



Summons and Agenda for the
Council Meeting

to be held on

**TUESDAY 20 SEPTEMBER
2016**

at

6.00pm

SELBY

DISTRICT COUNCIL



To: All District Councillors

cc: Chief Officers
Directors

You are hereby summoned to a meeting of the Selby District Council to be held in the Civic Centre, Doncaster Road, Selby on **TUESDAY 20 SEPTEMBER 2016** starting at **6.00pm**. The Agenda for the meeting is set out below.

Janet Waggott
Chief Executive

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted under the direction of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact, prior to the start of the meeting, Palbinder Mann – Democratic Services Manager via pmann@selby.gov.uk or 01757 292207. Any recording must be clearly visible to anyone at the meeting and be non-disruptive.

AGENDA

Opening Prayers.

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes

To approve as a correct record the minutes of the meeting of the Council held on 19 July 2016 (pages 1 to 7 attached).

4. Communications

The Chairman, Leader of the Council or the Chief Executive will deal with any communications which need to be reported to the Council.

5. Announcements

To receive any announcements from the Chairman, Leader or Members of the Executive.

6. Petitions

To receive any petitions.

7. Public Questions

To receive and answer questions notice of which has been given in accordance with rule 10.1 of the Constitution.

8. Councillors' Questions

To receive and answer questions submitted by councillors in accordance with rule 11.2 of the Constitution

9. Reports from the Executive

The Leader of the Council, and other members of the Executive, will report on their work since the last meeting of the Council and will respond to questions from Councillors on that work (pages 8 to 18 attached).

10. Reports from Committees

To receive reports from the Council's committees which need to be brought to the attention of Council. To receive questions and provide answers on any of those reports (pages 19 to 24 attached).

11. Motions

To consider any motions.

12. Medium Term Financial Strategy (General Fund)

To consider a report which presents recommendations from the Executive on an update to the revised Medium Term Financial Strategy (MTFS) that was approved by Council in February 2016 (pages 25 to 66 attached).

13. Community Engagement Forums Annual Reports

To consider the annual reports from the five Community Engagement Forums (pages 67 to 96 attached).

14. Change to Committee Membership

To consider a report which proposes a change to the membership of the Licensing Committee (pages 97 to 100 attached).

15. Urgent Action

The Chief Executive will report on any instances where she has acted in urgent or emergency situations under the functions delegated to her in the Constitution.

Council

Venue: Council Chamber
Date: Tuesday 19 July 2016
Time: 6pm

11	Apologies for absence
12	Disclosures of Interest
13	Minutes
14	Communications
15	Announcements
16	Petitions
17	Public Questions
18	Councillors' Questions
19	Reports from the Executive
20	Reports from Committees
21	Motions
22	The Leader's Report to Council on the Discharge of Executive Functions
23	Appointment of an Interim Chief Executive and Designation of Head of Paid Service
24	Co-location at the Civic Centre with North Yorkshire Police
25	Urgent Action

Present: Councillor S Duckett in the Chair

Councillors K Arthur, D Buckle, Mrs E Casling, I Chilvers, Mrs J Chilvers, M Crane, K Ellis, D Hutchinson, M Jordan, C Lunn, D Mackay, J Mackman, B Marshall, Mrs M McCartney, C Metcalfe, R Musgrave, B Packham, C Pearson, D Peart, I Reynolds, B Sage, R Sweeting, J Thurlow, P Welch and Mrs D White.

Officers Present: Mary Weastell, Chief Executive, Karen Iveson, Chief Finance Officer, Gillian Marshall Solicitor to the Council, Dave Caulfield, Director, Economic Regeneration and Place, June Rothwell, Head of Operations and Palbinder Mann, Democratic Services Manager.

Press: 1
Public: 5

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Cattnach, J Deans, M Hobson and Mrs J Shaw-Wright.

12. DISCLOSURES OF INTEREST

There were no declarations of interest.

13. MINUTES

The Council considered the minutes of the Council meeting held on 17 May 2016.

RESOLVED:

To approve the minutes of the Council meeting held on 17 May 2016 for signing by the Chairman.

14. COMMUNICATIONS

The Chairman announced that the Chief Executive would be doing the 100 miles Three Swans Sportive Bike Ride in aid of the Chairman's Charities on Sunday 4 September 2016.

The Chairman announced that Richard Sweeting had been awarded the York and District Medal for outstanding support to victims of flooding by the press and City of York Council for his assistance during the flooding in Tadcaster.

15. ANNOUNCEMENTS

There we no announcements.

16. PETITIONS

No petitions were received.

17. PUBLIC QUESTIONS

No questions from members of the public were received.

18. COUNCILLORS QUESTIONS

No questions from Councillors were received.

19. REPORTS FROM THE EXECUTIVE

Councillor M Crane - The Leader of the Council

The Leader of the Council welcomed Councillor Bryn Sage to his first Council meeting following his election as a Councillor to the Byram and Brotherton Ward.

The Leader of the Council reported on the work he had recently undertaken as outlined in his report.

In response to a query concerning the Scrutiny review, the Solicitor to the Council explained that meetings of the Task Group reviewing the Scrutiny arrangements at the Council had taken place and a site visit had been conducted to North Yorkshire County Council to view proceedings of their Corporate and Partnerships Committee. It was expected a report with recommendations would be brought before the Executive and then Council.

Councillor J Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping

Councillor J Mackman, Deputy Leader of the Council and Lead Executive Member for Place Shaping, provide an update on the work he had recently undertaken as outlined in his report.

In response to a query concerning the brownfield register, the Lead Executive Member for Place Shaping explained that the register would be an information document containing knowledge about the brownfield sites.

Councillor C Lunn, Lead Executive Member for Finance and Resources

Councillor C Lunn, Lead Executive Member for Finance and Resources presented his update on the work he had recently undertaken as outlined in his report.

Councillor C Metcalfe, Executive Lead Member for Communities and Economic Development

Councillor C Metcalfe, Lead Executive Member for Communities and Economic Development provided an update on the work he had recently undertaken as outlined in his report.

A query was raised concerning the impact on European Union (EU) funding following the EU Referendum result to leave the European Union. The Lead Executive Member for Communities and Economic Development explained that currently it was still difficult to ascertain how the Referendum result would have an impact on funding.

Councillor R Musgrave, Executive Lead Member for Housing, Leisure, Health and Culture

Councillor R Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture provided an update on the work he had recently undertaken as outlined in his report.

It was clarified that the green waste processing item which was discussed at Executive was related to the treatment of green waste and was for the procurement exercise to secure replacement arrangements for the treatment following the expiry of the current contract.

With regard to the Tourism Strategy, it was suggested that residents and Parish Councils needed early involvement in the formulation of the strategy

RESOLVED:

To receive and note the reports from the Executive.

20. REPORTS FROM COMMITTEES

Councillor W Nichols Crawford, Chair of the Overview and Scrutiny Committee

In the absence of Councillor W Nichols, Chair of the Overview and Scrutiny Committee, the Scrutiny Committee update was taken as read.

Councillor J Deans, Chair of the Policy Review Committee

In the absence of Councillor J Deans, Chair of the Policy Review Committee, the Policy Review Committee update was taken as read.

Councillor M Jordan, Chair of the Audit Committee

Councillor M Jordan, Chair of the Audit Committee provided an update on the work of the Committee as outlined in his report.

RESOLVED:

To receive and note the reports from Committees.

21. MOTIONS

Councillor B Packham proposed a motion in response to a national increase in hate crime. He stated that there had been a record increase in hate crime with the majority of incidents being race related. He advised that the Council work with other authorities to tackle hate crime and referred to the Kirklees Hate Crime Strategy as an example of a piece of work being undertaken to tackle hate crime. The motion was as follows:

"We are proud to live in a diverse and tolerant society. Racism, xenophobia and hate crimes have no place in our country. Our council condemns racism,

xenophobia and hate crimes unequivocally. We will not allow hate to become acceptable.

We will work to ensure that local bodies and programmes have the support and resources they need to fight and prevent racism and xenophobia.

We reassure all people living in this area that they are valued members of our community.”

Discussion took place on the motion and there was agreement that hate crime was not acceptable in any shape or form in society. It was however suggested that the motion could be reworded to read as follows:

“We are proud to live in a diverse and tolerant society and accept that everyone are valued members of society”

The amendment was proposed and seconded and upon being put to the vote, was carried.

RESOLVED:

To agree the following motion in response to the increase in hate crime:

“We are proud to live in a diverse and tolerant society and accept that everyone are valued members of society”

22. THE LEADER’S REPORT TO COUNCIL ON THE DISCHARGE OF EXECUTIVE FUNCTIONS

The Leader of the Council presented a report which set out the changes in the executive functions which were to be discharged in 2016/17.

The Leader of the Council explained that Councillor Dave Peart would be standing down from the Executive and he thanked him for all of his work.

It was explained that Councillor Richard Musgrave had replaced Councillor Dave Peart on the Executive and would assume responsibility for the Housing, Leisure, Health and Culture portfolio.

RESOLVED:

To receive and note the Leader’s Report on the changes to the discharge of Executive Functions.

23. APPOINTMENT OF AN INTERIM CHIEF EXECUTIVE AND DESIGNATION OF HEAD OF PAID SERVICE

The Leader of the Council presented a report which sought the approval for the appointment of Janet Waggott, current Chief Executive of Ryedale District Council, as Interim Chief Executive of Selby District Council and to designate Janet Waggott as the Council’s Head of Paid Service.

The Leader of the Council expressed his thanks to the current Chief Executive, Mary Weastell for her work at the Council and wished her the best for the future. Councillor B Packham also expressed his thanks to Mary Weastell on behalf of the Labour Group for her work at the Council.

The Leader of the Council explained that Janet Waggott was an excellent Chief Executive of Ryedale District Council and there had been a positive response from Ryedale District Council to the proposals. It was explained that she would be spending half of her time working for Selby District Council.

With regard to the North Yorkshire County Council (NYCC) element of the current Chief Executive's post, the Leader of the Council explained that further discussions would take place with NYCC over this with a view to agreeing an amended working arrangement.

RESOLVED:

- i) To approve the appointment of Janet Waggott as Interim Chief Executive shared with Ryedale District Council and designate her as the Head of Paid Service and Proper Officer (in respect of the Proper Officer functions referred to in the Council's Constitution as falling to the Chief Executive and including functions relating to electoral registration and elections with effect on and from 1 August 2016).**
- ii) To note that arrangements for the permanent appointment of a Chief Executive and Head of Paid Service will be required in due course, such appointment to be undertaken in accordance with the provisions in the Constitution.**

24. CO-LOCATION AT THE CIVIC CENTRE WITH NORTH YORKSHIRE POLICE

The Executive Lead Member for Finance and Resources presented a report which provided details of the capital investment opportunity to extend the Civic Centre including staff car parking as part of the co-location of North Yorkshire Police (NYP) at the Selby District Council Civic Centre.

The Lead Executive Member for Finance and Resources explained that the proposals had been considered by the Overview and Scrutiny Committee who had provided their comments to the Executive. The Executive had then approved the proposals however the £415,000 drawdown from the Business Development Reserve was a decision which had to be made by Council.

Discussions took place on the proposals and the following comments were made:

- In response to a query on why the Police needed 32 workstations, the Lead Executive Member for Finance and Resources explained that this was the figure stated by the Police on how many staff would be present during the staff shift changeover. He added that an increase in workstations would result in additional rent to the Council.
- In response to another query, the Lead Executive Member for Finance and Resources stated that the Police would have a separate entrance. He stated that car parking was an issue which needed to be addressed going forward however the car parking proposals outlined were acceptable.
- A query was raised on why the Police could not be incorporated into the current building without the need for an extension. The Head of Operations explained that an extension was the cheapest and best value option. It was explained that a planning application would need to be submitted which would consider issues such as trees and car parking spaces.
- The benefits of working alongside the Police were highlighted and it was stated that it would be a positive move that staff from both organisations would be situated closer together.

RESOLVED:

To approve the drawdown of up to £415,000 from the Business Development Reserve, subject to completion of the necessary legal agreements.

25. URGENT ACTION

It was reported that the Chief Executive had not taken any urgent action since the last meeting of Council.

The meeting closed at 7:05pm.



Cllr Mark Crane

Leader of the Council

Report to Council on 20 September 2016

This report covers the period from the Council meeting on 19 July 2016. During this period I have attended a number of meetings on behalf of the Council although many meetings are suspended during the key summer holiday period. Reporting on key items:

Management Structure

Janet Waggott, the current Chief Exec at Ryedale DC, took up her new role as interim Chief Exec for the equivalent of two days per week. Discussions continue with the County Council about how best to configure the post going forward and all three Councils are interested in exploring how closer links between Districts and a continuation and expansion of the Better Together arrangements could be of mutual benefit.

Once we have discussed and agreed the content of the role going forward we will be appointing a new permanent Chief Executive. This will require an Employment Committee of Members to be formed and this will take place at that stage.

We have also welcomed Julie Slatter as the new *Director of Corporate Services and Commissioning*. Julie joined us on 25th July from Huntingdonshire District Council where she was the Corporate Director.

Rose Norris, Head of Customers and Communities has left the Council for a new post and the subsequent recruitment exercise has resulted in the appointment of Angela Crossland who will be joining us from City of York Council shortly.

Independent Remuneration Panel

I attended a meeting of the Independent Remuneration Panel which is currently considering Members Allowances. The Panel is chaired by Allan Stewart Principia of Selby College. The other two members are Wanda Stables, one of our Independent Standards Advisors and former Councillor Bill Innes. The Panel has asked officers to prepare some options for discussion at their next meeting which will take place in October. The report of the Panel will be brought to Council for discussion and a decision later this year.

Olympia Park

Officers from this Council and the County Council have been working closely with the LEPs and the HCA on Olympia Park. We have confirmed that the £16.65m funding remains available and the public sector is taking an active role in ensuring the site is delivered.

Mark Crane
Leader



Councillor John Mackman

Deputy Leader of the Council

Report to Council on 20 September 2016

This report covers the period from the Council meeting on 19 July 2016.

1) Sites and Policies Local Plan (PLAN Selby)

PLAN Selby will be out to consultation over a six week period from 31 October to 12 December 2016.

The consultation will focus on the sites we propose to bring forward within different parts of the district to accommodate housing, employment and other uses and the broad scope and content of the policies which will be used to help make decisions on planning applications.

Such policies will seek to ensure that new development is well-designed, appropriate to its setting, safe, well-connected and distinctive. In particular, they will explain how the overall vision and aims of the district set out in the adopted Core Strategy will be achieved.

This is still an informal stage of the statutory process and no decisions need to be finalised or agreed at this stage. We want to give the community, developers and other organisations a chance to hear about what sites we think should be developed and why they should be chosen ahead of alternatives, based on the latest evidence.

The consultation will also outline our plans to regenerate and revive the market towns of Selby, Sherburn in Elmet and Tadcaster, including proposals to redevelop key town centre and waterfront sites, building on the findings of earlier consultations with community representatives and key stakeholders.

PLAN Selby will be closely aligned with the Core Strategy and will reflect the principles and broad locations set out in the Core Strategy.

2) Five Year Housing Land Supply

The latest evidence confirms that Selby District now has a 5.9 year supply of housing land.

On 25th August 2016, the Executive formally endorsed the updated five year housing land supply methodology and the housing land supply figure as set out in the statement. We will use this information to support and inform our defence at forthcoming appeals for Sherburn-in-Elmet.

We recently successfully defended an appeal relating to a residential development comprising 45 dwellings at Kellington Lane in Eggborough using the previous five year land supply statement.

The slight increase from last year's five year land supply figure (5.8) is due to the following reasons:

- Planning permission has been granted on a number of sites in the Market Towns and Designated Service Villages over the past 6 months, much of which is considered deliverable within the reporting period.
- The remainder of the Olympia Park allocation has been added to the supply.
- Per annum dwelling completion figures are still high, as a result of the completion of major schemes such as Selby and Leeds Road, Thorpe Willoughby and Staynor Hall.
- The reintroduction of the Cross Hills Lane housing allocation from the 2005 Selby District Local Plan, following the submission of detailed viability and deliverability information from the site promoters.

This now means that relevant policies for the supply of housing in the Core Strategy can continue to be considered up-to-date.

3) Neighbourhood Planning

Members may be aware that Appleton Roebuck and Acaster Selby Neighbourhood Development Plan is progressing and that the group are currently considering comments submitted during the Pre-Submission Consultation Draft which ended this July. Council officers provided an official response as part of the consultation and will be continuing to provide the neighbourhood plan working group with professional support.

We are also continuing to provide advice to Selby Town Council (Neighbourhood Area designated on 3rd March 2016) as well as currently processing designation applications from Brayton Parish Council, Church Fenton Parish Council and Ulleskelf Parish Council. These designations need to undergo 4 weeks public consultation and be taken to the Executive for approval. To meet the Executive board deadlines, the consultations will start mid-September and will be taken to the November Executive for approval. The council will need to consider the resource implications of having this number of neighbourhood plans requiring officer support.

4) Selby and District Housing Trust

The Housing Trust Board has agreed that the alternative proposal for all affordable rented properties for the Riccall site should be put to the Council, and this is due to be considered by the Council's Executive in October.

The sale of 20 St Joseph's Street (to provide cross subsidy for the two affordable rented properties on the site) has been completed.

John Mackman
Deputy Leader of the Council



Councillor Cliff Lunn

Executive Member for Finance and Resources

Report to Council on 20 September 2016

Executive 12 July 2016

Council Tax Support Scheme 2017/18

The Executive approved the public consultation on both the maximum Tax Support level remaining at the current level of 90% and changes to the Working Age Council Tax Support Scheme. The results of the consultation will be presented to the Executive in autumn 2016 before the revised policy for 2017/18 is received by Council.

Financial Results and Budget Exceptions Report to 31 March 2016

This report reviewed the Council's year-end financial results for 2015/16.

The results were encouraging - after allowing for a number of budgets to be carried forward, the Council's year end position for 2015/16 resulted in a surplus of £608k on the General Fund against a budgeted surplus of £59k (a variance of £549k). The Housing Revenue Account (HRA) also generated a net surplus of £404 against a budgeted surplus of £94k (a variance of £310k).

The Council's savings programme in 2015/16 exceeded target in the HRA and the Core General Fund but fell short against Access Selby's General Fund target; this was mitigated by in year savings and additional income.

The Capital Programme and Programme for Growth progressed well during 2015/16 with minimal slippage.

The Executive approved the carry forward of budgets from 2015/16 to 2016/17 as well as the transfer of surpluses to earmarked reserves and balances to support future spending plans.

Business Rate Relief on Academies and Libraries

The Executive approved an amendment to the Council's Discretionary Relief Policy to exclude Academy Schools from Discretionary Charitable National Non-Domestic Rate Relief in order to safeguard local business rates and minimise any impact on local tax payers.

Co-location at the Civic Centre with North Yorkshire Police

This report presented details of the proposed co-location of North Yorkshire Police at Selby District Council Civic Centre. The report identified the capital investment required and

revenue opportunities of a two storey extension, long term lease of office space and other key considerations.

The Executive approved a recommendation to Council for the approval of a drawdown of up to £415,000 from the Business Development Reserve and the completion of the necessary legal agreements.

The Executive also authorised the Director of Corporate Services and Commissioning, in consultation with Lead Member for Finance and Resources, Chief Finance Officer and Solicitor to the Council to enter into the detailed legal and financial contracts to enable the co-location proposals.

Portfolio Issues

The Government's consultations on 100% business rates retention and fair funding review were launched on 5 July. Officers have been working with colleagues across the sub-region to explore the implications and formulate a response to the issues raised. At the time of writing this report the draft response has not been completed but it will be circulated in advance of our meeting on the 20th September. Responses are required by 26 September.

Subject to Council approval at tonight's meeting, the Medium Term Financial Strategy has been completed – this key strategy provides the framework for the forthcoming budget round. Policy Review Committee were consulted on the emerging strategy and underpinning assumptions at their meeting on 21 July. The Strategy includes an updated savings and efficiency plan which is required if the Council decides to accept the Government's offer of a multi-year settlement.

There is a risk that the current economic uncertainty will impact on the financial outlook for the Council but our approach to long term financial planning puts us in a strong position to manage that risk.

Audit of the Council's draft accounts for 2015/16 is almost complete and at the time of writing this report an unqualified opinion is expected.

Cliff Lunn



Councillor Chris Metcalfe

Executive Member for Communities and Economic Development

Report to Council on 20 September 2016

Economic Development and Growing Enterprise

The draft 'Selby District Economic Development Strategy 2016-20...and beyond' was launched for public consultation with communities, businesses, investors and partners over August and September.

Along with publicising the event on social media channels, the Council hosted two 'Business Breakfast' events to engage with the local business community and a member briefing session.

The Strategy provides a blueprint for the sustainable development of the District's economy, maximising opportunities for investment in key growth sectors and creating vibrant and dynamic market town centres.

Close liaison is continuing with the developers behind S2 (previously 'The Proving Ground') and 'Trimodal 34' (the Kellingley Colliery site), in order to bring these strategically-important employment sites to the market. Specific engagement has also taken place with Harworth Estates, owners of the District's former mine sites at Gascoigne Wood, Stillingfleet, Riccall, Wistow and Whitemoor.

Support and direction has been provided to companies seeking to invest in the District, with particular interest in sites around J34 of the M62.

Close partnership working with both our constituent Local Enterprise Partnerships (LEPs), Leeds City Region & York, North Yorkshire & East Riding, is critical to achieving our ambitions and in-depth engagement has taken place to ensure that the Council is as well-placed as possible to take advantage of future funding opportunities such as the Local Growth Fund.

Community Engagement Forums

Review of current arrangements/support: The procurement process is underway. There have been 7 tender proposals submitted to provide CEF support for 2016/17. The applications will be scored against the agreed criteria and successful applicants will be notified on the 19th of September. The new contract starts on 01/10/16.

