

## Council

Venue: Council Chamber  
Date: Tuesday 19 September 2017  
Time: 6.00pm

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| 17 | Apologies for absence                      |
| 18 | Disclosures of Interest                    |
| 19 | Minutes                                    |
| 20 | Communications                             |
| 21 | Announcements                              |
| 22 | Petitions                                  |
| 23 | Public Questions                           |
| 24 | Councillors' Questions                     |
| 25 | Reports from the Executive                 |
| 26 | Reports from Committees                    |
| 27 | Motions                                    |
| 28 | Car Park Strategy and Tarff Review         |
| 29 | Local Development Scheme                   |
| 30 | Pool of Sites Public Consultation          |
| 31 | Medium Term Financial Strategy             |
| 32 | Community Engagement Forums Annual Reports |
| 33 | Urgent Action                              |

Present: Councillor Mrs J Chilvers in the Chair

Councillors K Arthur, D Buckle (Vice-Chairman), I Chilvers, M Crane, J Deans, Mrs S Duckett, K Ellis, M Hobson, D Hutchinson, M Jordan, C Lunn, D Mackay, J Mackman, B Marshall, Mrs M McCartney, C Metcalfe, R Musgrave, B Packham, C Pearson, D Peart, B Sage, Mrs J Shaw-Wright, R Sweeting, J Thurlow, P Welch and Mrs D White.

Officers Present: Janet Waggott, Chief Executive, Dave Caulfield, Director of Economic Regeneration and Place, Karen Iveson, Chief Finance Officer, Gillian Marshall Solicitor to the Council, Helen Gregory, Joint Interim Planning Policy Manager, Phil Crabtree, Interim Head of Planning, June Rothwell, Head of Operational Services, James Cokeham, Head of Economic Development and Regeneration, Mike James, Communications and Marketing Manager, Chris Watson, Policy and Performance Officer, Michelle Dinsdale, Senior

Policy and Performance Officer and Victoria Foreman,  
Democratic Services Officer.

Press: 1  
Public: 0

#### **17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Cattnach, Mrs W Nichols and I Reynolds.

#### **18. DISCLOSURES OF INTEREST**

There were no declarations of interest.

#### **19. MINUTES**

The Council considered the minutes of the meeting of meeting held on 18 July 2017.

#### **RESOLVED:**

**To approve the minutes of the Council meeting held on 18 July 2017 for signing by the Chairman.**

#### **20. COMMUNICATIONS**

There were no communications.

#### **21. ANNOUNCEMENTS**

The Chairman welcomed Janet Waggott, the Council's Chief Executive, into her new role. The Chairman informed Council that she had attended The Tadcaster Civic Service on 10th September. The Selby District Council staff dress-down day and cake sale on 13th September had raised £322.00 for her chosen charities, Selby Young Carers and Yorkshire Cancer Research. The Chairman extended her thanks to all those staff members who had been involved.

#### **22. PETITIONS**

There were no petitions received.

#### **23. PUBLIC QUESTIONS**

There were no questions from members of the public received.

#### **24. COUNCILLORS QUESTIONS**

There were no questions from Councillors received.

## 25. REPORTS FROM THE EXECUTIVE

### Councillor M Crane - The Leader of the Council

The Leader of the Council reported on the work he had recently undertaken, as outlined in his report.

In addition, the Leader of the Council referred to recent articles in the local and national press regarding devolution in South Yorkshire. The Council was informed that a number of authorities were in favour of the idea of a Yorkshire-wide deal, and the Leader expressed his support for any future developments in this matter.

In response to a query on room provision for group meetings, the Leader of the Council apologised if some rooms had not been suitable, and asked officers to check future arrangements.

A query was raised on the availability of reports produced on the Council's Programme for Growth (P4G) for all Councillors. The Leader of the Council confirmed that P4G reports would be made available electronically for all Councillors.

### Councillor J Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping

Councillor Mackman, Deputy Leader of the Council and Lead Executive Member for Place Shaping, provide an update on the work he had recently undertaken, as outlined in his report.

There were no questions relating to Councillor Mackman's report.

### Councillor C Lunn, Lead Executive Member for Finance and Resources

Councillor Lunn, Lead Executive Member for Finance and Resources presented his update on the work he had recently undertaken, as outlined in his report. It was noted that the detailed report on the Medium Term Financial Strategy (MTFS) would be considered later in the meeting's agenda.

There were no questions relating to Councillor Lunn's report.

### Councillor C Metcalfe, Executive Lead Member for Communities and Economic Development

Councillor Metcalfe, Lead Executive Member for Communities and Economic Development provided an update on the work he had recently undertaken, as outlined in his report.

There were no questions relating to Councillor Metcalfe's report.

Councillor R Musgrave, Executive Lead Member for Housing, Leisure, Health and Culture

Councillor Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture, provide an update on the work he had recently undertaken, as outlined in his report.

