



Summons and Agenda for the
Council Meeting

to be held on

TUESDAY 19 APRIL 2016

at

5.00pm



Mission Statement *"To Improve the Quality of Life For Those Who Live and Work in the District"*



To: All District Councillors

cc: Chief Officers
Directors

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Centre, Doncaster Road, Selby on **TUESDAY 19 APRIL 2016** starting at **5.00pm**. The Agenda for the meeting is set out below.

Mary Weastell
Chief Executive

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact, prior to the start of the meeting, Palbinder Mann – Democratic Services Manager via pmann@selby.gov.uk or 01757 292207. Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Opening Prayers.

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes

To approve as a correct record the minutes of the meeting of the Council held on 25 February 2016 (pages 1 to 9 attached).

4. Communications

The Chairman, Leader of the Council or the Chief Executive will deal with any communications which need to be reported to the Council.

5. Announcements

To receive any announcements from the Chairman, Leader or Members of the Executive.

6. Petitions

To receive any petitions.

7. Public Questions

To receive and answer questions notice of which has been given in accordance with rule 10.1 of the Constitution.

8. Councillors' Questions

To receive and answer questions submitted by councillors in accordance with rule 11.2 of the Constitution

9. Reports from the Executive

The Leader of the Council, and other members of the Executive, will report on their work since the last meeting of the Council and will respond to questions from Councillors on that work (pages 10 to 22 attached).

10. Reports from Committees

To receive reports from the Council's committees which need to be brought to the attention of Council. To receive questions and provide answers on any of those reports (pages 23 to 27 attached).

11. Motions

To consider any motions.

12. Review of Councillors' Allowances and Appointment of an Independent Remuneration Panel

To consider a report on a review of Councillors' Allowances and the appointment of an Independent Remuneration Panel (pages 28 to 30).

13. Designation of Chief Finance Officer

To consider a report on the designation of the Chief Finance Officer (pages 31 to 33).

14. Nominations for Chairman and Vice Chairman 2016/17

To consider nominations for Chairman and Vice Chairman for 2016/17.

15. Urgent Action

The Chief Executive will report on any instances where she has acted in urgent or emergency situations under the functions delegated to her in the Constitution.

16. Sealing of Documents

To authorise the sealing of any documents necessary to action decisions of this Council meeting, or the Executive or any of its Committees for which delegated authority is not already in existence.

Council

Venue: Council Chamber
Date: Thursday 25 February 2016
Time: 6pm

80	Apologies for absence
81	Disclosures of Interest
82	Minutes
83	Communications
84	Announcements
85	Petitions
86	Public Questions
87	Councillors' Questions
88	Reports from the Executive
89	Reports from Committees
90	Motions
91	Medium Term Financial Strategy (General Fund)
92	Budget, Reserves and Balances
93	The Budget and Council Tax 2016/17
94	The Treasury Management Strategy
95	Changes to the Functions and Structure of Selby District Council
96	Pay Policy Statement
97	Committee Membership
98	Urgent Action
99	Sealing of Documents

Present: Councillor R Sweeting in the Chair

Councillors K Arthur, D Buckle, Mrs E Casling, J Cattanach, I Chilvers, Mrs J Chilvers, M Crane, J Deans, Mrs S Duckett, K Ellis, M Hobson, D Hutchinson, M Jordan, C Lunn, D Mackay, B Marshall, Mrs M McCartney, R Musgrave, B Packham, C Pearson, D Peart, I Reynolds, Mrs J Shaw-Wright, J Thurlow, P Welch and Mrs D White.

Officers Present: Mary Weastell, Chief Executive, Karen Iveson, Executive Director (s151), Gillian Marshall Solicitor to the Council, and Palbinder Mann, Democratic Services Manager.

Press: 1
Public: 2

Prayers were said by the Chairman's Chaplain.

Before the commencement of the meeting, the Council held a minute's silence in remembrance of former District Councillor, Carol Mackman who had recently passed away. Tributes were also paid from Councillors Mark Crane and Bob Packham.

80. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Crawford, J Mackman and C Metcalfe.

81. DISCLOSURES OF INTEREST

There were no declarations of interest.

82. MINUTES

The Council considered the minutes of the Extraordinary Council meeting and Council meeting both held on 1 December 2015.

RESOLVED:

To approve the minutes of the Extraordinary Council meeting and Council meeting on 1 December 2015 for signing by the Chairman.

83. COMMUNICATIONS

The Chairman and Leader of the Council expressed their thanks to Council staff that had assisted during the recent flood in the district. The Chief Executive added that praise for the work from Council staff during the flooding had also been received from Tadcaster Town Council and Team Rubicon who had assisted with the recovery.

The Chairman informed Council that he would be participating in a bag pack at Tescos on 5 March 2016 and would be located in the car park on Portholme Road on Easter Monday, 28 March 2016 in support of his charities and asked Members for their support during these events.

84. ANNOUNCEMENTS

The Chairman announced that he had attended the funeral of the Chairman of Richmondshire District Council, John Robinson which had taken place on Monday 1 February 2016 and stated that he had also sent a card on behalf of the Council to his wife and family.

The Leader of the Council informed Council that the Yorkshire Rows rowing team, two of whose members were from the Selby District had completed their challenge of rowing across the Atlantic. The Leader of the Council explained that the Council was currently looking into how best to recognise the achievement.

85. PETITIONS

No petitions were received.

86. PUBLIC QUESTIONS

No questions from members of the public were received.

87. COUNCILLORS QUESTIONS

No questions from Councillors were received.

88. REPORTS FROM THE EXECUTIVE

The Leader of the Council reported on the work he had recently undertaken as outlined in his report. Council was informed that discussions with regard to devolution proposals for the District were currently taking place.

In response to a query regarding the fire at Great Heck, the Leader of the Council stated that the Council's Enforcement Team had undertaken action based on relevant planning legislation.

The Leader of the Council on behalf of Councillor J Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping, provide an update on the work he had recently undertaken as outlined in his report.

A query was raised regarding the traffic modelling as part of the Sites and Policies Local Plan (PLAN Selby) regarding what areas this would consider. The Leader of the Council stated that the work would cover, Selby, Sherburn and Tadcaster and that there were differing issues in those areas.

Councillor C Lunn, Executive Lead Member for Finance and Resources presented his update on the work he had recently undertaken as outlined in his report.

The Leader of the Council on behalf of Councillor C Metcalfe, Lead Executive Member for Communities and Economic Development provided an update on the work he had recently undertaken as outlined in his report. With regard to the update in Economic Development and Growing Enterprise, a query was raised regarding the evidence base being presented to the Executive on 26 November as a meeting of the Executive had not taken place on this date. It was clarified that this referred to a briefing for the Executive and not a formal meeting.

