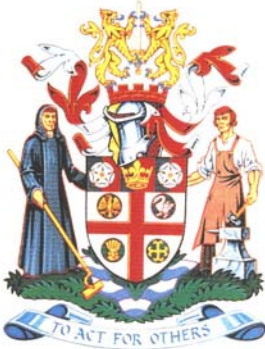


Selby District Council



Agenda

Meeting: **Executive**
Date: **1 December 2011**
Time: **4pm**
Venue: **Committee Room**
To: Councillor Mark Crane, Councillor Mrs Gillian Ivey, Councillor Cliff Lunn, Councillor John Mackman and Councillor Chris Metcalfe

1. Apologies for absence

2. Minutes

The Executive is asked to approve the minutes of the meetings held on 3 November and 24 November 2011. Pages 3 to 9.

Minutes from the 24 November **To Follow**

3. Disclosures of Interest

Members of the Executive should disclose personal or prejudicial interest(s) in any item on this agenda.

4. Core Strategy – Key Decision – To Follow

Report E/11/43 asks the Executive to consider and make recommendations to Council in respect of the Core Strategy.

5. Draft Budget and Medium Term Financial Plan – Key Decision

Report E/11/44 presents the Executive with the draft revenue and budget and capital programme for 2012/13 to 2014/15. Pages 10 - 71.

6. Selby District Council's response to the Boundary Commission for England's Parliamentary Constituency Review

Report E/11/45 asks the Executive to approve the Council's response to the Consultation. Pages 72 - 85.

7. Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 4 and 2 of Part 1 of Schedule 12(A) of the Act.

8. CCTV Provision

Report E/11/46 asks the Executive to consider the procurement of the Council's CCTV provision. Pages 86 - 93.

**Jonathan Lund
Deputy Chief Executive**

Dates of next meetings
Executive Briefing 15 December 2011
Executive 5 January 2012

Enquiries relating to this agenda, please contact Glenn Shelley on:
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Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	3 November 2011
Present:	Councillor M Crane (Chair), Mrs G Ivey C Lunn, J Mackman and C Metcalfe
Apologies for Absence:	None
Officers present:	Chief Executive, Deputy Chief Executive, Executive Director (S151), Managing Director, Director of Customer Support, Business Manager (ES) Business Manager (SS), and Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute numbers 48, 50, 51, 52, 53, 54, 57 are subject to call in. The deadline for call-in is 5pm 15 November 2011. Decisions not called in may be implemented on 16 November 2011.

46. Disclosure of Interest

There were no disclosures of interest.

47. Minutes

The minutes of the meeting on 6 October 2011 were submitted. The minutes were agreed as a correct record and signed by the Chair.

48. 2nd Interim Corporate Plan Progress Report – Key Decision

Councillor Crane presented report E/11/33 which provided details on Access Selby Key Performance Indicators following the second quarter of reporting.

Councillor Crane praised the performance of staff at Access Selby. The report demonstrated the excellent work being undertaken to maintain performance levels following the significant budget cuts made by the Council.

The Access Selby Managing Director provided the Executive with details of the action being taken to reduce the time taken to re-let local authority housing. The Executive were assured that the latest performance in this area was very positive. Councillors Metcalfe and Mrs Ivey were keen to see clear evidence of the improvement in performance. It was agreed that the Chair of Access Selby Board would be asked to report to the next Council meeting on the progress made in this area.

Resolved:

To approve the necessary action taken by officers to ensure the performance meets the targets set.

Reason for decision:

The ongoing management of performance and improvement data assists Access Selby in achieving its priorities for 2011/12.

49. Village Design Statements

Councillor Mackman presented report E/11/34 that gave details of the finalised Village Design Statements. The Village Design Statements would also be submitted for scrutiny by the Policy Review Committee prior to adoption into the Local Development Framework by Council.

Councillor Mackman suggested a minor amendment to the second recommendation in the report. The recommendation should read as below.

‘To approve the amended content of the Village Design Statements with a view to their adoption in to the Local Development Framework for use as appropriate guidance in planning decision making.’

This was accepted by the Executive.

Resolved:

- (i) To agree the Council’s formal response to the consultation as attached to the report in the Statement of Consultation;**
- (ii) To approve the amended content of the Village Design Statements with a view to their adoption into the Local Development Framework for use as appropriate guidance in planning decision making;**

- (iii) To refer the Village Design Statements (as amended in light of the consultation) to the Policy Review Committee for consideration and comment before a final proposal is put to the Council for formal adoption.**

Reasons for decisions:

- i. Officers have considered the results of public consultation and have made appropriate amendments to the VDS documents. This completes the requirements of the Regulations to enable the Council to adopt the VDS documents.
- ii. The Executive may approve the final content of the VDS (text and images) to enable Officers to typeset the documents ready for Policy Review Committee to consider as finished documents.
- iii. To enable the VDS documents to complete the Council's process of adoption through its formal meetings.

50. Fees and Charges 2011/12

Councillor Lunn presented report E/11/35 to allow the Executive to consider cases where there was justification not to increase fees in line with the adopted Medium Term Financial Strategy.

The Executive discussed the issue of Full Cost Recovery and the consequences of not fully seeking to recover costs in a competitive market place. Councillor Metcalfe questioned whether such action could be classed as a subsidy.

Resolved:

To agree the exceptions to the Medium Term Financial Strategy

Reasons for decision:

To provide evidence where increasing in line with the RPI would not enable the Council to recover the costs of delivering a local service.

51. 2nd Interim Budget Exceptions Report

Councillor Lunn presented report E/11/36 to update the Executive with details of major variations between budgeted and actual expenditure and income for the 2011/12 financial year up to 30 September 2011.

Councillor Lunn made the Executive aware of an issue regarding damp proofing of Council owned properties. The Executive supported the use of savings made in the Housing Revenue Account to fund the additional cost of any works as necessary.

Resolved:

- (i) **To receive and note Report E/11/36 and endorse the actions of officers set out in the report;**
- (ii) **To adjust the budgets to reflect the savings expected to be achieved this year as per Appendix B, and to amend the Council's Medium Term Financial Strategy to take account of projected savings in 2012/12 and 2013/14 where these are not currently allowed for in the budget.**

Reasons for decisions;

To ensure that budget exceptions are brought to the attention of the Executive in order that remedial action be approved as necessary.

52. 2nd Interim Treasury Management Report

Councillor Lunn presented report E/11/37 which detailed a review of the Council's borrowing and investment activity for the first six months of 2011/12 and presented performance against the Prudential Indicators.

The Executive discussed a number of issues regarding the wider economic situation which could affect the Council's investment portfolio. The Executive Director S151 reassured the Executive that officers were carefully monitoring the financial situation and potential impact on the Council's investments.

Resolved:

- (i) **To endorse the actions of officers on the Council's Treasury Management activities for the period ending 30th September 2011;**
- (ii) **To approve the report.**

Reasons for decision;

The Executive were satisfied with Treasury Management Performance for the first half of the financial year.

53. Annual Review of Leisure

Councillor Ivey presented report E/11/38 which included the Annual Report and detailed the development of service provided by Wigan Leisure and Culture Trust (WLCT), supporting the Council's corporate priorities.

Councillor Ivey informed the Executive that this report represented the first formal review of the Leisure Contract since it commenced in 2009 and that it detailed the very positive efforts being made. The Executive heard that the Strategic Aims of WLCT were aligned with the Council's new priority for 'Living Well' and they were very much committed to working with the Council and partners in achieving success.

Councillor Ivey responded to questions regarding the savings that had been made as a result of the partnership with WLCT and gave an update on the progress towards the refurbishment of the sports pitch at Abbey Leisure Centre.

Councillor Crane commended the work undertaken with Abbey Leisure Centre and was very pleased that it had been nominated for an award at the regional 'Making a Difference' Awards Ceremony.

Resolved:

- (i) To note the key findings of the report and in particular the performance of Wigan Leisure and Culture Trust to date**
- (ii) To agree the strategic objectives highlighted in the annual review to support the Council's 'Living Well' priorities.**

Reason for decision:

To recognise the progress WLCT has made to date and the measures put in place to develop the service and to ensure the future strategic objectives of the service are in line with the Council's priorities.

54. Christmas Floating Day

Councillor Crane presented report E/11/39 that asked for the Executive's agreement to Friday 30 December 2011 being a leave date for staff under the Single Status Agreement 2004.

Resolved:

To fix Friday 30th December 2011 as the 'floating' leave date under the single status agreement.

Reason for decision:

In line with the Single Status Agreement, the Authority has some flexibility in fixing one of the annual leave dates over the Christmas period. The Executive are asked to confirm the preferred date identified by staff as a result of a ballot.

55. Review of the Constitution

Councillor Crane presented report E/11/40 which, in pursuance of the Council's obligations under Article 15 of its Constitution – to review and revise the Constitution, addressed issues which had arisen since the Constitution became effective in May 2011.

The Executive heard a brief overview of the proposed amendments, all of which were minor administrative changes which had come to light in the first six months of operating under the new arrangements.

The Executive discussed the appropriate level at which the Executive Director S151, after consultation with the Leader of or appropriate Executive Member, could write off debt where it was judged the recovery of monies was not economically possible. It was agreed the limit be set at £10,000.

Resolved:

To recommend the Council to endorse the proposed amendments set out in the report, including a limit for written off debt at £10,000.

Reason for decision:

In pursuance of the Council's obligations under Article 15 of its Constitution – to review and revise the Constitution – the recommendations address issues which have arisen since the Constitution became effective in May 2011

56. Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and Public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraphs 4 and 2 of Part 1 of Schedule 12(A) of the Act.

57. Fees and Charges - Waste 2011/12

Councillor Lunn presented report E/11/41 which provided the Executive with proposals for a price increase on Commercial Waste Charges.

The Executive discussed the report and felt that Access Selby should be afforded the opportunity to propose its pricing strategy as it feels appropriate. The Business Manager detailed some of the work underway within Access Selby, including the marketing and business strategy, and gave an explanation regarding the timelines that would be achievable.

Resolved:

- (i) To accept the proposals for a 7.5% increase to the current lift price with the current £20 charge for the Waste Transfer note remaining the same;**
- (ii) To ask Access Selby to look more urgently at the development and implementation of a business and marketing strategy which**

**will identify commercial opportunities to strengthen the business
and could yield an increase in income greater than 7.5%**

Reason for decision:

To allow Access Selby the opportunity to propose prices as it feels appropriate.

The meeting concluded at 5.40pm.

Selby District Council

REPORT

Reference: E/11/44

Public - Item 5



To:	The Executive
Date:	1 December 2011
Status:	Key Decision
Report Published:	23 November
Author:	Karen Iveson, Executive Director (and s151)
Executive Member:	Councillor Cliff Lunn
Lead Officer:	Karen Iveson

Title: Draft Revenue Budget and Capital Programme 2012/13 and Medium Term Financial Plan

Summary: This report presents the Executive's draft revenue budget and capital programme for 2012/13 to 2014/15. The budget has been established against a back drop of significant financial constraints and future volatility arising from the continuing economy uncertainty, the Government's 'Resource Review', and the reform of the Housing Subsidy system (self-financing).

Subject to confirmation of the Formula Grant settlement, the 2012/13 budgets show a forecasted deficit of £583k on the General Fund. £318k of this deficit relates to Access Selby and an outline plan has been developed to cover this saving in 2012/13 as well as their future savings requirements.

The Council's support Core also forecasts a deficit on General Fund activities, allowing for some proposed budget growth and a Council Tax freeze. At this stage there are no proposals for savings and it is intended that General Fund balances will be used to bridge the gap between resources and spending (expected to be £348k in 2012/13). However the Executive will bring forward savings proposals during the coming year.

The HRA budget forecasts the impact of self financing although the final announcement on debt levels will not be known in advance of budget setting. HRA savings targets have been met although resources are expected to be tight in the early years of self financing. Subject to formula rent increases (again which will not be known in advance of budget setting), our forecasts suggest that there will be £2.967m available for the Housing Investment Programme in 2012/13 whilst drawing down £77k to support the revenue account.

There remains much uncertainty within the budget and therefore the proposals in this report may have to be revisited once Formula Grant, HRA self-financing debt and formula rent levels are known.

Recommendations:

It is recommended that:

- i. Subject to comments from the Policy Review Committee, the draft budgets and bids be submitted to Council for approval;**
- ii. The Executive endorse the planned actions of the Access Selby Board to address their savings requirements;**
- iii. Council be asked to vary the Medium Term Financial Strategy by approving draw down of revenue balances to support a Council Tax freeze and defer the need for further savings in 2012/13;**
- iv. The Executive identify savings to meet the required savings targets from 2013/14.**

Reasons for recommendations: To ensure the Executive's budget proposals are fully funded for 2012/13.

1. Introduction and background

- 1.1 The Executive considered its proposed Medium Term Financial Strategy (MTFS) on 6 October and is due to submit this to full Council for approval on 13 December 2011. The MTFS covers General Fund activities and provides the strategic financial framework for medium term financial planning and annual budget setting.
- 1.2 The Housing Revenue Account (HRA) and Housing Investment Programme (HIP) are covered by the Housing Business Plan (HBP), which will be subject to a full review following the introduction of HRA self financing. The move to self financing will see removal of housing subsidy, with the Council keeping all of its rent income in return for taking on approximately £60m Central Government housing debt. The final details of this change are expected in December/January and therefore the budget has been established around a number of assumptions (such as the level of debt, interest rates and rent increases). Once final details of the changes are known, the HBP will be updated.
- 1.3 The MTFS assumes continuing cuts to Central Government grant funding in line with the last Comprehensive Spending Review and identifies inflation, low interest rates and the uncertainty surrounding the Government's 'Resource Review' as the key financial issues facing us over the next 3 years.
- 1.4 The budget has been prepared on a current policy basis and includes provision for inflation where considered necessary. There is no provision for a pay award in 2012/13. The General Fund revenue budget includes contingencies totalling £275k - £205k in the Core and £70k in Access Selby.

2. The Report

- 2.1 Details of the draft revenue budgets are presented at **Appendix A** and the proposed capital programmes are shown at **Appendix B**. The detailed revenue budgets are presented for the Core and Communities Selby. Access Selby is working within agreed 'cost envelopes' and their budgets are presented in summary only.
- 2.2 Full Central Establishment Charges (CECs) are not allocated to individual services at this stage (although due to the ring fencing requirements of the HRA estimates of charges to the HRA have been included). Access Selby are undergoing a full cost review and these charges will be subject to change.

General Fund Revenue Budget

- 2.3 The MTFS set a target net revenue budget of £9.654m for 2012/13 with anticipated savings of £378k needed to achieve the target. The target was derived from assumptions about Council Tax levels and Government grant:

<u>MTFS</u>	£000's
Council Tax	4,977
Government grant	<u>4,677</u>
Total	<u>9,654</u>

- 2.4 Taking the 3 elements of the Council's service delivery model together, the estimated position for 2012/13 is as follows:

	Target Budget £000's	2012/13 Budget £000's	Savings Needed £000's
Core	3,724	3,989	265
Access Selby	5,668	5,986	318
Communities Selby	262	262	0
Total	9,654	10,237	583

- 2.5 The savings requirement is around £205k higher than that forecasted in the MTFS largely due to the 'leakage' of savings into the HRA through CEC recharges. The budgets also reflect a proposed increase in Access Selby's 'cost envelope' of £136k, to cover legacy budget pressures outside of their control (e.g. higher than budgeted inflation on the street scene contract). A breakdown of these pressures is shown at **Appendix C(i)**.
- 2.6 Access Selby have developed an outline savings plan to meet their savings requirement for 2012/13 as well as the savings expected from the continuing cuts to Government grant in 2013/14 and 2014/15 – the plan is attached at **Appendix C(ii)**.
- 2.7 A number of savings have already been identified as part of the budget

process and the current savings action plan is attached at **Appendix D**. At this stage no further savings are proposed from the Core although the Executive have requested officers to consider the Council's future management structure, and proposals for this and other savings opportunities (including further opportunities identified by Access Selby) will be brought forward during 2012/13, potentially to provide in-year savings as well as on-going savings in advance of the budget round for 2013/14.

- 2.8 **Appendix E(i)** identifies the growth proposals for consideration with the draft budget (both revenue and capital).
- 2.9 Taking into account the savings shortfall and growth proposals, it is estimated that there will be a funding gap of £300k (£265k plus £35k growth) for 2012/13 and it is proposed that this be met from General Fund balances with further savings bridging the gap from 2013/14 onwards.
- 2.10 In addition, proposals for Council Tax levels will impact on the need to draw down balances – the MTFS assumed a Council tax increase of 3.5% for 2012/13 (the equivalent of £168k p.a.). However since the strategy was written the Government have announced a second award of Council Tax Freeze Grant for those Councils who do not increase charges next year.
- 2.11 The Government have committed a one year grant, equivalent to 2.5% of Council Tax, to compensate Councils (£120k for Selby). As this award is limited to one year this will cost the Council £48k in 2012/13 (£168k lost income, less £120k grant). Thereafter the £168k lost income would need to be covered by savings, as it is unlikely that this will be recouped through future Council Tax increases.
- 2.12 The Executive recommend Council to take up the offer of Council Tax Freeze Grant for 2012/13 and in doing so are mindful of the longer term impact that freezing Council Tax will have on the Council's financial position.
- 2.13 Taking the proposals for Council Tax, growth, savings and the draft budgets it is estimated that, subject to the Formula Grant settlement, £348k will be needed from General Fund Balances in 2012/13, taking the balance to £1.497m by 31 March 2013 – just short of the £1.5m minimum working balance.
- 2.14 The MTFS allocated £445k from General Fund balances to support the revenue budget in 2012/13 leaving £1.8m available to mitigate the increased financial risk arising from the Government's 'Resource Review' as well as the continuing turmoil in the wider economy. The proposals in this report do deviate from the strategy but the Executive are satisfied that the proposals are robust and sustainable.
- 2.15 Beyond 2012/13 further grant cuts are expected and there is much uncertainty surrounding the impact of top-slicing grant for the New Homes Bonus scheme and the Government's 'Resource Review'. Current projections suggest a funding gap of over £700k (assuming Access Selby achieve their challenging savings targets).
- 2.16 There is also the potential to reappraise the Council's existing debt and transfer a proportion of historic housing debt to the HRA. Such a transfer may form part of the self financing arrangements and could save the General

Fund around £600k p.a. However, even if this can be achieved, with the funding pressures we are facing it is unlikely that this will provide any headroom for future stability or growth and further savings can not be ruled out.

