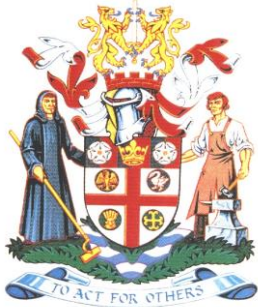


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 2 June 2016
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman (Vice Chair), C Lunn, C Metcalfe and R Musgrave.
Officers present:	Mary Weastell - Chief Executive, Karen Iveson - Chief Finance Officer (s151), Gillian Marshall - Solicitor to the Council, Keith Cadman - Head of Commissioning, Contracts and Procurement (Minute Item 97), Mike James - Lead Officer, Communications, Julie Walden - Communications Officer and Palbinder Mann - Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute number 5 and 6 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 15 June 2016. Decisions not called in may be implemented from Thursday 16 June 2016.

The Chair welcomed Councillor Richard Musgrave to his first Executive meeting and thanked Councillor Dave Peart for all of his work on the Executive.

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

The Executive considered the minutes from the meeting held on 12 May 2016.

RESOLVED:

To approve the minutes of the meeting held on 12 May 2016 for signature by the Chair.

3. DISCLOSURES OF INTEREST

There were no declarations of interest

4. PERFORMANCE DELIVERY REPORT – QUARTER 4 – 2015/16

Councillor Crane, Leader of the Council presented the report which provided details of the Council's delivery against key performance measures and Corporate Plan Priorities.

Discussion took place on the major emergency events that had recently occurred in the district. It was felt multi agency discussions were needed on preventative measures to reduce the risk of future events occurring. The Chief Executive explained that there had been a recent multi agency debrief event held at the Civic Centre where discussions had taken place and a report on the event would be shared with the Executive.

The Executive raised the following issues relating to performance targets outlined in the report:

- A query was raised on the performance indicator outlining the average wait time before a customer's phone call was answered at the contact centre. Discussion took place on the current target of two minutes and it was felt that this may need revising and lowering.
- The Executive felt that it would be useful if data could be provided on how many calls were abandoned when waiting to be answered. It was agreed it would be looked into with regard to whether the data could be provided.
- Concern was raised around performance indicators relating to bringing empty homes back into use and it was felt that the data need to be clearer to outline the progress with these targets.

Executive
2 June 2016

- A query was raised regarding the shortfall in savings outlined in the performance indicator relating to the Savings Strategy and Action and members were advised that a review of savings was in progress as part of the closedown of the Council's 2015/16 accounts.
- The Executive praised the work of staff on council tax debt and rent recovery and felt that staff had performed well in a difficult service area.
- Discussion took place on the performance indicator relating to the street scene contract and further information was requested on how levels of detritus and litter were measured. The Head of Commissioning, Contracts and Procurement stated that data was available for the past two years around this and agreed to provide this to the Executive.

RESOLVED:

To note and approve the report.

REASON FOR THE DECISION

The reporting of performance data enables the Council to measure improvement and the delivery of Corporate Plan Priorities to make Selby District a great place.

5. TREASURY MANAGEMENT – ANNUAL REVIEW 2015/16

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report which reviewed the Council's borrowing and investment activity for the financial year to 31 March 2016 and presented performance against the Prudential Indicators.

The Executive were advised that the Council's investments, which average £30.5m over the last year, had earned an average return of 0.67%, earning interest of £232k, which fell £16k short of budget. The shortfall was the result of the continuing low bank rate and was mitigated by in year revenue savings. The Council had outstanding borrowing of £60.3m at 31 March 2016 at an average rate of 4.19% - £57.3m of which related to the Housing Revenue Account.

RESOLVED:

To endorse the actions of officers on the Council's treasury activities for 2015/16 and approve the report.

Executive
2 June 2016

REASON FOR THE DECISION

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular Treasury Management monitoring reports including the annual review.

6. REVENUE AND BENEFITS PROCUREMENT EXERCISE

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report which updated the Executive on the procurement of a Strategic Partner for the delivery of the Revenues and Benefits Services at Selby and Craven District Councils.

The Executive were informed that there had been lower than expected market interest for the exercise as a result of which the procurement process had been brought to an end however officers would be reviewing the service over the next six months to consider the most appropriate way to proceed.

RESOLVED:

To note that Officers had completed the first round of competitive dialogue in the procurement process authorised by the Decision of the Executive on 5 November 2015 but that having considered the submissions received it has been decided not to proceed to stage 2 of the process or seek approval to proceed to final tenders.

REASON FOR THE DECISION

The stage 1 process identified that there was a lower than expected market interest for the arrangements proposed by the Councils and the proposals made did not meet the aspirations of the Partners to a degree that indicated that they could not be improved on at stage 2 to warrant the continued investment of time in the process.

The meeting closed at 4.43pm