It was queried whether Town and Parish Councils would be consulted regarding the draft Economic Development Strategy. The Leader of the Council stated that further work was needed on the Strategy before it could be shared for wider consultation. It was agreed that a briefing would be prepared to present the draft evidence base to Councillors.

In response to a query regarding car parking, the Leader of the Council stated that a Car Parking Strategy was currently being written which would be taken through the decision making process.

Councillor D Peart, Lead Executive Member for Housing, Leisure, Health and Culture provided an update on the work he had recently undertaken as outlined in his report.

Concern was raised at the considerable amount of money being spent on garages in Eggborough when funding was needed to improve car parking in the area.

Concern was raised regarding signage which had been erected at Barlow Common and the lack of public access to the fishing lake on the site. Further concern was raised that the Council was not receiving value for money from Yorkshire Wildlife Trust who were currently responsible for looking after the site. The Solicitor to the Council stated that the signage had been erected at the request of Network Rail and that the lease of the fishing lake was being looked into.

RESOLVED:

To receive and note the reports from the Executive.

89. REPORTS FROM COMMITTEES

In the absence of Councillor J Crawford, Chair of the Overview and Scrutiny Committee, the Scrutiny Committee update was taken as read.

Councillor J Deans, Chair of the Policy Review Committee provided an update on the work of the Committee as outlined in his report. It was noted that there should be a correction in the update where it should state 'Councillor C Lunn advised Councillors that a 2% rise was an under inflation rise since 2003'.

Councillor M Jordan, Chair of the Audit Committee provided an update on the work of the Committee as outlined in his report and informed Council that he had attended a regional meeting with the Council's external auditors on 3 February and would be attending a further one in June.

RESOLVED:

To receive and note the reports from Committees.

90. MOTIONS

No motions were received.

91. MEDIUM TERM FINANCIAL STRATEGY (GENERAL FUND)

Councillor C Lunn, Executive Lead Member for Finance and Resources presented the report on the revised Medium Term Financial Strategy (MTFS) following consideration by the Executive and Policy Review Committee in September 2015

and again by the Executive in December following the Chancellor's Autumn Statement.

The Executive Lead Member for Finance and Resources explained that the MTFS set the framework for the budget and the financial plan and had been delayed due to the announcement of the financial settlement. It was explained that as a result of the financial settlement, the mid case had been updated and a target revenue budget of £16.3m was proposed along with the creation of a new Local Plan Reserve.

Concern was raised at the lack of information on the finances for the Programme for Growth. The Executive Director (s151) explained that the Executive received quarterly finance update reports which outlined further information regarding Programme for Growth projects.

RESOLVED:

- i) To approve the Medium Term Financial Strategy and updated mid-case scenario.**
- ii) To establish a new Local Plan Reserve as of 31 March 2016 from balances currently held for Access Selby.**

92. BUDGET, RESERVES AND BALANCES

Karen Iveson, Executive Director (s151) presented the report which confirmed the robustness of the Council's budget and the adequacy of its reserves and balances having regard to a variety of factors.

The Executive Director (s151) informed Council that this was a statutory report and stated that she agreed that the budget proposals were robust.

RESOLVED:

To note and to consider the Executive Director's statements in paragraphs 2.6 and 2.12 of the report when setting the Council Tax.

93. THE BUDGET AND COUNCIL TAX 2016/17

Councillor C Lunn, Executive Lead Member for Finance and Resources provided a presentation on Executive's recommended revenue budgets, capital programmes and Programme for Growth, for 2016/17 to 2018/19 following public consultation.

The key elements of the presentation were:

- £5m of on-going savings had been delivered to the end of 2015/16.
- Overall funding to local authorities had been substantially reduced by the Government and would cease in 2020.

- The Council was currently at the safety net of Business Rates however would be receiving 100% of the Business Rates from Drax Power Station.
- A 1.99% increase in Council Tax which equated to 6p a week.
- The tax base for Council Tax had increased by 3.5% due to property growth.
- The net General Fund budget for 2016/17 was £16.3m however was reliant on achieving savings of £752k.
- The net Housing Revenue Account budget would be £11.2m.
- £24m of investment was currently planned over the next 3 years through capital programmes and the Programme of Growth.

Concern was raised that adaptations for homes with disabled residents were not being implemented and it was queried where was the finance for this. The Executive Lead Member for Finance and Resources agreed to provide a response on this once the details of the individual case had been received.

In line with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the Chief Executive explained that a recorded vote must be taken on the proposals which had been put forward.

For the proposal: Twenty

Councillors K Arthur, D Buckle, Mrs E Casling, J Cattanach, I Chilvers, Mrs J Chilvers, M Crane, J Deans, , K Ellis, M Hobson, D Hutchinson, M Jordan, C Lunn, D Mackay, R Musgrave, C Pearson, D Peart, I Reynolds, R Sweeting and Mrs D White.

Against the proposal: None

Abstain: Seven

Councillors Mrs S Duckett, B Marshall, Mrs M McCartney, B Packham, Mrs J Shaw-Wright, J Thurlow and Mrs D White.

The motion was carried.

RESOLVED:

- i) To approve the revenue budgets, savings, capital programme and programme for Growth at Appendices E to H;**
- ii) To increase Council Tax by 1.99% to £165.22 for a Band D property for 2016/17;**
- iii) To approve an empty homes premium equivalent to 50% of the Council Tax charge i.e. to charge 150% of the Council Tax liability on a property that has been**

empty and substantially unfurnished for more than 2 years, with effect from 1 April 2016.

- iv) To approve the formal Council Tax resolution set out in Appendix B;**
- v) The General Fund Surplus of £181k be transferred to General Balances and the Surplus of £1.52m on the HRA be transferred to the Major Repairs Reserve to support the capital programme;**

94. THE TREASURY MANAGEMENT STRATEGY

Councillor C Lunn, Executive Lead Member for Finance and presented the report on the proposed Treasury Management Strategy together with the Minimum Revenue Provision Policy Statement, Annual Investment Strategy for 2016/17 and Prudential Indicators 2016/17 as required by the Department of Communities and Local Government and CIPFA.

Council were informed that the Council's investments totalled £33.1m.

