

Selby District Council



Agenda

Meeting: **Executive**
Date: **Thursday 18 May 2017**
Time: **4.00pm**
Venue: **Committee Room**
To: **Councillors M Crane (Chair), J Mackman (Vice Chair),
C Lunn, C Metcalfe and R Musgrave.**

1. Apologies for absence

2. Minutes

The Executive is asked to approve the minutes of the meeting held on 6 April 2017 (pages 1 to 3 attached).

3. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

4. Viability Fee Recovery

Report E/17/1 provides the Executive with a proposal to cease to subsidise the costs of independently assessing applicants' viability reports in relation to planning (pages 4 to 8 attached).

5. Sherburn in Elmet High School All Weather Pitch Community Facility Project – Approval of Grant Agreement

Report E/17/2 provides outlines a proposal to support the development of a multi-use Astroturf (3G) pitch facility at Sherburn High School. (pages 9 to 18 attached).

6. Disposal of Land Adjoining 11 Castle Close, Cawood

Report E/17/3 asks the Executive to agree to the disposal of land adjoining 11 Castle Close, Cawood in principle (pages 19 to 33 attached).

7. Executive Appointments on Outside Bodies 2017/18

Report E/17/4 asks the Executive to consider appointments to Outside Bodies for 2017/18 (pages 34 to 38 attached).

Janet Waggott
Chief Executive

Dates of next meetings
Thursday 1 June 2017– Executive, 4pm
Thursday 15 June 2017 – Executive Briefing, 4pm

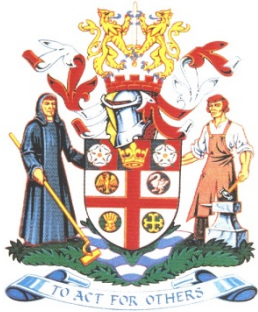
For enquiries relating to this agenda please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

Recording at Council Meetings

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Democratic Services Manager using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Executive
18 May 2017

Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 6 April 2017
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman, C Lunn, C Metcalfe and R Musgrave.
Officers present:	Janet Waggott - Chief Executive, Julie Slatter – Director of Corporate Services and Commissioning, Karen Iveson – Chief Finance Officer (s151), Gillian Marshall – Solicitor to the Council, Chris Watson - Policy and Performance Officer, Mike James - Lead Officer, Communications, Janine Jenkinson - Democratic Services Officer.
Public:	0
Press:	0

NOTE: Only minute number 77 is subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 19 April 2017. Decisions not called in may be implemented from Thursday 20 April 2017.

74. APOLOGIES FOR ABSENCE

There were no apologies for absence.

75. MINUTES

The Executive considered the minutes of the meeting held on 2 March 2017.

RESOLVED:

To approve the minutes of the meeting held on 2 March 2017 for signature by the Chair.

76. DISCLOSURES OF INTEREST

There were no disclosures of interest.

77. COUNTER FRAUD STRATEGY AND ASSOCIATED POLICIES

Councillor Cliff Lunn, Lead Councillor for Finance and Resources presented the report which outlined a revised Counter Fraud Strategy, a new Counter Fraud and Corruption Policy, and associated Prosecution Policy, for approval.

Councillor Cliff Lunn explained that the Strategy confirmed the council's commitment to tackling fraud and corruption, and set out actions to strengthen the council's arrangements, in-line with recommended practice. The new Counter Fraud Policy now addressed all forms of fraud that the council might experience.

The Counter Fraud Prosecution Policy, within the Counter Fraud Policy set out the council's approach to taking legal action against perpetrators of fraud, this included prosecutions, cautions and financial penalties.

RESOLVED:

To approve the revised Counter Fraud Strategy for 2017-2019 and new Counter Fraud and Corruption Policy with associated Prosecution Policy.

REASON FOR THE DECISION

The current Counter Fraud Strategy, Counter Fraud Policy and Counter Fraud and Corruption Prosecution Policy were out of date and did not cover fraud occurring outside of the benefit arena.

78. GAMBLING POLICY REFRESH

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report which outlined the draft Gambling Policy. The draft Policy brought the service in-line with the latest edition of the Gambling Commission guidance and the Licence Conditions and Codes of Practice.

The Policy and Performance Officer reported that consultation on the draft Policy commenced on 20 January 2017 and had closed on 14 March 2017. Four consultation responses had been

received, and these were set out in the report; only minor changes to the Policy had been made as a result of the responses.

With regard to the consultation response from Selby Town Council, the Policy and Performance Officer explained that the council did not have the authority to amend the maximum stake bet for Fixed Odds Betting Terminals (FOBTs), and any change would require a change in national legislation. Therefore, the council could not implement the changes requested by Selby Town Council.

RESOLVED:

To recommend that the draft Gambling Policy (Statement of Principles) be approved by Council on 25 April 2017.

REASON FOR THE DECISION

To ensure compliance with the Gambling Act 2005.

The meeting closed at 4.21 pm

Selby District Council

REPORT

Reference: E/17/1 - Public

Item 4



To: Executive
Date: 18 May 2017
Status: Non key decision
Report Published: 10 May 2017
Author: Thomas Webster, Principal Planning Officer
Executive Member: Councillor John Mackman, Executive Lead Member for Place Shaping
Lead Officer: Dave Caulfield, Director for Economic Regeneration and Place

Title: Viability Fee Recovery

Summary:

A review of the Development Management function commenced in May 2016 and concluded in September 2016. This was adopted following the report being considered at Executive Board in November 2016. Part of the review looked at ways of recovering costs and making appropriate savings to the planning service. One of the ways of making significant savings each year is to change the process so that applicants pay to have their viability assessments independently assessed. At present, it is the Council that pay this fee (approximately £3,000 to £5,000 per viability assessment).

A thorough analysis of viability issues is required to assist the Council in taking a pragmatic approach to the delivery of new housing. However, Officers consider that requiring applicants to pay for the independent assessment of their viability reports will bring the following benefits:

- 1) Substantial financial savings will be made for the planning service. If the number of viability reports received by Development Management continues to rise, then the fees that the Council pay, which are already significant, will also increase.
- 2) It will bring the Council in line with the Homes and Communities Agency (HCA) Good Practice Note (Investment and Planning obligations- Responding to the downturn) and the approach taken by other local planning authorities in

Yorkshire (for example, East Ryding, Harrogate, Hambleton, Leeds, Scarborough, Sheffield and York).

Recommendation:

- i. To cease to subsidise the costs of independently assessing applicants' viability reports, and to pass the charge on in full under the Council's charging policy.**

Reasons for recommendation

The Executive is asked to agree the recommendation as it will bring the local planning authority in line with the practice of other planning authorities in the region, and help make savings of approximately £40,000 -£50,000k per year.

