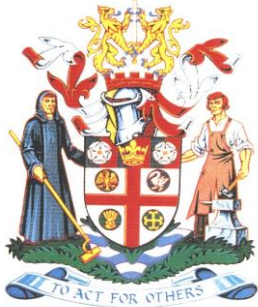


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 2 July 2015
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman (Vice Chair), C Lunn, C Metcalfe, and D Peart.
Officers present:	Chief Executive, Deputy Chief Executive, Executive Director (s151), Director of Community Services, Lead Officer - Communications, Lead Officer – Finance (item 4), Business Development Officer (items 5 to 7), Business Development Manager (item 8), Lead Officer – Contracts (item 11) and Democratic Services Manager.
Also Present:	Councillors J Crawford and B Packham, Andy Whatmore and Jeff Gorse (Wigan Leisure and Culture Trust)
Public:	1
Press:	0

NOTE: Only minute numbers 19 to 26 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 15 July 2015. Decisions not called in may be implemented from Thursday 16 July 2015.

16. Apologies for Absence

There were no apologies for absence.

17. Minutes

The Executive considered the minutes from the last meeting on 4 June 2015. It was stated that the first sentence of paragraph three under item five should be amended to read as follows:

Long term borrowing totalled £60.3m at the end of the financial year, with interest charged at an average rate of 4.19%.

RESOLVED:

To approve the minutes of the meeting held on 4 June 2015 with the above amendment for signing by the Chair.

18. Disclosure of Interest

Councillor J Mackman declared an "Other Interest" in Minute 26 below Riccall Garages arising from his appointment by the Council to the Selby and District Housing Trust. He agreed to make a statement and then leave the room during the consideration and voting on this item.

19. 2014/15 Financial Results and Budget Exceptions Report to 31 March 2015 – Key Decision

Councillor C Lunn presented the report which provided the 2014/15 financial results and budget exceptions to 31 March 2015.

Councillor C Lunn explained that the Council's year end results for 2014/15 had given a surplus of £429k on the General Fund. It was also explained that there had been a slippage in the Capital Programme. Whilst the savings were short of the target however overall the results were positive.

In response to a query regarding the additional income, the Executive Director (s151) explained that the additional income had arisen from new funding from business rates and an increase in planning fees.

RESOLVED:

- i) **To carry forward the funds set out in Appendix D (£1.003m Revenue and £1.436m Capital) from 2014/15 to 2015/16;**

- ii) **To transfer the £366k Core and Communities Selby General Fund surplus to the Contingency Reserve to support future cost pressures.**
- iii) **To transfer the £63k Access Selby General Fund surplus to the 'Access Selby Reserve';**
- iv) **To transfer the additional £82k Core HRA surplus to the 'HRA Major Repairs Reserve' to support the future capital programme;**
- v) **To transfer the £157k Access Selby HRA surplus to the 'HRA Balances (Access Selby)' for reinvestment in services.**
- vi) **To endorse the transfer of the £76k Business Rates Retention income to the Business Rates Equalisation Reserve.**
- vii) **To endorse the transfer of £47k of the s106 monies to the Open space maintenance Reserve & £126k to the Affordable Housing Contribution Reserve.**

Reasons for the decision

To allow projects and initiatives not completed in year to be rolled over to the following year and to make adequate appropriations to reserves to mitigate future spending priorities.

20. Selby District Council Annual Report

Councillor Crane presented the report which set out the proposed approach for the 2014/15 Selby District Council annual report. Councillor Crane explained that it was important to get the document circulated as widely as possible.

The Lead Officer, Communications outlined the following amendments which had been requested to be made to the annual report:

- Page 32 – request to include an additional reference to agreeing a way forward on the new Selby Leisure Village during the year.
- Page 33 – to update the attendance figures for the Tour de Yorkshire stating that there were 10,000 visitors to the town centre.

- Page 34 – minor amendments to be made to the information regarding the Core Strategy to better reflect the work undertaken during the review period.
- Page 41 – amend the wording in the context box for the % of capital programme delivered item.

RESOLVED:

To approve the text of the annual report for publication with the above amendments.

Reason for the decision

To enable the Council to publish its annual report

21. Partnership Agreement between Selby District Council and Access Selby 2015-2020

Councillor Crane presented the report which outlined a new Partnership Agreement between Selby District Council and Access Selby.

Discussion took place on how the current review of the organisation which was currently taking place would affect the agreement. The Chief Executive outlined that it was important to have something in place in order for business to continue as usual while awaiting the outcome of the review.