Car Park Strategy

The draft Car Park Strategy was approved for consultation by Executive on 25 August 2016. We are now actively engaging with customers and businesses to see what we can do for them. Consultation is open until 12 December 2016 and Officers will be attending a Community Engagement Forum (CEF) in each of the CEF areas, hosting business events and generally promoting the draft Strategy. Behind the scenes we are gathering and analysing data to ensure we fully understand who our customers are and how we can best support them. I would like to take this opportunity to reassure my colleagues and the public that the draft Strategy only proposes a framework for how we utilise our car parks. Any proposed changes to the tariff scheme will be presented to the Executive no earlier than March 2017 and any proposed tariff scheme changes will be subject to a dedicated consultation.

Community Safety

The Dot Peen property marking scheme was launched on the 22nd of July at Flaxley Road Allotments. This media launch demonstrated what the machine does and was aimed at encouraging people to bring their property to the crime reduction road shows we will be holding around the district. North Yorkshire Police are currently leading on this but in the near future we will be training community groups to use the machine to ensure it is being used to mark as much property as possible. This will initially be rolled out through Neighbourhood Watches and will allow communities to identify the best places & times to suit their needs.

The Selby Against Retail Crime (SARC) have updated their radio system and this will improve communication between the Police and each other. They are looking into buying a more interactive web based system currently being used by York and some areas in West Yorkshire. A representative from SARC now sits on the Selby Town Enterprise Partnership (STEP) to ensure designing out crime is considered as part of the Town Centre improvements.

The OPCC has provided £3600 for Target Hardening for the Selby District. This is to be spent over the next financial year and will target repeat victims or those at risk of being a victim of crime or anti-social behaviour. As this is a limited fund it will be used to target those with most need.

To combat the increase in ASB seen over last year's school holidays SDC organised a number of activities during the summer. These were delivered in conjunction with our key partners. The activities were varied and engaged with different ages. They included visits of the Purple Bus, Organised Youth Activities, 1 day fire courses and sessions at the Summit. ASB has significantly reduced over the summer particularly when compared to last year's spike.

All internal Prevent training has been completed. An updated Counter Terrorism Local Profile has been drawn up and the Prevent Action Plan has been updated to reflect the new profile. A joint awareness session for local businesses is being planned by SDC and the Police. DC Whitehouse from Special Branch has agreed to do some bespoke training in Selby around threats from Extreme Right Wing organisations. An interactive drama by Saltmine Productions is being delivered in all High Schools across the district to help young adults understand the threat from extreme and harmful ideologies.

An Alcohol Brief Interventions Training will be delivered next month. This is a 1 day course funded by NYCC to equip attendees with the skills to recognise and appropriate challenge harmful drinking. This is a pilot to find out if this is beneficial for SDC and our partners. This training will be offered to our Pubs through the Pub Watch Scheme.

Calculation of seizures and prevalence of illicit cigarettes has identified Selby as having the second highest number of incidents for North Yorkshire. Through the LDT we are working with North Yorkshire Trading Standards to tackle this issue. Once premises have been identified a sniffer dog can be brought in to search premises for hidden contraband. This will be followed up by a media campaign highlighting the illegality of selling or buying illicit cigarettes.

Through the Safer Selby wider Local Delivery Team (LDT) we are currently looking into purchasing CCTV camera equipment to tackle fly tipping and antisocial behaviour hotspots. These cameras are currently being used in a number of Local Authorities including Leeds and Bradford. They have been very successfully used for increasing prosecutions and reducing incidents. The cost will be approximately £1500 for all the equipment.

Chris Metcalfe



Councillor Richard Musgrave

Executive Member for Housing, Leisure, Health and Culture

Report to Council on 20 September 2016

This report covers the period from the Council meeting on 19 July 2016.

Housing

St Edward's Close, Byram

On 5th September work commenced on the first of three sites which are each providing five bungalows for older/vulnerable people. It is hoped that work will commence at the other two sites, both in Eggborough, in October 2016. These will be the first Council properties to have been developed for some time.

Byram Park Road, Byram

Having previously agreed to demolish the flats and garages at Byram Park Road, the Executive has now approved the outline business case for the redevelopment of the site to become fifteen affordable 2-3 bed houses, which will initially be made available via a local lettings policy. A detailed scheme will now be drawn up and tendered.

The Housing & Planning Act

Publication of the Regulations relating to the implementation of housing elements of the Housing & Planning Act 2016 have been delayed and are now expected later in September. The majority of the requirements of the Act are due to commence on 1 April 2017 and some of these are likely to have an impact for SDC to consider.

#HousingDay

I hope you that you are reading this in time to get involved in #HousingDay, which takes place on Monday 19 September. We are encouraging our teams, partners, tenants and members to get involved on social media, on Twitter and Facebook to celebrate the positive impact on social housing and this year's theme about connecting with communities.

Leisure & Culture

Three Swans Sportive

The Three Swans Sportive took place on 4th September and was a huge success with the event attracting its maximum capacity of 1000 entrants. SDC, once again, supported the event with a grant of £3250 plus considerable Officer time. As you will all be aware SDC's former Chief Executive, Mary Weastell, took part and successfully completed the 100-mile

route raising funds for the Chairman's chosen charities, Asthma UK and MacMillan Cancer Support.

Tour de Yorkshire

As has previously been announced, Selby District will host either a start or finish to one of the stages during the 2017 race. We anticipate that Welcome to Yorkshire will make an announcement as to the start/finish locations in October with the full route confirmed before the end of this year. A project plan is currently being created so that the Council is ready for the official announcement. In addition, a steering group will be established prior to the announcement to ensure that the commercial and community benefits from hosting the race are maximised.

Selby Arts Festival 2017

On 2nd September, along with Officers, I met with Dave Edmunds from DepArts, a York based production company. The business will be submitting a bid shortly to the Arts Council for England for funding towards the first Selby Arts Festival in 2017. Dave should know if the bid has been successful by the end of January 2017 and a full programme of events will be announced shortly after that. This is likely to include a mix of ticketed and free events, and BBC Radio York has agreed to be a media sponsor.

Barlow Common

On 18th August, I met with Yorkshire Wildlife Trust along with Cllr Crane (as local ward member), Cllr Lunn (as the County Councillor for the area), and Officers. It was a very positive meeting and both sides have reaffirmed our commitment to working together. A plan is currently drawn up that will see the Council to work more closely with YWT in order to enhance Barlow Common's important role in our community.

Health

Selby Mental Health Conference

On 9th September Selby District Council is hosting a Mental Health Conference. We already have over 40 confirmed delegates attending, including representatives from York Mind, as well as service users. Outputs and outcomes from the event will inform development of a new project funded from the DCLG Transformation Challenge Award, in which both councils committed to looking at a project to integrate Health, Social Care and Housing. Feedback from the event will be presented in the next report to Executive.

Community Navigators

In August 2016, Age UK Selby and Selby District Dial working in partnership, were successful in an external tendering exercise to deliver a Community Navigator service for Selby District. This is a 12-month pilot that is funded 75% by Selby District Council using the DCLG Transformation Challenge award and 25% by NYCC Stronger Communities. The new service will be developed and delivered through a combination of paid staff and volunteers. It will deliver an all age, district wide service using the existing knowledge and expertise within current staff and volunteers who are based in the community. The partnership will build capacity within local communities to ensure there is an element of built-in sustainability.

Richard Musgrave



Councillor Wendy Nichols - Chair of Scrutiny Committee

Update to Council 20 September 2016

The Scrutiny Committee has met once since the last update provided to Council on 12 July. The Committee held a meeting on 11 July 2016 and considered the following:

Scrutiny Committee – 11 July 2016

CO-LOCATION OF NORTH YORKSHIRE POLICE TO CIVIC CENTRE

Councillors were given the opportunity to consider the proposed co-location plans of North Yorkshire Police to the Civic Centre.

The following Officers provided information and responded to queries:

- Drew Fussey, Business Development Officer.
- Lisa Winward, Assistant Chief Constable, North Yorkshire Police.
- Phil Cain, Superintendent, North Yorkshire Police.
- Daniel Hadley, Surveyor.

Councillor C Lunn, Lead Executive Member for Finance and Resources and Councillor R Packham were also in attendance.

The Committee raised the following queries:

- Why were 32 workstations being built when there would only be 15 staff in the building at any one time? The Superintendent explained that the number of workstations being built had been decided by the Police to enable sufficient work spaces during 'handover periods' and the Council would receive income for the additional space used. In addition, Councillors were advised that the co-location would enhance the working relationship of the Council and the Police, as it would improve communications and enable information to be shared more easily.
- Concern was raised in relation to the shared use of the reception area for the Police and the Council. Councillors expressed concern for the safety of reception staff and asked if a risk assessment would be undertaken. In response, the Superintendent explained that people reporting to reception would be voluntary attendees, and there would be no custody facilities nor would people be attending reception reporting for bail. Councillors were reassured that there would be no

additional risk to reception staff and many of the people reporting to the Police reception would be the same people that currently attended the Council reception. In addition, it was explained that there would be a Police presence in the office at all times, should assistance be needed. The reception would only be open during business hours and outside of office hours people would be required to use the Police 101 telephone number.

- In response to a query about what would happen to the Police Station building on Portholme Road, Councillors were informed that the building would be marketed for sale. Councillors raised some concern in relation to any future development of the Portholme Road site and impact on nearby residents.
- Concern was raised regarding the number of additional car parking spaces that would be required. Councillors were informed that there were proposals to expand the car park and create an additional 41 parking spaces. It was explained that the Police would have to submit a planning application for the proposals that would consider travel planning and impact on neighbouring properties.
- A query was raised regarding the overage clause. The Lead Executive Member for Finance and Resources explained that a significant barrier to progression of the plans had been an Overage Clause in the original agreement between Selby District Council and the National Health Service (NHS). The NHS had now indicated that it would not be activating the Overage Clause as the proposals were not for commercial enterprise purposes.

Councillor Wendy Nichols
Chair, Scrutiny Committee



Councillor J Deans – Chair of Policy Review Committee

Update to Council – 20 September 2016

The Policy Review Committee has met once since the last update provided to Council on 12 July.

The Committee held a meeting on 21 July 2016 and considered the following:

Policy Review Committee – 21 July 2016

DEVELOPMENT OF A CHARITABLE COLLECTIONS POLICY

The Committee considered a report regarding the development of a Charitable Collections Policy. Councillors were informed that there was no legislative requirement for the Council to have a policy; however, it was considered best practice to implement a policy.

Councillors were advised that the need to implement a policy had been raised by the increased number of charitable collection applications received, during popular events, such as the Tour de Yorkshire. The Committee was advised that implementing a policy was in-line with best practice and would reduce the risk of legal challenge.

In response to a query, the Assistant Policy Officer explained that to ensure an adequate proportion of a donation directly benefited a named charity, the Council had the discretion to require that a minimum proportion of donations made directly benefited the relevant charity.

Councillors noted that the policy would include a street collection section that set out the number of collections allowed per week, and per locality.

The Assistant Policy Officer explained that the draft policy would be presented to the Executive on 6 October 2016, seeking approval for public consultation. If approved for consultation, the draft policy would be advertised on the Council's website for a 6 week period from 6 October – 16 November 2016.

The Chair thanked the Assistant Policy Officer for the report.

MEDIUM TERM FINANCIAL STRATEGY

The Chief Finance Officer explained that the report provided the Policy Review Committee with the opportunity to comment on the proposals for the developing

Medium Term Financial Strategy (MTFS) prior to it being considered by the Executive and Full Council in September 2016.

The Chief Finance Officer provided the Committee with a presentation that set out the key issues and assumptions that underpinned the MTFS.

The following issues were discussed:

- It was highlighted that the MTFS assumed that the 0.5% interest base rate would be cut following the vote to leave the European Union. The Chief Finance Officer explained that a range of scenarios had been modelled to accommodate a change in interest rates. The Committee was advised that it was reasonable to assume that interest rates would remain low for a significant length of time.
- The Chief Finance Officer informed Councillors that it was anticipated that by 2019/20 there would be approximately a £1 million per annum reduction to the Council's 'settlement' funding from central government.
- In relation to Business Rates, the Committee was advised that the Council's retention of rates for renewable energy projects was forecast as £5.4 million for 2016/17; however there was some uncertainty regarding future arrangements and whether the Government would continue to allow local authorities to retain 100% of the rates raised by renewable energy projects. Councillors were informed the Department for Communities and Local Government was currently running consultations on business rate retention and fair funding review; the consultations were scheduled to close on 26 September 2016. Councillors queried the impact on Business Rates and Rate Relief in relation to schools converting to academies status.
- With regard to the New Homes Bonus, Councillors were informed that it was expected that the incentives would be reduced and the scheme shortened from 6 years to 4 or 5 years. The MTFS modelled £1.5 million per annum going forward, this represented a £1 million reduction.
- The Chief Finance Officer informed the Committee that Council Tax represented the Council's single largest income stream, equating to 50% of the General Fund resources. The MTFS included, as per the Government's assumptions, a £5 increase in the Band D charge.
- In relation to the Council Tax Support Grant it was noted that the support for parish councils would be reduced as the Council's Settlement Funding reduced. Provision would continue until 2018/19, but it was planned that payments would cease thereafter. Councillors noted that the Council would continue to engage with parish councils in order to prepare them for the change.

- The Committee noted there were no changes proposed regarding the existing reserves strategy, although Councillors queried the application of the New Homes Bonus to the Programme for Growth when revenue savings were required. The Chief Finance Officer advised that given the risk to this funding it was prudent not to rely on it to support on-going expenditure but the resources could be diverted if necessary.
- With regard to the budget outlook, Councillors were informed that the Council's structure review aimed to invest in capacity in order to generate sustainable future income streams. The Committee was informed that it would become increasingly challenging for the Council to deliver savings, and therefore it was important that a clear and decisive savings plan was in place.
- Councillors were informed that the Programme for Growth would be crucial to the Council's long term income generation requirements. The current Programme was subject to review and proposals for a future programme would be brought forward as part of the budget process.

The Chief Finance Officer explained that the MTFs would be considered by the Executive on 1 September and submitted to Full Council for approval on 20 September 2016.

Councillor J Deans
Chair, Policy Review Committee



Councillor Mike Jordan – Chair of Audit and Governance Committee

The Audit and Governance Committee has not met since the last Council meeting. The Committee will next meet on Wednesday 28 September.

Councillor M Jordan
Chair, Audit and Governance Committee



Public Session

Report Reference Number: C/16/4

Agenda Item No: 12

To:	Council
Date:	20 September 2016
Author:	Karen Iveson – Chief Finance Officer
Lead Officer:	Karen Iveson – Chief Finance Officer
Executive Lead:	Cliff Lunn, Lead Executive Member for Finance and Resources

Title: Medium Term Financial Strategy (General Fund)

Summary:

This report presents recommendations from the Executive on an update to the revised Medium Term Financial Strategy (MTFS) that was approved by Council in February 2016.

The key assumptions that underpin the strategy have been updated - Policy Review Committee was consulted at its meeting on 21 July 2016 and the committee was supportive of the approach.

The MTFS takes account of the Government's offer of a multi-year finance settlement for Local Government and this report proposes that this be recommended to full Council – the requirements for a supporting efficiency plan are contained within the MTFS.

The MTFS identifies risk and uncertainty around the move to 100% business rates retention and on-going reductions to Government funding (Revenue Support Grant and New Homes Bonus) as the key issues for the Council's finances and confirms the Council's strategic approach to reducing its base revenue budget and investing 'one-off' or finite resources to stimulate local economic growth and achieve sustainable income through Council Tax and Business Rates growth.

The MTFS confirms the Council's reserves strategy which seeks to set aside sums to cover known commitments and cover financial risk as well as earmarking resources to support delivery of the Council's Corporate Plan.

Taking into account prudent forecasts in Business Rates income, alongside our on-going savings plans, a target net General Fund revenue budget of £10.5m is proposed for the 2017/18 budget, which includes a savings target of £1.1m.

The MTFs highlights the potential for New Homes Bonus and additional business rates receipts and confirms, subject to delivery of required savings, funding to support the 'Programme for Growth'. An indicative sum of £10m is potentially available to extend the programme from April 2017 and proposals will be considered as part of the forthcoming budget round.

As the MTFs was being drafted the Government launched a consultation on 100% business rates retention and a call for evidence on a fairer funding review. The deadline for submission of responses is 26 September and a response is currently being worked on with partners – a draft will be circulated to Council members in advance of the meeting.

Recommendations:

The Executive recommend that:

- i) the Medium Term Financial Strategy be approved;**
- ii) Council take up the government's offer of a multi-year finance settlement.**

Reasons for recommendation

To set the framework for the 2016/17 budget and 2016 – 2018/19 Medium Term Financial Plan.

1. Introduction and background

- 1.1 The Council's latest Medium Term Financial Strategy was approved by full Council in February 2016 – this report presents an update taking into account changes to the key assumptions within the strategy. The proposed MTFs including associated appendices is attached at **Appendix 1**.
- 1.2 Policy Review Committee were consulted on the proposals at their meeting on 21 July 2016 - the minutes of the meeting are attached at **Appendix 2**. The Executive then considered the draft strategy at their meeting on 25 August.

2 The Report

- 2.1 The attached update paper models three scenarios for the Council's General Fund revenue budget over the next 10 years although major risk and anticipated changes within the financing system mean that meaningful future forecasting is extremely difficult. However, the mid-

range forecast is the scenario that is proposed as the basis for the budget round for 2017/18.

- 2.2 Significant changes to the Business Rates Retention Scheme are anticipated following the Government's announcement that in future 100% of Business Rates will be retained by Local Government and Revenue Support Grant will be phased out. At this stage it is not known if similar levels of renewable receipts as to those experienced to date can be expected going forward and therefore a cautious stance has been taken.
- 2.3 On 21 March the Department of Communities and Local Government wrote to all councils setting out their offer of a multi-year finance settlement. The offer covers the Revenue Support Grant, Rural Services Delivery Grant and Transitional Grant.
- 2.4 The MTFs takes account of the multi-year settlement offer which sees settlement funding reducing by around £1m by 2019/20. Furthermore the government have reserved the right to alter the settlement due to unforeseen circumstance or 'shocks' in the system.
- 2.5 Whilst there is little compelling financial case for accepting the multi-year settlement, it is highly unlikely that non-acceptance would lead to additional funding and there remains a real risk of further funding reductions in the short-term should the Council decide not to take up the government's offer. Therefore it is recommended that subject to no significant changes, the offer of a multi-year settlement accepted.
- 2.6 In order to qualify for consideration, the Council must respond with a link to its published efficiency plan, no later than 5.00pm on 14 October 2016. The savings plan contained within the MTFs is considered sufficient to meet this requirement.
- 2.7 The mid-case scenario assumes that New Homes Bonus reduces by £1m from 2017/18 to 2018/19, which increases the need for on-going revenue savings whilst continuing to support the Council's Programme for Growth, which aims to stimulate local economic growth in order to generate more sustainable income streams for the Council.
- 2.8 The MTFs also confirms that additional Business Rates income (beyond £2.4m needed to mitigate other funding cuts) is to be allocated to the Programme for Growth. Plans for investing these resources to deliver economic growth, will be brought forward as part of the forthcoming budget round.
- 2.9 The MTFs models Council Tax rises of 1.99% and £5 for a Band D property. A £5 increase is in line with the Government's assumptions for Selby and as such this is the assumption for the mid-case scenario. A £5 increase for the next 3 years would generate additional Council Tax income (above the

1.99%) of £152k p.a. which would make a significant impact on the Council's future savings requirement.

- 2.10 The Council's approach to the management of its reserves is re-confirmed in the MTFS – earmarking resources to cover commitments, manage risk and support growth, with £1.5m retained as a general working balance.
- 2.11 Based on the assumptions updated within the MTFS, taking the forecast resources available and assuming costs are contained within the net revenue budget, savings of £1.7m p.a. are anticipated by 2019/20. The approved savings plan includes savings totalling around £800k over the next 3 years leaving a gap of £900k. For 2017/18 savings totalling £1.1m are anticipated to be required with a current shortfall against this target of nearly £400k.
- 2.12 These forecasts do not take account of additional growth in the Council's Tax Base or Business rates income – a successful Programme for Growth will ultimately reduce the gap between the Council's resources and spending and reduce the savings requirement. However until this growth is achieved it is prudent to plan for further savings.
- 2.13 Whilst revenue resources are challenging, capital receipts remain relatively buoyant which will enable the Council's General Fund capital programme to be sustained as we consider opportunities to further invest in housing related schemes alongside reserve programmes to improve our asset base and ICT systems – improving outcomes for citizens and in turn delivering internal efficiencies.
- 2.14 The MTFS concludes with proposals to extend the Programme for Growth – economic growth is fundamental to achieving financial sustainability for the Council and therefore a careful balance needs to be struck between savings and investment. We will continue to strive for more efficient and effective services to deliver financial capacity for investment in economic growth – replacing central government funding with more sustainable cash returns. Internal capacity to drive this agenda will be crucial to success.
- 2.15 The current Programme for Growth is under review and proposals for a new programme will be considered as part of the budget process.
- 2.16 As the MTFS was being drafted the Government launched a consultation on 100% business rates retention and a call for evidence on a fairer funding review. The deadline for submission of responses is 26 September and a response is currently being worked on with partners from across the sub-region – a draft will be circulated to Council members in advance of the meeting.

3 Legal/Financial Controls and other Policy matters

3.1 Legal Issues

None as a direct result of this report.

3.2 Financial Issues

- 3.2.1 The financial issues are highlighted within the body of the report. Based on the updated key assumptions within the paper, the target net revenue budget for 2017/18 is £10.5m, including a savings target of £1.1m and net contributions to reserves of £1.1m.
- 3.2.2 The current savings plan for 2017/18 totals approximately £700k leaving a gap of £400k and proposals to bridge this gap will be brought forward as part of the budget.

Impact Assessment

- 3.3 Whilst individual budget savings could impact differently on different communities or groups the MTFs itself does not. Individual impact screenings will be carried out as savings proposals are brought forward for decision as part of the annual budget.