1. Introduction and background

- 1.1 The economic viability of development has become an important consideration as part of the planning system, both in terms of plan-making and when determining applications.
- 1.2 The Council's Adopted Core Strategy 2013, and Developer Contributions and Affordable Housing Supplementary Planning Documents (SPDs), make clear that up to 40% affordable housing provision should be provided on each major residential development (10 units or more).
- 1.3 Therefore, in order to establish what percentage of affordable housing can be delivered as part of the major residential proposals, without impacting on the viability of the scheme, applicants are, as a matter of course, submitting viability assessments with their applications. This often leads to further negotiations.
- 1.3 In order to fulfil its duty to ensure the proper assessment of planning applications is made, and in a timely manner, each viability report submitted needs to be independently assessed. The final outcome of the independent assessor's report is included in the committee report in the heads of terms section.

2. The Report

- 2.1 As Selby District Council's planning service (like many other Local Planning Authorities) does not have its own in-house viability officer, it relies on independent advice from external viability consultants, who charge a fee to carry out their initial assessment. Selby District Council has a contract with the District Valuer to undertake this work.
- 2.2 At present, the Council pays the District Valuer fees. In 2016/2017, the planning service received 22 financial viability reports from applicants. The cost of having these reports independently assessed by the District Valuer

was approximately £40,000. In the year 2015/2016, the number of viability reports received by the Council was 10, which cost the Council £12,600 in District Valuer fees. Furthermore, the Executive Board Report (18th November 2016) identified theoretical savings could be achieved of up to £40,000 on specialist planning advice.

- 2.3 Other Local Planning Authorities in the region, and across the Country, require that, prior to any viability assessment work being undertaken, the applicants pay the cost and the money for the initial response. This money is paid to the respective Council, who then pay the independent consultant/District Valuer. The scale of fees are advised and agreed before work commences. It is the recommendation of officers that this approach is also adopted by Selby District Council.
- 2.4 It should also be noted that the Homes and Communities Agency (HCA) has issued a Good Practice Note (GPN): "Investment and Planning obligations- Responding to the downturn" which acknowledges that this approach is common practice across the country. For completeness, the relevant part (paragraph 32) of the GPN is set out below:

" Full disclosure of financial information should be expected alongside arrangements to validate assumptions used, if necessary by an independent expert. It is common practice for developers to fund the cost of independent validation."

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 There are no specific legal implications. The proposed approach is widely adopted by Local Planning Authorities and has not been subject to successful challenge.

Financial Issues

- 3.2 Based on current and previous workloads, it is considered that there would be significant financial savings for the planning service and this will contribute towards the saving target of 2018/2019.

Impact Assessment

- 3.3 The use of viability assessments helps the Council to take a pragmatic approach to the delivery of new housing. The additional step to charge the developer are small in relation to the overall cost of the development.

4. Conclusion

- 4.1 For the reasons set out above, it is respectfully recommended that the Executive agree to the proposal to cease subsidising the costs of independently assessing applicants' viability reports, and to pass the charge on in full under the Council's charging policy.

5. Background Documents

5.1

- Core Strategy 2013
http://www.selby.gov.uk/sites/default/files/Documents/CS_Adoption_Ver_OCT_2013_REDUCED.pdf
- Affordable Housing SPD 2014
http://www.selby.gov.uk/sites/default/files/Documents/ADOPTED_AHSPD_2014.pdf
- Developers Contribution SPD
http://www.selby.gov.uk/sites/default/files/Documents/DCSPD_FINAL_VERSION_0.pdf
- Homes and Community Agency: Good Practice Note(Investment and Planning obligations- Responding to the downturn
http://www.medway.gov.uk/pdf/investment_and_planning_good_practice_note.pdf
- Planning Service Review 2016 – Growing Selby Together
<http://www.selby.gov.uk/executive-3-november-2016>

Selby District Council

REPORT

Reference: E/17/2 - Public

Item 5



To: The Executive
Date: 18 May 2017
Status: Key decision
Report Published: 10 May 2017
Author: Angela Crossland, Head of Community, Partnerships and Customers.
Executive Member: Councillor Mark Crane, Leader of the Council
Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place

Title: Sherburn In Elmet High School All Weather Pitch Community Facility Project – Approval of Grant Agreement

Summary:

The report outlines a proposal to support the development of a multi-use Astroturf (3G) pitch facility at Sherburn High School. The facility is to be developed to support pupils and the community alike and provide high quality amenity to the local area.

Recommendations:

- 1. The Executive approve an investment in the development of the facility through a grant agreement of £200,000.**

Reasons for recommendation

The Executive is asked to agree the recommendation to support the contribution to the project which will benefit a diverse range of community sport initiatives. The recommendation supports Sport England and Football Foundation strategic objectives in the area to increase active participation in a diverse range of community groups and offers an initial investment in the area to enable a long-term sustainable plan, to be delivered by the community to support an ongoing healthy living opportunity.

1. Introduction and background

This report outlines background information to the proposed development of an all-weather, multi-use games pitch at Sherburn High School. It offers an indication of how the project has been developed by key stakeholders in the local community and offers options as to how the council can support the delivery of the work.

In January 2016, the Leader of the Council confirmed with the School that subject to due diligence on the need and benefit of the project to the community, a grant award of up to £200,000 may be supported by Selby District Council to enable match funding to be sought by the school.

2. Sherburn In Elmet High School All Weather Pitch Community Facility Project

- 2.1** The Project is to develop a new full size, floodlit artificial grass pitch (AGP) to enhance existing community sports facilities on the North Yorkshire County Council school site at County High School, Sherburn in Elmet. The project will carry out works at an estimated cost of £605,150. Match funding for the project has been successfully secured from the Football Foundation Premier League & The FA Facilities Fund (£245,831) and the Sport England Inspired Facilities Fund (£100,000), with additional support from Sherburn Parish Council.
- 2.2** The project has been in development since initial, formal consultation with the public and local sporting groups since 2013. The project is developed by the Sherburn High School and Community Sports Facilities Development Steering Group, consisting of representatives from Selby District Council, Sherburn Parish Council, the High School and the White Rose Football Club. The group has established a robust approach to the business case for development and it is intended that the facility will be available for a range of sporting uses including football, rugby training and hockey training. The facility will be used by the school during school times with community bookings available at all other times.
- 2.3** As part of the agreement to support the development, there will be protected time to ensure available slots for diverse sports, a tiered pricing system for community and corporate income, and an identified method of creating a sustainability fund for maintenance and refurbishment to ensure there is no on-going call on Council funds.
- 2.4** As part of a potential funding agreement, the School has agreed to provide an annual report to Selby District Council at the end of each financial year for the duration of 5 years after the end date of project completion. The report should contain as a minimum, the following data:

- Outline the types and proportion of use by each sport
- Actual number of hours of community use proportionate to the amount of available hours for community use
- Customer profile including age and gender per sport type

2.5 The project commenced in April 2017 and will reach full completion by October 2017.

2.6 ***Meeting the Corporate Plan Priorities –***

The project is a contributor to the Plan Priority 2 - to enjoy life. The key focus of this is to improve healthy lifestyles and success in this priority would be to increase participation in physical activity and develop healthy behaviours. The project aligns well with the priority objectives and will be an additional resource, bringing the school and community together to raise aspirations and expectation in being an active lifestyle. Considering the District is looking to tackle obesity levels in children and adults, this again compliments local priorities.

