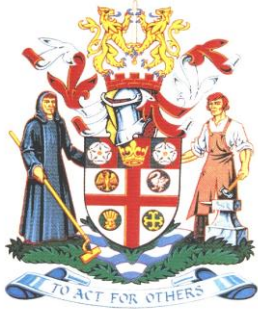


# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	6 November 2014
Present:	Councillor M Crane (Chair), Mrs G Ivey, C Lunn and J Mackman.
Officers present:	Chief Executive, Executive Director (S151), Director, Solicitor to the Council, Business Manager (ES), Lead Officer – Finance, Lead Officer – Policy, Policy Officer, Assistant Policy Officer, Housing Development Manager, Democratic Services Manager.
Also Present:	Councillor Jack Crawford
Public:	0
Press:	0

NOTE: Only minute numbers 56 to 63 are subject to call-in arrangements. The deadline for call-in is 5pm on the 18th of November 2014. Decisions not called in may be implemented on the 19<sup>th</sup> of November 2014.

#### 51. Apologies for Absence

Apologies were received from Councillor C Metcalfe.

#### 52. Minutes

The minutes of the meeting on 2 October 2014 were submitted and agreed as a correct record and signed by the Chair.

Executive  
6 November 2014

**53. Disclosure of Interest**

None were received.

**54. Local Plan – Sites and Policies Plan – Key Decision**

The Solicitor to the Council gave an overview of the recent decision by the High Court to dismiss the legal challenge against the Council's Core Strategy. The judgement meant that the Council could now move forward with the next stage of the Local Plan.

Councillor J Mackman presented the report which asked the Executive to consider the draft documents for consultation on PLAN Selby, the new Sites and Policies Plan.

Councillor J Mackman set out that, following the dismissal of the legal challenge to the Core Strategy by the High Court, it was appropriate to progress public consultation on PLAN Selby. PLAN Selby added detail to the broad strategic policies in the Core Strategy and, once adopted, would identify specific sites in the settlements for new developments. It would also add detailed criteria based policies for Development Management decision making where necessary.

The Executive heard that, like the Core Strategy, PLAN Selby would be assessed by an independent inspector at an Examination in Public. The Executive welcomed the report and discussed the timeline for its approval. Councillor J Mackman outlined that PLAN Selby needed to be approved for consultation by the Council. The Executive requested that, with the Chairman's approval, an Extraordinary Council meeting take place on 18 November 2014. The Executive approved a minor amendment to the first recommendation in the report to reflect this.

**Resolved:**

- i. To recommend to Council, at an Extraordinary meeting on 18 November 2014, to approve the Draft 'PLAN Selby' document and associated documents provided in Appendices A-G for consultation purposes.**
- ii. To delegate to officers the arrangements for that consultation to take place between 24 November 2014 and 19 January 2015.**
- iii. To give delegated authority to Officers to make any minor amendments required to the documentation for typographical, grammatical, factual or Plain English purposes prior to Council and/or for the purposes of publishing.**

Executive  
6 November 2014

**iv. To invite Policy Review Committee to provide input to policy development prior to the next stages of consultation as part of the plan preparation process.**

Reason for the decision:

To enable the Local Plan to be progressed to promote growth to meet the housing needs and economic aspirations for the District.

## **55. Local Plan – Flood Risk SPD – Key Decision**

Councillor J Mackman presented the report on the Draft Supplementary Planning Document (SPD) which set out new, smaller geographic areas in which to apply the “Sequential Test” to enable the balancing of sustainability issues in determining planning applications with greater ease and in accordance with the settlement hierarchy in the Core Strategy.

The Executive welcomed the report and discussed the consultation process.

**Resolved:**

- i. To note the report.**
- ii. To authorise Officers to carry out a public consultation exercise on the Flood Risk Sequential Test SPD.**

Reason for the decision:

- i. To agree the approach to managing flood risk positively to enable development to take place in the most appropriate locations.
- ii. To ensure transparency and openness in applying planning policies.