4. Conclusion

- 4.1 The key assumptions which underpin the MTFs have been updated based on the latest intelligence available however there remains much uncertainty around public sector finance. The multi-year settlement offer shows a £1m reduction in this funding over the next 3 years.
- 4.2 There remains risk within the Business Rates retention scheme and in particular it is not known if similar levels of renewable receipts as to those experienced to date can be expected going forward - at this stage a cautious stance has been taken.
- 4.3 There is also uncertainty over New Homes Bonus, the economic situation, income generation and delivery of savings. The Council's longer term financial position is heavily reliant upon resources keeping pace with inflation and costs being contained within base budget.
- 4.4 Currently, New Homes Bonus is crucial to our financial resilience and to our capacity to invest in Selby District. Our longer term forecasts assume a reduction in New Homes Bonus of circa £1m p.a. and whilst this remains a bonus scheme and therefore not part of the Council's core funding it is assumed that £880k p.a. continues to support the Programme for Growth. Although NHB could be wholly diverted to the revenue budget if savings fall short of target.
- 4.5 Based on the assumptions in this strategy the Council's target Net Revenue Budget for 2017/18 is £10.5m which requires savings of £1.1m for the year. Over the next 3 years this requirement is expected to rise to £1.7m p.a.

- 4.6 Additional income from Council Tax and Business Rates as a result of our investment in economic growth will help to bridge the funding gap in the long term but in the meantime we must strive to be as efficient as possible and additional savings targets are proposed. We will need to keep this under review as the future for Local Government funding under 100% Business Rates Retention and the future of New Homes Bonus becomes clearer.
- 4.7 The on-going risk to the Council's funding means that a careful balance between savings and investment will need to be struck. The significant receipts from Business Rates income mean that the Council has the financial capacity to invest further in economic growth within the district and plans for the use of these funds will be drawn up for approval by councillors over the coming months. Internal capacity to drive this agenda will be crucial to success.

5. Background Documents

Approved MTFS February 2016
Equality Impact Assessment Screening

Appendices

Appendix 1 - Medium Term Financial Strategy Update September 2016
Appendix 2 – Draft Policy Review Committee minutes July 2016

Contact Details

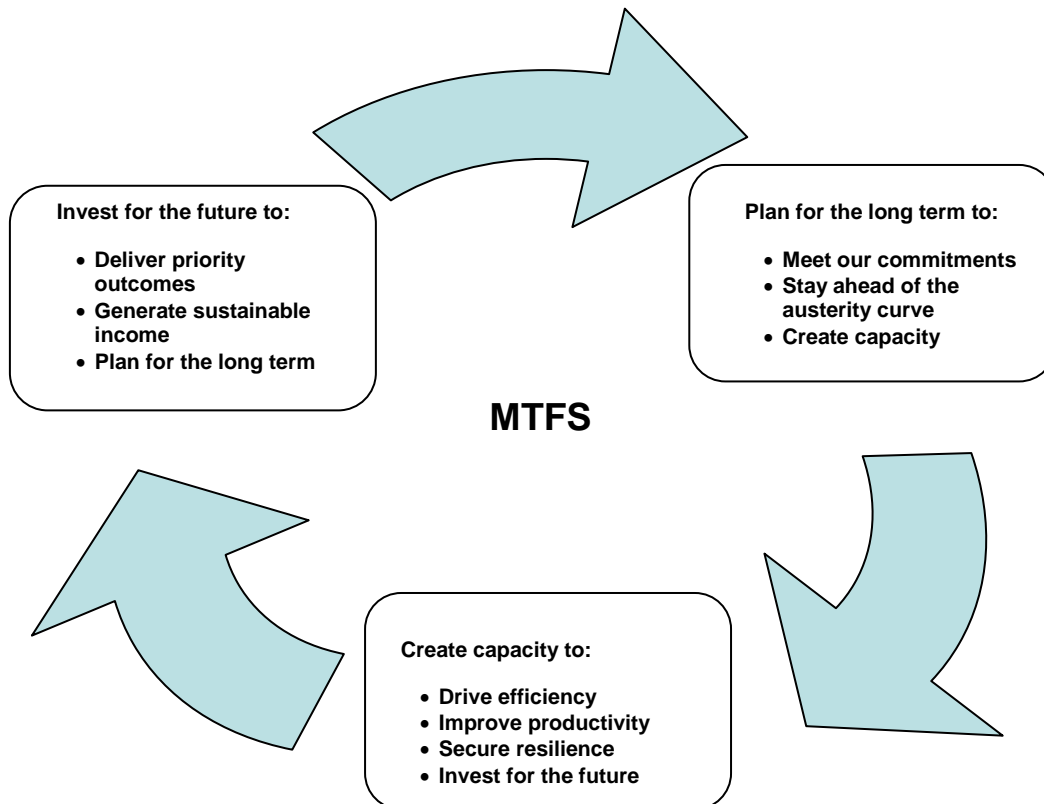
Karen Iveson
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Selby District Council

Medium Term Financial Strategy Update September 2016

1. Introduction and Background

- 1.1 This paper presents an update to the revised General Fund Medium Term Financial Strategy approved by Council in February 2016. It considers the budget pressures and issues facing the Council over the next 3 years and beyond, and provides the framework for the forthcoming budget round.
- 1.2 At this stage the impacts of the UK's exit from the European Union and consequential political and economic turmoil, on public sector finances are not known. It appears that the Government has abandoned its target to achieve a surplus by 2020 but we await the outcome of the consultation on the future business rates system and fairer funding review to throw further light on the outlook for public sector finances.
- 1.3 As this strategy is being written, the devolution agenda is progressing nationally and deals for the region/sub-region are in discussion although it is likely that the government's attention will be diverted elsewhere in the shorter term. At this stage the financial implications of devolution for Selby are still not clear and therefore have not been taken into account in this refresh. It will be important to understand the on-going implications as part of any future decisions on forming a combined authority with other partners.
- 1.4 Against this backdrop of uncertainty, the key drivers for the financial strategy remain unchanged as the pressure on Local Government finance continues and austerity in some form is expected to be with us for some time to come.
- 1.5 In 2015/16 we launched a new Corporate Plan and with it the Council's priorities for the coming 5 years. The Council has a clear and ambitious growth agenda – aiming **to make Selby a great place to do business, enjoy life and make a difference whilst delivering great value**. The financial strategy aims to provide financial sustainability, resilience and capacity for the Council in pursuing its objectives and secure the resources necessary to deliver the Corporate Plan, whilst managing the funding cuts we are facing.



- 1.6 To support this paper three scenarios have been modelled and are attached at **Appendix A**. The mid-case scenario is proposed as the framework for the forthcoming budget although given the uncertainty for public sector finances, now more than ever we must be ready to cope with a worst case scenario whilst staying focussed on our Corporate Plan objectives - using our strong financial position to balance savings and investment.

2 Update on financial assumptions

Interest Rates

- 2.1 The bank base rate was cut by 0.25% to 0.25% on 4 August – a unanimous vote by the Monetary Policy Committee. In the latest forecasts received from Capita (the Council's treasury management advisors) the bank rate is projected to reduce to 0.1% in Q1 of 2017 and remain flat through to Q1 of 2019 when a rise to 0.25% is predicted.
- 2.2 The approved strategy assumes investment rates will rise to 2% by 2019/20 and therefore this latest forecast will impact on the Council's overall financial position. Loans to Selby and District Housing Trust will provide some mitigation, although the pace of these is slower than originally anticipated, so it would be prudent to further reduce our forecasts.

Appendix 1

- 2.3 The approved strategy includes provision for a £300k cap on the amount of investment interest used to support the revenue budget and as a result of the on-going low rates it is anticipated that this will not be reached in the next 3 years:

	2016/17	2017/18	2018/19	2019/20
Average rate %	0.47%	0.25%	0.40%	0.50%
GF Interest £000's	150	100	130	140
HRA Interest £000's	38	25	32	35
Total Interest £000's	188	125	162	175

2016/17 Quarter 1 Treasury Management Report

Inflation

- 2.4 As at June 2016 CPI inflation was running at 0.5% in contrast to average weekly earnings which rose by 2% in April. The Monetary Policy Committee's judgement is that inflation will rise above the 2% target to about 2.3% in 2018 due to the recent fall in the value of sterling etc. However, it remains to be seen how recent developments will impact on the outlook for the economy and inflation. Given the continued cuts to central Government funding, the MTFs assumption on inflation remains at 2% which builds in a level of risk mitigation. The 1% pay deal agreed for 2016/17 and 2017/18 is included in the budget as is a 1% estimate for 2018/19.

Settlement Funding

- 2.5 This element of funding has seen the most significant changes in recent years following the localisation of Business Rates and Council Tax Support.
- 2.6 The 2016/17 Local Government Finance Settlement provided figures for Settlement funding through to 2019/20. Settlement Funding includes Revenue Support Grant (RSG), Business Rates Baseline Funding (BRBF) and in addition Rural Services Delivery Grant (RSDG) and Transitional Grant (TG) were included in the settlement:

Local Government Finance Settlement February 2016	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's
RSG	1,756	1,121	593	265	0
BRBF	2,232	2,250	2,294	2,362	2,438
SFA	3,988	3,371	2,887	2,627	2,438
RSDG	0	134	108	83	108
TG	0	11	11	0	0
Total	3,988	3,516	3,006	2,710	2,546

- 2.7 The settlement shows a funding reduction of approximately £1.44m from 2015/16 to 2019/20 with RSG being completely phased out over the period.

- 2.8 The Government has offered a multi-year settlement to Local Authorities although has reserved the right to alter the figures due to unforeseen circumstances or 'shocks' in the system. The strategy assumes that the offer is not withdrawn or amended by the Government in the wake of the UK's vote to leave the EU and that it is accepted by the Council.

Business Rates Retention

- 2.9 The current approach to Business Rates Retention income is to set aside gains above our baseline funding (per settlement) into the Business Rates Equalisation reserve to off-set potential future losses. In 2013/14 the initial forecast (NNDR1) showed potential Business Rates growth of circa £1.4m (Selby's share) which would mean additional income to the Council of £700k after the payment of the 50% levy.
- 2.10 However a significant successful appeal by (and subsequent refund to) a major business in the district meant that our Business Rates income was below the safety net in 2013/14.
- 2.11 In 2014/15 Selby's fortunes reversed following the withdrawal of a significant appeal, some business growth and a late assessment of renewable energy rates income (which is subject 100% retention by SDC). The renewables income resulted from a change to an existing business and saw the transfer of income from the rates retention scheme (SDC's share = 40%) to renewable energy (SDC's share = 100%). This change resulted in SDC being at the 'safety net' for the purposes of rates retention along with a large windfall (in excess of £5m) from renewable energy. This situation continued for 2015/16 and is anticipated for 2016/17 but forecasts beyond 2016/17 are difficult due to uncertainty over the Government's plans for Business Rates.
- 2.12 The Government has announced that Local Government will retain 100% of Business Rates in future and that RSG will be phased out. A 12 week consultation was launched on 5 July 2016. This outlines a number of service areas which may be candidates to transfer to local government (for example current specific grants such as Council Tax and NNDR Collection Administration Subsidy) to achieve a system which is 'fiscally neutral'. The Government have called for evidence on needs and redistribution to support their 'Fair Funding Review' which signals the potential for further uncertainty and risk.
- 2.13 It is inconceivable to expect that large windfalls from developments such as the bio-mass conversion of Drax Power Station will be sustained going forward and given a successful appeal awarded to a large business in the area in 2015/16 (reducing our rates yield by £1.2m, with Selby's share being £500k - effectively halving our previously assumed growth), our mid-case scenario assumes growth of £200k p.a. from 2017/18 onwards (circa 1%). This downward revision

Appendix 1

in our previous forecasts has a significant impact on the Council's longer term financial outlook. We will of course update our forecasts as and when the picture becomes clearer.

2.14 The figures below assume a safety net payment in 2016/17:

Business Rates Income	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's
Safety-Net	2,081			
Transfer from BRER	169			
= Baseline	2,250	2,294	2,362	2,438
Assumed growth	0	200	400	600
Renewable Energy/Surplus*	5,409	0	0	0

* If the approach to renewable energy continues this surplus could be achieved year on year.

2.15 These forecasts do not include any provision for new significant appeals or closures (e.g. one of the power stations operating in the district) and therefore they should be treated with extreme caution. Nor do they include any assumptions for increasing growth as a result of our investment in local economic development through the Programme for Growth. Any such growth will be factored into our plans once a clear trend can be established and decisions on future allocations will need to be taken in light of the overall funding available and risk at that time.

New Homes Bonus

2.16 New Homes Bonus (NHB) is an incentive scheme which rewards housing growth. The scheme is funded partly by the Government (£250m p.a.) and the remainder by top-slicing the Local Government funding settlement (£918m for 2015/16). Selby has achieved £2.5m p.a. as the scheme reached maturity for 2016/17 (year 6 of the scheme).

2.17 The approved strategy provides that Years 1 and 2 NHB is used to support the 'Programme for Growth' – i.e. £880k p.a. A new Programme was established as part of the refresh of the Council's Corporate Plan and the current budget assumes that £880k p.a. continues to be transferred to reserves whilst NHB income continues, although funds have not been allocated to projects beyond those approved in 2015/16. The approved MTFS also assumes that receipts above £880k p.a. are used to support the revenue budget.

2.18 The Government's evaluation of NHB up to 2014/15 (published in December 2014) showed that like other district councils, Selby had gained overall by the scheme. The report showed that in net terms Selby had benefitted by £1.53m in 2014/15 i.e. our finance settlement including NHB was £1.53m more than it would have been if NHB had not been paid. Should the scheme be brought to an end and the top-sliced funds 'repatriated', then Selby would see a significant reduction

Appendix 1

in funding. Based on the trend to date, the gain has risen to £2.2m by year 6 of the scheme, with £1.6m being used to support on-going revenue expenditure.

- 2.19 The report concluded that NHB had been successful and this was likely to increase further over time but the Government's consultation early in 2016 suggests that whilst it will continue, it will be scaled back in future although at this stage it is not known precisely by how much and how this will be achieved – the revised mid-case models NHB reducing to approximately £1.5m p.a. - for example:

Year	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's
1	445	445	445	445	445	445		
2		435	435	435	435	435		
3			303	303	303	303	303	
4				542	542	542	542	
5					353	353	353	353
6						368	368	368
7							400	400
8								400
Total	445	880	1,183	1,725	2,078	2,447	1,966	1,521

Allocated to the Programme for Growth as 'one-off' resources

- 2.20 Given the uncertain nature of NHB going forward it is not advisable to rely too heavily on this to support the revenue budget and therefore the mid-case scenario assumes that the anticipated reductions impact on the allocation to the revenue budget in the first instance. This should allow a managed reduction in resources and help to mitigate the risk of loss should the scheme ultimately be brought to a close. This effectively protects the contribution to the Programme for Growth which is important to facilitate investment in local economic growth and income generation. Subject to the overall balance of resources this could be flexed to help manage the savings plan if required, being mindful of the risk to these resources in the longer term. However for the purposes of the mid-case scenario the NHB resources are assumed to be allocated as follows:

NHB	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's
P4G	445	880	880	880	880	880	880	880
GF			303	845	1,198	1,567	1,086	641
Total	445	880	1,183	1,725	2,078	2,447	1,966	1,521

- 2.21 Growth in receipts above these levels is assumed to be allocated to the Programme for Growth.

Special and Specific Grants

- 2.22 The Council is in receipt of a number of additional grants for 2016/17 which may continue into the future. For 2016/17 the Local Government Finance Settlement included the following which are assumed to continue to 2020:

Appendix 1

	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's
New Burdens – Neighbourhood Planning	5	5	5	5
New burdens – CTS Administration	78	78	78	78
New Burdens - Smoke & Carbon Omission Alarm	1	1	1	1
Total Special and Specific Grants	84	84	84	84

- 2.23 Future funding is dependent upon the outcome of the new Business Rates Retention system - beyond 2020 it is assumed that these will be rolled into Business Rates funding. These grants are not ring-fenced.

Council Tax

- 2.24 A Council Tax Base of 30,154 is estimated for 2016/17 with a 1% rise forecast thereafter included in the Council's current Medium Term Financial Plan. Every 0.5% increase above this level would add approximately 150 Band D equivalents to our Tax Base which equates to around £25k p.a. at the current Band D charge (£165.24).
- 2.25 The Chancellor's announcement on the Final Local Government Finance Settlement included provision to allow district councils with a Band D charge of less than £250 to increase their Band D charge by £5 without triggering a referendum and a £5 p.a. increase has been factored into the Government's settlement assumptions for Selby. Given the Council's financial position for 2016/17 the Executive did not recommend that this option be taken but given the on-going risk to Council funding and the growing challenge to deliver revenue savings, this option has now been modelled alongside a 1.99% increase.
- 2.26 A 1.99% increase will take the Council average Band D charge from £165.22 to £168.54 for 2017/18 – a rise of 6p per week. A £5 increase equates to an increase of 3% or 10p per week:

	2016/17	2017/18	2018/19	2019/20
Tax Base with 1% growth	30,154	30,456	30,760	31,068
Band D Charge with 1.99% increase	£165.22	£168.54	£171.91	£175.33
Council Tax Income	£4,982,643	£5,133,123	£5,288,140	5,447,152
Band D Charge with £5.00 increase		£170.24	£175.24	180.24
Council Tax Income		5,184,829	5,390,382	5,599,696
Difference in Council Tax Income		51,716	102,242	152,544

- 2.27 The additional £152k income would make a significant impact on the Council's savings plan, which is currently showing a shortfall and therefore, the mid case scenario assumes that Council Tax Band D Charge is increased by £5 p.a.

Council Tax Support Grant for Parishes

- 2.28 In accordance with the approach adopted in the current Medium Term Financial Plan, it is assumed that support for parishes will continue to 2018/19 by which time Tax Base growth will have more than compensated for the impact of Council Tax Support. The strategy forecasts the grant amount reducing in line with the reduction in the Council settlement funding (RSG/NNDR). On-going engagement will be undertaken with the Parishes to ensure that they are preparing for this change. It should be noted that Parishes are not subject to Council Tax referendum rules and consequently are able to increase their precept to meet their spending needs.

General Balances

- 2.29 In accordance with the current strategy it is assumed that General Fund balances are **not** used to support the revenue budget.
- 2.30 General Balances remain funding of last resort. The approved minimum working balance is £1.5m and resources will be managed to maintain this level over the medium to long term.
- 2.31 The budget for 2016/17 includes a transfer to balances of £181k although this is subject to in-year savings.

Earmarked Reserves

- 2.32 A review of major earmarked reserves suggests:
- PFI – the on-going adequacy of this reserve is kept under review in light of interest rates and inflation. Any necessary increases in contributions will form part of the revenue budget and will be funded as a commitment before further service growth is considered. The reserve is currently above target level but given uncertainty in the economy no changes to contributions are proposed at this time.
 - Asset Management - £130k p.a. plus £22k p.a. for the Summit Indoor Adventure, is transferred into this reserve to cover our commitments to maintaining our built assets. An assessment of works required to maintain our assets over the next 10 years has been done as part of the Asset Management Strategy refresh completed in October 2015. The additional costs of the new Civic Centre and the Leisure Village need to be added to the cost plan but the contributions into this reserve, as highlighted above, are considered adequate. No major surfacing works to the Council's

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car parks are currently planned although the emerging Car Park Strategy may identify opportunities for investment. The MTFS will be updated if any new requirements emerge.

- ICT Replacement – £141k p.a. General Fund (£150k less £9k saving from the Better Together ICT service) and £50k p.a. HRA contributions are planned to sustain this important reserve, which provides the financial capacity to upgrade and replace our ICT infrastructure, hardware and systems in accordance with our approved ICT Strategy. The use of ICT to support the Council's customer 'self-service' and channel shift agenda means that the financial capacity to invest in modern technologies is crucial to support future services and deliver savings – a review of the Council's ICT strategy is planned in 2016/17. Fixed contributions allow the smoothing of these irregular costs to avoid peaks and troughs in funding requirements. Spending is planned over a 10 year period allowing for known upgrades and system replacements.
- Business Development – the need for on-going savings and efficiencies to achieve the Council's objectives remains a key priority. This reserve provides up-front investment for service improvements and efficiency initiatives, to support the Council's savings plan – in particular commercialisation and income generation.
- Pension Equalisation – this reserve receives contributions which provide capacity within the General Fund revenue budget for a rise in employer pension contributions. Following the last triennial valuation and with it the stabilisation of employers' contribution rates, the £600k balance of this reserve as at 31 March 2014 was released for alternative uses. However, the on-going risk to pensions costs provided good reason to continue to set aside the circa £180k p.a. This reserve will be reviewed in light of the next triennial valuation due later in 2016.
- Business Rates Equalisation – this reserve was created in 2012/13 in anticipation localised Business Rates and the funding risk inherent within the scheme. The current strategy assumes that any excess Business Rates above our baseline are transferred into this reserve to mitigate any funding shortfalls prior to the safety net being reached.

The fund was established with £300k and then added to with budget surpluses and a prior year income adjustment. The available balance on the reserve at 1 April 2016 is £4.8m, which includes an element of renewable energy receipts.

Should the system for renewable energy business rates continue, the Council would be at the safety net for 2017/18. Given the

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anticipated changes to the rates retention scheme and on-going Local Government funding cuts, 3 years' worth of safety net will be held as a minimum balance plus a further £2.4m to back-fill savings targets and the rest will be transferred to the Special Projects (Programme for Growth) Reserve.

- Contingency – this reserve provides resources to cover unforeseen issues beyond those that can be accommodated by in year contingency budgets – for example significant planning appeal costs. The reserve is topped-up using year-end surpluses if available and required. In 2015/16 £281k was committed to cover the additional costs of Plan Selby. The current forecast balance of £708k at 31 March 2016 is above the recommended balance of £500k to accommodate any potential transitional costs associated with the forthcoming organisational structure review.
- Discretionary Rate Relief – this reserve was established with £300k from the 2012/13 General Fund revenue surplus. Future contributions could come from excess Business Rates income subject to availability and prioritising against the revenue budget and 'Programme for Growth'. A budget of £100k p.a. has been created and will be funded by this reserve – this will enable applications for relief to be considered and awarded promptly.
- Special Projects Reserve - £880k of New Homes Bonus in 2012/13 – 2015/16 has been used to top up this reserve for the Council's 'Programme for Growth'. Contributions beyond 2015/16 are subject to sufficient NHB and/or Business Rates growth. **It must be stressed that the use of NHB and Business Rates resources to fund growth is wholly dependent upon achieving the revenue savings targets set.** The large windfalls from Business Rates have been earmarked for the Programme for Growth to support economic growth within the district. Going forward it is proposed that any revenue surpluses beyond those required to mitigate financial risk are also earmarked for the Programme for Growth.
- Local Plan Reserve – delivery of a district wide local plan requires a significant and sustained resource input over a relatively long period of time, which can put pressure on in-year budgets when peaks in work occur. £355k was been earmarked in 2015/16, with a further £145k to supplement this from the revenue budget in 2016/17 and then £50k p.a. set aside thereafter.

