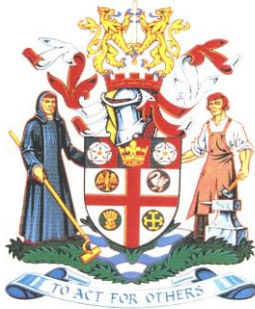


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	3 October 2013
Present:	Councillor M Crane (Chair), Mrs G Ivey, J Mackman and C Metcalfe.
Officers present:	Deputy Chief Executive, Executive Director S151, Director of Community Services, Head of Legal Services, Lead Officer Contracts, Policy Officer and Democratic Services Manager.
Also Present:	
Public:	0
Press:	0

NOTE: Only minute numbers 37, 38, 39, 40 and 41 are subject to call-in arrangements. The deadline for call-in is 5pm on 15th of October 2013. Decisions not called in may be implemented on 16th of October 2013.

32. Apologies for Absence

Apologies were received from Councillor C Lunn.

33. Minutes

The Executive agreed a correction to minute 29 - Traveller Needs Assessment. It was agreed to correct the final sentence of the second paragraph to read:

'Their report found a total need for 33 Traveller pitches split into five year blocks of 19, 7 and 7 pitches respectively.

Resolved:

Subject to the above correction, the minutes of the meeting on 5 September 2013 were submitted and agreed as a correct record and signed by the Chair.

34. Disclosure of Interest

None were received.

35. Core Strategy Update – Inspector’s Report - Key Decision

Councillor J Mackman presented the report which updated the Executive on the close of the Examination in Public and the publication of the Inspector’s Report. It proposed the approval of the Modifications to the Core Strategy identified in the report appendices and the formal adoption of the Core Strategy. This would provide the strategic framework not only for planning but also for investment decisions for the District over the plan period from 2011 to 2027.

Councillor J Mackman set out that the adoption of the Core Strategy would provide the important strategic element of an up-to-date development plan in line with the statutory requirements under the National Planning Policy Framework (NPPF). In addition, the Core Strategy would protect key environmental assets and support growth and prosperity by promoting sustainable development to deliver homes and jobs and underpin the Programme for Growth.

Cllr J Mackman highlighted the role of both the Sustainability Appraisal and the Strategic Environmental Assessment in the Core Strategy’s development and commented that the Post Adoption Statement may be ready in time for Full Council for information purposes.

The Executive placed on record its thanks for the hard work of Councillor J Mackman and all the officers involved in the development of the Core Strategy.

Resolved:

- i. To note the contents of the report;**
- ii. To agree the Modifications and the revised Selby District Core Strategy Local Plan as set out in Appendix 3;**

- iii. **To recommend to Council the adoption of the Selby District Core Strategy Local Plan provided in Appendix 4, with the Main Modifications (recommended by the Inspector) and the Additional Modifications (which the Council is entitled to make) as specified in Appendix 3 of this report;**
- iv. **To delegate authority to the Director of Community Services to a) make any further minor grammatical, typographical and formatting changes; and b) undertake the necessary regulatory procedures for Adoption.**

Reason for the decision:

To provide an up to date development plan for the District in accordance with statutory requirements.

36. Local Development Framework – New Local Plan for the District – Key Decision

Councillor J Mackman presented the report on the preparation of a new Local Plan document encompassing both Site Allocations and Development Management policies.

Councillor J Mackman informed the Executive that as the Council was now in a position to consider adopting the Core Strategy it must reconsider its approach to completion of the Local Plan in the light of the Localism Act 2011, NPPF 2012 and the 2012 Local Plan regulations which set the framework for the format and content of Local Plans. It was now considered that the best way forward was to develop the remainder of the new Local Plan as a combined Sites and Policies Local Plan (the 'SAPP').

The report set out the format, scope, broad content and the proposed timetable for the "New Local Plan" document encompassing both the site allocations and development management policies and the necessary steps needed to complete it.

The report also provided a draft revised Local Development Scheme for 2013 – 2016 which includes the SAPP and two other planning documents (the Community Infrastructure Levy and the Appleton Roebuck and Acaster Selby Neighbourhood Development Plan) which are programmed to go to Examination in Public in the next three years.

The Executive approved an additional recommendation as set out below:

“To delegate authority to the Director of Community Services to make any necessary minor grammatical, typographical and formatting changes to the revised draft Local Development Scheme in Appendix 3 prior to presentation to Council”

Resolved:

- i. To note the report;**
- ii. To approve the format and scope for a new Local Plan for Selby District to cover both Sites Allocations and Development Management policies (the new Sites and Policies Plan (SAPP)) as set out in the report; and the proposed timetable as set out in Appendix 1;**
- iii. To approve the broad content of the SAPP as set out in Appendix 2 as a basis for developing the Issues and Options document;**
- iv. To give delegated authority to the Lead Member for Place Shaping to provide the necessary liaison with officers on the SAPP on behalf of the Executive in conjunction with the Director of Community Services as detailed in Paragraph 3.26 – 3.28;**
- v. To recommend to Council for approval, the revised Local Development Scheme (LDS) attached at Appendix 3;**
- vi. To delegate authority to the Director of Community Services to make any necessary minor grammatical, typographical and formatting changes to the revised draft Local Development Scheme in Appendix 3 prior to presentation to Council.**

Reasons for the decision:

To progress the new Local Plan in a timely but robust fashion to meet statutory requirements and to deliver sustainable growth in the District in line with the Council’s key priorities.

