

Selby District Council



Agenda

Meeting: **Executive**
Date: **Thursday 3 November 2016**
Time: **4.00pm**
Venue: **Committee Room**
To: **Councillors M Crane (Chair), J Mackman (Vice Chair),
C Lunn, C Metcalfe and R Musgrave.**

1. Apologies for absence

2. Minutes

The Executive is asked to approve the minutes of the meeting held on 6 October 2016 (pages 1 to 6 attached).

3. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

4. Neighbourhood Planning Designation

Report E/16/23 outlines a proposal to delegate authority with regard to Neighbourhood Planning to the Director of Economic Regeneration and Place to make designation decisions in line with the regulation time periods, following consultation with the Lead Councillor for Place Shaping (pages 7 to 9 attached).

5. Planning Service Review 2016 – Growing Selby Together

Report E/16/24 outlines the results from the review of the development management function of the Selby District Council Planning Service (pages 10 to 19 attached).

6. Financial Results and Budget Exceptions Report to 30 September 2016

Report E/16/25 provides the Executive with details of major variations between budgeted and actual expenditure and income for the 2016/17 financial year to 30 September 2016 (pages 20 to 38 attached).

7. Treasury Management – Monitoring Report to 30 September 2016

Report E/16/26 reviews the Council's borrowing and investment activity (Treasury Management) for the 6 month period 1 April to 30 September 2016 and presents performance against the Prudential Indicators (pages 39 to 46 attached).

8. Review of Parliamentary Constituency Boundaries

Report E/16/27 outlines a draft response to the Boundary Commission for England on their review of Parliamentary Constituency Boundaries (pages 47 to 86 attached).

9. Selby Area Internal Drainage Board

Report E/16/28 asks the Executive to consider which members it wishes to appoint to the Selby Area Internal Drainage Board following the reduction in the number of appointments from 27 to 11 (pages 87 to 90 attached).

Janet Waggott

**Janet Waggott
Chief Executive**

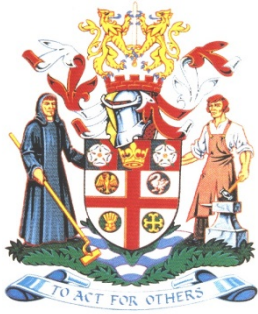
Dates of next meetings
Thursday 17 November 2016 – Executive Briefing, 2pm
Thursday 1 December 2016 – Executive, 4pm

For enquiries relating to this agenda please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

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Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 6 October 2016
Time:	1pm
Present:	Councillors M Crane (Chair), J Mackman, C Lunn, C Metcalfe and R Musgrave.
Also present:	Councillor Packham, Leader of the Labour Group
Officers present:	Janet Waggott - Chief Executive, Karen Iveson - Chief Finance Officer (s151), Dave Caulfield – Director of Economic Regeneration and Place, Gillian Marshall – Solicitor to the Council, Mike James - Lead Officer, Communications, Stuart Robinson – Head of Business Development and Improvement (Minute Item 30), Ralph Gill – Lead Officer, Benefits and Taxation (Minute Item 31), Aimi Brookes – Senior Contracts Officer (Minute item 32), Chris Watson – Assistant Policy Officer (Minute Item 33), Rebecca Ware – Legal Officer (Minute Item 33), Phil Wadsworth – Planning Policy Manager (Minute Item 34), and Palbinder Mann - Democratic Services Manager.
Public:	0
Press:	0

NOTE: Only minute number 30 and 32 to 33 are subject to call-in arrangements. The deadline for call-in is 5pm on Thursday 20 October 2016. Decisions not called in may be implemented from Friday 21 October 2016.

Executive
6 October 2016

27. APOLOGIES FOR ABSENCE

There were no apologies for absence.

28. MINUTES

The Executive considered the minutes from the meeting held on 25 August 2016.

RESOLVED:

To approve the minutes of the meeting held on 25 August 2016 for signature by the Chair.

29. DISCLOSURES OF INTEREST

There were no declarations of interest

30. CORPORATE PERFORMANCE REPORT – QUARTER 1

Councillor Crane, Leader of the Council presented a progress update on delivery of the Council's Corporate Plan 2015-20 as measured by a combination of: progress against priority projects/high level actions; and performance against key performance indicators (KPIs).

The Executive praised the new layout of the performance report and felt it was easier to understand. The Executive made the following comments with regard to the report:

- Further information was requested on the Health and Safety Executive (HSE) reportable accident mentioned under the performance indicator (NEW) relating to accidents in the last 12 months.
- With regard to the performance indicator (PA_005) relating to major planning applications presented to Committee within time, it was stated that dialogue needed to be undertaken with developers at an early stage to ensure applications reached Committee within the allocated time. The Director of Economic Regeneration and Place explained that as a result of the recent planning review, procedures had been put in place to track major applications. It was also stated that if there were reasons for an extension to the time then this would be discussed with the developers.

- A query was raised with regard to how the figure outlined in the performance indicator (NEW) relating to adults achieving 150 minutes of exercise a week was arrived at. The Head of Service, Business Development and Improvement explained that the figure was from the annual Active People Survey undertaken by Sport England which surveys a sample of people from each district including Selby.
- It was queried whether there was any monitoring conducted of smaller planning applications. The Director of Economic Regeneration and Place explained that systems were in place for monitoring the performance on smaller applications however these were not reported corporately.
- It was noted that the tourism strategy should be titled the visitor strategy.
- It was felt that the performance indicator (NEW) relating to the number of people aged 16 and over and in employment should be stated as a percentage rather in the current form.
- The increase in the number of people in work was noted and welcomed.

RESOLVED:

To note and approve the report.

REASON FOR THE DECISION

The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

31. COUNCIL TAX SUPPORT SCHEME 2017/18

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report on the review of the Council Tax Support Scheme which would allow the new arrangements for 2017/18 and 2018/19 to be approved.

The Lead Executive Member for Finance and Resources explained that the recommendation was to maintain the maximum support level at 90%. The Executive were also taken through the other proposed changes as outlined in the report which included the removal of the family premium, reducing the backdating of council tax support from six months to one month and limited the number of dependents that support could be claimed for.

Executive
6 October 2016

A query was raised in relation to the change of reducing the period for which a person can be absent from Great Britain and still receive council tax support and how this would be affected if the person was ill abroad. The Lead Officer, Benefits and Taxation explained that even if the person was ill, the time limit would still apply.

RESOLVED:

- i) **To recommend to Council to approve the maximum Council Tax Support level remaining at the current level of 90%.**
- ii) **To recommend to Council to approve the changes proposed to the Council Tax Support Working Age Scheme as outlined in the report.**
- iii) **To recommend to Council that the revised Council Tax Support Working Age Scheme be adopted for a period of two years from April 17 to March 19.**

REASON FOR THE DECISION

To ensure the Council's Working Age Council Tax Scheme continues to support residents and is in line with wider Central Government welfare reforms.

32. REVIEW OF PARKS BYELAWS

Councillor Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the updating of the parks byelaws.

The Lead Executive Member for Housing, Leisure, Health and Culture explained that the current byelaws were outdated and therefore the report outlined an update to the byelaws.

In response to a query regarding why certain areas such as birds were not mentioned in the revised byelaws, it was stated that these areas were covered in other legislation and therefore cannot be included in byelaws.

The Executive felt that it should be recommended to Selby Town Council that the byelaws relating to Scott Road Recreation Ground should also be updated.

RESOLVED:

Executive
6 October 2016

- i) **To give approval to apply to the Secretary of State for approval to adopt a new set of byelaws for parks and open spaces;**
- ii) **To publicise the proposed new byelaws if the application to the Secretary of State is successful;**
- iii) **To revoke the existing byelaws adopted by the Council in 1899, upon the new byelaws coming into effect.**

REASON FOR THE DECISION

To ensure that the correct procedure is followed for the revocation of the current byelaws and the adoption of new byelaws and to ensure that the Councils byelaws are fit for purpose.

33. CHARITABLE COLLECTIONS POLICY

Councillor Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report which sets out the scope and timetable for Selby District Council's Charitable Collections policy as well as details of the consultation and approval process.

The Executive were informed that the consultation period would run from 6 October 2016 to 16 November 2016.

RESOLVED:

To approve the draft Charitable Collections Policy for public consultation.

REASON FOR THE DECISION

To obtain the views of key stakeholders and the public on the draft Policy.

34. PLAN SELBY – FURTHER CONSULTATION: SITES AND POLICIES

Councillor Mackman, Lead Member for Place Shaping presented the report which set out the broad scope and content of the emerging 'PLAN Selby' local plan (and associated documents), the arrangements for public consultation and outlines the next formal stages of plan preparation.

Discussion took place on the proposed timetable outlined in the report and how the forthcoming appeal hearing relating to the

Executive
6 October 2016

housing development in Sherburn would affect resources for PLAN Selby.

The Executive recommended that officers reconsider whether the current timetable was achievable or whether it required revision.

RESOLVED:

To note the current progress with PLAN Selby to date and to ask officers, in consultation with the Lead Executive Member for Place Shaping, to consider whether the outlined timetable requires revision.

REASON FOR THE DECISION

To update the Executive on the progress on the preparation of the local plan.

The meeting closed at 1:56pm

Selby District Council

REPORT

Reference: E/16/23

Public



To: The Executive
Date: 3 November 2016
Status: Non Key Decision
Report Published: 26 October 2016
Author: Tom Ridley Policy Officer
Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Dave Caulfield Director of Economic Regeneration and Place

Title: Neighbourhood Planning Designation

Summary:

Selby District Council (SDC) has a duty to support Parish or Town Councils in the district that come forward to produce neighbourhood plans under the Localism Act 2011. The first step of the process is the Town or Parish Council or forum must apply to SDC to be 'designated' as an appropriate body and that the area covered by the plan is appropriate.

Following the Housing and Planning Act 2016, the government has introduced regulations to speed up and simplify the neighbourhood planning process. The main changes are that time periods have been introduced for key local authority decisions such as designating neighbourhood areas. This means that SDC must now designate or refuse within set government time periods. If applications are not designated within the set time periods the areas will automatically become designated without SDC input.

Officers recommend that in order to meet the time periods, delegated authority is granted to the Director of Economic Regeneration and Place who will make designation decisions in line with the regulation time periods, following consultation with the Lead Councillor for Place Shaping.

Recommendations:

- i. To note the update on neighbourhood planning area designations
- ii. To delegate authority to the Director of Economic Regeneration and Place to designate neighbourhood plan areas following consultation with the Lead Councillor for Place Shaping.

Reasons for recommendation

To meet the updated neighbourhood planning regulations as set out in the Housing and Planning Act 2016.

1. Introduction and background

- 1.1 Neighbourhood planning is a right for communities introduced through the Localism Act 2011. Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Neighbourhood planning provides a set of tools for local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area and Council. A neighbourhood plan should support the strategic development needs set out in the Local Plan and plan positively to support local development

In May 2013 the Executive agreed to support Appleton Roebuck/Acaster Selby as a pilot neighbourhood plan designation. The Council has provided support to the pilot although the plan has progressed slower than expected, so a detailed 'lessons learned' review has not been possible. In the meantime neighbourhood planning has gained momentum nationally and this approach of using a pilot to assess the impacts cannot be sustained. Since then designation has also been approved for Selby Town, while there are currently applications for designation being consulted on for Ulleskelf and Church Fenton. It is difficult to anticipate but other areas may come forward and the Council has a duty to consider designation and offer support to these areas.

2. The Report

- 2.1 Following the Housing and Planning Act 2016, the government has introduced regulations to speed up and simplify the neighbourhood planning process. The main changes are that time periods have been introduced for key local authority decisions such as designating neighbourhood areas, sending a Plan or Order to referendum and bringing a neighbourhood Plan or Order into force.
- 2.2 There is also a new requirement that the local planning authority has no option but to designate the whole of a neighbourhood area applied for in certain cases: where the application is by the Parish Council for the whole of a parish, or where the time limit for a decision has expired (13 weeks in most cases, 20 weeks for areas covering more than one local authority). If a decision is not made on designation within the set time periods the application is automatically designated without any input from the Councils.
- 2.3 Currently Officers receive an application from a Parish or Town Council to be designated as a Neighbourhood Area. This process involves a 4 week public consultation and a report being brought before the Executive for final

designation approval. The new time scales, together with the consultation and deadlines for the Executive itself, will make the new government targets difficult to meet.

- 2.4 Following the Housing and Planning Act 2016 regulations, it is also difficult to envisage a scenario when a Neighbourhood Plan designation application would be refused where it is made by a Parish or Town Council and for the whole of the Parish or Town area. At this designation stage the content or focus of the plan is not under consideration.
- 2.5 However the council should still retain its mechanism to designate or reject neighbourhood plan designation applications. This would enable the council to react to any submitted application within the government time periods. This could be achieved by granting delegated authority to the Director of Economic Regeneration and Place. The Director would then be able to consult on designations with the Lead Councillor for Place Shaping while still responding within the time periods.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 If the Council is not able to meet the new designation application timescales, applications are automatically designated without Council input.

Financial Issues

- 3.2 No expenditure commitment is required at designation stage.

4. Conclusion

- 4.1 Following the Housing and Planning Act 2016, the council must now make decisions on neighbourhood planning designation applications within set time periods. Due to the lengthy process of taking an application through consultation and the Executive approval process, it is recommended delegated authority be granted to the Director of Economic Regeneration.

5. Background Documents

Contact Officer:

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tridley@Selby.gov.uk

Appendices:

There are no appendices for this report.

Selby District Council

REPORT

Reference: E/16/24

Public



To: The Executive
Date: 3 November 2016
Status: Non Key Decision
Report Published: 26 October 2016
Author: Jennifer Clewley Business Development Officer
Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place

Title: Planning Service Review 2016 – Growing Selby Together

Summary:

A review of the development management function of the Selby District Council Planning Service has been undertaken and involving a broad range of stakeholders within and affected by, the Planning Service internally and externally.

The aim of the review was to make recommendations to Selby District Council as to how to develop an 'award winning' Planning Service which would support the corporate priorities to make Selby District 'a great place to enjoy life and to do business' whilst 'delivering great value'. The recommendations have led to the creation of an action plan which focuses on six key themes;

- i. Strategic Vision
- ii. People and Resources
- iii. Service Process Improvements
- iv. Planning Committee
- v. I.T Systems
- vi. Partnership Working

The actions will deliver an improved customer service, mitigating legal and reputational risk to the Council, by reducing complaints, ombudsman cases and judicial reviews and build a robust planning enforcement function. Return of planning application fees will be reduced and administration and postage costs saved.

The recommendation to the Executive is to welcome the outcome of the review and support officers in progressing with the identified actions.

Recommendations:

- i. To welcome the outcomes of the Planning Service Review as detailed in the report.**
- ii. To support officers in progressing with the identified actions**

Reasons for recommendation

Selby District Council corporate plan sets out the priorities to *'to make Selby a great place to do business, enjoy life, make a difference, whilst adding great value'*. The Planning service is key to supporting these priorities. Decisions made by Planning Committee and through delegated powers have an effect for the people and communities of Selby district, as well as local and national businesses. Decisions are public and can be highly emotive for stakeholders and residents.

With a large number of improvements recommended to the service, the Executive is asked to support the outcome of the review, to set a clear message to internal and external stakeholders, that Selby District Council is committed to a programme of continuous improvement of the Planning Service for its customers.

1. Introduction and background

1.1 Selby District Council's Corporate Plan sets out the vision *'to make Selby a great place to do business, to enjoy life and to make a difference'* and the Planning Service is vital to achieve these goals.

1.2 Recent changes to Government Reform and the Housing and Planning Act, have, alongside longstanding resource issues and system challenges, resulted in corporate and political expectations being unfulfilled, with much frustration at the consistency and efficiency of the service.

1.3 In order to address the challenges and support growth to meet the Corporate Plan objectives, a full service review of how we deal with planning applications has been conducted.

1.4 The review welcomed expert recommendations and assistance from Phil Crabtree, the former Chief Planning Officer at Leeds City Council and was started on the 10th May 2016. The Planning Advisory Service (PAS) Template was used as a basis for evaluation and included the views of the majority of internal, external and political stakeholders who interact with the planning service.

1.5 A report has been provided to the Council, highlighting the findings from the service review and making several recommendations and actions for improvements to make Selby District Council Planning Service 'Award Winning'.

1.6 The recommendations and actions support the corporate plan priorities to make Selby District 'a great place to enjoy life and to do business' whilst 'delivering great value'.

2. The Report

2.1 Selby District Council Corporate Plan (2015-2020) seeks to strengthen the local economy by encouraging new investment and working in partnership with developers' partners and business leaders. It also seeks to make Selby a great place to enjoy life and the quality of our places and new development is a key part of that. The plan also emphasises the importance of customers, and to work with the community to ensure that they have an active and influential role in the delivery of the economic development plan. The Planning Service is at the centre of the growth, great place and community engagement agendas therefore, it is essential that it is ready to meet the challenge ahead.

2.2 The Planning Service workload has changed significantly over the last 3 years. Government planning reforms have reduced the number of minor household applications; however, the property market recovering has led to an increase of major applications (by over 100%). The changes in workload, as well as the Housing and Planning Act, mean that it is timely to review how and by whom applications are processed, in order to meet government guidelines and timescales efficiently. The review has addressed this by exploring and making recommendations to improve strategic vision, people and resources, service process improvements, I.T systems and partnership working.

2.3 Strategic Vision

2.3.1 The Council's Corporate Plan (2015-2020) explains the vision for the District 'to make Selby a great place to do business, to enjoy life and delivering great value'. This vision should be proactively embraced by the Planning Service, supporting economic development, regeneration and housing and the achievement of quality development to support great places. It should underpin how the service works with partners, customers and communities.

2.3.2 An interim management team has been established to set the vision for the service and lead on an action plan of improvements, to ensure the recommendations of the review are implemented.

2.3.3 A single stakeholder forum will be created, for a trial period of 12 months, to assist with the redesign of the service. The group will have representatives from each customer group and will be focused on service improvement, not specific applications and developments.

2.3.4 A new suite of Key Performance Indicators (KPI's) will be developed around the planning service as well as a customer survey to measure results. KPI's will include statutory requirements and also management indicators to provide

an internal measure of service performance. These need careful consideration, so as to accurately reflect the performance of the service and not the decisions made for applications. The KPI's will help to measure the service performance against other local authorities and the progress being made to be the best District Council Planning Service.

2.4 Resources and People

- 2.4.1** Planning activities have previously been split over four separate business areas – Development Management; Planning Policy; Plans Processing and Enforcement. Under the reorganisation these service areas have been grouped together under the same Head of Service and Directorate. This will improve communications, developing a “one team” culture, and support process change for end to end delivery of planning applications.
- 2.4.2** The review supports the proposals made for the reorganisation to build a permanent sustainable Planning Policy team, which will set the agenda for a proactive Development Management Team. Supported by an efficient, effective PPU team and underpinned with a strong Planning Enforcement team. New roles have been proposed to build a full and successful Planning Service and these are reflected in the new proposed structure, which will be finalised as part of the wider corporate Organisational Review.
- 2.4.3** The report recommends strengthening the Councils Planning Enforcement service. This should help the council to take a stronger role in relation to breaches of planning control. It will enable the Council to take a more proactive role to ensuring that new developments comply with planning permissions and conditions.
- 2.4.4** Investment needs to be made in the training and development of officers, both to introduce new ways of working in the short term and to encourage career development in the long term. This will increase staff engagement and retention within the Planning service. As a result of the review, officers have already undertaken report writing training, to make reports relevant to the size of application, which will free up capacity for them to offer a more proactive service. Officers will also receive presentation skills training to ensure the presentations to committee, partners, stakeholders and the public are engaging and jargon free.
- 2.4.5** The way in which applications are allocated to Officers is being reassessed based on size, geography, skillset, capacity. This will reduce travel times and provide greater familiarity with partners and communities. Proactive tracking of applications by principal officers for junior officers and management of caseloads will ensure timelines are met and reduce the potential for return of any fees.
- 2.4.6** It is vital that staff are fully involved in the reconfiguration of the new service. Not only will this help in generating a commitment to change the service, but their experience and knowledge will be critical to the process of change.