2.33 A forecast of General Fund reserve balances is set out at **Appendix B**.

3 Revenue Budget Outlook 2016/17 to 2018/19

Costs

- 3.1 It is assumed that on average costs will increase in line with inflation. Whilst cuts in general grant continue, demand led cost pressures must be contained within the net revenue budget. For example, the Council's Street Scene contract is subject to review and property growth is putting pressure on rounds (every additional round costs approximately £120k p.a.) - the contractor has indicated an additional cost of £309k p.a. to extend the contract for 3 years although this is still subject to negotiation – the strategy assumes that such cost pressures are managed within the overall base budget and therefore any proposed cost increases must be covered by equivalent savings elsewhere.
- 3.2 The single largest cost to the Council is its employees. In 2016/17 the Council's payroll budget is approximately £6.4m. A 1% pay award is included in our budget forecasts - an increase of around £64k p.a. A senior management restructure was implemented in April 2016 and work is currently underway to establish a revised operating model across the organisation. Given the Council's ambitious growth agenda (an agenda which is fundamental to the long term sustainability of our vital public services) there is a need to increase our internal capacity. However, care needs to be taken to ensure that this directly supports an increase in overall cash resources coming into the Council. In the shorter term this is likely to require support from the Council's reserves and proposals for a new structure and supporting business case will be brought forward for consideration by councillors in due course. For the purposes of this strategy it is assumed that any such capacity increase will not impact on the Council's net base revenue budget.
- 3.3 In addition, the 2016 triennial pension fund valuation is due later this year and at this stage it is not known what impact the current economic uncertainty will have on the long term outlook for employer contribution rates (current service cost 12.7% and deficit 13.8%). The base budget includes capacity of around £180k to accommodate a rate rise which equates to around 2%. Opportunities to mitigate a rate rise will be explored as part of the Council's reserves strategy and investment/cash flow management – for example an annual upfront payment of contributions in return for a discount on the employer contribution rate.
- 3.4 The Apprenticeship Levy has also been factored into our future payroll costs – an estimated cost of around £100k p.a.

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Income

- 3.5 Service related income levels are improving and helping to support our savings plan. Opportunities for growing income generation remain a priority and proposals for the commercialisation services will continue to be developed. The Council refreshed its income and charging policy in 2016 and confirmed its default charging policy of full cost recovery (with a number of specific exceptions) with minimum annual uplifts in line with CPI inflation. A strategic review of income generation is planned as part of our savings work.
- 3.6 The windfall from Business Rates income will have a significant positive impact on our financial position at least in the short term but we will need to keep this under close review and in accordance with the previously approved MTFs and budget, it is assumed that growth above our baseline funding is transferred into the Special Projects (Programme for Growth) Reserve as it is realised.

Net Budget Forecast (Mid-Case Scenario)

- 3.7 The forecasted resources available to support the revenue budget for 2016/17 to 2018/19 are shown in the table below (mid-case):

General Fund Revenue Resources	2017/18 £000's	2018/19 £000's	2019/20 £000's
Council Tax (£5 increase per Band D)	5,184	5,390	5,600
SFA	2,887	2,627	2,438
RSDG	108	83	108
TG	11	0	0
NHB	1,966	1,521	1,551
Special and Specific Grants (not ringfenced)	84	84	84
Council Tax Collection Fund Surplus	62	65	70
Business Rates Collection Fund Surplus	200	400	600
Total Resources	10,502	10,170	10,451
Service base budgets	10,520	10,165	10,753
Planned savings per 16/17 budget	(993)	(993)	(993)
Investment Interest	(100)	(130)	(140)
Parish Grant	77	70	0
Reserves Transfers (Net)	1,077	1,680	1,589
Total Net Budget	10,581	10,792	11,209
Surplus/(Deficit)	(79)	(622)	(758)
Additional savings target proposed	(100)	(700)	(700)

- 3.8 Whilst the Government's offer of a multi-year settlement provides a degree of certainty (notwithstanding the impacts of the UK's exit from the EU) this is a diminishing proportion of overall funding. Due to the uncertainty of Business Rates and New Homes Bonus it is extremely

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difficult to predict the level of resources we can expect beyond 2016/17.

- 3.9 The on-going risk to the Council's funding means that a careful balance between savings and investment will need to be struck and we will continue to strive for more efficient and effective services. This in turn, will enable the financial capacity for investment to achieve sustainable cash 'returns' and minimise the impact on front line service outcomes.

4. Savings

- 4.1 Our collaboration with North Yorkshire County Council and other partners continues to be an important part of this work as is reducing demand for services, the commercialisation of our business, and income generation – we are developing appropriate strategies to ensure delivery of our savings targets.
- 4.2 A review of savings as part of this strategy refresh has identified a number of high risk savings that are now not expected to come to fruition and consequently have been removed from the savings plan. A summary of the latest forecast is shown in the table below and the revised savings action plan is set out at **Appendix C**.

Current Savings Summary	2016/17 £000's	2017/18 £000's	2018/19 £000's
Green	36	36	36
Amber	114	221	221
Red	107	476	576
Shortfall to be identified	313	260	160
Total	570	993	993

- 4.3 It is clear that there is much to do to deliver the identified savings, with nearly £1m savings assumed within the budget for the next three years still to be identified or at either 'amber' or 'red'. The plan contained a level of headroom to allow for some savings to fall by the wayside or to achieve less than originally targeted. However removal of some savings has resulted in a shortfall within the current plan.
- 4.4 Plans for income generation and savings to mitigate the reduction in central Government funding are in progress as are our plans to stimulate local economic growth, which will boost Council Tax and Business Rates income but this will take time to come to fruition and resources diverted to support the revenue budget will mean less is available to invest in growth. Therefore, we must be ready to deliver further savings and efficiencies and therefore, as highlighted in the previous MTFS, an additional £700k p.a. target by 2019/20 is proposed (see 3.7 above).

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4.5 Given our strategic intent and the progress made on savings to date, it is proposed that our targets are increased as follows:

- Transforming through ICT and flexible working – £600k (currently £250k by 2017/18);
- Growing income through trading – £600k (currently £250k by 2017/18);
- Commissioning to achieve efficiencies and reduce demand for public sector services - £500k (currently £500k by 2017/18).

4.6 In summary this shows an overall savings requirement of:

Revised Savings Summary	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's
Savings per plan	257	733	833	833
Revised Target	570	1,100	1,700	1,700
Current Shortfall	(313)	(367)	(867)	(867)

4.7 Opportunities for additional savings will be explored as part of the forthcoming budget round although a sum of £2.4m will be held in the Business Rates Equalisation Reserve (see paragraph 2.32) for release to the revenue budget if savings ultimately fall short of target.

5 Capital Programme

5.1 The Council's General Fund Capital Programme contains the 'business as usual' capital projects planned – these include Disabled Facilities Grants (DFGs), ICT replacements and major works to the Council's assets. Expenditure is funded by earmarked reserves set aside for these specific purposes, or in the case of DFGs, through capital receipts from Council House and other small asset sales. For information, the approved programme is attached at **Appendix D**.

5.2 There is currently around £5.5m available in usable capital receipts expected over next 3 years from right to buy receipts, and land/property sales. In recent years low level receipts have been used to cover the cost of Disabled Facilities Grants, however increases in Council House sales and the Council's agreement with the Government to retain extra receipts to achieve one for one replacement of Council homes, means that going forward, receipts retained from council house sales can be used to support the Council's affordable homes development strategy and deliver new build homes across the district.

5.3 In addition s106 affordable housing commuted sums are anticipated (£8.5m over the next 7 years) which provide the potential to extend our house building programme further. Plans are already in progress on a £10m development programme but with rising right to buy receipts and

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s106 commuted sums, the potential to increase our existing programme will require additional detailed feasibility and undoubtedly, land acquisition. This work will be carried out over the coming year and beyond as part of the Programme for Growth and proposals will be brought forward for approval in due course.

- 5.4 Following the closure of the temporary Profiles Gym, plans for the land at Portholme Road are under consideration. Receipts from the sale of this land were originally earmarked for the Programme for Growth although they have been substituted by other resources to mitigate the need for additional borrowing. If they are realised then they will be available for reinvestment in the district or could be used to repay debt if this could achieve a more favourable outcome for the Council.
- 5.5 In 2015/16 further (internal) prudential borrowing was initially planned to cover the purchase of a strategic site at Burn and funding towards the new Leisure Village in Selby (part of the Programme for Growth). However additional Business Rates income in relation to 2014/15 means that these have been funded (in part, re the shell and car park for the Leisure Village) from revenue resources. Borrowing requirements will be kept under review.
- 5.6 Capital Programme proposals will be considered as part of the forthcoming budget round.

6 Programme for Growth

- 6.1 The 'Programme for Growth' is the Council's strategic programme to support delivery of its Corporate Plan. The programme comprises a range of cross cutting projects designed to '**make Selby a great place**' by investing in jobs; housing; infrastructure/economic development; and the leisure economy. The approved programme, which aligns to the new Corporate Plan, is set out at **Appendix E**.
- 6.2 The programme to the end of 2015/16 is currently sustained by New Homes Bonus (£880k p.a.). In summary, the latest programme is:

Programme	Capital £000	Revenue £000
Leisure	6,075	175
Jobs/skills	0	726
Housing*	100	180
Infrastructure/economic development	1,790	639
Contingency	0	513
Total	7,965	2,233
Funding		
Special Projects Reserves	5,793	2,233
Borrowing	2,172	0
Total Funding	7,965	2,233

**Note: The capital cost of the affordable homes is contained within the capital programme*

- 6.3 There currently remains £513k in the programme contingency, which is available for new projects that emerge over the life of the Corporate Plan. These resources could increase further subject to the future of New Homes Bonus and Business Rates and delivery of savings. **The mid-case scenario shows the potential for a further £10m+ over the 4 years from 2016/17 to 2019/20.**
- 6.4 However, this of course relies heavily on no major adverse changes to the New Homes Bonus and Business Rates schemes and delivery of the savings needed to balance the revenue budget.
- 6.5 There may also be opportunity to extend the programme further through bids for funding from external partners (such as the LEP).
- 6.6 The resources available to fund the programme will be reviewed annually in light of announcements on Local Government funding and the Council's financial outlook. However the Council's strategic approach to its future financial sustainability is reliant upon investment to stimulate housing and business growth which in turn will generate local funds through Council Tax and Business Rates to mitigate losses in central Government funding and provide the capacity for further reinvestment.
- 6.7 The current programme is under review and proposals for a new programme from April 2017 will be formulated as part of the forthcoming budget round, with clear project briefs and detailed business cases being drawn up for approval by councillors in due course.

7 Conclusions

- 7.1 The key assumptions which underpin the Financial Strategy have been updated based on the latest intelligence available however there remains much uncertainty around public sector finance.
- 7.2 There remains risk within the Business Rates retention scheme and in particular it is not known if similar levels of renewable receipts as to those experienced to date can be expected going forward - at this stage a cautious stance has been taken from 2017/18 onwards.
- 7.3 There is also uncertainty over New Homes Bonus, the economic situation, income generation and delivery of savings. The Council's longer term financial position is heavily reliant upon resources keeping pace with inflation and costs being contained within base budget.
- 7.4 Currently, New Homes Bonus is crucial to our financial resilience and to our capacity to invest in Selby District. Whilst it continues, £880k p.a. is earmarked for the Programme for Growth with the remainder

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supporting the Council's revenue budget. Our longer term forecasts assume a reduction in New Homes Bonus of circa £1m p.a. and whilst this remains a bonus scheme and therefore not part of the Council's core funding, it is assumed that £880k p.a. continues to support the Programme for Growth. Should the Council's overall financial position worsen NHB could of course be wholly diverted to the revenue budget but in doing so could create a 'cliff edge' if the scheme ultimately comes to an end.

- 7.5 Based on the assumptions in this strategy the Council's target Net Revenue Budget for 2017/18 is £10.5m, including a savings target of £1.1m and net contributions to reserves of £1.1m. By 2019/20 the savings requirement is anticipated to rise to £1.7m (although this does not take into account growth beyond the standard assumptions contained in this MTFS).
- 7.6 The additional income from Council Tax and Business Rates as a result of our investment in economic growth will help to bridge the funding gap in the long term but in the meantime we must strive to be as efficient as possible and additional savings targets are proposed. We will need to keep this under review as the future for Local Government funding under 100% Business Rates Retention and the future of New Homes Bonus becomes clearer.
- 7.7 Meeting the on-going savings challenge features strongly in the Council's strategic and operational plans and this work will continue. Our collaboration with North Yorkshire County Council and other partners, reducing demand for services, the commercialisation of our business, income generation and efficiency savings are important to this work.
- 7.8 The on-going risk to the Council's funding means that a careful balance between savings and investment will need to be struck. We will continue to strive for more efficient and effective services which in turn will provide the financial capacity for investment in delivering local economic growth – replacing central Government funding with sustainable cash returns in the form of income from services, Council Tax and Business Rates. Internal capacity to drive this agenda will be crucial to success.
- 7.9 The significant receipts from Business Rates income mean that the Council has the financial capacity to invest further in economic growth within the district and plans for the use of these funds will be drawn up for approval by councillors over the coming months.

Equality, Diversity, and Community Impact Screening



As a public authority we should ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

This form should be read in conjunction with the Equality Diversity and Community Impact Assessment Toolkit

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment

Project Name/Service Area: Medium Term Financial Strategy	
Lead person: Karen Iveson, Chief Finance Officer	Contact number: 01757 292056

1. Title: Medium Term Financial Strategy	
Is this	
X	A Strategy or Policy
	A change to a service or function
	Other (specify)

2. Please provide a brief description of what you are screening
<p>The MTFs has been updated to reflect changes in the assumptions which underpin the Council’s budgets. It takes account of anticipated reductions to central government funding and proposes the approach to dealing with the funding gap over the next 3 years. The strategy does not make recommendations about specific actions; instead it provides the framework for considering the Council’s budget and sets the anticipated quantum for revenue budget savings based on a range of scenarios.</p> <p>Whilst individual budget savings could impact differently on different communities or groups the MTFs itself does not. Individual impact screenings will be carried out as savings proposals are brought forward for decision as part of the annual budget.</p>

3. Relevance to equality, diversity, and community impact

All the council's strategies/policies, services/functions affect service users and the wider community – district wide or more local.

The effects may have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant EDCI is to your proposals.

When considering these questions think about the protected characteristics : age, disability, gender reassignment, pregnancy or maternity, race, religion or belief, sex, sexual orientation, and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background, caring responsibilities and education or skills levels).

Questions	Yes	No
Does the proposal have (or could it have) a different impact for people with protected equality characteristics?		X
Have there been or is there likely to be any public concern about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity and community impact within your proposal please go to **section 4.**
- Are not already considering the impact on equality, diversity and community impact within your proposal please go to **section 5.**

4. Considering the impact on equality, diversity and community impact

If you can demonstrate you have considered how your proposals impact on equality, diversity and community impact you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity and community impact?**

(**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	
--	--

Date to complete your impact assessment	
---	--

Lead person for your impact assessment (Include name and job title)	
--	--

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Karen Iveson	Chief Finance Officer	26/08/16

7. Publishing

This Equality, Diversity, and community impact screening will act as evidence that due regard to equality and diversity has been given.

If this impact assessment relates to a **Key Delegated Decision or Executive or full Council** or a **Decision** a copy should be emailed to Democratic Services and will be published along with the relevant report.

A copy of **all other** Equality and Diversity and community impact assessments should be kept on the project file (but need not be published).

Date screening completed 26/08/16

SELBY DISTRICT COUNCIL - 10 YEAR FINANCIAL PLAN Best Case

	Base 2016/17	← Medium Term Financial Plan →				2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
		2017/18	2018/19	2019/20								
KEY ASSUMPTIONS												
Growth/Inflation	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Interest Rates	0.70%	0.40%	0.50%	0.75%	1.00%	1.25%	1.50%	1.75%	2.00%	2.25%	2.50%	
Tax Base Increase	3.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	
Government Grant (SFA) change	-15.47%	-14.36%	-9.00%	-7.19%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
Council Tax Increase	1.99%	£5	£5	£5	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	
COUNCIL TAX												
Tax Base (Number of Band D Equivalents)	30.154	30.606	31.065	31.531	32.004	32.484	32.972	33.466	33.968	34.478	34.995	
Council Tax @ Band D (£)	165.22	170.22	175.22	180.22	183.81	187.47	191.20	195.00	198.88	202.84	206.88	
Council Tax Income (£000's)	4,982	5,210	5,443	5,684	5,883	6,090	6,304	6,526	6,756	6,994	7,240	
Precept (£000's)	4,982	5,210	5,443	5,684	5,883	6,090	6,304	6,526	6,756	6,994	7,240	
REVENUE FINANCING												
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Council Tax	4,982	5,210	5,443	5,684	5,883	6,090	6,304	6,526	6,756	6,994	7,240	
SFA	3,371	2,887	2,627	2,438	2,487	2,536	2,587	2,639	2,692	2,746	2,800	
New Homes Bonus	2,447	1,966	1,521	1,551	1,582	1,614	1,646	1,679	1,713	1,747	1,782	
Rural Services and Transitional Grants	145	119	83	108	-	-	-	-	-	-	-	
Other Specific Grants		84	84	84								
Council Tax Collection Fund Surplus/Deficit (+/-)	129	62	65	70	71	73	74	76	77	79	80	
Business Rates Collection Fund Surplus/Deficit (+/-)	5,409	200	400	600	612	624	637	649	662	676	689	
TOTAL EXTERNAL RESOURCES	16,483	10,528	10,223	10,534	10,635	10,937	11,249	11,569	11,900	12,241	12,592	

(a)

REVENUE BUDGET	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Operational Budget	11,289	10,520	10,165	10,753	10,830	11,046	11,267	11,646	11,722	11,957	12,196
Savings	- 590	- 993	- 993	- 993	- 1,013	- 1,033	- 1,054	- 1,075	- 1,096	- 1,118	- 1,141
Additional savings target		- 50	- 600	- 612	- 624	- 637	- 649	- 662	- 676	- 689	- 703
Investment Interest	- 240	- 130	- 140	- 200	- 260	- 300	- 300	- 300	- 300	- 300	- 300
Parish CTS Grant	86	77	70	-	-	-	-	-	-	-	-
Net Budget Before Contributions to/from reserves	10,545	9,424	8,502	8,948	8,933	9,076	9,264	9,608	9,650	9,849	10,052
Contributions to Reserves:											
PFI Scheme (Updated - incl SDC's contribution & interest)	387	394	401	414	426	439	451	452	454	455	455
Building Repairs	149	152	152	152	152	152	152	152	152	152	152
Computer Development	150	141	141	141	141	141	141	141	141	141	141
District Election	34	34	34	34	34	38	38	38	38	38	38
Pension Equalisation	183	183	183	183	183	183	183	183	183	183	183
Special Projects/P4G (New Homes Bonus)	880	880	880	880	880	880	880	880	880	880	880
Special Projects/P4G (Business Rates)	5,409	200	400	600	612	624	637	649	662	676	689
Local Plan	145	50	50	50	50	50	50	50	50	50	50
Contributions from Reserves:											
Spend to Save											
ICT	- 263	- 192	- 33	- 150	- 153	- 156	- 159	- 162	- 166	- 169	- 172
PFI	- 402	- 410	- 418	- 427	- 435	- 444	- 453	- 462	- 471	- 481	- 491
Building Repairs	- 92	- 3	- 20	- 152	- 155	- 158	- 161	- 165	- 168	- 171	- 175
Special Project/P4G	- 413	- 202	- 90								
District Election				- 136				- 153			
NYCC Collaboration	- 100	- 50									
Business Rates Equalisation											
Discretionary Rate Relief	- 100	- 100									
Contingency	- 210										
Forecast Net Revenue Budget (b)	16,302	10,501	10,182	10,537	10,668	10,825	11,022	11,212	11,406	11,603	11,803
Difference between resources and forecast budget (a - b)	181	27	41	- 3	- 32	112	227	358	494	638	789

SELBY DISTRICT COUNCIL - 10 YEAR FINANCIAL PLAN Mid Case
Appendix A (ii)

	Base 2016/17	← Medium Term Financial Plan →				2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
		2017/18	2018/19	2019/20								
KEY ASSUMPTIONS												
Growth/Inflation	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Interest Rates	0.70%	0.25%	0.40%	0.50%	0.75%	1.00%	1.25%	1.50%	1.75%	2.00%	2.25%	
Tax Base Increase	3.50%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	
Government Grant (SFA) change	-15.47%	-14.36%	-9.00%	-7.19%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
Council Tax Increase	1.99%	£5	£5	£5	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	
COUNCIL TAX												
Tax Base (Number of Band D Equivalentents)	30.154	30.456	30.760	31.068	31.378	31.692	32.009	32.329	32.652	32.979	33.309	
Council Tax @ Band D (£)	165.22	170.22	175.22	180.22	183.81	187.47	191.20	195.00	198.88	202.84	206.88	
Council Tax Income (£000's)	4,982	5,184	5,390	5,600	5,768	5,941	6,120	6,304	6,494	6,690	6,891	
Precept (£000's)	4,982	5,184	5,390	5,600	5,768	5,941	6,120	6,304	6,494	6,690	6,891	
REVENUE FINANCING												
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
Council Tax	4,982	5,184	5,390	5,600	5,768	5,941	6,120	6,304	6,494	6,690	6,891	
SFA	3,371	2,887	2,627	2,438	2,487	2,536	2,587	2,639	2,692	2,746	2,800	
New Homes Bonus	2,447	1,966	1,521	1,551	1,582	1,614	1,646	1,679	1,713	1,747	1,782	
Rural Services and Transitional Grants	145	119	83	108	-	-	-	-	-	-	-	
Other Specific Grants		84	84	84								
Council Tax Collection Fund Surplus/Deficit (+/-)	129	62	65	70	71	73	74	76	77	79	80	
Business Rates Collection Fund Surplus/Deficit (+/-)	5,409	200	400	600	612	624	637	649	662	676	689	
TOTAL EXTERNAL RESOURCES	16,483	10,502	10,170	10,451	10,520	10,789	11,065	11,348	11,638	11,937	12,243	