RESOLVED:

- i) To set the Operational Borrowing Limit for 2016/17 at £74m.**
- ii) To set the Authorised Borrowing Limit for 2016/17 at £79m.**
- iii) To delegate authority to the Executive Director (s151) to effect movement within the agreed authorised boundary limits for long-term borrowing for 2016/17 onwards.**
- iv) To delegate authority to the Executive Director (s151) to effect movement within the agreed operational boundary limits for long-term borrowing for 2016/17 onwards.**
- v) To approve the treasury management strategy statement 2016/17.**
- vi) To approve the minimum revenue provision policy statement for 2016/17.**
- vii) To approve the treasury management investment strategy for 2016/17.**

- viii) **To approve the prudential indicators for 2016/17 which reflect the capital expenditure plans which are affordable, prudent and sustainable.**

95. CHANGES TO THE FUNCTION AND STRUCTURE OF SELBY DISTRICT COUNCIL

Councillor M Crane, Leader of the Council presented the report which informed Council of the changes to the operating model for Selby District Council, following completion of a comprehensive review of functions and structure by the Chief Executive at the request of the Leader of Council and following approval of the resultant recommendations by the Executive.

The Leader of the Council informed Council that he has requested the Chief Executive to carry out a review of the organisation following the elections last year. It was explained that the new structure would allow clearer lines of demarcation and would reduce the number of senior managers. The Leader of the Council added that recruitment was on-going for the posts.

It was proposed that due to the changes, there should be a review of the Scrutiny process to ensure the Council had an effective model of Scrutiny. The Council was in agreement with this proposal.

It was proposed to amend the fourth recommendation to state that £136k should be drawn down from the Spend to Save (Business Development) Reserve.

RESOLVED

- i) **To note the content of the report and changes to the operating model of the Council.**
- ii) **To designate the post of Solicitor to the Council as Monitoring Officer under s5 of the Local Government and Housing Act 1989.**
- iii) **To delegate authority to the Monitoring Officer to make changes to the Constitution to reflect the new operating model and structure.**
- iv) **To draw down £136k and £161k from the Spend to Save (Business Development) Reserve to cover pension strain costs in 2016/17.**

Mrs Mary McCartney left the meeting at this point and did not return.

96. PAY POLICY STATEMENT 2016/17

Councillor M Crane presented the report on the Council's Pay Policy Statement 2016/17 in accordance with section 38 of the Localism Act 2011.

RESOLVED:

To approve the Pay Policy Statement for 2016/17 (Appendix A).

97. COMMITTEE MEMBERSHIP

Councillor M Crane presented the report which outlined the following two proposed changes to the membership of Committees:

- Councillor Cattanach to replace Councillor Ellis on the Policy Review Committee.
- Councillor Welch to be added to the list of substitutes of the Planning Committee.

RESOLVED:

- To approve Councillor Cattanach as a member of the Policy Review Committee to replace Councillor Ellis.**
- To approve that Councillor Welch be added to the list of substitutes for the Planning Committee.**

98. URGENT ACTION

The Chief Executive reported that she had authorised the following financial commitments to assist in the clear up of the site at Great Heck following the fire:

- £150k commitment for phase one and two.
- £150k commitment for phase three.

99. SEALING OF DOCUMENTS

To authorise the sealing of any documents necessary to action decisions of this Council Meeting, or any of its Committees and Boards for which delegated authority is not already in existence.

Resolved:

To grant authority for the signing of, or the Common Seal of the Council being affixed to, any documents necessary to give effect to any resolutions hereby approved.

The meeting closed at 7:45pm.



Cllr Mark Crane

Leader of the Council

Report to Council on 19 April 2016

This report covers the period from the Council meeting on 23 February 2016. During this period I have attended Executive and Executive Briefings. Reporting on key items:

New Director Posts

Members of the Executive have been involved in the interview process for the two new Director Roles in the Council; the Director of Regeneration and Place and the Director of Corporate Services and Commissioning.

Following a challenging and thorough selection process, we have preferred candidates for our *Director of Regeneration & Place*, and *Director of Corporate Services & Commissioning* positions. The offers are subject to the usual pre-employment checks and I will update you with more details about both appointments once these are complete and start dates have been agreed, which I hope will come through imminently.

The Executive and the Chief Exec were delighted with the number and calibre of applications for both roles and we are confident that both appointments will bring valuable experience to the roles, as well as huge enthusiasm to be a part of Selby District Council's exciting future plans.

Our final recruitment process, for *Head of Service, Business Development & Improvement* is progressing well, again with an impressive field of applicants. The assessment centre for this post took place on 7 April, with interviews scheduled for 21 April. We will, of course, update you on the outcome as soon as possible.

Devolution

Since last Council discussions around a draft deal for the proposed York, North Yorkshire and East Riding and the West Yorkshire Combined Authority have continued. On 11 March Selby hosted a productive meeting of the Local Government North Yorkshire and York where the Leaders and Chief Executives held detailed discussions on devolution and the proposed membership of the combined authority, the 'asks' and suggested governance arrangements.

Selby is offered Associate Membership of the WYCA as reported at last Council. Despite the resolution passed by Councillors at Harrogate, there is no indication from

the WYCA that it will offer Selby, Craven and Harrogate full membership nor that the Secretary of State would be willing to allow this under the new powers in the Act and move transport functions for Harrogate from NYCC to the WYCA.

In relation to the York, North Yorkshire and East Riding Combined Authority, good progress is being made on refining the 'asks' of central government and the governance arrangements. The new Combined Authority would have an elected Mayor though we are still discussed what functions the Mayor would have. It is proposed that the Mayor and the new Combined Authority will exercise the functions devolved down from government. It is not at this stage proposed to delegate functions from the member Councils up to the Combined Authority. Districts have been keen to ensure that they get a significant say in matters that link to their functions such as housing and planning whilst the County and Unitary Authorities retain their input on transport matters. Until the final set of asks and governance proposals are developed there is no formal decision making required. The proposals will be put forward for debate and decision when that point arises.

As I indicated at last Council, the Chief Exec and her team have arranged a briefing for Councillors which will take place on 27 April at 5pm to ensure colleagues remain up to speed with developments. I am unable to attend the event as I will be attending the District Council Network in London on that date where no doubt devolution will again be one of the topics for discussion.

Scrutiny Review

Following the discussions at last Council we have established a Scrutiny task group to review our arrangements and ensure we have the right scrutiny committees to drive progress and monitor performance. Councillor Lunn will be representing the Executive on the group which also includes the Chairs of the existing Scrutiny Committees.

There will be an opportunity for all Councillors to feed their views in to the process.

Strategic Partnerships

Significant work is being undertaken with local business as outlined in Councillor Metcalfe's Report to Council and we especially welcome the announcement of the significant investments in jobs and skills in the District through the L&G Homes and Celotex facilities.

