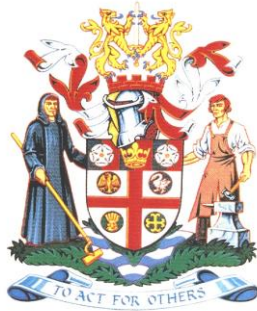


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	4 July 2013
Present:	Councillor M Crane (Chair), Mrs G Ivey, C Lunn, J Mackman and C Metcalfe
Officers present:	Deputy Chief Executive, Executive Director S151, Managing Director, Director of Business Services, Lead Officer Finance, Lead Officer Marketing and Communication and Democratic Services Manager.
Also Present:	Councillor J Crawford, Peter Burt, Chris Derbyshire and Paul Hirst - Wigan Leisure Culture Trust
Public:	0
Press:	0

NOTE: Only minute numbers 14, 15, 17 and 18 are subject to call-in arrangements. The deadline for call-in is 5pm on 16th July 2013. Decisions not called in may be implemented on 17th July 2013.

11. Apologies for Absence

No apologies were received.

12. Minutes

The minutes of the meeting on 6 June 2013 were submitted and agreed as a correct record and signed by the Chair.

13. Disclosure of Interest

Councillor J Mackman declared a non pecuniary interest in item 6 (minute 16 - Programme for Growth Housing Development Strategy) through his role on the Selby and District Housing Trust. He remained in the meeting and participated during consideration of that item.

14. 2013/13 Final Accounts Outturn Report – Key Decision

Councillor C Lunn presented the report which set out the Council's end of year financial results for 2012/13. The Council had a surplus of £888k on the General Fund and £129k on the Housing Revenue Account (HRA).

Councillor C Lunn proposed that the surplus on the Core and Communities Selby General Fund be earmarked for the new policy on general rate relief and for the programme for growth, this was supported by the Executive.

The Executive discussed the capital programme and, whilst acknowledging its broad success, were mindful of the slippage reported and the need to spend the funds in a timely manner. The Executive Director (S151) detailed some of the additional grants received in the General Fund.

Resolved:

- i. To carry forward the funds of £927k Revenue and £1.591m Capital from 2012/13 to 2013/14;**
- ii. To transfer the £527k Core and Communities Selby General Fund surplus to the Discretionary Rate Relief Reserve - £300K and the remaining £227k to the Programme for Growth;**
- iii. To transfer the £361k Access Selby General Fund surplus to the earmarked NYCC Collaboration Project Reserve - £250k and the remaining £111k to Access Selby Reserves;**
- iv. To transfer the £129k HRA Surplus, £131k surplus to HRA Balances (Access Selby) and £2k deficit to HRA Balances (Core).**

Reason for the decision:

To allow projects and initiatives not completed in year to be rolled over to the following year and to make adequate appropriations to reserves to support future spending priorities and risks.

15. North Yorkshire Procurement Partnership

Councillor C Lunn presented the report which outlined the benefits of renewing the Council's membership of the North Yorkshire Procurement Partnership.

Councillor C Lunn informed the Executive that the Partnership had served the Council well since its inception in 2009 and had generated significant savings through smarter and more collaborative procurement. The Council's contribution toward the cost of the partnership would remain at £35k per annum.

The Executive discussed the costs of the partnership. Access Selby Board had considered the business case and concluded that it provided the most effective and best value option for the Council over the next three years.

Resolved:

To agree that Selby District Council remains a member of the North Yorkshire Procurement partnership for a further term of three years.

Reasons for the decision:

Access Selby has a challenging savings target for the next few years and smarter procurement is to make a significant contribution to this. The planned procurement work programme is also quite extensive and if Access Selby is to achieve this then targeted and specialist resource will need to be provided.

Remaining in the North Yorkshire Procurement Partnership provides the best value procurement option available to Access Selby and the Council.

16. Programme for Growth – Housing Development Strategy – Key Decision

Councillor C Lunn presented the report on the Housing Development Strategy. The report set out the framework for delivering more affordable housing in Selby District to supplement the work of registered providers.

Councillor C Lunn informed the Executive that the strategy set out the need for more affordable housing within the district and specifically the need for smaller homes and homes for an aging population. He set out two routes to development, these were through the Housing Revenue Account or through a Housing Delivery Vehicle using General Fund resources, the Selby and District Housing Trust had been established for this purpose.

The Executive discussed the decision making process for the adoption of the strategy as well as the initial development of the Selby and District Housing Trust.

Resolved:

To submit the proposed Development Strategy to Policy Review and Selby and District Housing Trust for comment.

Reasons for the decision:

The Development Strategy will provide a framework for the Council to deliver affordable housing, either through the HRA, or through the General Fund.

17. 2013/14 Performance Update

Councillor M Crane presented the report which provided details of Access Selby's key performance indicators following the fourth quarter of reporting for the financial year 2012/13.

The Executive acknowledged the very positive results within the report and the excellent work being undertaken by Access Selby.

The Managing Director of Access Selby responded to questions from the Executive regarding the formulation of performance targets within the report. The Lead Officer Marketing and Communications outline the methodology used to make an assessment of employees' confidence and perception of the organisation.

Resolved:

To note the report as a record of the performance of Access Selby during the year.

Reasons for the decision:

The on-going management of performance and improvement data enables the Council to monitor the level of service delivered by Access Selby, and can assist the Council in achieving its strategic themes and priorities.

18. Annual Report 2012/13

Councillor M Crane presented the Annual Report. The report was a key reference point for the authority, summarising the work of the Council during the 2012/13 as well as giving a financial overview.

Resolved:

To accept the Selby District Council Annual Report 2012/13 as an accurate record of the achievements of the authority during this period.

Reason for the decision:

To enable the Annual Report to be published online, and with a limited print run for community locations.

19. Leisure Contract Annual Review April 2012 – March 2013

Councillor Mrs G Ivey presented the report on the third formal annual review of the Leisure Contract with Wigan Leisure and Culture Trust (WLCT), covering the period April 2012 to March 2013.

Councillor Mrs G Ivey detailed the key findings in the report and welcomed the representatives of WLCT to the meeting. She highlighted the speed of the response in the re-provision of leisure facilities within Selby District following the fire at Selby Leisure Centre, this demonstrated the effectiveness of the partnership between the two organisations. She highlighted that there had been significant increases in membership levels at both Tadcaster Leisure Centre and the Interim Profiles Gym in Selby.

Peter Burt from WLCT highlighted the detail behind the Strategic Objectives of the Trust and gave an overview of the outreach work that was currently being undertaken, this included midnight football leagues and a weight management programme. He responded to questions from the Executive regarding capacity issues at Tadcaster Leisure Centre.

The Executive also discussed WLCT's involvement in the design of the new leisure centre and the plans that were being formulated for its launch.

Resolved:

- i. To note the key findings of the report and in particular the performance of Wigan Leisure and Culture Trust to date;**
- ii. To agree the key priorities 2013 / 2014 highlighted in the annual review.**

Reason for the decision:

To recognise the progress WLCT has made to date; the measures put in place to maintain leisure services in the district; progress made to develop the service offer and the development of a replacement leisure facility during a very challenging period.

The meeting closed at 5.35 pm