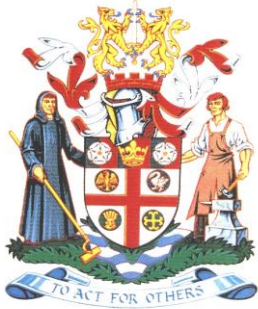


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	5 March 2015
Present:	Councillor M Crane (Chair), Mrs G Ivey, C Lunn, J Mackman and C Metcalfe.
Officers present:	Chief Executive, Deputy Chief Executive, Solicitor to the Council, Director of Community Services, Policy Officer and Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute numbers 106 to 109 are subject to call-in arrangements. The deadline for call-in is 5pm on Monday 16 March 2015. Decisions not called in may be implemented on Tuesday 17 March 2015.

103. Apologies for Absence

Apologies were received from the Executive Director (s151).

104. Minutes

The Executive considered the minutes of the meeting on 5 February 2015.

RESOLVED:

To approve the minutes of the meeting on 5 February 2015 for signature by the Chair.

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105. Disclosure of Interest

There were no declarations of interest.

106. Dissolution of the Leeds City Region Leaders' Board and Changes to LEP Governance

Councillor M Crane presented the report which considered formally dissolving the Leeds City Region Leaders' Board and putting in place alternative arrangements.

Concern was raised over the influence of the District Council on the new Committee however it was stated that the leaders of the other authorities were committed to involving all members in discussions.

RESOLVED:

- i) To formally dissolve the Leaders' Board on 31 March 2015.**
- ii) To note that the West Yorkshire Combined Authority will establish an advisory committee from 1st April 2015 (the Leeds City Region Partnership Committee) consisting of the 5 WYCA members plus York as the constituent councils and co-opt onto that the Leaders of the 5 LCR Authorities who are not part of the WYCA (Selby, North Yorkshire , Craven, Harrogate and Barnsley).**
- iii) To note the Terms of Reference of the LCR Partnership Committee which are: to act as a consultative forum for matters referred to it by the WYCA and advise the WYCA in relation to i) its accountable body functions ii) duty to co-operate matters iii) appointments to the LEP.**
- iv) To authorise the Solicitor to the Council to notify the WYCA that the named substitute for the co-opted member (the Leader) will be the Deputy Leader.**
- v) To authorise the Solicitor to the Council to enter into an appropriate funding**

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agreement to fund the LCR Partnership Committee.

- vi) To note that the LCR Partnership Committee will have as part of its standing orders that the quorum will be 6 members, each member and co-opted member will have one vote and decisions will be made by majority.**
- vii) To note that as the accountable body WYCA will give effect to recommendations of the LCR Partnership Committee through delegated officer decision making (or a WYCA committee decision if necessary) so as to meet the requirements of the LEP Assurance Framework (Dec 2014).**
- viii) To give the Chief Executive and the Director of Community Services concurrent delegated authority to enable him/her in consultation with the Leader to approve any matter further to any recommendation of the Leeds City Region Partnership Committee necessary to give effect to the recommendation or resolution of the WYCA in respect of funding arrangements for the Selby District.**

REASON FOR THE DECISION:

To formally dissolve the Joint Committee and put in place alternative arrangements following the creation of the West Yorkshire Combined Authority which will replace Leeds City Council as the accountable body for the Leeds City Region LEP.

107. Community Infrastructure Levy (CIL) – Key Decision

Councillor M Crane presented the report which sought to submit the Community Infrastructure Levy (CIL) Charging Schedule for an Examination in Public.

An update was given on the responses received to the consultation. Officer advised that the responses did not change the overall conclusion that it was now appropriate to recommend that the CIL charging schedule be submitted for public examination.

RESOLVED:

To authorise the Director of Community Services to submit the CIL Charging Schedule for an Examination in Public to allow the CIL to be adopted as soon as possible and thus avoid potential loss of income through the scaling back of Section 106 from April 2015.

REASON FOR THE DECISION:

To allow the CIL to be adopted as soon as possible and thus avoid potential loss of funding for infrastructure through the scaling back of Section 106 from April 2015.

108. Leeds City Region Green Deal Contract (Better Homes Yorkshire) and the YEP

Councillor M Crane presented the report which requested funding to establish a joint sub-regional post to help deliver the Better Homes Project. It also proposed withdrawal from the Yorkshire Energy Partnership (YEP) and the redistribution of the SLA subscription to the Better Homes Project post.

In response to a query concerning which body would be promoting services to residents to improve their energy efficiency, it was explained that this would be Better Homes – Selby. In response to concerns regarding advertising methods, it was explained that Better Homes – Selby would be avoiding cold calling and using methods such as advertising on websites.

Councillors were reassured that care would be taken to ensure that communications about the Better Homes project were targeted, specific and clear about the scheme and its objectives.

RESOLVED:

- i) To establish the sub-regional post of the Better Homes Project Manager (hosted by City of York Council).**
- ii) To fund the sub regional post of the Better Homes Project Manager using Selby's element of the LCR Green Deal contract management fee [£5,000] and the SLA contribution to the YEP [£4,000].**
- iii) To delegate authority to the Deputy Chief Executive to withdraw from the YEP once**

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the CERT funds have been appropriately utilised.

REASON FOR THE DECISION:

To maximise the effectiveness of the Council's participation in the LCR Green Deal/Better Homes Yorkshire initiative.

109. Local Development Plan Update

Councillor M Crane presented the report which provided an update on the consultation for PLAN Selby and sought approval for the release of resources to increase capacity in the planning service.

The Executive was informed that there had been an increase in the number, size and complexity of planning applications received by the authority. It was also stated that this had resulted in an increase in income for the Planning service. Councillor M Crane explained that due to this and a Senior Planning Officer being moved to work specifically on PLAN Selby, further resources were needed for the Planning service.

RESOLVED:

- i) To note the position in respect of PLAN Selby and the Local Plan Programme Board workstreams.**
- ii) To approve the virement of £54,895 in 2015/16 and 2016/17 from the Planning Fee income budget to the Access Selby Salary Budget to enable 1.5 FTE Planning Officers to be added to the establishment on 2 year fixed term contracts.**

REASON FOR THE DECISION:

To provide the Executive with an up to date position statement and enable Access Selby to meet the increased planning application workload and utilise additional income to maintain service levels with an appropriate increase in capacity.

The meeting closed at 4:35pm