Our Partnership with Welcome to Yorkshire is progressing well and arrangements for the Tour de Yorkshire and the Selby Cycle Hub (the only one in North Yorkshire) are covered in Councillor Peart's report.

Mark Crane
Leader



Councillor John Mackman

Deputy Leader of the Council

Report to Council on 19 April 2016

This report covers the period from the Council meeting on 25 February 2016.

1) The Local Plan Core Strategy (CS)

The last update on the legal challenge to the Core Strategy indicated that the Appellant, Sam Smith's Old Brewery (Tadcaster) had applied for permission to make a further appeal to the Supreme Court. This permission was refused on 22 March 2016 as the judges did not consider that there was an arguable point of law in the case presented. This is the final end of a long running series of legal challenges to the Core Strategy dating back to 2013 and our legal costs will now be submitted for payment by the Appellant.

This judgement means that the Council can confidently move forward with the next stage of PLAN Selby which involves allocating specific sites for growth of jobs, homes and services, alongside detailed planning policies.

2) The Sites and Policies Local Plan (PLAN Selby)

PLAN Selby will contain detailed policies and sites allocations and together with the Core Strategy it will form the Local Plan for the period up to 2027.

Work continues to progress on PLAN Selby with the following major updates since the last report to Council:

- Baseline work for traffic modelling of Selby Town is progressing jointly with NYCC with roadside traffic surveys being undertaken prior to the resurfacing work on the Selby Bypass starting (May 2016);
- Over 300 proposed sites (mixture of housing and employment) have been through an initial evaluation as to their suitability for various uses. Further input is being sought from stakeholders and other parties over the deliverability of sites and the impact of development.
- Since the floods earlier this year new technical information is awaited from the Environment Agency (EA) on tidal flow and breach data, officers are working with the EA on solutions for Selby District ahead of the official launch of the new information which has been repeatedly delayed.
- Various updates to the technical evidence base have been progressed, including the Strategic Housing Market Assessment; Employment Land Review; Gypsy & Travellers Needs Assessment, and Sport and Recreation Studies.

3) Duty to Cooperate (DtC)

As you may be aware The Localism Act (2011) and the National Planning Policy Framework (2012) introduced a duty to cooperate with other local Planning Authorities and prescribed public bodies and other stakeholders when preparing Development Plan documents.

Since the update to February Council, officers have been involved in the following DTC related meetings or workshops:

- Environment Agency – flood risk policy and management of flooding;
- Leeds City Region – CURDS workshop on housing market areas;
- Doncaster and Green Belt Studies; and
- NYCC – Infrastructure delivery and strategic planning.

The DtC is a continuous process of engagement on Strategic Cross Boundary issues through the Plan Preparation process.

The council continues to provide comments on neighbouring authority plans and they, and other bodies are actively involved in the evidence base work for PLAN Selby.

4) Five Year Land Supply

Executive endorsed the current 5 YHLS figure of 5.8 years supply on 3rd December. This statement was based on the reporting of completions and permissions to a base date of 1 October 2015.

Officers are currently reporting on the 5 YHLS position on a bi-annual basis and work has started on updating the statement to a new base date of 1st April 2016. It is anticipated that a new statement will be published in June 2016.

Since the date of the last reporting the Council has won a number of written planning appeals, mainly relating to housing development in village locations. While the issue of housing land supply was an aspect in the appeal cases it was not considered in detail by the Inspectors determining the appeals. However, there is currently an appeal lodged relating to a major application at Hodgson's Gate in Sherburn in Elmet which will be heard as a public inquiry and this is likely to fully challenge the 5 YHLS calculation.

5) Neighbourhood Planning

Executive designated a new Neighbourhood Area covering Selby Town on 3rd March 2016. Since this designation, an expression of interest has also been received by Brayton Parish Council in pursuing a neighbourhood plan. Specialist officer support has been allocated to supporting the currently designated neighbourhood plan areas (Selby as well as Appleton Roebuck and Acaster Selby) and their working groups as well as other parties considering a neighbourhood plan, including Brayton Parish Council and also Church Fenton Parish Council who expressed an interest earlier this year.

6) Brownfield Register

Selby is one of 73 Councils in England to pilot a new brownfield register to provide housebuilders with up-to-date and publically available information on all brownfield sites available for housing locally. The overall ambition is to help housebuilders identify suitable sites quickly and allow communities to draw attention to derelict buildings and eyesore sites. An operational register is scheduled to be up and running by June 2016.

7) New Self-Build Register

The Self Build and Custom Housebuilding Act 2015, places a duty on all local authorities in England to keep and have regard to a register of people and groups interested in self-build and custom build housing. Individuals and groups can now register their interest via an online registration form available on the Council's website or via contacting the planning policy team. It is hoped that this information will enable officers to find out more about the demand for self-build and

custom build plots in the District, where people would like their plot to be and the type of house that they would like to build.

8) Selby and District Housing Trust

The planning application for the site at Riccall is being progressed and a revised financial appraisal is being evaluated to see if the business plan can support 5 units of affordable housing. Work on the various phase 2 schemes which have been offered to the Trust comprising of 22 units across 6 sites are being progressed towards the tendering stage.

The development of 3 terraced houses at St Joseph's Street, Tadcaster is now complete with the 2 rented properties let to local people. The third property has been sold subject to contract.

John Mackman
Deputy Leader of the Council



Councillor Cliff Lunn

Executive Member for Finance and Resources

Report to Council on 19 April 2016

This report covers the period from the Council meeting on 25 February 2016.

Corporate Charging Policy (*Executive 3/3/2016*)

The Executive considered a new Corporate Charging Policy prior to public consultation. The draft policy aims to support the Council's vision of being customer focused, business like and forward thinking and to develop business resilience in the face of significant reductions in central government grants. The draft policy sets out a framework for charging which enables the setting of charges to be flexible and market led. Public consultation on the draft policy closed on 14 April and we await a final draft for consideration in due course.

Better Together Finance (*Executive 3/3/2016*) & Cllr Crane

The Executive approved the transfer of the Council's financial management service to North Yorkshire County Council with effect from 1 April 2016. The new arrangements, which are part of our wider Better Together collaboration with the County Council, will save £67k p.a. for Selby. The transfer has now taken place and the transition to the new service is progressing smoothly. The transfer of Karen Iveson our s151 Officer will require formal re-designation which is the subject of a separate report later on this agenda.

Building Control

Les Chapman, Head of Building Control is due to retire in August. Les has headed up the Building Control Partnership since it was originally formed by Ryedale and Selby District Councils back in 2001. I would like to record my thanks to him for his valued contribution to the partnership over the years.

