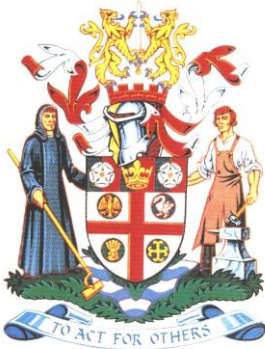


# Selby District Council



## Agenda

Meeting: **Executive**  
Date: **Thursday 12 May 2016**  
Time: **5.00pm**  
Venue: **Committee Room**  
To: **Councillors M Crane (Chair), J Mackman (Vice Chair),  
C Lunn, C Metcalfe and D Peart.**

1. **Apologies for absence**
2. **Minutes**

The Executive is asked to approve the minutes of the meeting held on 14 April 2016 (pages 1 to 3 attached).

3. **Disclosures of Interest**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

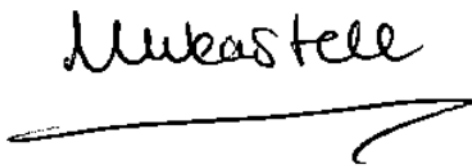
Executive  
12 May 2016

#### **4. Corporate Charging Policy**

Report E/15/58 presents the draft Corporate Charging Policy for consideration (pages 4 to 22 attached).

#### **5. Executive Appointments on Outside Bodies**

Report E/15/58 asks the Executive to consider the appointments to Outside Bodies for 2016/17 (pages 23 to 28 attached).



**Mary Weastell**  
**Chief Executive**

<b>Dates of next meetings</b>
<b>19 May 2016 – Executive Briefing – 2pm</b>
<b>2 June 2016 – Executive 4pm</b>

For enquiries relating to this agenda please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or [pmann@selby.gov.uk](mailto:pmann@selby.gov.uk).

#### **Recording at Council Meetings**

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Manager using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 14 April 2016
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman (Vice Chair), C Lunn, and D Peart.
Officers present:	Mary Weastell, Chief Executive, Karen Iveson, Chief Finance Officer (s151), Gillian Marshall, Solicitor to the Council, Sally Rawlings, Housing Development Manager and Palbinder Mann, Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute number 106 is subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 27 April 2016. Decisions not called in may be implemented from Thursday 28 April 2016.

#### **103. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor C Metcalfe.

#### **104. MINUTES**

The Executive considered the minutes from the meeting held on 3 March 2016.

Executive  
14 April 2016

**RESOLVED:**

**To approve the minutes of the meeting held on 3 March 2016 for signature by the Chair.**

**105. DISCLOSURES OF INTEREST**

There were no declarations of interest

**106. DETAILED BUSINESS CASE – REDEVELOPMENT OF GARAGE SITES AT EAST ACRES, BYRAM; WESTFIELD GROVE (SITE 1), EGGBOROUGH; and WESTFIELD ROAD (SITE 2), EGGBOROUGH**

In order to discuss the appendices to the report which were private and confidential, the Executive decided to move into private session as the public interest in maintaining the integrity of the procurement process outweighed the public interest in holding the meeting in public.

**RESOLVED:**

**That, in accordance with Section 100(A) (4) of the Local Government Act 1972, in view of the nature of the business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraph 3 of part 1 of Schedule 12(A) of the Act.**

The Housing Development Manager presented the report which outlined the results of the competitive procurement process for the redevelopment of the garage sites in three locations.

Concern was raised at the amount by which the received tenders exceeded the original allocated budget. It was explained that since the outline business case was approved there had been a rise in demand in the building industry and costs had increased. However benchmarking data showed that the costs were not significantly above costs for similar projects and as such they were still considered to represent value for money.

It was explained that opportunities to increase the scale of projects by packaging sites would be considered in order to achieve improved economies of scale in future developments.

The Executive were informed that the company who had assessed the tenders on the Council's behalf had confirmed that the tenders were valid.

Executive  
14 April 2016

It was noted that if the price of the best tender was not accepted, the exercise would need to be repeated and given the benchmarking data, it was unlikely that this would result in a lower cost.

Discussion took place on the financing of the proposals and it was noted that the capital receipts received from the sale of council houses could be used to partially fund the development. The amount available could increase during the financial year. S106 monies should also be received during the year and borrowing required would be within agreed limits. The delegation was requested to ensure that the most advantageous funding package for the scheme could be utilised.