(a)

	Base	← Medium Term Financial Plan →				Appendix A (ii)						
	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's	2025/26 £000's	2026/27 £000's	
REVENUE BUDGET												
Operational Budget	11,289	10,520	10,165	10,753	10,830	11,046	11,267	11,646	11,722	11,957	12,196	
Savings	- 590	- 993	- 993	- 993	- 1,013	- 1,033	- 1,054	- 1,075	- 1,096	- 1,118	- 1,141	
Additional savings target		- 100	- 700	- 700	- 714	- 728	- 743	- 758	- 773	- 788	- 804	
Investment Interest	- 240	- 100	- 130	- 140	- 200	- 260	- 300	- 300	- 300	- 300	- 300	
Parish CTS Grant	86	77	70	-	-	-	-	-	-	-	-	
Net Budget Before Contributions to/from reserves	10,545	9,404	8,412	8,920	8,903	9,025	9,171	9,513	9,553	9,750	9,951	
Contributions to Reserves:												
PFI Scheme (Updated - incl SDC's contribution & interest)	387	394	401	414	426	439	451	452	454	455	455	
Building Repairs	149	152	152	152	152	152	152	152	152	152	152	
Computer Development	150	141	141	141	141	141	141	141	141	141	141	
District Election	34	34	34	34	34	38	38	38	38	38	38	
Pension Equalisation	183	183	183	183	183	183	183	183	183	183	183	
Special Projects/P4G (New Homes Bonus)	880	880	880	880	880	880	880	880	880	880	880	
Special Projects/P4G (Business Rates)	5,409	200	400	600	612	624	637	649	662	676	689	
Local Plan	145	50	50	50	50	50	50	50	50	50	50	
Contributions from Reserves:												
Spend to Save												
ICT	- 263	- 192	- 33	- 150	- 153	- 156	- 159	- 162	- 166	- 169	- 172	
PFI	- 402	- 410	- 418	- 427	- 435	- 444	- 453	- 462	- 471	- 481	- 491	
Building Repairs	- 92	- 3	- 20	- 152	- 155	- 158	- 161	- 165	- 168	- 171	- 175	
Special Project/P4G	- 413	- 202	- 90									
District Election				- 136				- 153				
NYCC Collaboration	- 100	- 50										
Business Rates Equalisation												
Discretionary Rate Relief	- 100	- 100										
Contingency	- 210											
Forecast Net Revenue Budget	(b) 16,302	10,481	10,092	10,509	10,638	10,774	10,929	11,117	11,309	11,504	11,702	
Difference between resources and forecast budget (a - b)	181	21	78	- 59	- 117	15	136	231	329	433	542	

SELBY DISTRICT COUNCIL - 10 YEAR FINANCIAL PLAN Worst Case

	Base 2016/17	← Medium Term Financial Plan →				2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
		2017/18	2018/19	2019/20								
KEY ASSUMPTIONS												
Growth/Inflation	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Interest Rates	0.70%	0.25%	0.25%	0.40%	0.50%	0.75%	1.00%	1.25%	1.50%	1.75%	2.00%	
Tax Base Increase	3.50%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	
Government Grant (SFA) change	-15.47%	-14.36%	-9.00%	-7.19%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
Council Tax Increase	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	1.99%	
COUNCIL TAX												
Tax Base (Number of Band D Equivalentents)	30.154	30.380	30.608	30.838	31.069	31.302	31.537	31.773	32.011	32.252	32.493	
Council Tax @ Band D (£)	165.22	168.51	171.87	175.29	178.77	182.33	185.96	189.66	193.43	197.28	201.21	
Council Tax Income (£000's)	4,982	5,119	5,260	5,406	5,554	5,707	5,865	6,026	6,192	6,363	6,538	
Precept (£000's)	4,982	5,119	5,260	5,406	5,554	5,707	5,865	6,026	6,192	6,363	6,538	
REVENUE FINANCING												
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Council Tax	4,982	5,119	5,260	5,406	5,554	5,707	5,865	6,026	6,192	6,363	6,538	
SFA	3,371	2,887	2,627	2,438	2,487	2,536	2,587	2,639	2,692	2,746	2,800	
New Homes Bonus	2,447	1,966	1,521	1,551	1,582	1,614	1,646	1,679	1,713	1,747	1,782	
Rural Services and Transitional Grants	145	119	83	108	-	-	-	-	-	-	-	
Other Specific Grants		84	84	84								
Council Tax Collection Fund Surplus/Deficit (+/-)	129	62	30	33	34	34	35	36	36	37	38	
Business Rates Collection Fund Surplus/Deficit (+/-)	5,409	100	200	300	306	312	318	325	331	338	345	
TOTAL EXTERNAL RESOURCES	16,483	10,337	9,805	9,920	9,963	10,204	10,451	10,705	10,964	11,230	11,503	

(a)

REVENUE BUDGET	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Operational Budget	11,289	10,520	10,165	10,753	10,830	11,046	11,267	11,646	11,722	11,957	12,196	
Savings	- 590	- 967	- 967	- 986	- 1,006	- 1,026	- 1,047	- 1,068	- 1,089	- 1,111	- 1,133	
Additional savings target		- 200	- 800	- 1,000	- 1,020	- 1,040	- 1,061	- 1,082	- 1,104	- 1,126	- 1,149	
Investment Interest	- 240	- 100	- 130	- 130	- 140	- 200	- 260	- 300	- 300	- 300	- 300	
Parish CTS Grant	86	77	70	-	-	-	-	-	-	-	-	
Net Budget Before Contributions to/from reserves	10,545	9,330	8,338	8,637	8,664	8,780	8,899	9,195	9,229	9,420	9,614	
Contributions to Reserves:												
PFI Scheme (Updated - incl SDC's contribution & interest)	387	394	401	414	426	439	451	452	454	455	455	
Building Repairs	149	152	152	152	152	152	152	152	152	152	152	
Computer Development	150	141	141	141	141	141	141	141	141	141	141	
District Election	34	34	34	34	34	38	38	38	38	38	38	
Pension Equalisation	183	183	183	183	183	183	183	183	183	183	183	
Special Projects/P4G (New Homes Bonus)	880	880	880	880	880	880	880	880	880	880	880	
Special Projects/P4G (Business Rates)	5,409	100	200	300	306	312	318	325	331	338	345	
Local Plan	145	50	50	50	50	50	50	50	50	50	50	
Contributions from Reserves:												
Spend to Save												
ICT	- 263	- 192	- 33	- 150	- 153	- 156	- 159	- 162	- 166	- 169	- 172	
PFI	- 402	- 410	- 418	- 427	- 435	- 444	- 453	- 462	- 471	- 481	- 491	
Building Repairs	- 92	- 3	- 20	- 152	- 155	- 158	- 161	- 165	- 168	- 171	- 175	
Special Project/P4G	- 413	- 202	- 90									
District Election				- 136				- 153				
NYCC Collaboration	- 100	- 50										
Business Rates Equalisation												
Discretionary Rate Relief	- 100	- 100										
Contingency	- 210											
Forecast Net Revenue Budget	(b) 16,302	10,307	9,818	9,926	10,093	10,217	10,339	10,474	10,654	10,836	11,020	
Difference between resources and forecast budget (a - b)	181	30	- 13	- 6	- 129	- 12	112	231	310	395	483	

Reserves													
Description	Closing Balance 31 March 16	Use	Contribs	Estimated Balance 31 March 17	Use	Contribs	Estimated Balance 31 March 18	Use	Contribs	Estimated Balance 31 March 19	Use	Contribs	Estimated Balance 31 March 20
	£	£	£	£	£	£	£	£	£	£	£	£	£
Revenue Reserves													
General Fund													
Reserves to fund future commitments:													
PFI Scheme	2,359,450	- 402,190	387,400	2,344,660	- 410,230	394,410	2,328,840	- 418,430	401,330	2,311,740	- 427,000	414,000	2,298,740
ICT	781,852	- 262,500	200,000	719,352	- 192,500	191,000	717,852	- 32,500	191,000	876,352	- 150,000	191,000	917,352
Building Repairs & Projects	374,150	- 92,000	148,560	430,710	- 2,940	152,270	580,040	- 19,700	152,570	712,910	- 152,000	152,570	713,480
Election	45,934		34,000	79,934		34,000	113,934		34,000	147,934	- 136,000	34,000	45,934
Tadcaster Central Area	66,936			66,936			66,936			66,936			66,936
Industrial Units	40,155			40,155			40,155			40,155			40,155
Open Space Maintenance	80,460			80,460			80,460			80,460			80,460
GF Carried Fwd Budgets	1,493,096	- 1,493,096		-			-			-			-
Affordable Housing **	193,554			193,554			193,554			193,554			193,554
	5,435,588	- 2,249,786	769,960	3,955,762	- 605,670	771,680	4,121,772	- 470,630	778,900	4,430,042	- 865,000	791,570	4,356,612
Reserves to fund growth and improvement:													
Special Projects / Programme for Growth ***	1,380,671	- 412,500	8,066,351	9,034,522	- 201,500	1,080,000	9,913,022	- 89,500	1,280,000	11,103,522		1,480,000	12,583,522
Special Projects (Non_PFG commitments)	150,969	- 150,969		0			0			0			0
Discretionary Rate Relief Fund	268,492	- 100,000		168,492	- 100,000		68,492			68,492			68,492
NYCC Collaboration	150,000	- 100,000		50,000	- 50,000		-			-			-
Spend To Save (Business Development)	500,000			500,000			500,000			500,000			500,000
	2,450,132	- 763,469	8,066,351	9,753,014	- 351,500	1,080,000	10,481,514	- 89,500	1,280,000	11,672,014	-	1,480,000	13,152,014
Reserves to mitigate financial risk:													
Pensions Equalisation Reserve	367,230		182,820	550,050		182,820	732,870		182,820	915,690		182,820	1,098,510
Business Rates Equalisation	4,777,087	- 1,777,087		3,000,000			3,000,000			3,000,000			3,000,000
Local Plan	355,231		145,000	500,231		50,000	550,231		50,000	600,231		50,000	650,231
Contingency	708,100	- 210,500		497,600			497,600			497,600			497,600
General Fund	1,466,860			1,466,860			1,466,860			1,466,860			1,466,860
	7,674,508	- 1,987,587	327,820	6,014,741	-	232,820	6,247,561	-	232,820	6,480,381	-	232,820	6,713,201
Total GF Revenue reserves	15,560,227	- 5,000,842	9,164,131	19,723,516	- 957,170	2,084,500	20,850,846	- 560,130	2,291,720	22,582,436	- 865,000	2,504,390	24,221,826
Capital Reserves													
General Capital Receipts*	1,714,279	- 175,000	1,065,020	2,604,299	- 145,000	1,096,060	3,555,359	- 145,000	1,000,000	4,410,359	- 145,000	1,000,000	5,265,359
Capital Receipts (Programme for Growth)	720,636		1,000,000	1,720,636			1,720,636			1,720,636			1,720,636
Total GF Capital Receipts	2,434,915	- 175,000	2,065,020	4,324,935	- 145,000	1,096,060	5,275,995	- 145,000	1,000,000	6,130,995	- 145,000	1,000,000	6,985,995
* Capital receipts include assumptions on right to buy sales													
** £Additional £8.5m anticipated through s106 commuted sums - profile and spending plan to be developed during 2016/17													
*** Proposals for extended Programme for Growth to be developed during 2016/17													
Note: Capital receipts subject to a review of requirements of council house 'one for one replacement'													

General Fund Savings							
Proposed Savings	Lead	Status	2016/17	2017/18	2018/19	Benefits	Comments
			£	£			
IT & Transformation Workstream							
Better Together - CRM Replacement - Phase 1	JR / SR	Green	36,160	36,160	36,160	A shared customer relationship management system with NYCC to enable seamless delivery of services across the two tiers of local government and deliver cost efficiency	Phase 1 completed
Better Together - Digital Transformation - Phase 2	JR / SR	Red	-	30,000	30,000	A shared web portal will enable on-line transactional services and a common customer experience whilst deliver cost efficiency	ICT strategy to be refreshed and business case for shared customer portal (part of Better Together) to be considered.
Mobile Working	SR / JR	Red	-	41,728	41,728	Mobile technology will enable services to be delivered more effectively in the field - delivering a more responsive and efficient service	Savings are subject to a revised business case and dependent on decisions around the new Housing Management System. Aim to re-visit the business case in autumn 2016.
Better Together - Formal amalgamation of District newspaper and County Council publications	SR / MJ	Green	3,000	3,000	3,000	A shared publication brings together news across the two tiers of local government	Completed
Electronic Payments	JR / SR	Red	4,000	15,500	15,500	Savings or income against a discretionary service enables resources to be prioritised on statutory requirements and encourages take up of more cost effective payment methods such as direct debit	Review of potential charges for electronic payments to be undertaken in 2016/17 although government proposals to cap charges may ultimately negate this.
Improved Revs & Bens Value for Money	JR	Amber	25,000	50,000	50,000	Improved team productivity leading to more timely and accurate processing of benefit claims	A service review has recently commenced with a target to deliver savings from 17/18 onwards. Additionally a review of staffing has been undertaken and a decision made to not fill vacant posts upto structure. £21k was saved in 15/16 and this post will not be filled in 16/17, additionally savings of £3k are proposed due to savings on annual billing.
Further Internal Efficiencies (Outside of Better Together)	SR	Red	6,500	9,500	9,500	General efficiency target to deliver improved outcomes for a reduced cost	To date no further efficiencies have been highlighted for 16/17 although there are reviews underway in planning and environmental health.
Access Selby' Commercialisation	JR / SR	Amber	18,000	50,000	50,000	Income generation against discretionary services enables resources to be prioritised on statutory requirements	There has been an increase in chargeable work on the housing repairs and lifeline services. Current forecasts suggest £18k is achievable in 16/17.
Total Transformation			92,660	235,888	235,888		
Commissioning Workstream							
Postage and Mail	KC	Green	8,000	11,000	11,000	Improved cost efficiency through smarter procurement	Initial saving of £5k completed plus a further £6k p.a. from October 2016 subject to Executive approval of new contract on 25 August.
Supplier Engagement	KC	Amber	20,000	20,000	20,000	Improved cost efficiency through smarter procurement	A variety of contracts are to be re-procured and currently on track to deliver savings from April 2017.
Reduce Tail end spend	KC	Amber	14,500	14,500	14,500	Improved cost efficiency through smarter procurement	£8.5k realised already in relation to car park tickets & telephones - £6k additional savings still to be identified in 2016/17 onwards.
Improved Waste / Recycling Value for Money	KC	Red	-	100,000	200,000	Operational efficiencies to contain property growth within thebase contract price	Service under pressure due to growth in property numbers and contract variation under negotiation. 17/18 Target reduced by £100K and to be reassessed once details of variation are established.
Maximise use of Civic Centre Office Space	JR	Red	25,000	71,000	71,000	Partnership working to share office space allows sharing of fixed overheads	£10.5k achieved - longer term savings will be dependant on arrangements with partners such as the police.
Total Commissioning			67,500	216,500	316,500		

Proposed Savings	Lead	Status	2016/17 £	2017/18 £	2018/19	Benefits	Comments
Income Generation Workstream							
General Fund Housing Development	KI	Amber	18,000	50,000	50,000	Interest on loans to build new affordable homes with Selby and District Housing trust - the loans facilitate the new homes and the interest brings a revenue stream to the Council	Interest from loans to SDHT - figures to be updated as new loans are agreed.
Green Energy	JC	Red	-	150,000	150,000	Opportunity to invest in solar energy to generate an income stream for the Council and potentially deliver cheaper energy to users.	The feasibility report confirms that a ground and roof mounted schemes are possible but changes to government subsidies means that detailed business case will be deferred and therefore a scheme will not be delivered to achieve a saving in 16/17.
Policy changes to introduce new income streams	JR / KC	Red	78,783	80,823	80,823	Income generation against discretionary services enables resources to be prioritised on statutory requirements	Charging policy has been updated and approved to allow full cost recovery on discretionary services. Opportunities currently under review.
Total Income Generation			96,783	280,823	280,823		
Total General Fund Savings in Progress			256,943	733,211	833,211		
Savings Target			569,760	992,803	992,803		
Headroom/Deficit (+/-)			** - 312,817	- 259,592	- 159,592		
Green Savings			47,160	50,160	50,160		
Amber Savings			95,500	184,500	184,500		
Red Savings**			114,283	498,551	598,551		
Total			256,943	733,211	833,211		

2016/17 – 2018/19 GENERAL FUND CAPITAL PROGRAMME

<u>PROJECTS</u>	Estimated Programme 2016/17 £	Estimated Programme 2017/18 £	Estimated Programme 2018/19 £
Asset Management Plan Leisure Centres & Park Tadcaster Central Area	43,000	2,940	19,700
Road Adoption - Industrial Units Sherburn Mast Relocation	13,660		
Tadcaster Bus Station refurbishment Replacement Car Park Ticket Machines	52,000		
Collapsed Culvert - Portholme Road Housing Development (Loans to SDHT)	356,670		
	2,243,360	1,250,000	1,250,000
<u>Grants</u>			
Disabled Facilities Grants Repair Assistance Loans	358,870	300,000	300,000
	30,000		
<u>ICT Hardware & Systems Within ICT Strategy</u>			
Implementation & Infrastructure Costs Desktop Replacement Programme	518,755	175,000	222,000
CRM & Website Mobile Working Solution	17,500	17,500	17,500
	249,800		
TOTAL	3,883,615	1,745,440	1,809,200
<u>SUMMARY OF FUNDING</u>			
Capital Receipts Grants & Contributions	233,870	145,000	145,000
Reserves Borrowing	155,000	155,000	155,000
	1,251,385	195,440	259,200
	2,243,360	1,250,000	1,250,000
TOTAL	3,883,615	1,745,440	1,809,200

Programme for Growth

Projects	Exec Lead	Capital £	Revenue £	Actual 15/16 Year End	Budget Remaining	Comments
Programme Management		-	-	3,308	3,308	Completed - Final pay - Programme manager
Healthy living - concepts fund	Richard Musgrave	-	175,000	29,400	145,600	In progress - £29,400 in 2015/16 and £14,700 in 2016/17 committed to a Healthy Schools Programme. Unspent balances remain available for bids.
Leisure Village (Summit Indoor Adventure)	Richard Musgrave	5,979,000	-	4,787,125	1,191,875	In progress - The budget remaining at the end of March 2016 will be carried forward to fund completion of the project in May 2016. Construction was completed and the building was handed over on 6th May 2016 - Public opening was on 28th May 16.
Selby Skate Park	Richard Musgrave	96,000	-	-	96,000	In progress - Work due to complete in co-ordination with the additional parking for Summit Indoor Adventure. Construction scheduled to commence in September 16 and be complete by November.
Ready 4 Work	Chris Metcalfe	-	16,556	16,556	-	Completed - The first graduate programme successfully completed the end of September 2015 and 2 new graduate trainees have been recruited.
Growing enterprise	Chris Metcalfe	-	175,000	17,594	157,406	In progress - Leeds City region has confirmed two further years of funding to continue the Growth Adviser service beyond 2016. The service is providing support to target sector businesses planning on expanding their operations. The evaluation of the Enterprise Cafe programme is almost complete and will highlight how this valuable support to small and micro businesses can continue from 2016/17 onwards. The market incubator retail scheme was in place for the March 2016 Saturday market in Selby; this is being delivered in partnership with Selby Town Council.
Market Selby's USP	Chris Metcalfe	-	62,664	100	62,764	In progress - To ensure this project supports the outcomes of the emerging Economic Development strategy for the district, the project will be held pending the approval of the ED strategy which is expected next year. Spend will then be re-profiled accordingly.
Community skills/capacity building	Chris Metcalfe	-	100,000	-	100,000	In progress - Following discussion of an initial options paper, it has been agreed that this programme will be co-ordinated with the delivery of the Economic Development Strategy. In the meantime, a number of partnership/funding opportunities have been identified in relation to basic skills; these are currently being explored with partners.
Retail experience: Tadcaster Linear Park	Chris Metcalfe		100,000	22,028	77,972	In progress - A delivery plan for the project is in development.

Appendix E

Retail experience: STEP	Chris Metcalfe		151,576	2,009	149,567	In progress - The STEP have agreed to focus on three key delivery priorities for 2016: 1. Street scene; 2. Retail mix and markets; and 3. Events and visitors
Retail experience: Sherburn	Chris Metcalfe		100,000	80,000	20,000	In progress - Following the signing of the grant agreement, Groundwork have been commissioned by Sherburn in Elmet Parish Council to manage the project delivery. The project is expected to be completed by the end of the 2016/17 financial year.
Construction skills hub	Chris Metcalfe	-	20,000	-	20,000	In progress - Working group of key stakeholders continues to meet. Pending a contract for Olympia Park development progress is limited and deadlines have been deferred. Selby College has secured funding to extend their engineering and construction skills offer by September 2017.
Empty homes	Richard Musgrave	100,000	15,475	-	115,475	In progress - exploratory work completed in 2015/16 and criteria established. Projects expected from 2016/17.
Housing Trust	Richard Musgrave	-	133,750	30,000	103,750	In progress - The conversion of the former Council Offices in Tadcaster into 3 flats for affordable rent, were completed in 15/16. Phase 1 - Riccall - the land transfer is now expected to take place towards the end of September 2016. The actual date will depend on the procurement route taken. Phase 2 - Awaiting a response from SDHT on the offers made. Remaining funding provides a further 3 years of support for shared resources and a small administration budget for SDHT in order to deliver the approved development programme.
St Josephs St	Richard Musgrave		31,000	31,000	-	Completed - Selby and District Housing Trust have built 2 homes for affordable rent and 1 market house for sale.
Green energy	Cliff Lunn	-	30,000	9,977	20,023	In progress - Exploration of a ground mounted solar farm concluded that it was not possible to deliver a scheme by the end of 2015/16 in order to take advantage of the subsidy regime before changes were implemented and therefore these plans have been deferred until 'grid parity' is reached (anticipated within the next 2-3 years). Proposals to prepare a planning application for a ground mounted scheme are under consideration. Further work on the feasibility of a roof mounted scheme on the Council's general assets and housing stock will be undertaken over the next 3-6 months and revised timescales and savings will be assessed. Preparatory work for schemes (including a grid connection and planning application) are expected to require £50k and therefore an additional £30k will be required if we are to prepare business cases to take schemes forward.