Changes to the service will require culture change within the organisation and the team. This will need to be supported through training and mentoring of staff through regular appraisals and a strong management team.

2.5 Service Process Improvements

- 2.5.1** A fundamental of any successful Planning Service is to have efficient processes in place that all stakeholders understand and apply consistently. A staff process improvement group has been formed to review work tasks and implement efficient working procedures.
- 2.5.2** There are several guidance documents that underpin the Planning Service, namely: Validation checklists and process, Conditions Manual, Consultation process, Committee process and the Statement of Community Involvement. Each of these will be reviewed and updated, to reflect the strategic vision and align to a new proactive service offered by the Planning function at Selby District Council.
- 2.5.3** The new processes and guidance, will lead to changes in the requirements for information submitted by Agents and Developers on applications, reducing the number of invalid applications and appeals. The focus will be launching a new Validation Process and Manual, alongside a revised Conditions Checklist, which will be consistently applied. These will be aligned to partner and consultee requirements of which some have recently changed (so again a timely exercise). This will reduce invalid applications, improve decision making and strengthen the enforcement of planning applications.
- 2.5.4** The criteria for consultations and quality of responses needs to be reviewed, in conjunction with each consultee, to ensure that consultations are essential and responses well drafted. This should include the form and nature of planning policy consultations in order to ensure consistency in the way that it is applied to developments. Several consultees have offered support and training to develop new ways of working, guidance and building a partnership with the Council. In the immediate period this will happen with Historic England, Environment Agency and NYCC Highways. SLA's will be developed which will add value to consultation responses, ensure that they are timely and efficient and reflect the proactive team approach for better decision making.
- 2.5.5** The number of applications submitted on-line in Selby is currently very low. We will introduce new communications and marketing of the Planning Portal to target a 20% increase in online applications to create channel shift. This will create benefits for applicants as well as create capacity within the processing team, enabling them to provide a proactive service.
- 2.5.6** Amendments to consultation letters, press and site notices will enable communications to be primarily electronic and the need to respond to letters will be reduced as they are not required. This will make significant savings to which the budget line for postage (15/16) is currently £6,100 per year.

2.5.7 The changes in process should all account for reporting of key performance indicators (KPI's) (both internally and to committee). KPI reports will be generated from Uniform and reflect KPI's used by government at a national level, with an aim to exceed these as a minimum. Reports will include highlighting 'at risk' applications, return of fees, turnaround times and other key indicators as determined by the Council. KPI's will also reflect the current baseline performance of the service and measure the improvements and changes made as a result of the review.

2.5.8 Officers have all received report writing training, which will now be implemented into working practices. Reports will be more focussed, address all the material planning considerations and of a higher quality.

2.6 Planning Committee

2.6.1 Planning Committee is the front face of the Planning Service to the public, the residents and businesses. In making the Planning Service business friendly, how Planning Committee operates has been reviewed.

2.6.2 Changes have already been made to the environment with audio and visual links through the committee room and council chamber. A welcome pack is being created explain to visitors the role of Planning Committee, and how it operates.

2.6.3 Member training has taken place, and this will now be expanded to include specialist training on items such as, flood, highways, design and conservation.

2.6.4 In future, pre application presentations will be given to Planning Committee on the most strategically significant applications. We will also review and extend the use of planning performance agreements (PPAs) to include greater engagement with local residents, Councillors and Parish Councillors at the pre application stage.

2.7 I.T Systems

2.7.1 The two main systems used by the Planning Service are;

- Geographic Information System (GIS) which captures, stores, manipulates analyses, manages, and presents all types of spatial or geographical data.
- Uniform, is the case management system used by the Planning Service.

2.7.2 The GIS programme is a corporate system used by a number of service areas within Selby District Council. It has been identified as in need of review, which is a project being led by the Business Development and Improvement Team. As well as digitalising the land terrier maps, it will include updating the information for ward boundaries, flood risk areas, conservation areas, TPO's,

local plan policies, to ensure all the information is correct. The project will review the need for a GIS administrator who will ensure consistency of information entered onto the system and also how officers are using the information.

- 2.7.3** The Uniform system is due for an upgrade and development to enable electronic working across the service and create significant capacity, by driving channel shift. We also need to ensure we get the best from the functionality of the existing system. Officers will visit other Councils to understand how they use the system and what improvements can be made at Selby District Council to enable large efficiency savings in the ways of working. The Uniform upgrades and any further development required is on the Business Development and Improvement Team work plan.

2.8 Partnership Working

- 2.8.1** The Planning Service has a wide range of internal and external customers to which the review has gained feedback. External customers to the service include: Ward Councillors, Committee Members, Town and Parish Councillors, Householders, Business Owners, Planning Agents, Developers and Consultees. The key message from customers is the desire for a proactive, customer and business friendly Planning service.
- 2.8.2** Improved access for customers to contact planning officers will be included as a part of the team structure and how the workload is allocated in the future. This will speed up response to queries and aid discussions and negotiations on applications. It will strengthen relationships with key partners and stakeholders of the service.
- 2.8.3** A greater use of Planning Performance Agreements (PPA) for determining large applications will help to provide clear agreed project plans between the Council, the Applicant and Key Consultees. PPA's will also help in generating increased income to pay for a quality service and evidence from other places shows they are welcomed by developers if this leads to a well-resourced and proactive service. PPA's will promote proactive partnership working, make negotiation easier and encourage a consistent approach to major proposals, whilst minimising appeals.
- 2.8.4** A proactive service will involve working with consultees through regular review meetings to discuss significant on/off site infrastructure issues and developments between the relevant parties.
- 2.8.5** There will be increased contact with members and Parish Councils for pre application, on large scale and sensitive development proposals. Training will be given to ensure contributions are informed and supportive of the pre-application process.
- 2.8.6** It is proposed to establish a new forum of key stakeholders involved in the delivery of planning in Selby. This forum will involve representatives of

Developers, house builders Agents and Parish Councils. Initially this will be for a 12 month period and it is intended that the forum will acts as a sounding board and source of advice for the redesign of the service and for future service improvements.

- 2.8.7** Selby District Council will also start to procure specialist advice when needed, particularly around ecology, archaeology and flooding. This will be crucial to unlock funding and ensure the appropriate infrastructure is in place for key development projects. There is potential to do this through the Better Together partnership with NYCC as well as arrangements with other local authorities.

2.9 Implementation of Recommendations

- 2.9.1** The approach taken to the implementation of the above recommendations is in the form of a simple measurable Action Plan. It promotes confidence and ownership of the change process amongst the relevant teams and members, so that a culture of continuous improvement becomes embedded. The actions that have already started have been identified as 'quick wins' and are the immediate focus. These will gain support of stakeholders and officers in the changes and generate capacity for the larger project actions that are required to become an 'Award Winning' Planning Service.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1** The Solicitor to the Council has been a member of the project board for the review and has provided advice throughout to ensure there are no legal risks resulting from the review.
- 3.2** The recommendations and actions from the review will mitigate legal risk to the Council, by minimising the opportunity for customers to legally challenge decisions.

Financial Issues

- 3.3** The review supports the growth of the Planning service, which generated £860k of planning fee income in 2015/16 and forecast to deliver £1.5m 17/18. The income received from planning application fees (which are set nationally) funds the costs of running the Planning Service, including any improvements required, such as many of those identified in this review.

3.3.1 Costs:

Some actions will require financing, but will presented in separate business cases, these are as follows;

- Established sustainable and permanent resource – Organisational review
- Training and development of staff
- IT Projects – GIS and Uniform – ICT

3.3.2 Savings:

It is difficult to identify significant cashable savings, until the service has improved and developed. However, estimated savings are as follows:

- Reduced postage costs through electronic working of up to £6,100
- The reduction in risk for return of fees of up to £30,000 (15/16)
- Risk of the current out of time applications resolved £100,000
- Savings through reduction of appeals and judicial review of up to £27,000 (15/16 spend on witnesses, appeals, legal costs)
- Savings on specialist advice for planning applications of up to £40,000 (15/16 spend)

3.3.3 Income Generation:

The actions from the review will build an improved and successful Selby District Planning Service; in turn this will generate increased planning fee income for funding the Award Winning Planning Service we all want.

Impact Assessment

If the recommended actions are not undertaken, the service will continue to struggle under pressure, which will make growth and development difficult in the District, which would stifle delivery of the key priorities set out in the Corporate Plan.

The risk of return of fees will remain high, as will the risk of judicial review, complaints and appeals. High staff turnover will continue and the reputation of the service will suffer.

4. Conclusion

4.1 In conclusion a review of the development management function of the Selby District Council Planning Service has been undertaken and involving a broad range of stakeholders within and affected by, the Planning Service internally and externally.

4.2 The outcome is a series of recommendations to Selby District Council as to how to develop an 'award winning' Planning Service which would support the corporate priorities to make Selby District 'a *great place to enjoy life and to do business*' whilst '*delivering great value*'.

4.3 An action plan has been created which focuses on six key themes;

- i. Strategic Vision
- ii. People and Resources
- iii. Service Process Improvements
- iv. Planning Committee
- v. I.T Systems
- vi. Partnership Working

4.4 The actions will deliver an improved customer service, mitigating legal and reputational risk to the Council, by reducing complaints, ombudsman cases and

judicial reviews and build a robust planning enforcement function. Return of planning application fees will be reduced and administration and postage costs saved.

4.5 With a large number of improvements recommended to the service, the Executive is asked to support the outcome of the review, to set a clear message to internal and external stakeholders, that Selby District Council is committed to a programme of continuous improvement of the Planning Service for its customers to enable it to fulfil its ultimate ambition to become the best District Council Planning Service.

5. Background Documents

None

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Selby District Council

REPORT

Reference: E/16/25
Public



To: The Executive
Date: 3 November 2016
Status: Key Decision
Report Published: 25 October 2016
Author: John Raine – Head of Technical Finance & Selby
Executive Member: Councillor Cliff Lunn – Lead Member for Finance & Resources
Lead Officer: Karen Iveson - Chief Finance Officer

Title: Financial Results and Budget Exceptions Report to 30 September 2016

Summary:

At the end of quarter 2, the full year forecast for the General Fund shows an estimated deficit of £2k against a budgeted surplus of £117k – a variance of £119k. There are a number of variances (negative and positive) which make up this shortfall, including a reduction in investment interest a shortfall in lifeline income and underachievement against the General Fund savings plan; off-set by increased planning fees. Opportunities for in-year and on-going savings will be sought over the remainder of the year in order to bridge this gap.. The HRA is currently forecast to make a surplus of (£297k) compared to a small shortfall of £20k at quarter 1. The main reason being shorter term savings on external interest payments arising from delays to additional borrowing to fund housing development. The Capital Programme is progressing slowly within the General Fund and well in the HRA.

Recommendations:

It is recommended that:

- i) the Executive endorse the actions of officers and note the contents of the report.**

Reasons for recommendations

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

1. The Report

- 1.1 **Appendix A** presents the forecasted variances identified to date for the first half of 2016/17 against approved budgets.

General Fund Revenue

- 1.2 The full year forecast outturn position (a deficit of £2k against a budgeted surplus of £117k) for the General Fund is analysed in the table below.

	Budget £000's	Forecast £000's	Forecast variance £000's
Net Revenue Budget	16,367	16,511	144
Grant RSG	(1,121)	(1,121)	0
NNDR	(2,250)	(2,250)	0
New Homes Bonus	(2,447)	(2,447)	0
Special & Specific Grants	(146)	(171)	(25)
Amount to be met from Council Tax	10,403	10,522	119
Council Tax	(4,982)	(4,982)	0
Council Tax Coll'n Fund	(129)	(129)	0
Business Rates Coll'n Fund	(5,409)	(5,409)	0
Shortfall/(Surplus)	(117)	2	119

- 1.3 Although a deficit position is being reported, officers are continually working to identify saving opportunities to mitigate this position. The contributing factors to the forecast variance are:

- The recent cut in the Bank Rate is estimated to reduce investment returns by £88k in 2016/17;
- The Lifeline Service currently anticipates a £96k overall shortfall in income - private payer income continues to grow but not sufficiently to fully absorb the impact of grant cuts;
- Planned savings are £217k short of target – further details are set out in the savings section below;
- Compensating for these adverse variances is planning fee income which continues to be buoyant and latest forecasts anticipate that the income budget will be exceeded by (£227k). Large applications are expected in the coming months and this forecast is continually updated.

Housing Revenue Account

- 1.4 The full year forecast outturn position of the Housing Revenue Account is analysed in the table below:

	Budget £000's	Forecast £000's	Forecast variance £000's
Net Revenue Budget	10,679	10,433	(246)
Dwelling Rents	(12,199)	(12,250)	(51)
Shortfall / (Surplus)	(1,520)	(1,817)	(297)
Contribution to MRR	1,520	1,817	297
Shortfall / (Surplus)	0	0	0

- 1.5 The (£297k) variance relates to the impact of not taking out additional borrowing (£225k) to fund housing development schemes by using internal borrowing (using cash reserves) and higher than anticipated housing rent (£51k) through lower than estimated sales during 15/16 when the budget was set, void turnaround time and new tenancies at target rent. Further variances can be expected as the year progresses due to the sensitivity of housing rents.

Capital Programmes

- 1.6 To date there has been limited spend within the General Fund capital programme but progress is being made, phase 1 of the collapsed culvert on Portholme Road has been completed and phase 2 is progressing for site investigations. There has been some IT systems progress, with the Finance System upgrade complete and under budget, the electronic payments project is now live and further development is taking place. Savings will be made on the infrastructure replacement in the year but the budget will need to be carried forward to support future initiatives, including Better Together implementation costs for system upgrades to ensure compatibility with NYCC systems. Car park ticket machines have been purchased and are awaiting installation.
- 1.7 The Structural Engineers report has now been received for the roofing issues in Tadcaster and leaseholder consultation will commence imminently although work on site is not likely to commence in this financial year, the budget will need to be carried forward to 2017/18. Savings are anticipated on electrical rewires, asbestos surveys, damp surveys and heating system replacements. Details of all budget exceptions can be found in **Appendix B**.

Savings

- 1.8 **Appendix C** presents an update on progress against the Council's savings action plan for the General Fund and HRA.
- 1.9 For 2016/17 the General Fund is still required to make savings of circa £648k. Officers are looking at maximising permanent savings and

reviews of the base budgets have been carried out during the budget setting process to meet the increasingly demanding savings targets. To date there is a £217k shortfall in the savings target for the year - slippage and re-profiling of schemes identified such as mobile working, digital transformation, electronic payments, CRM, green energy and Civic Centre Office space have led to this deficit. Savings opportunities are currently being reviewed as part of the annual budget process and a refreshed plan will be brought forward for consideration as part of the 2017/18 budget.

- 1.10 HRA savings for the year have been achieved.

Programme for Growth

- 1.11 Progress against the projects within the programme is summarised at Appendix D. A saving of £400k against the £6m originally allocated to the Summit has been achieved with the construction being delivered on budget and repayment of £13k grant to Selby and District Housing Trust is expected following the sale of the market home at St Josephs Street Tadcaster. These savings are available for reallocation to alternative projects. In addition, up to £120k has been allocated from the programme contingency to support the Tour de Yorkshire event hosting and festival in 2017. Progress on the other schemes is mixed with some projects on hold pending the outcome of the work on the Council's new Economic Development Strategy. The Programme is currently under review as part of the annual budget process and proposals to increase capacity to deliver are also being considered.

2. Legal/Financial Controls and other Policy matters

2.1 Legal Issues

There are no legal issues as a result of this report.

2.2 Financial Issues

As set out in the report.

3. Conclusions

- 3.1 A number of key variances, including a shortfall against savings targets, have been highlighted within the General Fund revenue budget. The position will be monitored closely and opportunities for in-year and on-going savings will be sought over the remainder of the year.
- 3.2 The HRA is on-track to make a surplus but further variances are likely over the year.
- 3.3 Progress against the capital programmes is mixed with limited spend on the General Fund but generally good progress on the HRA. Savings have been identified which will be recycled in to future programmes.

- 3.4 Savings against the current Programme for Growth are forecast and resources are available for re-allocation. The programme is under review as part of the annual budget process.

Appendices:

Appendix A – General Fund and Housing Revenue Account Revenue budget exceptions.

Appendix B – General Fund and Housing Revenue Account Capital Programme.

Appendix C – General Fund and Housing Revenue Account Savings.

Appendix D – Programme for Growth.