Housing Revenue Account

- 2.17 The HRA budgets have been prepared using assumptions on rent rises based on the Government's formula. Under self financing it is expected that the Government will continue to determine rent increases.
- 2.18 Again, taking the 3 elements of the Council's service delivery model together, the estimated position for 2012/13 is shown below. Progress against the HRA savings action plan is ahead of target and therefore no further savings are expected for 2012/13, although opportunities for efficiencies will continue to be sought wherever possible. The corresponding budgets for the Core and Access Selby reflect the ring fencing of the HRA, and show the rent income the Core needs to cover debt charges and the Housing Investment Programme.

	Target Budget £000's	2012/13 Budget £000's	Savings Needed £000's
Core	6,985	6,985	0
Access Selby	(6,985)	(6,985)	0
Communities Selby	0	0	0
Total	0	0	0

- 2.19 As outlined in paragraph 1.2 the HRA will be affected by the move to self financing. The budgets assume debt of £60m to be repaid over 50 years at an average rate of 4.57% p.a. and clearly these figures are subject to change. Because of the capital financing rules all of the Council's debt is classed as General Fund debt but a large proportion of this debt can be attributed to former housing schemes. Reallocating debt to the HRA in this way will not only rectify this anomaly but also have an on-going benefit to the General Fund of around £600k p.a. and still leave funds for the Housing Investment Programme.
- 2.20 Assuming the Council meets its minimum requirements concerning monies set aside to reinvest in the housing stock or repay debt, then £77k will be needed from HRA balances in 2012/13. Thereafter some headroom is expected, which can be used to top up debt repayments or spend on housing improvements. However it should be stressed that we are still awaiting final details of rent rises and the debt allocation and will not be in a position to fix our financing costs until late March 2012, therefore budgets should be treated with caution.
- 2.21 A contribution of £77k from HRA balances would take them to £1.450m - £50k short of the revised minimum working balance.

General Fund Capital Programme

- 2.22 The General Fund capital programme includes previously approved projects

and new growth – a summary of growth proposals are shown at **Appendix E(i)** and the updated capital programme is attached at **Appendix B(i)**.

2.23 There is no room for additional revenue contributions to support the capital programme and therefore it is restricted to available capital receipts, external grants and earmarked reserves.

2.24 The following table presents a summary of the programme:

Programme	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Projects	2,588	219	0	579
Grants & loans	383	380	380	350
ICT	155	357	125	219
Total Programme	3,126	956	505	1,148
Funding				
Capital Receipts	2,334	322	240	210
Grants	176	140	140	140
Revenue	10	0	0	0
Reserves	606	494	125	798
Total Funding	3,126	956	505	1,148

2.25 Projects include the remaining work to the new Civic Centre, relocation of the communications mast at Portholme Road and leisure centre improvements – the latter are funded from the Building Repairs Reserve. Grants mainly relate to mandatory Disabled Facilities Grants and ICT projects cover a range of replacement and new systems, hardware and infrastructure – funding for ICT projects is covered by the ICT Replacement Reserve.

Housing Investment Programme

2.26 The Housing Investment Programme includes a number of growth proposals to ensure our homes continue to meet the decency standard – a summary of these proposals are shown at **Appendix E(ii)** and the updated HIP is attached at **Appendix B(ii)**.

2.27 The following table presents a summary of the programme:

Programme	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Central heating	1,031	1,185	1,405	1,305
Electrical works	360	300	310	322
Roof replacements	560	560	560	0
Doors and windows	42	197	63	63
Kitchens	318	342	342	342
Airey properties	1,009	0	320	1,376
Damp works	127	190	197	204
Other	143	193	199	205
Total Programme	3,590	2,967	3,396	3,817

Funding	2011/12 £000's	2012/13 £000's	2013/14 £000's	2014/15 £000's
Revenue	1,487	0	0	0
Major repairs allowance	1,989	0	0	0
Major repairs reserve	0	2,967	3,396	3,817
Grants	114	0	0	0
Total Funding	3,590	2,967	3,396	3,817

- 2.28 The impact of self financing is also reflected in funding the capital programme – Major Repairs Allowance will no longer be received as part of the old subsidy system and instead the Council will make equivalent transfers to the Major Repairs Reserve. This reserve is then available for investment in the housing stock or repayment of debt.

Budget Risk Assessment

- 2.29 **Appendix F** provides a risk assessment of the Council's major budgets covering the Core, Access Selby and Communities Selby. The continuing turmoil in the wider economy and cuts to public sector funding, mean greater financial risk for the Council - areas that are particularly high risk are income generation (for example planning fees) and savings and the impact of inflation on our contractual commitments.
- 2.30 Services such as Housing benefits continue to come under pressure with claims and changes in circumstances continuing to rise.
- 2.31 Changes to legislation also have the potential to bring further financial risk – for example proposals for the localisation of Council Tax benefit on the back of the Government's intended 10% cut; changes to planning policy; and open public services.
- 2.32 The Council's contingency budgets and general balances provide a buffer for these risks but as balances are used to support the suppression of Council Tax there is less opportunity for the mitigation of budget pressures – balances are expected to fall slightly short of the approved minimum level of £1.5m on both the General Fund and HRA (by £3k and £50k respectively).

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

- 3.1.1 None as a result of this report.

3.2 Financial Issues

- 3.2.1 As set out in the report

4. Conclusion

- 4.1 This report presents the Executive's draft revenue budget and capital programme for 2012/13 to 2014/15. The budget has been established against a backdrop of significant financial constraints and future volatility arising from the continuing economy uncertainty, the Government's 'Resource Review', and the reform of the Housing Subsidy system (self financing).
- 4.2 There remains an on-going challenge to balance the General Fund budget. The MTFS identifies this challenge and aims to provide stability through reasonable Council Tax rises and measured use of reserves. The Government's offer of a one year Council Tax freeze grant presents the opportunity to protect the public, but increases the strain on the General Fund. However, there may be an opportunity to allocate existing housing debt to the HRA under proposals for self financing but final regulations are awaited.
- 4.3 It is clear that there remains much uncertainty within the budget and therefore the proposals in this report and the assumptions in the MTFS may have to be revisited once Formula Grant, HRA self-financing debt and formula rent levels are known.

5. Background Documents

Medium Term Financial Strategy
Budget Working Papers
Intelligence sheet – Localisation of Business Rates
Intelligence sheet – Localisation of Council Tax Benefit

Contact Details:

Karen Iveson, Executive Director (and s151)
kiveson@selby.gov.uk

Appendices:

A – Revenue estimates
B – Capital programmes
C – Access Selby budget pressures and outline savings plan
D – Savings action plans
E – Growth bids
F – Budget risk assessment

GENERAL FUND SUMMARY

Committee	Budget As per Spreadsheets 3 Nov 2011			Access Selby Budget			Core Budget			Communities Selby Budget		
	2012/13	2013/14	2014/15	2012/13	2013/14	2014/15	2012/13	2013/14	2014/15	2012/13	2013/14	2014/15
	Original	Original	Original	Original	Original	Original	Original	Original	Original	Original	Original	Original
	£	£	£	£	£	£	£	£	£	£	£	£
Net Budget Access Selby	8,286,350	8,458,670	8,648,010	8,286,350	8,458,670	8,648,010	3,149,210	3,225,235	3,304,005	262,450	266,210	270,070
Core	3,149,210	3,225,235	3,304,005									
Communities Selby	262,450	266,210	270,070									
Sub-total Gross Budgets	11,698,010	11,950,115	12,222,085	8,286,350	8,458,670	8,648,010	3,149,210	3,225,235	3,304,005	262,450	266,210	270,070
CEC Charged to HRA	(2,619,930)	(2,662,480)	(2,712,630)	(2,358,220)	(2,397,170)	(2,442,530)	(261,710)	(265,310)	(270,100)			
Net Budget after CEC Adjustments	9,078,080	9,287,635	9,509,455	5,928,130	6,061,500	6,205,480	2,887,500	2,959,925	3,033,905	262,450	266,210	270,070
ICT Plan Projects	264,750	124,660	219,000				264,750	124,660	219,000			
Drainage Boards Additional Costs	75,000	75,000	75,000				75,000	75,000	75,000			
Capital Growth		0	0					0	0			
Procurement Savings to be Identified	(12,590)	(37,590)	(65,540)	(12,590)	(37,590)	(65,540)						
Net Service Budget	9,405,240	9,449,705	9,737,915	5,915,540	6,023,910	6,139,940	3,227,250	3,159,585	3,327,905	262,450	266,210	270,070
Investment Income	(225,000)	(285,000)	(410,000)				(225,000)	(285,000)	(410,000)			
External Interest	773,500	775,600	778,130				773,500	775,600	778,130			
Capital A/c Adjustment MRP Charge	196,685	193,430	190,305				196,685	193,430	190,305			
Capital A/c Adjustment DFG & Conservation Grants	10,000						10,000					
Contingencies	275,000	275,000	275,000	70,000	70,000	70,000	205,000	205,000	205,000			
Net Budget before contribution to/(from) Reserves	10,435,425	10,408,735	10,571,350	5,985,540	6,093,910	6,209,940	4,187,435	4,048,615	4,091,340	262,450	266,210	270,070
Contribution To Reserves												
Building Repairs	130,000	130,000	130,000				130,000	130,000	130,000			
Comp Development Cont	150,000	150,000	150,000				150,000	150,000	150,000			
Transport Contrib	3,000	3,000	3,000				3,000	3,000	3,000			
PFI	362,950	376,540	396,180				362,950	376,540	396,180			
Pension Equalisation Reserve	200,000	200,000	200,000				200,000	200,000	200,000			
District Election	30,000	30,000	30,000				30,000	30,000	30,000			
Contribution From Reserves												
Computer Development	(264,750)	(124,660)	(219,000)				(264,750)	(124,660)	(219,000)			
PFI	(363,680)	(374,590)	(385,830)				(363,680)	(374,590)	(385,830)			
GF Unallocated Balances	(445,480)		110,000				(445,480)		110,000			
NET REVENUE BUDGET	10,237,465	10,799,025	10,985,700	5,985,540	6,093,910	6,209,940	3,989,475	4,438,905	4,505,690	262,450	266,210	270,070
Payment to Access Selby & Communities Selby				(5,667,520)	(5,488,520)	(5,488,520)	5,929,970	5,754,730	5,758,590	(262,450)	(266,210)	(270,070)
Shortfall / (surplus)	582,975	985,945	1,223,900	318,020	605,390	721,420	264,945	380,555	502,480	0	0	0

S.D.C.- ACCESS SELBY ESTIMATE WORKING PAPER
SUBJECTIVE ANALYSIS

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£			£	£	£	£
	ACCESS SELBY - OBJECTIVE SUMMARY					
271,549	ABBAY LEISURE CENTRE (DISCRETIONARY)	AS1	233,370	217,820	224,070	230,470
-548	TADCASTER LEISURE CENTRE (DISCRETIONARY)	AS2	-7,640	-7,760	-8,050	-8,320
21,995	BUILDING CONTROL (STATUTORY)	AS3	36,050	36,050	36,050	36,050
5,730	BUS STATION (DISCRETIONARY)	AS4	-660	-2,220	-2,430	-2,650
31,389	CAR PARKS (DISCRETIONARY)	AS5	21,980	24,700	25,520	26,380
-230,981	CAR PARKS PAY & DISPLAY (DISCRETIONARY)	AS6	-248,070	-298,200	-296,620	-294,980
98,267	CIVIC AMENITIES (STATUTORY/DISCRETIONARY)	AS7	57,280	60,030	62,030	64,110
50,379	CLOSED BURIAL GROUNDS (STATUTORY)	AS8	16,030	15,260	15,690	16,130
2,974	COMMERCIAL HEALTH (STATUTORY)	AS9	5,800	5,810	5,830	5,850
442,359	CONCESSIONARY FARES (STATUTORY)	AS10	-1,570	-1,570	-1,570	-1,570
71,339	COUNTRYSIDE RECREATION & MGMNT (DISCRETIONARY)	AS11	55,700	17,790	17,810	17,830
544,661	DEVELOPMENT MANAGEMENT (STATUTORY)	AS12	-37,620	-569,720	-593,710	-618,600
42,109	DOG WARDEN (STATUTORY)	AS13	30,070	20,070	20,220	20,370
-9,355	ECONOMIC DEVELOPMENT (DISCRETIONARY)	AS14	0	0	0	0
13,256	ENVIRONMENTAL - OTHER (STATUTORY/DISCRETIONARY)	AS15	18,000	18,000	18,000	18,000
44,976	GF HOUSING (STATUTORY)	AS16	193,310	115,020	126,900	138,110
1,196,865	HOUSE & TRADE REFUSE COLLECTION (STATUTORY)	AS17	1,050,610	1,152,070	1,192,790	1,234,930
-137,626	HOUSING BENEFITS (STATUTORY)	AS18	-118,740	-286,030	-294,730	-303,620
-61,597	INDUSTRIAL UNITS (DISCRETIONARY)	AS19	-66,220	-93,120	-92,380	-91,620
78,801	LOCAL TAXATION COLLECTION (STATUTORY)	AS20	-78,130	-116,110	-119,030	-122,020
-16,849	MARKETS (DISCRETIONARY)	AS21	0	0	0	0
485	NAMING/NUMBERING OF STREETS (STATUTORY)	AS22	4,470	4,580	4,670	4,760
562,241	COMMUNITY SUPPORT TEAMS	AS23	955,280	1,154,580	1,181,600	1,209,300
144,124	CUSTOMER CONTACT CENTRE	AS24	104,080	103,320	104,780	106,300
41,589	DEPOTS - PORTHOLME ROAD	AS25	0	0	0	0
6,285	DEPOTS - PROSPECT WAY	AS26	2,470	1,360	1,410	1,460
16,367	EMERGENCY PLANNING (STATUTORY)	AS27	20,660	20,660	20,660	20,660
-50,763	LAND CHARGES (STATUTORY)	AS28	-79,920	-90,200	-94,400	-98,750
-39,174	LICENSING (STATUTORY)	AS29	-90,800	-120,250	-120,250	-120,250
-32,620	PROPERTY MANAGEMENT (DISCRETIONARY)	AS30	-57,040	-35,100	-34,930	-34,760
266,020	FINANCE	AS31	260,450	232,570	237,890	243,340

S.D.C.- ACCESS SELBY ESTIMATE WORKING PAPER
SUBJECTIVE ANALYSIS

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£			£	£	£	£
	ACCESS SELBY - OBJECTIVE SUMMARY					
218,917	BENEFITS & TAXATION	AS32	369,140	412,780	423,100	433,680
300,243	BUSINESS SUPPORT	AS33	560,930	566,010	579,110	592,530
13,234	DATA & SYSTEM	AS34	151,630	519,180	533,370	547,980
252,242	LEGAL	AS35	208,630	199,310	203,290	207,360
241,670	DEBT CONTROL	AS36	206,620	192,390	196,960	201,640
159,394	VIDEO CAMERAS (DISCRETIONARY)	AS37	-10,540	67,700	67,700	67,700
298,088	CIVIC CENTRE	AS38	246,010	255,320	267,220	275,400
24,829	TADCASTER COMMUNITY OFFICE	AS39	0	0	0	0
88,467	ACCESS SELBY MANAGEMENT TEAM	AS40	389,660	492,430	504,320	516,500
706,486	CONTRACTS	AS41	580,210	314,390	302,140	310,110
69,039	MARKETING & COMMUNICATIONS	AS42	69,120	68,630	70,070	71,540
164,414	HUMAN RESOURCES	AS43	220,740	184,190	185,910	187,680
348,513	POLICY STRATEGY	AS44	828,810	433,880	390,070	341,410
102,069	PARKS & OPEN SPACES (DISCRETIONARY)	AS45	105,850	111,590	115,500	119,540
639,662	ENVIRONMENTAL HEALTH & HOUSING	AS46	450,640	359,970	368,010	376,250
12,631	PEST CONTROL (STATUTORY)	AS47	13,890	13,890	13,890	13,890
-8,722	POLLUTION MONITORING & CONTAMINATED LAND (STATUTORAS48	AS48	14,490	11,440	11,620	11,800
63,868	PUBLIC CONVENIENCES (DISCRETIONARY)	AS49	70,050	68,180	68,410	68,650
16,022	RECREATION GROUNDS - SPORTS (DISCRETIONARY)	AS50	12,150	12,470	12,710	12,960
639,529	RECYCLING (STATUTORY)	AS51	592,370	659,730	694,830	731,250
2,715	SHERBURN COMMUNITY OFFICE	AS52	3,980	3,980	3,980	3,980
72,544	SPORT DEVELOPMENT & GROUNDWORK (DISCRETIONARY)	AS53	61,510	64,480	66,980	69,560
489,010	STREET CLEANSING (STATUTORY)	AS54	513,670	538,960	557,000	575,670
88,719	TRANSFORMATION	AS55	100,440	158,330	162,310	166,380
14,585	UNUSED BUILDINGS	AS56	5,310	6,270	7,220	8,230
0	ASSETS	AS57	577,590	782,100	801,030	820,440
0	ENFORCEMENT	AS58	141,850	209,340	214,100	218,970
	ALLOCATION OF COSTS TO HRA		-2,131,820	-2,358,220	-2,397,170	-2,442,530
8,392,415	Total Net Expenditure		6,632,130	5,928,130	6,061,500	6,205,480

