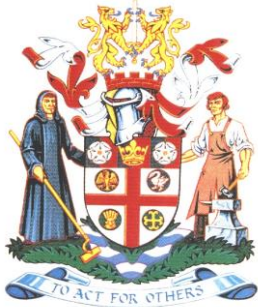


# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 3 December 2015
Time:	4pm
Present:	Councillors M Crane (Chair), C Lunn and D Peart.
Officers present:	Chief Executive, Executive Director (s151), Solicitor to the Council, Director of Community Services, Interim Planning Policy Manger (minute item 75), Executive Director, Communities (minute item 76), Community Safety Project Lead (minute item 76), Core Project Officer (minute item 76), Assistant Policy Officer (minute item 77), Commissioning and Performance Officer (minute item 78) and Democratic Services Manager.
Also Present:	Councillor B Packham
Public:	1
Press:	0

NOTE: Only minute numbers 75 to 78 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 15 December 2015. Decisions not called in may be implemented from Wednesday 16 December 2015.

#### 70. APOLOGIES FOR ABSENCE

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Apologies were received from Councillors J Mackman and C Metcalfe.

**71. MINUTES**

The Executive considered the minutes from the meeting held on 5 November and the Special meeting held on 19 November 2015.

**RESOLVED:**

**To approve the minutes of the meetings held on 5 and 19 November 2015 for signature by the Chair.**

**72. DISCLOSURES OF INTEREST**

There were no declarations of interest

**73. MEDIUM TERM FINANCIAL STRATEGY (GENERAL FUND) – KEY DECISION**

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report which provided an update to the revised Medium Term Financial Strategy (MTFS) considered by the Executive and Policy Review Committee in September 2015.

The Lead Executive Member for Finance and Resources explained that the Council was still awaiting details of the Local Government Finance Settlement which would be provided as part of the Spending Review.

**RESOLVED:**

**To submit the Medium Term Financial Strategy to Council for approval.**

**REASON FOR THE DECISION**

*To set the framework for the 2016/17 budget and 2016 – 2018/19 Medium Term Financial Plan.*

**74. DRAFT REVENUE BUDGET AND CAPITAL PROGRAMME 2016/17 AND MEDIUM TERM FINANCIAL PLAN – KEY DECISION**

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report on the draft revenue budget and capital programme for 2016/17 to 2017/18.

**RESOLVED:**

**To approve the draft budgets, bids and savings for public consultation and submission to Policy Review Committee for comments.**

## **REASON FOR THE DECISION**

*To enable the views of the public and Policy Review Committee members to be gathered through consultation.*

### **75. AUTHORITY MONITORING REPORT (AMR), INCLUDING FIVE YEAR HOUSING LAND SUPPLY REPORT**

Councillor Crane, Leader of the Council presented the report which outlined an overall update on the AMR as well as providing new information relating to the forward publication timetable for PLAN Selby and the Council's most recent statement on five year housing land supply.

The Leader of the Council highlighted that the Council now had a housing supply of 5.8 years and it was noted this figure contained a 20% buffer.

Clarification was sought on the breakdown per designated service village of the permissions for housing outlined in table six of the report. It was agreed that this figure could be provided

A query was raised with regard to why the timescales for the Local Development Scheme had changed. The Director of Community Services explained that the consultation for the proposals which was due to take place in January or February 2016 would now be taking place in the summer of 2016. The Executive was also informed that further work needed to be done to the traffic model and traffic surveys still needed to be completed. The Director of Community Services added the delivery date was still aimed to be 2017.

#### **RESOLVED:**

- i) To note the content of the report and appendices, including the implications of the 5YHLS statement and on-going work on Duty to Co-operate.**
- ii) To endorse the new Local Development Scheme (LDS) timetable for the PLAN Selby Sites and Policies document.**
- iii) To endorse the updated Five Year Housing Land Supply Methodology and resultant**

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**housing land supply figure as set out in the Statement.**

## **REASON FOR THE DECISION**

- *To comply with the requirements for an Authority Monitoring Report under the Planning and Compulsory Purchase Act 2004.*
- *To inform the Executive of the performance of planning policies against Core Strategy targets.*
- *To enable the publication of an updated Local Development Scheme with regard to the timetable for PLAN Selby.*
- *To enable publication of the latest position on the Five Year Housing Land Supply.*

## **76. IMPLEMENTATION OF THE “PREVENT” DUTY**

The Executive Director, Communities presented the report which detailed Section 26 of the Counter Terrorism and Security Act 2015, the finding of the self-assessment carried out by the Council and the Action Plan which had been formulated to address the areas identified.

It was agreed that other partnerships and collaborations that the Council was involved in should also be covered. Therefore it was agreed to amend the third resolution to state this.

### **RESOLVED:**

- i) To note the scope of the new duty and actions being undertaken to ensure the Council complies with it.**
- ii) To consider the Selby District Prevent Duty Action Plan 2015/16.**
- iii) To approve the insertion in all new contracts of requirements to ensure that the “prevent duty” is being addressed including a requirement in larger contracts and other formal arrangements (over £50k in value) that the provider train all staff and appoint a “prevent” champion. Where existing contracts are reviewed the Council should also seek to include such terms**

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**where the change is permissible within the scope of public procurement law.**

#### **REASON FOR THE DECISION**

*To comply with the new 'Prevent duty' and Guidance.*

#### **77. CORPORATE ENFORCEMENT POLICY**

Councillor Peart presented the report on the review of the current Corporate Enforcement Policy.

It was clarified that the Executive would set the enforcement priorities and campaigns.

#### **RESOLVED:**

- i) To approve the draft Corporate Enforcement Policy for public consultation.**
- ii) To note that the Executive will set the Enforcement priorities/campaigns.**

#### **REASON FOR THE DECISION**

- To ensure the policy reflects changes to the regulatory framework and best practice.*
- To ensure that appropriate priorities/campaigns are chosen to allow effective allocation of resources.*

#### **78. SELBY DISTRICT CORPORATE PLAN DELIVERY REPORT – QUARTER 2 – 2015/16**

Councillor Crane presented the report which provided details on the Corporate Plan delivery following Quarter 2 of the financial year 2015/16.

#### **RESOLVED:**

**To approve the report.**

#### **REASON FOR THE DECISION**

*The on-going management of performance enables the Council to monitor success in achieving its strategic priorities.*

The meeting closed at 4.35pm