



Summons and Agenda for the
Annual Council Meeting

to be held on
TUESDAY 19 MAY 2015

at
4.00pm





To: All District Councillors

cc: Chief Officers
Directors

You are hereby summoned to attend the Annual Meeting of the Selby District Council to be held in the Council Chamber, Civic Centre, Doncaster Road, Selby on **TUESDAY 19 MAY 2015** starting at **4.00pm**. The Agenda for the meeting is set out below.

Mary Weastell
Chief Executive
11 May 2013

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact, prior to the start of the meeting, Palbinder Mann – Democratic Services Manager via pmann@selby.gov.uk or 01757 292207. Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

Refreshments will be served in the Civic Centre from 3:00 pm

Group photographs will be taken at 3:30 pm - please meet in the foyer

Opening Prayers

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Disclosures of Interest

To receive any declarations of personal or prejudicial interest in any items set out in the Agenda.

3. Election of Chairman

a) Nominations

To invite nominations for the election of Chairman of the Council for the 2015/2016 Municipal Year.

The Chairman will ask for nominations from the floor for Chairman for the ensuing year 2015/2016. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Chairman

The newly elected Chairman will stand and be invested with the Chairman's Chain of Office by the retiring Chairman. The retiring Chairman will then exchange seats with the newly elected Chairman.

c) Declaration of Acceptance of Office

The newly elected Chairman will make and sign the Declaration of Acceptance of Office and then take the Chair.

d) Retiring Chairman's Valedictory Address

The retiring Chairman will be invited to give his valedictory address.

The presentation by the Chairman of a Silver Salver and Past Chairman's Badge to the retiring Chairman will take place at this time.

Expressions of appreciation of the work of the retiring Chairman may be made from the Chamber at this point in the proceedings.

e) Investiture of Chairman's Consort

The Chairman of the Council will call upon the past Chairman to invest the newly elected Chairman's Consort with the Chain of Office.

The past Chairman will duly invest the newly elected Chairman's Consort.

A presentation of flowers to the Chairman's Consort.

The retiring Chairman will take his seat in the body of the Council Chamber.

f) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. Appointment of Vice Chairman

a) Nominations

To invite nominations for the appointment of Vice Chairman of the Council for the 2015/2016 Municipal Year. If there is more than one nomination then a vote on each nomination will be taken in the order that the nominations are made.

b) Investiture of Vice Chairman

The Vice Chairman will approach the dais and be invested by the Chairman with the Vice Chairman's Chain of Office and take the Vice Chairman's place on the dais.

c) Declaration of Acceptance of Office

The newly appointed Vice Chairman will make and sign the Declaration of Acceptance of Office.

d) Investiture of Vice Chairman's Consort

The Chairman of the Council will call for the newly appointed Vice Chairman's Consort to be invested with the Chain of Office.

The newly appointed Vice Chairman's Consort will stand and be duly invested.

A presentation of a gift to the Vice Chairman's Consort will take place.

5. Minutes

To approve as a correct record the minutes of the Council meeting held on 21 April 2015 (pages 1 to 4 attached)

6. Communications

To consider any communications received by the Chief Executive or Chairman and to pass resolutions thereon if deemed necessary.

7. Election of the Leader of the Council

To elect the Leader of the Council.

8. The Leader's Report on the Exercise of Executive Functions

To receive a report from the Leader of the Council setting out information regarding the discharge of executive functions for the year ahead **(To Follow)**.

9. Appointments to the Committees of the Council, the Access Selby Board, Chairs of the Community Engagement Forums and the Time of Commencement of Meetings for the 2015/16 Municipal Year.

To consider appointments to Committees, the Access Selby Board, the Chairs of Community Engagement Forums and the Time of Commencement of Meetings for the 2015/16 Municipal Year. **(To Follow)**.

10. Non Executive Appointments to Outside Bodies

To consider appointments to Non-Executive Outside Bodies for the 2015/16 Municipal Year **(To Follow)**.

Council

Venue: Council Chamber

Date: 21 April 2015

113	Apologies for absence
114	Disclosures of Interest
115	Minutes
116	Communications
117	Announcements
118	Petitions
119	Public Questions
120	Councillors' Questions
121	Reports from the Executive
122	Reports from Committees
123	Motions
124	Better Together Collaboration – Progress Report
125	Tour de Yorkshire Cycle Race
126	Urgent Action
127	Sealing of Documents

Present: Councillor J Cattanach in the Chair

Councillors I Chilvers, M Crane, J Crawford, Mrs D Davies, Mrs M Davis, Mrs S Duckett, M Dyson, K Ellis, M Hobson, W Inness, Mrs G Ivey, M Jordan, C Lunn, D Mackay, Mrs C Mackman, J Mackman, B Marshall, J McCartney, Mrs M McCartney, Mrs K McSherry, C Metcalfe, Mrs E Metcalfe, R Musgrave, Mrs W Nichols, I Nutt, B Packham, C Pearson, D Peart, A Pound, R Price, I Reynolds, Mrs S Ryder, R Sweeting and J Thurlow.

Also Present: Chief Executive, Deputy Chief Executive, Executive Director (s151), Executive Director, Communities, Solicitor to the Council and Democratic Services Manager.

Press: 0
Public: 5

113. Apologies

Apologies for absence were received from Councillors Mrs L Casling, J Deans, Mrs P Mackay, R Sayner and S Shaw-Wrigh.

114. Disclosures of Interest

There were no declarations of interest.

115. Minutes

The Council considered the minutes of the Council meeting held on 24 February 2015.