Contact Details

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BUDGET EXCEPTIONS REPORT

April - September 2016

General Fund Income

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Other Government Grants	(2,670)	(25)	One-Off	Receipt of un-budgeted grant including DWP Duty Implementation Fund (£10k), Self-build & Custom Housebuilding Registrars (£6k), Neighbourhood Planning (£5k) and Smoke and Carbon Alarm New Burdens (£1k).
Government Grants	(653)	30	One-Off	Welfare Support Grant received from DWP (£12k), offset by the continued fall of Supporting People Grant £42k, this continued reduction from on-going assessment is not currently being met by private payers.
Housing Benefits (Net Position)	(82)	(10)	On-going	The number of claimants has not risen in line with the assumptions made when the budget was set and follows the regional trend of a reducing caseload due to restrictions on benefit entitlement. Reduced claims (£227k) are offset by reduced subsidy income £203k and overpayment adjustments £13k based on latest subsidy return, trends and performance.
Customer & Client Receipts	(4,098)	(214)	One-Off	Planning Fee income (£227k) is expected to exceed estimate and some larger applications are anticipated later in the year, this is continually monitored, higher Industrial Unit income (£20k) based on current occupancy levels expected will be offset by increased partner payments in supplies and services, recycling income is forecast to be (£12k) above target and increases in the sale of domestic bins to new properties (£9k) . Lifeline income from private payers is growing gradually but is anticipated to have a £54k shortfall in meeting the deficit from continued falling grants from assessment of customer needs.
Investment Income	(240)	88	One-Off	The shortfall in investment income is due to low returns from low interest rates now compounded by the recent cut in base rate, buoyant balances are helping to mitigate this but a shortfall against budget is still anticipated.
Total Variance - General Fund Income		(131)		

General Fund Expenditure

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Premises	658	17	On-going	These are the on-going costs for NNDR, security and standing utility charges at the former Profiles Gym site on Portholme Crescent, consideration is being given to proposals to rent out this building which will generate an income and remove the burden of these costs.
Supplies & Services	8,368	16	One-Off	The current forecasted position is made up of a number of items, £26k on consultancy costs in relation to the current restructure process, £6k in contract costs associated with Trade Waste (additional income has been identified as a saving), and partner shares for the Industrial Units (£18k) which is offset by income. Savings are anticipated on CCTV running costs (£16k) and Recycling Contractors (£26k).
Savings Target	-337	217	On-going	Shortfall against savings target, savings identified during the year are reflected on the savings schedule. Officers continue to work to identify further savings to reduce this shortfall.
Total Variance - General Fund Expenditure		250		
Total Variances - General Fund		119		

Housing Revenue Account Income

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Investment Income	(48)	10	On-going	The shortfall in investment income is due to low returns from low interest rates now compounded by the recent cut in base rate, buoyant balances are helping to mitigate this but a shortfall against budget is still anticipated.
Housing Rents	(12,199)	(51)	On-going	The current forecast shows an improved position over budget. The variance is influenced by the number of sales (lower than expected in 2015/16 when the budget was set) and turnaround of void properties.
Garage Rents	(95)	(10)	On-going	The budget was reduced for 2015/16 to reflect sites identified for development and sites are now being vacated which impacts on income which will be partially mitigated by work to clear and repair garages in order to bring them back in to management.
Total Variance - HRA Income		(51)		

Housing Revenue Account Expenditure

Budget Description	Annual Budget £000's	Year -End Variance £000's	One-Off/ On-going	Comments
Premises	755	(26)	One-Off	Savings are anticipated during the year on asbestos surveys, some work is addressed through the capital programme including the kitchen replacement programme.
External Interest Payable	2,638	(225)	On-going	This saving is based on the assumption that no borrowing will be taken out for new developments within the HRA this financial year, the use of internal borrowing (using cash reserves) is anticipated rather than PWLB borrowing.
Total Variance - HRA Expenditure		(251)		
Total Variances - HRA		(302)		

General Fund	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Industrial Units - Road Adoption	13,660	0	1,200	1,200	13,660	0	Scheme currently on hold, a bid of £325k has been submitted for 2017/18 to resurface the road for adoption.
Portholme Road Culvert	356,670	0	45	45	356,670	0	Phase 1 complete. Phase 2 site investigations and bill of quantities preparation agreed. Insurance claim being progressed.
FMS Project	90,000	15,000	13,618	-1,382	30,000	-60,000	Upgrade now complete, final invoices have not yet been received. The remaining budget will be rolled forward to support the future replacement of the system - timescales to be confirmed.
Northgate Revs & Bens	24,510	0	0	0	14,510	-10,000	Following Revs and Bens upgrades it is anticipated that a saving will be made on the capital spend of £10k. Although following the service review spend may need to be made on new software following recommendations from the exercise.
Electronic Payments Project	61,665	10,000	10,781	781	61,665	0	Electronic payments currently LIVE. Work on projects connected to Direct Debits/BACs taking place. Further development on PARIS software will be required depending on when the Green Waste project is due to commence. An underspend is expected on this budget but amount is yet to be quantified
Servers - ICT Infrastructure Replacement	120,000	10,000	14,645	4,645	30,000	-90,000	Upgrade of current servers to meet developing systems requirements and enhance performance. It is anticipated that all this budget will not be committed this year and will need to be carried forward to support future developments.
IDOX Upgrade	5,690	5,690	14,203	8,513	14,203	8,513	Although this budget confirms an overspend, the intention will be to fund from underspend within the Revs & Bens scheme. A BID has been made to secure future Capital spend on IDOX software to maintain our current suite of software applications.
Environmental Health System	12,940	6,470	5,375	-1,095	12,940	0	In discussions with IDOX regarding converting the licensing data from M3 into IDOX. No further consultancy committed as yet as we are looking to convert the data manually in house.
Councillor Tablets	18,340	0	0	0	18,340	0	Business case to be taken to ELT in October, then taken to Executive for consideration.
Contaminated Land Software	10,000	0	0	0	11,000	1,000	Purchase order raised on 03/08/16 and issued to STM Environmental for £11k to capital fund a new Contaminated Land system. This software will be installed in October 2016.
Mobile Working Solution	249,800	0	0	0	249,800	0	A revised project brief and business case will be submitted to ELT in November. Mobile Working links closely with the current project to replace the Housing Management system - a report for which is on the Forward Plan for Executive. The functionality within the preferred Housing system solution will help to determine what is required from a remote or mobile working solution. The project is likely to begin before the end of the financial year and be delivered during 2017/18.

2016/17 Selby District Council Capital Programme - To 30 September 2016

Appendix B

General Fund	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Genero Housing System	175,610	0	0	0	175,610	0	The initial stage of this project is underway and a report to Executive has been included on the Forward Plan. This will include an update on funding requirements which relates to an amended bid which has been submitted. Following a decision, an order is expected to be placed and the implementation project is expected to begin in the last quarter of 2016/17 with completion by the end of 2017/18
ICT - Desktop Replacement Programme	17,500	0	0	0	17,500	0	Continued cycle of replacement of IT equipment., although a bid has been submitted for 2017/18 for larger scale work.
Asset Management Plan - Leisure & Parks	43,000	0	0	0	30,000	-13,000	Majority of works completed, awaiting invoices. Final works due for completion by end of calendar year.
Car Park Ticket Machines	52,000	40,000	36,862	-3,138	52,000	0	Machines procured and in stock. All bases prepared and completed 07/10/16. Install of machines due for completion 21/10/16. Commissioning of machines due end of October.
Private Sector - Home Improvement Loans	30,000	15,000	-5,526	-20,526	30,000	0	Interest in Repair assistance has been high. 1 Scheme has been delivered with £13k committed to date with applications currently with the Home Improvement Agency. 2 Loan repayments have been received.
Disabled Facilities Grants	358,870	150,000	120,241	-29,759	358,870	0	To date 26 grants have been paid, with to date £256k committed. The 2016/17 Allocation of £346,958 has been invoiced to NYCC through the Better Care Fund, other districts are currently negotiating giving a percentage back to the fund on the basis it can support other initiatives.
New Build Projects	2,243,360	0	0	0	2,243,360	0	Planning application was submitted for the Riccall Site during September. Schemes are currently under review by Executive.
	3,883,615	252,160	211,444	-40,716	3,720,128	-163,487	

Housing Revenue Account	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Kitchen Replacements	237,000	160,000	146,975	-13,025	237,000	0	2016/17 Programme expected to complete approximately 100 kitchens by November.
Pointing Works	566,840	10,000	5,789	-4,211	566,840	0	Work is about to start on the procurement of a scheme outside of the issues identified in Tadcaster for roofing.
Electrical Rewires	240,000	50,000	41,149	-8,851	200,000	-40,000	Rolling programme of works, some of the budget has been allocated to support the refurbishment of Laurie Backhouse Court. Anticipates a saving in year for work outside those programmed.
Bathroom Replacements	205,530	180,000	179,489	-511	205,530	0	Running alongside the kitchen replacement programme. The 2016/17 programme is anticipated to complete approximately 140 bathroom replacements by mid November.
Asbestos Surveys	30,000	0	0	0	30,000	0	The survey has not as yet commenced, however this will be commissioned in 2016/17 to ensure that survey data is up to date.
Central Heating System Replacements	577,500	346,500	306,086	-40,414	450,000	-127,500	On-going rolling programme of works - good progress is being made on the main programme but now beginning to slow due to refusals resulting in the forecasted saving - systems will be updated in the future when the properties become void.
Roof Replacements	532,650	0	0	0	32,650	-500,000	The Structural Engineers report has now been received, the procurement process will commence upon approval of the new structure which will include Leaseholder consultation. It is unlikely that work will commence on site this financial year and therefore it is proposed that this budget be rolled forward to 2017/18.
Damp Works	230,000	85,000	77,974	-7,026	200,000	-30,000	Work progressing with a mix of programmed and responsive works including some prevention measures (improving ventilation), a saving is currently anticipated on responsive works but is subject to winter weather conditions.
External Cyclical Repairs (Painting & Windows)	150,000	125,000	118,685	-6,315	150,000	0	Expected to be complete by the end of November in conjunction with the door replacement programme.
External Door Replacements	140,000	50,000	43,056	-6,944	140,000	0	As above.
Void Property Repairs	60,000	40,000	40,098	98	60,000	0	Expenditure is dependent upon the condition of the property when it becomes void, further spend is anticipated in conjunction with the revenue budget. Some of these costs are subject to an insurance claim and should be reimbursed, reducing the spend.
Fencing Programme	40,000	20,000	18,283	-1,717	40,000	0	Programme on track and progressing well, still some invoices due for work completed.
St Wilfrid's Court - Fire Alarm	25,000	0	350	350	25,000	0	Completed as part of the Laurie Backhouse Court refurbishment, costs are allocated.
Laurie Backhouse Court - Refurbishment	192,890	0	207,206	207,206	192,890	0	Work completed, certain elements are to be reallocated to electrical rewires and St Wilfrid's Fire Alarm.

2016/17 Selby District Council Capital Programme - To 30 September 2016

Appendix B

Housing Revenue Account	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Environmental Improvement Plan	185,000	100,000	86,810	-13,190	185,000	0	Use of the fund is progressing well this year with initiatives and projects coming forward. Current projects include joint funded support for Parish/Town Council and Groundwork initiatives including road and footpath improvements, car parking improvements, play area improvements and financial support for anti-social behaviour initiatives.
Housing Development Project	88,490	10,000	6,099	-3,901	88,490	0	Byram Park Flats site - a Planning Application has been submitted for demolition of site, all utilities have now been capped off and the tender for the demolition is expected to go out in October.
Marsh Croft Flooding	0	0	-66,447	-66,447	-50,000	-50,000	Flood Prevention grant received to cover costs of preventative work incurred during 2016/17 and insurance covered more costs than anticipated. Further work is to be completed on an additional property at Marsh Croft.
Garage Sites	50,000	18,000	15,815	-2,185	50,000	0	On-going work to clear, remove and refurbish garage sites to maximise rental potential outside of the housing development programme.
Ousegate Hostel Fire Alarm System	15,000	0	0	0	15,000	0	Quotations currently being obtained to replace the Fire Alarm at Ousegate Lodge.
Harold Mills Court Fire	0	0	4,657	4,657	0	0	Work has commenced on site to rebuild / refurbish the centre to be completed by January. Costs are expected to be covered by insurance.
Phase 1 Housing Development	1,938,000	20,000	19,960	-40	1,938,000	0	The Phase 1 scheme for Byram St Edwards Close / East Acres started on site 5 September of the £1.938m scheme of which £76k retained capital receipts and S106 subsidy of £351k are required. The 2 Eggborough schemes have been held up by planning issues but are anticipated to be completed by May 17 for the 15 properties.
Phase 1 Housing Development	1,290,000	0	0	0	1,290,000	0	This is the remaining profiled budget for Housing Development which will be required to commence the development of the Byram Park Road site which is anticipated to go out to tender later this financial year. This budget will need to be carried forward to 2017/18 to progress the scheme.
	6,793,900	1,214,500	1,252,034	37,534	6,046,400	-747,500	
Total Capital Programme	10,677,515	1,466,660	1,463,478	-3,182	9,766,528	-910,987	

General Fund Savings

Proposed Savings	Lead	Status	2016/17 £	2017/18 £	2018/19	2019/20	Benefits	Comments
IT & Transformation Work stream								
CRM Replacement - Phase 1	JR / SR	Green	36,160	36,160	36,160	36,160	A shared customer relationship management system with NYCC to enable seamless delivery of services across the two tiers of local government and deliver cost efficiency	Phase 1 completed
Digital Transformation - Phase 2	JR / SR	Red	-	30,000	30,000	30,000	A shared web portal will enable on-line transactional services and a common customer experience whilst deliver cost efficiency	A review of the Council's capacity for transformation will be undertaken and subject to the outcome this saving will be rolled in a wider programme of digital and process improvement from 2017/18 onwards.
Mobile Working	SR / JR	Red	-	41,728	41,728	41,728	Mobile technology will enable services to be delivered more effectively in the field - delivering a more responsive and efficient service	A review of the Council's capacity for transformation will be undertaken and subject to the outcome this saving will be rolled in a wider programme of digital and process improvement from 2017/18 onwards.
Formal amalgamation of District newspaper and County Council publications	SR / MJ	Green	3,000	3,000	3,000	3,000	A shared publication brings together news across the two tiers of local government	Completed
Electronic Payments	JR / SR	N/A	0	15,500	15,500	15,500	Savings or income against a discretionary service enables resources to be prioritised on statutory requirements and encourages take up of more cost effective payment methods such as direct debit	Proposal not be taken forward - strategy is to encourage on-line/remote payment so preference is to continue to offer this service free of charge at this stage. Saving of £15.5k p.a. removed from the plan.
Improved Revs & Bens Value for Money	JR	Green	22,000	22,000	22,000	22,000	Improved team productivity leading to more timely and accurate processing of benefit claims	Completed
Improved Revs & Bens Value for Money	JR	Red	3,000	28,000	28,000	28,000	Improved team productivity leading to more timely and accurate processing of benefit claims	A review of the Council's capacity for transformation will be undertaken and subject to the outcome this saving will be rolled in a wider programme of digital and process improvement from 2017/18 onwards.
Further Internal Efficiencies (Outside of Better Together)	SR	Red	6,500	9,500	9,500	9,500	General efficiency target to deliver improved outcomes for a reduced cost	A review of the Council's capacity for transformation will be undertaken and subject to the outcome this saving will be rolled in a wider programme of digital and process improvement from 2017/18 onwards.
Access Selby Commercialisation	JR / SR	Red	0	32,000	32,000	32,000	Income generation against discretionary services enables resources to be prioritised on statutory requirements	Target included in draft budget for 2017/18
Access Selby Commercialisation	JR / SR	Green	18,000	18,000	18,000	18,000	Income generation against discretionary services enables resources to be prioritised on statutory requirements	There has been an increase in chargeable work on the housing repairs and lifeline services. Current forecasts suggest £18k is achievable in 16/17.
Total Transformation			88,660	220,388	220,388	220,388		
Commissioning Work stream								
Postage and Mail	KC	Green	8,000	11,000	11,000	11,000	Improved cost efficiency through smarter procurement	Completed
Supplier Engagement	KC	Amber	20,000	20,000	20,000	20,000	Improved cost efficiency through smarter procurement	A review of the Council's capacity for savings through commissioning will be undertaken and subject to the outcome this saving will be rolled in a wider programme shared and commissioned services from 2017/18 onwards.
Reduce Tail end spend	KC	Amber	14,500	14,500	14,500	14,500	Improved cost efficiency through smarter procurement	A review of the Council's capacity for savings through commissioning will be undertaken and subject to the outcome this saving will be rolled in a wider programme shared and commissioned services from 2017/18 onwards.
Improved Waste / Recycling Value for Money	KC	Red	-	100,000	200,000	200,000	Operational efficiencies to contain property growth within the base contract price	Service under pressure due to growth in property numbers and contract variation under negotiation.
Maximise use of Civic Centre Office Space	JR	Green	25,000	45,000	45,000	45,000	Partnership working to share office space allows sharing of fixed overheads	£25k achieved and deducted from base budgets - longer term savings will be dependant on arrangements with partners such as the police.
Maximise use of Civic Centre/Office Space	JR	Amber	-	26,000	26,000	26,000	Partnership working to share office space allows sharing of fixed overheads	The balance of this longer term savings will be dependant on arrangements with partners etc.
Total Commissioning			67,500	216,500	316,500	316,500		

Proposed Savings	Lead	Status	2016/17 £	2017/18 £	2018/19	2019/20	Benefits	Comments
Income Generation Work stream								
General Fund Housing Development	KI	Amber	18,000	50,000	50,000	50,000	Interest on loans to build new affordable homes with Selby and District Housing trust - the loans facilitate the new homes and the interest brings a revenue stream to the Council	Subject to progress on housing development schemes
Green Energy	JC	N/A		150,000	150,000	150,000	Opportunity to invest in solar energy to generate an income stream for the Council and potentially deliver cheaper energy to users.	The feasibility report confirms that a ground and roof mounted schemes are possible but changes to government subsidies means that detailed business case will be deferred and therefore a scheme will not be delivered to achieve a saving in 16/17. Further work will be required to bring a scheme forward and this will be considered alongside a new Programme for Growth. Until such time as a scheme is approved the saving will not be included in the plan.
Bulky Waste Collections	KC	Green	5,000	5,000	5,000	5,000	Income generation against discretionary services enables resources to be prioritised on statutory requirements	Completed
Recycling Income	KC	Green	63,450	63,450	63,450	63,450	Forecast increase in income based on collection rate trend and price forecast	Completed
Commercial Waste Income	KC	Green	20,000	20,000	20,000	20,000	Forecast increase as a result of targeted business growth	Completed
Planning Income	JC	Green	24,000	24,000	24,000	24,000	Forecast increase in Planning income built into base budget £251k. £227k is being used to contribute towards restructure costs. £24k allocated to savings	Completed
Policy changes to introduce new income streams	JR / KC	Red	78,783	80,823	80,823	80,823	Income generation against discretionary services enables resources to be prioritised on statutory requirements	A review of the Council's capacity for savings through income generation will be undertaken and subject to the outcome this saving will be rolled in a wider programme for chargeable services.
Total Income Generation			209,233	243,273	243,273	243,273		
Other								
Costs raised - Council tax and NNDR accounts	KC	GREEN	5,000	5,000	5,000	5,000	Base budget reviews identified budgets that were not required	Completed
Homelessness contribution	KI	GREEN	53,000	53,000	53,000	53,000	Base budget reviews identified budgets that were not required	Completed
SDC Property - NNDR		GREEN	6,926	6,926	6,926	6,926	Base budget reviews identified budgets that were not required	Completed
Total Other			64,926	64,926	64,926	64,926		
Total General Fund Savings in Progress			430,319	745,087	845,087	845,087		
Savings Target - Value required to balance budget			647,760	1,056,339	1,056,339	1,056,339		
Headroom/Deficit (+/-)		** -	217,441 -	311,252 -	211,252 -	211,252		
Green Savings			289,536	312,536	312,536	312,536		
Amber Savings			52,500	110,500	110,500	110,500		
Red Savings**			88,283	322,051	422,051	422,051		
Total			430,319	745,087	845,087	845,087		

Key: **HRA Savings Plan**

Green: Savings likely to be achieved/low risk

Amber: Tentative savings - further work required/medium risk

Red: Requires a change in Council policy or significant change in service delivery/high risk

Proposed Savings	Status	2016/17 £	2017/18 £	2018/19 £	Progress
Review of Property Services unfilled posts	Green	50,000	50,000	50,000	Completed
Gas Servicing Contract	Green	20,000	20,000	20,000	Completed
Grassed Areas & Open Spaces base budget review	Green	29,000	29,000	29,000	Completed
Various Suppliers	Green	22,000	22,000	22,000	Completed
WTT - Savings	Green	129,591	129,591	129,591	Completed
2011/12 Pay Award	Green	27,000	27,000	27,000	Completed
Car Allowances	Green	5,600	5,600	5,600	Completed
Savings on Audit Fees and early Retirement Charges	Green	40,460	40,460	40,460	Completed
Ryecare Help-Line Telecom Saving	Green	700	700	700	Completed
Consolidation of IT Budgets	Green	23,685	23,685	23,685	Completed
Electrical Testing - R&M	Green	15,000	15,000	15,000	Completed
Vehicle Tracking System	Green	500	500	500	Completed
Direct Works - Phones	Green	2,000	2,000	2,000	Completed
Grants Audit Fees	Green	9,390	9,390	9,390	Completed
Clear Access Footways	Green	2,500	2,500	2,500	Completed
Footpaths	Green	10,000	10,000	10,000	Completed
Gutters & Fallpipes	Green	5,000	5,000	5,000	Completed
Tenants Participation - Housing Reports	Green	370	370	370	Completed
Energy Performance Certificates	Green	3,000	3,000	3,000	Completed
SDC Contract Hire Vehicles	Green	18,000	18,000	18,000	Completed
Asbestos Removal	Green	500	500	500	Completed
Solid Fuel Servicing	Green	12,470	12,470	12,470	Completed
Communal Lighting	Green	3,350	3,350	3,350	Completed
Pumping Stations	Green	3,210	3,210	3,210	Completed
Lift Maintenance	Green	1,300	1,300	1,300	Completed
Bank charges	Green	1,600	1,600	1,600	Completed
Debt collection costs	Green	1,300	1,300	1,300	Completed
Hostels	Green	5,230	5,230	5,230	Completed
Van Fuel (oil price & fuel card savings)	Green	2,450	2,450	2,450	Completed
Resource Accounting	Green	4,000	4,000	4,000	Completed
Rent - Bank Charge Savings	Green	1,000	1,000	1,000	Completed
Use of Temporary Accommodation	Green	13,740	13,740	13,740	Completed
Community Centres	Green	9,600	9,600	9,600	Completed
Total Housing Revenue Account Savings		473,546	473,546	473,546	
Savings Target		360,000	360,000	360,000	
Headroom/Deficit (+/-)	**	113,546	113,546	113,546	
Green Savings		473,546	473,546	473,546	
Amber Savings		-	-	-	
Red Savings**		-	-	-	
Total		473,546	473,546	473,546	

Programme for Growth

Projects	Exec Lead	Project Budget		Project Spend		Outturn		Comments
		Capital £	Revenue £	Total Spend at Q2 2016/17	Remaining Budget	Forecast	Variance	
Programme Management		-	-		-			Completed - Final pay - Programme manager
Healthy living - concepts fund	Richard Musgrave	-	175,000	29,400	145,600	175,000	-	In progress - £29,400 in 2015/16 and £14,700 in 2016/17 committed to a Healthy Schools Programme. Unspent balances remain available for bids.
Leisure Village (Summit Indoor Adventure)	Richard Musgrave	5,979,000	-	5,496,404	482,596	5,579,000	400,000	Completed - Construction was completed and the building was handed over on 6th May 2016 - Public opening was on 28th May 2016. Additional car park work has been completed and only final retention remains to be paid.
Selby Skate Park	Richard Musgrave	96,000	-	29,798	66,202	100,000	4,000	In progress - Construction of the skating surface is complete. The additional cost relates to remedial work to the perimeter fencing which is in progress and the park is on track for opening in November 2016.
Ready 4 Work	Chris Metcalfe	-	16,556	16,556	-	16,556	-	Completed - The first graduate programme successfully completed the end of September 2015 and 2 new graduate trainees have been recruited.
Growing enterprise	Chris Metcalfe	-	175,000	24,993	150,007	175,000	-	In progress - Leeds City region has confirmed two further years of funding to continue the Growth Adviser service beyond 2016. The service is providing support to target sector businesses planning on expanding their operations. The evaluation of the Enterprise Cafe programme is almost complete and will highlight how this valuable support to small and micro businesses can continue from 2016/17 onwards. The market incubator retail scheme was in place for the March 2016 Saturday market in Selby; this is being delivered in partnership with Selby Town Council.
Market Selby's USP	Chris Metcalfe	-	62,664	100	62,764	-	62,664	On hold - To ensure this project supports the outcomes of the emerging Economic Development strategy for the district, the project will be held pending the approval of the ED strategy which is expected next year. Spend will then be re-profiled accordingly.