The Executive also acknowledged that the agreement had not been considered by the Access Selby Board and agreed that it was important they were allowed to provide their comments on the document.

RESOLVED:

- i) To endorse the new Partnership Agreement 2015-2020**
- ii) To authorise the Chief Executive to complete the final version of the agreement following consideration of the document by the Access Selby Board.**
- iii) To agree that the agreement could be amended to reflect any changes necessary following the organisational review.**

Reasons for the decision

To enable a new Partnership Agreement to replace the previous SLA.

22. Better Together Project – IT Support

Councillor Crane presented the report which outlined proposals for North Yorkshire County Council to provide IT support to Selby District Council.

RESOLVED:

- i) To note and accept the proposals in the outline business case**
- ii) To delegate to the Deputy Chief Executive, to negotiate with NYCC, initially for five years, a service specification based on the business case suitable for incorporation into the broader collaboration agreement.**
- iii) To give formal notification to Craven District Council that the Council wishes to end its agreement for IT Support.**

Reason for the decision

To enable NYCC to deliver the Council's IT support and give the requisite notice to Craven District Council.

23. Charging for Repairs and Maintenance Service

Councillor Lunn presented the report which asked the Executive to approve the hourly rate charges for the repairs and maintenance service and to approve the launch of the new commercial repairs and maintenance service.

It was explained that the new charges were calculated to full cost recovery and would be a step towards commercialisation for individuals who had bought their council house or wished for further work to be completed to their property.

Councillors were also asked to endorse a pilot service to provide a new level of Lifeline service to friends and family.

RESOLVED:

- i) To approve the hourly rate charges for the repairs and maintenance service.**

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ii) **To approve the launch of the new commercial repairs and maintenance service.**

iii) **To approve a pilot Lifeline service to friends and family.**

24. Byram Park Roads Flats Demolition – Key Decision

Councillor Peart presented the report which outlined the process needed to demolish the Byram Park Road flats and highlighted the implications of the demolition.

It was agreed that the proposed demolition would help improve the area and the proposal had the full support of both local Parish Councils and local residents.

It was acknowledged that the next step would be to undertake a consultation on the proposal and if this was successful then a demolition order could then be issued.

RESOLVED:

- i) **To approve the proposals for consultation and compensation**
- ii) **To recommend to Council that a budget of £141,600 for demolition and relocation be allocated from HRA Balances.**
- iii) **To delegate the final decision to approve demolition to the Executive Director (s151) in consultation with Cllr David Peart lead councillor for Housing, Leisure, Health and Culture and the Solicitor to the Council.**

Reasons for the decision

The Executive are asked to agree the recommendations to enable the process of clearing the site to start. The financial costs cover demolition and the associated costs of relocating the existing tenants.

The Chair decided to amend the running order of the agenda.

25. Leisure Contract Annual Review April 2014 to March 2014

Councillor Peart presented the report which outlined the fifth annual review of the Leisure Centre with Wigan Leisure and Culture Trust (WLCT) covering the period April 2014 to March 2015.

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The Executive requested that there should be a six monthly update report providing a regular update on the contract was progressing.

The Executive were informed that the Leisure Centre would be featuring in an upcoming Sport England video to highlight the success of the project.

RESOLVED:

- i) To note the key findings of the report and in particular the performance of Wigan Leisure and Culture Trust to date**
- ii) To agree the key priorities 2015 / 2016 highlighted in the annual review.**

Reasons for the decision

To recognise the work WLCT has made to maintain leisure services in the district and the progress made to develop the service offer in the community whilst also mobilising the management arrangements for service delivery from the new leisure centre in Selby.

26. Riccall Garages

Following his earlier declaration, Councillor Mackman made a statement concerning the report and outlined his support for parking provision to be introduced. He outlined that concerns had been expressed about parking and the majority of garage owners tended to park their cars in their garages. Following his statement, Councillor Mackman left the room and did not take part in the discussion on this item.

Councillor Peart presented the report which asked the Executive to approve the officer recommendation that no parking provision be made beyond that contained within the proposed housing development at the garage site on Landings Lane, Riccall.

The Executive stated that there should be continued dialogue with local residents and the Selby and District Housing Trust concerning this issue.

RESOLVED:

To agree that no parking provision be made beyond that contained within the proposed housing development.

Reason for the decision

Observation of parking in the surrounding area suggests that additional parking is not required.

The meeting closed at 5.29pm