The partnership is currently looking at options to reduce its overheads with the preferred option being the reconfiguration of the space at the partnership's offices in Easingwold. The lease is under review and there is the potential to reduce office space by 1/3 which will bring on-going savings for the service.

Multi-Year Finance Settlements

The Government has now formally offered councils a funding settlement through to 2019/20 in return for a published efficiency plan. The Executive will consider the implications and report to Council as part of the refresh of the Medium Term Financial Strategy in September. As part of this work we will be reviewing our savings plans and will engage with councillors through this process over the coming months. The deadline for accepting the Government's offer, should Council decide to do so, is 14 October 2016.

Cliff Lunn



Councillor Chris Metcalfe

Executive Member for Communities and Economic Development

Report to Council on 19 April 2016

Economic Development and Growing Enterprise

Work on the development of an Economic Development Strategy for Selby District is progressing positively. A presentation on the Strategy's evidence base was provided to members on 6th April. This included a summary of the Strategy's supporting Economic Profile, definition of Selby District's Functional Economic Areas (FEAs) and the identification of key strategic employment sites, along with the results of consultation with key local companies.

A draft version of the Strategy is now being developed. Members will be given an opportunity to comment upon the document through a full consultation process in the summer, and an additional briefing will be provided by officers.

Legal & General (L&G) Homes officially announced an investment of approx £54 million in a new modular housing production facility at Sherburn Enterprise Park at a Northern Powerhouse conference in late February. This is obviously fantastic news for the District, and not only 'puts us on the map' in terms of an industry-leading modular housing technology, but will also create approximately 420 jobs and have a potentially extremely positive impact upon local supply chains.

We have been working closely with Saint-Gobain to support plans to build a new thermal-insulation board manufacturing facility for their subsidiary, Celotex, at their existing glass factory site in Eggborough. The project received planning permission at Planning Committee on 23rd March 2016, and will create approximately 110 direct and indirect jobs.

Work is continuing with the Department of Work & Pensions and Job Centre+ to support Eggborough Power Station and its workforce in light of the Government's announcement of a change in legislation regarding emission targets at the end of last year, which is likely to allow the station to remain in operation in the short-term with reduced staffing.

As part of the Growing Enterprise programme, an evaluation of the enterprise cafes was undertaken in February and March; the findings are being used to shape the support package to new and growing businesses going forward. Start-ups and smaller businesses from across the district have been engaged with the cafes since they started in 2014 and have provided positive feedback. A new business incubation project, being run in partnership with Selby Town Council, will see four gazebo market stalls being made available for start-up retail businesses to borrow. The gazebos will be available for

the monthly Craft and Food Saturday markets and it is expected that these will be available to traders in time for the market in April. The gazebos will be free of charge for traders to use on three occasions.

Retail and the Towns

The Selby Town Enterprise Partnership (STEP) has identified three key priorities to progress in 2016-17: improving the street scene, with a focus on Finkle Street, the market place and Gowthorpe; an improved retail mix and markets; and events and visitors. The first priority to be tackled will be street scene – in order to take this forward the STEP will be undertaking a town centre walkabout followed by a project planning session at its April meeting. The outputs from this will lead to a series of practical improvements being implemented with key partners.

The Sherburn in Elmet village centre project anticipates that all major work will be completed well in time for the Tour de Yorkshire. The sculpture will now be installed later in the year.

Groundwork North Yorkshire, who are managing the Tadcaster Riverside project, have now completed a full ecological site assessment. It is considered that the proposed development will not have a significant impact upon protected species or habitats. A flood risk assessment is also currently being undertaken as well as a Heritage assessment; both are due to be completed this month. Once all of the assessments are complete, a planning application will be submitted.

Car Parking

Work is progressing positively on a new Selby District Car Park Strategy. This document will provide a framework to utilise the Council's car parks to support the vibrancy of our town centres, working closely with our retailers and key anchor tenants.

Community Safety

An operation to tackle pockets of anti-social behaviour in Selby Town Centre will run from now until the end of summer. The scheme will run in the evenings with the police speaking to young people in the town centre, particularly where they may have been drinking or are under the influence of drugs. Where appropriate, they will be taken to a place of safety where the police will be able to talk to them about their behaviour before asking their parents to come and collect them.

A property marking system has been purchased by Selby District Council as part of a partnership crime reduction initiative. This is a system where property is etched with a unique serial number and recorded on a web based property list. Whenever property is recovered this can be accessed by the police, enabling them to identify the rightful owner of the property. A number of roadshows will be taking place across the district to mark domestic and commercial property. Initially, training will be given to the police and Selby District Council staff. In the future, organisations such as Neighbourhood Watch co-ordinators and other community groups will be given the opportunity to train to use

the system to mark property in their communities. The aim is to make as much use of the equipment as possible.

Selby District Council, as the host of the Community Safety Local Delivery Team, has been given £8,000 from the Office of the Police and Crime Commissioner (OPCC) to be used to reduce crime and anti-social behaviour over the next six months. This will be used in four areas:

- Diversionary Activities - to support initiatives working with young people who may be drawn into crime or antisocial behaviour.
- Safer Selby Hub - to support the continued development of the Selby Hub. Contribute to the purchase of equipment for new team members joining the Hub; this will be used for computers, telephones and desks.
- Town centre crime and antisocial behaviour prevention - to support a number of initiatives to reduce crime and anti-social behaviour in the town centre.
- Crime prevention - to purchase crime prevention equipment to be used across the district and support the use of the property marking system.

The council now has seven members of staff fully trained to deliver 'Workshop to Raise Awareness of Prevent' (WRAP) training for Prevent, part of the government's counter-terrorism strategy. The trainers will be delivering prevent training to front line, customer facing staff in key areas of the council to include our assets team, certain members of business administration, community officers, the customer contact centre, enforcement, environmental health, planning debt control and support officers. Training will also be provided to frontline staff from the council's delivery partner organisations.

Chris Metcalfe



Councillor Dave Peart

Executive Member for Housing, Leisure, Health and Culture

Report to Council on 19 April 2016

This report covers the period from the Council meeting on 25 February 2016. During this period I have attended Executive and Executive Briefings. Reporting on key items:

Corporate Enforcement Policy (*Executive 3/3/2016*)

The Executive approved a new Corporate Enforcement Policy which reflects changes to the regulatory framework and best practice. The policy explains how the Council will respond to non-compliance and is designed to empower officers with the discretion to deal with enforcement proactively and on a risk basis. Policy Review Committee were consulted on the draft policy and provided positive feedback. The policy came into effect on 1 April 2016.