2.7 The project is a contributor to the Plan Priority 3 – to make a difference. The key focus of this is to enable people to get involved, volunteer and contribute to delivering services locally. The Projects has been delivered to date through community facilitation and engagement and will be sustained through a community model. Success in this area shows that people have been involved in the designing of this support for their local area and have had Selby District Council support to do so through local elected members.

2.8 Plan Selby – Selby District Council is currently completing the planning policy review to consider analysis and development of housing and economic growth over the next 10 years. The planning anticipates a significant growth in the Sherburn in Elmet housing need and an incoming population over the period. The facility offers a significant contribution to the longer term health infrastructure of the area and embeds this approach within a community driven model.

2.9 **Community Engagement and Feedback –**

As identified within the body of the report, there has been formal engagement with the community since 2013 and the School can evidence a stakeholder approach to the project from its inception to its completion.

2.10 **Options**

The Council have the following options to support the project;

Option 1 (preferred): The Executive approve an investment in the development of the facility through a grant agreement of £200,000.

This would enable the Project to be delivered on time, and to the level agreed, particularly at this final stage of development. The investment would be in line with the other main committed funding bodies. Providing the funds within a grant agreement allows the Council to review the impact of the facility over time and understand the health impacts for the area. It is proposed that an

annual report be completed and submitted to the Council each year for the next 5 years to monitor impact.

Option 2: The Executive approve and investment in the development of the facility through a grant agreement but at a reduced amount.

Providing the funds within a grant agreement allows the Council to review the impact of the facility over time and understand the health impacts for the area. It is proposed that an annual report be completed and submitted to the Council each year for the next 5 years to monitor impact.

The Executive will wish to consider however, at this stage of the project there would be significant risks on the timescale for delivery and risks for the school in maintaining match funding arrangements should a shortfall in the proposed grant be awarded at this final stage of development. There would be a significant reputational risk linked to this option at this stage of the project.

Option 3: The Executive do not approve investment in the development of the facility.

Selby District Council has been involved in the development of the project through elected members since its inception. There would be a significant reputational risk linked to this option at this stage of the project.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 Part 1 of the Localism Act 2011 applies a general power of competence to local authorities in England. Section 1 (1) of the Act provides that “a local authority has power to do anything that individuals generally may do”. This includes the power to make grants where to do would be in the interests of the Council, the District and the inhabitants.

Grant agreements will need to be signed which provide appropriate levels of control and reporting back so that the impact can be monitored.

Financial Issues

- 3.2 The £200,000 grant is included within the approved Programme for Growth in 2016/17 and funds will be carried forward to 2017/18 to enable this project to be supported should the Executive ultimately approve it.
- 3.3 Subject to approval and the final costs of the project the proposed payment profile up to a maximum of £200,000 is:

Amount of Grant Payable	Date of Payment
50% of Grant - £100, 000	Upon receipt of acceptance of the Grant by the Recipient – 18/05/2017
45% of Grant - £90, 000	At an agreed midpoint where it is of the opinion of the Funder that works will be completed in the agreed timescale – 08/06/2017

5% of Grant - £10, 000 retention	To be paid upon receipt of the certificate of Completion.
----------------------------------	-----------------------------------------------------------

- 3.4 The grant agreement would specify the terms of the funding and ensure no on-going funding commitment for the Council.

Impact Assessment

- 3.5 An equality, diversity and community impact screening has been undertaken and does not identify any significant, negative impact from this project. It identifies that there are positive impacts for communities of protected characteristics such as age and disability, enabling an increased participation from these groups at the facility.

4. Conclusion

- 4.1 The report outlines a community led approach to developing local community infrastructure which is set to increase active participation and further support improving amenities for Sherburn in Elmet and other local residents. It identifies the need for an initial investment in the project in order to bring a positive and sustainable amenity to the area. It meets some of the Council Plan key objectives to enjoy life and make a difference.

5. Background Documents

None.

Contact Officer:
 Angela Crossland
 Head of Community, Partnerships and Customers
 Selby District Council
acrossland@selby.gov.uk

Equality, Diversity, and Community Impact Screening



As a public authority we should ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

This form should be read in conjunction with the Equality Diversity and Community Impact Assessment Toolkit

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment

Project Name/Service Area: Sherburn High School All Weather Pitch Community Facility Project	
Lead person: Angela Crossland	Contact number: 01757 292312

1. Title: Sherburn High School All Weather Pitch Community Facility Project – grant agreement	
Is this	
	A Strategy or Policy
	A change to a service or function
X	Other (specify) Commitment of Resources

2. Please provide a brief description of what you are screening
Commitment of resource through a funding grant agreement to support the development of an All Weather Astro Turf Pitch facility at Sherburn High School. The pitch will be for community and pupil use across a range of sports.

3. Relevance to equality, diversity, and community impact

All the council's strategies/policies, services/functions affect service users and the wider community – district wide or more local.

The effects may have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant EDCI is to your proposals.

When considering these questions think about the protected characteristics : age, disability, gender reassignment, pregnancy or maternity, race, religion or belief, sex, sexual orientation, and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background, caring responsibilities and education or skills levels).

Questions	Yes	No
Does the proposal have (or could it have) a different impact for people with protected equality characteristics?	X	
Have there been or is there likely to be any public concern about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity and community impact within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity and community impact within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity and community impact

If you can demonstrate you have considered how your proposals impact on equality, diversity and community impact you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity and community impact?**

(**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

‘Protected Characteristics’:

Protected Characteristic	Comments	Potential impact
Age	Secondary school age children have full access through school curriculum. Community hire available. No age restriction on ability to use facility	Positive – increase current access to facility for all age ranges
Disability	Facility is flat and accessible enabling access for physical disability and engagement in physical activity with appropriate adaptation. No impact on learning/mental disability	Positive – increase ability for physical disabled to engage
Gender reassignment	No discernible change in impact identified	No discernible change in impact identified
Marriage and civil partnership	No discernible change in impact identified	No discernible change in impact identified
Pregnancy and maternity	No discernible change in impact identified	No discernible change in impact identified
Race	No discernible change in impact identified	No discernible change in impact identified
Religion or belief	No discernible change in impact identified	No discernible change in impact identified
Sex	No discernible change in impact identified	No discernible change in impact identified
Sexual orientation	No discernible change in impact identified	No discernible change in impact identified

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

N/A

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

N/A

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Angela Crossland	Head of Community, Partnerships and Customers	10.04.17

7. Publishing

This Equality, Diversity, and community impact screening will act as evidence that due regard to equality and diversity has been given.