S.D.C.- ACCESS SELBY ESTIMATE WORKING PAPER SUBJECTIVE ANALYSIS					
2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£		£	£	£	£
ACCESS SELBY - SUBJECTIVE SUMMARY					
Income					
-21,171,111	Government Grants	-21,997,170	-22,661,180	-23,426,630	-24,218,630
-159,277	Industrial Units	-183,630	-195,590	-195,590	-195,590
-110,185	Court Fees/Cost/Summons Income	-150,100	-120,320	-120,320	-120,320
-36,978	Internal Recharges	-171,460	-51,500	-51,500	-51,500
-121,931	Licences	-123,090	-129,750	-129,750	-129,750
-40,462	Property Management Rent	-60,740	-39,000	-39,000	-39,000
-1,631	Water Sampling Fees	-11,710	-5,360	-5,360	-5,360
-20,499	Local Air Pollution	-18,000	-18,000	-18,000	-18,000
-105,202	Land Charges	-127,980	-122,460	-126,740	-131,170
-816,931	Recycling	-771,000	-772,800	-787,560	-802,750
-11,756	Refuse Collection General	-25,460	-16,450	-16,450	-16,450
-9,527	Clinical Waste	-10,450	-10,450	-10,450	-10,450
-512,096	Commercial Waste	-562,290	-481,790	-498,550	-515,900
-396,671	Planning Fees	-579,580	-890,020	-920,010	-951,050
-156,234	Groundwork Income	-109,710	-109,710	-109,710	-109,710
-307,178	Car Parks	-317,500	-357,530	-357,530	-357,530
-11,279	Legal Services	-16,730	-17,660	-18,270	-18,900
-169,587	Sundry Income	-97,660	-100,790	-91,200	-92,660
-40,593	Other Rent Income				
	Car Parks-Other				
-15,026	Urban Renaissance				
-24,214,153	Total Income	-25,334,260	-26,100,360	-26,922,620	-27,784,720
Expenditure					
5,383,083	Staff Costs	5,557,470	5,641,400	5,777,660	5,917,290
19,486,588	Housing & Ctax Benefit	20,779,840	21,505,290	22,256,120	23,033,240

S.D.C.- ACCESS SELBY ESTIMATE WORKING PAPER SUBJECTIVE ANALYSIS					
2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£		£	£	£	£
ACCESS SELBY - SUBJECTIVE SUMMARY					
517,121	Premises Running Costs	461,150	431,500	442,370	453,700
89,748	Consultants Fees	527,750	82,000	62,000	62,000
411,942	Supporting People	432,000	371,560	374,560	377,560
2,708	Legal Fees	15,300	15,300	15,300	15,300
100,291	Transport Costs	119,850	113,800	113,840	113,880
320,311	ICT	374,060	333,920	343,560	353,500
332,751	PFI Scheme	343,030	362,490	373,360	384,560
24,503	Homeless Strategy	123,310	60,000	60,000	60,000
91,553	General Insurances	77,420	84,640	87,620	90,690
352,080	Office Running Costs	392,520	381,290	381,290	381,290
961,548	Other Sundry Costs	469,330	421,980	362,950	308,950
3,804,450	Street Scene Contract	3,668,520	3,791,990	3,928,240	4,065,100
343,833	Leisure Trust	298,260	288,740	297,450	306,420
276,514	Other Contracts	206,980	243,290	243,290	243,290
107,543	Partnership Arrangements	251,420	257,520	261,680	265,960
32,606,568	Total Expenditure	34,098,210	34,386,710	35,381,290	36,432,730
	Allocation of Costs to HRA	-2,131,820	-2,358,220	-2,397,170	-2,442,530
8,392,415	Net Expenditure	6,632,130	5,928,130	6,061,500	6,205,480

S.D.C.- CORE ESTIMATE WORKING PAPER

OBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£			£	£	£	£
97,608	CORE MISCELLANEOUS	CORE 1	679,350	527,114	540,055	548,515
179,793	COST OF AUDIT	CORE 2	185,640	169,580	164,610	164,640
461,978	DEMOCRATIC SERVICES	CORE 3	441,930	424,530	428,280	432,120
86,671	ELECTIONS	CORE 4	158,600	30,550	30,720	30,890
487,640	SMT & CORE SUPPORT	CORE 5	439,760	505,190	517,090	529,300
1,431,675	EXTERNAL PRECEPTS	CORE 6	1,441,790	1,492,250	1,544,480	1,598,540
2,745,365			3,347,070	3,149,214	3,225,235	3,304,005
	Allocation of Costs to HRA		-242,530	-261,710	-265,310	-270,100
	Net Cost		3,104,540	2,887,504	2,959,925	3,033,905

S.D.C.- CORE ESTIMATE WORKING PAPER

SUBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£		£	£	£	£
-6,530	Sundry Income	-14,780	-6,650	-6,760	-6,870
-312,141	Internal Recharge Inc	-293,830	-277,700	-260,630	-261,070
-318,671	Total Income	-308,610	-284,350	-267,390	-267,940
95,101	Audit Partnership	105,820	100,820	95,820	95,820
36,058	Consultants Fees	45,630	35,000	0	0
1,431,675	Drainage Board Levy	1,441,790	1,492,250	1,544,480	1,598,540
174	Election Costs	112,170	0	0	0
110,727	External Audit Fees	112,460	91,050	91,080	91,110
232,414	General Insurances	209,130	199,060	206,030	213,250
24,218	ICT	12,680	0	0	0
9,376	Legal Fees	8,000	8,000	8,000	8,000
224,028	Members Allowances	228,370	228,370	228,370	228,370
7,264	Members Seminars & Training	16,710	3,000	3,000	3,000
103,928	Other Sundry Costs	127,870	104,270	104,270	104,270
-75,131	Pension Costs	447,830	469,124	491,405	491,405
706	Premises Running Costs	2,320	2,320	2,340	2,360
845,565	Staff Costs	763,670	681,930	699,460	717,450
17,933	Transport Costs	21,230	18,370	18,370	18,370
3,064,036	Total Expenditure	3,655,680	3,433,564	3,492,625	3,571,945
	Allocation of Costs to HRA	-242,530	-261,710	-265,310	-270,100
2,745,365	Net Expenditure	3,104,540	2,887,504	2,959,925	3,033,905

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	Comments
£			£	£	£	£	
CORE MISCELLANEOUS							This page covers Tadcaster Regeneration, Shared Procurement, Insurance, Bank Charges, Retired Officers superannuation costs and Pension back-funding costs
Income							
-284,706	Internal Recharge Inc	(1)	-260,690	-254,910	-237,840	-238,280	(1) This is the allocation of the corporate insurance premiums, bank charges and Superannuation.
-325	Sundry Income						
-285,032	Total Income		-260,690	-254,910	-237,840	-238,280	(2) These are pension charges as a result of early retirement. The reduction relates to former officers that no longer carry a charge.
Expenditure							
158,198	Staff Costs	(2)	184,380	48,650	50,350	52,110	(3) This is the backfunding element of pensions payable to the NYCC pension fund. 2010/11 included and accounting adjustments as part of the pension final accounts.
-75,131	Pension Costs	(3)	447,830	469,124	491,405	491,405	
36,058	Consultants Fees	(4)	45,630	35,000			
230,568	General Insurances	(5)	207,510	196,990	203,880	211,020	
32,947	Other Sundry Costs	(6)	54,690	32,260	32,260	32,260	(4) These are consultancy bids for Shared Procurement and Tadcaster Regeneration.
382,639	Total Expenditure		940,040	782,024	777,895	786,795	
97,608	Net Expenditure		679,350	527,114	540,055	548,515	(5) The reduction reflects savings on the premiums plus inflation. (6) This include an approved carry forward request for depot relocation.

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	
£			£	£	£	£	<u>Comments</u>
	COST OF AUDIT						This page covers the cost of Internal and External Audit.
	Income						
-27,435	Internal Recharge Inc	(1)	-33,140	-22,790	-22,790	-22,790	(1) This is the recharge to the HRA for their proportion of External Audit Fees, savings have been achieved and recharge income has been adjusted accordingly.
-27,435	Total Income		-33,140	-22,790	-22,790	-22,790	
	Expenditure						
95,101	Audit Partnership	(2)	105,820	100,820	95,820	95,820	(2) The budget reflects savings expected to be achieved from the provision of the Internal Audit Service.
110,727	External Audit Fees	(3)	112,460	91,050	91,080	91,110	
1,399	Other Sundry Costs		500	500	500	500	
207,227	Total Expenditure		218,780	192,370	187,400	187,430	(3) The reduction in budget reflects reduced charges to be levied by the Audit Commission.
179,793	Net Expenditure		185,640	169,580	164,610	164,640	

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	Comments
£		£	£	£	£	
	DEMOCRATIC SERVICES					This page covers the cost of the Democratic Services function.
	Income					
-4,217	Sundry Income	-6,010	-4,150	-4,260	-4,370	
-4,217	Total Income	-6,010	-4,150	-4,260	-4,370	
	Expenditure					
185,579	Staff Costs	158,350	152,680	156,500	160,410	
224,028	Members Allowances	228,370	228,370	228,370	228,370	
7,264	Members Seminars & Training (1)	16,710	3,000	3,000	3,000	(1) 2011/12 includes an approved carry forward request as part of the Councillor Development Strategy.
9,376	Legal Fees	8,000	8,000	8,000	8,000	
12,173	Transport Costs	15,190	15,180	15,180	15,180	
5,000	ICT (2)					(2) Costs were incurred during 2010/11 for E-petitions.
960	General Insurances	900	1,030	1,070	1,110	
21,815	Other Sundry Costs	20,420	20,420	20,420	20,420	
466,196	Total Expenditure	447,940	428,680	432,540	436,490	
461,978	Net Expenditure	441,930	424,530	428,280	432,120	

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	
£			£	£	£	£	<u>Comments</u>
	ELECTIONS						This page covers the cost of the Election Service.
	Income						
-1,988	Sundry Income	(1)	-8,770	-2,500	-2,500	-2,500	(1) There is an expected income contribution for 2010/11 to cover the cost of the District Election.
-1,988	Total Income		-8,770	-2,500	-2,500	-2,500	
	Expenditure						
40,200	Staff Costs	(2)	13,780	5,950	6,100	6,250	(2) 2011/12 onwards has the costs of canvassing for the Registor of Electors. There are no longer any direct salary costs to Elections as part of the restructure.
706	Premises Running Costs		2,320	2,320	2,340	2,360	
592	Transport Costs		1,560				
19,218	ICT	(3)	12,680				(3) IT costs are now held as part of Data & Systems.
89	General Insurances		80				
174	Election Costs	(4)	112,170				(4) This is the bid for the costs of the District Election.
27,679	Other Sundry Costs		24,780	24,780	24,780	24,780	
88,659	Total Expenditure		167,370	33,050	33,220	33,390	
86,671	Net Expenditure		158,600	30,550	30,720	30,890	

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	
£			£	£	£	£	<u>Comments</u>
	SMT & CORE SUPPORT						
	Income						
	Total Income						
	Expenditure						
461,587	Staff Costs	(1)	407,160	474,650	486,510	498,680	(1) 2012/13 includes the salaries for the Executive Director currently seconded to Communities Selby.
5,167	Transport Costs		4,480	3,190	3,190	3,190	
798	General Insurances		640	1,040	1,080	1,120	
20,088	Other Sundry Costs	(2)	27,480	26,310	26,310	26,310	(2) 2011/12 includes subscription costs that are part of the core.
487,640	Total Expenditure		439,760	505,190	517,090	529,300	
487,640	Net Expenditure		439,760	505,190	517,090	529,300	

S.D.C.- CORE ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	
£			£	£	£	£	<u>Comments</u>
	EXTERNAL PRECEPTS						This is the cost of paying Drainage Board Precepts.
	Income						
	Total Income						
	Expenditure						
1,431,675	Drainage Board Levy	(1)	1,441,790	1,492,250	1,544,480	1,598,540	(1) Inflation has been included based around current costs.
1,431,675	Total Expenditure		1,441,790	1,492,250	1,544,480	1,598,540	
1,431,675	Net Expenditure		1,441,790	1,492,250	1,544,480	1,598,540	

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

OBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£			£	£	£	£
0	COMMUNITIES SELBY	CS1	116,810	100,920	86,850	88,720
45,777	COMMUNITY ENGAGEMENT FORUMS	CS2	204,680	120,000	35,320	35,320
51,241	COMMUNITY SAFETY	CS3	134,450	0	-134,820	-135,190
-14,315	LOCAL STRATEGIC PARTNERSHIP	CS4	35,760	880	-34,000	-34,000
50,880	GRANTS	CS5	39,220	40,650	43,510	44,990
133,583	Total Net Expenditure		530,920	262,450	-3,140	-160

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

SUBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET
£		£	£	£	£
	Income				
-16,975	LSP Contributions (inc)	-10,000	-10,000	-10,000	-10,000
-16,975	Total Income	-10,000	-10,000	-10,000	-10,000
	Expenditure				
45,777	CEF Costs	204,680	120,000	120,000	120,000
71,827	Community Safety	145,300			
-78,402	Community Safety Contributions	-26,430			
	General Insurances		340	350	360
2,034	Local Strategic Partnership	45,760	10,880	10,880	10,880
50,030	Miscellaneous Grants	39,220	40,650	42,030	43,460
	Office Running Costs				
57,816	Staff Costs	132,390	94,330	96,700	99,120
1,476	Sundry Costs				
	Transport Costs		6,250	6,250	6,250
150,558	Total Expenditure	540,920	272,450	276,210	280,070
133,583	Net Expenditure	530,920	262,450	266,210	270,070

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	<u>Comments</u>
£		£	£	£	£	
	COMMUNITIES SELBY					
	Income					
	Total Income					
	Expenditure					
	Staff Costs	(1) 116,810	94,330	73,650	75,500	(1) 2011/12 includes the salary costs of an Executive Director, the secondment ends April 2012. 2011/12 only includes 9 months salary from the commencement on the TSO.
	Transport Costs		6,250	12,500	12,500	
	General Insurances		340	700	720	
	Total Expenditure	116,810	100,920	86,850	88,720	
	Net Expenditure	116,810	100,920	86,850	88,720	

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE		2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	<u>Comments</u>
£			£	£	£	£	
COMMUNITY ENGAGEMENT FORUMS							
Income							
Total Income							
Expenditure							
45,777	CEF Costs	(1)	204,680	120,000	35,320	35,320	(1) 2011/12 includes carry forward budget approvals for the unspent element of schemes from 2010/11.
45,777	Total Expenditure		204,680	120,000	35,320	35,320	
45,777	Net Expenditure		204,680	120,000	35,320	35,320	

This page covers the costs of projects from the 5 CEFs covering the District.