Appendix E

Strategic sites	Mark Crane	-	285,000	19,837	265,163	In progress - Fund to bring forward larger sites in the district for development. Study being undertaken at Church Fenton airfield to see how the site will be used in the future and agree a joint direction of travel with the owner. Some work has commenced regarding the future of Eggborough Power Station and some feasibility work regarding Kellingley Colliery as an employment site. Options for Olympia Park are also being formulated. The timing of spend is difficult to predict given the opportunistic nature of this work and the need to engage with partners.	
Town masterplanning	John Mackman	-	250,000	56,180	193,820	In progress - Ongoing piece of work to set a direction of growth for our market towns. Initial work has been completed and Phase 2 will be commissioned following agreement on the approach to the Local Plan and there will be other sub-projects to commence on the back of the Local Plan.	
Green infrastructure	John Mackman	-	20,000	-	20,000	In progress - Consultants historically commissioned to do a Green Infrastructure study with the work used to inform site assessments. Due to under-performance in delivering this piece of work, the Council has now taken the development of the GI strategy in-house and is working with Natural England on key methodological aspects of the work.	
Economic Development	Chris Metcalfe		50,000	45,806	4,194	In progress - strategy developed with support from East Riding of York Council. The strategy identifies priorities for action which will be considered as part of the next round of Programme for Growth.	
Burn Airfield	Mark Crane	1,790,000		1,790,360	-	360	Completed - land acquired in 2015/16.
Improvements to gateways	John Mackman		3,639	-	3,639	Completed - sculptures in place on 2 roundabouts on Selby Bypass and income stream now in place to fund on-going maintenance.	
Total		7,965,000	1,719,660	6,941,081	2,743,579		
		5,793,000	2,233,000				
		2,172,000	-				
		-	-			513,340	

Extract from Draft Policy Review Committee Minutes 21 July 2016

6. MEDIUM TERM FINANCIAL STRATEGY

The Chief Finance Officer introduced the report and explained that the report provided the Policy Review Committee with the opportunity to comment on the proposals for the developing Medium Term Financial Strategy (MTFS) prior to it being considered by the Executive and Full Council in September 2016.

The Chief Finance Officer provided the Committee with a presentation that set out the key issues and assumptions that underpinned the MTFS.

The following issues were discussed:

- It was highlighted that the MTFS assumed that the 0.5% interest base rate would be cut following the vote to leave the European Union. The Chief Finance Officer explained that a range of scenarios had been modelled to accommodate a change in interest rates. The Committee was advised that it was reasonable to assume that interest rates would remain low for a significant length of time.
- The Chief Finance Officer informed Councillors that it was anticipated that by 2019/20 there would be approximately £1 million per annum reduction to the Council's 'settlement' funding from central government.
- In relation to Business Rates, the Committee was advised that the Council's retention of rates for renewable energy projects was forecast as £5.4 million for 2016/17; however there was some uncertainty regarding future arrangements and whether the Government would continue to allow local authorities to retain 100% of the rates raised by renewable energy projects. Councillors were informed the Department for Communities and Local Government was currently running consultations on business rate retention and fair funding review; the consultations were scheduled to close on 26 September 2016. Councillors queried the impact on Business Rates and Rate Relief in relation to schools converting to academies status.
- With regard to the New Homes Bonus, Councillors were informed that it was expected that the incentives would be reduced and the scheme shortened from 6 years to 4 or 5 years. The MTFS modelled £1.5 million per annum going forward, this represented a £1 million reduction.
- The Chief Finance Officer informed the Committee that Council Tax represented the Council's single largest income stream, equating to 50% of the General Fund resources. The MTFS included, as per the Government's assumptions, a £5 increase in the Band D charge.

- In relation to the Council Tax Support Grant it was noted that the support for parish councils would be reduced as the Council's Settlement Funding reduced. Provision would continue until 2018/19, but it was planned that payments would cease thereafter. Councillors noted that the Council had engaged and would continue to engage with parish councils in order to prepare them for the change.
- The Committee noted there were no changes proposed regarding the existing reserves strategy although queried the application of new homes bonus to the programme for growth when revenue savings were required. The Chief Finance Officer advised that given the risk to this funding it was prudent to not to rely on it to support on-going expenditure but the resources could be diverted if necessary.
- With regard to the budget outlook, Councillors were informed that the Council's structure review aimed to invest in capacity in order to generate sustainable future income streams. The Committee was informed that it would become increasingly challenging for the Council to deliver savings, and therefore it was important that a clear and decisive savings plan was in place.
- Councillors were informed that the Programme for Growth would be crucial to the Council's long term income generation requirements. The current Programme was subject to review and proposals for a future programme would be brought forward as part of the budget process.

The Chief Finance Officer explained that the MTFS would be considered by the Executive on 1 September and submitted to Full Council for approval on 20 September 2016.

RESOLVED:

To note the report and presentation provided.



Public Session

Report Reference Number: C/16/5

Agenda Item No: 13

To:	Council
Date:	20 September 2016
Author:	Palbinder Mann, Democratic Services Manager
Lead Officer:	Gillian Marshall, Solicitor to the Council
Executive Lead:	Chris Metcalfe, Lead Executive Member for Communities and Economic Development

Title: Community Engagement Forums Annual Reports – Covering Report

Summary:

The Council has five Community Engagement Forums (CEFs) which have been in place since 2009. Each CEF is required to submit an annual report to Council detailing their work for the past year including progress with their Community Development Plans (CDPs), key achievements and details of the community initiatives, projects and other proposals that the CEF has supported through funding. The membership for each CEF is attached at appendix A while the annual reports are attached at appendices B to F

Recommendations:

To note the contents of the reports and make any comments.

Reasons for recommendation

To ensure that the work of the CEFs is recognised and that they are working towards the delivery of their Community Development Plans.

1. The Report

- 1.1 There are currently five CEFs covering the Selby District area. All North Yorkshire County Councillors and Selby District Councillors for the respective CEF areas are automatically admitted as voting members of the CEF. In addition, each CEF can co-opt eight partners onto the Partnership Board. The Chair of each CEF is determined by Council. Details of each CEF and its membership can be found at Appendix A.

- 1.2 Each CEF then holds the following meetings:

Community Forums

These allow the opportunity for residents of the CEF to raise issues relating to the area and listen to presentations and discussions based on key themes affecting the residents and based around the respective CDP. Forums take place across the CEF areas.

Partnership Boards

Partnership Boards allow for the planning of the Community Forums and to discuss the key issues raised at the meetings. They also allow for the consideration of funding applications and monitoring of the CDP.

- 1.3 In order to assist in the development and delivery of the CDP, each CEF is allocated a yearly funding sum of £20,000 which they can allocate to project and initiatives in their area in accordance with the CEF Funding Framework.
- 1.4 In October 2015, the governance arrangements for the CEFs were amended where the administration of meetings and the governance roles was assigned to Selby District Council and the community support aspect of the role was assigned to third sector partners following a procurement exercise. We are now approaching the end of the first year under these new arrangements.

2 Legal/Financial Controls and other Policy matters

2.1 Legal Issues

The decision making process and rules governing the administration for CEFs has to be in line with the Council's Constitution.

2.2 Financial Issues

Each CEF is allocated £20,000 per year to spend on the initiatives in their area as well as on developing the CDP.

3. Conclusion

- 3.1 The Council is asked to note the reports and make any comments

5. Background Documents

None

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Appendices:

- *Appendix A – CEF Partnership Board Membership*
- *Appendix B – Central CEF Annual Report*
- *Appendix C – Eastern CEF Annual Report*
- *Appendix D – Southern CEF Annual Report*
- *Appendix E – Tadcaster CEF Annual Report*
- *Appendix F – Western CEF Annual Report*

Central Partnership Board Members

District and County Councillors (9)

Name	Representing
Steve Shaw-Wright (Chair)	NYCC
Ian Chilvers (Vice-Chair)*	Selby District Council
Judith Chilvers*	Selby District Council
Mark Crane	Selby District Council
Brian Marshall	Selby District Council
Wendy Nichols	Selby District Council
Jennifer Shaw-Wright	Selby District Council
Jude Thurlow	Selby District Council
Paul Welch	Selby District Council

Co-opted Members (8)

Name	Representing
Anthony Wray	Barlow Parish Council
Pat Chambers	Co-opted member
Eileen White	Co-opted Member
Michael Dyson	Selby Civic Society
Brian Cook	Brayton Parish Council
Craig Laskey	Selby Town Council
Melanie Davis*	Selby Town Council
Fred Matthews	Selby Town Council

* - denotes member of Funding Sub-Committee (3 members)

Eastern Partnership Board Members
District and County Councillors (10)

Name	Representing
Liz Casling (Chair)	Selby District Council
John Cattanach	Selby District Council
James Deans	Selby District Council
Mike Jordan	Selby District Council
Brian Marshall	Selby District Council
Ian Reynolds	Selby District Council
Karl Arthur	Selby District Council
Andrew Lee	North Yorkshire County Council
Steve Shaw-Wright	North Yorkshire County Council
Stephanie Duckett	Selby District Council

Co-opted Members (8)

Name	Representing
John Cook	Co-opted Member
Brian Keen	Co-opted Member
Kay McSherry	Co-opted Member
Lesley Senior	Co-opted Member
Mike Cowling	Co-opted Member
Bob Procter	Co-opted Member
Keith Dawson	Parish Councillor
Edward Kinsella	Parish Councillor

Western Partnership Board Members**Councillors (8)**

Name	Representing
Bryn Sage	Selby District Council
Mel Hobson	Selby District Council
John Mackman	Selby District Council
Bob Packham	Selby District Council / North Yorkshire County Council
David Buckle	Selby District Council
David Hutchinson	Selby District Council
John McCartney	North Yorkshire County Council
Chris Pearson	North Yorkshire County Council

Co-opted Members (8)

Name	Representing
Andrew Pound (Chair)	Fairburn Parish Council (PB Chair)
Howard Ferguson	Co-opted Member
Jenny Mitchell*	Byram cum Sutton Parish Council
David Nicklin*	Byram cum Sutton Parish Council
Jenny Prescott*	Sherburn Parish Council
Rita Stephenson*	Fairburn Parish Council
Roy Wilson*	Fairburn Parish Council
Stuart Wroe	Burton Salmon Parish Council

* - denotes member of Funding Sub-Committee (5 members)

Tadcaster & Villages Partnership Board Members

Councillors (7)

Name	Representing
Donald MacKay (Chair)	Selby District Council
Chris Metcalfe	Selby District Council / North Yorkshire County Council
Richard Sweeting	Selby District Council
Richard Musgrave	Selby District Council
Keith Ellis	Selby District Council
Andrew Lee	North Yorkshire County Council
Liz Casling	North Yorkshire County Council

Co-opted Members (4)

Name	Representing
Avis Thomas (Vice Chair)	Parish Councils
Trevor Phillips	Parish Councils
Steve Cobb	Tadcaster Town Council
Bea Rowntree	Co-opted Member

Southern Partnership Board Members

District and County Councillors (7)

Name	Representing
Mike Jordan (Chair)	Selby District Council
Dave Peart (Vice Chair)	Selby District Council
Cliff Lunn	Selby District Council
Chris Pearson	Selby District Council
John McCartney	North Yorkshire County Council
Mary McCartney	Selby District Council
Debbi White	Selby District Council

Co-opted Members (8)

Name	Representing
Jack Burbridge	Co-opted Member
Jack Davie	Co-opted Member
Dennis Tredgett	Co-opted Member
Kathleen Walton	Co-opted Member
Keith Westwood	Co-opted Member
Dave Perry	Co-opted Member
Steve Laurenson	Co-opted Member
Gillian Ivey	Co-opted Member



Central Area Community Engagement Forum

Annual Report 2015—2016

Introduction

It has been a busy year for the Central Area Community Engagement Forum and Partnership Board. The year was notable for our new contract with the national regeneration charity Groundwork who has taken over from Selby AVS as our Community Engagement Delivery Partner, and the refocussing of our Community Development Plan (CDP), to concentrate our efforts on what is important within our local neighbourhoods.

The Central Area CEF has gathered information through a variety of different methods in the preparation of the new CDP and set FIVE key objectives. The basis of the consultation took place at a specially organised workshop on the 27th October 2015 where representatives from the Partnership Board, Town and Parish Councils and local residents were encouraged to share their views and opinions for inclusion within the plan. Once compiled the plan was put out to consultation and presented at the meetings of Selby Town Council, Barlow Parish Council and Brayton Parish Council, the result being a plan which sets out the key actions for the year 2015 to 2016 and setting the framework for how we utilise the Central Area budget and invest in our area.

The five key objectives AGREED for the Central Area CEF are:

- Tidy Environment
- Promoting the Economy
- Community Safety
- Health and Well-Being
- Public Transport, Traffic and Speed

Community Engagement Forum

The Central Area CEF has met five times since October 2015 and these have been held across the area to try and capture different audiences. Meetings commence with a market place of service providers and the main meetings are then usually themed around a subject of particular interest and relevance. This year, Forums were held as follows:

- 02 December 2015 : Consultation of the DRAFT 2015-16 Community Development Plan
- 04 February 2016 : Presentation around Winter Health and the Green Doctor
- 20 April 2016 : Designing Future Council Services for OUR local area
- 19 May 2016 : Dementia Awareness
- 01 June 2016 : Conservation and Restoration of Selby Park

Attendance has been varied, with the earlier Forums being poorly attended by members of the public; however in March 2016 Groundwork produced a marketing plan to encourage better attendance. This included the development of a comprehensive database, along with a portfolio of leaflets, posters and publications along with additional use of social media and better links with

Selby District Councils Communications Team; the result being a 200% increase in attendees at the last Community Engagement Forum held on 1st June 2016.

Partnership Board Meetings

The Partnership Board has met on three occasions since October 2015. These meetings were held at Selby Civic Centre on: 14th October 2015; 11th January 2016 and 15th April 2016 and have resulted in the adoption of the 2015-16 Community Development Plan, the development of a Comprehensive Marketing Plan, and the Development of two key initiatives to raise the awareness of the work of the Community Engagement Forum, namely; the ‘Team Up to Clean Up Campaign’ and contributions to the ‘Selby Community Cycle Hub’.

Our Priorities for 2015-2016

Our priorities for the year were to firstly engage more residents through our Forums through providing more stimulating and “themed” agendas. We were successful in this regard with all three spring Forums which were attended by a good number of people from across the area. Secondly, we were determined to communicate far better with our communities, which were achieved through the adoption of our new Marketing Plan and additional targeted use of social media. Thirdly, our long term objective of working with extended partners was addressed by creating strategic links with the Selby Town Enterprise Partnership (STEP), Inspired Healthy Futures formerly Wigan Culture and Leisure Trust (WCLT) and the Big Local: Selby. Finally, we are determined to bring new investment into our communities and have identified or secured additional funding of over £100k for projects identified in our 2015-16 Community Development Plan.

The following sections explore the work we have undertaken against our key objectives and achievements in the Community Development Plan.

Key objective one: TIDY ENVIRONMENT			
What are we going to do? To provide a tidy environment by working in partnership with local communities and town centre stakeholders to improve neglected areas within the public realm.			
Ref	Location	Project description	What we have achieved to date?
1.1	SELBY Ousegate	To address the litter problem along Ousegate from the Toll Bridge to the Nelson Inn.	February 2016 – A site meeting and walkabout was took place on the 8 th February and a photographic record was made of all litter and fly tipping ‘hotspots along Ousegate’ March 2016 – Discussions with Selby District Council have taken place and concluded that there would be no objection to additional litter bins being installed and emptied, but the initial cost of purchase would need to come from an external source.
1.2	SELBY Market Place	To replace the existing street furniture and litter bins with new	February 2016 – Selby Town Centre Street Scene Audit which was commissioned by STEP and carried out by Amey has been obtained.

		heritage appropriate furniture to complement the historic character of the Town.	March 2016 – Conclusions from the Audit to be shared with the Central Area CEF 30 March 2016 May 2016 – Selby District Council officers engaged to develop cost options for delivery. To be funded from the STEP budget
1.3	SELBY Toll Bridge	To create a new community space on the site of the old petrol filling station at the junction of Barlby Road and Ousegate.	December 2015 – A budget of approximately £50,000 has been identified to progress the project and planning has been consulted. January 2016 – Landscape Architects have been re-appointed to progress the design and consultation, and liaison with neighbouring land owners has started again. February 2016 – Engineers have been procured to resolve the flood resilience issues, but the appointment of the successful company is awaiting a decision from Selby District Council.
1.4	SELBY Canal Towpath	To upgrade the canal towpath from Brayton into Selby Town.	March 2016 – Funding of over £7,000 has been secured from Pathways to Health to improve disabled access around the Selby Horseshoe. Work to commence in Spring 2016. May 2016 – Selby Garden Enterprise commissioned by NYCC to deliver the improvements.
1.5	SELBY Selby Park	To develop a Conservation and Management Plan for Selby Park.	January 2016 - Initial contact made with Wigan Culture and Leisure Trust. Further discussions are required. June 2016 – Central Area CEF, Groundwork and Inspired Healthy Lifestyles (formerly WCLT) held a themed event specifically focussing on the Restoration and Conservation of Selby Park - Wednesday 1 st June 2016. Over 30 people attended.
1.6	SELBY Scott Road Play Area	Create all weather shelter to cover part of the existing play area	February 2016 – Initial investigations undertaken to find suitable products to fulfil the play area’s requirements.
1.7	BARLOW Parish Project	Develop a Community Involvement Programme in the Parish of Barlow	February 2016 – Presentation of the Central Area CDP was given at Barlow Parish Council Meeting on Tuesday 23 rd February 2016.
1.8	BARLOW Barlow Common Nature Reserve	To develop a nature/sculpture trail	No Action to date
1.9	BRAYTON Village Play Area	Refurbishment of Children’s Play Area at Brayton Community Centre	January 2016 - £15,000 secured from Eggborough Power Stations Land fill tax credit fund. February 2016 – Application SUBMITTED for £15,000 to the North Yorkshire Police and Crime Commissioners Community Fund.

			<p>March 2016 - £3,275 SECURED from Section 106 towards 3rd Party Matched funding and fees.</p> <p>March 2016 - £10,000 SECURED from TESCO's Bags of Help Fund towards new fencing around the Play Area</p> <p>April 2016 - £7,817 awarded from the North Yorkshire Police and Crime Commissioners Community Fund</p> <p>April 2016 – Central area CEF award £5,000 to bridge the shortfall to enable the project to be delivered in full.</p>
1.10	CENTRAL AREA CEF	Team Up to Clean Up Campaign <i>(New Project)</i>	<p>April 2016 – Central Area CEF develop an ambitious participation campaign to engage local people to take action to improve their community. £15,500 made available for the delivery of the campaign.</p> <p>May 2016 – Launch of the Team Up to Clean Up Campaign in association with the Selby Times.</p> <p>June 2016 – Seven entries received for the Team Up to Clean Up campaign. Central CEF to choose the winners at the Partnership Board – 6th July 2016.</p>

Key objective two: PROMOTING THE ECONOMY

What are we going to do?

To help promote the shops and local businesses with new initiatives, involving private landlords, local authorities and voluntary sector groups to engage in general environmental enhancements, festivals, the arts and cultural groups.

Ref	Location	Project description	What we have achieved to date?
2.1	CENTRAL AREA CEF	To liaise with Selby Town Enterprise Partnership (STEP) and continue to ensure that all applications meet local priorities.	February 2016 – Initial contact made with STEP to look at projects that could potentially be linked to give added value.
2.2	SELBY Town Centre	Shop Signage	No Action to date – Could be linked to the Selby Town Neighbourhood Plan

Key objective three: COMMUNITY SAFETY

What are we going to do?

To work in partnership with the Police, Statutory bodies and Town and Parish Councils to identify potential hotspots for crime and anti-social behaviour and develop practical solutions for reducing incidents.

Ref	Location	Project description	What we have achieved to date?
3.1	CENTRAL AREA CEF	Severe Winter Weather Scheme	No Action to date – Consider linking this work to the Flooding Event which is to be arranged as a theme for a future CEF.
3.2	CENTRAL AREA CEF	Positive Activities for Young People	March 2016 – Phazers Out of School Club (Assistance given to apply to the Central CEF for funding towards a community outdoor space to the rear of Brayton Community Centre.

Key objective four: HEALTH AND WELL-BEING

What are we going to do?

To raise awareness and break down barriers around community health and well-being and encourage practical support activities.

Ref	Location	Project description	What we have achieved to date?
4.1	CENTRAL AREA CEF	'Green Doctor'	December 2015 - £10,000 SECURED from North Yorkshire County Council's Winter Health Grants to provide a 'Green Doctor' Service in Selby. January to March 2016 – The Groundwork Green Doctor Co-ordinator has attended 18 local events and has carried out 85 referrals for energy efficiency advice.
4.2	CENTRAL AREA CEF	Dementia Awareness <i>(New Project)</i>	May 2016 – Dementia Awareness Session in association with the Alzheimer's Association was held at Portholme Church on the 19 th May 2016 to raise awareness of dementia issues throughout Dementia Week. 23 people attended.

Key objective five: PUBLIC TRANSPORT, TRAFFIC AND SPEED

What are we going to do?