Resolved:

To approve the minutes of the Council meeting on 24 February 2015 for signing by the Chairman.

116. Communications

The Chief Executive informed Council that she and the Vice Chairman would both be attending the Queen's Royal Garden Party however would be attending on separate dates.

117. Announcements

There were no announcements.

118. Petitions

No petitions were received.

119. Public Questions

No questions from members of the public were received.

120. Councillors' Questions

No questions from Councillors were received.

121. Reports from the Executive

The Leader of the Council reported on the work he had recently undertaken as outlined in the report. In particular, the Leader of the Council highlighted the visit by the Taiwanese Ambassador. The Council were informed that the visit had provided the Council with the opportunity to further strengthen links with China and Asia and promote growth in the area.

Additionally, the Leader of the Council explained that this would be the last meeting of Council before the upcoming election and expressed his best wishes

to those Councillors that would not be standing for re-election. In particular, the Leader of the Council expressed his thanks and best wishes to the Deputy Leader of the Council, Mrs G Ivey for her work.

Councillor Mrs G Ivey, Deputy Leader of the Council and Executive Member for External Relations and Partnerships, updated the Council on the work she had recently undertaken. The Council were informed that the membership of the new leisure centre was now up to 2,300 and positive feedback had been received.

A query was raised concerning the temperature of the pool at the leisure centre and that it had been reported as being colder than expected. A further query was raised regarding the outdoor skate park and whether it would be free to users. The Leader of the Council reiterated that there would be a free outdoor skate park in Selby however the location for the skate park was yet to be confirmed.

Councillor C Lunn, Executive Member for Finance, reported on the work he had undertaken since the last meeting of the Council.

Councillor J Mackman, Executive Member for Place Shaping, provided an update on the work he had recently undertaken. A query was raised regarding when highway implications were considered during developments. It was explained that all main highways were considered during the review of Plan Selby and there were regular discussions with North Yorkshire Highways.

Councillor C Metcalfe, Lead Executive Member for Communities, provided an update on the work he had recently undertaken. The Lead Executive Member for Communities responded to questions on the Council's policy to charge for parking in Selby but not in Tadcaster and explained that it was important to develop a strategy regarding park which was best for the economy and which responded to the needs of the local community.

In response to a query concerning the membership of the Selby Town Enterprise Partnership (STEP) Board, the Lead Executive Member for Communities explained that the membership included individuals who had run businesses and who had local knowledge. It was explained that the STEP board had been gathering intelligence over the last year and were looking at ways to take Selby forward.

In response to a query concerning the Community Engagement Forums (CEFs), the Lead Executive Member for Communities explained that a report would be prepared to the Executive which would outline how the CEFs would be taken forward.

Resolved:

To receive and note the reports from the Executive.

122. Reports from Committees

Councillor M Jordan, the Chair of Policy Review Committee, reported on the work of the Committee since the last update to Council. It was clarified that under the

Plan Selby item, it should have stated that “the consultation period was extended to allow for the Christmas period”.

It was queried why there was no mention of the section 106 monies being given to Barlby as play equipment to be paid for, by the monies had already been ordered. It was agreed this would be queried with officers.

Councillor J Crawford, the Chair of Scrutiny Committee, reported on work of the Committee since the last update to Council. The Chair of the Scrutiny Committee expressed his thanks to all the Members and officers who worked on the Committee.

Councillor C Pearson, the Chair of Audit and Governance Committee, reported on the latest meeting of the Committee that had taken place on Wednesday 15 April 2015.

Resolved:

To receive and note the reports from the Committees.

123. Motions

No motions were received.

Councillors J and Mrs McCartney left the meeting at the point and were not present for the remaining agenda items.

124. Better Together Collaboration – Progress Report

The Chief Executive presented the report which provided an overall update on progress with the Better Together Collaborative Programme being delivered jointly by Selby District Council and North Yorkshire County Council.

The Chief Executive explained that a decision had been taken to strengthen the collaboration principles in the agreement and an agreement reached to not take forward any work which would not benefit the Council.

The Council were referred to the workstreams in the report and it was explained that there was the possibility of other partners such as the Police joining the agreement.

Concern was raised over the telephone waiting times for the Customer Contact Centre. It was agreed this would be looked into and a response provided to all Councillors.

Resolved:

- i) To receive and endorse progress with the Better Together Programme.**

- ii) **To note that the Executive has given delegated authority to the Chief Executive, after consultation with the Leader, to enter into a formal legal agreement with NYCC to secure the current and future arrangements and benefits of the collaboration**

125. Tour de Yorkshire Cycle Race

The Leader of the Council introduced the report which provided an update on the plans for the Tour de Yorkshire Selby start on 2 May 2015 and outlined the latest information on the various parts of the event.

The Leader of the Council explained that meetings had been held with several traders in the town who had been positive about the event and it was hoped the event would bring generate a number of economic benefits for Selby.

The Executive Director, Communities provided a presentation which detailed specific information about the event and outlined the plans for the different events and the race. The Council were also shown a publicity video demonstrating the route of the race.

Members thanked officers for their organisation and work on the event however stated that it needed to be ensured that road closures did not have a detrimental effect on residents and that the condition and cleanliness of the roads needed to be looked into.

Resolved:

To note the plans for the Selby start of the Tour de Yorkshire cycle race.

126. Urgent Action

The Chief Executive reported that she had not taken any urgent action since the last meeting of Council.

127. Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

To grant authority for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

The meeting closed at 7.41pm.