

Selby District Council



Agenda

Meeting: **Executive**
Date: **28 July 2011**
Time: **4pm**
Venue: **Committee Room 2**
To: Councillor Mark Crane, Councillor Mrs Gillian Ivey, Councillor Cliff Lunn, Councillor John Mackman and Councillor Chris Metcalfe

1. Apologies for absence

2. Minutes

The Executive is asked to approve the minutes of the meeting held on 7 July 2011. Pages 3 to 9 .

3. Disclosures of Interest

Members of the Executive should disclose personal or prejudicial interest(s) in any item on this agenda.

4. Site Allocations Development Plan Document – Preferred Sites Version and associated LDF Documents – Key Decision – TO FOLLOW

Report E/11/17 asks the Executive to consider the Council's response to the recent publication consultation exercise regarding the Site Allocations DPD.

M Connor
Chief Executive

Executive
28 July 2011

Dates of next meetings
Executive 1st September 2011
Executive Briefing 15th September 2011

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Selby District Council



Minutes

Executive

Venue:	Committee Room 2, the Civic Centre, Portholme Road, Selby
Date	7 July 2011
Present:	Councillor M Crane (Chair), Mrs G Ivey C Lunn, C Metcalfe and J Mackman
Apologies for Absence:	None
Officers present:	Martin Connor - Chief Executive Karen Iveson – Executive Director (s151) Keith Dawson – Director of Community Services Rose Norris – Executive Director Michelle Sacks – Solicitor to the Council Sarah Smith – Business Manager Drew Fussey – Development Manger Glenn Shelley – Democratic Services Manager

NOTE: All the decisions are subject to call-in arrangements except the matter set out at Minute 13 which has already been subject to scrutiny. The deadline for call-in is 5pm 19 July 2011. Decisions not called in may be implemented on 20 July 2011.

11. Minutes

The minutes of the meeting on 2 June 2011 were submitted, agreed and signed by the Chair.

12. Disclosures of Interest

Councillor C Lunn disclosed a personal and prejudicial interest in the business set out at Minute 13 [Selby College Sports Pitch] arising from his membership of the College Board of Governors and he left the meeting during discussion and voting on that item.

Councillor J Mackman disclosed a personal and prejudicial interest in the business set out at minute 16 [Core Strategy Update] arising from his previous membership of the Task and Finish Group. He left the meeting during discussion and voting on that item.

Having declared a personal and prejudicial interest in the item set out below Councillor C Lunn left the meeting.

13. Scrutiny Committee Referral to the Executive- Selby College Sports Pitch – Key Decision

The Executive received report **Report E/11/8** which set out the reasons for referral by Scrutiny Committee. Councillor M Crane had attended Scrutiny Committee and provided details of the discussion.

The Executive felt that they had given due consideration to all points raised by Scrutiny Committee and that they had considered all relevant information when taking the original decision.

The Executive considered that Abbey Leisure Centre was the focus for sport in Selby and the addition of the sports pitch represented the best value for money available.

The Executive accepted that the decision would be disappointing for the College and were keen to acknowledge that the District was very fortunate to have such a high performing academic institution.

Resolved:

- i) To receive and note Report E/11/8;**
- ii) To pursue the refurbishment of the existing all weather pitch at Abbey Leisure Centre, with the Council's leisure service partner.**

Reasons for decisions:

- i) To ensure the Council operates a robust decision making process in line with the Constitution;
- ii) To focus the Council's capital funds on the refurbishment of an existing leisure facility which is owned and operated by the Council for the whole community and to do so in partnership with the Council's leisure service partner WLCT.

Councillor C Lunn returned to the meeting.

14. Community Engagement Strategy

Councillor C Metcalfe presented **Report E/11/9** updating Executive Members on the revised draft Community Engagement Strategy 2011-2014.

The Executive welcomed the report and discussed the importance of engaging with local communities. Councillors then highlighted the Community Engagement Forums and the challenges in increasing attendance.

Resolved:

- i) To receive and note Report E/11/9 and the findings of the ‘Big Picnic Event’;**
- ii) To adopt the new Community Engagement Strategy as set out in Report E/11/9.**

Reasons for decisions:

- i. To enable the adoption of the Community Engagement Strategy 2011-14.**

15. Review of Car Parking Fees

Councillor C Metcalfe presented **Report E/11/10** which outlined the options for fee increases and considered the financial impact and the strategic fit to corporate objectives.

Councillor C Metcalfe felt that the decision taken in 2010 to defer the Review of Car Park fees for a year had been correct. July 2011 was a more appropriate time to consider the matter.

Councillor C Metcalfe outlined that the strategy behind the increases was based on making more effective use of the Car Parks. To encourage the consumers to make effective use of both the Short and Long Stay Car Parks available.

Councillors felt that Car Parks in Selby still offered very good value for money in comparison with similar sized towns outside of the district. The Executive asked that the appropriate Overview and Scrutiny Committee be offered the opportunity to consider the report as part of the consultation.