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	<u>Comments</u>
£		£	£	£	£	
COMMUNITY SAFETY						
Income						
-78,402	Community Safety Contributions	-26,430		26,430	26,430	This page covers the costs of Community Safety. Responsibility for the running of schemes has transferred to City of York Council from July 2011.
-78,402	Total Income	-26,430		26,430	26,430	
Expenditure						
57,816	Staff Costs	15,580		-15,950	-16,320	(1) 2011/12 includes approved carry forward budget requests for projects not yet committed. This budget has now been transferred to City of York Council.
71,827	Community Safety	(1) 145,300		-145,300	-145,300	
129,643	Total Expenditure	160,880		-161,250	-161,620	
51,241	Net Expenditure	134,450		-134,820	-135,190	

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	Comments
£		£	£	£	£	
LOCAL STRATEGIC PARTNERSHIP						
Income						
-16,975	LSP Contributions (inc)	-10,000	-10,000	-10,000	-10,000	
-16,975	Total Income	-10,000	-10,000	-10,000	-10,000	
Expenditure						
2,034	Local Strategic Partnership	(1) 45,760	10,880	-24,000	-24,000	(1) 2011/12 includes an approved carry forward budget request for ongoing projects.
626	Sundry Costs					
2,660	Total Expenditure	45,760	10,880	-24,000	-24,000	
-14,315	Net Expenditure	35,760	880	-34,000	-34,000	

S.D.C.- COMMUNITIES SELBY ESTIMATE WORKING PAPER

2010/2011 ACTUAL	NARRATIVE	2011/2012 REVISED ESTIMATE	2012/2013 BUDGET	2013/2014 BUDGET	2014/2015 BUDGET	Comments
£		£	£	£	£	
	GRANTS					
	Income					
	Total Income					
	Expenditure					
	Local Strategic Partnership					
50,030	Miscellaneous Grants	(1) 39,220	40,650	43,510	44,990	(1) 2011/12 shows a reduction to meet savings targets. The grant to the Citizens Advice Bureau includes inflation.
850	Sundry Costs					
50,880	Total Expenditure	39,220	40,650	43,510	44,990	
50,880	Net Expenditure	39,220	40,650	43,510	44,990	
133,583	Total Net Expenditure	530,920	262,450	-3,140	-160	

HOUSING REVENUE ACCOUNT SUMMARY

	Total Budget			Access Selby Budget			Core Budget		
	2012/13	2013/14	2014/15	2012/13	2013/14	2014/15	2012/13	2013/14	2014/15
	Original	Original	Original	Original	Original	Original	Original	Original	Original
	£	£	£	£	£	£	£	£	£
Net Service Costs	1,758,040	1,770,390	1,754,890	1,746,080	1,758,430	1,742,930	11,960	11,960	11,960
Dwelling Rents	-11,226,392	-11,780,031	-12,469,517	(11,226,392)	(11,780,031)	(12,469,517)			
Non-Dwelling Rents	-124,608	-128,969	-133,483	(124,608)	(128,969)	(133,483)			
Capital Charges	1,465,540	1,479,540	1,509,910				1,465,540	1,479,540	1,509,910
Sub-total Gross Budgets	-8,127,420	-8,659,070	-9,338,200	(9,604,920)	(10,150,570)	(10,860,070)	1,477,500	1,491,500	1,521,870
CEC Recharges from GF	2,619,930	2,662,480	2,712,630	2,619,930	2,662,480	2,712,630	-	-	-
Net Budget after CEC Adjustments	-5,507,490	-5,996,590	-6,625,570	(6,984,990)	(7,488,090)	(8,147,440)	1,477,500	1,491,500	1,521,870
Net Service Budget	(5,507,490)	(5,996,590)	(6,625,570)	(6,984,990)	(7,488,090)	(8,147,440)	1,477,500	1,491,500	1,521,870
Investment Income	(20,000)	(30,000)	(40,000)				(20,000)	(30,000)	(40,000)
HRA Debt - Payment of Interest	2,727,220	2,727,220	2,727,220				2,727,220	2,727,220	2,727,220
Pension - Past Service Costs	177,830	181,190	188,060				177,830	181,190	188,060
Net Budget before contribution to/(from) Reserves	(2,622,440)	(3,118,180)	(3,750,290)	(6,984,990)	(7,488,090)	(8,147,440)	4,362,550	4,369,910	4,397,150
Contribution To Reserves									
Comp Development Cont	20,000	20,000	20,000				20,000	20,000	20,000
Major Repairs Reserve	1,504,460	1,484,460	1,447,090				1,504,460	1,484,460	1,447,090
HRA Debt - MRR Principal	1,175,000	1,175,000	1,175,000				1,175,000	1,175,000	1,175,000
Additional Contribution to MRR	-	389,028	1,108,200					389,028	1,108,200
NET REVENUE BUDGET	77,020	(49,692)	-	(6,984,990)	(7,488,090)	(8,147,440)	7,062,010	7,438,398	8,147,440
Payable to / (from) Core	-	-	-	6,984,990	7,488,090	8,147,440	(6,984,990)	(7,488,090)	(8,147,440)
Shortfall / (surplus)	77,020	(49,692)	-	-	-	-	77,020	(49,692)	-
Contribution To/ (From) HRA Reserves	(77,020)	49,692	-				77,020	(49,692)	-
Opening HRA Balance	1,527,328	1,450,308	1,500,000				1,527,328	1,450,308	1,500,000
Contribution To / (From) HRA	(77,020)	49,692	0				(77,020)	49,692	-
Closing Balance	1,450,308	1,500,000	1,500,000				1,450,308	1,500,000	1,500,000

HOUSING REVENUE ACCOUNT

ACTUAL OUTTURN 2010/2011 £	2011/2012 LATEST APPROVED £	2012/2013 BUDGET £	2013/2014 BUDGET £	2014/2015 BUDGET £
NET SERVICE COSTS				
209,386 Warden Schemes	4,880	-25,880	-22,570	-19,040
2,377,683 Housing Repairs	1,803,920	1,365,360	1,383,740	1,356,230
-907 Sale of Council Houses - Admin	2,500	2,500	2,500	2,500
743,623 Housing General Management	496,745	272,620	258,220	261,410
26,386 Hostels	-14,390	690	1,300	1,980
85,658 Special Management	119,670	130,790	135,240	139,850
-677,715 HRA Curtailment / Gain	18,730	0	0	0
50,671,277 Capital Charges	2,117,580	1,465,540	1,479,540	1,509,910
-44,479 Core Costs	-42,690	330	330	330
804,166 CEC Recharge from General Fund	2,164,190	2,619,930	2,662,480	2,712,630
54,195,077 Total Service Costs	6,671,135	5,831,880	5,900,780	5,965,800
INCOME				
9,765,971 Dwelling Rents	10,382,000	11,226,392	11,780,031	12,469,517
109,916 Non-Dwelling Rents	118,000	124,608	128,969	133,483
2,016,016 HRA Subsidy Receivable	1,988,780			
11,891,903 Total Income	12,488,780	11,351,000	11,909,000	12,603,000
EXPENDITURE				
6,058,594 Negative Housing Revenue Account Subsidy Payable	5,389,360			
14,135 Debt Management Costs	19,630	11,630	11,630	11,630
-6,270 Increased Provision for Bad Debts	0	0	0	0
6,066,459 Total Expenditure	5,408,990	11,630	11,630	11,630
48,369,633 Net Cost of HRA Services	-408,655	-5,507,490	-5,996,590	-6,625,570
123,984 Gain or Loss on Sale of HRA Fixed Assets	0	0	0	0
1,572 Interest Payable and Similar Charges	0	0	0	0
-7,652 Amortisation of Premiums & Discounts	-3,880	0	0	0
0 Pension - Past Service Costs	171,820	177,830	181,190	188,060
-57,539 Interest and Investment Income	-33,370	-20,000	-30,000	-40,000
724,990 Pension Reserve Adjustments	-18,740	0	0	0
49,154,987 (Surplus) / Deficit for the Year on HRA Services	-292,825	-5,349,660	-5,845,400	-6,477,510
-48,674,491 Impairments & Deferred charges	0	0	0	0
1,085,219 Capital Expenditure Funded by the Housing Revenue Account	708,415	0	0	0
-1,208,519 Transfer to / (from) Major Repairs Reserve	-157,080	1,504,460	1,484,460	1,447,090
-589,994 Transfer to / (from) Housing Special Projects Reserve	0	0	0	0
0 Transfer to ICT Reserve	20,000	20,000	20,000	20,000
1,120,945 Transfer to / (from) Housing Carry Forward Budget Reserve	-48,500	0	0	0
HRA Debt - Payment of Interest		2,727,220	2,727,220	2,727,220
HRA Debt - Transfer To Major Repairs Reserve re Principal		1,175,000	1,175,000	1,175,000
Additional Contribution to Major Repairs Reserve			389,028	1,108,200
0 Base Budget Savings (Unidentified Savings)	-86,420	0	0	0
888,147 (Increase) / Decrease in the Housing Revenue Account	143,590	77,020	-49,692	0
-2,559,065 Housing Revenue Account Balance Brought Forward	-1,670,918	-1,527,328	-1,450,308	-1,500,000
-1,670,918 Housing Revenue Account Carried Forward	-1,527,328	-1,450,308	-1,500,000	-1,500,000

ACCESS SELBY - HOUSING REVENUE ACCOUNT

SUBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL OUTTURN £		2011/2012 LATEST APPROVED £	2012/2013 BUDGET £	2013/2014 BUDGET £	2014/2015 BUDGET £
	Income				
-414,649	Internal Recharges	-432,000	-371,560	-374,560	-377,560
-67,658	Other Rent Income	-94,600	-77,250	-79,920	-82,670
-119,878	Property Repairs	-38,000	-28,000	-28,000	-28,000
-52,241	Other Income	-42,130	-37,130	-36,440	-35,770
<u>-654,424</u>	Total Income	<u>-606,730</u>	<u>-513,940</u>	<u>-518,920</u>	<u>-524,000</u>
	Expenditure				
1,953,572	Staffing Costs	2,065,800	37,510	38,400	39,310
198,816	Transport Costs	172,780	129,200	129,680	130,180
665,087	Dwellings Repairs & Maintenance	933,380	816,450	843,120	824,260
102,316	Dwellings Adaptation Work	130,000	130,000	130,000	130,000
257,969	Contract Payments	263,500	264,500	264,500	264,500
272,793	Equipment & Materials	276,400	269,310	269,310	269,310
129,480	Equipment Leases	162,185	140,690	142,950	145,290
125,355	General Insurances	101,290	119,650	123,840	128,180
390,865	Other Sundry Costs	398,770	352,710	335,550	335,900
803,597	Net CEC Charges from the General Fund	757,340	2,619,930	2,662,480	2,712,630
<u>4,899,849</u>	Total Expenditure	<u>5,261,445</u>	<u>4,879,950</u>	<u>4,939,830</u>	<u>4,979,560</u>
<u>4,245,425</u>	Net Expenditure	<u>4,654,715</u>	<u>4,366,010</u>	<u>4,420,910</u>	<u>4,455,560</u>

ACCESS SELBY - HOUSING REVENUE ACCOUNT

OBJECTIVE ANALYSIS OF EXPENDITURE

2010/2011 ACTUAL OUTTURN £			2011/2012 LATEST APPROVED £	2012/2013 BUDGET £	2013/2014 BUDGET £	2014/2015 BUDGET £
209,386	Warden Schemes	HRA 3	4,880	-25,880	-22,570	-19,040
2,377,683	Housing Repairs	HRA 4	1,803,920	1,365,360	1,383,740	1,356,230
-907	Sale of Council Houses - Admin.	HRA 5	2,500	2,500	2,500	2,500
743,623	Housing General Management	HRA 6	496,745	272,620	258,220	261,410
26,386	Hostels	HRA 7	-14,390	690	1,300	1,980
85,658	Special Management	HRA 8	119,670	130,790	135,240	139,850
	Salary & CEC Adjustments (Restructure)		1,484,050			
803,597	Net CEC Charges from the General Fund		757,340	2,619,930	2,662,480	2,712,630
4,245,425			4,654,715	4,366,010	4,420,910	4,455,560

2012/13 – 2014/15 GENERAL FUND CAPITAL PROGRAMME

	Current Programme 2011/12 £	Forecasted Programme 2012/13 £	Estimated Programme 2013/14 £	Estimated Programme 2014/15 £
<u>PROJECTS</u>				
Asset Management Plan Leisure Centres & Park	3,125	136,725	0	579,000
Tadcaster Central Area	267,470	0	0	0
Selby Community Project	2,137,210	82,000	0	0
Road Adoption - Industrial Units Sherburn	25,000	0	0	0
Mast Relocation	155,000	0	0	0
<u>Grants</u>				
Conservation / Heritage Grants	10,000	0	0	0
Disabled Facilities Grants	300,000	350,000	350,000	350,000
Stay Putt	37,500	0	0	0
Repair Assistance Loans	24,000	30,000	30,000	0
Energy & Efficiency Grants	11,770	0	0	0
<u>ICT Hardware & Systems Within ICT Strategy</u>				
Hardware	11,000	9,000	55,000	26,000
Software	57,000	196,250	17,657	138,000
Implementation & Infrastructure Costs	20,000	34,500	27,000	30,000
Desktop Replacement Programme	30,000	25,000	25,000	25,000
ICT - Virtualisation	29,340	0	0	0
ICT - Financial Management System E-Procurement	7,930	0	0	0
<u>Additional ICT Investment</u>				
ICT - FMS Upgrade	0	10,000	0	0
ICT - Integration of Systems	0	62,500	0	0
ICT - Datango Software	0	20,000	0	0
TOTAL	3,126,345	955,975	504,657	1,148,000
<u>SUMMARY OF FUNDING</u>				
Capital Receipts	2,334,710	322,000	240,000	210,000
Grants & Contributions	175,770	140,000	140,000	140,000
Revenue	10,000			0
Reserves	605,865	493,975	124,657	798,000
Borrowing	0	0	0	0
TOTAL	3,126,345	955,975	504,657	1,148,000

2012/13 – 2014/15 HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME

	2011/12 Current Programme	2012/13 Forecasted Programme	2013/14 Estimated Programme	2014/15 Estimated Programme
<u>PROJECTS</u>	£	£	£	£
<u>Current Projects</u>				
Electrical Rewires	360,000	300,000	310,500	321,500
Central Heating - Gas	675,580	575,480	575,480	575,480
Central Heating - Solid Fuel to Gas	198,000	99,000	99,000	0
Central Heating - Solid Fuel	157,500	157,500	157,500	157,500
Roof Replacements	560,000	560,000	560,000	0
Damp Surveys & Works	127,000	190,000	196,500	203,500
Door Replacements	42,000	42,000	48,000	48,000
Kitchen Replacements	318,000	237,000	237,000	237,000
Disabled Adaptation - Tenant Street	30,000	0	0	0
Pre Paint & Cyclical Repairs	113,000	113,000	113,000	113,000
<u>New Projects</u>				
Window Replacements	0	140,000	0	0
Void Property Repairs	0	50,000	51,750	53,500
Additional External Door Replacements	0	15,500	15,500	15,500
Additional Pre Paint & Cyclical Repairs	0	29,000	34,000	39,000
Central Heating - Economy 7 to Gas	0	353,400	573,000	572,000
Additional Kitchen Replacements	0	105,000	105,000	105,000
Airey Properties	1,008,520	0	320,000	1,376,000
TOTAL	3,589,600	2,966,880	3,396,230	3,816,980

SUMMARY OF FUNDING

Revenue Contributions	1,486,620	0	0	0
Major Repairs Allowance	1,988,780	0	0	0
Major Repairs Reserve	0	2,966,880	3,396,230	3,816,980
Grants	114,200	0	0	0
TOTAL	3,589,600	2,966,880	3,396,230	3,816,980

ACCESS SELBY BUDGET PRESSURES

Budget adjustments included in estimates

General Fund

Items beyond Access Selby's Control

Income

Land Charges Income	12,000	
Property Management rent	21,740	
Water Sampling Fees	2,000	
	<hr/>	35,740

Expenditure

Streetscene inflation re-base	63,000	
NNDR re-base	19,980	
Insurance Rebase	7,800	
PFI	9,000	
	<hr/>	99,780

Total non-controllable items **135,520**

Other growth to be managed within budgets

Income

Court Fees / Summons Costs	29,780	
Commercial Waste	70,000	
	<hr/>	99,780

Expenditure

Grant Audit - inc costs	11,000	
Customer Contact Centre - Security	4,000	
Net additional Civic centre costs	7,000	
	<hr/>	22,000

Total growth **121,780**

Savings passed onto HRA through CEC's

Plus: - savings taken from 11/12 base passed on to HRA through CEC recharges	130,000	
CEC allocation to HRA - new savings allocated to HRA through recharges	70,000	
	<hr/>	200,000

Total savings passed to HRA

TOTAL BUDGET PRESSURES **457,300**

Potential savings options

Option	Issues	Potential savings £000's	Risks	Impact on performance
Cost savings	Access Selby's cost base has the potential for further rationalisation with evidence of a number of smaller contingencies held within individual service budgets.	100	Relatively low risk – an operational contingency of £70k on General Fund activities means that budget officers should have no need to retain contingencies.	No
	Merging of responsibilities has identified duplication or some redundancy of ICT systems.	25	Low risk – although some up front investment in officer resource will be required to implement the rationalisation of systems – this could be a Spend to Save bid.	No
	Hold frozen/vacant posts – cost pressures are being mitigated by salary savings in 2011/12 there may be potential for this to continue. This could be a shorter term measure whilst other savings are generated.	50	Medium risk – the performance specification is more challenging in year 2.	Yes

	<p>Nearly £4m of Access Selby's annual spend is with Enterprise (street scene contract) – there may be potential to renegotiate the contract (e.g. RPI increase) or work with our partners to reduce their costs for mutual benefit.</p> <p>Consider the potential for more shared working – particularly in 'back office' services (finance/legal/HR/admin).</p>	<p>40</p> <p>50</p>	<p>High risk – there may be resistance to vary the contract in such a way – would require 'open book accounting' between partners.</p> <p>Medium/high risk – there is limited interest from other Councils in North Yorkshire based on services being delivered through our SDV. There may be potential for other Councils to host shared arrangements but this may limit the future trading potential of Access Selby. There may be other opportunities but these could require a change in the legal status of Access Selby, which in turn could risk a procurement exercise by SDC.</p>	<p>Possibly</p> <p>No</p>
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	<p>Reprioritise resources – are there things we can reduce or stop doing altogether.</p> <p>What opportunities are there for ‘capital’ or other up front investment to provide cost savings or an income stream. A 5% ROI could generate £5k p.a. for every £100k invested.</p>	<p>25</p> <p>25</p>	<p>Low/medium risk – will require transformation team input.</p> <p>Medium/high risk – would require capital resources from the Core.</p>	<p>No</p> <p>Possibly – challenge would be to prioritise resources without adverse impact on performance</p>
Income generation	<p>A number of income streams are contributing to the financial pressures for Access Selby. Review our approach to these business areas to maximise profit/minimise losses – commercial waste, land charges, property management rentals.</p> <p>Redeploy resources from higher performing areas to income generating activities – are we maximising income to Access Selby and the Council – are there grant funding streams that may be available; do capital projects reflect the full cost of delivery through Access</p>	<p>100</p> <p>50</p>	<p>Medium/high risk – turning a business area around will require active and sustained management and resource input, however we must tackle this.</p> <p>Low/medium risk – will require resource input</p>	<p>No</p> <p>Yes – aim to even out performance against approved specification</p>

	<p>Selby; do we have skills that other organisations would pay for (even on a short term basis).</p> <p>Council policy changes could provide income generation opportunities for Access Selby – charging for green waste, car park charges in Tadcaster – to cover inflationary increases on contractual commitments and say minimum 10% benefit to Access Selby.</p>	150	<p>High risk – policy changes will require political buy-in and Council is likely to want to realise the additional income to fund its priorities, however with rising contractual commitments there is a need to cover costs plus there may be an opportunity for Access Selby to spread some of its overheads to reflect the additional work to administer the changes.</p>	No
Renegotiation of cost envelope	<p>Calculation of the cost envelope was based upon the Council's approved Medium Term Financial Plan – have there been any cost/income pressures beyond Access Selby's control that should result in an increase to the envelope.</p>	136	<p>Medium/high risk – there may be some items within the budget that have ultimately been overstated (mast income for example) or issues beyond Access Selby's control (higher than budgeted inflation on street scene contract) –</p>	No