## **56. Anti-Social Behaviour Policy**

Councillor Mrs G Ivey presented the report on the Anti-Social Behaviour Policy. Councillor Mrs G Ivey set out that in 2012 the Council adopted informal officer guidance to bring its anti-social behaviour (ASB) service into line with best practice. The Anti-Social Behaviour, Crime and Policing Act 2014 brought new powers to tackle ASB into force on 20 October 2014. The report detailed the Council’s revised Anti-Social Behaviour Policy in light of this new legislation.

The Executive heard that Council staff had received training on the powers contained within the new legislation. The Chief Executive

highlighted the importance of the Council's partnership work with North Yorkshire Police in this and a number of other areas.

**Resolved:**

- i. To adopt and approve the updated Anti-Social Behaviour Policy.**
- ii. To sign up to the implementation of the community trigger agreed with our partner organisations and outlined in the report and policy.**
- iii. To note that a new set of anti-social behaviour procedures is currently being devised in conjunction with the Community Safety Partnership.**

Reasons for the decision:

To bring the council's anti-social behaviour service in line with new legislation and secure major benefits in the form of joined-up working with partner organisations.

**57. Fees and Charges 2015/16 – Key Decision**

Councillor C Lunn presented the report which proposed new charges and a reduction in fees as part of the corporate open for business initiative.

Councillor C Lunn reported that the changes affected four services: Legal, Commercial Waste, Mobile Caravan Licenses and Street Naming and Numbering. It was estimated that through implementing the recommendations in the report the Council could recover an additional £50,000 toward the cost of delivering those services.

**Resolved:**

- i. To agree the proposed fees and charges for Legal as set out in Appendix A in the report.**
- ii. To agree the proposed fees and charges for Commercial waste as set out in Appendix B in the report.**
- iii. To agree the introduction of charges for Mobile Caravan licences as set out in Appendix C in the report.**
- iv. To agree the introduction of charges for Street Naming and Numbering as set out in Appendix D in the report.**

Reasons for the decision:

Executive  
6 November 2014

To enable fees for 2015/16 to be set in line with the Medium Term Financial Strategy protocol and to recover costs incurred in delivering discretionary services.

**58. 2<sup>nd</sup> Interim Budget Exceptions Report – Key Decision**

Councillor C Lunn presented the report to update the Executive with details of major variances between budgeted and actual expenditure and income for the financial year to 30 September 2014 for the Core, Access Selby and Communities Selby.

Councillor C Lunn identified that at the end of quarter 2, the full year forecast for the General Fund showed an estimated surplus of £184k, £147k for the Core and £37k for Access Selby. The Housing Revenue Account showed an estimated surplus of £170k, £65k for the Core and £105k for Access Selby.

The Executive discussed the proposed refurbishment scheme at Tadcaster Bus Station in the context of the previous work undertaken there. The costs of the works, approximately £51k, would be split between the Council and North Yorkshire County Council.

**Resolved:**

- i. To endorse the actions of officers and note the contents of the report.**
- ii. To approve the use of savings from Tadcaster central area car park capital programme to fund refurbishment of Tadcaster bus station to a value of £25k.**

Reasons for the decision:

- i. To ensure that budget exceptions are brought to the attention of the Executive with explanations from officers; in order to approve remedial action if necessary.
- ii. To enable Tadcaster Bus Station to be refurbished.

**59. 2<sup>nd</sup> Interim Treasury Management Report – Key Decision**

Councillor C Lunn presented the report which reviewed the Council's borrowing and investment activity for the first six months of 2014/15 and showed performance against the Prudential Indicators.

Councillor C Lunn set out that money market investment rates had remained low and a rise in the bank rate was not expected until 2015 at the earliest. As a result, an outturn of £200k was forecasted which was below budget.

**Resolved:**

**To endorse the actions of officers on the Council's treasury activities for the period ending 30<sup>th</sup> September 2014 and approve the report**

Reasons for the decision

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

**60. 2<sup>nd</sup> Interim Corporate Plan Progress Report**

Councillor M Crane presented the report which provided details of Access Selby key performance indicators following the second quarter of reporting for the financial year 2014/15.