**RESOLVED:**

- i) To agree to fund the additional costs of the schemes and approve the final tender**
  
- ii) To give delegated authority to the Chief Finance Officer in consultation with the Lead Councillor for Finance and Resources to finance the schemes in accordance with the 'funding hierarchy' set out in paragraph Error! Reference source not found. of the report to achieve the most beneficial outcomes for Selby District Council.**

**REASON FOR THE DECISION**

*To progress the Affordable Housing Development programme and to allow for the most beneficial funding option given the resources available.*

The meeting closed at 4.24pm

# Selby District Council

## REPORT

Reference: E/15/59 - Public



**To:** The Executive  
**Date:** 12 May 2016  
**Status:** Non key decision  
**Report Published:** 4 May 2016  
**Author:** Rachel Crossley- Graduate Trainee  
Michelle Dinsdale- Policy Officer  
**Executive Member:** Cllr Cliff Lunn – Finance and Resources  
**Lead Officer:** Karen Iveson, Chief Finance Officer

**Title:** Corporate Charging Policy

### Summary:

A review of the current Corporate Charging Policy has been undertaken to bring the policy up to date with legislation, The Corporate Plan 2015-2020 objective to 'deliver great value and increase income', and the Council's Medium Term Financial Strategy.

A draft Corporate Charging Policy has been developed in consultation with an internal officer working group and with advice from Legal. The draft Policy has been designed to support the Council's vision of being customer focused, business like, and forward thinking, and to develop business resilience in the face of significant reductions in grants from central Government. The draft Policy therefore sets out a framework for charging which enables the setting of charges to be flexible and market led, by allowing Officers, in consultation with the appropriate Director and the Section 151 Officer, to make flexible pricing decisions in response to external market conditions. This approach will encourage services to operate efficiently and ensure that the Council thinks consistently in a business-like manner.

Following approval from Executive on 3 March 2016, consultation began on the draft policy on 4 March 2016 and concluded 15 April 2016. No public responses were received despite a wide consultation. Policy Review Committee, however, provided positive feedback on the document as part of

the consultation process. Therefore, there have been no changes to the draft policy as a result of the consultation.

**Recommendations:**

- (i) To approve the draft Corporate Charging Policy.
- (ii) To recommend to full Council that an amendment be made to Part 4 - Financial Procedural Rules, Section 15(i) of the Selby District Council Constitution to allow the appropriate Officers the flexibility to vary existing charges when applying the 'Full Cost Recovery' or 'Direct Cost Plus' charging models (in accordance with section 8 of the Policy), without the need for additional Executive approval.

**Reasons for recommendations**

- To progress the draft Corporate Charging Policy in a way that supports the promotion of efficiency savings and reduction of dependence on Government Grants through the approach outlined in the draft policy.

## **1. Introduction and background**

- 1.1 The Council provides a number of services to the community, both statutory and discretionary. For many of these services, the Council has the authority to set their own charges (i.e. there is local discretion over the level of the charge).
- 1.2 The Corporate Charging Policy sets out a corporate framework for the setting of fees and charges for services provided by Selby District Council. The Policy applies to all fees and charges which the Council has discretion to set.
- 1.3 The current Corporate Charging Policy was approved in October 2011 and scheduled for review in October 2016. However, the local and national context for this policy has changed significantly since its approval, and an early review of the current policy has therefore been undertaken.
- 1.4 Under the current arrangements charges are reviewed only annually. To introduce new charges or change existing charges in response to market signals requires a separate report to Executive in-year.

## **2. The Report**

- 2.1 A review of the Corporate Charging Policy has been undertaken to ensure that it supports the Council's Corporate Plan objective to 'deliver great value', part of which is to 'increase income', and the Commercial Development Programme.
- 2.2 The Council wants to ensure that it develops business resilience, becoming more self-sufficient in the future and less reliant on central government grants. Charging for services can contribute towards the achievement of financial, corporate and service objectives.

### **2.3 The Policy**

The aim of the review was to design a Policy which would support the Council's financial objectives, take into account the changing nature of local government funding, and set a clear framework for the setting of charges.