	<p>Some cost or income pressures being experienced by Access Selby may be to the benefit of the Council – for example court costs recovered arising from effective debt collection is estimated to cost Access Selby £30k p.a. in lost income. Should this improved debt collection result in Collection Fund surpluses then Access Selby could negotiate a share.</p>	25	<p>these could provide negotiating points.</p> <p>High risk – ‘payment’ collection fund surpluses lag 2 years although improved collection rates should allow a case to be made.</p>	No
Renegotiation of performance specification	<p>Are there business areas where the original performance specification was unrealistic?</p> <p>Are there areas which are no longer a priority for the Council and where resources redeployed to other business areas could have a greater impact and lead to cost savings?</p>	<p>Links to holding of frozen posts/vacancies/redeployment.</p> <p>Links to holding of frozen posts/vacancies/redeployment.</p>	<p>Low/medium risk – Core may want a reduction in price for a reduction in performance – will need to demonstrate additional added value elsewhere.</p> <p>Low/medium risk – Core may want a reduction in price for a reduction in performance – will need to demonstrate additional added value elsewhere.</p>	<p>Yes</p> <p>Yes – look to agree reduced performance in lower priority areas</p>

Redistribution of costs/resources between the General Fund and HRA and/or Access Selby and the Core	Review and redefine overhead apportionments – for example office accommodation is for mutual benefit is it appropriate for say the General Fund to bear the full cost less the cost of HRA usage – would a more equitable split be appropriate and justified. This could redress the balance of cost swing from the HRA to the General Fund.	150	Medium/high risk – requires full review of overhead charges. There is continuing pressure to fund improvements to the Council’s housing stock, with insufficient funds to cover all identified work – there will be pressure to spend any perceived additional resources.	No
Carry forward 2011/12 ‘profits’ to help offset future losses	The Q2 financial results and budget review have identified further in-year savings which could be used to off-set losses pending delivery of the required savings.	£140k (One-off) (or £70k on-going)	High risk – this would provide at best a brief respite but would leave Access Selby vulnerable to further cost pressures with no fall back reserves. Would require Executive approval. Alternatively could remove £70k contingency from the budget and the 11/12 surplus could provide a contingency reserve.	No
TOTAL		£1.066m		

**GENERAL FUND BASE BUDGET
SAVINGS/EFFICIENCIES ACTION PLAN
2011/12 - 2013/14 (V56)
Updated November 8 2011**

Key:

Green	Savings likely to be achieved/low risk
Amber	Tentative savings - further work required/medium risk
Red	Savings require a change in Council policy or significant change in service delivery/high risk

Business Manager	Proposed Savings	Status	2012/13 £	2013/14 £	2014/15 £	Progress
	Inflation factor		0.020	0.020	0.020	
Procurement Workstream						
Assets & Contracts	Change provider for telephone calls and rationalisation of telephone accounts	Green	13,750	13,750	10,800	Completed
Business Development	Partnering Back Office Support	Green	93,000	93,000	93,000	Completed
Core	Election software	Green	4,700	4,700	4,700	Completed - Implementation underway
Assets & Contracts	CCTV	Amber	42,000	42,000	42,000	An options appraisal has been carried out and presented to Executive on 6 October. Further work is underway but saving likely to be delayed to 2012/13.
Assets & Contracts	Recycling	Green	159,000	159,000	159,000	Proposals to change the way that recycling is handled approved and changes implemented through a variation to the existing contract with Enterprise.
Assets & Contracts	Collaborative corporate contracts through shared procurement service Note: The balance of this target will reduce as individual procurement projects are identified	Red	12,590	37,590	65,540	A further spend analysis has been carried out and the results will be available at the end of October, this will identify immediate priorities for smarter procurement and rationalisation of spend. The remaining target for 2011/12 is at risk
Assets & Contracts	Expanded Building Control Partnership	Red	5,000	5,000	5,000	Savings in 11/12 unlikely to be achieved due to continued downturn in fee earning work, although progress in being made in taking on a new partner which will have a positive impact on future savings.
Core	Audit Partnership	Green	10,000	15,000	15,000	Completed for 11/12. Planned reduction in Audit days and exploring options for future service delivery in North Yorkshire to coincide with partnership agreement renewal from April 2012. A merger with Veritau has been agreed by SDC, currently awaiting approval from other partners.
Community Support	Contact Centre Electricity	Green	10,000	10,000	10,000	Completed
Assets & Contracts	ICT - Server Virtualisation	Green	10,000	10,000	10,000	Completed
Assets & Contracts	Gas Utilities Contract	Green	6,160	6,160	6,160	Completed

Business Manager	Proposed Savings	Status	2012/13 £	2013/14 £	2014/15 £	Progress
Assets & Contracts	Citizen Link Printing	Green	800	800	800	Completed
			367,000	397,000	422,000	
Assets & Contracts	WTT - Review of remaining cash collection	Green	4,500	4,500	4,500	Completed
SDV Management Core	WTT - Transformation (SDV)	Green	1,380,890	1,380,890	1,380,890	Completed
Core	WTT - Transformation (Core)	Green	50,000	50,000	50,000	Completed
Access	WTT - Transformation HRA Impact	Green	-200,000	-200,000	-200,000	Completed - Impact of savings generated through staff reduction which are transferred to HRA via CEC
Total Transformation			1,235,390	1,235,390	1,235,390	
Asset Management Workstream						
Assets & Contracts	Vacation of Portholme Road Depot	Green	13,497	13,497	13,497	Completed. In addition, there is a saving to the HRA of £26,833
Assets & Contracts	Running costs of new Civic Centre	Amber	40,000	40,000	40,000	Staff occupied new building from 1 August, running costs are currently being monitored.
Assets & Contracts	Closure of Tadcaster office	Green	30,000	30,000	30,000	Completed
Assets & Contracts	Barlby Depot	Red	20,000	20,000	20,000	Option appraisals for the long and short term usage are to be carried out. Potential for income generation or a reduction in costs in the short term
Total Asset Management			103,497	103,497	103,497	
Value for Money Workstream						
Assets & Contracts	Telecommunications Mast	Red	13,000	13,000	13,000	Budget bid approved as part of 2011/12 budget round. The Executive have approved the engagement of a partner to deliver the project. A procurement exercise will follow.
Core	Internal Drainage Boards	Green	40,000	40,000	40,000	Completed
TSO	Community Safety	Green	15,000	15,000	15,000	Completed
Community Specialist	Decentralisation of Planning Fees	Red	250,000	250,000	250,000	Devolved Planning fees – Regulations awaited.

Business Manager	Proposed Savings	Status	2012/13 £	2013/14 £	2014/15 £	Progress
Business Support	Car Park Income	Amber	60,000	60,000	60,000	Review of fees agreed at Executive early July 2011 & implementation October 2011. Expectation from January 2011 Budget Away day of £50,000 increase against current budget. An increase of 20% for both long and short stay parks has been approved and potentially will be implemented by Nov/Dec 2011 after ticket machines and signage is updated.

Total Value for Money **378,000** **378,000** **378,000**

Base Budget Review Workstream

Core	External Audit Fee	Green	31,840	31,840	31,840	Completed
Core	Early Retirements - Strain on Pension Fund	Green	75,000	75,000	75,000	Completed
Core	Corporate and Democratic Core	Green	7,000	7,000	7,000	Completed
Access	Car Allowances	Green	41,150	41,150	41,150	Completed
Core	Car Allowances	Green	2,850	2,850	2,850	Completed
Access	Rationalisation IT Support Costs	Green	50,000	50,000	50,000	Completed
Access	LGA Subscriptions	Green	1,000	1,000	1,000	Completed
Access	Additional Licensing Income	Green	5,660	5,660	5,660	Completed

Total Base Budget Review **214,500** **214,500** **214,500**

Discretionary Service Review Workstream

Business Support	HR - Budget review	Green	5,000	5,000	5,000	Completed
Community Specialist	New charge for planning advice	Green	30,000	30,000	30,000	Completed - But currently running behind income expectations due to the economic climate.
Community Support	Reduce opening hours at Access Selby	Green	35,000	35,000	35,000	Completed - approved at P&R on 1 February to continue with the reduced opening hours
Assets & Contracts	Barlow Nature Reserve	Amber	53,000	53,000	53,000	An initial review has undertaken and revised service delivery model has been approved - a revised countryside management strategy is due in the Autumn of 2011.
Core	External Grants	Green	12,000	12,000	12,000	Completed

Total Discretionary Service Review **135,000** **135,000** **135,000**

Inflation adjustment **48,668** **99,521** **152,309**

Business Manager	Proposed Savings	Status	2012/13 £	2013/14 £	2014/15 £	Progress
Total General Fund Savings			2,482,055	2,562,908	2,640,696	
Target (Per 2011/12 - 2013/14 MTFP)			2,594,000	3,006,000	3,006,000	
New savings per MTFS						
New Target			2,594,000	3,006,000	3,006,000	
Headroom/Deficit (+/-)			** - 111,945	- 443,092	- 365,304	
Green Savings			1,976,553	2,021,286	2,058,581	
Amber Savings			198,900	202,878	206,936	
Red Savings**			306,602	338,744	375,179	
Still to identify**			111,945	443,092	365,304	
Total			2,594,000	3,006,000	3,006,000	
Summary by Workstream						
Procurement			374,340	413,039	447,830	
Transformation			1,260,098	1,285,300	1,311,006	
Asset Management			105,567	107,678	109,832	
Value for Money			385,560	393,271	401,137	
Base Budget Review			218,790	223,166	227,629	
Discretionary Service Review			137,700	140,454	143,263	
Total			2,482,055	2,562,908	2,640,696	
Achievable Savings						
Best Case (All savings achieved)			2,594,000	3,006,000	3,006,000	
Worst Case (Only Green savings achieved)			1,976,553	2,021,286	2,058,581	
Mid Case (Calculation using sliding scale)						
Green Savings - 100%			1,976,553	2,021,286	2,058,581	
Amber Savings - 90%			179,010	182,590	186,242	
Red Savings - 75%			229,951	254,058	281,385	
			2,385,514	2,457,934	2,526,208	
Shortfall/Surplus (-/+) assuming mid case level of savings			- 208,486	- 548,066	- 479,792	

HOUSING REVENUE ACCOUNT BASE BUDGET SAVINGS 2011/12 - 2013/14

Updated Nov 8 2011 (v6)

Key:

Green
Amber
Red

Savings likely to be achieved/low risk

Tentative savings - further work required/medium risk

Savings require a change in Council policy or significant change in service delivery/high risk

	Status	2012/13 £	2013/14 £	2013/14	Progress
Inflation factor		0.020	0.020		
Proposed Savings					
Review of Property Services unfilled posts	Green	50,000	50,000	50,000	Completed
Gas Servicing Contract	Green	20,000	20,000	20,000	Reduced servicing costs from replacement boilers.
Grassed Areas & Open Spaces base budget review	Green	29,000	29,000	29,000	Completed
Various Suppliers	Green	22,000	22,000	22,000	Completed - Improvement in supplier terms and conditions.
WTT - Savings	Green	129,591	129,591	129,591	Completed
2011/12 Pay Award	Green	27,000	27,000	27,000	Completed
Car Allowances	Green	5,600	5,600	5,600	Identified as part of budget 2012/13 - input to spreadsheets
Savings on Audit Fees and early Retirement Charges	Green	24,800	24,800	24,800	Completed
Consolidation of IT Budgets	Green	23,685	23,685	23,685	Completed
WTT - Savings from recharges from GF	Green	200,000	200,000	200,000	
Total Housing Revenue Account Savings		531,676	531,676	531,676	
Target Savings		360,000	360,000	360,000	
Headroom/Deficit (+/-)		171,676	171,676	171,676	
	Green Savings	531,676	531,676	531,676	
	Amber Savings				
	Red Savings**				
Still to identify**		-171,676	-171,676	-171,676	
Total		360,000	360,000	360,000	

General Fund Bids 2012/13 - 2014/15

Bid No.	Description	Strategic Theme / Priority	Revenue			Capital			Comments	Board	Term	Category
			12/13	13/14	14/15	12/13	13/14	14/15				
1	To support current excess demand for mandatory Disabled Facilities Grant service to ensure all those identified as in need receive the necessary support in a timely manner.	The bid aims to ensure full delivery of a mandatory housing function whilst significantly supporting the Council's commitment to vulnerable people. DFG provides the necessary funds to provide disabled adaptations to residents to help maintain their independence at home.				50,000	50,000	350,000	Selby Contribution to bid approved 2012/13 and 2013/14 at £160,000. Bid requesting additional £50k. Ongoing bid 2014/15.	Core	Fixed	A
	Net Cost of Bid		0	0	0	50,000	50,000	210,000	-140,000 Government Funding - estimate based on current level of grant funding			
2	To provide a Repair Assistance Loan service to enable urgent house repairs to vulnerable households in the private sector.	Supports one of the key priorities in the Access Selby Business Plan - Supporting Vulnerable People.				30,000	30,000		This funding was previously provided via regional Housing Board Grant which has ceased.	Core	Fixed	B
	Net Cost of Bid		0	0	0	30,000	30,000	0				
3	To continue to fund the Home Improvement Agency at a much reduced level for a further 2 years to ensure that statutory private housing assistance functions are delivered in line with legislation.	Supports one of the key priorities in the Access Selby Business Plan – Supporting Vulnerable People	10,000	5,000					The bid will ensure the continued availability of the Selby Home Improvement Agency (HIA) as a key partner in the delivery of housing services across the district. The HIA administers the mandatory DFG service on behalf of Access Selby. There is currently no provision within the Access Selby structure to provide this work internally	Core	Fixed	A
	Net Cost of Bid		10,000	5,000	0	0	0	0				
4	Upgrade the Financial Management System to the latest version.	Impacts on all aims and priorities.				10,000			The financial management system is a shared system with both Hambleton and Richmondshire District Councils and went live on 1 April 2010 as part of a shared service procurement (making better use of resources). All 3 Councils will need to implement the upgrade. Note that on the 23 November we will be able to Confirm the exact amount and any future up grade payment requirements	Core	One -Off	B
	Net Cost of Bid		0	0	0	10,000	0	0	To be funded from ICT reserve			

Bid No.	Description	Strategic Theme / Priority	Revenue			Capital			Comments	Board	Term	Category
			12/13	13/14	14/15	12/13	13/14	14/15				
5	To provide an initial investment of £62,500 to allow us to integrate our ICT systems to allow for automated information exchange between systems with the aim of reducing the number of systems we currently administer and allowing users to have all the information they require. The same software also allows us to develop our mobile working solutions which would aid the new Community Team.	Tackling the tough stuff and being switched on and fit for the job		14,250	14,250	62,500			To be funded from ICT reserve	Core	One-Off Permanent	B
	Net Cost of Bid		0	14,250	14,250	62,500	0	0				
6	The Purchase of Datango Procedure Manual software, which builds up procedure notes in real time, complete with screen dumps and instructions. Procedure manuals take a long time to write, this software builds manuals in the time it takes to do a task. The software is also compatible with any of the ICT systems used within Access Selby.	Working Towards Tomorrow model to maintain the provision of priority services through working in innovative and cost effective ways to meet the terms of the performance specification.		4,000	4,000	20,000			To be funded from ICT reserve	Core	One-Off Permanent	C
	Net Cost of Bid		0	4,000	4,000	20,000	0	0				
7	Planned rolling programme of PC replacements (Desk Tops & Lap Tops)	Being switched on and fit for the job				25,000	25,000	25,000	To be funded from ICT reserve	Core	Permanent	B
	Net Cost of Bid		0	0	0	25,000	25,000	25,000				
8	To provide additional budget for the purchase of expert planning advice in relation to contaminated land, district valuer reports, occupational workers dwellings, rural business enterprise case analysis, arboricultural and other advice, legal/counsel/barrister advice (for complex appeals) which is not available in-house.	This bid links to all the council's strategic themes and priorities - stronger council, changing places, living well and leading happy and healthy lives, tackling the tough stuff and being switched on and fit for the job.	25,000	25,000	25,000				The existing base budget is £15,000 in the last 3 years an average of £35,000 has been spent on this specialist advice, and the base budget has been increased by a bid of £25,000 in each of these years.	Access	Fixed-Term	C
	Net Cost of Bid		25,000	25,000	25,000	0	0	0				
	Net Cost of GF Bids		35,000	48,250	43,250	197,500	105,000	235,000				

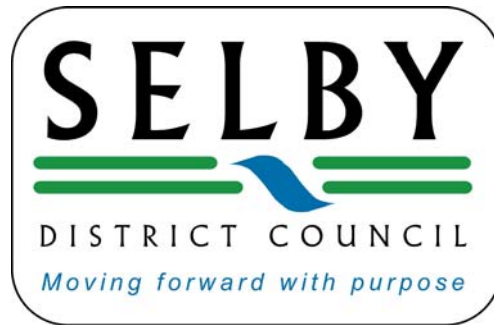
Key to Bid Categories

- A - Statutory
- B - Essential to maintain the existing level of service.
- C - Corporate Plan Improvement
- D - State of the Area Address Initiative
- E - Section Improvement Plan Initiative
- F - New Service