If this impact assessment relates to a **Key Delegated Decision or Executive or full Council** or a **Decision** a copy should be emailed to Democratic Services and will be

published along with the relevant report.

A copy of **all other** Equality and Diversity and community impact assessments should be kept on the project file (but need not be published).

Date screening completed 10.04.17

Selby District Council

REPORT

Reference: E/17/3 - Public

Item 6



To: The Executive
Date: 18 May 2017
Status: Key decision
Report Published: 10 May 2017
Author: June Rothwell, Head of Operational Services
Executive Member: Councillor Cliff Lunn, Lead Executive Member for Finance and Resources
Lead Officer: Julie Slatter, Director of Corporate Services & Commissioning

Title: Disposal of land adjoining 11 Castle Close, Cawood

Summary:

The Executive are asked to agree to disposal of land adjoining 11 Castle Close, Cawood in principle, for best consideration, to facilitate access to a development site and receive a capital receipt which the Council would retain as HRA land is not subject to government pooling rules unlike HRA dwellings.

Recommendations:

1. To approve in principle the freehold disposal of land adjoining 11 Castle Close, Cawood at best consideration to support the development of 17 units of housing and gain a capital receipt subject to terminating the lease to the Parish Council, advertising the proposed disposal in accordance with section 123 of the Local Government Act 1972 and consideration of any objections received.
2. Authorise the Director of Corporate Services & Commissioning to finalise the terms of the transaction in consultation with the Executive Councillor (Finance & Resources), the Solicitor to the Council and the section 151 Officer to give effect to this in principal decision.

Reasons for recommendations

- 1.1 To enable the Council to make the best use of assets to obtain a capital receipt and assist in the provision of additional housing for the district.

1. Introduction and background

- 1.1 The Council owns land adjoining 11 Castle Close Cawood and has been approached by an owner of adjoining land, who has been granted planning permission to develop their land, to purchase the Council owned land. When disposing of Council owned land there are certain statutory requirements with which it must comply and which are set out in the body of this report.

2. The Report

- 2.1 Selby District Council owned land presently accommodates two domestic style garages and a further grassed portion of land which is currently leased to Cawood Parish Council for use as a play area.
- 2.2 The attached plan (Appendix 1) shows the land under consideration (edged in red, crossed in green and coloured pink) extends to approximately 0.04ha (0.10 acres).
- 2.3 The land to the west of the access strip is within the ownership of a third party. In total this extends to approximately 3ha (7.5 acres). The landowner has obtained outline planning permission to develop 17 units on a portion of his land, extending to approximately 1.2ha (3.0) shown on the plan in white, edged in red and crossed green.
- 2.4 The planning permission granted under Decision No. 2015/0518/OUT on 3 December 2015 is attached (Appendix 2) and includes 10 market houses and 7 affordable homes. The remainder of the site (1.8ha/4.5 acres) will continue to form agricultural land.
- 2.5 Without access over the Council owned land the planning permission cannot be implemented.
- 2.6 The Council commissioned a valuation by Stephenson's which was received in February 2016 and provided a premium payable to the Council of £200,000 based on a rounded valuation of the site earmarked for development assuming access over the Council owned strip and planning permission for the proposed scheme. An up to date valuation has been received from Stephenson's indicating a figure of £240,000.
- 2.7 As the remaining land is to continue in agricultural use, with an alternative means of access for such purposes, it will not presently benefit from obtaining vehicular and pedestrian rights of way over the Council owned access strip. In the event of an agreed sale the Council would ensure that rights of way are not granted over the access strip to the landowner's additional land at this stage. Also, as a condition of the sale the landowner would complete an overage agreement to ensure that if development took place on the additional land, with access over the land sold by the Council, the Council would receive a payment.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

The Council is under a statutory obligation to obtain the open market value and the best consideration that can reasonably be obtained on a disposal of any of its land (section 32 Local Government Act 1972).

The Council owned land is subject to a 99 year lease to Cawood Parish Council as a play area so a disposal of it will require 6 months notice to be served to terminate the lease.

The Council needs to follow its statutory obligations with regard to the disposal of open space by advertising its disposal under section 123 of the Local Government Act 1972.

3.2 Financial Issues

An updated valuation has been obtained to ensure best value. The valuation received is £240,000.

Capital – the proposed terms represent a disposal at market value and the Council would receive a capital receipt all of which the Council would retain as HRA land is not subject to government pooling rules unlike HRA dwellings.

Revenue – if the land adjoining the land sold is developed the Council may benefit from elements of Council Tax

The sale would be subject to payment of the surveyor's and Council legal fees by the developer/purchaser.

3.3 Impact Assessment

The sale will make best use of Council assets to stimulate regeneration and realise community benefits.

3.4 Risks

The risk of not realising the asset is that the capital receipt is not available to the Council to meet future commitments and that the 17 houses will not be built and add to the supply of market and affordable housing.

4. Conclusion

- 4.1 If approval to the principle of selling the land is given this would bring in a potential capital receipt all of which the Council would retain as well as the addition of housing in the district.