- 2.4 The overarching aim of the Policy is to foster a more commercial approach to setting fees and charges. The concept of commercialism is to ensure that the Council thinks consistently in a business-like manner and very clearly calculates the costs and benefits associated with the activities it carries out.



- 2.5 The Policy outlines the key principles to be considered in charging for Council services in a transparent and consistent manner, and sets out a clear and equitable framework of standards and procedures to be followed when reviewing charges.
- 2.6 The Policy sets out three charging models:
- **‘Full Cost Recovery’** will be the Council’s default charging model: services must achieve full cost recovery over time, unless there is an Executive decision to subsidise.
  - The **‘Direct Cost Plus’** charging model will allow flexible pricing decisions to take account of external market conditions.
  - The **‘Subsidised’** model provides the Council with the option to provide a service with full or partial subsidy. All subsidies must be approved by the Executive.

## 2.7 Consultation

The draft Policy was subject to a six week public consultation period between 4 March 2016 and 15 April 2016. During this period the draft Policy was published on the Council’s website and hard copies were available on request. All District Councillors were emailed to be made aware of the consultation.

- 2.8 Despite a wide consultation which included the use of social media, no public responses were received.
- 2.9 A report including the draft Policy was presented at Policy Review Committee on 12 April 2016 for comment as part of the consultation process. The Committee resolved to support the Policy and its aims and objectives, as well as noting that it finds the framework for charging to be clear and simple to understand.

## 2.10 Implementation

If the final Policy is approved, an amendment will need to be made to Part 4 - Financial Procedural Rules Section 15(i) of the Selby District Council Constitution, which states that “New Charges or changes in existing charges shall be approved by the executive”. An amendment will be needed to allow the appropriate Officers the flexibility to vary existing charges when applying the ‘Full Cost Recovery’ or ‘Direct Cost Plus’ charging models (in accordance with section 8 of the Policy), without the need for an Executive approval. Such an amendment will require a separate report to Full Council. All charges relating to subsidised services, and those charges specifically identified in Appendix 4 (Charges Excluded from the Corporate Charging Policy) would still require Executive decision.

- 2.11 If the final policy is approved, Officers propose that the implementation of the Policy will involve a mandatory training session for all Lead

Officer grade posts to take them through the Policy, what it means for their service area, and the process for setting fees and charges.

### **3. Legal/Financial Controls and other Policy matters**

#### **Legal Issues**

The legislation concerning Local Authority charging is complex. This policy provides clarity for officers when considering proposals for new charges or changes to existing charges.

#### **Financial Issues**

The ability to set and amend charges with flexibility and to take account of market forces is important to ensure the Council's income generation targets are met.

#### **Impact Assessment**

An Equality, Diversity and Community Impact (EDCI) Screening has been completed and no adverse impact has been identified.

The Corporate Charging Policy is not likely to impact those with equality characteristics differently as it will be applied equitably to everyone.

Any potential impact on equality characteristics as a result of changes to specific charges will be identified and monitored as each proposed charge is to be EDCI screened as part of the process for reviewing and setting charges. In some cases this may result in individual charges being subject to full impact assessment, being amended, or a subsidy being applied.

There are likely to be positive impacts for the entire community. As a result of the Policy, all fees and charges will be reviewed to ensure that the Council achieves full cost recovery. This will help maintain the viability and quality of Council services.

### **4. Conclusion**

The current Corporate Charging Policy has been reviewed to ensure that it aligns with and best serves corporate and financial objectives. The draft revised policy is designed to ensure that the Council can develop business resilience by setting a framework where designing charges to achieve 'Full Cost Recovery' will be the default charging model. Individual services will be able to vary existing charge rates on a case by case basis, taking into account relevant market rates and the need to maximise income and operate efficiently. The review has resulted in the development of an updated Policy which, if implemented, will change the Council's processes for the setting of charges for services.

