the steering group can add or remove services from the schedules subject to the limits of delegation of authority by each Council to steering group members.
- 3.4 The governance model looks to ensure the right level of sponsorship and communication at the senior leadership level of both organisations to be able

to un-block issues and accelerate progress. This also ensures that lead officers time and resources are focussed on the right projects. Project Management arrangements are supported by the wider 2020 North Yorkshire Programme. The revised governance arrangements have assisted in ensuring that the Programme has gained and continues to gain significant momentum and will be reviewed as we move forward to ensure that these continue to be fit for purpose.

- 3.5 The Agreement contains standard provisions relating to health and safety, data protection, human rights, equal opportunities, freedom of information, confidentiality, intellectual property and insurance. The Agreement also provides for disputes to be resolved by discussions between service representatives under the schedules. If the issue persists it will be referred to the representatives appointed under the agreement followed by the Steering Group and then the Chief Executives. If the Councils are still unable to reach agreement a neutral adviser will be appointed to undertake alternative dispute resolution (ADR). If agreement is still not reached the matter will be determined by binding arbitration.
- 3.6 The service specification schedules will include
- service specification and performance standards
 - payment information and cost/savings sharing
 - warranties
 - monitoring and reporting
 - information about termination of services under each schedule.

Financial Issues

- 3.7 Combining the projects undertaken above where cashable savings have been identified and income been generated. At present over £100K (which also includes the relocation of the youth service team) has been achieved (this includes savings as part of the SDC CE Joint role) and a further £1,126,345 has been identified over the next five years.
- 3.8 This latter forecast does include the potential to save £690,000 through shared ICT Infrastructure and this predicted saving requires detailed analysis as part of the recently commissioned shared ICT Business Case.
- 3.9 Taking both together the forecasted saving for the Programme over the next five years to March 2020 is £1,189,460. A more detailed breakdown of the share of savings received by of the two Council's will form part of the business case for each project.
- 3.10 A joint investment fund has been created to support 'invest to save' proposals as part of any business case developments.

Impact Assessment

- 3.11 This is a project and programme update report. Detailed business plans have been prepared for those projects now being implemented or will be prepared for those not yet underway. Impact assessments form part of the detailed business plans for each project.

4. Conclusion

- 4.1 Many projects highlighted throughout this report are nearing implementation with considerable benefit being seen by customers and those working in both organisations. The Steering Group, workstream sponsors, project managers and all those involved in the Programme continue to proactively look for further shared opportunities.

5. Background Documents

None

Contact Details:

Kevin Brown

(Joint Project Manager): kevin.brown@northyorks.gov.uk

Jonathan Lund: jlund@selby.gov.uk

Appendices: None

Public Session

Report Reference Number: C/14/27

Agenda Item No: 13

To: Council
Date: 21 April 2015
Author: Rose Norris, Executive Director
Lead Officer: Rose Norris, Executive Director
Executive Member: Councillor Mark Crane

Title: Tour de Yorkshire Cycle Race

Summary:

The report provides an update on the plans for the Tour de Yorkshire Selby start on 2 May and outlines the latest information on the various parts of the event.

Recommendations:

- i. To note the plans for the Selby start of the Tour de Yorkshire cycle race.**

Reasons for recommendation

To inform the council of the latest developments on the Tour de Yorkshire cycle race and provide information on what will be happening on the day.

1. Introduction and background

- 1.1** Selby will host the prestigious start on Day 2 of the new Tour de Yorkshire cycling race. The race is being organised by Welcome to Yorkshire (WtY) and Amaury Sport Organisation (ASO) supported by British Cycling. The race, which will be held on 1-3 May, is expected to become a flagship cycling event in the UK in 2015 and an outstanding cycle race in the international calendar, including the participation of top international teams and cycling stars including Sir Bradley Wiggins and Marcel Kittel. It will be broadcast live on national TV and throughout Europe. The race will provide opportunities for Selby in relation to the local economy, promoting the town and wider area, and getting people interested in cycling and physical activity. Indeed, a key

part of the post-event evaluation will look at the economic impact of the race coming to Selby and the benefits to business, communities and individuals as a result.