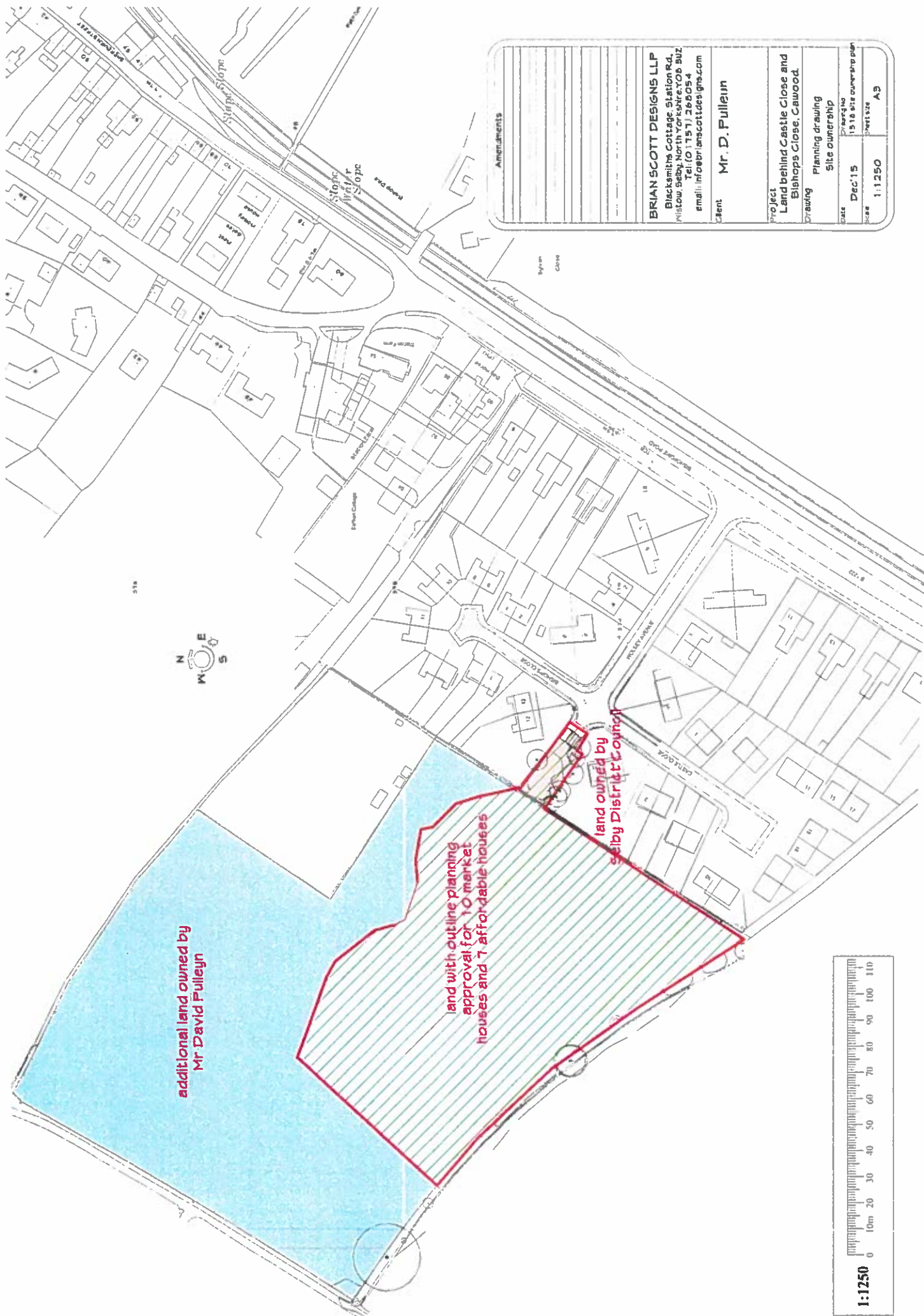
5. Background Documents - None

*Contact Officer: June Rothwell, Head of Operational Services
Selby District Council, jrothwell@selby.gov.uk*

Appendices:

Appendix 1 Plan

Appendix 2 Planning permission decision No. 2015/0518/OUT



Amendments	
BRIAN SCOTT DESIGNS LLP	
Blacksmiths Cottage Station Rd, Winstow Selby North Yorkshire YO8 6UZ Tel: (0)151 268054 email: info@brianscottedesigns.com	
Client	Mr. D. Fulleyn
Project	Land behind Castle Close and Bishops Close, Cawood.
Drawing	Planning drawing Site ownership
Date	Dec'15
Scale	1:1250
Sheet size	A3



Decision no: 2015/0518/OUT
(8/35/479A/PA)

TOWN AND COUNTRY PLANNING ACT 1990 NOTICE OF DECISION

NOTICE OF DECISION OF PLANNING AUTHORITY ON APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT

This decision does not constitute approval under the Building Regulations
Please read notes at the end of this notice

Mr D Pulleyn
c/o Mr Brian Scott
Brian Scott Designs
Blacksmiths Cottage
Station Road
Wistow
Selby
North Yorkshire
YO8 3UZ

The above named council being the Local Planning Authority for the purposes of your application dated 19 May 2015 in respect of the following:

Proposal: Proposed outline application for the residential development (access and layout to be approved all other matters reserved) for 17 dwellings with garages, creation of access road and associated public open space following demolition of existing garages at land to the north west

Location: Street Record, Castle Close, Cawood

have considered your said application and have **GRANTED** permission in accordance with the application drawings and particulars subject to the attached Section 106 agreement and the following conditions and reasons:

01. Approval of the details of the (a) appearance, b) landscaping and c) scale (hereinafter called 'the reserved matters') shall be obtained from the Local Planning Authority in writing before any development is commenced.

Reason:

This is an outline permission and these matters have been reserved for the subsequent approval of the Local Planning Authority.

02. Applications for the approval of the reserved matters referred to in No.1 herein shall be made within a period of three years from the grant of this outline permission and the development to which this permission relates shall be begun not later than the expiration of two years from the final approval of the reserved matters or, in the case of approval on different dates, the final approval of the last such matter to be approved.

Reason:

In order to comply with the provisions of Section 51 of the Planning and Compulsory Purchase Act 2004.

03. The development permitted by this planning permission shall only be carried out in accordance with the approved Flood Risk Assessment (FRA) and the following mitigation measures detailed within the FRA:

1. The applicant shall submit a plan demonstrating that any ground raising in the construction of the access road will not alter existing flood flow routes. If the applicant cannot demonstrate this, the applicant shall submit details of a like for like compensatory storage design for the total volume lost (i.e. total area of FZ3 which will no longer available to be used for storage post the construction of the road).

2. Flood resilience measures to be installed as detailed in the FRA:

- o Finished floor levels are set no lower than 300mm above existing ground level and to be of solid construction.
- o Watertight external door construction to 350mm above ground level.
- o Sleeping accommodation to be provided at upper floor level.
- o Sockets to be wired from above.

The mitigation measures shall be fully implemented prior to occupation and subsequently in accordance with the timing / phasing arrangements embodied within the scheme, or within any other period as may subsequently be agreed, in writing, by the local planning authority.

Reason:

To prevent flooding elsewhere by ensuring that compensatory storage of flood water is provided and to reduce the risk of flooding to the proposed development and future occupants.

04. Unless otherwise approved in writing by the Local Planning Authority, there shall be no excavation or other groundworks, except for investigative works or the depositing of material on the site, until the following drawings and details have been submitted to and approved in writing by the Local Planning Authority:

a. Detailed engineering drawings to a scale of not less than 1:500 and based upon an accurate survey showing:

- o the proposed highway layout including the highway boundary
- o dimensions of any carriageway, cycleway, footway, and verges
- o visibility splays
- o the proposed buildings and site layout, including levels
- o accesses and driveways
- o drainage and sewerage system
- o lining and signing
- o traffic calming measures
- o all types of surfacing (including tactiles), kerbing and edging.

b. Longitudinal sections to a scale of not less than 1:500 horizontal and not less than 1:50 vertical along the centre line of each proposed road showing:

- o the existing ground level
- o the proposed road channel and centre line levels
- o full details of surface water drainage proposals.

c. Full highway construction details including:

- o typical highway cross-sections to scale of not less than 1:50 showing a specification for all the types of construction proposed for carriageways, cycleways and footways/footpaths
- o when requested cross sections at regular intervals along the proposed roads showing the existing and proposed ground levels
- o kerb and edging construction details
- o typical drainage construction details.

d. Details of the method and means of surface water disposal.

e. Details of all proposed street lighting.

f. Drawings for the proposed new roads and footways/footpaths giving all relevant dimensions for their setting out including reference dimensions to existing features.