## **5. Background Documents**

Policy Review Committee Minutes – 12 April 2016

### **Contact Officers:**

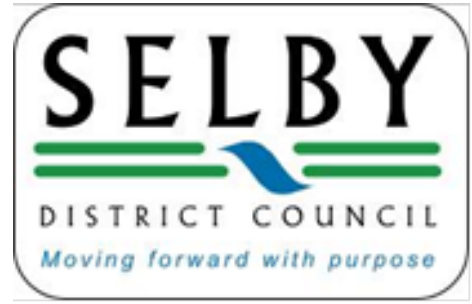
**Michelle Dinsdale**  
Policy Officer  
Selby District Council  
[mdinsdale@selby.gov.uk](mailto:mdinsdale@selby.gov.uk)

**Rachel Crossley**  
Graduate Trainee  
Selby District Council  
[rcrossley@selby.gov.uk](mailto:rcrossley@selby.gov.uk)

**James Cokeham**  
Head of Policy  
Selby District Council  
[jcokeham@selby.gov.uk](mailto:jcokeham@selby.gov.uk)

### **Appendices:**

**Appendix A:** Draft Corporate Charging Policy



## Corporate Charging Policy

## Contents

1 Introduction.....	3
2 Scope.....	3
3 Application of the Corporate Charging Policy.....	4
4 Aims and Objectives.....	4
5. Charging and Trading Legislation.....	4
6 Standard Charging Principles.....	5
7 Charging Models.....	6
8. Authority to Set and Vary Charges.....	7
9 Policy Review.....	8

DRAFT

## 1 Introduction

Selby District Council's Corporate Plan 2015-2020 identifies how the Council will work with others to deliver important outcomes, co-operating with communities and partners to achieve what matters most as effectively and efficiently as possible.

The priorities identified by the Council are to make the Selby district a great place...to **do business**, to **enjoy life** and to **make a difference**. These priorities will be supported by Selby District Council delivering **great value**, which includes a goal to generate increased income over the course of the Plan. Together these priorities ensure its vision of a council which is customer focused, business like and forward thinking.

The Council's Medium Term Financial Strategy sets out financial objectives to support the delivery of the Corporate Plan, particularly in the challenging financial context of a fragile UK economy, on-going austerity measures, significant reductions in grants from central Government and the move towards more locally generated income streams, underlined in the recent Comprehensive Spending Review (November 2015). This puts even greater pressure on the Council's finances and further reinforces the need for the Council to deliver efficiencies and generate sustainable local income sources.

The Council wants to ensure that it develops business resilience, becoming more self-sufficient in the future and less reliant on central government grants. Charging for services can contribute towards the achievement of financial, corporate and service objectives, for example by encouraging or discouraging the use of a service or to alter patterns of behaviour.

Opportunities for growing income generation are therefore a priority for the Council, alongside broader proposals for the trading and commercialisation of appropriate services. In the face of further public sector funding cuts, maximising the potential for increased income and savings will be integral to supporting the Council's Corporate Plan.

This Corporate Charging Policy outlines the key principles to be considered in charging for Council services in a transparent and consistent manner.

This policy replaces the previous policy which was introduced in October 2011.

## 2 Scope

This policy applies to the setting and reviewing of all fees and charges for Council services, where the Council has discretion to apply a charge and discretion over the level of charge applied.

The policy excludes:

- Charges which are determined by Central Government (a list of such charges is available on the Council's web-site)
- Council Tax
- Business Rates
- Housing rents
- Any charges where there are legal or contractual reasons for exclusion
- Any charges levied by Trading Companies or other third parties delivering services on behalf of the Council.

### **3 Application of the Corporate Charging Policy**

Service areas should use this policy when determining or proposing charges for services as part of the budget-setting process for the forthcoming financial year, and for any other ad hoc consideration of service charges.

Understanding the relationship between cost and charges is vital when determining charges for services and financial support and advice should be sought when applying this policy.

### **4 Aims and Objectives**

The overarching aim of the Corporate Charging Policy is to foster a more commercial approach to setting fees and charges. The concept of commercialism is to ensure the Council thinks consistently in a business-like manner and to very clearly calculate the costs and benefits associated with the activities it carries out.

The objectives of the Corporate Charging Policy are:

- To promote efficiency and support the commercialisation of our business in order to support the Medium Term Financial Strategy and deliver the Corporate Plan;
- To minimise the draw on local taxation of discretionary services and promote fairness, by fostering a culture where discretionary services are supported largely by users rather than the Council Tax payer;
- To set a clear, flexible and equitable framework of standards and procedures for applying charges and fees to relevant Council services for both individuals and organisations. The level of charge will reflect the cost plus a return where this is legal and possible for the Councils' expertise.
- To meet the corporate values of being 'business like' by service areas understanding and reviewing the costs and charges for their service areas.

