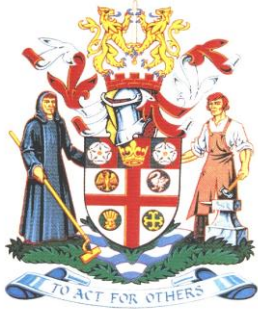


Selby District Council



Minutes

Executive

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| Venue: | Committee Room, Civic Centre, Selby |
| Date: | 3 April 2014 |
| Present: | Councillor M Crane (Chair), Mrs G Ivey, C Lunn, J Mackman and C Metcalfe. |
| Officers present: | Chief Executive, Deputy Chief Executive, Director – Community Services, Solicitor to the Council, Business Manager (ES), and Democratic Services Officer. |
| Also Present: | Councillor J Crawford |
| Public: | 25 |
| Press: | 0 |

NOTE: Only minute numbers 96, 97, 98, 99 and 100 are subject to call-in arrangements. The deadline for call-in is 5pm on the 15th of April 2014. Decisions not called in may be implemented on the 16th of April 2014.

92. Apologies for Absence

None were received.

93. Minutes

The minutes of the meeting on 6 March 2014 were submitted and agreed as a correct record and signed by the Chair.

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94. Disclosure of Interest

Councillor J Mackman declared that he had registered as an “other interest” his role on the Selby and District Housing Trust. He stayed in the room during the consideration but did not vote on minute number 100 (Retail Development at 43 Kirkgate, Tadcaster).

95. Selby Skate Park Petition

A number of skate park users formally presented a petition for the Selby Skate Park. The petitioners outlined details of the ‘Save our Skate Park’ campaign and circulated a document to the Executive which outlined the benefits of having a Skate Park for Selby.

Councillor M Crane stated that it was recognised that the petitioners represented a number of people who wished to have a skate park in Selby and confirmed that there would be a skate park in Selby once the Leisure Centre had been completed, however the type, style, design and whether the facility would be indoors or outdoors or both remained to be determined and the Council would welcome an opportunity to involve the petitioners or their representatives in the design process.

Resolved:

To receive the petition

Reason for the decision:

In compliance with the Council’s Procedure rules on petitions.

96. Provision of Traveller Sites in the District - Position Statement

The Business Manager presented the report which provided a position statement and the options available to the Council in drawing down the HCA grant offer towards the provision of traveller pitches. The Business Manger explained that a planning application for traveller pitches at Burn Airfield had been refused and the authority had decided to look for another site. It was explained that the HCA had set a deadline for the Council to confirm, by the end of April 2014 that it could deliver a site by March 2015. It was explained why this deadline could not be met.

The Chair allowed Juliette Atkinson, Parish Councillor for Hensall Parish Council to speak in relation to the potential of Hazel Old Lane, Hensall to be a possible location for the development of a Gypsy and Traveller site. Ms Atkinson raised queries concerning the consultation process, the exact location of the site, land contamination and concerns that a decision might be rushed to meet the deadline.

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Councillor M Crane explained that before any application was considered by Planning Committee, the Parish Council and local residents would be notified and given an opportunity to provide any comments, they would also have every opportunity to respond as part of any planning process. The report was seeking a decision on further feasibility works on potential sites in order to enable subsequent consultation and communication to take place before any decisions were taken. In addition, detailed investigations around the suitability of the site, including issues of potential contamination would take place.

Concerns were raised over whether the landowner had given permission for the site to be listed as a possible site for Gypsy and Traveller development. It was stated that this needed to be clarified. Councillor M Crane concluded by saying that the Council had a duty under legislation to provide for the needs of Gypsy and Travellers in the district. Whichever site was chosen was likely to be opposed. However, if the need was not addressed planning permission would be easier to obtain in otherwise unsuitable locations.

Resolved:

- i. To note the report**
- ii. To inform the HCA that the Council is not in a position to confirm that a traveller and gypsy site is deliverable by March 2015 and as a result the conditions of the grant offer can't be met.**
- iii. To investigate and carry out public consultation on the potential of any sites outside the Sites and Policies Plan (SaPP) process.**
- iv. To continue to seek sites through the Sites and Policies Plan and if and when a site has received planning permission explore alternative funding packages.**
- v. To clarify whether the landowner for the site at Hazel Old Lane, Hensall was willing to have the site considered for development as a possible Gypsy and Traveller site.**

Reasons for the decision:

To identify a scheme to deliver a 5 year supply of pitches.

97. Access Selby Service Level Agreement

The Director of Community Services presented the report on a revised Service Level Agreement (SLA) with Access Selby. It was clarified that paragraph 17.2 should be deleted from the report.

Clarification was sought over SLA_019 and whether this referred to council tax debt recovered within the financial year, also SLA016 regarding the number of high risk enforcement issues.

A number of proposals were made to stretch the proposed performance targets and it was suggested that the feasibility of the proposed changes should be discussed with Access Selby before the SLA was finalised.

Resolved:

To give delegated authority to the Leader of the Council to finalise the SLA following further discussions with Access Selby on the clarification of the above targets.

Reason for the decision:

To have an extended SLA in place for 2014/15.

98. Housing Support Service – ‘Assisted Living’ Equipment Procurement

Councillor C Lunn presented the report on the procurement options available to Access Selby from October 2014 and this sought the agreement to proceed with the outright purchase of new ‘Assisted Living’ equipment without a service contract.

Clarification was sought over call centre costs. It was explained that the call centre costs were outside of this procurement exercise and a contract for that had already been agreed with Ryecare.

Resolved:

- i. To endorse the decision to tender for the outright purchase of new ‘Assisted Living’ equipment without a service contract.**
- ii. To fund the purchase (up to £150,000) from the Access Selby Reserve.**

Reasons for the decision

To allow officers to proceed with the procurement of new 'Assisted Living' equipment to ensure service continuity beyond October 2014.

99. New NNDR Reliefs

Councillor C Lunn presented the report on the policy which has been drawn up to cover the operation of the new retail reliefs.

Resolved:

- i. To endorse the new NNDR Reliefs Policy**
- ii To include charity within the remit of the policy.**

Reasons for the decision

To adopt a policy for the implementation of the retail reliefs

100. Retail Development at 43 Kirkgate, Tadcaster

Councillor C Metcalfe presented the report which sought the funds to develop the retail space at 43 Kirkgate, Tadcaster, this would subsequently be rented out as part of the Council's assets.

Resolved:

To agree the allocation of funds to enable the development of the ground floor of 43 Kirkgate, Tadcaster, to be marketed and let for the Council on an ongoing basis as retail space.

Reason for the decision:

The council has prioritised work to unlock the potential of Tadcaster as part of 'Tackling the Tough Stuff', one of the Five Big Things in the Corporate Plan 2011-15. Since then, retail, the provision of housing and improving the environment of our town centres have all been identified as major work streams in the council's Programme for Growth.

The meeting closed at 6:00pm