Projects	Exec Lead	Project Budget		Project Spend		Outturn		Comments
		Capital £	Revenue £	Total Spend at Q2 2016/17	Remaining Budget	Forecast	Variance	
Community skills/capacity building	Chris Metcalfe	-	100,000	-	100,000	100,000	-	In progress - Following discussion of an initial options paper, it has been agreed that this programme will be co-ordinated with the delivery of the Economic Development Strategy. In the meantime, a number of partnership/funding opportunities have been identified in relation to basic skills; these are currently being explored with partners.
Retail experience: Tadcaster Linear Park	Chris Metcalfe		100,000	52,028	47,972	100,000	-	In progress - A delivery plan for the project is in development. The planning application is due for submission in a matter of weeks. The plans for the play area have been amended following public consultation..
Retail experience: STEP	Chris Metcalfe		151,576	4,209	147,367	151,576	-	In progress - The STEP have agreed to focus on three key delivery priorities for 2016: 1. Street scene; 2. Retail mix and markets; and 3. Events and visitors.
Retail experience: Sherburn	Chris Metcalfe		100,000	80,000	20,000	100,000	-	In progress - Following the signing of the grant agreement, Groundwork have been commissioned by Sherburn in Elmet Parish Council to manage the project delivery. The project is expected to be completed by the end of the 2016/17 financial year.
Construction skills hub	Chris Metcalfe	-	20,000	-	20,000	20,000	-	In progress - Working group of key stakeholders continues to meet. Pending a contract for Olympia Park development progress is limited and deadlines have been deferred. Selby College has secured funding to extend their engineering and construction skills offer by September 2017.
Empty homes	Richard Musgrave	100,000	15,475	-	115,475	115,475	-	In progress - exploratory work completed in 2015/16 and criteria established. At Q2 of 2016/17 up to £30k of loans are expected but no funding has been committed to date.
Housing Trust	Richard Musgrave	-	133,750	18,500	115,250	133,750	-	In progress - This funding provides a support for shared resources and a small administration budget for SDHT in order to deliver the approved development programme. Progress against the development plan has been delayed pending detailed work to test value for money through the procurement process.

Projects	Exec Lead	Project Budget		Project Spend		Outturn		Comments
		Capital £	Revenue £	Total Spend at Q2 2016/17	Remaining Budget	Forecast	Variance	
St Josephs St	Richard Musgrave		31,000	31,000	-	17,000	14,000	Completed - Selby and District Housing Trust have built 2 homes for affordable rent and 1 market house for sale. A grant of £31k has been paid to SDHT for this scheme but the sale of the market home has achieved more than anticipated and therefore it is expected that some of the grant will be repaid.
Green energy	Cliff Lunn	-	30,000	14,193	15,807	14,193	15,807	On hold - Exploration of a ground mounted solar farm concluded that it was not possible to deliver a scheme by the end of 2015/16 in order to take advantage of the subsidy regime before changes were implemented and therefore these plans have been deferred until 'grid parity' is reached (anticipated within the next 2-3 years). There is the potential to prepare a planning application for a ground mounted scheme but further funds would be required to take this forward. Further work on the feasibility of a roof mounted scheme on the Council's general assets and housing stock have not been progressed due to internal capacity but will be factored into future resource plans. Preparatory work for schemes (including a grid connection and planning application) are expected to require £50k and therefore an additional £35k will be required if we are to prepare business cases to take schemes forward.
Strategic sites	Mark Crane	-	285,000	29,360	255,640	285,000	-	In progress - Fund to bring forward larger sites in the district for development. Study being undertaken at Church Fenton airfield to see how the site will be used in the future and agree a joint direction of travel with the owner. Some work has commenced regarding the future of Eggborough Power Station and some feasibility work regarding Kellingley Colliery as an employment site. Options for Olympia Park are also being formulated. The timing of spend is difficult to predict given the opportunistic nature of this work and the need to engage with partners.
Town masterplanning	John Mackman	-	250,000	56,180	193,820	250,000	-	In progress - Ongoing piece of work to set a direction of growth for our market towns. Initial work has been completed and Phase 2 will be commissioned following agreement on the approach to the Local Plan and there will be other sub-projects to commence on the back of the Local Plan.
Green infrastructure	John Mackman	-	20,000	-	20,000	20,000	-	In progress - Consultants historically commissioned to do a Green Infrastructure study with the work used to inform site assessments. Due to under-performance in delivering this piece of work, the Council has now taken the development of the GI strategy in-house and is working with Natural England on key methodological aspects of the work.

Projects	Exec Lead	Project Budget		Project Spend		Outturn		Comments
		Capital £	Revenue £	Total Spend at Q2 2016/17	Remaining Budget	Forecast	Variance	
Economic Development	Chris Metcalfe		50,000	56,247	- 6,247	56,247	- 6,247	In progress - strategy developed with support from East Riding of York Council. The strategy identifies priorities for action which will be considered as part of the next round of Programme for Growth.
Burn Airfield	Mark Crane	1,790,000		1,790,360	- 360	1,790,360	- 360	Completed - land acquired in 2015/16.
Improvements to gateways	John Mackman		3,639	-	3,639	-	3,639	Completed - sculptures in place on 2 roundabouts on Selby Bypass and income stream now in place to fund on-going maintenance.
Tour De Yorkshire			120,000	-	120,000	120,000	-	In progress - Funding allocated to support the 2017 Tour De Yorkshire event hosting and festival
Total		7,965,000	1,839,660	7,729,129	2,075,531	9,319,157	485,503	
		5,793,000	2,233,000					
		2,172,000	-					
	Contingency	-	- 393,340					

Selby District Council

REPORT

Reference: E/16/26

Public



To: The Executive
Date: 3 November 2016
Status: Key Decision
Report Published: 26 October 2016
Author: John Raine – Head of Technical Finance & Selby
Executive Member: Councillor Cliff Lunn – Lead Executive Member for Finance & Resources
Lead Director: Karen Iveson – Chief Finance Officer

Title: Treasury Management – Monitoring Report to 30 September 2016

Summary:

This report reviews the Council's borrowing and investment activity (Treasury Management) for the 6 month period 1 April to 30 September 2016 and presents performance against the Prudential Indicators.

Investments – Following the outcome of the EU referendum, the Bank of England cut Bank Rate from 0.50% to 0.25% on 4 August 2016. Consequently, investment returns are anticipated to reduce further from the already low levels experienced in the first half of 2016/17. A further rate reduction is currently forecast for November 2016 (potentially to 0.10%). As a result, the latest forecast is that the Council will achieve £190k (£152k allocated to the General Fund; £38k to the Housing Revenue Account), which is £98k below budget and will reduce the General Fund surplus originally forecast for the year.

Borrowing – the Council has long term borrowing of £60.3m at 30 September 2016. Interest payments of £2.5m are forecast for 2016/17.

Prudential Indicators – the Council's affordable limits for borrowing were not breached during this period.

Recommendations:

- i. Councillors endorse the actions of officers on the Council's treasury activities for the period ending 30 September 2016 and approve the report.**

Reasons for recommendation

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

1. Introduction and background

- 1.1 This is the second monitoring report for treasury management in 2016/17 and covers the period 1 April to 30 September 2016. During this period the Council complied with its legislative and regulatory requirements.
- 1.2 Treasury management in Local Government is governed by the CIPFA "Code of Practice on Treasury Management in the Public Services" and in this context is the management of the Council's cash flows, its banking and its capital market transactions, the effective control of the risks associated with those activities and the pursuit of optimum performance consistent with those risks. This Council has adopted the Code and complies with its requirements.
- 1.3 The Council's Treasury Strategy, including the Annual Investment Strategy and Prudential Indicators was approved by Council on 25 February 2016.
- 1.4 The two key budgets related to the Council's treasury management activities are the amount of interest earned on investments £288k (£230k General Fund, £58k HRA) and the amount of interest paid on borrowing £2,525k (£112k General Fund, £2,413k HRA).

2. The Report

Economic Update and Interest Rate Forecasts

- 2.1 The Council's treasury advisors Capita summarised the key points associated with economic activity in Q2 2016/17 up to 30 September 2016:
 - The economy has remained robust since the outcome of the EU referendum;
 - Household spending continues to be strong despite economic

uncertainty;

- Indicators suggest the Labour Market is beginning to slow;
- Inflation remained at very low levels;
- Sharp fall in sterling following the referendum result;
- The Bank of England cut interest rates and expanded their asset purchases;
- Both the ECB and the Federal Reserve kept policy

2.2 The current economic and political turmoil is likely to impact on the economic outlook for the UK and interest rates are expected to be cut possibly as early as during the next quarter.

2.3 Table 1 shows recent average interest rates available up to a duration of 12 months and reflects impact on available rates following the reduction in bank rate.

Table 1: Average Interest Rates 1 April 2016 to 30 September 2016

	April 2016	June 2016	Sept 2016
Base Rate (Bank Rate)	0.50	0.50	0.25
Over Night	0.40	0.45	0.20
7 Days	0.40	0.45	0.20
1 month	0.45	0.45	0.22
3 Months	0.55	0.50	0.31
6 Months	0.70	0.60	0.43
1 Year	0.80	0.70	0.65

2.4 The Council's Treasury Advisors, Capita provided a forecast for interest rates for both investments and PWLB borrowing as part of the Treasury Management Strategy. This forecast is regularly monitored and updated. Table 2 shows the forecast included in the Treasury Strategy and Table 3 shows the latest forecast.

Table 2: Forecast for Interest Rates Included in Treasury Strategy

Date	Bank rate	5 year PWLB	10 year PWLB	25 year PWLB	50 year PWLB
	%	%	%	%	%
Mar 2016	0.50	2.00	2.60	3.40	3.20
Sept 2016	0.50	2.20	2.80	3.50	3.30
Mar 2017	0.75	2.40	3.00	3.70	3.50
Sept 2017	1.00	2.60	3.20	3.80	3.70
March 2018	1.25	2.80	3.40	4.00	3.90
Sept 2018	1.50	3.00	3.60	4.10	4.00
March 2019	1.75	3.20	3.70	4.10	4.00

* Net of certainty rate 0.2% discount

- 2.5 As can be seen from Tables 2 and 3, the reduction in bank has had a significant impact on the forecast for rates both in this financial year and next financial year.
- 2.6 The forecasts are based on moderate economic recovery and Monetary Policy Committee (MPC) views about inflation looking two years ahead. There is a high level of uncertainty in all forecasts due to the factors involved and their sensitivity to each other.

Table 3: Forecast for Interest Rates September 2016

<i>Date</i>	<i>Bank rate</i>	<i>5 year PWLB</i>	<i>10 year PWLB</i>	<i>25 year PWLB</i>	<i>50 year PWLB</i>
	%	%	%	%	%
Current rates	0.25	1.42	2.04	2.65	2.45
Mar 2017	0.10	1.00	1.50	2.30	2.10
Sept 2017	0.10	1.10	1.60	2.40	2.20
March 2018	0.10	1.10	1.60	2.40	2.20
Sept 2018	0.25	1.20	1.70	2.50	2.30
March 2019	0.25	1.20	1.70	2.50	2.30

Annual Investment Strategy

- 2.7 The Annual Investment Strategy outlines the Council's investment priorities which are consistent with those recommended by DCLG and CIPFA:
- ⊕ Security of Capital and
 - ⊕ Liquidity of its investments
- 2.8 The Council aims to achieve optimum return on investments commensurate with these priorities. In the current economic climate officers are striving to achieve a balance of investments that will provide the best possible return whilst minimising the on-going risks within the banking sector.
- 2.9 The Council continues to invest in only highly credit rated institutions using the Capita suggested creditworthiness matrices which take information from all the credit ratings agencies. Officers can confirm that the Council has not breached its approved investment limits during the first six months of the year.
- 2.10 While interest rates have remained low throughout 2016, cash balances have continued at relatively high levels. The current forecast is that the Council will achieve interest income of £190k (£152k allocated to the General Fund; £38k to the Housing Revenue Account).
- 2.11 The investment of the cash balances of the Council are now managed

as part of the investment pool operated by North Yorkshire County Council (NYCC). As at 30 September 2016 £42.8m was held within the NYCC investment pool at an average rate of 0.55%.

- 2.12 The average level of funds available for investment during the six months to September was £37.1m. These funds were available on a temporary basis, and the level of funds available was mainly dependent on the timing of precept payments, receipt of grants and progress on the capital programme which has increased cash available to invest in the short term. The Council holds approximately £14.0m of core cash balances made up of earmarked reserves and capital receipts set aside to repay debt for investment purposes (i.e. funds available for more than one year).
- 2.13 The Council has a benchmark of its budget target of 1.50% to reflect performance of investments. However, as interest rates have remained low throughout 2016 the overall average rate of 0.64% is below benchmark. The forecast is kept under constant review. While the Council's cash balances remain high, which will support the interest earned budget, investment income rates are expected to reduce further in line with bank rate.

Borrowing

- 2.14 It is a statutory duty for the Council to determine and keep under review its "Affordable Borrowing Limits". The Council's approved Prudential Indicators (affordable limits) were outlined in the Treasury Management Strategy Statement (TMSS). A list of the limits is shown at Appendix A. Officers can confirm that the Prudential Indicators were not breached during the first three months of the year.
- 2.15 The TMSS indicated that there was a requirement to take long term borrowing during 2016/17 to support the budgeted capital programme. However, the 2016/17 forecast borrowing requirement is entirely dependent on the level of funding required for the Selby Leisure Village within the Programme for Growth and the Housing Development. Any borrowing requirement will be confirmed as the project plans are finalised.
- 2.16 The Council approved an Authorised Borrowing Limit of £79.0m (£78m debt and £1m Leases) and an Operational Borrowing Limit of £74.0m (£73m debt and £1m Leases) for 2016/17. The highest total gross amount of debt in the year to 30 September has not been more than £60.3m on any occasion.
- 2.17 The Council was in an over-borrowed position of £3.1m as at 31 March 2016. This means that capital borrowing is currently in excess of the Council's underlying need to borrow. The over borrowed position is a direct result of the setting aside of sums to repay debt in the future. However, the over-borrowed position will begin to reverse in 2016/17 if

the planned loans are made to support the Housing Trust, with no further plans to undertake any additional long term borrowing in the short/medium term. This stance will however be kept under review as borrowing rates are yet again at an all-time low.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

There are no legal issues as a result of this report.

3.2 Financial Issues

The £98k reduction in investment returns is now at a level which will inevitably flow through to the Council's net budget – the budget exceptions report elsewhere on this agenda highlights the issue. However, the Chief Finance Officer and –Head of Technical Finance will continue to, with advice from the Council's advisors (Capita and North Yorkshire County Council) look to maximise opportunities with the Council's investment and borrowing position. In addition officers will consider alternative forms of investment/cost reduction to mitigate the impact of low bank returns and report back to the Executive in due course.

4. Conclusion

- 4.1 The impact of the economy, and the turmoil in the financial markets, continues to have an impact on the Council's investment returns and will continue to do so for some while.

5. Background Documents

Accountancy treasury management files

Contact Details

John Raine
Head of Technical Finance
Selby District Council

Appendices:

Appendix A – Prudential Indicators as at 30 September 2016

Prudential Indicators – As at 30 September 2016

Note	Prudential Indicator	2016/17 Indicator	Quarter 2 Actual
1.	Mid Year Capital Financing Requirement £'000	63,149	58,371
	Gross Borrowing £'000	61,025	61,025
	Investments £'000	27,000	37,058
2.	Net Borrowing £'000	34,025	23,967
3.	Authorised Limit for External Debt £'000	79,000	79,000
4.	Operational Boundary for External Debt £'000	74,000	74,000
5.	Limit of fixed interest rates based on net debt %	100%	100%
5.	Limit of variable interest rates based on net debt %	30%	30%
6.	Principal sums invested for over 364 days		
	1 to 2 Years £'000	20,000	0
	2 to 3 Years £'000	15,000	0
	3 to 4 Years £'000	5,000	0
	4 to 5 Years £'000	5,000	0
7.	Maturity Structure of external debt borrowing limits		
	Under 12 Months %	20%	0%
	1 Year to 2 Years %	20%	0%
	2 Years to 5 Years %	50%	1.66%
	5 Years to 10 Years %	50%	10.77%
	10 Years to 15 Years %	50%	0%
	15 Years and above %	90%	87.57%

Notes to the Prudential Indicators

1. Capital Financing Requirement – this is a measure of the Council's underlying need to borrow long term to fund its capital projects.

APPENDIX B

2. Net Borrowing (Gross Borrowing less Investments) – this must not except in the short term exceed the capital financing requirement.
3. Authorised Limit for External Debt – this is the maximum amount of borrowing the Council believes it would need to undertake its functions during the year. It is set above the Operational Limit to accommodate unusual or exceptional cashflow movements.
4. Operational Boundary for External Debt – this is set at the Council’s most likely operation level. Any breaches of this would be reported to Councillor’s immediately.
5. Limit of fixed and variable interest rates on net debt – this is to manage interest rate fluctuations to ensure that the Council does not over expose itself to variable rate debt.
6. Principal Sums Invested for over 364 days – the purpose of these limits is so that the Council contains its exposure to the possibility of loss that might arise as a result of having to seek early repayment or redemption of investments.
7. Maturity Structure of Borrowing Limits – the purpose of this is to ensure that the Council is not required to repay all of its debt in one year. The debt in the 15 years and over category is spread over a range of maturities from 23 years to 50 years.