### **5. Charging and Trading Legislation**

The legislation and case law that governs Councils' ability to charge and generate income is complex.

Specific powers to charge for services are contained in a variety of local government statutes. These include:

- **Local Authorities (Goods and Services) Act 1970** – introduced powers for councils to enter into agreement with other Local Authorities and public bodies for the supply of goods and services. Any agreement may contain such terms as to payment or otherwise as the parties consider appropriate.
- **Local Government Act 2003** – added further opportunities to the above. This act enables council's to trade in activities related to their functions on a commercial basis and make a profit, which may be reinvested in services, through a trading company.
- **Localism Act 2011** – the General Power of Competence (GPC) introduced a power to allow councils to do anything that an individual may do. However, for the purposes of charging, this should not exceed the cost of provision of the service in question, as operating for a commercial purpose (i.e. to make a profit) must be done through a trading company.

## 6 Standard Charging Principles

Standard principles will be applied to all fees & charges (within the scope of this policy) set by the Council. Where the Council deviates from these principles, the basis and reason for any such variations will be clearly documented and approved in accordance with the Council's Constitution/scheme of delegation.

Services which have discretion over charging are encouraged to operate more commercially in order to maximise efficiency and reduce dependence on revenue support. The ability of services to operate in this way is dependent on services being able to set and amend their charges with a level of flexibility, including consideration of current market rates and demand for the service. The Policy will also make decision making simpler and more timely.

This Policy enables the Council to apply differential charging, discounting and alternative pricing structures in order to maximise commercial benefit and target service take-up. Individual service areas can vary charge rates on a case by case basis, taking into account relevant market rates and the need to maximise income and operate efficiently.



All fees and charges will:

- Contribute to the achievement of corporate and service objectives;
- Maximise potential income, to achieve financial objectives, unless there is an explicit policy decision to subsidise the service;
- Be subject to equality impact assessment screening and consultation where appropriate.
- Minimise the costs of collection;
- As a minimum be increased annually from 1 April each year in line with Consumer Price Index (CPI) inflation increases (rate published for the preceding September each year);
- Be subject to a scheduled review at least every 3-5 years.

## 7 Charging Models

When introducing or reviewing a charge the Council will follow one of three models:

Charge	Definition	Application
<b>1. Full Cost Recovery</b>	Full Cost Recovery is defined in this policy as the Chartered Institute of Public Finance and Accounts' (CIPFA's) 'total cost' model. When charging 'total cost' the Council is aiming to charge the user the full cost to the Council of providing that service. The 'total cost' to the Council is calculated following CIPFA methodology. The cost of the charge will include, in addition to the direct cost of providing the service, costs such as fair and appropriate proportion of the cost of premises, central services and other overheads.	<b>This is the Council's 'default' charging principle.</b>
<b>2. Direct Cost Plus</b>	As a minimum the Council would recover the direct cost of providing the service plus wherever possible, a contribution to overheads.  The level of overhead contribution	<b>This allows flexible pricing decisions to take account of external market conditions.</b> For instance, there are circumstances where setting charges at a level more than full cost recovery may be appropriate

	is an operational decision, and will be dependent upon the particular circumstances and objectives.	(e.g. when trading with other local authorities or public bodies the Council is not limited in the amounts it can charge). This charging model also allows charges to be set below full cost recovery to achieve a particular objective – for example entering into a new market or attracting new business. However, in line with the Standard Charging Principles, the aim will always be to recover the full cost of a service over time.
<b>3. Subsidised</b>	A subsidised charge requires the Council to contribute to the direct cost of the service. Where the Council is not covering the direct costs of the service, it will require a contribution from the Council.  All subsidies will be subject to the approval of the Executive.	<b>This model provides the Council with the option to provide a service with full or partial subsidy.</b> The level of subsidy will be determined by reference to the nature of the service and the rationale for any subsidy for example: <ul style="list-style-type: none"> <li>• providing a public good;</li> <li>• encouraging service take up;</li> <li>• the user group's ability to pay.</li> </ul> The financial impact of subsidy decisions on the authority will be identified both individually and collectively, and actively managed and reviewed. A list of current subsidised services is set out at Appendix 1.