Housing Revenue Account Bids 2012/13 - 2014/15

Bid No.	Description	Strategic Theme / Priority	Revenue			Capital			Comments	Board	Term	Category
			12/13	13/14	14/15	12/13	13/14	14/15				
1	To cover costs of electrical rewires to SDC housing stock. Bid covers for properties identified as requiring a full electrical rewire following periodic electrical testing. Once a property is identified as having defective wiring there is a legal requirement to take remedial action within a very short timescale. Bid ensures SDC complies. Year 2 & 3 include a saving by bringing Testing in house for better Targeting of work. Net Cost of Bid	Effectively maintain the condition of SDC housing stock				-60,000	-49,500	-38,500	Amendment to programme approved as part of 11/12 budget process. Current budget £360k reassessment of programme has indicated that this level of funding is not required. Adjustment to allow for inflation at 3.5% applied to 2013/14 & 2014/15.	Core	Perm	B
			0	0	0	-60,000	-49,500	-38,500				
2	To cover costs of damp surveys and consequential remedial works to SDC housing stock. Net Cost of Bid	Effectively maintain the condition of SDC housing stock				63,000	69,500	76,500	Additional cost to existing programme - £127K approved as part of 11/12 budget process. Current expenditure is indicating that this level of funding is not sufficient. Inflation of 3.5% added to 2013/14 & 2014/15.	Core	Perm	B
			0	0	0	63,000	69,500	76,500				
3	Funding to cover costs of replacing windows across the district where the existing windows are beyond repair. Net Cost of Bid	More energy efficient Council housing stock therefore reducing SDC carbon footprint. Reducing fuel costs for tenants, therefore reducing fuel poverty Ensuring SDC housing stock is wind and water tight Effectively maintain the condition of SDC housing stock				140,000				Core	Temp	B
			0	0	0	140,000	0	0				
4	Funding to cover costs of Capital works in void properties throughout year and to ensure Lettability Standard is achieved. Bid will cover the cost of renewing kitchens and bathrooms in properties that achieved the Decent Homes Standard because only one element was failing. However now property is void the failed element has to be replaced. Net Cost of Bid	Compliance with SDC Lettability Standard Effectively maintain the condition of SDC housing stock				50,000	51,750	53,500	Higher refusal rate on lettings. If the kitchen and electrical rewire bids are approved some of this work could be funded from there but it would reduce those budgets for the planned works 3.5% inflation applied to 13/14 & 14/15	Core	Perm	B
			0	0	0	50,000	51,750	53,500				
5	Funding to cover costs of external door replacements across the district where the existing doors are beyond repair. These replacement doors are in areas not covered by the Pre-paint repairs bid. Estimated 62 doors in Selby area due to fail in next 3 years. Average cost of replacement is £500 per door. The amount in excess of the 62 doors at £500 is to create a contingency for other incidental door replacements that may arise during the course of the programme. Net Cost of Bid	More energy efficient Council housing stock therefore reducing SDC carbon footprint. Improved security for tenants Reducing fuel costs for tenants, therefore reducing fuel poverty Ensuring SDC housing stock is wind and water tight Effectively maintain the condition of SDC housing stock				15,500	15,500	15,000	if no bid approved this would have major impact on cyclical repairs budget meaning less homes would be prepared	Core	Fixed	B
			0	0	0	15,500	15,500	15,000				
6	Funding to cover costs of Pre-paint and cyclical repairs to the housing stock. If approved bid will enable a 6 year rolling programme with around 500 properties progressed each year. Typical works undertaken will be ridge/verge re-pointing, footpath repairs and flat roof repairs/replacements to outhouses/porches. Yr1 - Tadcaster area and southern area of district Yr2 - Villages north east of district Yr3 - Sherburn and surrounding villages Net Cost of Bid	Effectively maintain the condition of SDC housing stock				29,000	34,000	39,000	if no bid approved then a smaller sum for reactive replacement would be required, this sum would increase yr on yr. there would also be no need for the painting revenue budget of £55k. This would also mean that the condition would deteriorate the longer properties were left. 3.5% inflation applied to 13/14 & 14/15	Core	Perm	B
			0	0	0	29,000	34,000	39,000				

Bid No.	Description	Strategic Theme / Priority	Revenue			Capital			Comments	Board	Term	Category
			12/13	13/14	14/15	12/13	13/14	14/15				
7	Replacing E7 storage systems across the district where the existing heating systems have come to the end of their serviceable life and the properties are on the gas network. Bid to provide a 3yr planned programme of replacement based on. Yr1 114 3 bed props at £3,100 Yr2 191 2 bed props at £3,000 Yr3 220 1 bed props at £2,600 Net Cost of Bid	Effectively maintain the condition of SDC housing stock	-6,610	10,830 -11,080	28,980 -12,760	353,400	573,000	572,000	Set Up Capital Cost Maintenance Costs/Savings Repairs Savings (Other Costs/Gas Servicing)	Core	Fixed	B
			-6,610	-250	16,220	353,400	573,000	572,000				
8	Funding to cover costs of replacement Kitchens in SDC housing stock. To maintain decency plus a further 107 kitchens require replacement over next 3 years Programme: Yr1 35 kitchens Yr2 35 kitchens Yr3 37 kitchens Average cost of kitchens £3,000 Net Cost of Bid	Effectively maintain the condition of SDC housing stock				105,000	105,000	111,000	This bid is to maintain where we are now with decency. If not successful there is likely to be considerable pressure from tenants as many of these kitchens will be beyond repair. the impact on the repairs budget would also be great	Core	Perm	B
			0	0	0	105,000	105,000	111,000				
9	Bid to carry out works to remaining 53 Airey properties to bring them up to Decent homes standard Net Cost of Bid	Effectively maintain the condition of SDC housing stock					320,000	1,376,000	this would allow for the remaining 53 properties to be completed over a 2 yr period and is on top of the £1.024m already approved for the initial 31 properties	Core	Fixed	B
			0	0	0	0	320,000	1,376,000				
10	To supplement the budget to cover a programme of improvement works identified through the Community Centre Review Net Cost of Bid	Healthier communities Improving the look of the district by ensuring buildings kept in good state of repair	5,000	5,000	5,000					Core	Fixed	B
			5,000	5,000	5,000	0	0	0				
	Net Cost of HRA Bids		-1,610	4,750	21,220	695,900	1,119,250	2,204,500				



MAJOR BUDGETS RISK ASSESSMENT 2012/13

1.0 BACKGROUND:

- 1.1 This paper provides a risk assessment for material items of revenue income and expenditure. It identifies those significant budgets where the risk of over or underachievement is greatest, including budgets which are particularly volatile or susceptible to fluctuation as a result of external factors, and attempts to quantify the financial risk to Access Selby, Communities Selby and the Core of the Council.
- 1.2 Inflation is an important factor for the Council's budgets, and can have an impact when rates are high relative to income growth. The Council is also locked into some large contracts (e.g. Streetscene - £3.7m) which use the RPI for the rate of uplift, and these alone can add considerable risk to the relevant expenditure budgets.

CORE

2.0 INVESTMENT INTEREST

- 2.1 The low bank base rate continues to challenge our investment returns. Investment rates are currently base rate or above, generally in the 0.50% - 2.00% range dependent on the length and counterparty involved and the Council's investment advisor, Sector, expects the base rate not to increase until the 2nd quarter of 2013. With this in mind 1.25% has been used for budget calculations.

Sensitivity Analysis

2012/13 Budget	0.25% Variance	0.5% Variance	1.0% Variance
225,000	45,000	90,000	180,000

Sensitivity: Medium

Impact: Medium

Risk: Medium

ACCESS SELBY, CORE and COMMUNITIES SELBY

3.0 SALARIES AND WAGES

- 3.1 Salaries and Wages forms a major expenditure for Access Selby, the Core and Communities Selby with total budgets for 2012/13 nearing £6.42m. This figure represents a significant decrease due to the introduction of the new Service Delivery Vehicle from 1 July 2011.
- 3.2 Variances to the budgets can come from the following pressures:
- Vacancies (downward pressure).
 - Service pressures – unexpected requirement for overtime eg, backlogs in work or cover for sickness absence (upward pressure).
 - Maternity leave (upward or downward pressure – depending on how the leave is covered and the period of the leave).

- Sickness absence – short term sickness generally has no financial implications. Long term sickness absence may require the post to be covered, for example by overtime or temporary staff (upward pressure).

3.3 Although the new delivery arrangements have seen a reduction in employee numbers, this is seen to increase the risk on the budget, as there are less staff available to meet any subsequent pressures. Also, the size of the budget means that a minor change can result in a significant variance.

Sensitivity Analysis

2012/13 Budget		0.5% Variance	1.0% Variance	2.0% Variance
Salaries	Access Selby	28,200	56,400	112,800
	Communities Selby	472	943	1,886
	Core	3,410	6,819	13,638

Sensitivity: Low

Impact: High

Risk: Medium

3.4 The Local Government Pension Scheme and its funding have been and continue to be the subject of change. Cost pressures arise from increases in pension fund membership, and whilst these have not been significant in the past, changes introduced in 2011/12 mean that employees who have previously opted out of the scheme will be automatically re-entered every 3 years, bringing a potential increase in cost if those employees do not choose to opt out again. In 2012/13 the Employer's contribution is based on a future service rate of 11.4% together with a lump sum of £690,600

Sensitivity Analysis

2012/13 Budget		1% Variance	5% Variance	10% variance
'Ers Superannuation	Access Selby	4,762	23,808	47,615
	Communities Selby	90	451	902
	Core	575	2,876	5,752
Back Funding	Lump Sum Contb'n	6,906	34,530	69,060

Sensitivity: Low

Impact: Medium

Risk: Low

ACCESS SELBY

4.0 HOUSING AND COUNCIL TAX BENEFITS:

4.1 The single highest item of expenditure for the Council is Housing and Council Tax Benefit payments and is estimated to be £21.46m in 2012/13. The estimate has been based upon the latest information (mid year subsidy return) and has been updated for assumptions of the overall increase in Council Tax bills and private sector rents. It has also taken into account a continued increase in claimants due to the current economic climate.

4.2 With such large figures, a small variance can have a significant effect - a 1% deviation on £21.46m is £214,600. Broadly speaking, Housing and Council Tax Benefit payments are fully funded by Central Government (subsidy budget is £21.42m). Although overpayments can have a significant impact on subsidy received, accuracy rates remain constant at around 99%.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% Variance
Benefits Paid	214,600	1,073,000	2,146,000
Subsidy Received	214,200	1,071,000	2,142,000
Net	400	2,000	4,000

Sensitivity: High

Impact: Medium

Risk: Medium

5.0 ENERGY COSTS (various budgets):

5.1 Energy costs are difficult to predict with precision as they are affected by both volume of consumption and price. The Council procures energy through a framework contract although transfer of responsibilities for the leisure centres to WLCT and the joint arrangements with the NHS for the new Civic Centre mean that our direct procurement of energy has reduced.

Sensitivity Analysis

2012/13 Budget	10% Variance	20% Variance	30% variance
Gas 41,230	4,123	8,246	12,369
Electricity 130,210	13,021	26,042	39,063
Total 171,440	17,144	34,288	51,432

Sensitivity: High

Impact: Medium

Risk: Medium

6.0 LEISURE SERVICES CONTRACT:

6.1 At the beginning of September 2009, the responsibility for the management of the Council's leisure facilities transferred to Wigan Leisure and Culture Trust. The financial performance of the contract is monitored to ensure that the arrangements are sustainable.

6.2 The Council, as landlord of the properties used by WLCT, retains a responsibility for maintaining them. A 10 year maintenance programme is supported by an earmarked revenue reserve.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
311,250	3,112	15,563	31,125

Sensitivity: Low

Impact: Low

Risk: Low

7.0 WASTE COLLECTION:

7.1 With effect from October 2009, the Council introduced an alternate weekly bin collection system as part of a new Streetscene contract with Enterprise Managed Services Ltd. A sum of £1,648,150 is included in the 2012/13 budgets for contractor payments and waste disposal charges made by the County Council.

- 7.2 Contained within the contract is an annual price review, to be effective on the anniversary of the commencement of the agreement. To allow RPI to be used as an inflation factor, an additional 1% was added to the tender price at the start of the contract, with RPI as at September being used to inflate this adjusted base price each subsequent year. The contract also absorbs any additional cost pressure from increased properties, unless such additions require a fundamental change (i.e. an additional round / refuse vehicle). Given the forecast growth in property numbers over the next five years, this is unlikely to impact in 2012/13, but is something that will need to be closely monitored in future years.
- 7.3 The County Council charges relate to Land Fill Tax (£56) and Trade Waste Disposal Charges (£22.47). Both items of expenditure are multiplied by the tonnage disposed of. With regard to tonnage the estimates are based upon the latest information and projections. However, to the extent that tonnage is not certain, there is the risk that there may be some variance to the original budget.
- 7.4 With regard to price, the land fill price per tonne for 2012/13 will increase by £8 (14.3% increase), and disposal charges will increase by £0.53 (2.4% increase).

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
Contractor Costs	14,882	74,408	148,815
County Council Charges	1,540	7,700	15,400

Sensitivity: Medium

Impact: Medium

Risk: Medium

- 7.5 Income from refuse collection charges is now in the region of £509k per annum (£479k of which relates to trade refuse income). This is a decrease of £27,342 over the 2012/13 latest estimate. Like any other business, income from this source is subject to increasing competition from other providers, and from the tough economic conditions currently being encountered.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
Commercial Waste Income	4,818	24,089	48,179
Domestic Waste Income	164	822	1,645

Sensitivity: Low

Impact: Low

Risk: Low

8.0 **RECYCLING:**

- 8.1 A sum of £1,424,630 is included in the 2012/13 budgets for contractor charges. These relate to the fees that the Council pays to the various companies that take away commodities for recycling. The main items for recycling are green waste, paper, glass, plastic containers/bottles and cans. As with the waste collection costs the expenditure is subject to both price and tonnage which makes estimating difficult as the figures in Table 2 below demonstrate. In 2011/12 a change has been agreed relating to the sale of recyclable materials, and this is covered in detail in paragraph 14.

Table 2

Year	Original Estimate £	Actual Outturn £	Variance	
			£	%
2008/09	1,445,250	1,300,154	-145,096	-10.04
2009/10	1,458,800	1,490,731	31,931	2.19
2010/11	1,505,280	1,448,922	-56,538	-3.76
2011/12	1,514,470			
2012/13	1,424,630			

- 8.2 On average the estimates have been under by 3.9%. There is a high risk that this could occur again – if so the cost would be £1,369,069. However, linked to the cost of recycling is the income received from the County Council as recycling credits. The pattern over recent years is shown in Table 3:

Table 3

Year	Original Estimate £	Actual Outturn £	Variance	
			£	%
2008/09	-396,630	-352,891	43,739	11.03
2009/10	-412,500	-507,107	-94,607	-22.94
2010/11	-429,000	-491,333	-62,333	-14.53
2011/12	-491,000			
2012/13	-492,800			

- 8.3 As the cost per tonne charged and the recycling credit per tonne are not directly related, the correlation between expenditure and income is not direct. The County Council have decided that the amount for the 2012/13 recycling credit, will be £43.15 per tonne, increasing from £41.89 per tonne in 2011/12. Future annual increases of 3% will be added until further notice.
- 8.4 Taking the External Fees and Recycling Credits together the risk is assessed as follows:

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
Contractor Costs	14,246	71,232	142,463
Recycling Credits	-4,928	-24,640	-49,280

Sensitivity: Medium

Impact: Medium

Risk: Medium

9.0 PLANNING APPLICATION FEES:

- 9.1 Income from planning application fees is budgeted at £857,020 for 2012/13. The pattern over recent years is shown in Table 4:

Table 4

Year	Original Estimate £	Actual Outturn £	Variance	
			£	%
2008/09	536,580	383,665	-152,915	-28.50
2009/10	461,580	572,075	110,495	23.94
2010/11	561,580	373,330	-188,250	-33.50
2011/12	561,580			
2012/13	857,020			

9.2 The housing market continues to be depressed due to the economic recession and this is impacting on planning applications for the current financial year. This unpredictability means that this area has a high degree of sensitivity and therefore should be monitored closely.

9.3 The budget for 2012/13 has been increased to £857,020 to reflect the possible decentralisation of planning fees, which it is believed could be introduced by April 2012. This would allow the authority to set it's own level of fees.

Sensitivity Analysis

2012/13 Budget	10% Variance	20% Variance	30% variance
857,020	85,702	171,404	257,106

Sensitivity: High

Impact: High

Risk: High

10.0 COUNCIL TAX COURT COSTS (income)

10.1 Owing to a more effective and embedded recovery procedure, fewer cases have reached the summons stage and subsequent court action. This has meant a reduction in the level of court cost income. This area is still particularly volatile and therefore should be monitored closely.

Sensitivity Analysis

2012/13 Budget	10% Variance	20% Variance	30% variance
120,320	12,032	24,064	36,096

Sensitivity: High

Impact: Low

Risk: Medium

11.0 INDUSTRIAL UNIT RENTS

11.1 The industrial units are managed by Selby DC on behalf of itself and partners. The ground rent was revised in 2010/11 as a result of an independent rent review. The maintenance rent has been adjusted in line with the anticipated change in maintenance costs.

11.2 Industrial Unit rents are at risk as they vary depending on the occupancy rate of each unit, the rental is calculated at between 80% and 90% of full occupancy as all the units are rarely 100% occupied although the rent review has made a positive impact. Due mainly to the economic downturn, the units are experiencing varying levels of occupancy and after a certain period of time being

unoccupied will also become liable for NNDR. The rent review has led to increased usage, as rent levels are now set lower. This has made longer void periods less likely, but due to economic conditions it is difficult to forecast future income levels.