Selby District Council

REPORT

Reference: E/16/27

Public



To: The Executive
Date: 4 November 2016
Status: Non Key Decision
Report Published: 26 October 2016
Author: Palbinder Mann, Democratic Services Manager
Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Gillian Marshall, Solicitor to the Council

Title: Review of Parliamentary Constituency Boundaries

Summary:

The Boundary Commission for England is undertaking a review of parliamentary constituency boundaries for implementation in 2018. It has published initial proposals which have included proposed changes to the Selby and Ainsty constituency. A consultation period on the initial proposals is currently underway and will close on 5 December 2016. The Executive is asked to consider the draft consultation response attached at Appendix A for submission.

Recommendations:

To consider the draft consultation response at Appendix A and propose any comments as necessary.

Reasons for recommendation

To ensure the Council submits its views on the proposals for the Selby and Ainsty constituency as part of the review.

1. Introduction and background

1.1 The Parliamentary Voting System and Constituencies Act 2011 included proposals to reduce the number of parliamentary constituencies from 650 to 600. A review was initially commissioned in 2011 for implementation in 2013 however was subsequently abandoned due to a disagreement between the Coalition Government.

- 1.2 The Electoral Registration and Administration Act 2013 amended the implementation date for the next review to 2018.
- 1.3 The Boundary Commission for England is now undertaking the review of parliamentary constituency boundaries for implementation in 2018 and has published its initial proposals for consultation.
- 1.4 The proposals include changes to the Selby and Ainsty constituency and the Executive is asked to consider a consultation response for submission before the end of the consultation 5 December 2016.

2. The Report

- 2.1 The Boundary Commission for England is undertaking a review of parliamentary constituency boundaries and has published its initial proposals for consultation.
- 2.2 The initial proposals for the Selby and Ainsty constituency are as follows:
 - The Byram and Brotherton ward proposed to be moved from the Selby and Ainsty constituency into the West Yorkshire constituency of Normanton, Castleford and Outwood.
 - The Whitley ward proposed to be moved from the Selby and Ainsty constituency into the West Yorkshire constituency of Pontefract.
 - The wards of Boroughbridge and Claro proposed to be moved from the constituency of Harrogate and Knaresborough into the Selby and Ainsty constituency.
- 2.3 The Boundary Commission have stated in their proposals that North Yorkshire did not need to be grouped with a neighbouring county and that seven of the eight constituencies in North Yorkshire could remain as they were. However the Commission have stated that the electoral size and shape of wards in West Yorkshire make it difficult to keep the current constituencies in that county the same without dividing towns between constituencies. Therefore the Commission have decided to combine North Yorkshire with West Yorkshire as a sub region to allow them flexibility when constructing new constituencies.
- 2.4 The consultation period is running from 13 September 2016 to 5 December 2016. Consultation responses can be provided in writing via the website www.bce2018.org.uk and/or orally through public hearings which have been held during the consultation period in the region.
- 2.5 Following an initial discussion with the Executive, a draft consultation response has been prepared and is attached at Appendix A. The Executive is asked to consider the response and propose any comments as necessary.

2.6 Following the close of the consultation, the following are the next steps of the review:

- Stage three – four week consultation on representations received following the publication of all consultation responses received during the current consultation period.
- Stage four – development and publication of revised proposals.
- Stage five – final recommendations published.

3. Legal/Financial Controls and other Policy matters

Legal Issues

3.1 Any changes proposed would have to be approved by Parliament.

Financial Issues

3.2 There are no financial implications.

Impact Assessment

3.3 If the proposals are approved, this will have implications for the Council when they administer the Parliamentary election. Electors will have to be included from the Harrogate and Knaresborough constituency and polling stations will have to be booked in these areas however electors in the Whitley and Byram and Brotherton wards will be voting in other constituencies.

3.4 The proposals would also add complexities to the administration of future elections as the Selby District Council area would cover three constituencies.

4. Conclusion

4.1 The initial proposals from the Boundary Commission for England recommend substantial changes to the Selby and Ainsty constituency and therefore it is essential that the Council provides a response to the consultation to ensure its views are considered.

5. Background Documents

- Parliamentary Voting System and Constituencies Act 2011
- Electoral Registration and Administration Act 2013
- Boundary Commission for England – Guide to the 2018 Review of Parliamentary Constituencies.

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Appendices:

Appendix A – Draft consultation response

Appendix B – Boundary Commission for England - Initial Proposals for New Parliamentary Constituency Boundaries in Yorkshire and the Humber

Dear Sir/Madam,

Please find the response below from Selby District Council attached on the initial proposals for Parliamentary Boundary Constituencies affecting the Council area which are as follows -

- **Proposal to move the Byram and Brotherton ward from the Selby and Ainsty constituency into the West Yorkshire constituency of Normanton, Castleford and Outwood**
- **Proposal to move the Whitley ward from the Selby and Ainsty constituency into the West Yorkshire constituency of Pontefract**

Alignment of Council areas

We strongly object to both of these proposals as we do not wish for the Selby District Council area to be split into different parliamentary constituencies. There is a clear affinity of the population of both wards to the Selby District Council, North Yorkshire as a County and to the Selby and Ainsty constituency area and it would be detrimental for the residents of the wards to be taken outside of the current constituency area. The changes proposed would result in local ties in both wards (and indeed County divisions) being broken and unfamiliarity for electors due to them being relocated in different constituency areas.

The current arrangement which retains all of the District Council area and relevant County Divisions within one parliamentary constituency allows for close liaison between the District Council and its one MP ensuring issues can be effectively resolved. The proposal to move the wards to constituencies outside of the Council area will result in confusion for residents seeking to resolve any issues as their MP would be located outside of the Council area and who in turn would cover an entire separate and very large Council area. The same issue would also affect local Parish Councils who regularly liaise with their MP over local issues.

You have stated in the initial proposals that the decision for this recommendation was based on minimal changes to constituencies in North Yorkshire however we disagree with the thinking that removing two wards from the current constituency which is aligned with the Council area (and indeed the County Council and Parish Council areas) is a minimal change and therefore ask that you reconsider these proposals.

Future elections

There would also be confusion for electors for any future elections as they would be voting in parliamentary elections for a different area not associated with their current Council area. This in our opinion would result in electors being detached from the electoral process.

The administration of future elections will also have to be considered. While we appreciate it is impossible to always align constituencies with Council areas, having to give away elector details to a local authority and then take in elector details from a separate authority would create administrative difficulties and complexities adding further risks to the electoral process which would in turn have a detrimental impact on the electorate.

Electoral quota size

The electoral quota size for the current constituency is sufficient to remain as it currently is and you have also outlined in your proposals that North Yorkshire did not need to be grouped with a neighbouring county and it is only due to the electoral size of West Yorkshire that there has had to be cross boundary proposals. We recommend a further analysis of the West Yorkshire proposals where the electoral quota can still be obtained but also where there would be limited impact upon other counties.

- **Proposal to move the wards of Boroughbridge and Claro from the constituency of Harrogate and Knaresborough into the Selby and Ainsty constituency**

With regard to this proposal, we feel the points raised in response to the previous two proposals relating to the Byram and Brotherton and Whitley wards are also pertinent to this proposal therefore those points will need to be reconsidered against this proposal. We understand that this proposal is as a result of the above two proposals however we would also like to add the following concerns:

Distance of Constituency Area

Having mapped the current proposal, the distance between the wards of Boroughbridge and Claro to the centre Selby is around 33 to 35 miles. This is roughly the entire distance of the outer points of the entire current constituency which indicates that the Boroughbridge and Claro wards will have no identity to the current Selby and Ainsty constituency area and therefore the proposals are detrimental to the electors in those areas.

We feel this change on its own is unnecessary and unacceptable however due to it being proposed to compensate for the changes relating to the Byram and Brotherton and Whitley wards, we feel there is no basis for this change and it would result in a constituency with different identities, and minimal links due to it covering a considerable distance. Due to these reasons, we find it difficult to see how this benefits the electors of these areas and how it ensures electoral integrity.

We also note there would be further knock on effects to the Skipton and Ripon constituency and the Harrogate and Knaresborough constituency therefore we advise as stated previously, that the proposals for West Yorkshire be looked at again with further consideration being given to reducing the impact on North Yorkshire.

Further considerations

Accuracy of the Electoral Register

As you have stated in your proposals, you are using the electoral register published on 1 December 2015 as the base data behind your proposals. We are concerned that electoral figures across the country have been changed substantially from the date this register was published. The register publication date coincided with the end of the transition to the new registration process of Individual Electoral Registration which resulted in a number electors classed as transitional electors being removed from the electoral register when it was published.

Additionally due to the high profile coverage of the EU Referendum, there was a substantial increase in the number of people registering to vote and therefore in turn this substantially increased the

number of people on the electoral register across the country. We therefore predict the electorate size on this year's register will be substantially different to that on last year's register and this in turn would have a considerable impact on electoral quota sizes should they be calculated again. We therefore recommend you give consideration to using the new register sizes published in 2016.



Initial proposals for new Parliamentary constituency boundaries in Yorkshire and the Humber



Contents

	Summary	3
1	What is the Boundary Commission for England?	5
2	Background to the 2018 Review	7
3	Initial proposals for Yorkshire and the Humber	11
	Initial proposals for the Humberside sub-region	12
	Initial proposals for the North Yorkshire, West Yorkshire and South Yorkshire sub-region	13
4	How to have your say	21
	Annex A: Initial proposals for constituencies, including wards and electorates	25
	Glossary	35

Summary

Who we are and what we do

The Boundary Commission for England is an independent and impartial non-departmental public body which is responsible for reviewing Parliamentary constituency boundaries in England.

The 2018 Review

We have the task of periodically reviewing the boundaries of all the Parliamentary constituencies in England. We are currently conducting a review on the basis of rules set by Parliament in 2011. The rules tell us that we must make recommendations for new Parliamentary constituency boundaries in September 2018. They also result in a significant reduction in the number of constituencies in England (from 533 to 501), and require that every constituency – apart from two specified exceptions – must have an electorate that is no smaller than 71,031 and no larger than 78,507.

Initial proposals

We published our initial proposals for the new Parliamentary constituency boundaries in England on 13 September 2016. Information about the proposed constituencies is now available on our website.

What is changing in Yorkshire and the Humber?

Yorkshire and the Humber has been allocated 50 constituencies – a reduction of four from the current number.

Our proposals leave three of the 54 existing constituencies unchanged.

As it has not always been possible to allocate whole numbers of constituencies to individual counties, we have grouped some county and local authority areas into sub-regions. The number of constituencies allocated to each sub-region is determined by the electorate of the combined local authorities.

Consequently, it has been necessary to propose some constituencies that cross county or unitary authority boundaries.

Sub-region	Existing allocation	Proposed allocation
Humberside	10	9
North Yorkshire, West Yorkshire and South Yorkshire	44	41

We have proposed four constituencies that contain electors from North Yorkshire, West Yorkshire and South Yorkshire. Two of these constituencies combine electors from North Yorkshire and West Yorkshire, with both constituencies including wards of the District of Selby. The remaining two constituencies combine electors from West Yorkshire and South Yorkshire, which include wards of the Borough of Barnsley, the Borough of Kirklees and the Borough of Wakefield.

In Humberside, we have proposed a pattern of nine constituencies, which includes two constituencies that are completely unchanged.

How to have your say

We are consulting on our initial proposals for a 12-week period, from 13 September 2016 to 5 December 2016. We encourage everyone to use this opportunity to help us shape the new constituencies – the more views we hear, the more informed our decisions will be when considering whether to revise our proposals.

Our website at www.bce2018.org.uk has more information about how to respond as well as details of where and when we will be holding public hearings in your area. You can also follow us on Twitter @BCE2018 or using #2018boundaryreview.

1 What is the Boundary Commission for England?

1 The Boundary Commission for England (BCE) is an independent and impartial non-departmental public body which is required to review Parliamentary constituency boundaries in England. We conduct a review of all the constituencies in England every five years. Our role is to make recommendations to Parliament for new constituency boundaries.

2 The Chair of the Commission is the Speaker of the House of Commons, but by convention he does not participate in the review. The current Deputy Chair, Mrs Justice Patterson, and two further Commissioners, take decisions on proposals and recommendations for new constituency boundaries. Further information about the Commissioners can be found on our website.¹

You can find further information on our website, at www.bce2018.org.uk. You can also contact us with any general enquiries by emailing information@boundarycommissionengland.gov.uk, or by calling 020 7276 1102.

¹ At www.bce2018.org.uk

2 Background to the 2018 Review

3 We are currently conducting a review of Parliamentary constituency boundaries on the basis of rules set by Parliament in 2011.² These rules require us to reduce the number of constituencies in the UK and make more equal the number of electors in each constituency. This report covers only the work of the Boundary Commission for England (there are separate Commissions for Northern Ireland, Scotland, and Wales) and, in particular, introduces our initial proposals for Yorkshire and the Humber.

4 The rules set out in the legislation state that there will be 600 Parliamentary constituencies covering the UK – a reduction of 50 from the current number. This means that the number of constituencies in England must be reduced from 533 to 501. There are also other rules that the Commission has regard to when conducting the review – a full set of the rules can be found in our *Guide to the 2018 Review*³ published in summer 2016, but they are also summarised later in this chapter. Most significantly, the rules require every constituency we recommend (with the exception of two covering the Isle of Wight) to contain no fewer than 71,031 electors and no more than 78,507.

5 This is a significant change to the old rules under which Parliamentary boundary reviews took place, in which achieving as close to the average number of electors in each constituency was an aim, but there was no statutory fixed permissible range. For example, in England, existing constituencies (drawn under the previous rules) currently range from 54,232 to 105,448 electors. Furthermore, the current constituencies were constructed under the last completed review, which relied on the data contained in the electoral registers for 2000 and applied the earlier version of the rules. Achieving a more even distribution of electors in every constituency across England, together with the reduction in the total number of constituencies, means that a significant amount of change to the existing map of constituencies is inevitable.

6 Our *Guide to the 2018 Review* contains further detailed background information, and explains all the policies and procedures that we are following in conducting the review. We encourage anyone wishing to be involved in the review to read this document, which will give them a greater understanding of the rules and constraints placed on the Commission, especially if they are intending to comment on our initial proposals.

² The Parliamentary Voting System and Constituencies Act 2011, available at www.legislation.gov.uk/ukpga/2011/1/contents

³ Available at www.bce2018.org.uk and at all places of deposit

The rules in the legislation

7 As well as the primary rule that constituencies must have no fewer than 71,031 electors and no more than 78,507, the legislation also states that, when deciding on boundaries, the Commission may also take into account:

- special geographical considerations, including in particular the size, shape and accessibility of a constituency;
- local government boundaries as they existed on 7 May 2015;
- boundaries of existing constituencies; and
- any local ties that would be broken by changes in constituencies.

8 In addition, in relation to local government boundaries in particular, it should be noted that we are obliged to take into account local government boundaries as they existed in May 2015, rather than any subsequent changes that may have been made (or are due to be made). Our initial proposals for Yorkshire and the Humber (and the accompanying maps) are therefore based on local government boundaries as they existed in May 2015. Our *Guide to the 2018 Review* outlines further our policy on how, and to what extent, we take into account local government boundaries. We have used the wards as at May 2015 of unitary authorities, and borough and district councils (in areas where there is also a county council) as the basic building blocks for our proposals.

9 Although the first review under the new rules will unavoidably result in significant change, we have also taken into account the boundaries of existing constituencies so far as we can. We have tried to retain existing constituencies as part of our initial proposals wherever possible, as long as the other factors can also be satisfied. This, however, has proved difficult. Our initial proposals retain just under 6% of the existing constituencies in Yorkshire and the Humber – the remainder are new constituencies (although in a number of cases we have been able to limit the changes to existing constituencies, making only minor changes as necessary to enable us to comply with the rules).

10 Our proposals are based on the nine regions used for European elections (though it should be clear that our work has no effect on European electoral matters, nor is it affected by the recent referendum result). This report relates to Yorkshire and the Humber. There are eight other separate reports containing our initial proposals for the other regions. You can find more details on our website. While this approach does not prevent anyone from making proposals to us that cross regional boundaries (for example, between Yorkshire and the Humber and the North West regions), very compelling reasons would need to be given to persuade the Commission to depart from the region-based approach. The Commission has previously consulted on the use of the regions as building blocks, and this was supported.

Timetable for our review

Stage one – development of initial proposals

11 We began this review in February 2016. We published electorate data from December 2015 for each ward, local government authority, and existing constituency. The electorate data were provided by local authorities and the Office for National Statistics. These are available on our website⁴ and are the data that must be used throughout the remainder of the review process. The Commission has since then considered the factors outlined above and drawn up the initial proposals. We published our initial proposals for consultation for each of England's nine regions on 13 September 2016.

12 We ask people to be aware that, in publishing our initial proposals, we do so without suggesting that they are in some way definitive, or that they provide the 'right answer' – they are our starting point for consulting on the changes. We have taken into account the existing constituencies, local government boundaries, and geographical features to produce a set of constituencies that are within the statutory electorate range and that we consider to be the best balance between those factors at this point. What we do not yet have is evidence and intelligence of how our proposals reflect or break local community ties. One of the most important purposes of the consultation period is to seek evidence that will enable us to review our initial proposals.

Stage two – consultation on initial proposals

13 We are consulting on our initial proposals for 12 weeks, until 5 December 2016. Chapter 4 outlines how you can contribute during the consultation period. We are also hosting four public hearings in Yorkshire and the Humber, at which people can give their views direct to one of our Assistant Commissioners. Once the consultation has closed, the Commission will collate all the responses received, including records of the public hearings.

Stage three – consultation on representations received

14 We are required to publish all the responses we receive on our initial proposals. This publication will mark the start of a four-week 'secondary consultation' period, likely to take place in spring 2017. The purpose of the secondary consultation is for people to see what others have said in response to our initial proposals, and to make comments on their views, for example by countering an argument, or by supporting and reinforcing what others have said. You will be able to see all the comments on our website, and use the site to give us your views on what others have said.

⁴ At www.bce2018.org.uk

Stage four – development and publication of revised proposals

15 Once we have all the representations and comments from both the initial and secondary consultation periods, the Commission will analyse those representations and decide whether changes should be made to the initial proposals. If we decide that the evidence presented to us persuades us to change our initial proposals, then we must publish our revised proposals for the areas concerned, and consult on them for a further period of eight weeks. This is likely to be towards the end of 2017. When we consult on our revised proposals, there will be no further public hearings, nor will there be a repeat of the four-week period for commenting on the representations of others. You will be able to see all our revised proposals, and give us your views on them, on our website.

Stage five – development and publication of the final report and recommendations

16 Finally, following the consultation on revised proposals, we will consider all the evidence received at this stage, and throughout the review, before determining our final recommendations. The recommendations will be set out in a published report to the Government, who will present it, without amendment, to Parliament on our behalf. The legislation states that we must report to the Government in September 2018. Further details about what the Government and Parliament then do with our recommendations are contained in our *Guide to the 2018 Review*.

17 Throughout each consultation we will be taking all reasonable steps to publicise our proposals, so that as many people as possible are aware of the consultation and can take the opportunity to contribute to our review of constituencies.

3 Initial proposals for Yorkshire and the Humber

18 Yorkshire and the Humber comprises the counties of North Yorkshire (including the City of York), South Yorkshire, and West Yorkshire. These three counties are covered by a mix of district, county and metropolitan borough councils, and unitary authorities. The region also covers the four unitary authorities created from the former metropolitan county of Humberside (East Riding of Yorkshire, Kingston upon Hull, North Lincolnshire, and North East Lincolnshire).

