

Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 5 January 2017
Time:	4pm
Present:	Councillors M Crane (Chair), C Lunn, C Metcalfe and R Musgrave.
Officers present:	Janet Waggott - Chief Executive, Karen Iveson - Chief Finance Officer (s151), Dave Caulfield – Director of Economic Regeneration and Place, Gillian Marshall – Solicitor to the Council, June Rothwell – Head of Operational Services (for minute items 54 and 55), Mike James - Lead Officer, Communications, Chris Watson – Assistant Policy Officer (for minute item 56 and 57), Rebecca Ware – Legal Officer (for minute item 56) and Palbinder Mann - Democratic Services Manager.
Public:	0
Press:	1

NOTE: Only minute number 54 to 56 and 57 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 17 January 2017. Decisions not called in may be implemented from Wednesday 18 January 2017.

Before the commencement of the meeting, the Leader of the Council informed the Executive that Vernon Wells, who was a governor of Selby College, had been awarded an MBE as part of the Queen's New Year's honours list. The Leader stated that he and the Chief Executive had written to Mr Wells to congratulate him.

The Leader also announced that the Chief Constable of North Yorkshire, David Jones had received the Queen's Police Medal for distinguished service and that he and the Chief Executive would be writing to him in due course to congratulate him.

51. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mackman.

52. MINUTES

The Executive considered the minutes from the meeting held on 1 December 2016.

RESOLVED:

To approve the minutes of the meeting held on 1 December 2016 for signature by the Chair.

53. DISCLOSURES OF INTEREST

There were no disclosures of interest.

54. GAS SERVICING AND MAINTENANCE CONTRACT PROCUREMENT

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the procurement process for Selby District Council's Gas Service Contract.

The Lead Executive Member for Housing, Leisure, Health and Culture explained that the current contract expired in March 2017 and following a procurement process, a successful bidder had been chosen. It was proposed to add the cover of new installations to the resolution to ensure this was covered.

RESOLVED:

To award a contract to the most financially viable Gas Tender Bidder (A) to provide the full Safety Checks, annual Service's for CP12 safety compliance, for emergency call outs to broken down heating and hot water services, cover new

installations and replacement systems to tenants.

REASON FOR THE DECISION

To ensure the Council has a replacement Contractor to ensure compliance with requirements for Gas Safety Inspections/Checks of all Heating and Hot Water systems, upon expiry of the existing Contract.

55. THE DISCHARGE OF THE STATUTORY HOMELESS DUTIES POLICY

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the Discharge of Statutory Homeless Duties Policy.

In response to a query for the reasoning of the policy, the Head of Operational Services explained that if the policy were approved the Council would be able to discharge applicants into private sector accommodation as well as their own accommodation.

In response to a query concerning the payment to private sector landlords, the Solicitor to the Council clarified that if the applicant was granted a private sector tenancy, then housing benefit was eligible to be paid however the usual upper limits would still apply.

RESOLVED:

To adopt the Discharging Statutory Homeless Duties policy.

REASON FOR THE DECISION

To allow for the discharge of statutory homeless duties more effectively across the social and private rented sectors.

56. CHARITABLE COLLECTIONS POLICY

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the proposed Charitable Collections Policy and the results of the consultation process.

The Lead Executive Member for Housing, Leisure, Health and Culture explained the proposed policy had departed from the Policy Review Committee's request for minimum/maximum charity proceeds in order to be compliant with national guidance.

It was explained that however a guideline only figure on net proceeds to a charity was included in the proposed policy to ensure compliance with national guidance and protect officer decisions from challenge.

Discussion took place on the proposed hours for collection and the proposal submitted by the Licensing Committee. The Executive were sympathetic to the proposal submitted by the Licensing Committee and acknowledged the concern of the effect of visitors late in the evening on elderly and vulnerable people. The Executive, however, also acknowledged that if a charity was given a national licence, then the Council's policy including the restrictions on hours would not apply and a charity would be able to collect until 9pm. Due to this, the Executive felt that restricting the hours as per the Licensing Committee recommendation could result in confusion on the appropriate hours allowed. It was also noted that there was a risk that on appeal the restriction proposed would be felt not to be proportionate as it was so far out of sync with the hours allowed for nationally exempt charities.

In light of the discussion and consideration of the information, it was proposed to revert the collection hours back to the original proposal of 8am to 8pm.

RESOLVED:

- i) **To approve that the hours of collection are 8am to 8pm.**
- ii) **To approve the draft Charitable Collections Policy.**

REASON FOR THE DECISION

To bring consistency and accountability to the licensing of charitable collections in the district.

57. GAMBLING POLICY REFRESH

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the review of the Gambling Policy.

It was noted that the Licensing Committee and the Policy Review Committee would consider the policy as part of the consultation and that ultimately the policy would require approval by full Council under the Budget and Policy Framework Rules.

RESOLVED:

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To approve the draft Gambling Policy (Statement of Principles) for public consultation.

REASON FOR THE DECISION

To obtain the views of key stakeholders and the public on the draft Policy.

58. HOUSING RENTS 2017/18

Councillor Cliff Lunn, Lead Executive Member for Finance and Resources presented the report on the proposal for Housing Revenue Account rent levels in accordance with Central Government's current policy on rent setting.

RESOLVED:

To approve the proposed 1.0% average rent decrease for 2017/18.

REASON FOR THE DECISION

To allow rent levels to be set in advance of the coming financial year within the constraints of Government rent setting policy.

The meeting closed at 4.27pm