Sensitivity Analysis

2012/13	5% Variance	10% Variance	15% Variance
195,590	9,780	19,559	29,339

Sensitivity: High

Impact: Medium

Risk: Medium

12.0 CAR PARK PAY AND DISPLAY INCOME

12.1 Car parking income has a separate policy for increasing fees which is reviewed bi-annually Board in accordance with the policy agreed in July 2006.

12.2 A review of car parking charges was agreed by the Executive in July 2011. An increase of 20% on long and short stay charges was agreed, with implementation in December 2011, after changes to the machines and signage. It is envisaged that the increases will generate an additional £60k in 2012/13, if usage levels are maintained.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
357,530	3,575	17,876	35,753

Sensitivity: Low

Impact: Medium

Risk: Medium

13.0 INCOME FROM DOMESTIC AND TRADE WASTE COLLECTION

13.1 Income is derived from two main sources, the collection and disposal of commercial waste from non-domestic properties, and the collection of bulky household waste from domestic premises. The commercial waste budgets for 2012/13 have been set to take into account the increased disposal costs from the County Council, and an inflationary increase in line with the Council's fees and charges policy. The bulky waste budgets have also been increased by 5.6% as per the policy.

13.2 There should be little risk to the commercial waste budgets as the contract prices are set to recover the expected charges, and although the SORTED scheme is popular, the current economic climate may threaten the maintenance of the current customer base.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
498,240	4,982	24,912	49,824

Sensitivity: Low

Impact: Medium

Risk: Medium

14.0 SALE OF RECYCLABLES

14.1 The Council's contractors, Enterprise are now responsible for the management and sale of material sold for recycling. An income share mechanism has been agreed between the Council and Enterprise whereby the Council achieves a guaranteed income from the sale of recyclates and Enterprise can recoup some additional costs through the income generated. A profit share is then applied whereby Enterprise receive 30% of the remaining income generated and the Council receives 70%. The budget in the table below has been adjusted to take into account a guaranteed income to Selby DC of £70,000.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
210,000	2,100	10,500	21,000

Sensitivity: High

Impact: Low

Risk: Low

15.0 LAND CHARGES INCOME

15.1 Land charges fees are set by central government and increases are governed by direction from them. In addition Land Charges income is particularly susceptible to external factors such as the movement in the property market, and the option for house buyers to facilitate gathering of information in the most economical way by undertaking elements of the searches themselves.

15.2 The housing market continues to show little sign of recovery after the slow down experienced during the 'credit crunch'. The budget for 2012/13 has been set at a level to reflect this, although the unpredictability of this area means it has a high degree of sensitivity and therefore should be monitored closely.

Sensitivity Analysis

2012/13 Budget	10% Variance	20% Variance	30% variance
122,440	12,244	24,488	36,732

Sensitivity: High

Impact: Low

Risk: High

16.0 LICENSING ACT 2003 INCOME

16.1 Licensing charges fees are set by central government and increases are governed by direction from them.

16.2 Licensing Act 2003 income which forms the largest element has the potential to be volatile as it depends on the number of applications for variables such as temporary events notices.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
60,000	600	3,000	6,000

Sensitivity: Low

Impact: Low

Risk: Low

17.0 HOUSING RENTS

- 17.1 Housing rents form the main source of funding for the Housing Revenue Account. Rents are calculated based on complex rent restructuring formulas provided by CLG. The aim of this is to get council rents to converge with those of Registered Social Landlords. These calculations, combined with capping of increases have seen significant fluctuations in rents.

Table 5

Year	Original Estimate £	Actual / Projected Outturn £	Variance	
			£	%
2007/08	8,714,200	8,816,658	(102,458)	(1.18%)
2008/09	9,241,850	9,410,335	(168,485)	(1.82%)
2009/10	9,495,000	9,680,904	(185,904)	(1.96%)
2010/11	9,530,000	9,700,000	(170,000)	(1.78%)
2011/12	10,500,000	10,540,000	(40,000)	(0.38%)
2012/13	11,351,000			

- 17.2 Rent income levels are difficult to project year on year, due to the number of void dwellings. In addition any sales of dwellings under Right to Buy will also have an impact. A large number of sales or a number of dwellings unavailable as void can have a significant impact on the income generated. It should be noted that as at November 2011, there has only been two Right to Buy sales during 2011/12, and three sales have been forecast for 2012/13.
- 17.3 When calculating the budget, given the complex nature, a conservative estimate is used. It is possible that actual rent income received could exceed the budget estimate.

Sensitivity Analysis

2012/13 Budget	0.5% Variance	1% Variance	2% Variance
11,351,000	56,755	113,510	227,020

Sensitivity: Low

Impact: High

Risk: Medium

18.0 MAINTENANCE OF HOUSING STOCK

- 18.1 As part of HRA Reform is the removal of the Housing Subsidy System. Although the HRA was a negative subsidy payer, it received a Major Repairs Allowance Grant which was to be utilised to support capital works to the housing stock. Under the new regime, the HRA is now self financing, it still has the requirement to fund repairs to its stock.
- 18.2 Selby has an ageing stock; as a result costs to maintain stock to an appropriate level of decency are likely to increase in the future as the dwelling condition deteriorates. There is a high risk that this scenario will occur. There is a capital programme in place to meet specific programmed demands, but revenue repairs are responsive and can vary daily in the nature and requirements of the property.

The HRA attained the decent homes standard by the December 2010 deadline, but further work will be needed to maintain and improve this standard.

- 18.3 Funding will be limited to maintain the stock and work required will be prioritised. The HRA as part of the reform arrangements will have a significant debt to service (£59m approx) spread over a period up to 30 years. Treasury Management decisions will be made to establish an appropriate payment plan which could conflict with the funding available to maintain the stock, especially in the shorter term. As rents increase, headroom for the continued maintenance of the stock will be created.
- 18.4 Recently, issues have arisen due to unforeseen circumstances. During 2010 there was an issue with unsafe boilers being condemned and needing urgent replacement, this year an increase in damp in properties has been identified that will need to be rectified, if not managed within existing budgets, alternative funding will need to be sought, including savings elsewhere within the HRA.
- 18.5 Stock surveys are continually carried out. The feedback received will help inform a programme of works, the most critical work prioritised accordingly. This work will need to run in parallel with the debt repayment profile to ensure that funds are allocated correctly and affordability in the HRA is maintained whilst delivering front line services.
- 18.6 Void properties continue to be an issue and can be a drain on resources to get them in to lettable standard. While the property is empty, no rent is earned and each dwelling varies in terms of the work that is required.

Table 6 – Revenue Costs (Equipment & Materials, Sub-Contractors (Responsive) and Change of Tenancy)

Year	Original Estimate £	Actual / Projected Outturn £	Variance	
			£	%
2007/08	383,590	487,093	103,503	26.98
2008/09	447,910	451,808	3,898	0.87
2009/10	474,230	480,185	5,955	1.25
2010/11	424,230	566,514	142,284	33.53
2011/12	475,000	475,000	0	0
2012/13	480,000			

- 18.7 Generally, the revenue budget is more sensitive to risk in the fact that the work is responsive, Capital works are programmed and tendered to a fixed price.

Sensitivity Analysis

2012/13 Budget	1% Variance	5% Variance	10% variance
480,000	4,800	24,000	48,000

Sensitivity: Medium

Impact: Medium

Risk: Low

19.0 **BUILDING CONTROL**

- 19.1 Selby District Council is one of five partners forming the North Yorkshire Building Control Partnership. The Building Control Partnership is experiencing reduced levels of business due to the economic slowdown, with income levels down. It is anticipated that the financial position will improve for 2012/13 onwards as confidence rises in the building sector and a new partner is expected to join. The partnership has had to make significant changes and savings to streamline the service to reduce costs to offset the shortfall in income.
- 19.2 It is anticipated that the Partnership will run at a deficit for 2011/12 and as part of the legal agreement each partner would be expected to make additional contributions to maintain a minimum reserve balance if there was a deficit. Each partner may have to make an additional contribution of up to £20k in 2011/12 to maintain a break even position.
- 19.3 It is anticipated there will be an additional contribution by Selby District Council during 2011/12.

Table 7

Year	Original Estimate £	Actual / Projected Outturn £	Variance	
			£	%
2007/08	48,610	64,706	16,096	33.11
2008/09	38,000	53,215	15,215	40.03
2009/10	39,650	69,650	30,000	75.66
2010/11	40,090	21,995	(18,095)	(45.13)
2011/12	36,050	56,050	20,000	55.47
2012/13	41,050			

Sensitivity Analysis

2012/13 Budget	50% Variance	125% Variance	200% variance
36,050	18,025	45,063	72,100

Sensitivity: Medium

Impact: Medium

Risk: Medium

Selby District Council

REPORT

Reference: E/11/45

Public – Item 6



To: The Executive
Date: 1 December 2011
Status: Non Key Decision
Report Published: 23 November 2011
Author: Martin Connor, Chief Executive
Executive Member: Councillor Mark Crane
Lead Officer: Keith Dawson - Director

Title: **Boundary Commission for England: Review of Parliamentary Constituencies 2013**

Summary: At its meeting on 13 September, the Council discussed the Boundary Commission for England's (BCE) proposed Constituency changes. Council agreed that Selby District Council should formulate an official response. This report sets out the details of the boundary changes and also the views of Policy Review Committee to help the Executive formulate its response.

Recommendation:

That the Executive approves a response to the consultation.

Reason for recommendation

To ensure the Council formulates an appropriate response to the consultation.

1. Introduction and background

- 1.1 The BCE is an independent and impartial public body. It is responsible for reviewing all Parliamentary constituency boundaries in England every five years. The current review must report to Parliament by 2013 and is being carried out under new rules laid down in the Parliamentary Voting System and Constituencies Act 2011. Any changes are likely to be implemented at the next General Election, expected to be in 2015.

- 1.2** The new rules mean substantial changes to Parliamentary constituencies in England. These include reducing the total number of constituencies from 533 to 502 and making sure that each constituency contains a similar number of registered electors.
- 1.3** The proposals were released for consultation on 12 September 2011 and suggest some significant changes to the current Selby and Ainsty Constituency. The Council meeting held on 13 September 2011 asked Policy Review Committee to develop a response, which would be approved by the Executive. The relevant section of Policy Review Minutes is attached at appendix A. Following the Policy Review Meeting, officers have prepared a response for the Executive's consideration, this is attached at appendix B. The response will then be submitted in time for the close of the consultation on 5 December 2011.

2. The Report

The Methodology

- 2.1** In line with the Act, the BCE established an electoral constituency quota. The quota was set as 76,641 electors, each constituency must have a number of electors that is no more than 5% higher or lower than this figure. All constituencies must contain between 72,810 and 80,473 electors.
- 2.2** The legislation states that the BCE may also take into account the below considerations when setting boundaries:
- i) special geographical considerations, including the size, shape and accessibility of a constituency;
 - ii) local government boundaries as they existed on 6 May 2010;
 - iii) boundaries of existing constituencies; and
 - iv) any local ties that would be broken by changes in constituencies.

However, the BCE clearly states that none of the above criteria override the necessity to achieve an electorate in each constituency that is within the range allowed. Additionally, the initial proposals have ward boundaries as the basic building block of constituencies. They take the view that 'in the absence of exceptional and compelling circumstances' it would not be appropriate to divide wards where it is possible to build constituencies which satisfy the 5% rule without doing so.

- 2.3** Using the quota, the BCE then allocated constituencies across the nine regions of England. The Commission found that it was not always possible to allocate whole numbers of constituencies to individual

counties. This means that, in some instances, constituencies have been proposed which cross county or unitary authority boundaries.

The Current Selby and Ainsty Constituency

- 2.4** The current Selby and Ainsty Constituency was first used in 2010 following a previous review by the BCE. The constituency was won by Nigel Adams MP at the election in 2010 and has 73,580 electors (December 2010).

The Proposals

- 2.5** The Yorkshire and Humber region currently has 54 constituencies, the proposals put forward reduce this total to 50. The Boundary Commission for England took the decision to divide the Yorkshire region into sub regions. North Yorkshire was grouped together with West Yorkshire and allocated 28 constituencies, two fewer than at present.
- 2.6** The Commission noted that ‘North Yorkshire did not need to be grouped with a neighbouring county. With an electorate of 608,713 it could be allocated eight constituencies, all of which would remain unchanged. However, the electoral size and shape of West Yorkshire, particularly the cities of Leeds and Wakefield, made it very difficult to create constituencies that had an electorate within 5% of the electoral quota and that did not divide wards between constituencies.’
- 2.7** As a result, the Boundary Commission has made proposals that split the Selby District across three constituencies.
- 2.8** Firstly, **Selby and Castleford Constituency** that contains 12 wards of Selby District and extends south-westwards to include three wards from the City of Wakefield (Airedale and Ferry Fryston, Altofts and Whitwood, and Castleford Central and Glasshoughton.) Map attached at appendix C.
- 2.9** Secondly, to assist with changes elsewhere in the sub region, a **York Outer Constituency** is proposed that contains six wards of Selby District including Tadcaster. Map attached at appendix D.
- 2.10** Finally, the southern most part of the district, Eggborough and Whitley are combined with six wards of the City of Wakefield to comprise a **Wakefield and Pontefract East Constituency**. Map attached at appendix E.

The Response

- 2.11** The BCE has provided some guidelines as to the form of structured response it would like to receive. It would like to know:

- i) if you agree in full, in part or not at all with the initial proposals for the Yorkshire and Humber region;
- ii) which sub regions you agree with and why;
- iii) which sub regions you disagree with and why; and
- iv) If you can propose alternatives for the areas disagreed with that meet the statutory rules set out in the report.

The BCE states that an objection accompanied by a viable counter proposal is likely to carry more weight than a simple statement of objection.

Next Steps in the Process

- 2.12** The current consultation phase runs from 12 September until 5 December 2011, during this phase the BCE will receive written representations and hold public hearings around the region.
- 2.13** Following the close of the consultation on 5 December 2011, the BCE will publish all representations on its webpage. After which there is a further statutory four week consultation in comments can be submitted on the representations received.
- 2.14** A report is then written for each of the regions stating whether the original proposals have been amended. If the original boundaries are amended there is a further eight week consultation period before the final report is compiled. The responsibility of implementing the new boundaries then lies with Parliament.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

The Committee may wish to make reference to the rules governing the BCE's proposals as set down in The Parliamentary Voting System and Constituencies Act 2011.

3.2 Financial Issues

None identified.

4. Conclusion

That the Committee uses the information contained within the report and its appendices to formulate a response for approval by the Executive.

5. Background Documents

Details of the consultation are available through the Boundary Commission for England's website at:

<http://consultation.boundarycommissionforengland.independent.gov.uk/>

Appendices:

Appendix A – Policy Review Minutes

Appendix B - Draft Response

Appendix C – Map of Selby and Castleford Constituency

Appendix D – Map of York Outer Constituency

Appendix E – Map of Wakefield and Pontefract East Constituency

Contact Officer: *Martin Connor*

Chief Executive

Selby District Council

15. Chair's Address to the Policy Review Committee

The Chair welcomed Councillors and Officers.

In the minutes with regard to 'Choice Based lettings the Chair felt that there had been facts that he did not pick up in the meeting and welcomed comments made by Councillors particularly with regard to the issue of social housing possibly not going to local people or supporting local needs. This will again be touched upon in the Affordable Housing item and he looks forward to a healthy debate on this subject not least because planning and housing creates more discussion than anything else.

16. Report PR/11/6 – Boundary Commission Proposal to create a Selby and Castleford Parliamentary Constituency, Work Programme Item

The Chair informed the Committee of the invitation from the Council to scrutinise the proposals from the Boundary Commission for England (BCE) to redraw the Parliamentary Constituencies affecting the electorate of Selby District Council and thanked the Chief Executive for attending to present the report.

The Chief Executive explained that the consultation timelines meant that the matter could not be discussed by full Council. At its meeting on 13th September 2011, Council had asked Policy Review to consider the proposals and submit a recommendation to the Executive for approval.

The Chief Executive outlined that the proposals split the district between three new Parliamentary seats;

- A redrawn York Outer
- A new Selby and Castleford seat
- A new Wakefield East and Pontefract seat

As a result of a change in legislation there is a requirement to reduce the number of Parliamentary seats which required a re-division of elector numbers across constituencies. There was a specific number or "quota" that had to be met. The BCE stated that the existing seats in North Yorkshire were within the parameters; however a reallocation was required to make an imbalance in West Yorkshire reach acceptable numbers.

As an objection had been raised by Councillor Packham relating to the notes circulated by the Chair of the Committee, Councillor Jordan, prior to the meeting, the Committee decided to consider the advantages and disadvantages of the proposal as a starting point for any response.

The following disadvantages of the proposals were raised:

- A major argument must be the proposal for three MPs to represent the small district of Selby creating uncertainty for our electorate as to the identity of their MP.
- Local district wide charities affiliate themselves toward an MP for support or as a patron, difficulties would arise working with three.
- Tadcaster would still be part of Selby District but come under a York MP. This would also apply to the outer Tadcaster communities on the fringe of the A64.
- The BCE's concentration on numbers at the expense of local connections to areas.
- A number of councillors had canvassed opinion and the public view is that there are no connection between the people of Selby and Castleford.
- The division of Selby could result in loss of identity for the Council and could ultimately lead to the end of Selby District Council.
- Councillors also discuss the view in Wakefield based press asserting that Castleford was part of "5 towns" and would have no identity with a rural community like Selby.
- On election management the existing seat borrows 9,000 voters from Harrogate Council and that causes administrative issues with the "borrowing" of voter information from Harrogate to manage Polling Stations for the electorate in Ainsty. Under the new proposals there would be considerable work with the transfer of elector information both ways between Selby and Wakefield and the passing of elector information to City of York.

