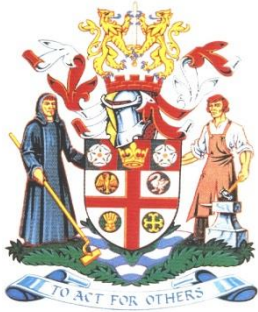


Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 6 October 2016
Time:	1pm
Present:	Councillors M Crane (Chair), J Mackman, C Lunn, C Metcalfe and R Musgrave.
Also present:	Councillor Packham, Leader of the Labour Group
Officers present:	Janet Waggott - Chief Executive, Karen Iveson - Chief Finance Officer (s151), Dave Caulfield – Director of Economic Regeneration and Place, Gillian Marshall – Solicitor to the Council, Mike James - Lead Officer, Communications, Stuart Robinson – Head of Business Development and Improvement (Minute Item 30), Ralph Gill – Lead Officer, Benefits and Taxation (Minute Item 31), Aimi Brookes – Senior Contracts Officer (Minute item 32), Chris Watson – Assistant Policy Officer (Minute Item 33), Rebecca Ware – Legal Officer (Minute Item 33), Phil Wadsworth – Planning Policy Manager (Minute Item 34), and Palbinder Mann - Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute number 30 and 32 to 33 are subject to call-in arrangements. The deadline for call-in is 5pm on Thursday 20 October 2016. Decisions not called in may be implemented from Friday 21 October 2016.

27. APOLOGIES FOR ABSENCE

There were no apologies for absence.

28. MINUTES

The Executive considered the minutes from the meeting held on 25 August 2016.

RESOLVED:

To approve the minutes of the meeting held on 25 August 2016 for signature by the Chair.

29. DISCLOSURES OF INTEREST

There were no declarations of interest

30. CORPORATE PERFORMANCE REPORT – QUARTER 1

Councillor Crane, Leader of the Council presented a progress update on delivery of the Council's Corporate Plan 2015-20 as measured by a combination of: progress against priority projects/high level actions; and performance against key performance indicators (KPIs).

The Executive praised the new layout of the performance report and felt it was easier to understand. The Executive made the following comments with regard to the report:

- Further information was requested on the Health and Safety Executive (HSE) reportable accident mentioned under the performance indicator (NEW) relating to accidents in the last 12 months.
- With regard to the performance indicator (PA_005) relating to major planning applications presented to Committee within time, it was stated that dialogue needed to be undertaken with developers at an early stage to ensure applications reached Committee within the allocated time. The Director of Economic Regeneration and Place explained that as a result of the recent planning review, procedures had been put in place to track major applications. It was also stated that if there were reasons for an extension to the time then this would be discussed with the developers.

- A query was raised with regard to how the figure outlined in the performance indicator (NEW) relating to adults achieving 150 minutes of exercise a week was arrived at. The Head of Service, Business Development and Improvement explained that the figure was from the annual Active People Survey undertaken by Sport England which surveys a sample of people from each district including Selby.
- It was queried whether there was any monitoring conducted of smaller planning applications. The Director of Economic Regeneration and Place explained that systems were in place for monitoring the performance on smaller applications however these were not reported corporately.
- It was noted that the tourism strategy should be titled the visitor strategy.
- It was felt that the performance indicator (NEW) relating to the number of people aged 16 and over and in employment should be stated as a percentage rather in the current form.
- The increase in the number of people in work was noted and welcomed.

RESOLVED:

To note and approve the report.

REASON FOR THE DECISION

The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

31. COUNCIL TAX SUPPORT SCHEME 2017/18

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report on the review of the Council Tax Support Scheme which would allow the new arrangements for 2017/18 and 2018/19 to be approved.

The Lead Executive Member for Finance and Resources explained that the recommendation was to maintain the maximum support level at 90%. The Executive were also taken through the other proposed changes as outlined in the report which included the removal of the family premium, reducing the backdating of council tax support from six months to one month and limited the number of dependents that support could be claimed for.

A query was raised in relation to the change of reducing the period for which a person can be absent from Great Britain and still receive council tax support and how this would be affected if the person was ill abroad. The Lead Officer, Benefits and Taxation explained that even if the person was ill, the time limit would still apply.

RESOLVED:

- i) **To recommend to Council to approve the maximum Council Tax Support level remaining at the current level of 90%.**
- ii) **To recommend to Council to approve the changes proposed to the Council Tax Support Working Age Scheme as outlined in the report.**
- iii) **To recommend to Council that the revised Council Tax Support Working Age Scheme be adopted for a period of two years from April 17 to March 19.**

REASON FOR THE DECISION

To ensure the Council's Working Age Council Tax Scheme continues to support residents and is in line with wider Central Government welfare reforms.

32. REVIEW OF PARKS BYELAWS

Councillor Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the updating of the parks byelaws.

The Lead Executive Member for Housing, Leisure, Health and Culture explained that the current byelaws were outdated and therefore the report outlined an update to the byelaws.

In response to a query regarding why certain areas such as birds were not mentioned in the revised byelaws, it was stated that these areas were covered in other legislation and therefore cannot be included in byelaws.

The Executive felt that it should be recommended to Selby Town Council that the byelaws relating to Scott Road Recreation Ground should also be updated.

RESOLVED:

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- i) **To give approval to apply to the Secretary of State for approval to adopt a new set of byelaws for parks and open spaces;**
- ii) **To publicise the proposed new byelaws if the application to the Secretary of State is successful;**
- iii) **To revoke the existing byelaws adopted by the Council in 1899, upon the new byelaws coming into effect.**

REASON FOR THE DECISION

To ensure that the correct procedure is followed for the revocation of the current byelaws and the adoption of new byelaws and to ensure that the Councils byelaws are fit for purpose.

33. CHARITABLE COLLECTIONS POLICY

Councillor Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report which sets out the scope and timetable for Selby District Council's Charitable Collections policy as well as details of the consultation and approval process.

The Executive were informed that the consultation period would run from 6 October 2016 to 16 November 2016.

RESOLVED:

To approve the draft Charitable Collections Policy for public consultation.

REASON FOR THE DECISION

To obtain the views of key stakeholders and the public on the draft Policy.

34. PLAN SELBY – FURTHER CONSULTATION: SITES AND POLICIES

Councillor Mackman, Lead Member for Place Shaping presented the report which set out the broad scope and content of the emerging 'PLAN Selby' local plan (and associated documents), the arrangements for public consultation and outlines the next formal stages of plan preparation.

Discussion took place on the proposed timetable outlined in the report and how the forthcoming appeal hearing relating to the

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housing development in Sherburn would affect resources for PLAN Selby.

The Executive recommended that officers reconsider whether the current timetable was achievable or whether it required revision.

RESOLVED:

To note the current progress with PLAN Selby to date and to ask officers, in consultation with the Lead Executive Member for Place Shaping, to consider whether the outlined timetable requires revision.

REASON FOR THE DECISION

To update the Executive on the progress on the preparation of the local plan.

The meeting closed at 1:56pm