## 8. Authority to Set and Vary Charges

The decision on charging levels will be based on the relevant charging method (full cost recovery, direct cost plus, subsidised).

All charging decisions must be made in accordance with Selby District Council's Constitution (Budget and Policy Framework, Scheme of Delegation and Financial Procedure Rules) and be able to demonstrate consistency with Council strategic priorities, policies and statutory obligations.

The decision for varying charges for individual services is an operational decision, which will be taken by the appropriate Director/Head of Service (or Lead Officers with the approval of the appropriate Director/Head of Service), in consultation with the Section 151 Officer. The decision to vary charges (for example to offer discounts/special promotions) will be supported by adherence to the Charging Policy Process at Appendix 2 and the completion of the Business Case template at Appendix 3. This should be used to set out the clear rationale for the approach and charges proposed.

All decisions in relation to subsidised services must be approved by Executive.

There may be occasional charges which will be exempt from this policy, and any variations in these charges must be approved by Executive. A list of such charges is set out at Appendix 4.

## **9 Policy Review**

This policy will be reviewed periodically, taking into account developing Council policies and priorities and any changes in legislation.

## **Appendix 1**

### **List of Discretionary Free or Subsidised Services**

#### **Free Services**

Car Parking in Tadcaster and Sherburn

Green Waste Collection

Clinical Waste Collection

Pest Control – Rats only

Payment Transaction Charges

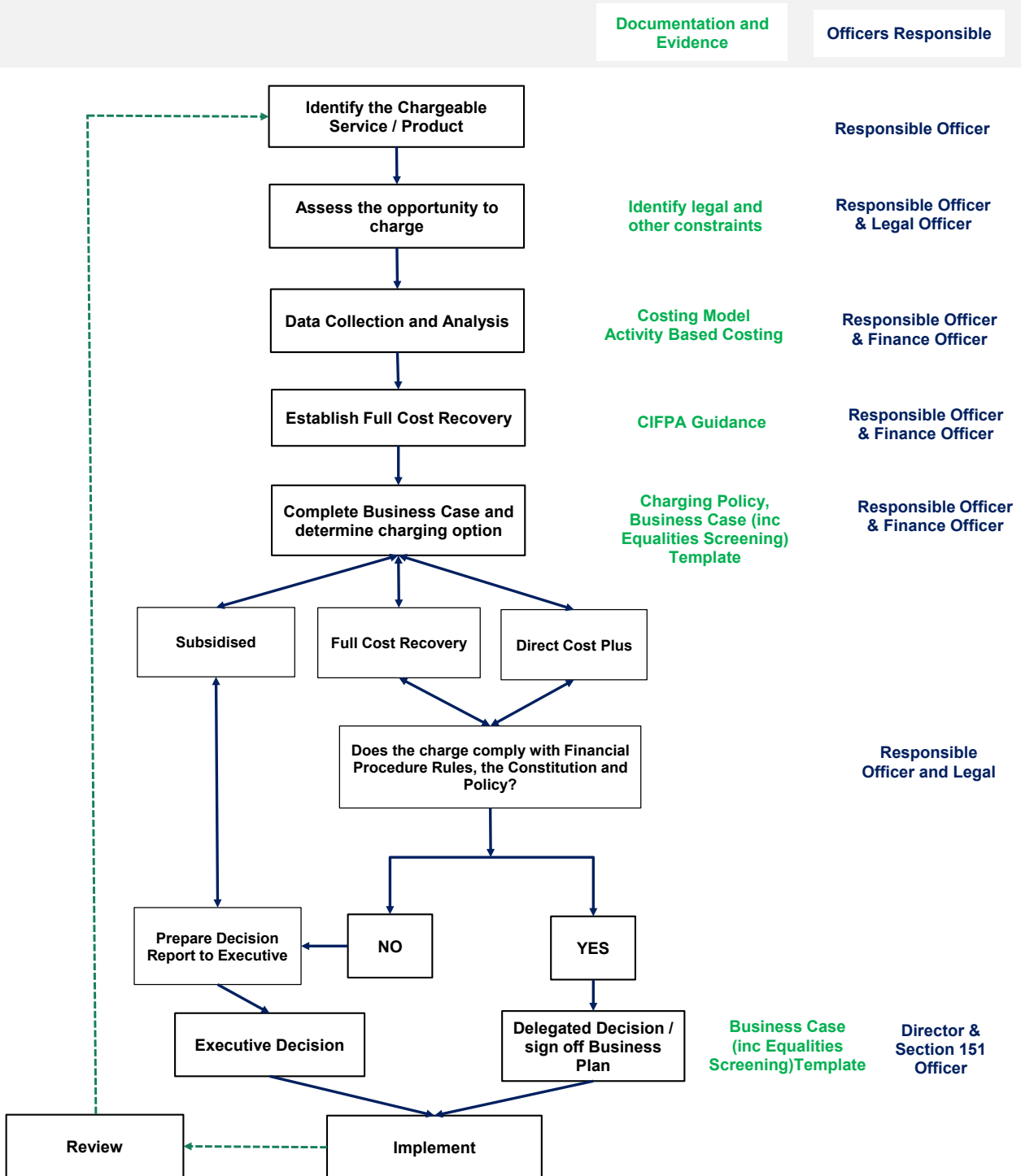
Caravan Licensing

#### **Subsidised Rates**

Senior Rail Cards

Bulky Waste Collection – for residents in receipt of certain benefits only

# CHARGING POLICY PROCESS



Notes:  
Responsible Officer is the Officer developing the new charge, this may be the Lead Officer or Senior Manager

## Charging Decision: Business Case

### Summary

<b>Author</b>	
<b>Date</b>	

<b>Service area and charging opportunity</b>	