Public Transport is an issue for many villages and towns. As this issue spans all the CEF areas then Central Area will work in partnership with other CEF areas to establish solutions

Ref	Location	Project description	What we have achieved to date?
5.1	CENTRAL AREA CEF	Traffic Information to motorists	No Action to Date
5.2	SELBY Town Centre	Green transport	January 2016 - Initial contact made with Wigan Culture and Leisure Trust regarding links to the Cycle Hub at Selby Park/Leisure Centre. Further discussions are required. March 2016 – Partnership developed with Inspired Healthy Lifestyles (formerly WCLT) to provide secure storage for cyclists. £9,680 made available from Central Area CEF to provide bike lockers and racks around the area.

Financial Summary 2015-16

Grants:							
Income:							
Date:	Details:						£
01/04/2015	Balance B/F from previous years						£ 29,872.30
01/10/2015	Annual Grant from SDC						£ 10,000.00
						£ 39,872.30	
Expenditure:							
Date:	Ref Number	Awarded to:	Details:	Paid	Commitment	Total	Date Agreed:
01/04/2015		ABBOTS STAITH	COST OF LICENCE	£ 4,500.00		£ 4,500.00	
28/04/2015		ST JAMES' CHURCH SELBY	COMMUNITY EDGE PROJECT	£ 1,000.00		£ 1,000.00	
25/06/2015		ABBOTS STAITH	FINAL PAYMENT	£ 2,167.00		£ 2,167.00	
30/07/2015		VOICES FOR PEOPLE	SUMMER HOLIDAY PROJECT	£ 1,000.00		£ 1,000.00	
25/08/2015		SELBY COMMUNITY TRUST	COMMUNITY POND PROJECT	£ 800.00		£ 800.00	
02/03/2015		NORTH YORKS ADVOCACY	RE-PAYMENT OF OVERPAID GRANT	-£ 71.00		-£ 71.00	
12/02/2016		NATUREWOOD TODDLER GROUP		£ 1,000.00		£ 1,000.00	11/01/2016
21/02/2016		MICKEY'S BOXING CLUB		£ 1,000.00		£ 1,000.00	11/01/2016
12/02/2016		MAGNETIC ARTS		£ 750.00		£ 750.00	11/01/2016
27/04/2016		Tamarak Selby District Scout Camp Site		£ 1,000.00		£ 1,000.00	15/04/2016
16/05/2016		Brayton Community Centre		£ 5,000.00		£ 5,000.00	15/04/2016
16/05/2016		Phazers - Out of School Club		£ 1,000.00		£ 1,000.00	15/04/2016
26/04/2016		Food Festival Committee		£ 300.00		£ 300.00	15/04/2016
		Team Up to Clean Up			£ 15,500.00	£ 15,500.00	15/04/2016
		Selby Community Cycle Hub	3,630.00 plus VAT (total €11,556)		£ 11,556.00	£ 11,556.00	15/04/2016
				£ 20,046.00	£ 27,056.00	£ 47,102.00	
						-£ 7,229.70	Grant Available

Project Running Costs:								
Income:								
Date:	Ref Number	Details:						£
01/04/2015		Balance B/F from previous years						£ 20,524.94
01/10/2015		Annual Grant from SDC						£ 10,000.00
						£ 30,524.94		
Expenditure:								
Date:	Paid to:	Details:	Paid	Commitment	Total	Date Agreed:		
30/04/2015	Comm Hse	TELEPHONE CALLS	£ 8.60		£ 8.60			
30/04/2015	Comm Hse	PHOTOCOPYING B&W	£ 1.04		£ 1.04			
31/05/2015	Comm Hse	TELEPHONE CALLS	£ 5.30		£ 5.30			
31/05/2015	Comm Hse	PHOTOCOPYING B&W	£ 5.76		£ 5.76			
31/05/2015	Comm Hse	PHOTOCOPYING COLOUR	£ 8.48		£ 8.48			
31/05/2015	Comm Hse	POSTAGE	£ 2.36		£ 2.36			
04/06/2015	REACH STUDIOS	MARKETING	£ 54.00		£ 54.00			
25/06/2015	Comm Hse	CENTRAL CEF FORUM MISC ITEM	£ 7.75		£ 7.75			
25/06/2015	Comm Hse	REFRESHMENTS	£ 6.77		£ 6.77			
25/06/2015	Comm Hse	POSTAGE FOR VARIOUS ITEMS	£ 12.03		£ 12.03			
25/06/2015	SELBY COMMUNITY TRUST	ROOM HIRE COMMUNITY CENTRE 02	£ 51.00		£ 51.00			
25/06/2015	REACH STUDIOS	CEF WEBSITE WORK	£ 84.00		£ 84.00			
30/06/2015	Comm Hse	PHOTOCOPYING B&W	£ 16.14		£ 16.14			
30/06/2015	Comm Hse	TELEPHONE CALLS	£ 3.64		£ 3.64			
31/07/2015	Comm Hse	POSTAGE	£ 0.52		£ 0.52			
31/07/2015	Comm Hse	PHOTOCOPYING B&W	£ 5.10		£ 5.10			
31/07/2015	Comm Hse	PHOTOCOPYING COLOUR	£ 3.00		£ 3.00			
31/07/2015	Comm Hse	STATIONERY	£ 6.43		£ 6.43			
31/07/2015	Comm Hse	TELEPHONE CALLS	£ 4.64		£ 4.64			
31/08/2015	Comm Hse	TELEPHONE CALLS	£ 2.06		£ 2.06			
31/08/2015	Comm Hse	PHOTOCOPYING B&W	£ 15.06		£ 15.06			
23/09/2015	BRAYTON CHURCH HALL	ROOM HIRE	£ 20.00		£ 20.00			
24/09/2015	Comm Hse	REFRESHMENTS	£ 3.63		£ 3.63			
24/09/2015	Comm Hse	STATIONERY	£ 1.25		£ 1.25			
30/09/2015	Comm Hse	TELEPHONE CALLS	£ 10.56		£ 10.56			
30/09/2015	Comm Hse	PHOTOCOPYING B&W	£ 0.96		£ 0.96			
14/10/2015	Civic Centre	REFRESHMENTS	£ 14.30		£ 14.30			
19/11/2015	Selby Town Hall	Room Hire 4.2.16	£ 51.00		£ 51.00			
02/12/2015	Selby Town Hall	Room Hire 2.12.15	£ 50.00		£ 50.00			
04/02/2016	Selby Town Hall Studio	Room Hire 04.02.16	£ 51.00		£ 51.00			
16/05/2016	Public Notice - advertisement of CEF Forum		£ 132.00		£ 132.00			
16/05/2016	Room Hire	Portholme Church	£ 30.00		£ 30.00			
			£ 729.10	£ -	£ 729.10			
						£ 29,795.84	Budget Available	

Total Funds Available £ 22,566.14

Eastern CEF Annual Impact Report 2015 -16



Chair's Foreword

The Eastern CEF continues to create a vibrant community development programme. We have supported a range of community groups, carried out research into local issues and supported events taking place within our area of the District.

Following our successful Community Activists training course, developed jointly with Workers Educational Association (WEA), we now have recruited three people onto our committee.

Moving forward we intend to carry out further community events to promote the many ways in which people can get involved within their local community, look at ways to address loneliness and isolation and increase the range of local organisations that we can provide practical and financial support to.

Thank you to the members of the Partnership Board who have volunteered their time to our work during the year and everyone else who has helped to support our work.

Cllr Liz Casling, Eastern CEF Partnership Board Chair

Introduction

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.

The Eastern Area CEF commenced in April 2010 and covers a large rural area including the following parishes: Barlby, Biggin, Cawood, Cliffe, Escrick, Hemingbrough, Kelfield, Lund, North Duffield, Osgodby, Riccall, Ryther, Skipwith, South Duffield, Stillingfleet, Thorganby and Wistow

Partnership Board Work

During 2014 our 'The Big Chat' launched the consultation for new ideas for the next Community Development Plan (CDP) to focus on. A paper based and online survey, together with a consultation event developed responses received from groups and individuals.

Our new CDP focuses on the following overarching priorities;

- Highlight and act upon local issues
- Support our villages to provide a vibrant range of activities
- Encourage involvement and volunteering in our community
- Address transport issues
- Encourage information sharing between communities, activities and organisations
- Address issues of loneliness and isolation

- Increase activities for young people

Tour de Yorkshire

The Eastern CEF, in conjunction with Barlby Town Council, planned a range of activities during the Tour De Yorkshire weekend. 10,000 paper flags were delivered to Barlby Library and distributed locally, one side of each flag providing a colouring competition to engage younger people in the event and the other side with information about the Eastern Community Engagement forum. The flag colouring competition was judged at the Community Fair in June, where the winner received a family weekend break at Cober Hill, Scarborough.



Adding to the local festivities volunteers from the parish council decorated areas of the village with bunting and other items. There was a competition for the best dressed house or garden in Barlby and Osgodby villages, judged by the town council, with the winner receiving a family weekend break at Cober Hill, Scarborough.

This was a hugely successful event. The Tour De Yorkshire 2016 route will be travelling through the Eastern CEF areas of Riccall and Kelfield and we plan to support this event similarly.

Transport

The Eastern CEF carried out a Transport Survey this year, which was widely distributed and got the views of 480 residents.

Addressing transport issues is an ongoing focus for the CEF and support for local voluntary transport organisations has also been high on the agenda. Promoting awareness of their services and encouraging volunteer drivers across the District. Results of the Survey were forwarded to the Assistant Director of Integrated Passenger Transport, North Yorkshire County Council.

Information

Plans to develop a regular newsletter to promote community information and activities has been developed and a first one was circulated to all Parish and Town Councils in the CEF area.

Loneliness and Isolation

The CEF has supported a new Social Prescribing Service, launched to connect vulnerable people with community activities and services. Referrals to the Social Prescribing Service (held with AVS) come from all surgery GPs across the Selby District on behalf of patients who they feel would benefit from support from a community based service.

The CEF assisted with the planning and launch of the Escrick Tea Shop. Launched in January and held weekly in Escrick and Deighton Club from 2pm - 4pm. The Tea Shop is an opportunity for everyone to come along, enjoy tea/coffee and home-made cake at a nominal price, and any surplus funds generated are used to enhance and develop community activities in Escrick.

Youth

Two brand new youth clubs have been successfully launched in Escrick with options for similar services in Barlby and Kelfield being explored.

Community Fair

A jointly ran CEF Community Fair was held at Barlby High School. The event offered a wide range of stalls, activities and food courts. In addition there were interactive workshops for children – a fun way to encourage learning. The judging of the Tour De Yorkshire Flag competition took place and all community organisations across the District were invited to have a stall at the event as a way to promote



their work, recruit volunteers and to raise funds. There was also a concert at 6pm from 80's Soul Legend Jaki Graham and her live band.

Grants Awarded

Project and Funding Awarded	Impact
<i>Tour de Yorkshire</i> To design and print a flag £	All households received a Tour de Yorkshire flag to design and colour, with a prize of a weekend break at Cober Hill, hotel and Conference centre. On the back of each flag was information regarding the work of the CEF and future events.
<i>Parish of Hemingbrough Historical / Heritage Society</i> Memorial Garden £1,000	Transforming a local eyesore, an abandoned petrol station, into a memorial garden for community events and a focal point entrance to the village. The new garden has transformed the look of the village and encouraged additional projects to develop elsewhere in the village.
<i>Selby District CEF Community Fair</i> Raising awareness of community groups, services and volunteering opportunities. £2,000	Since 2013 the Tadcaster & Villages and Eastern CEF have delivered a combined CEF Link day. The 2015 event was held at Barlby High School and well attended by local voluntary organisations and groups and local businesses, promoted their services. The headline to the entire event was a fabulous and rare live performance from 80's pop sensation Jackie Graham, which had everyone dancing in the isles!
Cliffe Playing Field Association Cliffe Community Defibrillator Campaign £950	This initiative will address one area of the community development plan, community spirit, providing a potentially lifesaving piece of equipment for the Village.
Riccall Community Primary School Highlight and celebrate Riccall as part of the celebrations for the Tour de Yorkshire 2016 £500	A t-shirt design competition, the remit for the design to represent what was special about Riccall. The winning design was printed on t-shirts for staff, parents and pupils of the whole School to wear on the day that the Tour de Yorkshire travelled through Riccall. Other designs were cut out and used as bunting to decorate the village along the route of the Tour. The project celebrated Riccall and the community, developed a sense of pride in being part of the village and in turn limited anti-social behaviour amongst children.

Public Forums

During the year 4 public meetings have been held providing the opportunities for local residents to find out more about local initiatives.

At each forum we have a "Market Place" area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation.

Topics this year included;

Heritage Developments and Opportunities, speakers Bob Procter, Hemingbrough Historical Society and Margaret Brearley, Keesbury Manor Heritage Project gave an overview of their historical projects, volunteering opportunities and community access. This was followed by an overview of funding available by Katherine Boardman, from the Heritage Lottery.



(volunteers from the Hemingbrough Historical Society)

Community Motivation, volunteers Tricia and Denise talked about their “Dreaming Dreams - transforming more than a building” All Saints Church, Bolton Percy, to repair the damaged church roof, tower and belfry and at the same time develop the community activities taking place in the village.

This was followed by representatives from British Gas provided a summary on their free initiative for loft and cavity wall insulation project that they are aiming to launch in Selby District.



Your Community
Selby District

You are warmly invited to the Eastern CEF Public Forum

6.30pm Wednesday 25th November 2015
The Regen Centre, Landing Lane, Riccall, YO19 6PW

Addressing Your Transport Needs

Find out the latest results of our Community Transport Questionnaire
To have your say please complete at
<https://www.surveymonkey.com/r/EasternCEFTransport>



Put your questions to our panel including

John Laking, Policy Development Manager, North Yorkshire County Council
Rupert Douglas, Area Manager, Sustrans
Linda Slough, Chief Officer, Selby District AVS

Also the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, Police, Fire & Rescue Service, YLCT, and other Community and Voluntary Organisations

For more information visit: www.selby.gov.uk/community-engagement-forums-cefs

Addressing your Transport Needs Rupert Douglas, Area Manager (Sustrans) and Richard Owens, Assistant Director (Integrated Passenger Transport, North Yorkshire County Council) gave an overview of the challenges facing public transport provision and responded to issues raised by the CEF transport survey.

Social Prescribing Service – an overview from Richard Gregory, Practice Manager, SHIELD, Dawn Theaker and Danny Fitz – George from Carers Count and Chris Hailey Norris from the Social Prescribing Service discussed the service, the issues patients face and the positive impact

the service has had on hundreds of patients.

The following people make up the Partnership Board for the Eastern CEF:

- Cllr John Cattanach, Cllr Jim Deans, Cllr Steph Duckett, Cllr, Cllr Ian Reynolds, Cllr Karl Arthur, (Selby District Council)
- Cllr Liz Casling, Cllr Mike Jordan (Selby District Council/North Yorkshire County Council)
- Cllr Andrew Lee, Cllr Steve Shaw-Wright and Cllr Brian Marshall (North Yorkshire County Council)
- John Cook, Brian Keen, Gillian Little, Lesley Senior, Mike Cowling, Bob Procter, Edward Kinsella, (Co-opted Member)



Eastern Community Engagement Forum

Social Prescribing Service

FREE EVENT!
Thursday 10th March 2016

Riccall Regen Centre, Landing Lane, Riccall, YO19 6PW

A positive way to address loneliness and isolation

Market place From 6.30pm
Come and put your queries and questions to your Councillors and staff from North Yorkshire Highways, Police, Fire & Rescue Service, Inspiring Healthy Lifestyles, The Green Doctor, and other Community and Voluntary Organisations.

Forum From 7.00pm
An opportunity to hear about the creation and impact of the Selby District Social Prescribing Service funded by the GP consortium SHIELD Ltd. Food & refreshments provided.

Selby District
EASTERN AREA
COMMUNITY ENGAGEMENT FORUM
SELBY DISTRICT COUNCIL
friendship in Selby District

For further information about your Community Engagement Forum please visit www.selby.gov.uk/community-engagement-forums-cefs or call 01753 785181.

Southern CEF Annual Impact Report 2015-16



Chair's Foreword

This has been an exciting time for the Southern CEF as we have begun to implement our new Community Development Plan.

The Partnership Board have rethought what public events we conduct and how we promote them leading to a new tailored programme of themed events focusing on different members of the community.

I am delighted to see the range of community organisations and initiatives that we have been able to financially support, something that we are keen to increase in future months.

Thank you to everyone who has contributed to the success of the Southern CEF.

Cllr Mike Jordan, Chair Southern CEF Partnership Board

Introduction

Community Engagement Forums are a collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents.

This rural area comprises of the following parishes: Balne, Beal, Burn, Camblesforth, Carlton, Chapel Haddlesey, Criddling Stubbs, Drax, Eggborough, Gateforth, Heck, Hambleton, Hensall, Hirst Courtney, Kellington, Kirk Smeaton, Little Smeaton, Long Drax, Newland, Stapleton, Temple Hirst, Thorpe Willoughby, Walden Stubbs, West Haddlesey, Whitley and Womersley

Partnership Board Work

Three main themes emerged from our consultation for the new Community Engagement Plan;

- Youth Service Provision
- Addressing Loneliness and Isolation
- Increasing access to community transport for local residents

Over the past year these areas have been focused on and the following actions and work have been carried out:

Youth Provision

In partnership with Bee Able we developed a Youth event, which enabled us to consult with youth providers and young people from across the Southern CEF area. Our interactive workshop enabled the children and youth leaders to share their issues, develop ideas and work up an appropriately structured event for each half term holiday. At the event children and young people were encouraged to design the activity, how it will be promoted and to develop a budget.

The event was attended by 11 young people and 14 adults, including representatives from Wigan Leisure and Culture Trust (WLCT), Stronger Communities, North Yorkshire Youth, North Yorkshire Police and Southern CEF Partnership Board members.

Following the event planning meetings have been held to develop a series of youth events across the Southern CEF area. These events will take place in different locations and include activities, workshops, games and will be free.

Loneliness and Isolation

The Southern CEF is aware of the problems that face local people on a day to day basis, which result in loneliness and isolation, particularly in rural areas. Long term this can affect the health of people for many reasons.

The AVS led Social Prescribing Service, funded by SHIELD GP Consortia commenced at the beginning of May and was designed to create a Community data base, to be used as part of a service for GP's to refer people into local facilities. So far this has been a very successful project, receiving several referrals each month. Patient are visited by a member of the team to assess their support needs, make recommendations and / or referrals to beneficial services.

At the June Public Forum, the focus was on addressing Loneliness and Isolation.

Local Transport

Community Transport is becoming a popular alternative, but relies on new volunteers coming forward and the Southern CEF is actively supporting this. The Southern CEF Forum, held in December, focused on transport issues. At the event, Age UK, Selby District AVS and Tadcaster Community Transport agreed to meet to look at ways of promoting community transport and encouraging more people to volunteer as drivers.

A survey was circulated to all CEF board members regarding Concessionary Fare Schemes and the transport needs of older people, to help identify where the main issues and concerns lay.

The Southern CEF have aimed to provide as much information to the general public this year, regarding transport. Members of the public were given the opportunity to find out more fully the details of the proposed Bus Subsidy Reductions in the area as well as hearing from a guest speaker on the temporary closure of the bridge on the A645 over the River Aire.

Community Safety

In partnership with the Western CEF a vehicle was purchased for North Yorkshire Police volunteers to use to address rural crime issues. The vehicle has been a great asset to the community assisting with a number of operations.

Public Forums

During the year 4 public events have been held providing the opportunities for local residents to find out more about local initiatives. At each forum we have a "Market Place" area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation. Topics this year have included;

Tackling Loneliness and Isolation

A tea dance commenced the event, with a tutor available to assist. This was followed by speakers including, Emily Havercroft, Selby District Vision; Heather Kennedy, WLCT; Linda Slough, Selby District AVS; together they provided practical information on new services available and how to access them.

Youth Consultation

This event gathered evidence on future activities for young people in the area which the CEF has now developed an implementation plan.

Addressing Your Transport Needs

John Laking, Policy Development Manager, (Integrated Passenger Transport, NYCC), Rupert Douglas, Area Manager, (Sustrans), Jackie Mook, Chief Officer (Age UK Selby), Linda Slough, (AVS, Selby District) and Katrina Talbot, (Tadcaster Volunteer Car Service Association) took part in a panel discussion regarding how to address local transport issues.

At this meeting the three Community Transport providers agreed to meet to explore their needs in terms of increasing awareness of their service and the recruitment of more volunteer drivers so that their overall reach can be increased.

Flooding

Following reports of struggles in the areas during the flooding this year, Southern CEF decided to run a flooding workshop, inviting key representatives from local flood strategy organisations to attend and offer advice and information.

Speakers included Robin Derry and Wendy Muldoon, (Emergency Planning at NYCC), Paul Jones (Shire Group of Internal Drainage Boards), and Wayne Palmer (Lead Officer – Environmental Health, Selby District Council).

All Parish Councils were invited to the event and following the initial panel discussion were able to speak to all of the speakers to develop their own emergency strategy.

Grants Awarded

Through the year the CEF Partnership Board has considered and awarded a range of grants to local initiatives that enhance the work of their Community Development Plan. This year a total of £10,379 has been awarded

Project and Funding Awarded	Impact
<i>Hambleton Village Hall</i> Restoration of the village hall £1,429	Additional funds to ensure essential works carried out at this community venue so that it can continue to provide a vibrant range of activities and events for local residents.
<i>Little Smeaton Parish Council</i> New waterside walk £1,500	Enhancing local amenities for residents and encouraging people to do exercise.
<i>Selby District AVS</i> Community Transport £500	Bursary available to provide community transport for elderly residents to access training sessions to minimise their risk of falling.
<i>Joint CEF Community Fair</i> Community Event £1,500	The event offered a wide range of stalls, activities and food courts. In addition there were interactive workshops for children. All community organisations across the District were invited to have a stall at the event, as a way of promoting their work, to recruit volunteers and to raise funds. There was also a concert at 6pm from 80's Soul Legend Jaki Graham and her live band.