There were no questions relating to Councillor Musgrave's report.

**RESOLVED:**

**To receive and note the reports from the Executive.**

**26. REPORTS FROM COMMITTEES**

Overview and Scrutiny Committee

The Chairman of Scrutiny, Councillor W Nichols had given her apologies for the meeting. It was noted that the Scrutiny Committee had not met since the last meeting of Full Council in July 2017, and as such there was no update to give to Council.

Councillor J Deans, Chairman of the Policy Review Committee

Councillor Deans, Chairman of the Policy Review Committee confirmed that the Policy Review Committee had not met since the last meeting of Full Council in July 2017, and as such there was no update to give to Council.

Councillor M Jordan, Chairman of the Audit and Governance Committee

Councillor Jordan, Chairman of the Audit and Governance provided an update on the work of the Committee as outlined in his report. There were no questions for Councillor Jordan.

**RESOLVED:**

**To receive and note the reports from Committees.**

**27. MOTIONS**

There were no motions.

**28. CAR PARK STRATEGY AND TARIFF REVIEW**

Councillor Metcalfe, Executive Lead Member for Communities and Economic Development, presented the report on the draft Car Park Strategy and tariff options.

It was explained that Council was being asked to consider the draft Car Park Strategy, objectives, six key priorities and the preferred tariff option (Option 2) to inform the final decision on the matter at the Special Executive meeting, which was to be held directly after the Council meeting.

The Executive Lead Member for Communities and Economic Development described the importance of the work being undertaken on car parks; it was essential to give a good first impression of the area to visitors, and ensure that car parking provision complemented the economic development the Council wished to see across Selby District.

It was noted that car parking was a discretionary service, and as such, the cost of its provision should be covered by those using it. Council was informed that officers had reviewed tariffs to ensure they were robust, provided value for money and the potential for full cost recovery. It was explained that detailed surveys using car parking machines in Selby and manual counts in Sherburn and Tadcaster had been undertaken to inform the proposed strategy and tariffs.

The Executive Lead Member for Communities and Economic Development explained that following the winter floods in 2015, the recovery of businesses and traders in Tadcaster was still fragile, and as such it was suggested that two hours free parking in Tadcaster should be considered by the Council, as well as an evaluation by officers of a residents parking permit scheme.

It was formally proposed and seconded that the preferred tariff option (Option 2) be amended to include two hours free parking for Tadcaster, and that officers explore the possibility of a reduced-rate parking permit scheme for those residents living adjacent to car parks and impacted by charging.

Some Councillors expressed a concern that the work and proposed decision on car parks was premature. An alternative motion that consideration of the Car Park Strategy and Tariff Review should be deferred and a decision taken at a later date was proposed and seconded. Upon being put to the vote, this motion was lost.

Whilst acknowledging the recovery of the Tadcaster economy, it was felt by some Councillors that two hours free parking should not be exclusive to Tadcaster, but should also be extended to Selby. In response to this an amendment was proposed and seconded to include two hours free parking in Selby as well as Tadcaster. Upon being put to the vote, this motion was lost.

The original recommendations as set out in the report were moved and seconded. However, this motion was subsequently withdrawn without being taken to a vote, as the original recommendations were already under debate.

Following the debate, Councillors moved to a vote on the first amendment; that the Executive be asked to consider an amendment to its preferred tariff option (Option 2) to include two hours free parking for Tadcaster, and that officers explore the possibility of a reduced-rate parking permit scheme for those residents living adjacent to car parks and impacted by charging. Upon being put to the vote, this motion was carried.

**RESOLVED:**

- i) **To recommend to the Executive that its preferred tariff option (Option 2) be amended to include two free hours parking in Tadcaster, and ask officers to explore the possibility of a reduced-rate parking permit scheme for those residents living adjacent to car parks and impacted by charging.**

## **REASONS FOR DECISION**

- 1. To achieve the objective to use the Council's car parks as a platform to boost the local economies of the district by improving the customer experience, whilst supporting the Council's efficiency.*
- 2. To ensure that car park tariffs enable the Council to cover the cost of car park provision.*
- 3. To enable the Council to influence customer behaviour, attracting more users to under used car parks and town centre footfall.*
- 4. To achieve the Council's corporate priority of delivering great value.*
- 5. To facilitate a programme of improvements to the car parks.*

## **29. LOCAL DEVELOPMENT SCHEME**

Councillor Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping, presented the Local Development Scheme for approval by the Council.

An amendment was proposed and seconded that the words 'and put it into effect' be added to the end of recommendation (i) of the report, as set out on page 87 of the agenda.

Councillors expressed concern at the length of time the process of site allocations and development was taking, and emphasised the importance of the proposed timetable being adhered to. The Executive Lead Member for Place Shaping explained the significance of the process up to submission to the Secretary of State in November 2018, and how crucial it was to get the consultation part of the process right.