37. Leisure Landlord Maintenance Programme

On behalf of Councillor C Lunn, Councillor Mrs G Ivey set out that the current 10 year planned maintenance programme reflected only the Council’s Landlord responsibilities for Tadcaster Leisure Centre and Selby Park, because of the planned rebuild and opening of the new Abbey Leisure Centre towards the end of the 2014/15 financial year. The programme was reviewed each year when the Council

refreshes its Medium Term Financial Plan and rolling Capital Programme.

The Executive heard that the programme at Tadcaster Leisure centre included the main roof, the gutters and downpipes and the roof of the changing room. Plans for Selby Park included repairs to the car park, and the bandstand roof and resurfacing of the crazy golf course.

The Executive asked that following the resurfacing of the crazy golf course Wigan and Leisure Culture Trust review the charging policy.

In total the works were estimated to cost just over £87k and provision for this sum was included within the Buildings Repairs Reserve.

Resolved:

- i. To agree the Year Five Landlord Planned Maintenance Programme for Tadcaster Leisure Centre and Selby Park.**
- ii. To fund the Year 5 programme from the Building Repairs Reserve within the budget proposals for 2014/15.**

Reasons for the decision:

To ensure essential maintenance work required at the Council's leisure facilities is included in the Council's capital programme to enable the Council to discharge its duties as a landlord and ensure the facilities are maintained to an appropriate standard.

38. ICT Application Delivery and migration from Window XP to Windows 7

On behalf of Councillor C Lunn, Councillor Mrs G Ivey presented the report which recommended the migration of all the Council's Windows XP desktop equipment to Windows 7.

The Executive heard that without an upgrade the Council would be susceptible to data security risk and would no longer comply with the Government's 'code of connection' meaning that the transfer of data between the Government and the Council could not take place.

The upgrading of the Council's desktop environment also allowed the opportunity for improved working practices in line with the Council's vision for flexible, mobile and remote service delivery.

The Executive considered two solutions to the issue. Option two was the preferred option as it met the upgrade requirements at a significantly lower cost to a virtualisation option. It was also less technically complex and less risky.

Resolved:

To approve work be carried out to rationalise the Council's file sharing structures and that all old Windows XP Desktops be replaced at a total cost of £104k.

Reasons for the decision:

To ensure that the Council's desktop operating system continues to be supported and to enable more secure, efficient and flexible working arrangements.

39. Spend to Save Investment in Planning

On behalf of Councillor C Lunn, Councillor Mrs G Ivey presented the report on Access Selby Board's commercial decision to invest additional resources in Planning, resulting in the withdrawal of free advice and the introduction of a charge for this service.

Councillor Mrs G Ivey set out that Access Selby Board was keen to further develop the idea of tailored, right first time services as well as plan for the economic upturn. It had approved the investment of £46k from its 'Spend to Save' budget to improve pre-application planning advice.

The Executive were supportive of the proposals and asked that they receive a report in July 2014 which detailed the outcomes achieved in the first six months of operation.

Resolved:

- i. To limit free advice on planning matters;**
- ii. To introduce an appointment system with a £25 charge;**
- iii. To receive an outcomes report at the Executive meeting in July 2014.**

Reason for the decision:

To improve the overall offer of planning services to the client and customer.

40. Programme for Growth – A New Leisure Centre for Selby and Sport England Grant Funding – Key Decision

Councillor Mrs G Ivey presented the report which sought approval to accept a condition from Sport England to create a land charge on the new leisure centre to protect its grant funding should the Council decide to dispose of the site at a future stage.

Councillor Mrs G Ivey outlined that such a condition was not unreasonable and was typical of such grant funding.

Resolved:

To accept the grant condition required by Sport England and to authorise the Deputy Chief Executive, after consultation with the Deputy Leader of the Council and the Executive Director (S.151), to formally accept the offer of grant funding from Sport England and to enter into the lottery funding agreement.

Reason for the decision:

To allow the Council to complete the funding arrangements and continue the work to secure a new leisure centre for Selby District.

41. Scrap Metal Dealers Act 2013 – Setting of Fees

Councillor C Metcalfe presented the report on the Scrap Metal Dealers Act 2013 which requires Selby District Council to set fees in connection with the implementation of the new legislation.

Resolved:

To approve the adoption of the fee structure outlined at appendix A in the report.

Reason for the decision:

To conform with the Scrap Metal Dealers Act 2013.

The meeting closed at 4.46 pm