<b>Rationale for the charging decision (how does it support corporate objectives)</b>	

### Financial Considerations

No.	Current Charge	Current Income £	Current Expenditure £	Net Position £	Cost Recovery %
1					
2					
3					

Ref No.	New Charge	Projected Annual Income	Projected Annual Expenditure	Net Position	Cost Recovery
1					
2					
3					

<b>Supporting Calculations</b>
<b>Key evidence and assumptions (include the outcomes of any consultation and options appraisal):</b>
<b>Other Financial Information (include Appendices if required)</b>

**Equality Impact Screening**

Completed Date	
Completed By	
Full Assessment Required (No move to section X)	
Completed Date	
Completed By	
Outcome	

**Issues/ Risks**

Issue/ Risk	Impact (Low/ Med/ High)	Likelihood (Low/ Med/ High)	Mitigating Actions

**Implementation Plan**

Milestone / Key Action	Date

**Further Information**

**Approvals**

	Print Name	Signed	Date
Responsible Officer			
Head Of Service			
Legal			
Finance			

## **Appendix 4**

### **Charges Excluded From the Corporate Charging Policy**

Car Park Charges



# Selby District Council

## REPORT

Reference: E/15/60 - Public



**To:** Executive  
**Date:** 12 May 2016  
**Status:** Non key decision  
**Report Published:** 4 May 2016  
**Author:** Palbinder Mann – Democratic Services Manager  
**Executive Member:** Councillor Mark Crane  
**Lead Officer:** Gillian Marshall – Solicitor to the Council

**Title:** Executive Appointments on Outside Bodies 2016/17

### Summary:

This report informs the Executive of the current Executive appointments to outside bodies. It asks the Executive to consider these appointments for 2016/17 and make any changes as appropriate.

### Recommendations:

**To make the Executive appointments to Outside Bodies for the 2016/17 Municipal Year subject to confirmation of Labour Group places.**

### Reasons for recommendations

To ensure the Council is represented on outside bodies as necessary in 2016/17.

#### 1. Introduction and background

- 1.1 Under the current Executive arrangements, the responsibility for appointing representatives on Outside Bodies is split between the Executive and the Council. This report asks the Executive to consider those appointments within its remit.