The Executive welcomed the report which demonstrated the strong performance of Access Selby over the last quarter. Councillors discussed the target of reducing internal costs on non-operational sites and the associated issue at Barlby Depot.

The Executive discussed a number of the amber performance indicators and received an update on the Mobile Working project from the Director of Finance.

**Resolved:**

**To approve the report.**

Reason for the decision:

To enable the Council to monitor the level of service delivered by Access Selby and to assist the Council in achieving its strategic priorities.

**61. Housing Development Strategy – Phase 1 Business Case - Byram East Acres – Key Decision**

Councillor M Crane presented the report which outlined the business case for the development of affordable housing on the Council's garage site at East Acres, Byram.

Councillor M Crane set out that the scheme had the support of local members. The Executive discussed the options for the scheme and, subject to there being sufficient space, agreed the preferred option

was to build five rather than four bungalows on the site. This would maximise the provision of these much needed homes.

**Resolved:**

- i. To prepare a detailed business case for option A, five bungalows, for development within the HRA of the land to the rear of East Acres Byram for non-general needs housing.**
- ii. To note that the development forms part of phase one of the Housing Development Programme.**
- iii. To allocate up to £25,000 from the HRA Housing Development Strategy budget for the preparation of the detailed business case.**

Reason for the decision:

- i. To increase the provision of non-general needs affordable housing in Selby District Council area (as identified in the evidence supporting the Core Strategy) - and in particular in Byram.
- ii. To maximise the use of an under-utilised site.
- iii. To increase the number of properties contributing to the HRA.

**62. Housing Development Strategy – Phase 1 Business Case – Eggborough, Site 1 – Key Decision**

Councillor M Crane presented the results of the outline business case for the proposed redevelopment of the Council's garages at Westfield Grove, Eggborough (site 1) for affordable homes within the Council's HRA. The outline business case gave an overview of the issues associated with developing five bungalows on the site.

The Executive discussed the report and in particular the impact of the proposal to widen the access road and provide adjacent off street parking on the scheme's financial viability. The Housing Development Manager set out that these considerations would be discussed in the detailed business case and that alternative sources of funding may be available to contribute toward the cost of the off street parking.

**Resolved:**

- i. To prepare a detailed business case for development within the HRA of the land to the rear of Westfield Grove for non-general needs housing in the form of five bungalows.**
- ii. To consider the widening of the access road and provision of adjacent off-street parking as part of the scheme.**

- iii. To allocate up to £25,000 from the HRA Housing Development Strategy budget for the preparation of the detailed business case.**

Reason for the decision:

- i. To increase the provision of non-general needs affordable housing in Selby District Council area (as identified in the evidence supporting the Core Strategy) - and in particular in Eggborough.
- ii. To maximise the use of an under-utilised site.
- iii. To increase the number of properties contributing to the HRA.

**63. Housing Development Strategy – Phase 1 Business Case – Eggborough, Site 2 – Key Decision**

Councillor M Crane presented the results of the outline business case for the proposed redevelopment of the Council's garages at Westfield Road, Eggborough (site 2) for affordable homes within the Council's HRA.

The Executive discussed the different options for the scheme and the impact of the providing parking for the adjacent properties facing Weeland Road. These issues would be discussed in greater depth in the detailed business case.

**Resolved:**

- i. To prepare a detailed business case for development within the HRA of the land to the rear of Westfield Road for non-general needs housing in the form of three bungalows (to allow room for additional parking);**
- ii. To consider in the detailed business case the provision of off-street parking for the affected properties facing Weeland Road;**
- iii. To allocate up to £25,000 from the HRA Housing Development Strategy budget for preparation of the detailed business case.**

Reason for the decision:

- i. To increase the provision of non-general needs affordable housing in Selby District Council area (as identified in the evidence supporting the Core Strategy) - and in particular in Eggborough.
- ii. To maximise the use of an under-utilised site.



- iii. To increase the number of properties contributing to the HRA.
- iv. To conserve the available 'off-street' parking for adjacent residents.

The meeting closed at 5.21 pm