- g. Full working drawings for any structures which affect or form part of the highway network.
- h. A programme for completing the works.

The development shall only be carried out in full compliance with the approved drawings and details unless agreed otherwise in writing by the Local Planning Authority.

INFORMATIVE:

In imposing the condition above it is recommended that before a detailed planning submission is made a draft layout is produced for discussion between the applicant, the Local Planning Authority and the Highway Authority in order to avoid abortive work. The agreed drawings must be approved in writing by the Local Planning Authority for the purpose of discharging this condition.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and to secure an appropriate highway constructed to an adoptable standard in the interests of highway safety and the amenity and convenience of highway users.

05. No dwelling to which this planning permission relates shall be occupied until the carriageway and any footway/footpath from which it gains access is constructed to basecourse macadam level and/or block paved and kerbed and connected to the existing highway network with street lighting installed and in operation. The completion of all road works, including any phasing, shall be in accordance with a programme approved in writing with the Local Planning Authority before the first dwelling of the development is occupied.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and to ensure safe and appropriate access and egress to the dwellings, in the interests of highway safety and the convenience of prospective residents.

06. There shall be no access or egress by any vehicles between the highway and the application site until full details of any measures required to prevent surface water from non-highway areas discharging on to the existing or proposed highway together with a programme for their implementation have been submitted to and approved in writing by the Local Planning Authority. The works shall be implemented in accordance with the approved details and programme.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and in the interests of highway safety

07. Unless otherwise approved in writing by the Local Planning Authority, there shall be no excavation or other groundworks, except for investigative works, or the depositing of material on the site in connection with the construction of the access road or building(s) or other works until:

(i) The details of the following off site required highway improvement works, works listed below have been submitted to and approved in writing by the Local Planning Authority:

a. Footway/Carriageway remedial works (Wolsey Avenue)

(ii) A programme for the completion of the proposed works has been submitted to and approved writing by the Local Planning Authority in consultation with the Local Highway Authority.

INFORMATIVE:

There must be no works in the existing highway until an Agreement under Section 278 of the Highways Act 1980 has been entered into between the Developer and the Highway Authority.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and to ensure that the details are satisfactory in the interests of the safety and convenience of highway users.

08. Notwithstanding the provisions of the Town and Country Planning General Permitted Development Order 2015 or any subsequent Order, the garage(s) shall not be converted into domestic accommodation without the granting of an appropriate planning permission.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and to ensure the retention of adequate and satisfactory provision of off-street accommodation for vehicles generated by occupiers of the dwelling and visitors to it, in the interest of safety and the general amenity the development.

09. Unless otherwise approved in writing by the Local Planning Authority, there shall be no HCVs brought onto the site until a survey recording the condition of the existing highway (Wolsey Avenue) has been carried out in a manner approved in writing by the Local Planning Authority.

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and in the interests of highway safety and the general amenity of the area

10. No development for any phase of the development shall take place until a Construction Method Statement for that phase has been submitted to, and approved in writing by, the Local Planning Authority. The approved Statement shall be adhered to throughout the construction period for the phase. The statement shall provide for the following in respect of the phase:

- (i) the parking of vehicles of site operatives and visitors**
- (ii) loading and unloading of plant and materials**
- (iii) storage of plant and materials used in constructing the development**
- (iv) erection and maintenance of security hoarding including decorative displays and facilities for public viewing where appropriate**
- (v) wheel washing facilities**
- (vi) measures to control the emission of dust and dirt during construction**
- (vii) a scheme for recycling/disposing of waste resulting from demolition and construction works**

Reason:

In accordance with Policies ENV1, T1 and T2 of the Local Plan and in the interests of highway safety and the general amenity of the area

11. No dwelling shall be occupied until a scheme to demonstrate that at least 10% of the energy supply of the development has been secured from decentralised and renewable or low-carbon energy sources including details and a timetable of how this is to be achieved, including details of physical works on site, has been submitted to and approved in writing by the Local Planning Authority. The approved details shall be implemented in accordance with the approved timetable and retained as operational thereafter unless otherwise approved in writing by the Local Planning Authority.

Reason:

In the interest of sustainability, to minimise the development's impact in accordance with Policy SP16 of the Core Strategy.

12. The development shall be carried out in complete accordance with the mitigation measures and recommendations set out in the Extended Phase 1 Habitat Survey and Great Crested Newt Assessment by Wold Ecology Ltd unless otherwise approved in writing by the Local Planning Authority.

Reason:

In the interests of ensuring that the scheme avoids potential impacts on nesting birds and to ensure the enhancement of the site for wildlife purposes.

13. No development shall commence until an investigation and risk assessment has been undertaken to assess the nature and extent of any land contamination. The investigation and risk assessment must be undertaken by competent persons and a written report of the findings must be produced. The written report shall be submitted and approved in writing of the Local Planning Authority. The report of the findings must include:

- i. a survey of the extent, scale and nature of contamination (including ground gases where appropriate);
- ii. an assessment of the potential risks to:
 - o human health,
 - o property (existing or proposed) including buildings, crops, livestock, pets, woodland and service lines and pipes,
 - o adjoining land,
 - o groundwaters and surface waters,
 - o ecological systems,
 - o archaeological sites and ancient monuments;
- iii. an appraisal of remedial options, and proposal of the preferred option(s).

This must be conducted in accordance with DEFRA and the Environment Agency's 'Model Procedures for the Management of Land Contamination, CLR 11'.

The proposed scheme shall thereafter be carried out in accordance with any recommendations set out in the approved report.

Reason:

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors.

14. No development shall commence until a detailed remediation scheme to bring the site to a condition suitable for the intended use (by removing unacceptable risks to human health, buildings and other property and the natural and historical environment) has been submitted to and approved in writing by the Local Planning Authority. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, timetable of works and site management procedures. The scheme must ensure that the site will not qualify as contaminated land under Part 2A of the Environmental Protection Act 1990 in relation to the intended use of the land after remediation. The proposed scheme shall thereafter be carried out in accordance with the recommendations set out within the approved report.

Reason:

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors.

15. Prior to first occupation or use, the approved remediation scheme must be carried out in accordance with its terms and a verification report that demonstrates the effectiveness of the remediation carried out must be produced and be subject to the approval in writing of the Local Planning Authority.