You are warmly invited to the Southern CEF Public Forum

6:30pm Thursday 10 December 2015
At Eggborough Sports & Social Club, Eggborough, DN14 0UZ

The Future of Local Transport



Put your questions to our panel

Richard Owen, Assistant Director, North Yorkshire County Council
Owen Thorpe Director, Utopia Bus Services
Rupert Douglas, Area Manager, Sustrans
Jackie Mook, Chief Officer, Age UK Selby
Linda Slough, Chief Officer, Selby District AVS

Also the opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, Police, Fire & Rescue Service, WLCT, and other Community and Voluntary Organisations

For more information visit: www.selby.gov.uk/community-engagement-forums-cefs



<i>Hensall Cricket Club</i> Purchase cricket covers £900	Users of the service feel that the equipment will provide a safe playing environment to both juniors and seniors. It will also provide a social activity to members of the community thereby helping to reduce loneliness and isolation.
<i>Balne Village Hall –</i> Repairs to the village hall roof £1,500	The application demonstrates community support as users of the venue feel that if the roof is not repaired the building will not be a suitable place to meet and no longer be available for community activities
<i>Door Step Green –</i> Climbing wall, matting and wooden figures - £750	The application demonstrates community support as users of the service feel that the equipment will provide a safe playing environment as well as building their knowledge about the countryside.
<i>Trio Supported Holidays CIC</i> To enable vulnerable adults to have the full support they needed to go on holidays. £1,000	The organisation provided a range of holiday experiences tailored to individual needs and abilities addressing issues of loneliness and Isolation. They provide the transport and levels of care required to ensure people with a range of physical and mental health issues can have the holiday of their dreams.
<i>Hambleton Players</i> Provide new curtains and backdrops £1,000	The organisation provides volunteering opportunities, supports young people and addresses loneliness and isolation with its range of activities and fundraising events.
<i>Selby Health Walks</i> Printing and Insurance Costs £300	The organisation provides a range of local supported walks encouraging residents to be active, increase their social networks and improve their health and wellbeing.

The following people make up the Partnership Board for the Southern CEF:

- Cllr Mary McCartney, Cllr Dave Peart, Cllr Debbie White, (Selby District Council)
- Cllr Mike Jordan, Cllr Cliff Lunn and Cllr Chris Pearson (Selby District Council/North Yorkshire County Council)
- Cllr John McCartney (North Yorkshire County Council)
- Jack Burbridge, Jack Davie, Kathleen Walton, Keith Westwood, Dave Perry, Steve Laurenson, Gillian Ivey (Co-opted Member)



Tadcaster and Villages Community Engagement Forum Annual Report 2015—2016

Introduction

The year 2015-2016 was significant for the Community Engagement Forum (CEF) for 2 reasons: the first was the internal restructuring of the management and administration of CEFs by Selby District Council. Although this did not result in significant change as far as the outside world was concerned, it did take up considerable time and effort and some changes to the structure of the Board, described later. The second and far more significant event was of course the Boxing Day floods and the impact of these on Tadcaster in particular but also on villages up and downstream of the town. The repercussions of this event are still being played out and will no doubt be reflected in the new Community Development Plan (CDP) currently under construction.

Community Engagement Forum

The CEF meets three times annually at the Riley Smith Hall. Meetings commence with a market place of service providers and the main meetings are then usually themed around a subject of particular interest and relevance. This year, Forums were held as follows.

- 1st June 2015: The Big Dig—Report back from the archaeological dig at riverside.
- 19th October 2015: Tadcaster means business—new initiatives for the business community.
- 8th February 2016: Recovering from the Floods— presentation from David Bowe of NYCC.

Partnership Board Meetings

The Partnership Board met on four occasions through the year at the Ark, Tadcaster on the following dates: 22nd June 2015; 14th September 2015; 16th November 2015; 15th February 2016.

Following the internal restructuring of CEFs undertaken by Selby District Council, some key changes came into effect from 1st October 2015:

- The twin functions of administration of the CEF and providing community development support, previously delivered together by a voluntary sector provider, were split with the administrative functions taken back in house and delivered by Democratic Services. The community development support was subject to an external tendering process that resulted in Tadcaster&Rural CIC being given a one year contract to provide support amounting to 2 days per month but with the opportunity for the CEF to 'buy in' more support as required.
- Membership of the Partnership Board altered with both North Yorkshire Police and the Fire and Rescue Service seats being removed. The Board is now comprised of District Council voting members, supported by colleagues from County and Town and Parish Councils, alongside community members.

One unexpected outcome of the restructuring came from a review of the budgeting position which revealed an underspend for the CEF of some £60,000. This sum is carried forward and is being actively addressed for expenditure to support the area through the new CDP.



Delivering against our priorities for 2015/16

The following priorities form the core of our Community Development Plan and directs how the Partnership Board expends its budget, both in terms of our strategic expenditure and supporting community level projects.

Environment, landscape and streetscape

Issues

- Making the town centre a more pleasant environment for business and visitors
- Improving signage and gateways
- Improve awareness of the town's attractions

What's been achieved

- ✓ Supporting the Tadcaster Historical Society with a grant and advice to enable the archaeological dig to take place at riverside—the first step towards the eventual regeneration of the riverside as parkland.
- ✓ Entering into a partnership with NYCC to enable the replacement of the traffic lights and control box on Bridge Street, alongside the replacement of the railings.
- ✓ Entering into a partnership with Tadcaster Town Council to enable upgrading to the gateways to the town.

Economy, retail and tourism

Issues

- Developing a more diverse economy
- Improving the retail offer to attract new visitors
- Improving the car parks and bus station as key gateways to the town
- Promoting the town and villages to visitors more effectively

What's been achieved

- ✓ Supported Tadcaster Today, which has now developed into a well regarded quarterly publication, incorporating the Tadcaster Town Council newsletter and distributed to 5500 households across our area.
- ✓ Provided core funding for the Community Interest Company to enable it to continue to grow its operation and support all sectors, including the growth of a new Business Forum, a series of Business Breakfasts (part funded by the York and North Yorkshire Local Enterprise Partnership) and its Bright Sparks youth entrepreneurship programme.
- ✓ Supported the upgrading and maintenance of the visit-tadcaster.co.uk website, which will play an important role in attracting new visitors to the town as it recovers from the 2015 floods.

Flood recovery

Alongside many other important organisations, the CEF has played its part in helping the town towards recovery from the Boxing Day floods. Our role will develop with the implementation of the new Community Development Plan and our continuing support to the business community. Immediately following the floods, the CEF played an important role in organizing meetings of the community and businesses—the latter, on 7th January, attracting over 100 business people to the Girl's Sunday School. A Community meeting was also rapidly organized for 11th January which filled the Riley Smith Hall, followed by a subsequent Forum on 8th February, again focusing on the impact of the floods, which attracted over 150 people.

Leisure and Culture

Issues

- Expanded leisure provision required
- More social and cultural activity for residents and visitors

What's been achieved

- ✓ The 2015 Carnival was supported by project management activity from Tadcaster&Rural CIC, including chairing the Committee and enabling funding to be drawn down from Heineken UK.
- ✓ Supported the 1st Acoustic Festival, organized by Tadcaster Social Club, with a grant of £500.
- ✓ Ran the 2 day Arts Festival at the Riley Smith Hall around the 'core' of 6th Form art from Tadcaster Grammar School Students. A £1000 grant from Persimmons was raised to support this event, which was organised by volunteers and students.
- ✓ Supported the Tadcaster Triathlon Team with a grant to assist with the establishment of the 'Tad10' roadrace. This alongside support and advice to a range of private and public organisations in supporting the visit of the Tour de Yorkshire and inaugural Tadcaster Sportive.

Education and Learning

Issues

- Need to develop a stronger relationship with local schools including the Grammar School.
- Need to support Tadcaster library to become an independent organisation.

What's been achieved

- ✓ The Partnership Board was strengthened with the inclusion of Amanda Crossley from the Grammar School's Partnership Unit. The subsequent restructuring of this Unit will mean a new representative of the education sector will be required for 2016 onwards and an invitation has been made for both a member of staff and student representation.
- ✓ Discussions have been ongoing with the Friends of Tadcaster Library to support their ambitions for the Library to become a voluntary run entity (with continuing support from NYCC). Attempts to run an arts based skills project out of the Library were unfortunately unsuccessful due to funding not being made available from the Arts Council.
- ✓ Supporting the Girl Guides with a small grant to enable a visit to Switzerland to take place in the summer of 2016.

Our Added Value

The work of the CEF adds value to the town and villages in a number of key ways:

- Highlighting issues where investment is needed and negotiating with service providers.
- Grant funding community organisations where investment from the CEF leads to further funds being levered in. For 2015/16, our grants to communities totalled £4560, which levered in an additional £24,000 of investment from all other sources.
- Supporting and advising community groups and businesses in accessing additional funding.
- Initiating and delivering project work which brings together wider funding packages. Our project work this year invested a total of £26,519 which in turn levered in an additional £18,500 of extra investment.

Financial Summary

Tadcaster and Villages CEF: Budgets and Expenditure				
Heading	a. Budget 2015/16 £	b. Committed 2015/16 £	d. Variance £	h. Proposed budget 2016/17 £
Executive support	8,000.00	6051.50	-1,948.50	n/a*
Administration	1,000.00	940.00	-60.00	n/a*
Grants	5,000.00	4,560.00	-440.00	5,000.00**
Projects	17,388.00	26,519.60	+9,131.60	65,000.00**
TOTALS	31,388.00	38,071.10	+6,683.10	£70,000

* Now covered by SDC central budget

**Note: the 2016/17 proposed budget includes a significant historic underspend not previously accounted for.

Small grants

Title	Applicant	Grant awarded, £
Acoustic Festival	Tadcaster Social Club	500.00
Ulleskelf Defibrillator	Ulleskelf Parish Council	500.00
Archaeological dig	Tadcaster Historical Society	500.00
Race Arch	T3	1000.00
Swiss study tour	Tadcaster Girl Guides	700.00
Carnival 2016	Tadcaster Carnival Committee	1000.00
Visit Tadcaster yr2	Tadcaster&Rural CIC	360.00
TOTAL		£4560.00

Strategic projects

Title	Delivery partner	Amount, £
Tadcaster Today	Tadcaster&Rural CIC	5067.00
Video Project	7Video	2993.60
Core running costs	Tadcaster&Rural CIC	4929.00
Gateways project	Tadcaster Town Council	2000.00
Bridge Street traffic lights	North Yorkshire County Council	3000.00
Business Forum	Tadcaster&Rural CIC	4270.00
Visit Tadcaster website	Tadcaster&Rural CIC	4260.00
TOTAL		£26519.60

Western CEF Annual Impact Report 2015-16



Chair's Foreword

It has been another exciting and busy year for the Western CEF as we continued to provide support to a range of Grass roots organisations assisting them with funding, governance, planning, marketing and volunteer support.

We encouraged and supported local communities to secure funding for defibrillators – many of whom have secured the necessary funding to put in place this potentially lifesaving resource.

Our health walks flyers have been distributed across the area showcasing a range of local interests, landscapes and history.

We also conducted a consultation with local residents regarding our future Community Development Plan which gave a clear number of priorities including the development of additional youth services and further support for our local community centres and buildings.

Finally, I would finally like to honour the enthusiasm, dedication and hard work of both Carol Mackman and Councillor Jack Crawford who were active members of our Partnership Board and sadly passed away during the course of the year.

Andy Pound, Chair Western CEF Partnership Board

Introduction

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents. Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, our CEF covers the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

Partnership Board work

During the year the Partnership Board has been addressing issues raised in the Community Development Plan

Local Transport

This year the Western CEF have taken an active interest in the local bus services and when certain buses had not been turning up in Fairburn to take passengers to Pontefract; this has proved to be very inconvenient. This was reported by the CEF to Utopia Bus Service and Richard Owens at North Yorkshire County Council.

Richard Owens and representatives from local transport organisations were then invited to speak at a Western CEF forum meeting.

Options regarding community car-share schemes and the local Selby AVS community transport service have also been looked into for continued development of an improved local transport provision.

Developing Youth Services

The youth services in the area have gone very well this year and are moving forward. The youth club at Sherburn High School continues to be strong and the development of a youth club based at Eversley Park Community Centre is being considered for the future.

A number of the funding grants that have been awarded this year have had a direct impact on the development of local services and opportunities for young people and children.

Leisure

There are now five local walks in the Western area being produced and information on all of these will now be provided on the Selby Heath Walks website. Posters are also displayed, advertising the walks and promoting the service. Literature is made available at the starting point of each walk and they are proving very popular and successful.

Improving the Local Environment

The western CEF have kept a close eye on the recent changes made to local disposal sites, as this has been an increasing problem for the area.

Community Safety

In partnership with the Southern CEF a vehicle was purchased for North Yorkshire Police volunteers to use to address rural crime issues. The vehicle has been a great asset to the community assisting with a number of operations.

Developing Community Resources

Through our Grass roots initiative 18 local organisations were provided with training, support and seed funding to assist with their development. During the year groups successfully achieved additional funding, developed new services, recruited additional volunteers and created new partnerships across the area.

New projects

The Western CEF have been supporting the idea for using redundant telephone kiosks, in several local villages, for the storage of defibrillators.

Assistance and co funding has been provided to implement community defibrillator projects.

Grants Awarded

Project and Funding Awarded	Impact
<i>Fairburn singers</i> To purchase a new piano £1,000	Provided a development opportunity to extend the work of Fairburn Singers and raise their profile in the local community. Offering a new social activity to members of the community and volunteering opportunities, helping to reduce loneliness and isolation.
<i>Selby District Vision</i> To purchase IT equipment £250	Provided IT learning opportunities to visually impaired individuals, through peer support and community involvement for those individuals who most need it. The funding has also allowed development of the charity and its public awareness strategies.
<i>Brotherton Carnival</i> To fund items for the carnival £250	This project has provided an opportunity for the Brotherton & Byram Joint Community Group to deliver their annual carnival in the local community. Community support has been gained by actively engaging with the local community, to plan the event and involve members of the community in the planning and delivery of the carnival.
<i>Brotherton Scout Group</i> To purchase camping equipment	Provided the chance for a number of service users and their families to access educational opportunities for their children and to develop social and technical skills with their peer group.

£250	
<i>4th Brotherton Rainbows</i> To purchase camping equipment £250	Developing and extending their work, through the provision of a range of learning activities for children aged 5-7 years. Providing the opportunity for a number of service users and their families to access a range of activities including developing skills, confidence and promoting community awareness.
<i>Hillam Ringtree Lights Towards Christmas lights</i> £250	Enabled Group to deliver their annual event in 2015 with replacement lights and assistance with other items for this event. The event itself involved members of the community in the future planning and delivery of the annual event.
<i>South Milford & Lumby Sports Association</i> For sports equipment £250	Supported this newly formed club to create a network of sustainable activities for children and young people. It has also allowed them to deliver activities for children and young people, keeping them physically active and helping to develop social skills.
<i>South Milford Against Flooding</i> To provide assistance with marketing £250	Provided an opportunity for the Group to involve local people in improving flood prevention potential for the area, to carry out and promote environmental improvements and practical conservation. Developed a website and engaged national expertise, aiming to educate and support the local community in environmental practice.
<i>Burton Salmon Parish Council</i> To purchase benches for the village hall £250	Provided additional seating for visitors, making the village hall more accessible, especially for children and older people. This has improved safer use of the village hall, particularly improving facilities for Barton Salmon Primary School and older visitors and groups.
<i>Selby District CEF Community Fair</i> £1,500	Since 2013 the Tadcaster & Villages and Eastern CEF have delivered a combined CEF Link day. The 2015 event was held at Barlby High School and well attended by local voluntary organisations and groups and local businesses, promoted their services. The headline to the entire event was a fabulous and rare live performance from 80's pop sensation Jackie Graham, which had everyone dancing in the isles!
<i>Monk Fryston & Hillam Invigorate Club</i> Pre Duke of Edinburgh's Youth Club £1,000	This initiative provides child centred activities and supports the transition from Primary into Secondary School. It is also now providing a platform for aspiring children who may wish to later take part in the Duke of Edinburgh's Award Scheme, or something similar.
<i>South Milford Parish Council</i> Community Christmas Song £553	This went directly towards the production of a Community Christmas Song, written and performed by children at South Milford Primary School. This was a hugely positive project that empowered young people from the community, and also provided a wider benefit to local residents and greater community cohesion.
<i>Burton Salmon Parish Council</i> The purchase & installation of a Defibrillator Unit £1,000	Funding towards the purchase and installation of a Defibrillator Unit within Burton Salmon village was a crucial project towards the improved safety of the local community.
<i>Brotherton and Byram All-stars</i> Junior Football Club £900	Newly created under-7s and under-9s teams of the Byram and Brotherton All-stars Junior Football Club. The funding was used toward various equipment and costs associated with the setting up of the new teams 'Youth Provision' and 'Leisure' opportunities.

Across the year a total of £7,953 has been awarded for Community Initiatives and Development work.

Public Forums

During the year 4 public meetings have been held providing the opportunities for local residents to find out more about local initiatives. At each forum we have a “Market Place” area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation.

Speakers and workshops have included;

Recruiting, retaining and managing volunteers – Kathy Donnelly, Selby District Volunteer Centre and Chris HN, Selby District AVS. The workshop gave an overview of the key issues which was complimented with a comprehensive information pack.

Discussion took place regarding sustaining volunteer involvement, strategies for retaining volunteers and recognising and rewarding the work of volunteers.

Future Transport Provision Richard Owens – North Yorkshire County Council

Richard spoke about local transport issues and addressed a range of concerns regarding transport services, issues and impact. This included the proposed Bus Subsidy Reductions.

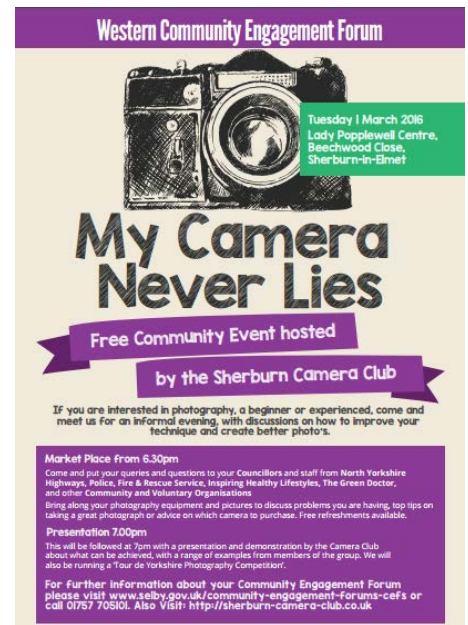
Owen Thorpe from Utopia Bus Services spoke about the services Utopia provide and how they are managing many changes particularly filling in the gaps which other providers no longer service.

The next Community Development Plan – this was an interactive workshop to review feedback from the online survey and what the priorities of the CEF should be for the next year.

The work of the Sherburn Camera Club – an opportunity to find out about the work with the club, an opportunity to solve people’s issues with their cameras and top tips to take a great photograph.

The following people made up the Partnership Board for the Western CEF during 2015/16:

- Cllr Dave Buckle, Cllr Jack Crawford, Cllr Mel Hobson, Cllr David Hutchinson, Cllr John Mackman, Cllr Bob Packham (Selby District Council)
- Cllr Chris Pearson (Selby District Council/North Yorkshire County Council)
- John McCartney (North Yorkshire County Council)
- Jenny Mitchell (Parish Council Representative)
- Howard Ferguson, David Nicklin, Andrew Pound, Jenny Prescott, Rita Stephenson, Roy Wilson, Stuart Wroe (Co-opted Member)



Graham Pounder, volunteer and visually impaired computer trainer for Selby District Vision.

Demonstrating some of the software that the charity have been able to purchase using the funding provided by the Western CEF, for their IT for VIPs project (with Dolphin Assistive Technology)



Public Session

Report Reference Number: C/16/5

Agenda Item No: 14

To:	Council
Date:	20 September 2016
Author:	Palbinder Mann, Democratic Services Manager
Lead Officer:	Gillian Marshall, Solicitor to the Council
Executive Lead:	Mark Crane, Leader of the Council

Title: Changes to Committee Membership

Summary:

In May 2016, Council approved the membership for the Committees of the Council. A change is now proposed to the membership of the Licensing Committee and Council is asked to formally approve these changes.

Recommendations:

To approve the following change to the membership of the Licensing Committee:

- **Councillor Buckle to replace Councillor Jordan.**

Reasons for recommendation

To meet legislative requirements and to enable the proper functioning of the Council in the 2016/17 municipal year.

1. The Report

- 1.1 Each year Annual Council receives Group Leaders' nominations for appointments to Chairs and Vice Chairs and for the membership of Council committees.
- 1.2 Since the approval at Annual Council, a change has been proposed to the membership of the Licensing Committee and this needs to be formally approved by Council.

- 1.3 The Conservative Group has proposed that Councillor Buckle replace Councillor Jordan on the Licensing Committee.
- 1.4 The proposed Licensing Committee membership is attached at Appendix A.

2 Legal/Financial Controls and other Policy matters

2.1 Legal Issues

Section 15 of the Local Government and Housing Act 1989 places a duty on the Council to allocate seats on Ordinary Committees of the Council between the political groups in accordance with the following principles :-

- a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- b) That the majority of seats on each committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- c) That subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

As this is a proposal to replace one Councillor in the Conservative Party by another the political balance rules are not affected by this nomination.

3.2 Financial Issues

None.

4. Conclusion

- 4.1 The Council is asked to approve the proposed membership changes.

5. Background Documents

None

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Appendices:

Appendix A – Proposed Licensing Committee membership.

Licensing Committee

Chair (Conservative)	Pearson
Vice Chair (Conservative)	Ellis
Councillor (Conservative)	J Chilvers
Councillor (Conservative)	Hobson
Councillor (Conservative)	Buckle
Councillor (Conservative)	Sweeting
Councillor (Conservative)	White
Councillor (Labour)	Marshall
Councillor (Labour)	Thurlow
Councillor (Labour)	Duckett
Substitute (Conservative)	Deans
Substitute (Conservative)	Vacancy
Substitute (Conservative)	Mackay
Substitute (Conservative)	I Chilvers
Substitute (Conservative)	Peart
Substitute (Labour)	Shaw-Wright
Substitute (Labour)	Welsh