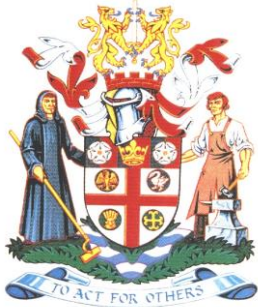


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 7 January 2016
Time:	4pm
Present:	Councillors M Crane (Chair), C Lunn, J Mackman and D Peart.
Officers present:	Chief Executive, Deputy Chief Executive, Executive Director (s151), Solicitor to the Council, Senior Finance Officer (minute 82) and Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute numbers 82 and 84 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 19 January 2016. Decisions not called in may be implemented from Wednesday 20 January 2016.

79. APOLOGIES FOR ABSENCE

Apologies were received from Councillor C Metcalfe.

80. MINUTES

The Executive considered the minutes from the meeting held on 3 December 2015.

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RESOLVED:

To approve the minutes of the meeting held on 3 December 2015 for signature by the Chair.

81. DISCLOSURES OF INTEREST

There were no declarations of interest

82. HOUSING RENTS 2016/17 – KEY DECISION

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report which presented proposals for Housing Revenue Account rent levels in accordance with Central Government's new policy on rent setting.

The Lead Executive Member for Finance and Resources explained that housing rents would reduce on average from £85.36 to £84.51 per week. This was based on the Government's decision for a 1% rent reduction. The Executive was informed that this would result in an income reduction to the Council's Housing Revenue Account of £4.5m by 2019/20.

RESOLVED:

To approve the proposed 1% average rent decrease for 2016/17.

REASON FOR THE DECISION

To allow rent levels to be set in advance of the coming financial year within the constraints of Government rent setting policy.

83. ORGANISATIONAL REVIEW UPDATE

The Chief Executive provided a verbal update on the organisational review which was currently taking place.

The Chief Executive reported that the formal consultation had closed on 4 January 2016 and there had been a high level of support to the proposals from across the organisation at all levels.

It was explained that the next stage in the process would be the assimilation and selection process for those employees classed as at risk against the roles in the new structure. The Executive were informed that this process would be conducted by an external provider and would involve an independent, robust and rigorous process. It was stated that an assessment day for the Director and Heads of Service posts would be held on 26 January 2016.

It was also stated that the job descriptions for the new roles were being evaluated through a job evaluation process by an independent assessment panel.

The Chief Executive explained that during the consultation, clarification had been sought on where a number of areas such as emergency planning, safeguarding, housing and planning would be situated in the new structure and job roles and in response to this the relevant job descriptions had been revised to make these areas more clear

The Executive were informed that individuals involved in the next stage of the process would be written to, by the end of the week and it was planned to seek approval for any budget virements, appointments to statutory roles and constitution amendments at Full Council on 7 February 2016.

A query was raised whether there were sufficient posts in the new structure for all employees. The Chief Executive stated that there were posts in the structure, however, there would be a selection process which would assess the suitability of candidates skills against the posts in the new structure.

In response to a query regarding which of the new Directors would be deputising in the absence of the Chief Executive, the Chief Executive explained that as previously discussed with the Executive at the time of formal approval to proceed to formal consultation the Director roles were not deputy roles. The respective Director would cover in the absence of the Chief Executive depending on the area of expertise and this was clearly detailed in the new Director job roles

RESOLVED:

To note the update.

84. APPOINTMENTS TO OUTSIDE BODIES

The Leader of the Council indicated his intention to consider the following urgent additional item of business which had arisen since the dispatch of the agenda and which required a decision before the next scheduled meeting of the Executive.

Appointments to Outside Bodies – Danvm Drainage Board

RESOLVED:

- i) To appoint Mr Andrew Parmenter as a Council Appointed Representative to the Danvm Drainage Board with immediate effect; and**

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- ii) **To place on record the Council's thanks to the late Mrs Carol Mackman for the contribution she made to the work of the Drainage Board on behalf of the Council.**

REASON FOR THE DECISION

To ensure the Council is fully represented on the Danvm Drainage Board.

85. FLOODING OVER THE CHRISTMAS AND NEW YEAR PERIOD

The Leader of the Council expressed his thanks to all of the Council's staff involved in the recent flooding for all of their hard work in responding to the incident and supporting the local community.

The meeting closed at 4.37pm