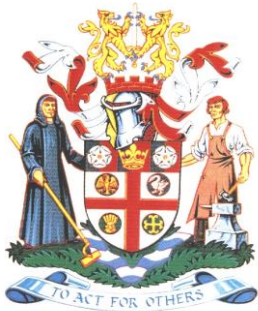


# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 12 May 2016
Time:	5pm
Present:	Councillors J Mackman (Chair), C Lunn, and C Metcalfe.
Officers present:	Mary Weastell, Chief Executive, Karen Iveson, Chief Finance Officer (s151), Gillian Marshall, Solicitor to the Council, Michelle Dinsdale – Senior Policy Officer, Rachel Crossley – Graduate Trainee, Policy and Palbinder Mann, Democratic Services Manager.
Public:	0
Press:	1

NOTE: Only minute number 110 and 111 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 24 May 2016. Decisions not called in may be implemented from Wednesday 25 May 2016.

#### **107. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors M Crane and D Peart.

#### **108. MINUTES**

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The Executive considered the minutes from the meeting held on 14 April 2016. It was noted that the second resolution under minute item 106 should be amended to read as follows:

- ii) **To give delegated authority to the Chief Finance Officer in consultation with the Lead Councillor for Finance and Resources to finance the schemes in accordance with the ‘funding hierarchy’ set out in paragraph 3.9 of the report to achieve the most beneficial outcomes for Selby District Council.**

**RESOLVED:**

**To approve the minutes of the meeting held on 14 April 2016 with the above amendment for signature by the Chair.**

**109. DISCLOSURES OF INTEREST**

There were no declarations of interest

**110. CORPORATE CHARGING POLICY**

Councillor Lunn, Lead Executive Member for Finance and Resources presented the draft Corporate Charging Policy for consideration.

Then Lead Executive Member for Finance and Resources explained that an amendment to the financial procedure rules in the Constitution would be considered at the next Council meeting.

It was clarified that the policy did not include any changes to green waste or car parking and these areas would be covered by separate reports which would be brought before Councillors in due course.

It was felt that the wording in Appendix 1 needed to be amended to be titled “Subsidised Services”, with ‘free services’ changed to ‘Fully Subsidised Services’ and ‘Subsidised Rates’ changed to ‘Partially Subsidised Services’ to provide clarity.

Clarification was sought regarding what charges could be amended by officers and what amendments needed to be brought back to the Executive for a decision. It was felt this needed to be clarified in the policy.

The Executive were informed that if there were new chargeable services to be introduced, charges for these would be brought back to the Executive for a decision however if there were new or amendments to charges for current chargeable services (subject to

the exceptions included in the policy) then these decisions would be taken by officers.

The Chair felt that the second paragraph on page three of the policy needed to be amended as it was felt the message was confusing on why the Council was introducing charges for services. The Council's aim is to deliver great value.

**RESOLVED:**

- i) To accept the amendments to page 3 regarding the aim to deliver great value and to Appendix 1 regarding 'fully subsidised' and 'partially subsidised' and to delegate authority to the Chief Executive to make any other minor amendments to clarify the policy in relation to Executive decisions on new chargeable services and officer decisions on current chargeable services.**
- ii) To recommend to full Council that an amendment be made to Part 4 - Financial Procedural Rules, Section 15(i) of the Selby District Council Constitution to allow the appropriate Officers the flexibility to vary charges for existing chargeable services when applying the 'Full Cost Recovery' or 'Direct Cost Plus' charging models (in accordance with section 8 of the Policy), without the need for additional Executive approval.**

**REASON FOR THE DECISION**

*To progress the draft Corporate Charging Policy in a way that supports the promotion of efficiency savings and reduction of dependence on Government Grants through the approach outlined in the draft policy.*

**111. EXECUTIVE APPPOINTMENTS ON OUTSIDE BODIES 2016/17**

The Democratic Services Manager presented the report which outlined the Executive appointments to Outside Bodies for the 2016/17 municipal year.

It was noted that the following changes would be made to the Selby Area Internal Drainage Board:

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- Dean Richardson to resign from the board and there to be a vacancy.
- Councillor Stephanie Duckett to replace Jennifer Shaw Wright.

**RESOLVED:**

**To make the Executive appointments to Outside Bodies for the 2016/17 Municipal Year as outlined in Appendix A with the above amendments.**

**REASON FOR THE DECISION**

*To ensure the Council is represented on outside bodies as necessary in 2016/17.*

The meeting closed at 5.29pm