Resolved:

- (i) To increase Car Park Fees in line with Option 1A in the report, subject to a statutory minimum 6 weeks consultation period.**

Reasons for decisions:

- i) To review fees and charges in line with the Car Park Strategy whilst minimising increases in charges to short stay car parks to optimise turnover of cars and meet the needs of shoppers visiting the Town;
- ii) To comply with the Local Authorities Traffic (Procedures)

Having declared a personal and prejudicial interest in the item set out below Councillor J Mackman left the meeting.

16. Core Strategy Update

Councillor M Crane presented Report **E/11/11** which set out the results of an independent review panel on policy CP1A of the Local Development Framework Core Strategy.

Councillor M Crane reminded the Executive of the background to the report and remit of the second Task and Finish Group.

The Executive were supportive of the report and of the good work undertaken by the second Task and Finish Group.

Resolved:

- i) **To receive and note the recommendations from the Policy Review Panel;**
- ii) **To approve Option One from the Policy Review Panel.**

Councillor J Mackman returned to the meeting.

17. Annual Report

Councillor M Crane presented **Report E/11/12** which provided the proposed text for the Council's Annual Report 2010/11. The document summarises the Council's achievements during the year, focusing primarily on work in priority areas, as well as giving an overview of organisation and the financial position.

Resolved:

To accept the text of the Annual Report as an accurate record of the Council's achievements during the financial year 2010/11.

Reasons for decision: To enable the Council to publish the Annual Report by the end of July, in line with the Audit Commission's recommended good practice.

18. Overview and Scrutiny Committee Work Programmes

Councillor M Crane presented **Report E/11/13** which informed the Executive of the Work Programmes which had been developed for Policy Review, Scrutiny and Audit Committee.

Councillors heard that the Work Programmes were still being developed by the Overview and Scrutiny Committees, each of which had met on one occasion.

Councillor M Crane informed the Executive of discussions he had held with Councillor Mrs W Nichols as Chair of Scrutiny Committee regarding its review of the New Homes Bonus.

Resolved:

To support and note Report E/11/13.

Reasons for decisions: To ensure the Overview and Scrutiny Work Programmes make effective use of Council resources.

19. Selby District Council Employer Discretion Policy (LGPS) 2009 (Early Retirement Policy)

Councillor C Lunn presented Report **E/11/14** which provided the Executive with Selby District Council's Employer Discretion Policy. Councillors heard that the Local Government Pension Scheme was a statutory scheme with the majority of rules set out in law. However, some areas of the Scheme are left open to 'Employer Discretions'.

Resolved:

To adopt the Selby District Council Employer Discretion Policy.

At this point in the meeting, Councillor C Metcalfe informed the Executive that it had been brought to his attention, that both the items listed to be considered in private session had been 'leaked' to local newspapers. The Executive condemned this action, which was a breach of the Code of Conduct, and could jeopardise both Council and the public interests in these areas.

20. Private Session

Resolved: In accordance with Section 100(A)(4) of the Local Government Act 1972 and in view of the nature of the business to be transacted, to exclude the press and public from the meeting during discussion of the following item as there is likely to be disclosure of exempt information.

21. Review of Countryside Management Service – Key Decision

Councillor C Metcalfe presented Report **E/11/15** which provided a review of the options for the future delivery of Countryside Management across the District.

Councillor C Metcalfe informed the Executive that there were a number of opportunities to work with the partners to deliver benefits to both the natural environment and local communities whilst achieving significant savings for the Council.

The Executive discussed the options put forward and made particular reference to the future of Barlow Common. Councillor Crane was keen to ensure that Barlow Common remained a great area for all communities of Selby District to enjoy.

Councillor C Metcalfe clarified the recommendation in the report, stating that the Countryside Management Strategy would be received by the Executive at its meeting in November.

Resolved:

- i) To accept the findings of the report;**
- ii) To agree to move to an unstaffed facility at Barlow Common with effect from September 2011;**
- iii) To progress the development of a Countryside Management Strategy with Partners as described in Option D and that the Strategy be brought for decision to the Executive in November 2011.**

22. CCTV Provision

Councillor C Metcalfe presented **Report E/11/16** which reviewed and made recommendations on the Council's CCTV provision and arrangements for monitoring and maintenance in the future.

The Executive considered the range of options identified in the report. It was highlighted a number of potential private sector providers had felt unable to produce a thorough pricing breakdown without a detailed specification.

Councillor Crane stated that he had received and responded to an email from the Council's current CCTV provider.

Councillors were supportive of the proposal to reduce the number of cameras in operation to 10. The Executive then discussed the need for effective maintenance and monitoring of CCTV cameras to ensure value for money.

Resolved:

- i) The Executive accepts the principle of reducing the number of operational cameras to 10;**
- ii) Before making a decision, the Executive will receive more detailed options information from officers which will include a detailed specification outlining monitoring arrangements.**

The meeting concluded at 6.26pm