Leeds East Airport Church Fenton – the Great Yorkshire AirFest

Planning is underway for the Great Yorkshire AirFest 2016 which will take place on 2 and 3 July.

The event is promoted by the owners of the airport and the flying display is regulated by the CAA. This year the organisers are intending to have a capacity of 35,000 for each day and hold a concert on the evening of 2 July as part of the event under a licence granted by the Council.

Last year's event was a great success overall but there were some significant traffic issues as a result of admitting people who arrived on the day without tickets. Officers are monitoring the event planning under the terms of the licence and through the District's Safety Advisory Group which includes representatives from the County Council and North Yorkshire Police. To date the event planning is going well and reputable and experienced companies have been appointed to deal with traffic and crowd control.

Summit Indoor Adventure

The project is progressing well and internal fit-out is almost complete – the ski ramps, adventure climbing panels and 10 pin bowling have been installed and the indoor skate park and high ropes above are nearing completion. The facility is due for handover on 6th May and remains within the approved budget. The scheduled opening day is 28th May and plans for the official opening are in discussion. Work on the additional on-site parking will begin shortly and plans to encourage use of the car parks at South Parade and Back Micklegate are being implemented.

Selby Skatepark

Work on the outdoor skate park on the Leisure Village site is scheduled for completion over the summer. Plans for the outdoor park were drawn up in consultation with local skate park users - replacing the old park on the site and providing a free facility to complement the indoor park.

Tour de Yorkshire

At the end of this month we welcome back the Tour de Yorkshire, as it makes its way through the district on two of the three race days. The Council has been supporting the race organisers, our businesses and communities to make the most of this opportunity.

In partnership with Welcome to Yorkshire we have run a series of support workshops to help businesses, community groups and individuals find out more about the race. There were particularly well-attended events in Sherburn and at South Milford, as well as specific business networking events.

We have developed guidance and support for communities en route who want to celebrate the race, and delivered this through an online toolkit. We have also been encouraging businesses and individuals to decorate their shops, premises and homes in the lead-up to the race, by organising a special competition. This builds on the success of last year's innovative 'shop front' competition, which has been cited as good practice by the race organisers. We have also undertaken a local push to promote 'land art' relating to the race, including proactive approaches to local landmarks and to local sports groups. The aim is to help promote the area for the television audience, with the race being broadcast from start to finish this year.

We continue to undertake a comprehensive local promotion campaign, encompassing social media, traditional media and marketing through publications such as the council's newspaper. This supports our residents to engage and enjoy the race. We have been proactively working with community groups who we know are holding events to use the council's channels of communication to help promote these activities.

We have also been promoting the district to a wider audience in partnership with Welcome to Yorkshire, and in particular we have worked locally with community groups, historical societies and parish councils along the route to highlight the best of the district for the race 'yellow book'; this is the information book translated into many different languages for race commentators from around the world.

We continue to update our website as a central point of information about the race, as well as for important local information such as road closures, and highlight important updates via social media.

Health and Well-being

Adult Weight Management

The lifestyle weight management programme (Move it Lose it) supports overweight and obese adults to lose weight and sustain their weight loss at a level that is below a BMI of 25. People complete the scheme over a 12 week period then are followed up in 6 months to see if they have sustained a weight loss.

As of 24/03/16 figures for the project were as follows:

- 1200 people engaged with the scheme – (which is currently on hold until we sign the year 2 agreement);
- 1084 people have activated the Move it Lose it voucher to start the scheme;
- 781 people have finished the 12 week programme;
- 538 people completed the scheme as per the contract definition (69% completion rate);
- 408 people lost 3% of their starting body weight in 12 weeks of the programme (76% achievement rate);
- 303 lost 5% of their body weight in the 12 weeks of the programme (we are only paid for 6month data).

We know from a recent paper presented by Teeside University comparing all the projects in the pilot, that Selby is out performing all other Districts by way of people involved in the programme and we want this to continue.

Active After Cancer project

The 'Active After Cancer' Macmillan project continues to deliver against the project targets. 55 people are involved, undertaking 1 to 1 sessions with the Specialist Officer in the fitness suites at Selby and Tadcaster leisure centres.

The scheme is linking into new areas – setting up beginner walking and running groups linking into the Pathways to Health initiative funded by NYCC in Selby.

Walking football continues to be popular – Selby sessions are being developed in partnership with Horizons and Thorpe Disability football teams. Play touch rugby league restarts at Selby Leisure Centre in April

Health Active Schools

The extended Active Healthy Schools programme is addressing the years of Primary School with the highest levels of overweight and obesity across the District. The programme delivers a whole school healthy lifestyle service offering the project to all schools in the district, delivering to Yr1 and Yr4 children – building capacity within schools and including families in the activities. Active Healthy Schools programme has been delivered to:

- 18 - schools and engaging with 1161 children in total in both Yr 1 and Yr 4;
- 26 - After school clubs developed and delivered engaging with a total 452 children;
- 12 - Holidays Schemes delivered;
- 10 - Schools have booked extra sessions at Selby Leisure Centre such as PE or taster sessions in additional to other visits to the centre such as for curriculum swimming.

Cycle Hub

The official launch of the Selby Community Cycle Hub is on Thursday 7th April. The launch in Selby is representing the launch of the whole project for Welcome to Yorkshire so this is a great opportunity.

At its core, it will provide information on cycling and provide a meeting place for cyclists to meet up before and after rides. Funding has been received to undertake a pilot project which tests the feasibility of a 'Community Bike Hub' and its potential to increase participation in cycling. This Selby Community Cycle hub is one of only four in the region and represents the North Yorkshire pilot. The pilot runs from March to Sept 2016.

The proposal was submitted as part of the ongoing cycle legacy work being created by many partners across the Selby district, following last year's Tour de Yorkshire. Cycling

has the potential to help promote healthy living, increase 'greener' travel, boost tourism and support social inclusion.

The aim of the Bike Hub is to increase participation in adult and family cycling, making Selby a destination for cyclists in the area. Selby Park was chosen because of its close proximity to two key national cycle network routes, both of which form part of the Transpennine Trail to which the council invests. Selby Park also has excellent public transport links, sitting close to the town's railway and bus stations.

An add-on to the core scheme will be having the bike library come along to do bike maintenance work. The cycle hub highlights the opportunity to increase adult / family participation in activity (cycling) and the benefits this has to improve peoples health and wellbeing (physically and mentally); and of course the Summit as the hub for trick cycling ; complementing the cycle hub in the park as a recreational cycling hub bringing a whole cycling offer to Selby District.