19 The region currently has 54 constituencies. Of these constituencies, only 18 have electorates within 5% of the electoral quota (within the range of 71,031 to 78,507 registered electors). The electorates of 35 constituencies fall below the lower 5% limit. Only one constituency has an electorate above the upper limit (Colne Valley).

20 Our initial proposals for Yorkshire and the Humber are for 50 constituencies – a reduction of four from the current number.

21 In seeking to produce 50 constituencies within 5% of the electoral quota, our first step was to consider whether local authorities could be usefully grouped into sub-regions. Our approach when grouping local authority areas together in sub-regions was based on trying to respect county boundaries wherever possible and on achieving (where we could) obvious practical groupings such as those dictated in some part by the geography of the area.

22 Nevertheless, our division of Yorkshire and the Humber into sub-regions is a purely practical approach. We welcome counter-proposals from respondents to our consultation, based on other groupings of counties and unitary authorities, if the statutory factors can be better reflected in those counter-proposals.

23 When thinking about sub-regional groupings for Yorkshire and the Humber, we noted that by grouping together the four unitary authorities that were formed from the former metropolitan county of Humberside, we could create nine constituencies with electorates within 5% of the electoral quota. Our initial proposals for this sub-region are therefore for nine constituencies, which is one fewer than at present.

24 Without creating the sub-region of Humberside, it would be extremely difficult if not impossible to form nine constituencies within the local authority boundaries of the four unitary authorities. For example, Kingston upon Hull has an electorate of 175,422, which is too large to build two constituencies from and too small to build three. Hence the city must be combined into a sub-region if we are to create constituencies within 5% of the electoral quota.

25 We noted that North Yorkshire (including the City of York) did not need to be grouped with a neighbouring county. With an electorate of 589,855, it could be allocated eight constituencies, with an average size of 73,732. Seven of the existing constituencies could remain unchanged. However, the electoral size and shape of wards in West Yorkshire, particularly in the City of Leeds and the

boroughs of Wakefield and Kirklees, make it very difficult to create constituencies within 5% of the electoral quota without dividing towns between constituencies. Therefore we propose to combine North Yorkshire with West Yorkshire in a sub-region, in order to give us more flexibility when constructing constituencies in the latter county. Our decision is based on our view that the additional (but still minimal) change this leads to for North Yorkshire's constituencies is more than compensated for by having better regard for the statutory factors when building constituencies in West Yorkshire.

26 We noted that West Yorkshire has an electorate of 1,517,655. This number indicated an allocation of approximately 20.3 constituencies. With our proposed allocation of 20 whole constituencies, West Yorkshire would have an average constituency size of 75,883. We also noted that South Yorkshire has an electorate of 952,530, which indicates an allocation of approximately 12.74 constituencies. With our proposed allocation of 13 whole constituencies, South Yorkshire has an average constituency size of 73,272, which is only 2,241 above the lower 5% limit. In addition, under our proposals, West Yorkshire's average constituency size is only 2,624 below the upper 5% limit. Therefore we investigated whether South Yorkshire could be usefully combined with West and North Yorkshire, in a single sub-region. Doing so would potentially provide more flexibility when building constituencies in South Yorkshire. In fact, the large electorates in the wards of Sheffield have proved challenging to combine into constituencies within 5% of the electoral quota. Therefore, we propose to create a sub-region that includes

West, South, and North Yorkshire. We have identified that including two North Yorkshire wards in two West Yorkshire constituencies not only improves our proposals for the latter county, but significantly improves our proposals for constituencies in South Yorkshire too. Moreover, constructing two cross-county boundary constituencies between South and West Yorkshire, as we propose to do, improves our proposals for constituencies in both counties.

Initial proposals for the Humberside sub-region

27 There are currently ten constituencies in this sub-region, only two of which (Beverley and Holderness, and East Yorkshire) have an electorate within 5% of the electoral quota. Of the remaining constituencies, all eight have electorates that are below the 5% limit. We propose to reduce the number of constituencies in Humberside from ten to nine. With nine whole constituencies, our proposals mean that Humberside has an average constituency size of 73,555.

28 We first considered whether we could leave both of the constituencies in Humberside, currently within 5% of the electoral quota, unchanged. We noted that we could, so propose to leave the boundaries of both Beverley and Holderness and East Yorkshire as they currently are. All other constituencies in Humberside undergo change, due to their low electorates and the need to reduce the number of constituencies in the region by one. The electorates in Kingston upon Hull, Grimsby, and Scunthorpe are particularly low.

29 We propose two constituencies made up wholly of wards from the City of Kingston upon Hull. We propose calling these constituencies Kingston upon Hull East and Kingston upon Hull Central. We propose to respect the River Hull as a boundary between these constituencies, apart from in the more central part of the city, where there are many crossing points.

30 We propose a further Kingston upon Hull West and Haltemprice constituency, containing four City of Kingston upon Hull wards and five District of East Riding of Yorkshire wards. The constituency includes the whole of the village of Cottingham, and the town of Hessle.

31 To accommodate our proposed changes to the existing Haltemprice and Howden constituency, our proposed Goole constituency includes four wards from the District of East Riding of Yorkshire, from around Howden and eastwards along the north bank of the Humber (the wards of Howden, Howdenshire, South Hunsley, and Dale). To bring our proposed Goole constituency within 5% of the electoral quota, these East Riding of Yorkshire wards are combined with three further East Riding of Yorkshire wards south of the River Humber, which make up the town of Goole. Our Goole constituency is completed by three Borough of North Lincolnshire wards that include the Isle of Axholme.

32 We propose that two wards in North Lincolnshire east of the Isle of Axholme (Burton upon Stather and Winterton, and Burringham and Gunness) be transferred, from the existing Brigg and Goole constituency, into our Scunthorpe constituency, bringing the latter within 5% of the electoral quota.

33 Two Borough of North Lincolnshire wards (Broughton and Appleby, and Brigg and Wolds) are transferred from the existing Brigg and Goole constituency into our proposed Grimsby North and Barton constituency. This latter constituency also contains six Borough of North East Lincolnshire wards, two from the existing Cleethorpes constituency, as well as four wards from the existing Great Grimsby constituency.

34 Four wards from the existing Great Grimsby constituency and five other Borough of North East Lincolnshire wards comprise our proposed Grimsby South and Cleethorpes constituency. In coming to this arrangement for the latter constituency, as well as the arrangement for our proposed Grimsby North and Barton constituency, we found ourselves unable to make viable proposals without splitting the town of Grimsby between constituencies. However, we have in our proposals been able to keep all of the village of Humberston with neighbouring Cleethorpes.

Initial proposals for the North Yorkshire, West Yorkshire and South Yorkshire sub-region

35 There are currently 44 constituencies in this sub-region, 16 of which have electorates that are within 5% of the electoral quota. Of the remaining 28 constituencies, 27 have electorates that are below the 5% limit; one has an electorate above that limit. We propose to reduce the number of constituencies in the sub-region from 44 to 41. With 41 whole constituencies, our proposals mean that this sub-region has an average constituency size of 74,635.

36 We considered first how we might keep unchanged those constituencies within the sub-region that are within 5% of the electoral quota. However, as we propose to reduce the number of constituencies in the sub-region by three, there will inevitably be significant change. In addition, many of the 27 constituencies below the lower 5% limit are significantly below it – for example the existing Leeds North West constituency has an electorate of 55,650. A further challenging factor is the large size of electorates in wards in the City of Leeds, in the Borough of Wakefield, in the Borough of Kirklees and in the City of Sheffield – with electorates over 17,000 in some cases. These large electorates reduce the number of available combinations of wards with which we can build constituencies. This issue is particularly acute in Sheffield, where we are also geographically constricted by the fact that the city lies at the south-west corner of the region.

37 Given the factors just cited, we propose to keep one constituency unchanged in the North Yorkshire, West Yorkshire and South Yorkshire sub-region (Elmet and Rothwell) and three (Dewsbury, York Central and York Outer) have been changed only to realign wards following local government ward boundary changes. All our other proposed constituencies undergo some change, although our approach of combining North, West and South Yorkshire in a sub-region helps us to minimise these changes as much as possible.

38 As mentioned, our proposed constituencies of York Central and York Outer are unchanged apart from some small modifications to the local government

boundaries in the City of York (in the wards of Hull Road, Heworth Without, Fulford & Heslington, and Rawcliffe & Clifton Without).

39 The constituency of Scarborough and Whitby is currently slightly below the lower 5% limit so we propose to transfer to it, from the Thirsk and Malton constituency, the ward of Filey (from the Borough of Scarborough). To compensate for this change we propose to move the District of Hambleton ward of Great Ayton from the Richmond (Yorks) constituency to the Thirsk and Malton constituency, bringing the latter back above the lower 5% limit.

40 We propose to include from Selby and Ainsty the ward of Byram & Brotherton (from the District of Selby) in our proposed West Yorkshire constituency of Normanton, Castleford and Outwood, creating a cross-county boundary constituency. As discussed above, we propose this in order to have better regard for the statutory factors when formulating a pattern of constituencies in West and South Yorkshire. For the same reason, we also propose to transfer from Selby and Ainsty the ward of Whitley (District of Selby) into our West Yorkshire cross-county boundary constituency of Pontefract. To compensate for both of these changes we propose to transfer the Borough of Harrogate wards of Boroughbridge and Claro from the constituency of Harrogate and Knaresborough, to the Selby and Ainsty constituency, bringing the latter back above the lower 5% limit. Consequently, we propose to transfer the Borough of Harrogate ward of Washburn from Skipton and Ripon, to our proposed Harrogate and Knaresborough constituency, thus bringing the latter back above the lower 5% limit.

41 As already mentioned, the Elmet and Rothwell constituency remains unchanged.

42 We propose to include the Burmantofts and Richmond Hill ward (City of Leeds) in the Leeds East constituency, bringing the latter above the lower 5% limit. To compensate for the transfer of this ward, we propose to add the City of Leeds ward of Farnley and Wortley to Leeds Central, bringing this constituency back within 5% of the electoral quota.

43 We propose to transfer the City of Leeds ward of Headingley to the Leeds North East constituency. We considered whether the Headingley ward might be kept within the Leeds North West constituency (where it is currently situated), rather than transferred to Leeds North East. However, this arrangement would have resulted in both constituencies not being within 5% of the electoral quota.

44 To compensate for the transfer of the Headingley ward and to make up for the low electorate in Leeds North West, we propose to include in the latter constituency the wards of Kirkstall and Horsforth (both City of Leeds wards). To compensate for the transfer of the Horsforth ward, we propose including the wards of Bramley and Stanningley, and Armley (both City of Leeds wards) in our proposed Pudsey constituency. We also propose to include the Tong ward from the City of Bradford in our Pudsey constituency. Although this means the latter crosses local authority boundaries, we consider this arrangement necessary given the low electorates in Leeds and the need to transfer wards between constituencies in order for them to be within 5% of the electoral quota.

45 We propose to redistribute the wards from the existing Leeds West constituency among neighbouring constituencies, in order to contribute to reducing the number of constituencies in West Yorkshire by two.

46 Our proposed Shipley constituency crosses local authority boundaries as we propose to transfer into it the City of Leeds ward of Guiseley and Rawdon. This transfer brings the Shipley constituency above the lower 5% limit and means it comprises five City of Bradford wards and one City of Leeds ward.

47 We propose to include in the Keighley constituency the City of Bradford ward of Wharfedale, which brings Keighley above the lower 5% limit. Apart from this change we are not proposing any other changes to the existing Keighley constituency.

48 We propose to add the City of Bradford ward of Manningham to the constituency of Bradford East, in order to bring the latter above the lower 5% limit.

49 We propose that the wards comprising the existing constituency of Bradford South are transferred to neighbouring constituencies. As part of this process, we propose to transfer the two City of Bradford wards of Great Horton and Queensbury to the Bradford West constituency. We also propose to add the two City of Bradford wards of Wyke and Wibsey to our proposed constituency of Spen. We propose that the rest of Spen comprise four Borough of Kirklees wards.

50 Our proposed Halifax constituency takes in Royds ward from the City of Bradford, as well as eight wards from the Borough of Calderdale. Four of these eight wards are transferred from the

existing Calder Valley constituency. In turn, four Borough of Calderdale wards from the existing Halifax constituency are transferred to our proposed Calder Valley constituency. These changes bring both Halifax and Calder Valley within 5% of the electoral quota.

51 We propose to transfer the Borough of Kirklees ward of Lindley from the existing Colne Valley constituency to the Huddersfield constituency, bringing the latter above the lower 5% limit. To compensate for this change, we propose to include the Borough of Barnsley ward of Penistone West in our Colne Valley constituency. This means the latter is a cross-county boundary constituency between West and South Yorkshire. We note that although this constituency crosses county boundaries, there are good transport links within it.

52 We propose that the constituency of Wakefield include the ward of Wakefield South (City of Wakefield), from the existing Hemsworth constituency, in order to bring the Wakefield constituency above the lower 5% limit. We also propose that two further wards from the existing Hemsworth constituency (Crofton, Ryhill and Walton ward, and Hemsworth ward) be transferred into a cross-county boundary constituency, which we propose to call Barnsley East and Hemsworth (discussed further below).

53 We propose that our Batley and Morley constituency comprise the two Borough of Kirklees wards of Batley East and Batley West. We propose it also contain three City of Leeds wards: Morley North, Morley South, and Ardsley and Robin Hood.

54 Our proposed Normanton, Castleford and Outwood constituency, as well as containing the four electoral wards that account for the towns of Normanton and Castleford, also includes the two wards that cover the town of Outwood (all of these six wards lie within the City of Wakefield). In addition, we propose that this constituency include the ward of Byram & Brotherton from the District of Selby in North Yorkshire, making it a cross-county boundary constituency. The reason for including the Byram & Brotherton ward is that it enables us to include the Airedale and Ferry Fryston ward with the Castleford Central and Glasshoughton ward, thus avoiding dividing the town of Castleford between constituencies. In addition, it enables us to create constituencies in other parts of West and South Yorkshire with more regard for the statutory factors. We recognise that the villages in the Byram & Brotherton ward have no direct road access to Castleford without travelling outside the constituency. However, we note that there is road access available a short distance away, through the neighbouring constituencies of Elmet and Rothwell, and Pontefract.

55 Our proposed Pontefract constituency is also a cross-county boundary constituency, as it contains in it the ward of Whitley from the District of Selby in North Yorkshire. The reason for crossing county boundaries here is that (as mentioned above) it allows us to have greater regard for the statutory factors when building constituencies elsewhere in West and South Yorkshire. Our proposed Pontefract constituency also contains the three wards that cover the towns of Pontefract and Knottingley, as well as

three wards from the existing Hemsworth constituency. All of these six wards are City of Wakefield wards.

56 To bring the Barnsley Central constituency above the lower 5% limit, we propose to include in it the two Borough of Barnsley wards of Dodworth and Worsbrough. We propose to rename our proposed constituency for Barnsley East as Barnsley East and Hemsworth as it now includes two City of Wakefield wards from West Yorkshire, one of which is the ward of Hemsworth. We propose this cross-county boundary constituency in order to transfer a limited number of electors from West to South Yorkshire, so that we can build constituencies within both that fall within 5% of the electoral quota. There are also good transport links within the proposed constituency. The rest of our Barnsley East and Hemsworth constituency comprises five wards from the existing Barnsley East constituency as well as the Dearne South ward from the existing Wentworth and Dearne constituency (all of these wards fall within the Borough of Barnsley).

57 Our proposed Wentworth and Dearne constituency comprises six Borough of Rotherham wards and two Borough of Barnsley wards.

58 To the east of our proposed Wentworth and Dearne constituency we propose three constituencies that fall primarily within the Borough of Doncaster. We propose that the existing Doncaster Central constituency only be changed by the inclusion within it of the divided Borough of Doncaster ward of Stainforth & Barnby Dun from the existing Doncaster

North constituency. This change brings the Doncaster Central constituency within 5% of the electoral quota.

59 We propose to change the names of the existing Doncaster North and Don Valley constituencies to Doncaster West and Doncaster East. We propose this because in our view the geographical orientation of both the constituencies we propose means their existing names are no longer appropriate.

60 Our Doncaster East constituency comprises six Borough of Doncaster wards, four from the existing Don Valley constituency and two from the existing Doncaster North constituency. Our proposed Doncaster West constituency contains four wards from the existing Doncaster North constituency and three from the existing Don Valley constituency (all from the Borough of Doncaster). It also contains the Dearne North ward from the Borough of Barnsley.

61 All of the changes we have made to the three Doncaster constituencies are in order to bring them within 5% of the electoral quota and to accommodate changes elsewhere in South Yorkshire (notably Sheffield) that have been made for the same reason.

62 Our proposed Rotherham constituency includes three wards from the existing Rother Valley constituency to the south. It also contains four wards from the existing Rotherham constituency and one ward from the existing Wentworth and Dearne constituency. All of these wards fall within the Borough of Rotherham. We propose these changes to Rotherham in

order to bring it above the lower 5% limit and to accommodate changes made to surrounding constituencies.

63 We propose to add Beighton ward and Mosborough ward, currently in the existing Sheffield East constituency, to the Rother Valley constituency. These wards are included in our proposed constituency of Rother Valley in order to bring it back within 5% of the electoral quota, after our proposed transfer of three wards from the existing constituency to Rotherham.

64 Our proposed Sheffield East constituency includes two City of Sheffield wards from the existing Sheffield South East constituency (Woodhouse and Darnall wards); two City of Sheffield wards from the existing Sheffield Brightside and Hillsborough constituency (Burngreave ward, and Shiregreen and Brightside ward); one Borough of Rotherham ward from the existing Rotherham constituency (Brinsworth and Catcliffe ward); and one City of Sheffield ward from the existing Sheffield Heeley constituency (Richmond ward). We propose this arrangement of wards for Sheffield East so that all constituencies within South Yorkshire can be brought within 5% of the electoral quota.

65 Our proposed Sheffield South constituency comprises three wards from the existing Sheffield Heeley constituency (Graves Park, Gleadless Valley, and Arbourthorne wards); two wards from the existing Sheffield Central constituency (Nether Edge and Manor Castle wards); and one ward from the existing Sheffield South East constituency (Birley ward). All the wards that comprise our proposed Sheffield South constituency are City of

Sheffield wards. These changes bring our Sheffield South constituency to within 5% of the electoral quota.

66 Our proposed Sheffield Central and West constituency comprises three wards from the existing Sheffield Central constituency – Broomhill, Walkley, and Central wards. It also includes two wards from the existing Sheffield Hallam constituency, namely Ecclesall and Crookes wards. All of these wards are City of Sheffield wards.

67 Our proposed Sheffield Hallam and Stocksbridge constituency comprises one ward from the existing Sheffield Heeley constituency (Beauchief and Greenhill); three wards from the existing Sheffield Hallam constituency (the wards of Dore and Totley, Fulwood, and Stannington); and two wards from the existing Penistone and Stocksbridge constituency (Stocksbridge and Upper Don ward, and Penistone East ward). Penistone East ward is in the Borough of Barnsley, while all of the other wards in our proposed Sheffield Hallam and Stocksbridge constituency lie within the City of Sheffield local authority. We recognise that our proposed Sheffield Hallam and Stocksbridge constituency is geographically large, stretching from the southern suburbs of Sheffield to the towns and villages to the west of Barnsley. However, we consider it necessary to construct such a constituency if we are to keep all of South Yorkshire's constituencies within 5% of the electoral quota.