## **2. The Report**

2.1 The proposed changes to the membership of outside bodies compared to last year are as follows:

- The following members to be appointed to the Selby Internal Drainage Board:
  - Councillor Karl Arthur
  - Councillor David Buckle
  - Councillor Judith Chilvers
  - Councillor Jennifer Shaw-Wright
  - Councillor Paul Welch

2.2 The full list of Executive appointments to outside bodies can be found at Appendix A.

2.3 Confirmation is still being sought from the Labour Group concerning appointments of their Members. Any changes proposed will be incorporated on the list before the Executive meeting.

## **3. Legal/Financial Controls and other Policy matters**

### **Legal Issues**

There are specific legal issues

### **Financial Issues**

Travel expenses may be incurred for Councillors attending meetings.

### **Impact Assessment**

It is essential the Council is represented on all outside bodies to ensure its views are communicated.

## **4. Conclusion**

The Executive is asked to consider and approve the appointments to Outside Bodies for the 2016/17 municipal year.

## **5. Background Documents**

None

### **Contact Officers:**

**Palbinder Mann**  
**Democratic Services Manager**  
[pmann@selby.gov.uk](mailto:pmann@selby.gov.uk)  
x42207

**Appendices:**

**Appendix A:** Executive Appointments to Outside Bodies 2016/17

**Selby District Council  
Executive Appointments on Outside Bodies 2016/2017**

OUTSIDE BODY	PLACES	REPRESENTATIVE
Local Government North Yorkshire and York	1	Councillor Mark Crane Deputy – Councillor John Mackman
Local Government Association	1	Councillor Chris Metcalfe Deputy – Councillor Cliff Lunn
Local Authorities – Yorkshire and the Humber	1	Councillor Mark Crane
Yorkshire and Humber Employers' Committee	1	Councillor Mark Crane
York and North Yorkshire Strategic Housing Board	1	Councillor Dave Peart Substitute: Councillor John Mackman
Leeds City Region Planning Board	1	Councillor John Mackman
West Yorkshire Combined Authority Partnership Committee	1	Councillor Mark Crane Deputy – Councillor John Mackman
The First Ainsty Internal Drainage Board	2	Councillor Donald Mackay Councillor Keith Ellis
Danvm Drainage Board	5	Councillor Debbi White Councillor Mike Jordan Mrs Gillian Ivey Mrs Susan Ryder Andrew Parmenter

OUTSIDE BODY	PLACES	REPRESENTATIVE
Trans-Pennine Trail Board	1	Mrs Gillian Ivey
PATROL (Parking and Traffic Regulations Outside London)	1	Councillor Chris Metcalfe
Ouse and Derwent Internal Drainage Board	6	<u>First Electoral Division – Ouse</u> Councillor Liz Casling Councillor John Cattanach Councillor Keith Ellis  <u>Third Electoral Division – Cliffe</u> Councillor Jim Deans Councillor Brian Marshall Mrs Kay McSherry
Selby Area Internal Drainage Board	27	Councillor Chris Pearson (Vice Chair) Councillor John Mackman Councillor John Cattanach Councillor Ian Chilvers Councillor Mark Crane Councillor Dave Peart Councillor Mike Jordan Councillor Jim Deans Councillor Donald Mackay Councillor Chris Metcalfe Councillor Mel Hobson Councillor Cliff Lunn Mrs Gillian Ivey Mrs Eileen Metcalfe Ruth Sayner Michael Dyson

OUTSIDE BODY	PLACES	REPRESENTATIVE
		Neville Parkinson Glenn Shelley Caroline Sampson Paver Simon Parkinson Dean Richardson Gillian Marshall Councillor Karl Arthur Councillor David Buckle Councillor Judith Chilvers Councillor Jennifer Shaw-Wright Councillor Paul Welch
North Yorkshire Building Control Partnership	1 and 1 Substitute	Councillor Cliff Lunn Substitute – Councillor Dave Peart
Groundwork (North Yorkshire)	2	Councillor Jude Thurlow Councillor Mel Hobson
Community Safety Partnership	1	Councillor Mel Hobson
North Yorkshire Police and Crime Panel	1	Councillor Mel Hobson
North Yorkshire Joint Procurement Committee	1	Councillor Cliff Lunn
York and North Yorkshire Spatial Planning Board	1	Councillor John Mackman
Selby and District Housing Trust	3	Councillor John Mackman Councillor Stephanie Duckett Mrs Gillian Ivey