

## Council

Venue: Council Chamber  
Date: Tuesday 16 May 2017  
Time: 4pm

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|----|---|
| 1  | Apologies for Absence   |
| 2  | Disclosures of Interest   |
| 3  | Election of Chairman  |
| 4  | Appointment of Vice Chairman  |
| 5  | Minutes   |
| 6  | Communications  |
| 7  | Review of Standards Arrangements and Updates to the Constitution  |
| 8  | The Leader's Report on the Exercise of Executive Functions  |
| 9  | Appointments to the Committees of the Council, Chairs of the Community Engagement Forums and the Calendar of Meetings for 2017/18 |
| 10 | Council Appointments to Outside Bodies  |

Present: Councillor Mrs J Chilvers in the Chair

Councillors K Arthur, D Buckle, J Cattanach, I Chilvers, M Crane, J Deans, Mrs S Duckett, K Ellis, M Hobson, D Hutchinson, M Jordan, C Lunn, J Mackman, B Marshall, Mrs M McCartney, C Metcalfe, B Packham, C Pearson, I Reynolds, Mrs J Shaw-Wright, R Sweeting, P Welch and Mrs D White.

Officers Present: Janet Waggott, Interim Chief Executive, Julie Slatter, Director of Corporate Services and Commissioning, Dave Caulfield, Director of Economic Regeneration and Place, Karen Iveson, Chief Finance Officer, Gillian Marshall Solicitor to the Council and Janine Jenkinson, Democratic Services Officer.

Press: 1

Public: 0

### 1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors R Musgrave, J Thurlow, and B Sage.

## **2. DISCLOSURES OF INTEREST**

There were no declarations of interest.

## **3. ELECTION OF CHAIRMAN**

It was moved by Councillor M Crane and seconded by Councillor J Mackman and unanimously agreed that Councillor Mrs J Chilvers be elected as Chairman of Selby District Council for the 2017/18 Municipal Year.

### **RESOLVED:**

**To elect Councillor Mrs J Chilvers as Chairman of Selby District Council for the 2017/18 Municipal Year.**

### **Investiture of Chairman**

The newly elected Chairman was invested with the Chairman's Chain of Office by the retiring Chairman.

### **Declaration of Acceptance of Office**

Councillor Mrs J Chilvers read and signed the Statutory Declaration of Acceptance of Office, in accordance with the provisions of the Local Government Act 1972. This was then countersigned by the Interim Chief Executive.

[Councillor Mrs J Chilvers in the Chair]

### **Retiring Chairman's Valedictory Address**

Councillor Mrs S Duckett gave her valedictory address.

Councillor Mrs J Chilvers presented Councillor Mrs S Duckett with a Silver Salver and a past Chairman's badge to mark her term of office as Chairman of the Council.

On behalf of Council, Councillors M Crane and R Packham expressed their thanks to Councillor Mrs S Duckett for her year in office.

### **Investiture of Chairman's Consort**

The retiring Chairman's Consort, David Duckett invested the newly elected Chairman's Consort, Councillor I Chilvers with the Chairman's Consort's Chain of Office.

The newly elected Chairman's Consort then presented the retiring Chairman's Consort with a gift.

The retiring Chairman's Consort then presented the newly elected Chairman's Consort with a gift.

### **Newly Elected Chairman's Address**

Councillor Mrs J Chilvers addressed the meeting.

The Council was informed that the charities that would be supported by the Chairman for 2017/18 would be:

- York Cancer Research UK
- Selby Young Carers

## **4. ELECTION OF VICE CHAIRMAN**

It was moved by Councillor M Crane and seconded by Councillor M Jordan and unanimously agreed that Councillor D Buckle be elected as Vice Chairman of Selby District Council for the 2017/18 Municipal Year.

### **Investiture of Vice Chairman**

The newly elected Vice Chairman was invested with the Vice Chairman's Chain of Office by the Chairman.

### **Declaration of Acceptance of Office**

Councillor D Buckle read and signed the Statutory Declaration of Acceptance of Office, in accordance with the provisions of the Local Government Act 1972. This was then countersigned by the Chief Executive.

### **Investiture of Vice Chairman's Consort**

The Chairman's Consort invested the newly elected Vice Chairman's Consort, Susan Buckle with the Vice Chairman's Consort's Chain of Office.

The newly elected Vice Chairman's Consort was then presented with flowers.

## **5. MINUTES**

The Council considered the minutes of the Council meeting held on 25 April 2017.

### **RESOLVED:**

**To approve the minutes of the Council meeting held on 25 April 2017, for signing by the Chairman.**

## **6. COMMUNICATIONS**

There were no communications to report.

## **7. REVIEW OF STANDARDS ARRANGEMENTS AND UPDATES TO THE CONSTITUTION**

Councillor M Crane, Leader of the Council, presented a report that proposed changes to the Constitution and the Standards Arrangements and sought Council's approval, with immediate effect.

