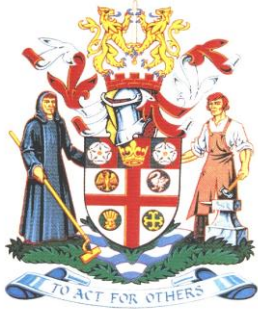


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	5 February 2015
Present:	Councillor M Crane (Chair), Mrs G Ivey, C Lunn, J Mackman and C Metcalfe.
Officers present:	Chief Executive, Executive Director (S151), Solicitor to the Council, Director of Community Services, Lead Officer, Finance, Policy Officer, Graduate Trainee, Policy, Commissioning and Performance Officer and Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute numbers 94, 95, 97 to 100 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 17 February 2015. Decisions not called in may be implemented on Wednesday 18 February 2015.

91. Apologies for Absence

Apologies were received from the Deputy Chief Executive.

92. Minutes

It was agreed to amend the first resolution of item 90 – Tour De Yorkshire Cycle Race to remove the word ‘Monitoring Report’.

RESOLVED:

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To approve the minutes from the meeting on 8 January 2015 with the above amendment and they be signed by the Chair.

93. Disclosure of Interest

There were no declarations of interest.

The Chair agreed to amend the running order of the agenda. It was agreed that item 12 – Authority Monitoring Report (AMR) including the Local Development Scheme and the 5 Year Housing Land Supply would be taken first.

94. Authority Monitoring Report (AMR) including the Local Development Scheme and the 5 Year Housing Land Supply

Councillor J Mackman presented the report which provided information on the Authority Monitoring Report; this detailed the performance of the Core Strategy's policies against the targets. It also provided an update on the position on the Local Development Scheme and the 5 Year Housing Land Supply in terms of the figures and the methodology.

In response to a query concerning the 20% additional buffer and the shortfall figure, Councillor J Mackman clarified that the 20% buffer and shortfall figure would be on top of the allocated figure.

RESOLVED:

- i) To endorse the performance of the Core Strategy's policies in the Authority Monitoring Report.**
- ii) To endorse the approach to the 5 Year Housing Land Supply 2013/14 in the methodology and the figure for 2014.**

REASON FOR THE DECISION:

- To inform the Executive of the performance of planning policies against Core Strategy targets.
- To inform the Executive on the latest position on the 5 Year Housing Land Supply.

95. 3rd Interim Corporate Plan Progress Report

Executive
5 February 2015

Councillor M Crane presented the report which provided details of Access Selby's key performance indicators following the third quarter of reporting for 2014/15 and recommended appropriate action where required.

It was highlighted that the target concerning invoices paid on time had not been reached and it was hoped this could be remedied. It was also highlighted that there had been an improvement on the average time to re-let properties.

RESOLVED:

To approve the report.

REASON FOR THE DECISION:

The on-going management of performance and improvement data enables the Council to monitor the level of service delivered by Access Selby, and can assist the Council in achieving its strategic priorities.

96. Selby District Corporate Plan 2015–20 – Key Decision

Councillor M Crane presented the report on the final draft of the new Corporate Plan to cover the years 2015-2020.

It was noted that the plan is one of the documents forming part of the Council's budget and policy framework and as such it must be subject to final approval by full Council.

Officers were thanked for their considerable time and effort in producing the plan.

RESOLVED:

- i) To note the draft Corporate Plan 2015-2020 and recommend to Council that it be approved.**
- ii) To authorise the Chief Executive to make any necessary changes to the draft to improve its style and layout prior to publication.**

REASON FOR THE DECISION:

The Executive is asked to agree the recommendation to enable a new Corporate Plan to be adopted and in place for the start of the financial year 2015.

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97. Scrap Metal Dealers Policy

Councillor M Crane presented the report on the draft Scrap Metal Dealers Policy which had been developed. It was proposed that the draft policy would be subject to a six week public consultation starting Monday 9 February until Monday 23 March 2015.

RESOLVED:

- i) To approve the draft policy.**
- ii) To approve a six week public consultation process on the draft policy.**

REASON FOR THE DECISION:

- To have a comprehensive policy in place to ensure that the Council is in a position to act and respond to any future changes in legislation.
- To seek and consider the views of the Scrap Metal trade as well as the general public before a Policy is formally adopted.

98. Hackney Carriage and Private Hire Vehicle Licensing Policy

Councillor M Crane presented the report which provided details on the consultation responses and the subsequent proposed changes to the draft Taxi Licensing Policy.

It was explained that the Licensing Committee proposal to only allow drivers who had held a driver's licence with the Council for five years to be added to the waiting list for a non-wheelchair accessible vehicle was in contravention of the Equality Act 2010 therefore could not be implemented.