Reason:

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems.

16. In the event that contamination is found at any time when carrying out the approved development that was not previously identified, it must be reported in writing immediately to the Local Planning Authority. An investigation and risk assessment must be undertaken and where remediation is necessary a remediation scheme must be prepared, which is subject to the approval in writing of the Local Planning Authority. Following completion of measures identified in the approved remediation scheme a verification report must be prepared, which is subject to the approval in writing of the Local Planning Authority.

Reason:

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors.

17. No development shall take place until a detailed design and associated management and maintenance plan of surface water drainage for the site based on sustainable drainage principles and an assessment of the hydrological and hydrogeological context of the development has been submitted to and approved in writing by the Local Planning Authority. The surface water drainage design should demonstrate that the surface water runoff generated during rainfall events up to and including the 1 in 100 years rainfall event, to include for climate change and urban creep, will not exceed the run-off from the undeveloped site following the corresponding rainfall event. The approved drainage system shall be implemented in accordance with the approved detailed design prior to completion of the development.

The scheme to be submitted shall demonstrate that the surface water drainage system(s) are designed in accordance with the standards detailed in North Yorkshire County Council SuDS Design Guidance.

Reason:

To prevent the increased risk of flooding; to ensure the future maintenance of the sustainable drainage system, to improve and protect water quality and improve habitat and amenity.

18. No dwelling shall be occupied until arrangements for the provision of recreational open space on the development have been submitted to and approved in writing by the Local Planning Authority. The arrangements shall cover the following matters:-

- a) the layout and disposition of the recreational open space, including any play equipment to be provided, if any.
- b) the timescale for the implementation and completion of the works to provide the recreational open space;
- c) the mechanism for ensuring that the recreational open space will be available for the public within perpetuity.
- d) maintenance of the recreational open space in perpetuity.

Reason:

To ensure the provision of appropriate recreational open space to serve the development and in accordance with Policy RT2 of the Selby District Local Plan.

19. Should any of the proposed foundations be piled then no development shall commence until a schedule of works to identify those plots affected, and setting out mitigation measures to protect residents from noise, dust and vibration shall be submitted to and approved in writing by the Local Planning Authority. The proposals shall thereafter be carried out in accordance with the approved scheme.

Reason:

In the interest of protecting residential amenity in accordance with Policies ENV1 and ENV2 of the Local Plan.

20. Prior to the site preparation and construction work commencing, a scheme to minimise the impact of noise and vibration on residential properties in close proximity to the site, shall be submitted to and approved in writing by the Local Planning Authority.

Reason:

In the interests of protecting residential amenity in accordance with Policies ENV1 and SP19 of the Local Plan and the NPPF.

21. The development hereby permitted shall be carried out in accordance with the plans/drawings listed below:

Reference	Description
1518 LOCATION/B	Location Plan
1518 SITEPLAN 500/C	Proposed Plans
1518 SITEPLAN 1250/B	Proposed Plans
1576/001	Topographical Survey

Reason:

For the avoidance of doubt

INFORMATIVES:

01. The Local Planning Authority worked positively and proactively with the applicant to identify various solutions during the application process to ensure that the proposal comprised sustainable development and would improve the economic, social and environmental conditions of the area and would accord with the development plan. These were incorporated into the scheme and/or have been secured by planning condition. The Local Planning Authority has therefore implemented the requirement in Paragraphs 186-187 of the NPPF.

02. THE COAL AUTHORITY

The proposed development lies within an area which could be subject to current coal mining or hazards resulting from past coal mining. Such hazards may currently exist, be caused as a result of the proposed development, or occur at some time in the future. These hazards include:

- Collapse of shallow coal mine workings.
- Collapse of, or risk of entry into, mine entries (shafts and adits).
- Gas emissions from coal mines including methane and carbon dioxide.
- Spontaneous combustion or ignition of coal which may lead to underground heatings and production of carbon monoxide.
- Transmission of gases into adjacent properties from underground sources through ground fractures.
- Coal mining subsidence.
- Water emissions from coal mine workings.

Applicants must take account of these hazards which could affect stability, health & safety, or cause adverse environmental impacts during the carrying out of their proposals and must seek specialist advice where required. Additional hazards or stability issues may arise from development on or adjacent to restored opencast sites or quarries and former colliery spoil tips.

Potential hazards or impacts may not necessarily be confined to the development site, and Applicants must take advice and introduce appropriate measures to address risks both within and

beyond the development site. As an example the stabilisation of shallow coal workings by grouting may affect, block or divert underground pathways for water or gas.

In coal mining areas there is the potential for existing property and new development to be affected by mine gases, and this must be considered by each developer. Gas prevention measures must be adopted during construction where there is such a risk. The investigation of sites through drilling alone has the potential to displace underground gases or in certain situations may create carbon monoxide where air flush drilling is adopted.

Any intrusive activities which intersect, disturb or enter any coal seams, coal mine workings or coal mine entries (shafts and adits) require the prior written permission of the Coal Authority. Such activities could include site investigation boreholes, digging of foundations, piling activities, other ground works and any subsequent treatment of coal mine workings and coal mine entries for ground stability purposes.

Failure to obtain Coal Authority permission for such activities is trespass, with the potential for court action. In the interests of public safety the Coal Authority is concerned that risks specific to the nature of coal and coal mine workings are identified and mitigated.

The above advice applies to the site of your proposal and the surrounding vicinity. You must obtain property specific summary information on any past, current and proposed surface and underground coal mining activity, and other ground stability information in order to make an assessment of the risks. This can be obtained from The Coal Authority's Property Search Service on 0845 762 6848 or at www.groundstability.com

03. HIGHWAYS INFORMATIVE- Mud on the Highway

You are advised that any activity on the development site that results in the deposit of soil, mud or other debris onto the highway will leave you liable for a range of offences under the Highways Act 1980 and Road Traffic Act 1988. Precautions should be taken to prevent such occurrences.

R. M. Sunter

Mr R M Sunter BSc Hons, Dip TP, Dip Archon, MRTPI
Lead Officer - Planning

Date: 3 December 2015

Appeals to the Secretary of State

- If you are aggrieved by the decision of your local planning authority to refuse permission for the proposed development or to grant it subject to conditions, then you can appeal to the Secretary of State under section 78 of the Town and Country Planning Act 1990.
- If this is a decision on a planning application relating to the same or substantially the same land and development as is already the subject of an enforcement notice [reference], then if you want to appeal against your local planning authority's decision on your application you must do so within 28 days of the date of this notice.
- If an enforcement notice is served relating to the same or substantially the same land and development as in your application and if you want to appeal against your local planning authority's decision on your application, then you must do so within: 28 days of the date of service of the enforcement notice, or within 6 months [12 weeks in the case of a householder appeal] of the date of this notice, whichever period expires earlier.
- If this is a decision to refuse planning permission for a minor commercial application and you want to appeal against your local planning authority's decision then you must do so within 12 weeks of the date of this notice.
- If you want to appeal against your local planning authority's decision then you must do so within 6 months of the date of this notice.
- Appeals must be made using a form which you can get from the Secretary of State at Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN or online at www.planningportal.gov.uk/pcs.
- The Secretary of State can allow a longer period for giving notice of an appeal but will not normally be prepared to use this power unless there are special circumstances which excuse the delay in giving notice of appeal.
- The Secretary of State need not consider an appeal if it seems to the Secretary of State that the local planning authority could not have granted planning permission for the proposed development or could not have granted it without the conditions they imposed, having regard to the statutory requirements, to the provisions of any development order and to any directions given under a development order.