Active workplaces - Pedometer challenge for Selby District Council

In response to the staff survey, a Well-being Group of volunteers was created and the Well-being Challenge Cup was launched. Working in partnership with Inspiring healthy lifestyles Well-being and Community Sport Team, the first challenge was the Pedometer Challenge and held throughout February:

- 42 teams from a great cross section of the Council Departments;
- 167 people;
- Walking a total of 47,014,940 steps;
- The equivalent of 23,508 miles - approximately the circumference of the earth;
- 47 colleagues recorded walking over 10,000 in 1 week, a brilliant achievement.

Dave Peart



Councillor Jack Crawford - Chair of Scrutiny Committee

Update to Council 19 April 2016

The Scrutiny Committee has met twice since the last update provided to Council on 23 February 2016. The Committee held meetings on 26 February 2016 and 22 March 2016 and considered the following:

Scrutiny Committee – 26 February 2016

SELBY AND AINSTY MP

Councillors were given the opportunity to ask questions of Nigel Adams, MP for Selby and Ainsty.

The following discussion took place:

- In response to a question regarding the European Union (EU) Referendum, Mr Adams stated that he believed Britain would be better off outside the EU. Explaining his position, Mr Adams said that EU rules had sped up the closure of Kellingley Colliery and several power stations across the country and EU directives continued to threaten jobs in the Selby and Ainsty constituency. He said that other countries would continue to trade with Britain and the country would continue to negotiate trade agreements around the world. He said ultimately the decision to leave or remain in the EU was for voters to decide.
- It was queried why unemployment in Yorkshire had risen to over 6%. In reply, Mr Adams queried the source of the figure and said that unemployment was down locally in Selby and across Yorkshire. He said that over 70% of new jobs created in the area were full time jobs. He stated that in Selby 1.5 % of the working age population were unemployed, which represented a huge improvement on past levels of unemployment. He said the creation of decent jobs would continue to be a priority focus of his work.
- Mr Adams was asked for his opinion on Sunday trading. In reply, Mr Adams said that he personally preferred to have shorter Sunday trading hours; however, he anticipated that as part of the devolution process, trading hours would be determined locally.

- There was some discussion about the retention of Business Rates. Mr Adams said the 100% retention of Business Rates would benefit the Selby District and he welcomed the proposals.
- It was queried whether Mr Adams would be in favour of a Yorkshire Parliament. Mr Adams explained that he would be in favour of some powers being devolved, but not to the extent of creating a Yorkshire Parliament and an additional layer of politicians.
- There was some discussion in relation to the population growth of Sherburn-in-Elmet. Mr Adams was asked if he thought the village would benefit becoming a town. Mr Adams explained that the village would have to officially apply to become a town. He said he felt that Sherburn needed more facilities and in particular leisure provision. Mr Adams encouraged local councillors to work towards attracting more facilities into the area.
- Mr Adams was asked whether he thought the Council should apply fixed fines for offences such as dog fouling, littering, and fly tipping, as many other local authorities had done. Mr Adams explained that often enforcement and gathering enough evidence to prosecute offenders was difficult.
- Concern was raised in relation to the withdrawal of Community Infrastructure Levy (CIL) funding and Mr Adams was asked to provide some further information. Mr Adams said he would look into this and provide the Committee with further details.
- Concern was raised in relation to litter and fly tipping, particularly along the A64.
- There was some discussion about the merger of Brayton High School and Selby High School. Mr Adams explained to the Committee that he was opposed to the merger, and he was not convinced that merging the schools would solve the issues. He highlighted that there were no 'outstanding' schools within his constituency and he was keen for schools judged by Ofsted as 'good' to attain 'outstanding' status.

Scrutiny Committee – 22 March 2016

CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE

The Committee considered a letter received from a member of the public regarding the provision of public conveniences in Selby. The Committee noted that the provision of public conveniences was an issue affecting many local authorities, but that there were two conveniences currently provided by Selby District Council in Selby in addition to facilities provided in shops and supermarkets in the town. The Chair informed the Committee that the Democratic Services Officer would reply to the member of the public to note the comments, explain the current provisions and advise that the Committee were unable to include the subject in the current work programme.

The Chair circulated a briefing paper from Councillors Buckle and White, which updated the Committee on a recent visit to Telford and Wrekin Borough Council as part of their work relating to the provision and management of Community Centres. The Chair noted that the Committee had previously agreed not to establish a Task and Finish Group in relation to this, but that the work of Councillors Buckle and White would be included in a separate piece of work being undertaken by the Lead Officer (Community Support Teams).

It was reported that the Council was undertaking a review of Scrutiny, and that a working group had been established comprising the Chairs of the Audit and Governance, Policy Review and Scrutiny Committees, and the Executive member for Finance and Resources. The first meeting of the working group would be held on Tuesday 5 April at 10 a.m.

ANNUAL REPORT

The draft Annual Report was approved with no amendments, and the Committee recorded its thanks to the relevant Democratic Services Officer for her assistance in preparing the report.

Councillor Jack Crawford
Chair, Scrutiny Committee



Councillor J Deans – Chair of Policy Review Committee

Update to Council – 19 April 2016

There has been no meeting of the Policy Review Committee, following the update report provided at Full Council on 25 February 2016.

The next Policy Review Committee meeting will be held on Tuesday 12 April 2016.

Councillor J Deans
Chair, Policy Review Committee



Councillor Mike Jordan – Chair of Audit and Governance Committee

The Audit and Governance Committee was due to meet on Wednesday 13 April, after the date of agenda publication for Council.

In addition to the quarterly progress reports from the internal and external auditors, the Committee was also expected to consider the Work Programme for 2016/17 and the Annual Report for 2015/16.

A full report will be provided at the next meeting of Council on 17 May 2016.

Councillor M Jordan
Chair, Audit and Governance Committee



Public Session

Report Reference Number C/15/19

Agenda Item No: 12

To: Council
Date: 19 April 2016

Author: Gillian Marshall Solicitor to the Council
Lead Officer: Chief Executive
Executive Councillor: Councillor Mark Crane

Title: Review of Councillors' Allowances and Appointment of an Independent Remuneration Panel

Summary:

The Council is required to approve a scheme of Councillor Allowances. The current scheme must now be reviewed and this necessitates the appointment of an Independent Remuneration Panel who will prepare a report to be considered by Council alongside any proposed revisions to the scheme.