The Chief Executive urged caution on putting emphasis on local ties and pointed out that 30% of the people of Selby district leave the area to work in York, Leeds and Wakefield. Residents in the north of the district have strong travel ties to York for work, shopping and healthcare. In the south and south west it is to Pontefract and Wakefield for the same.

Councillor Packham reminded the Committee that North Yorkshire is a relatively new authority and that prior to Local Government reorganisation in the 1970's Selby and areas west of the Ouse were in the West Riding and areas were not as they are now.

He also stressed that Leeds is an electoral area divided into multi Parliamentary seats and the division for the electorate does not create any problems there.

The Committee felt that a report should be received by the Executive laying out the advantages and disadvantages and that the recommendation from Policy Review should be that the BCE leave North Yorkshire alone and that they re-look at West Yorkshire to

resolve the issues with electorate quota. A potential solution would be to join West Yorkshire with South Yorkshire.

Councillor Sweeting felt that the view of the Committee was that the changes were unwarranted and that we should retain the Selby and Ainsty seat.

The Chair put the suggestion of the Chief Executive forward to the Committee and the matter was agreed with Councillor Packham opposed.

RESOLVED:

To submit a paper to the Executive (see appendix B) laying out the advantages and disadvantages and recommend that the BCE leave North Yorkshire alone and that they re-look at West Yorkshire to resolve the issues with electorate quota.



Selby District Council's Response to Parliamentary Constituency changes proposed by the Boundary Commission for England

1. Selby District Council acknowledges the difficulties created for the Boundary Commission for England (BCE) by the legislative need to reduce the number of Parliamentary Constituencies in England from 533 to 502 and to ensure all constituencies are of a similar population size.
2. However, Selby District Council would like to take this opportunity to strongly object to the proposals the BCE have put forward for the Yorkshire and Humber Region and specifically those affecting the residents of Selby District.
3. The Council strongly disagrees with the proposal to group West Yorkshire, a densely populated urban county, with North Yorkshire, a sparsely populated rural county. More specifically, we disagree with the effects this decision has on Selby District.
4. The boundaries proposed for Selby District completely contradict three of the four considerations the BCE states it may take into account. The Council will structure its arguments around those considerations.

Local government boundaries as they existed on 6 May 2010

5. The proposals split the current Selby District as below:

Firstly, **Selby and Castleford Constituency** contains 12 wards of Selby District and extends south-westwards to include three wards from Wakefield Metropolitan Council.

Secondly, a **York Outer Constituency** is proposed that contains six wards of Selby District together with City of York wards.

Finally, the southern most part of the Selby District, Eggborough and Whitley are combined with six wards of the Wakefield Metropolitan Council to comprise a **Wakefield and Pontefract East Constituency**.

5. The proposals would create a significant challenge to democracy across the District with large numbers of Selby District residents being represented in Parliament by a York or Wakefield MP.
6. Selby District, with its relatively small population, would also have the problem of being partially represented by three MPs. This would create significant difficulties for

the Council when requiring representation on a national level. The Council would be faced with a choice of three MPs all of whom would also be representing the potentially different views of another Council. There are a number of circumstances in which the views of a large Metropolitan Authority such as Wakefield would be significantly different from those of Selby District Council. It would be extremely difficult for an MP to adequately represent the views of the District and residents.

7. The Returning Officer has also highlighted some significant difficulties in the coordination and administration of the general election should the proposed boundaries be accepted. The Council would be sharing voters with both Wakefield Metropolitan Council and City of York Council. Specifically, the 2015 General Election coincides with a Local Election, there would be real challenges in organising an election with the sharing of postal voter identifiers and potentially an exchange of ballot papers following verification.

The boundaries of existing constituencies

8. The BCE has disregarded this consideration for all but one of the constituencies in North Yorkshire.

9. As part of the literature accompanying the proposals the BCE states;

‘North Yorkshire did not need to be grouped with a neighbouring county. With an electorate of 608,713 it could be allocated eight constituencies, all of which would remain unchanged. However, the electoral size and shape of West Yorkshire, particularly the cities of Leeds and Wakefield, made it very difficult to create constituencies that had an electorate within 5% of the electoral quota and that did not divide wards between constituencies.’

10. By its own admission the BCE is disrupting almost the whole county of North Yorkshire to solve a problem within West Yorkshire. Selby District Council strongly disagrees with this solution, as it creates a number of other significant problems as outlined in this response.
11. Selby District Council argues that the BCE should look to solve the problem of West Yorkshire by combining it with the equally urban South Yorkshire. The BCE notes that the current constituencies within South Yorkshire need to be amended to meet the statutory requirements of the legislation. Therefore, to minimize disruption across the Yorkshire and Humber Region, it would be more logical group West and South Yorkshire.

Any local ties that would be broken by changes in constituencies

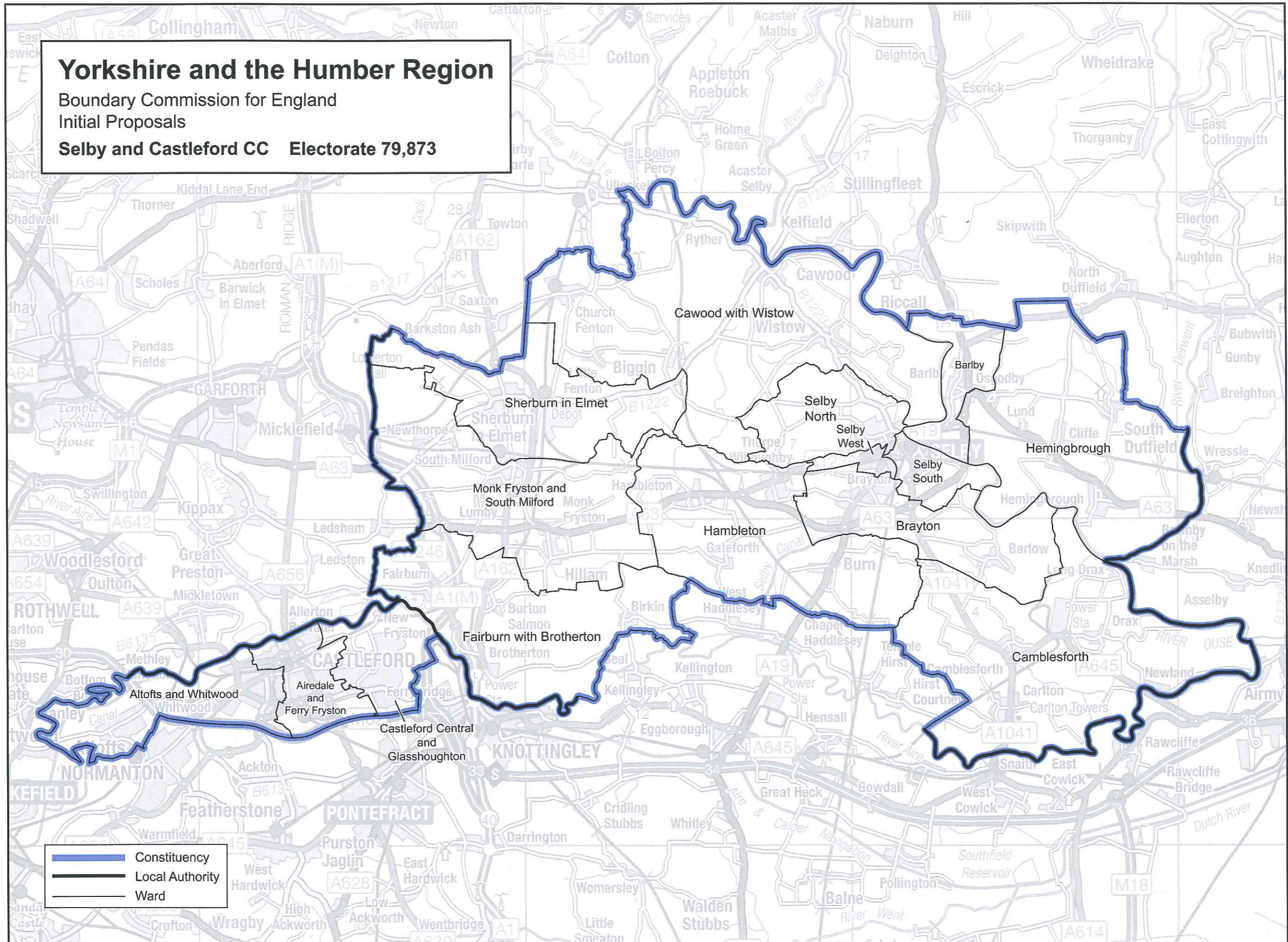
12. The Constituencies proposed appear to have been developed on a purely mathematical basis in order to make ‘the numbers fit’. There is inadequate consideration of the ties that exist within both Selby and Wakefield Districts.

13. The proposal to group the largely urban area of Castleford with the rural Selby clearly demonstrates a lack of consideration of local ties. Press articles and internet forums clearly show the strength of feeling in both Castleford and Selby. Castleford considers itself as one of the five towns of Wakefield District and does not want to join with Selby District.
14. At the Council's Policy Review Committee on 1 November a number of Selby District councillors stated that they had canvassed opinion of their constituents. The canvassed residents felt strongly that they should not be linked with Castleford. It is a match up that neither area wants.
15. In summary, the Council disagrees with the proposal to join West Yorkshire and North Yorkshire together to form a sub-region. The Council accepts that this proposal solves the problems of constituency size in West Yorkshire but creates additional problems across North Yorkshire and in particular Selby District.
16. Selby District Council proposes that South Yorkshire is joined with together with West Yorkshire to form a sub region. As the BCE states, North Yorkshire can then remain untouched.

Yorkshire and the Humber Region

Boundary Commission for England
Initial Proposals

Selby and Castleford CC Electorate 79,873



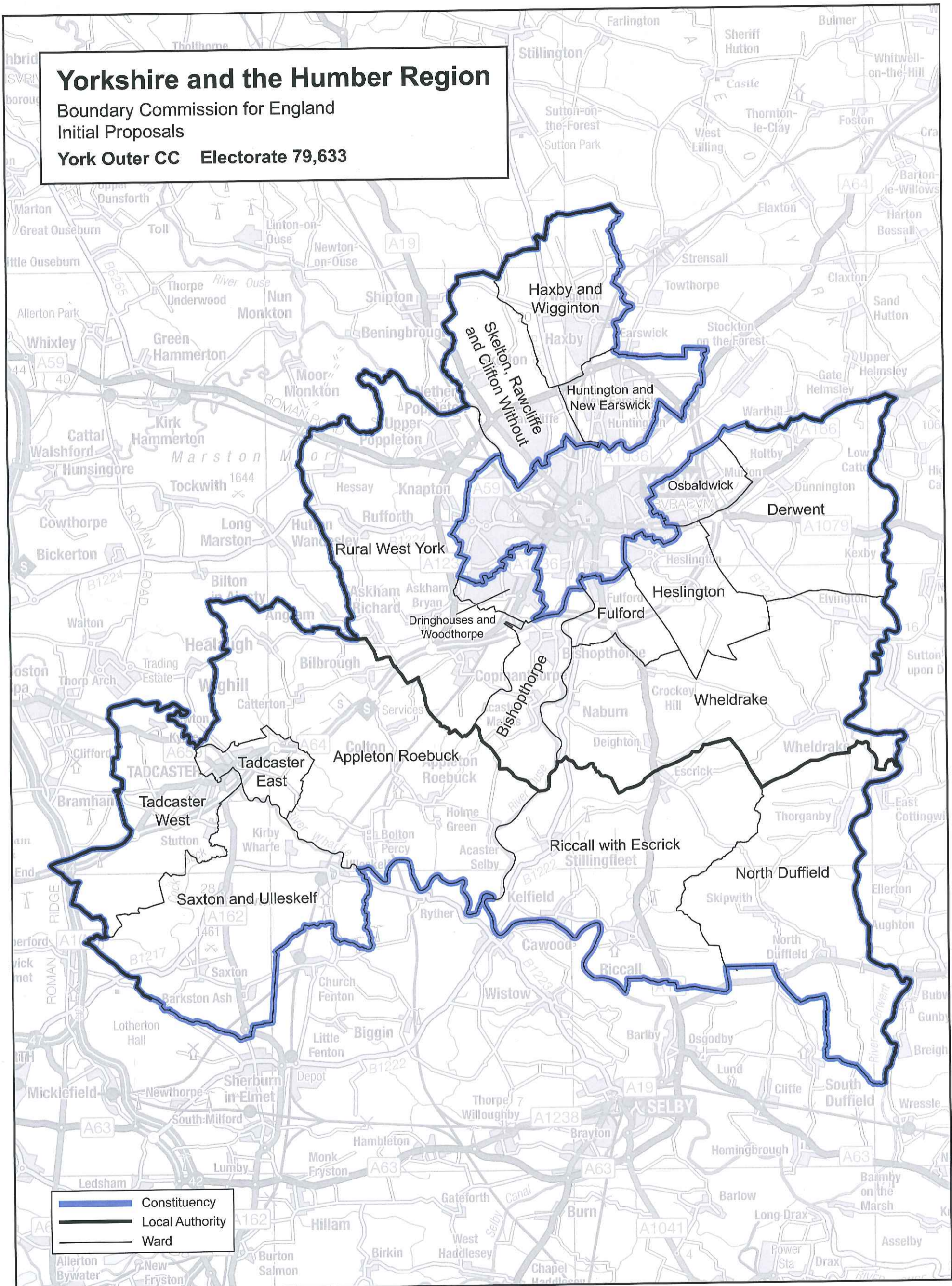
- Constituency
- Local Authority
- Ward

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Yorkshire and the Humber Region

Boundary Commission for England
Initial Proposals

York Outer CC Electorate 79,633



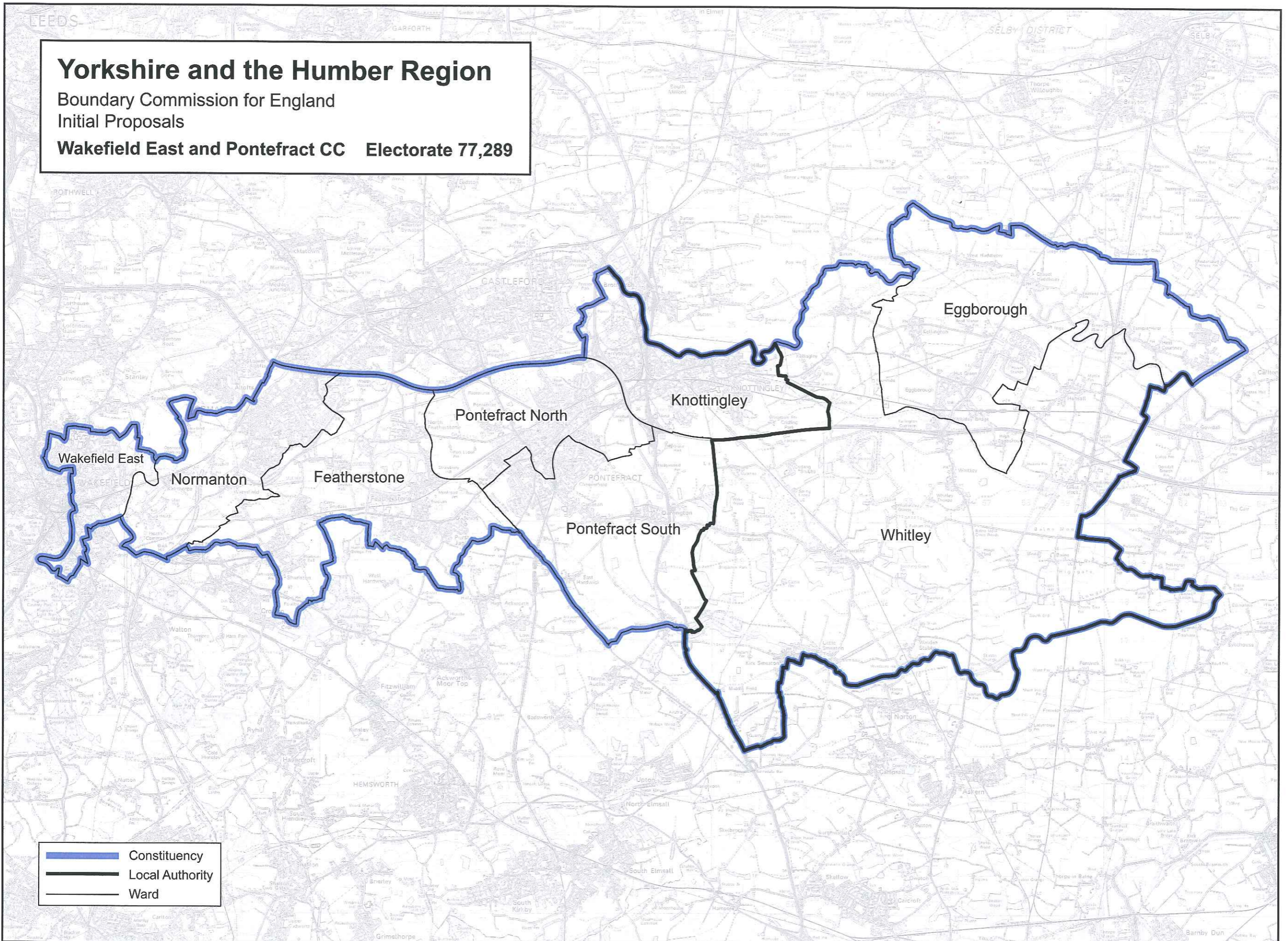
— Constituency
— Local Authority
— Ward




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Yorkshire and the Humber Region

Boundary Commission for England
Initial Proposals

Wakefield East and Pontefract CC Electorate 77,289



	Constituency
	Local Authority
	Ward

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