68 Our proposed Sheffield North and Ecclesfield constituency comprises three City of Sheffield wards from the existing Sheffield, Brightside and Hillsborough

constituency (Hillsborough, Southey, and Firth Park wards). It also includes two City of Sheffield wards from the existing Penistone and Stocksbridge constituency (East Ecclesfield ward and West Ecclesfield ward). In addition, it includes the ward of Keppel from the Borough of Rotherham.

69 The wards that make up the existing constituency of Penistone and Stocksbridge have been redistributed between our proposed constituencies of Barnsley Central, Colne Valley, Sheffield Hallam and Stocksbridge, and Sheffield North and Ecclesfield. We considered this redistribution necessary in order to reduce by one the number of constituencies in South Yorkshire.

4 How to have your say

70 We are consulting on our initial proposals for a 12-week period, from 13 September 2016 to 5 December 2016. We encourage everyone to give us their views on our proposals for their area – the more public views we hear and the more local information that is provided, the more informed our decisions will be when analysing all the views we have received.

71 On our interactive consultation website, at www.bce2018.org.uk, you can see what constituency you will be in under our proposals, and compare it with your existing constituency and local government boundaries. You can also easily submit your views on our proposals.

72 When making comments on our initial proposals, we ask people to bear in mind the tight constraints placed on the Commission by the rules set by Parliament, discussed in chapter 2 and in our *Guide to the 2018 Review*. Most importantly, in Yorkshire and the Humber:

- we cannot recommend constituencies that have electorates that contain more than 78,507 or fewer than 71,031 electors;
- we are basing our initial proposals on local government ward boundaries (from May 2015) as the building blocks of constituencies – our view is that, in the absence of exceptional and compelling circumstances, it would not be appropriate to divide wards in cases where it is possible to construct constituencies that meet the electorate rules without doing so; and

- we have constructed constituencies within regions, so as not to cross regional boundaries – compelling reasons would need to be given to persuade us that we should depart from this approach.

73 These issues mean that we encourage people who are making a comment about their local area to bear in mind any knock-on effects that might result from their suggestions. The Commission must look at the recommendations for new constituencies across the whole region (and, indeed, across England). What may be a better solution for one location may have undesirable consequences for others. We therefore ask everyone wishing to respond to our consultation to bear in mind the impact of their counter-proposals on neighbouring constituencies, and on those further afield across the region.

How can you give us your views?

74 Views can be given to the Commission either in writing or in person (oral representations). We encourage everyone who wishes to comment on our proposals in writing to do so through our interactive consultation website, at www.bce2018.org.uk – you will find all the details you need and be able to comment directly through the website. We also welcome oral representations at one of a series of public hearings we are conducting during the consultation period. People are welcome to both attend a hearing and submit comments through our website if they choose to.

Written representations

75 As stated above, we strongly encourage everyone to make use of our consultation website, at www.bce2018.org.uk, when responding to our consultation. The website allows you to explore the map of our proposals and get further data, including the electorate sizes of every ward and polling district. You can also upload text or data files you may have previously prepared setting out your views.

76 We encourage everyone, before submitting a representation, to read our approach to protecting and using your personal details (available at www.bce2018.org.uk). In particular, respondents should remember that we

are obliged to publish all the comments we receive on our initial proposals. As this is a public consultation, we publish respondents' names and addresses, alongside their comments.

Public hearings

77 The Commission will be hosting public hearings across England. In Yorkshire and the Humber we will be hosting four public hearings during the consultation period. Our website (www.bce2018.org.uk) has more details of these hearings, and an opportunity to register to attend and give us your views in person. The table below shows the locations and dates of the hearings in Yorkshire and the Humber.

Town	Location	Dates
Leeds	Aspire, 2 Infirmary Street, Leeds, LS1 2JP	Thursday 13 – Friday 14 October 2016
Sheffield	Sheffield Town Hall, Pinstone Street, Sheffield, S1 2HH	Monday 17 – Tuesday 18 October 2016
Northallerton	Hambleton District Council, Civic Centre, Stone Cross, Northallerton, DL6 2UU	Thursday 20 – Friday 21 October 2016
Hull	Mercure Hull Royal Hotel, 170 Ferensway, Hull, HU1 3UF	Monday 24 – Tuesday 25 October 2016

78 The purpose of the hearings is for people to have an opportunity to put their views on our proposals directly to an Assistant Commissioner who will chair the hearings and subsequently assist the Commission in the analysis of all the evidence received in the region. The hearings differ from the way we used to conduct ‘local inquiries’ in past reviews – these were much more judicial in style, and people were allowed to cross-examine each other. The legislation that Parliament introduced specifically rules out such inquiries, specifying instead that we host ‘public hearings’, which are intended purely as a way for people to make representations orally, directly to representatives of the Commission, as well as to provide an opportunity for the Commission to explain its proposals.

79 It is important to stress that all representations, whether they have been made through our website, in person at a hearing, or sent to us in writing, will be given equal consideration by the Commission. Therefore it does not matter if you are unable to attend or speak at a public hearing – even after the last public hearing in Yorkshire and the Humber has finished, you will still have until 5 December 2016 to submit your views to us.

80 You can find more information about public hearings, and can register to attend, on our website at www.bce2018.org.uk, or by phoning 020 7276 1102.

What do we want views on?

81 We would like particularly to ask two things of people responding to our consultation. First, if you support our proposals, please tell us so. Past experience suggests that too often people who are happy with our proposals do not respond in support, while those who object to them do respond to make their points. That can give a rather distorted view of the balance of public support or objection to proposals, and those who in fact support our initial proposals may then be disappointed if those proposals are subsequently revised in light of the consultation responses. Second, if you are considering objecting to our proposals, do please use the resources (such as maps and electorate figures) available on our website and at the places of deposit to put forward counter-proposals which are in accordance with the rules to which we are working.

82 Above all, however, we encourage everyone to have their say on our initial proposals and, in doing so, to become involved in drawing the map of new Parliamentary constituencies. The more views and information we get as a result of our initial proposals and through the subsequent consultation phases, the more informed our consideration in developing those proposals will be, and the better we will be able to reflect the public’s views in the final recommendations we present in 2018.

Annex A: Initial proposals for constituencies, including wards and electorates

Constituency	Ward	District/borough/city/county	Electorate
1. Barnsley Central BC			75,665
	Central	Barnsley	7,231
	Darton East	Barnsley	8,032
	Darton West	Barnsley	7,875
	Dodworth	Barnsley	7,917
	Kingstone	Barnsley	6,792
	Monk Bretton	Barnsley	7,780
	Old Town	Barnsley	7,815
	Royston	Barnsley	7,928
	St. Helens	Barnsley	7,314
	Worsbrough	Barnsley	6,981
2. Barnsley East and Hemsworth CC			72,454
	Cudworth	Barnsley	7,730
	Darfield	Barnsley	7,398
	Dearne South	Barnsley	8,195
	North East	Barnsley	9,423
	Stairfoot	Barnsley	8,378
	Wombwell	Barnsley	8,430
	Crofton, Ryhill and Walton	Wakefield	11,637
	Hemsworth	Wakefield	11,263
3. Batley and Morley BC			74,680
	Batley East	Kirklees	12,092
	Batley West	Kirklees	12,663
	Ardsley and Robin Hood	Leeds	16,851
	Morley North	Leeds	17,137
	Morley South	Leeds	15,937
4. Beverley and Holderness CC			76,641
	Beverley Rural	East Riding of Yorkshire	10,789
	Mid Holderness	East Riding of Yorkshire	10,973
	Minster and Woodmansey	East Riding of Yorkshire	12,089
	North Holderness	East Riding of Yorkshire	7,981
	South East Holderness	East Riding of Yorkshire	11,245
	South West Holderness	East Riding of Yorkshire	11,247
	St. Mary's	East Riding of Yorkshire	12,317
5. Bradford East BC			74,954
	Bolton and Undercliffe	Bradford	10,657
	Bowling and Barkerend	Bradford	10,773
	Bradford Moor	Bradford	10,889
	Eccleshill	Bradford	10,949
	Idle and Thackley	Bradford	11,843
	Little Horton	Bradford	9,841
	Manningham	Bradford	10,002
6. Bradford West BC			73,686
	City	Bradford	9,418
	Clayton and Fairweather Green	Bradford	10,251
	Great Horton	Bradford	9,911
	Heaton	Bradford	10,364
	Queensbury	Bradford	11,681
	Thornton and Allerton	Bradford	11,248
	Toller	Bradford	10,813

Constituency	Ward	District/borough/city/county	Electorate
7. Calder Valley CC			76,601
	Calder	Calderdale	8,906
	Greetland and Stainland	Calderdale	8,249
	Illingworth and Mixenden	Calderdale	8,779
	Luddendenfoot	Calderdale	7,828
	Ryburn	Calderdale	8,567
	Skircoat	Calderdale	9,125
	Sowerby Bridge	Calderdale	8,198
	Todmorden	Calderdale	8,582
	Warley	Calderdale	8,367
8. Colne Valley CC			74,899
	Penistone West	Barnsley	9,162
	Colne Valley	Kirklees	13,093
	Crosland Moor and Netherton	Kirklees	12,481
	Golcar	Kirklees	13,141
	Holme Valley North	Kirklees	12,677
	Holme Valley South	Kirklees	14,345
9. Dewsbury CC			77,167
	Denby Dale	Kirklees	12,647
	Dewsbury East	Kirklees	12,811
	Dewsbury South	Kirklees	12,662
	Dewsbury West	Kirklees	12,347
	Kirkburton	Kirklees	11,716
	Mirfield	Kirklees	14,984
10. Doncaster Central BC			72,729
	Armthorpe	Doncaster	10,384
	Balby South	Doncaster	7,028
	Bessacarr	Doncaster	10,961
	Edenthorpe & Kirk Sandall	Doncaster	7,845
	Hexthorpe & Balby North	Doncaster	6,751
	Stainforth & Barnby Dun	Doncaster	7,069
	Town	Doncaster	10,517
	Wheatley Hills & Intake	Doncaster	12,174
11. Doncaster East CC			71,593
	Bentley	Doncaster	12,121
	Finningley	Doncaster	12,233
	Hatfield	Doncaster	11,324
	Norton & Askern	Doncaster	10,922
	Rossington & Bawtry	Doncaster	12,842
	Thorne & Moorends	Doncaster	12,151
12. Doncaster West CC			74,312
	Dearne North	Barnsley	7,367
	Adwick le Street & Carcroft	Doncaster	11,142
	Conisbrough	Doncaster	11,443
	Edlington & Warmsworth	Doncaster	7,729
	Mexborough	Doncaster	11,263
	Roman Ridge	Doncaster	8,390
	Sprotbrough	Doncaster	8,865
	Tickhill & Wadsworth	Doncaster	8,113
13. East Yorkshire CC			77,061
	Bridlington Central and Old Town	East Riding of Yorkshire	7,947
	Bridlington North	East Riding of Yorkshire	11,217
	Bridlington South	East Riding of Yorkshire	10,027
	Driffield and Rural	East Riding of Yorkshire	11,555
	East Wolds and Coastal	East Riding of Yorkshire	11,727
	Pocklington Provincial	East Riding of Yorkshire	12,648
	Wolds Weighton	East Riding of Yorkshire	11,940

Constituency	Ward	District/borough/city/county	Electorate
14. Elmet and Rothwell CC			77,287
	Garforth and Swillington	Leeds	15,936
	Harewood	Leeds	14,805
	Kippax and Methley	Leeds	15,910
	Rothwell	Leeds	15,264
	Wetherby	Leeds	15,372
15. Goole CC			75,259
	Dale	East Riding of Yorkshire	12,994
	Goole North	East Riding of Yorkshire	7,623
	Goole South	East Riding of Yorkshire	6,209
	Howden	East Riding of Yorkshire	3,955
	Howdenshire	East Riding of Yorkshire	11,526
	Snaith, Airmyn, Rawcliffe and Marshland	East Riding of Yorkshire	7,535
	South Hunsley	East Riding of Yorkshire	7,983
	Axholme Central	North Lincolnshire	5,618
	Axholme North	North Lincolnshire	6,187
	Axholme South	North Lincolnshire	5,629
16. Grimsby North and Barton CC			71,470
	East Marsh	North East Lincolnshire	6,268
	Freshney	North East Lincolnshire	7,204
	Immingham	North East Lincolnshire	8,529
	West Marsh	North East Lincolnshire	4,495
	Wolds	North East Lincolnshire	5,791
	Yarborough	North East Lincolnshire	8,521
	Barton	North Lincolnshire	8,430
	Brigg and Wolds	North Lincolnshire	8,632
	Broughton and Appleby	North Lincolnshire	5,017
	Ferry	North Lincolnshire	8,583
17. Grimsby South and Cleethorpes BC			71,733
	Croft Baker	North East Lincolnshire	8,502
	Haverstoe	North East Lincolnshire	8,218
	Heneage	North East Lincolnshire	7,717
	Humberston and New Waltham	North East Lincolnshire	8,953
	Park	North East Lincolnshire	8,587
	Scartho	North East Lincolnshire	8,526
	Sidney Sussex	North East Lincolnshire	7,837
	South	North East Lincolnshire	7,679
	Waltham	North East Lincolnshire	5,714
18. Halifax BC			77,521
	Royds	Bradford	11,258
	Brighouse	Calderdale	8,115
	Elland	Calderdale	8,094
	Hipperholme and Lightcliffe	Calderdale	8,670
	Northowram and Shelf	Calderdale	8,800
	Ovenden	Calderdale	7,855
	Park	Calderdale	8,439
	Rastrick	Calderdale	8,048
	Town	Calderdale	8,242
19. Harrogate and Knaresborough CC			71,868
	Bilton	Harrogate	4,219
	Granby	Harrogate	4,419
	Harlow Moor	Harrogate	3,991
	High Harrogate	Harrogate	4,241
	Hookstone	Harrogate	4,407
	Killinghall	Harrogate	2,315
	Knaresborough East	Harrogate	3,889
	Knaresborough King James	Harrogate	4,044
	Knaresborough Scriven Park	Harrogate	4,082
	Low Harrogate	Harrogate	4,011
	New Park	Harrogate	3,954

Constituency	Ward	District/borough/city/county	Electorate
	Pannal	Harrogate	4,351
	Rossett	Harrogate	4,753
	Saltergate	Harrogate	4,108
	Starbeck	Harrogate	4,456
	Stray	Harrogate	4,092
	Washburn	Harrogate	2,517
	Woodfield	Harrogate	4,019
20. Huddersfield BC			76,540
	Almondbury	Kirklees	13,363
	Ashbrow	Kirklees	12,980
	Dalton	Kirklees	12,034
	Greenhead	Kirklees	12,595
	Lindley	Kirklees	14,175
	Newsome	Kirklees	11,393
21. Keighley CC			76,636
	Craven	Bradford	12,773
	Ilkley	Bradford	11,563
	Keighley Central	Bradford	10,408
	Keighley East	Bradford	11,447
	Keighley West	Bradford	10,739
	Wharfedale	Bradford	9,226
	Worth Valley	Bradford	10,480
22. Kingston upon Hull Central BC			71,722
	Avenue	Hull	8,525
	Beverley	Hull	6,321
	Bricknell	Hull	6,221
	Drypool	Hull	8,898
	Myton	Hull	8,292
	Newington	Hull	7,426
	Newland	Hull	5,455
	Orchard Park and Greenwood	Hull	8,834
	Southcoates West	Hull	5,490
	University	Hull	6,260
23. Kingston upon Hull East BC			72,078
	Bransholme East	Hull	6,875
	Bransholme West	Hull	5,921
	Holderness	Hull	9,781
	Ings	Hull	9,255
	Kings Park	Hull	8,700
	Longhill	Hull	8,430
	Marfleet	Hull	8,643
	Southcoates East	Hull	5,309
	Sutton	Hull	9,164
24. Kingston upon Hull West and Haltemprice BC			74,211
	Cottingham North	East Riding of Yorkshire	6,534
	Cottingham South	East Riding of Yorkshire	6,917
	Hessle	East Riding of Yorkshire	10,943
	Tranby	East Riding of Yorkshire	7,475
	Willerby and Kirk Ella	East Riding of Yorkshire	10,720
	Boothferry	Hull	9,463
	Derringham	Hull	8,746
	Pickering	Hull	8,725
	St. Andrew's	Hull	4,688
25. Leeds Central BC			77,012
	Beeston and Holbeck	Leeds	13,498
	City and Hunslet	Leeds	16,795
	Farnley and Wortley	Leeds	16,850
	Hyde Park and Woodhouse	Leeds	12,369
	Middleton Park	Leeds	17,500

Constituency	Ward	District/borough/city/county	Electorate
26. Leeds East BC			76,213
	Burmantofts and Richmond Hill	Leeds	13,605
	Cross Gates and Whinmoor	Leeds	17,225
	Gipton and Harehills	Leeds	14,029
	Killingbeck and Seacroft	Leeds	15,666
	Temple Newsam	Leeds	15,688
27. Leeds North East BC			74,883
	Alwoodley	Leeds	17,048
	Chapel Allerton	Leeds	15,798
	Headingley	Leeds	8,948
	Moortown	Leeds	16,642
	Roundhay	Leeds	16,447
28. Leeds North West BC			77,244
	Adel and Wharfedale	Leeds	15,390
	Horsforth	Leeds	16,685
	Kirkstall	Leeds	13,857
	Otley and Yeadon	Leeds	17,018
	Weetwood	Leeds	14,294
29. Normanton, Castleford and Outwood CC			71,277
	Byram & Brotherton	Selby	2,196
	Airedale and Ferry Fryston	Wakefield	10,844
	Altofts and Whitwood	Wakefield	12,245
	Castleford Central and Glasshoughton	Wakefield	11,207
	Normanton	Wakefield	11,454
	Stanley and Outwood East	Wakefield	11,957
	Wrenthorpe and Outwood West	Wakefield	11,374
30. Pontefract CC			71,246
	Whitley	Selby	2,240
	Ackworth, North Elmsall and Upton	Wakefield	12,178
	Featherstone	Wakefield	12,120
	Knottingley	Wakefield	9,672
	Pontefract North	Wakefield	11,272
	Pontefract South	Wakefield	11,403
	South Elmsall and South Kirkby	Wakefield	12,361
31. Pudsey BC			75,178
	Tong	Bradford	10,217
	Armley	Leeds	15,459
	Bramley and Stanningley	Leeds	15,342
	Calverley and Farsley	Leeds	17,271
	Pudsey	Leeds	16,889
32. Richmond (Yorks) CC			72,129
	Appleton Wiske & Smeatons	Hambleton	2,414
	Bedale	Hambleton	6,755
	Hutton Rudby	Hambleton	2,505
	Morton-on-Swale	Hambleton	2,687
	Northallerton North & Brompton	Hambleton	4,185
	Northallerton South	Hambleton	4,851
	Osmotherley & Swainby	Hambleton	2,393
	Romanby	Hambleton	4,931
	Stokesley	Hambleton	4,707
	Tanfield	Hambleton	2,335
	Addlebrough	Richmondshire	1,054
	Barton	Richmondshire	983
	Bolton Castle	Richmondshire	1,059
	Brompton-on-Swale and Scorton	Richmondshire	2,312
	Catterick	Richmondshire	1,790
	Colburn	Richmondshire	2,814
	Croft	Richmondshire	1,012
	Gilling West	Richmondshire	960