- 1.2 In order to plan for the Selby start, a strategic steering group and officer working group have been set up and significant progress has been made in a relatively short space of time.

2. The Report

- 2.1 Stage two, from Selby to York, will have a ceremonial start at 11.20am outside Selby Abbey. Riders will ride an 8km 'neutralised' section before the official race start just outside Selby on the A163 at 11.45am. The 'neutralised' section will follow a 'figure of 8' through the town, enabling as many people as possible to see the race and the cyclists. Gowthorpe will be closed for much of the day (5am – 6pm), while the rest of the route will be managed through a series of rolling road closures. Three of the council's car parks will be closed on the day and used for the race: at the time of writing this is Portholme Crescent for team parking, Back Micklegate for ASO, VIP & Media Parking, and possibly Micklegate for the ASO. The necessary closure notices are in hand. A number of 'park and stride' facilities will be available on the main approaches to the town, with disabled parking available at Selby High School; cycle parking will be provided at the leisure centre. The town centre taxi rank will need to be temporarily re-located to a suitable place. On the market square WtY will provide a main stage, big screen and VIP marquee.
- 2.2 The *Selby Cycle Festival* will be held on 2-3 May as a complementary event and a way for our community to celebrate the race throughout the whole weekend. The main festival on 2 May will include a big screen, stage with live music, climbing wall, cycle displays, community activities, bike-related art, stalls and a food festival. The three festival sites will be Portholme Road Bowling Green (the hub), Selby Park and Selby Leisure Centre. Events on 3 May will be based at Selby Leisure Centre. The festival is being organised with support from WLCT and Selby Town Enterprise Partnership (STEP). Furthermore, Selby Abbey is keen to be involved and is looking at holding a historic bicycle exhibition inside, decorating the outside of the Abbey and ringing the bells at the race start to mark the occasion.
- 2.3 The business opportunities arising from the event were the subject of a Selby Business Roadshow run in partnership with Welcome to Yorkshire on 17 March. The event shared ideas for how businesses can benefit from the increased footfall in the town, launched the best-dressed shop window competition and promoted the various sponsorship packages available. A representative from the Bishopthorpe Road (York) traders came along to share their experiences and provided great inspiration for retailers in Selby. A number of sponsorship packages have been developed for the Selby

Cycle Festival. At the time of writing three main festival partner sponsors have come forward and two sponsors of attractions within the festival.

- 2.4** The Tour brings exciting opportunities for communities to celebrate the race coming to the district. A standard presentation was taken to the March round of community engagement forums, letting local people know more about the event and how they can get involved by organising a community event, volunteering at the festival or simply coming along. In the last two weeks, an information leaflet for local businesses has been circulated around the town by STEP. All of the work in planning the event is underpinned by a communications plan which is promoting the various elements of the event and providing public service information.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1** Legal - The council's Chief Solicitor took part in discussions with the legal team at NYCC and Welcome to Yorkshire on the legal agreement; this sets out the roles and responsibilities of the local authorities. A key responsibility which rests with SDC is the Event Management Plan which will set out the key risks and controls for the race section through the town. An events management company has been commissioned to develop the plan; the plan was taken to the Selby Safety Advisory Group on 20 March and again on 8 April. NYCC will be co-ordinating the necessary road closure notices and SDC is dealing with car park closure notices and the temporary re-location of the taxi-rank. The areas being used for the festival are already licensed.

Financial Issues

- 3.2** In January 2015, the council earmarked a sum of up to £100,000 from the Commissioning Contingency to cover the potential costs of the event. Local businesses have already promised over £30,000 in sponsorship and donations and more is expected in the coming days and weeks. The council will therefore not need to spend the full £100,000 allocation.

4. Conclusion

- 4.1** The event will provide a positive impact in terms of the image of the town and district, business opportunities, health promotion opportunities and good community engagement. Indeed, all of these impacts are top priorities in the council's Corporate Plan.

5. Background Documents

None

Contact Officer:

Rose Norris
Executive Director
Selby District Council
rnorris@selby.gov.uk

Appendices: None