Councillor M Crane explained the Audit and Governance Committee had appointed a working group to undertake a review of the Standards arrangements. Following the completion of the review, the working group had presented its findings and recommendations to the Audit and Governance Committee on 19 April 2017; the Committee had fully endorsed the recommendations of the working group. Council was asked to approve the proposed changes to the standards arrangements, as set out in the report.

Councillor M Crane outlined the proposed Constitution updates.

The following typographical errors in appendices A and D of the report were highlighted:

- Appendix A, page 9 – final paragraph, the word 'one' should be struck through.
- Appendix A, page 12 – penultimate sentence, delete the duplicated word 'in'.
- Appendix A, page 14 – reword 's/he' to 'she/he'.
- Appendix A, page 15 – reword 's/he' to she/he'.
- Appendix D, page 20 – bullet point 3.9.3 a (i) insert the word 'of'.
- Appendix D, page 27 – bullet point 3.9.9 c (iii) insert at the end of the paragraph 'of 28 November 2014'.

Councillor M Crane reported that the Monitoring Officer would be exercising delegated authority to correct these errors before the revised Constitution was published.

### **RESOLVED: Council agreed:**

- I. to adopt the revised Standards Arrangements set out at Appendix A, of the report;**
- II. to establish a Standards Sub-Committee as a sub-committee of the Audit and Governance Committee with the Terms of Reference, as set out in Appendix B of the report;**
- III. that the membership of the Standards Sub-Committee be 3 District Councillors from the Audit and Governance Committee and 2 co-opted members from a parish council;**

- IV. that consequential amendments be approved to Article 9 of the Constitution, as set out in Appendix C of the report;
- V. to note and endorse the changes to the Scheme of Delegation at Part 3 of the Constitution, as set out in Appendix D of the report; and
- VI. to approve the revised Officer Code of Conduct and Appendix E and to grant delegation to the Chief Executive to make further amendments in consultation with the Leader of the Council.

**8. THE LEADER’S REPORT ON THE EXERCISE OF EXECUTIVE FUNCTIONS**

The Leader of the Council presented a report which set out information regarding the discharge of Executive functions for the forthcoming year.

**RESOLVED:**

To receive and note the Leader’s report to Council on the discharge of Executive functions.

**9. APPOINTMENTS TO THE COMMITTEES OF THE COUNCIL, CHAIRS OF THE COMMUNITY ENGAGEMENT FORUMS AND THE CALENDER OF MEETINGS FOR THE 2017/18 MUNICIPAL YEAR.**

Consideration was given to the nominations for membership of the Committees of the Council, the Chairs of the Community Engagement Forums and the Calendar of Meetings for 2017/18.

**RESOLVED:**

- I. To confirm the appointments to the Committees of the Council, and the Chairs of the Community Engagement Forums, as set out below.
- II. To agree the Calendar of Meetings for the 2017/18 Municipal Year, as set out in Appendix A attached to these minutes.

**Planning Committee**

<b>Chair (Conservative)</b>	<b>Councillor Cattanach</b>
<b>Vice Chair (Conservative)</b>	<b>Councillor Peart</b>
<b>Councillor (Conservative)</b>	<b>Councillor Casling</b>
<b>Councillor (Conservative)</b>	<b>Councillor I Chilvers</b>
<b>Councillor (Conservative)</b>	<b>Councillor Deans</b>
<b>Councillor (Conservative)</b>	<b>Councillor Reynolds</b>
<b>Councillor (Conservative)</b>	<b>Councillor Pearson</b>
<b>Councillor (Labour)</b>	<b>Councillor Welch</b>
<b>Councillor (Labour)</b>	<b>Councillor Packham</b>
Substitute (Conservative)	Councillor Sweeting
Substitute (Conservative)	Councillor Hobson
Substitute (Conservative)	Councillor White

Substitute (Conservative)	Councillor Jordan
Substitute (Conservative)	Councillor Hutchinson
Substitute (Conservative)	Councillor Buckle
Substitute (Labour)	Councillor Marshall
Substitute (Labour)	Councillor Duckett
Substitute (Labour)	Vacancy

### Licensing Committee

<b>Chair (Conservative)</b>	<b>Councillor Pearson</b>
<b>Vice Chair (Conservative)</b>	<b>Councillor Ellis</b>
<b>Councillor (Conservative)</b>	<b>Councillor J Chilvers</b>
<b>Councillor (Conservative)</b>	<b>Councillor Hobson</b>
<b>Councillor (Conservative)</b>	<b>Councillor Buckle</b>
<b>Councillor (Conservative)</b>	<b>Councillor Sweeting</b>
<b>Councillor (Conservative)</b>	<b>Councillor White</b>
<b>Councillor (Labour)</b>	<b>Councillor Marshall</b>
<b>Councillor (Labour)</b>	<b>Councillor Thurlow</b>
<b>Councillor (Labour)</b>	<b>Councillor Duckett</b>
Substitute (Conservative)	Councillor Deans
Substitute (Conservative)	Vacant
Substitute (Conservative)	Vacant
Substitute (Conservative)	Councillor I Chilvers
Substitute (Conservative)	Councillor Peart
Substitute (Labour)	Councillor Shaw-Wright
Substitute (Labour)	Councillor Welch