Recommendations:

- i. **To delegate authority to the Chief Executive in consultation with the Leader of Council the power to appoint a 3 member Independent Remuneration Panel to advise on an appropriate scheme of Councillor Allowances**

Reasons for recommendation

To provide a report to Council to consider alongside any proposals for a revised Councillors' Allowances Scheme in accordance with the relevant legislation.

1. Introduction and background

- 1.1 The legislative framework for Councilors' allowances is contained in the Local Government and Housing Act 1989, the Local Government Act 2000 and the Local Authorities (Members' Allowances) (England) Regulations 2003. Local authorities must establish a members' allowances scheme that provides for

the payment of a basic allowance, which is intended to recognise the time commitment of all Councillors, including such inevitable engagements as meeting with officers and constituents and attendance at political group meetings. It is also intended to cover incidental costs such as the use of their homes.

1.2 The current scheme has its origins in a 2001 scheme which set out how the basic allowance for all Councillors was calculated. It was last reviewed on the move to executive structures. The scheme has not been revised as a result of the reduction in Councillor numbers from 41 to 31 in 2015.

1.3 The last scheme approved was subject to annual increases in line with the NJC scheme for staff pay rises. However such indexation can only apply for a limited period before the scheme is reviewed and a review is now needed under the legislation. Consequently an IRP must now be established and its report considered by Council when considering any revisions to the allowances scheme

2 The Report

2.1 Before an authority makes or amends a scheme it must have regard to the recommendations of an Independent Remuneration Panel (IRP) established for that purpose.

2.2 The IRP must be established by the authority and consist of at least 3 members who may not be members of council or employees of it, nor on a committee or subcommittee or disqualified from holding office as a councillor. The IRP must produce a report on allowances which is then made public and advertised.

2.3 In addition to the Basic Allowance paid to all Councillors any scheme may also include:

- a special responsibility allowance (payable to the leader of the council, portfolio holders, overview and scrutiny chairs, opposition leaders, etc)
- a dependants' carers' allowance
- a co-optees' allowance (for attending conferences and meetings)
- travel and subsistence allowances

2.4 The IRP may also consider and make recommendations on whether any element of remuneration may be pensionable and whether the payments scheme approved should be subject to index linked annual increases.

2.5 In making recommendations the IRP will normally consider information from Councillors about the time spent on Council business, levels of remuneration paid at neighbouring or similar sized Councils and external factors such as the

current budgetary constraints facing local authorities. The aim of the legislation is to ensure that schemes recognise the level of commitment and ensure that the office of Councillor is open to all regardless of their level of independent means.

- 2.6 The Council is not bound by the recommendations of the IRP. These are reported to Council alongside the proposals for an updated scheme.

3 Legal/Financial Controls and other Policy matters

Legal Issues

- 3.4 Relevant legal issues are covered in the main body of the report.

Financial Issues

- 3.5 The current budget for Councillor Allowances is £180,770 for 16/17. In addition there is an allowance of £5,910 for the Chairman of Council and £960 for the Vice Chairman. Any recommendations of the IRP will be costed at the time that the report and new scheme is considered. Any increase in costs would need to be met within the overall Council budget.

Impact Assessment

- 3.6 No adverse impacts identified

4. Conclusion

- 4.1 That the current allowances scheme requires review to be compliant with legislation and that an IRP should be convened to report to Council before any revised scheme is considered.

5. Background Documents

None

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Appendices:

none



Public Session

Report Reference Number C/15/20

Agenda Item No: 13

To: Council
Date: 19 April 2016

Author: Gillian Marshall Solicitor to the Council
Lead Officer: Chief Executive
Executive Councillor: Councillor Mark Crane

Title: Designation of Chief Finance Officer

Summary:

The Council is required to designate an officer as its Chief Finance Officer under s151 Local Government Act 1972. On 1 April 2016 the existing designated s151 Officer ceased to be an employee of Selby District Council (SDC) and instead became an employee of North Yorkshire County Council (NYCC) under Better Together finance arrangement approved by the Executive. That officer now undertakes a joint role of Chief Finance Officer SDC and Assistant Director Strategic Resources NYCC. As the officer is now the employee of a different organisation it is necessary for Council to designate that officer in her new role as the Chief Finance Officer under the legislation.

Recommendations:

- i. **To designate Karen Iveson, Chief Finance Officer SDC and Assistant Director Strategic Resources NYCC as the Council's Chief Finance Officer pursuant to s151 Local Government Act 1972**

Reasons for recommendation

To comply with the relevant legislation.

1. Introduction and background

1.1 On 3 March 2016 Executive considered a report on the Better Together

finance pilot and approved the recommendation to formally integrate SDC's financial management service with NYCC's finance service with effect from 1 April 2016 in order to deliver service resilience and improvement, and cashable efficiencies. Executive also authorised the Chief Executive to transfer the affected employees (including the Executive Director designated as the s151 Officer) to North Yorkshire County Council under the Transfer of Undertakings Protection of Employment (TUPE) provisions.

- 1.2 The Executive also recommended that Council designate the new joint role: Chief Finance Officer SDC and Assistant Director Strategic Resources, NYCC as the Chief Finance Officer under the provisions of s151 of the Local Government Act 1972.
- 1.3 The decision of the Executive was not subject to call in and was released for implementation and the transfer of staff took effect on 1 April 2016. To ensure the Council had a designated officer in the interim period between 1 April 2016 and the date of Council the Chief Executive exercised urgency powers to make an interim designation up to the date of Council.

2 The Report

- 2.1 Section 151 of the Local Government Act 1972 provides that every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs. It is possible to so designate an individual officer who is not an employee of the Council. Such designation is to an individual and not to a specific post.
- 2.2 The previous designation was to an employee of the Council. That employee has now transferred to the County Council under the approved Better Together finance arrangements. It is therefore necessary for Council to re-designate that officer in her new role in accordance with the legislation

3 Legal/Financial Controls and other Policy matters

Legal Issues

- 3.4 Relevant legal issues are covered in the main body of the report.

Financial Issues

- 3.5 None in respect of the designation. There are savings as a result of the overall Better Together finance arrangements as set out in the Report considered by the Executive including a notional net saving of £35k p.a. on the previous Executive Director role (based a notional net cost of £37k for the

new joint role), the total annual saving arising from the arrangements is £67k p.a.

Impact Assessment

3.6 No adverse impacts identified

4. Conclusion

4.1 That the Council should confirm the designation of Karen Iveson in her new post as Chief Finance Officer SDC and Assistant Director Strategic Resources NYCC as the Council's Chief Finance Officer pursuant to s151 Local Government Act 1972.

5. Background Documents

Report to Executive 3 March 2016

Contact Officer:

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Appendices:

none