It was also stated that it was proposed to recommend a 75/25% split for wheelchair accessible vehicles in line with the public consultation results rather than the 60/40% split proposed by the Licensing Committee.

RESOLVED:

- i) To approve the Taxi Licensing Policy.**

- ii) **To review the policy after twelve months from adoption, to include the duration of licences and a knowledge test for drivers.**
- iii) **To undertake further research in relation to additional provision for taxi vehicle inspections, and the procedure for inspecting wheelchair accessible vehicle ramps.**

REASON FOR THE DECISION:

- To ensure that the Council is in a position to act and respond to any future changes in taxi and private hire legislation.
- To assist the Council in maintaining a mixed taxi fleet which meets the needs of the travelling public by providing with quality and choice.
- To protect the public's health and safety.

99. 3rd Interim Budget Exceptions Report – Key Decision

Councillor C Lunn presented the third quarter budget exceptions report. The report provided details of the Core, Access Selby and Communities Selby General Fund and Housing Revenue Account expenditure and income variations for the financial year to 31 December 2014.

Councillor Lunn highlighted that there had been an increase from green recycling waste however this had been offset by lower prices from sales of recyclates.

A query was raised concerning the latest situation with regard to the Portholme Road Culvert. It was explained that the process was out to tender. It was agreed that the closing date for tenders would be checked and reported back.

RESOLVED:

To endorse the actions of officers and note the contents of the report.

REASONS FOR THE DECISION:

To ensure that budget exceptions are brought to the attention of the Executive with explanations from officers; in order to approve remedial action if necessary.

100. 3rd Interim Treasury Management report – Key Decision

Executive
5 February 2015

Councillor C Lunn presented the report which reviewed the Council's borrowing and investment activity for the first nine months of 2014/15 and presented performance against the Prudential Indicators.

Discussion took place on the money held in Money Market Funds and it was explained that investment in such funds was in accordance with the Investment Strategy. It was added that these funds were now managed as part of the overall investment pool operated by North Yorkshire County Council.

RESOLVED:

To endorse the actions of officers on the Council's treasury activities for the period ending 31 December 2014 and approve the report.

REASON FOR THE DECISION:

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

101. Medium Term Financial Plan – Key Decision

Councillor C Lunn presented the report on the draft revenue budgets, capital programmes and Programme for Growth, for 2015/16 to 2017/18 following public consultation.

Concern was raised at some wording relating to what constituted an empty home for the purposes of the Empty Homes Premium. It was noted however that the wording was that set out in legislation and therefore could not be amended.

It was requested that further information on the consequences and risks of freezing council tax along with how these risks were being mitigated against be included in the final report to Council so that the public were aware.

RESOLVED:

- i) The draft budgets, bids and savings be submitted to Council for approval;**
- ii) It be recommended to Council that Council Tax is frozen at £162.00 for 2015/16 for a band D equivalent property;**

- iii) **It be recommended to Council to approve an empty homes premium equivalent to 50% of the Council Tax charge i.e. to charge 150% of the Council Tax liability on a property that has been empty and substantially unfurnished for more than 2 years, with effect from 1 April 2015.**

REASON FOR THE DECISION:

To ensure the Executive's budget proposals are fully funded for 2015/16 and to put into effect the Empty Homes Premium as included within the approved Empty Homes Strategy.

102. Treasury Management Strategy – Key Decision

Councillor C Lunn presented the report on the proposed Treasury Management Strategy along with the Minimum Reserve Provision Policy Statement, Annual Investment Strategy for 2015/16 and Prudential Indicators 2015/16 as required by the Department of Communities and Local Government and CIPFA.

RESOLVED:

To recommend to Council:

- i) **The Operational Borrowing Limit for 2015/16 is set at £71m**
- ii) **The Authorised Borrowing Limit for 2015/16 is set at £79m**
- iii) **Councillors delegate authority to the Executive Director (s151) to effect movement within the agreed authorised boundary limits for long-term borrowing for 2015/16 onwards.**
- iv) **Councillors delegate authority to the Executive Director (s151) to effect movement within the agreed operational boundary limits for long-term borrowing for 2015/16 onwards.**
- v) **The treasury management strategy statement 2015/16 be approved.**
- vi) **The minimum revenue provision policy statement for 2015/16 be approved.**
- vii) **The treasury management investment strategy for 2015/16 be approved.**
- viii) **The prudential indicators for 2015/16 which reflect the capital expenditure plans which are affordable, prudent and sustainable be approved.**

REASON FOR THE DECISION:

To ensure the Council's Treasury Management Strategy and associated policies are prudent and affordable.

The meeting closed at 4:56pm