Purchase Notice

If either the Local Planning Authority or the Secretary of State for the Environment refuses permission to develop land or grants it subject to conditions, the owner may claim that he can neither put the land to a reasonably beneficial use in its existing state nor can he render the land capable of a reasonably beneficial use by carrying out any development which has been or would be permitted.

In these circumstances, the owner may serve a purchase notice on the Council in whose area the land is situated. This notice will require the Council to purchase his interest in the land in accordance with Part VI of the Town and Country Planning Act 1990.

Compensation

In certain circumstances compensation may be claimed from the local planning authority if permission is refused or granted subject to conditions by the Secretary of State on appeal or on referral of the application to him.

These circumstances are set out in Section 114 and related provisions of the Town and Country Planning Act 1990.

Circular 10/82 - Access for the disabled

Section 76 of the Town and Country Planning Act 1990 places a duty on local planning authorities to draw the attention of developers to the relevant provisions of The Chronically Sick and Disabled Persons Act 1970. These sections cover buildings or premises to which the public are to be admitted and to offices, shops, railway premises and factories. These sections require any person providing such premises to make provision, where reasonable and practicable, for the means of access, parking and sanitary conveniences to meet the needs of disabled people.

NOTE

No consent, permission or approval hereby given absolves the applicant from the necessity of obtaining the approval, under Building Regulations, of the District Council in whose area where the site of the proposed development is situated; or of obtaining approval under any other Bye-Laws, local Acts, orders, regulations and statutory provisions in force; and no part of the proposed development should be commenced until such further approval has been obtained.

Selby District Council

REPORT

Reference: E/17/4 - Public

Item 7



To: Executive
Date: 18 May 2016
Status: Non key decision
Report Published: 10 May 2016
Author: Palbinder Mann – Democratic Services Manager
Executive Member: Councillor Mark Crane – Leader of the Council
Lead Officer: Gillian Marshall – Solicitor to the Council

Title: Executive Appointments on Outside Bodies 2017/18

Summary:

This report informs the Executive of the current Executive appointments to outside bodies. It asks the Executive to consider these appointments for 2017/18 and make any changes as appropriate.

Recommendations:

To make the Executive appointments to Outside Bodies for the 2017/18 Municipal Year.

Reasons for recommendations

To ensure the Council is represented on outside bodies as necessary in 2017/18.

1. Introduction and background

- 1.1 Under the current Executive arrangements, the responsibility for appointing representatives on Outside Bodies is split between the Executive and the Council. This report asks the Executive to consider those appointments within its remit.

2. The Report

2.1 The full list of Executive appointments to outside bodies can be found at Appendix A. There are the following vacancies:

- Groundwork (North Yorkshire)

2.2 The Executive is asked to consider the appointments and outline any amendments.

3. Legal/Financial Controls and other Policy matters

Legal Issues

There are specific legal issues

Financial Issues

Travel expenses may be incurred for Councillors attending meetings.

Impact Assessment

It is essential the Council is represented on all outside bodies to ensure its views are communicated.

4. Conclusion

The Executive is asked to consider and approve the appointments to Outside Bodies for the 2017/18 municipal year.

5. Background Documents

None

Contact Officers:

Palbinder Mann
Democratic Services Manager
pmann@selby.gov.uk
x42207

Appendices:

Appendix A: Executive Appointments to Outside Bodies 2017/18

**Selby District Council
Executive Appointments on Outside Bodies 2017/2018**

OUTSIDE BODY	PLACES	REPRESENTATIVE
Local Government North Yorkshire and York	1	Councillor Mark Crane Deputy – Councillor John Mackman
Local Government Association	1	Councillor Chris Metcalfe Deputy – Councillor Cliff Lunn
Local Authorities – Yorkshire and the Humber	1	Councillor Mark Crane
Yorkshire and Humber Employers' Committee	1	Councillor Mark Crane
York and North Yorkshire Strategic Housing Board	1	Councillor Dave Peart Substitute: Councillor John Mackman
Leeds City Region Planning Board	1	Councillor John Mackman
West Yorkshire Combined Authority Partnership Committee	1	Councillor Mark Crane Deputy – Councillor John Mackman
The First Ainsty Internal Drainage Board	2	Councillor Donald Mackay Councillor Keith Ellis
Danvm Drainage Board	5	Councillor Debbi White Councillor Mike Jordan Mrs Gillian Ivey Councillor Mel Hobson Councillor Dave Peart

OUTSIDE BODY	PLACES	REPRESENTATIVE
Trans-Pennine Trail Board	1	Mrs Gillian Ivey
PATROL (Parking and Traffic Regulations Outside London)	1	Councillor Chris Metcalfe
Ouse and Derwent Internal Drainage Board	6	<u>First Electoral Division – Ouse</u> Councillor Liz Casling Councillor John Cattanach Councillor Keith Ellis <u>Third Electoral Division – Cliffe</u> Councillor Jim Deans Councillor Brian Marshall Mrs Kay McSherry
Selby Area Internal Drainage Board	11	Councillor Chris Pearson (Vice Chair) Councillor John Mackman Councillor John Cattanach Councillor Ian Chilvers Councillor Dave Peart Councillor Jim Deans Councillor Mel Hobson Councillor Cliff Lunn Mrs Gillian Ivey Councillor David Buckle Councillor Judith Chilvers
North Yorkshire Building Control Partnership	1 and 1 Substitute	Councillor Cliff Lunn Substitute – Councillor Dave Peart
Groundwork (North Yorkshire)	2	Vacant (Jude Thurlow) Councillor Mel Hobson

OUTSIDE BODY	PLACES	REPRESENTATIVE
Community Safety Partnership	1	Councillor Mel Hobson
North Yorkshire Police and Crime Panel	1	Councillor Mel Hobson
North Yorkshire Joint Procurement Committee	1	Councillor Cliff Lunn
York and North Yorkshire Spatial Planning Board	1	Councillor John Mackman
Selby and District Housing Trust	3	Councillor John Mackman Councillor Stephanie Duckett Mrs Gillian Ivey