### Overview and Scrutiny Committee

<b>Chair (Labour)</b>	<b>Councillor Nichols</b>
<b>Vice Chair (Labour)</b>	<b>Councillor Duckett</b>
<b>Councillor (Conservative)</b>	<b>Councillor Buckle</b>
<b>Councillor (Conservative)</b>	<b>Councillor Casling</b>
<b>Councillor (Conservative)</b>	<b>Councillor I Chilvers</b>
<b>Councillor (Conservative)</b>	<b>Councillor White</b>
<b>Councillor (Independent)</b>	<b>Councillor Mackay</b>
Substitute (Conservative)	Councillor Sweeting
Substitute (Conservative)	Councillor J Chilvers
Substitute (Conservative)	Councillor Jordan
Substitute (Labour)	Councillor Marshall
Substitute (Labour)	Councillor Packham
Substitute (Labour)	Councillor J Shaw-Wright

### Policy Review Committee

<b>Chair (Conservative)</b>	<b>Councillor Deans</b>
<b>Vice Chair (Conservative)</b>	<b>Councillor Hobson</b>

<b>Councillor (Conservative)</b>	<b>Councillor Arthur</b>
<b>Councillor (Conservative)</b>	<b>Councillor Cattanach</b>
<b>Councillor (Conservative)</b>	<b>Councillor Hutchinson</b>
<b>Councillor (Labour)</b>	<b>Councillor Shaw-Wright</b>
<b>Councillor (Independent)</b>	<b>Councillor McCartney</b>
Substitute (Conservative)	Councillor Pearson
Substitute (Conservative)	Councillor Reynolds
Substitute (Conservative)	Councillor Casling
Substitute (Labour)	Councillor Welch
Substitute (Labour)	Councillor Thurlow

### **Audit and Governance Committee**

<b>Chair (Conservative)</b>	<b>Councillor Jordan</b>
<b>Vice Chair (Conservative)</b>	<b>Councillor Reynolds</b>
<b>Councillor (Conservative)</b>	<b>Councillor Arthur</b>
<b>Councillor (Conservative)</b>	<b>Councillor Sage</b>
<b>Councillor (Conservative)</b>	<b>Councillor J Chilvers</b>
<b>Councillor (Labour)</b>	<b>Councillor Marshall</b>
<b>Councillor (Independent)</b>	<b>Councillor McCartney</b>
Substitute (Conservative)	Councillor White
Substitute (Conservative)	Councillor Buckle
Substitute (Conservative)	Councillor Cattanach
Substitute (Labour)	Councillor Packham
Substitute (Labour)	Councillor Duckett

### **CEF Chairs**

<b>Central</b>	<b>Ian Chilvers</b>
<b>Southern</b>	<b>Mike Jordan</b>
<b>Tadcaster and Villages</b>	<b>Richard Sweeting</b>
<b>Western</b>	<b>Andy Pound</b>
<b>Eastern</b>	<b>Liz Casling</b>

## **10. COUNCIL APPOINTMENTS TO OUTSIDE BODIES**

Council considered nominations for appointments to Outside Bodies. It was noted that there continued to be a vacancy for a representative on the Citizens Advice Bureau – Selby.

### **RESOLVED:**

- I. **To make the appointments to Outside Bodies for the 2017/18 Municipal Year, as set out below.**
- II. **To authorise those appointed to act on behalf of the Council in accordance with the legal and constitutional requirements of both the Council and the outside body.**

<b>OUTSIDE BODY</b>	<b>PLACES</b>	<b>REPRESENTATIVE</b>
National Association of Councillors (National and Northern Branch)	1	Cllr J Mackman
NYCC Scrutiny of Health Panel	1	Cllr J Chilvers
Association of Voluntary Services for Selby	1	Vacancy
Citizens Advice Bureau – Selby	1	Vacancy
Drax Power Station Consultative Committee	1	Cllr I Chilvers
Eggborough Power Station Consultative Committee (formerly Gale Common)	1	Cllr D Peart
Selby College Board of Governors	1	Cllr C Lunn
Selby Area Committee	4	Cllr I Chilvers Cllr C Metcalfe Cllr D Hutchinson Cllr B Marshall
Selby and District Rail Users Group	1	Cllr D Buckle
North Yorkshire Older Peoples' Partnership Board	1	Vacancy

The meeting closed at 4.35 pm.