Constituency	Ward	District/borough/city/county	Electorate
	Hawes and High Abbotside	Richmondshire	1,017
	Hipswell	Richmondshire	1,991
	Hornby Castle	Richmondshire	1,310
	Leyburn	Richmondshire	2,081
	Lower Wensleydale	Richmondshire	1,126
	Melsonby	Richmondshire	1,087
	Middleham	Richmondshire	970
	Middleton Tyas	Richmondshire	934
	Newsham with Eppleby	Richmondshire	1,048
	Penhill	Richmondshire	942
	Reeth and Arkengarthdale	Richmondshire	956
	Richmond Central	Richmondshire	2,192
	Richmond East	Richmondshire	2,056
	Richmond West	Richmondshire	2,128
	Scotton	Richmondshire	1,631
	Swaledale	Richmondshire	913
33. Rother Valley CC			71,519
	Anston and Woodsetts	Rotherham	8,846
	Dinnington	Rotherham	9,477
	Holderness	Rotherham	9,509
	Maltby	Rotherham	8,542
	Wales	Rotherham	8,628
	Beighton	Sheffield	13,027
	Mosborough	Sheffield	13,490
34. Rotherham BC			72,571
	Boston Castle	Rotherham	8,670
	Hellaby	Rotherham	9,375
	Rother Vale	Rotherham	9,731
	Rotherham East	Rotherham	8,361
	Rotherham West	Rotherham	8,766
	Sitwell	Rotherham	9,403
	Valley	Rotherham	9,166
	Wickersley	Rotherham	9,099
35. Scarborough and Whitby CC			75,963
	Castle	Scarborough	2,783
	Cayton	Scarborough	3,548
	Central	Scarborough	2,919
	Danby	Scarborough	1,583
	Derwent Valley	Scarborough	3,523
	Eastfield	Scarborough	3,879
	Esk Valley	Scarborough	3,413
	Falsgrave Park	Scarborough	3,410
	Filey	Scarborough	5,255
	Fylingdales	Scarborough	1,635
	Lindhead	Scarborough	1,761
	Mayfield	Scarborough	3,640
	Mulgrave	Scarborough	2,698
	Newby	Scarborough	4,957
	North Bay	Scarborough	3,143
	Northstead	Scarborough	2,965
	Ramshill	Scarborough	2,707
	Scalby, Hackness and Staintondale	Scarborough	3,285
	Seamer	Scarborough	3,596
	Stepney	Scarborough	3,211
	Streonshalh	Scarborough	3,275
	Weaponness	Scarborough	2,749
	Whitby West Cliff	Scarborough	2,945
	Woodlands	Scarborough	3,083

Constituency	Ward	District/borough/city/county	Electorate
36. Scunthorpe CC			71,820
	Ashby	North Lincolnshire	8,808
	Bottesford	North Lincolnshire	8,835
	Brumby	North Lincolnshire	7,458
	Burringham and Gunness	North Lincolnshire	2,747
	Burton upon Stather and Winterton	North Lincolnshire	8,662
	Crosby and Park	North Lincolnshire	7,726
	Frodingham	North Lincolnshire	5,169
	Kingsway with Lincoln Gardens	North Lincolnshire	7,728
	Ridge	North Lincolnshire	9,947
	Town	North Lincolnshire	4,740
37. Selby and Ainsty CC			73,217
	Boroughbridge	Harrogate	2,366
	Claro	Harrogate	2,602
	Marston Moor	Harrogate	2,251
	Ouseburn	Harrogate	2,478
	Ribston	Harrogate	2,362
	Spofforth with Lower Wharfedale	Harrogate	2,443
	Appleton Roebuck & Church Fenton	Selby	4,422
	Barby Village	Selby	2,072
	Brayton	Selby	4,721
	Camblesforth & Carlton	Selby	4,498
	Cawood & Wistow	Selby	2,404
	Derwent	Selby	4,270
	Eggborough	Selby	2,153
	Escrick	Selby	1,903
	Hambleton	Selby	2,090
	Monk Fryston	Selby	2,322
	Riccall	Selby	1,896
	Selby East	Selby	4,450
	Selby West	Selby	6,581
	Sherburn in Elmet	Selby	5,023
	South Milford	Selby	2,045
	Tadcaster	Selby	5,677
	Thorpe Willoughby	Selby	2,188
38. Sheffield Central and West BC			71,698
	Broomhill	Sheffield	13,623
	Central	Sheffield	14,193
	Crookes	Sheffield	14,944
	Ecclesall	Sheffield	14,723
	Walkley	Sheffield	14,215
39. Sheffield East BC			77,371
	Brinsworth and Catcliffe	Rotherham	9,260
	Burngreave	Sheffield	13,617
	Darnall	Sheffield	14,743
	Richmond	Sheffield	13,039
	Shiregreen and Brightside	Sheffield	13,576
	Woodhouse	Sheffield	13,136
40. Sheffield Hallam and Stocksbridge CC			77,540
	Penistone East	Barnsley	8,963
	Beauchief and Greenhill	Sheffield	13,500
	Dore and Totley	Sheffield	13,381
	Fulwood	Sheffield	12,944
	Stannington	Sheffield	14,423
	Stocksbridge and Upper Don	Sheffield	14,329

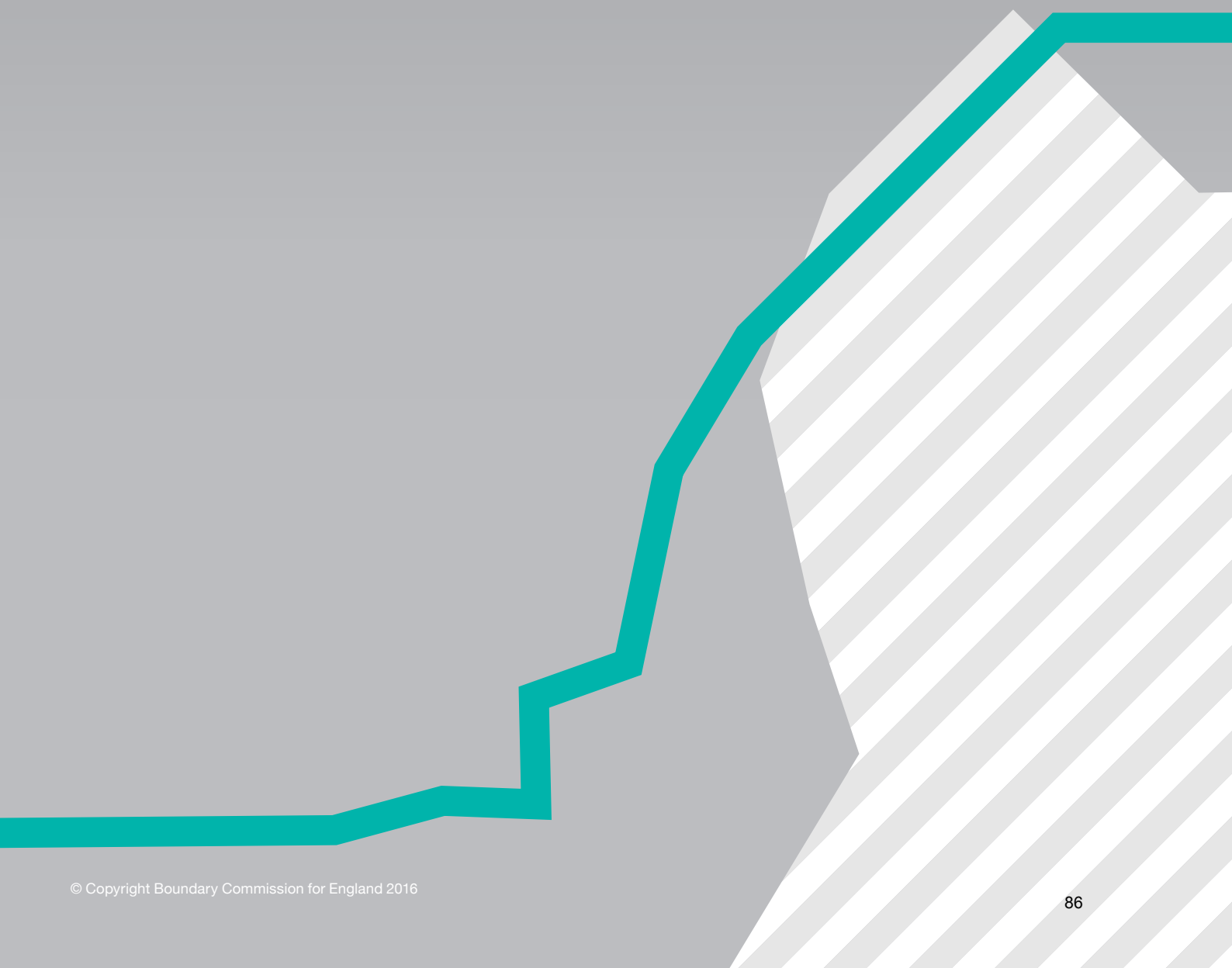
Constituency	Ward	District/borough/city/county	Electorate
41. Sheffield North and Ecclesfield BC			77,875
	Keppel	Rotherham	9,143
	East Ecclesfield	Sheffield	14,187
	Firth Park	Sheffield	13,772
	Hillsborough	Sheffield	13,707
	Southey	Sheffield	13,045
	West Ecclesfield	Sheffield	14,021
42. Sheffield South BC			77,795
	Arbourthorne	Sheffield	12,436
	Birley	Sheffield	12,591
	Gleadless Valley	Sheffield	13,722
	Graves Park	Sheffield	13,160
	Manor Castle	Sheffield	12,509
	Nether Edge	Sheffield	13,377
43. Shipley CC			77,910
	Baildon	Bradford	11,542
	Bingley	Bradford	13,650
	Bingley Rural	Bradford	13,576
	Shipley	Bradford	10,788
	Windhill and Wrose	Bradford	10,575
	Guisley and Rawdon	Leeds	17,779
44. Skipton and Ripon CC			71,753
	Aire Valley with Lothersdale	Craven	2,824
	Barden Fell	Craven	1,247
	Bentham	Craven	2,795
	Cowling	Craven	1,707
	Embsay-with-Eastby	Craven	1,479
	Gargrave and Malhamdale	Craven	2,462
	Glusburn	Craven	2,944
	Grassington	Craven	1,201
	Hellifield and Long Preston	Craven	1,709
	Ingleton and Clapham	Craven	3,019
	Penyghent	Craven	1,391
	Settle and Ribblesbanks	Craven	2,920
	Skipton East	Craven	2,665
	Skipton North	Craven	2,731
	Skipton South	Craven	2,505
	Skipton West	Craven	2,724
	Sutton-in-Craven	Craven	2,763
	Upper Wharfedale	Craven	1,506
	West Craven	Craven	1,535
	Bishop Monkton	Harrogate	2,220
	Kirkby Malzeard	Harrogate	2,465
	Lower Nidderdale	Harrogate	2,451
	Mashamshire	Harrogate	1,837
	Newby	Harrogate	2,441
	Nidd Valley	Harrogate	2,172
	Pateley Bridge	Harrogate	2,022
	Ripon Minster	Harrogate	3,871
	Ripon Moorside	Harrogate	3,814
	Ripon Spa	Harrogate	4,081
	Wathvale	Harrogate	2,252
45. Spen BC			71,107
	Wibsey	Bradford	10,027
	Wyke	Bradford	9,874
	Birstall and Birkenshaw	Kirklees	12,155
	Cleckheaton	Kirklees	12,719
	Heckmondwike	Kirklees	12,803
	Liversedge and Gomersal	Kirklees	13,529

Constituency	Ward	District/borough/city/county	Electorate
46. Thirsk and Malton CC			73,125
	Bagby & Thorntons	Hambleton	2,696
	Easingwold	Hambleton	7,423
	Great Ayton	Hambleton	4,520
	Huby	Hambleton	2,726
	Raskelf & White Horse	Hambleton	2,571
	Sowerby & Topcliffe	Hambleton	4,675
	Thirsk	Hambleton	4,919
	Amotherby	Ryedale	1,479
	Ampleforth	Ryedale	1,236
	Cropton	Ryedale	1,253
	Dales	Ryedale	1,062
	Derwent	Ryedale	2,630
	Helmsley	Ryedale	2,369
	Hovingham	Ryedale	1,384
	Kirkbymoorside	Ryedale	2,634
	Malton	Ryedale	3,745
	Norton East	Ryedale	3,060
	Norton West	Ryedale	2,408
	Pickering East	Ryedale	2,747
	Pickering West	Ryedale	2,701
	Rillington	Ryedale	1,332
	Ryedale South West	Ryedale	1,320
	Sherburn	Ryedale	1,505
	Sheriff Hutton	Ryedale	1,345
	Sinnington	Ryedale	1,381
	Thornton Dale	Ryedale	2,616
	Wolds	Ryedale	1,461
	Hertford	Scarborough	3,927
47. Wakefield CC			76,312
	Horbury and South Ossett	Wakefield	11,424
	Ossett	Wakefield	12,147
	Wakefield East	Wakefield	9,798
	Wakefield North	Wakefield	9,951
	Wakefield Rural	Wakefield	13,088
	Wakefield South	Wakefield	9,760
	Wakefield West	Wakefield	10,144
48. Wentworth and Dearne CC			73,146
	Hoyland Milton	Barnsley	8,811
	Rockingham	Barnsley	8,193
	Hooper	Rotherham	9,572
	Rawmarsh	Rotherham	9,262
	Silverwood	Rotherham	9,331
	Swinton	Rotherham	9,009
	Wath	Rotherham	10,317
	Wingfield	Rotherham	8,651
49. York Central BC			76,146
	Acomb	York	6,413
	Clifton	York	6,358
	Fishergate	York	6,023
	Guildhall	York	8,966
	Heworth	York	9,171
	Holgate	York	9,145
	Hull Road	York	11,697
	Micklegate	York	8,867
	Westfield	York	9,506

Constituency	Ward	District/borough/city/county	Electorate
50. York Outer CC			71,218
	Bishopthorpe	York	3,236
	Copmanthorpe	York	3,378
	Dringhouses & Woodthorpe	York	8,838
	Fulford & Heslington	York	2,841
	Haxby & Wigginton	York	9,718
	Heworth Without	York	3,357
	Huntington & New Earswick	York	9,663
	Osbalwick & Derwent	York	5,742
	Rawcliffe & Clifton Without	York	8,926
	Rural West York	York	6,106
	Strensall	York	6,198
	Wheldrake	York	3,215

Glossary

Assessor	Statutorily appointed technical adviser to the BCE, being either the Registrar General for England and Wales or the Director General of Ordnance Survey.	Public hearing	Formal opportunity in a given area for people to make oral representations, chaired by an Assistant Commissioner. In each region of England there may be no fewer than two and no more than five hearings, and each may last a maximum of two days.
Assistant Commissioner	Independent person appointed at the request of the BCE to assist it with the discharge of its functions.	Representations	The views provided by an individual, group or organisation to the BCE on its initial or revised proposals, either for or against, including counter-proposals and petitions.
Borough constituency (abbreviated to BC)	Parliamentary constituency containing a predominantly urban area.	Review date	Proposals must be based on the numbers of electors on the electoral registers on this date. Defined in the 2011 Act as the date two years and ten months before the final report is to be submitted (i.e. 1 December 2015 for the review that is to conclude with a final report by 1 October 2018).
County constituency (abbreviated to CC)	Parliamentary constituency containing more than a small rural element.	Revised proposals	The initial proposals as subsequently revised.
Designation	Classification as either a borough constituency or as a county constituency.	Rules	The statutory criteria for Parliamentary constituencies under Schedule 2 to the Parliamentary Constituencies Act 1986 (as amended).
Electorate	The number of registered Parliamentary electors in a given area.	UK electoral quota	The average number of electors in a constituency, found by dividing the total electorate of the UK (less that of the four specific 'protected' constituencies) by 596.
(Statutory) Electorate range	The statutory rule that requires the electorate of every constituency (as at the review date) to be within 5% of the UK electoral quota.	Unitary authority	An area where there is only one tier of local council (above any parish or town council). Contrasted with those 'shire district' areas that have two tiers (i.e. both a non-metropolitan county council and a district/ borough/city council).
Final recommendations	The recommendations submitted in a formal final report to Parliament at the end of a review. They may – or may not – have been revised since the initial proposals in any given area.		
Initial proposals	First formal proposals published by the BCE during the review for public consultation.		
Periodical report	Report to Parliament following a general review of Parliamentary constituencies.		
Places of deposit	In each constituency the Commission will make available hard copies of its initial proposals (including report and maps). The places of deposit where the public may inspect the proposals are usually the offices of the relevant local authority, although other public places such as libraries may be used. The Commission will publish a full list of places of deposit on its website.		



Selby District Council

REPORT

Reference: E/16/28

Public



To: The Executive
Date: 4 November 2016
Status: Non Key Decision
Report Published: 26 October 2016
Author: Palbinder Mann, Democratic Services Manager
Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Gillian Marshall, Solicitor to the Council

Title: Selby Area Internal Drainage Board

Summary:

The Executive is asked to consider which members it wishes to appoint to the Selby Area Internal Drainage Board following the reduction in the number of appointments from 27 to 11. A proposed list of appointments following initial discussions with the Executive is outlined at Appendix A.

Recommendations:

To consider the proposed list of appointments to the Selby Area Internal Drainage Board outlined in Appendix A.

Reasons for recommendation

To ensure the Council is fully represented on the Selby Area Internal Drainage Board.

1. Introduction and background

1.1 Selby District Council currently appoints 27 members to the Selby Area Internal Drainage Board. Following the reduction in Councillors as a result of the boundary review by the Local Government Boundary Commission for England, the Council asked the Board to look into a reduction in membership. The Board have now completed that process and are proposing a reduction in appointments by the District Council from 27 to 11.

1.2 The Executive is asked to consider which 11 members it wishes to appoint.

2. The Report

- 2.1 Selby District Council as the Special Levy Authority currently appoints 27 members to the Selby Area Internal Drainage Board. Following being asked to reconsider the membership numbers, the Board commenced a process to review the numbers in June 2015. The Board have now completed that process and are expecting the new scheme to be approved by the Secretary of State to enable the reduction in Members to commence from 1 November 2016.
- 2.2 Under the new arrangements, there will be 10 vacancies elected by ratepayers and 11 members elected by the District Council. The first meeting of the new Board will be on Thursday 24 November 2016 where the Board will appoint a Chairman, Vice Chairman and Finance Committee for a three year period.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 Any change in membership numbers has to be approved by the Secretary of State.

Financial Issues

- 3.2 The Selby Area Internal Drainage Board is paid special levy payments by the District Council.

Impact Assessment

- 3.3 Under the new arrangements, the District Council will appoint 11 Members instead of 27.

4. Conclusion

- 4.1 The Selby Internal Drainage Board have completed a review of its membership numbers and as a result of the new arrangements, the Council will now appoint 11 Members instead of 27 and the Executive need to determine which Members it will appoint to the Board.

5. Background Documents

None

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Appendices:

*Appendix A – Current and Proposed Membership List of the Selby Area
Internal Drainage Board*

Selby Area Internal Drainage Board (Current Membership List)	27	Councillor Chris Pearson (Vice Chair) Councillor John Mackman Councillor John Cattanach Councillor Ian Chilvers Councillor Mark Crane Councillor Dave Peart Councillor Mike Jordan Councillor Jim Deans Councillor Donald Mackay Councillor Chris Metcalfe Councillor Mel Hobson Councillor Cliff Lunn Mrs Gillian Ivey Vacant (Eileen Metcalfe) Vacant (Ruth Sayner) Michael Dyson Neville Parkinson Glenn Shelley Caroline Sampson Paver Simon Parkinson Vacant (Dean Richardson) Gillian Marshall Councillor Karl Arthur Councillor David Buckle Councillor Judith Chilvers Councillor Stephanie Duckett Councillor Paul Welch
Selby Area Internal Drainage Board (Proposed Membership List)	11	Councillor Chris Pearson Councillor John Mackman Councillor John Cattanach Councillor Ian Chilvers Councillor Dave Peart Councillor Jim Deans Councillor Mel Hobson Councillor Cliff Lunn Councillor David Buckle Councillor Judith Chilvers Vacancy