Following the debate, Councillors moved to a vote on the recommendations as set out at page 87 of the agenda and the above amendment.

### **RESOLVED:**

- i. That the Local Development Scheme document at Annex A of the report be approved and put into effect.**
- ii. That responsibility for any minor amendments required to the document for typographical, grammatical and factual or Plain English purposes prior to publication be delegated to the Director of Economic Regeneration and Place, in consultation with the Executive Lead Councillor for Place Shaping.**

## REASONS FOR DECISION

*It is important that there is clarity about what work is being undertaken to progress the Local Plan for Selby District and what documents will be produced. Local Plan documents have key implications for places across the District and for communities, businesses and organisation across and beyond the district. There is a legal requirement to produce a Local Development Scheme, which must be made publicly available and kept up-to-date.*

### 30. POOL OF SITES PUBLIC CONSULTATION

Councillor Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping, presented the Pool of Sites document for approval and consultation. It was proposed and seconded that the following (in italics) be added to the end of recommendation (i):

'i. That the Pool of Sites document (included at Appendices 1 and 2) at Annex A of the report be approved for consultation purposes in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) *with the following amendments:*

- *At Appendix 1, Site Summary Tables where the text currently reads "Residential Not Required" in the yellow highlighted boxes be amended to read "Residential May Not Be Required" in each case.*
- *At Appendix 2, Settlement Maps keys will be changed on the empty yellow bounded sites from "Residential Not Required" to read "Residential May Not Be Required" in each case.'*

Councillors requested clarification that following public consultation and consideration by the Policy Review Committee, the next stage of the Local Plan, the preferred sites, would come back to Full Council for a decision. It was confirmed that this was the case.

Concerns were expressed by some Councillors that proposed consultation engagement in the south of the district could be improved, and that some of the exhibitions were too few and far between for residents in the south.

A question was raised regarding provision of consultation information for Selby District residents whose first language was not English. The Executive Lead Member for Place Shaping explained that there was a cost implication related to producing documentation in other languages, but that should residents require further assistance at consultation exhibitions, officers would do what they could to help.

Following the debate, Councillors moved to a vote on the recommendations set out at page 112 of the agenda as amended.

### RESOLVED:

- i. That the Pool of Sites document (included at Appendices 1 and 2) at Annex A of the report be approved for consultation purposes in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) with the following amendments:

At Appendix 1, Site Summary Tables where the text currently reads “Residential Not Required” in the yellow highlighted boxes be amended to read “Residential May Not Be Required” in each case.

At Appendix 2, Settlement Maps keys will be changed on the empty yellow bounded sites from “Residential Not Required” to read “Residential May Not Be Required” in each case.

- ii. That arrangements for the consultation to take place for 8 weeks between 2 October 2017 and 27 November 2017 be delegated to Officers.
- iii. That any minor amendments required to the documentation for typographical, grammatical, and factual or Plain English purposes to the documents prior to publishing for consultation be delegated to the Director of Economic Regeneration & Place, in consultation with the Executive Leader Councillor for Place Shaping.
- iv. That Policy Review be invited to provide input to prior to the next stage of consultation as part of the plan preparation process.

## **REASONS FOR DECISION**

*To approve the draft document for public consultation in order to further progress the adoption of a Local Plan.*

### **31. MEDIUM TERM FINANACIAL STRATEGY**

Councillor C Lunn, Executive Lead Member for Finance and Resources, presented the Medium Term Financial Strategy for approval.

Councillors expressed concern that there were a number of factors mentioned in the presentation that were uncertain, including the outcome of Brexit negotiations. The Executive Lead Member for Finance and Resources explained that the process of Brexit was out of the hands of local authorities, and that it would not be an efficient use of resources to put time and effort into investigating its potential effects on the Council.

The Leader of the Council confirmed that through the work of the District Council's Network and the Local Government Association, the Council was able



to feed back to Central Government the issues it was experiencing in relation to uncertainties such as business rate retention and the local government funding settlement.

Following the debate, the Council voted on the recommendation as outlined in the report.

**RESOLVED:**

**That the Medium Term Financial Strategy be approved.**

**REASONS FOR DECISION**

*To set the framework for the 2018/19 budget and 2018 – 2020/21 Medium Term Financial Plan.*

**32. COMMUNITY ENGAGEMENT FORUMS ANNUAL REPORTS**

Councillor Metcalfe, Executive Lead Member for Communities and Economic Development, presented the annual reports from the Community Engagement Forums.

**RESOLVED:**

**That the contents of the reports be noted.**

**REASONS FOR DECISION**

*To ensure that the work of the CEFs is recognised and that they are working towards the delivery of their Community Development Plans.*

**33. URGENT ACTION**

It was noted that the Chief Executive had taken no urgent action since the last meeting.

The meeting closed at 7.30pm.