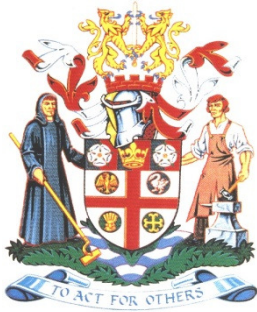


# Selby District Council



## Minutes

### Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 12 October 2017
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman, C Lunn, C Metcalfe and R Musgrave
Officers present:	Janet Waggott, Chief Executive, Dave Caulfield, Director of Economic Regeneration and Place, Karen Iveson, Chief Finance Officer (s151), Gillian Marshall, Solicitor to the Council, Mike James, Communications and Marketing Manager, Keith Cadman, Head of Commissioning, Contracts and Procurement (for minute items 45 and 46), Michelle Dinsdale, Senior Policy and Performance Officer (for minute item 44), June Rothwell, Head of Operational Services, Tammy Fox, Taxation, Benefits and Debt Team Leader (for minute item 47) and Victoria Foreman, Democratic Services Officer.
Also present:	Chris Derbyshire and Geoff Gorse, Inspiring Healthy Lifestyles (for minute item 45)
Public:	0
Press:	1

NOTE: Only minute numbers 44 to 47 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 24 October 2017. Decisions not called in may be implemented from Wednesday 25 October 2017.

**41. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**42. MINUTES**

The Executive considered the minutes of the meeting held on 7 September 2017 and the special meeting held on 19 September 2017.

It was noted and agreed that in the minutes of the meeting held on 7 September 2017, at minute item 31, resolution iv), the word 'to' before '...prior to the next stage of consultation as part of the plan preparation process' should be removed.

**RESOLVED:**

**To approve the minutes of the meetings held on 7 September and 19 September 2017, for signing by the Chair, subject to the minor amendment detailed above.**

**43. DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**44. SELBY DISTRICT COUNCIL EQUALITY OBJECTIVES 2017-2020**

Councillor Metcalfe, Executive Lead Member for Communities and Economic Development, introduced the report that asked the Executive to note the progress made against the Equality Objectives, and approve the proposed new Equality Objectives and supporting Action Plan.

It was explained that as a public body the Council was required under the Equality Act 2010 Public Sector Equality Duty (PSED) to publish one or more Equality Objectives at least every four years.

It was noted that the Council's Chief Executive, Janet Waggott, would be the Equality Champion at Selby District Council.

The Executive discussed the proposals and noted that progress on the objectives would be monitored, and reported on annually.

**RESOLVED:**

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- i. **To note the progress made against the Equality Objectives.**
- ii. **To approve the new Equality Objectives and supporting Action Plan.**

#### **REASON FOR THE DECISION**

*To ensure compliance with the Equality Act 2010 Public Sector Equality Duty.*

#### **45. LEISURE CONTRACT ANNUAL REVIEW APRIL 2016 – MARCH 2017**

Councillor Musgrave, Executive Lead Member for Housing, Leisure, Health and Culture presented the report that asked the Executive to note the key findings of the report and in particular the performance of Inspiring Healthy Lifestyles (IHL) to date.

It was explained that the report was the seventh formal annual review of the Leisure Contract with IHL and covered the period April 2016 to March 2017. It was noted that the year was the second full year of the extended 15 year contract following the opening of Selby Leisure Centre in March 2015.

The Executive was pleased with the performance of both the Tadcaster and Selby Leisure Centres, and noted that footfall had increased year on year since 2015/16. However, it was felt that marketing and publicity could be looked at again in order to encourage wider use of the centres, including greater participation from more schools in the Learn to Swim Programme.

Officers advised that they could provide data on where leisure centre members lived, in order to give a clearer picture of how widespread the use of the facilities was in both the Selby District and further afield.

Councillor Musgrave also announced that Park Run would be launching in the District in December which would be positive for the District as the event had proved very popular around the rest of the country.

#### **RESOLVED:**

**To note the key findings of the report and in particular the performance of IHL to date.**

#### **REASON FOR THE DECISION**

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*To recognise the work IHL has done in delivering the leisure services offer across the Selby District and delivering key aspects of the corporate plan.*

#### **46. REVIEW OF PARK BYELAWS**

Councillor Musgrave, Executive Lead Member for Housing, Leisure, Health and Culture introduced the report that asked the Executive to give approval to apply to the Secretary of State to adopt a new set of byelaws for parks and open spaces, to publicise the proposed new byelaws if the application to the Secretary of State was successful, and to revoke existing byelaws adopted by the Council in 1899 upon the new byelaws coming into effect.

It was explained that on 6 October 2016 the Executive had been asked to approve an application for the Secretary of State for approval to adopt a new set of byelaws for parks and open spaces. The application had been unsuccessful, and following minor amendments to the proposals and a further public consultation, approval was again sought to make a second application.

The Executive discussed the report and noted that the proposed byelaws were the standard set recommended by the Department for Communities and Local Government.

#### **RESOLVED:**

- i) To give approval to apply to the Secretary of State for approval to adopt a new set of byelaws for parks and open spaces.**
- ii) To publicise the proposed new byelaws if their application to the Secretary of State is successful.**
- iii) To revoke the existing byelaws adopted by the Council in 1899, upon the new byelaws coming into effect.**

#### **REASON FOR THE DECISION**

*To ensure that the correct procedure is followed for the revocation of the current byelaws and the adoption of new byelaws, and to ensure that the Council's byelaws are fit for purpose.*

#### **47. BUSINESS RATES DISCRETIONARY RATE RELIEF POLICY**

Councillor Lunn, Executive Lead Member for Finance and Resources introduced the report that asked the Executive to approve the proposed option one for the discretionary rate relief scheme for 2017/18 and 2018/19, and to approve the new Discretionary Rate Relief Policy.

It was explained that the new Discretionary Business Rate Relief Policy reflected the changes that had been introduced in the Spring Budget announcement, and following consultation with the major preceptors on the discretionary relief scheme.

The Executive were informed that out of the three possible options, the recommended option one was felt to be the most appropriate for the District.

The Executive discussed the report and noted that so far, 60 pubs had applied for the £1,000 discount. It was noted that small businesses were encouraged apply for the rate relief as it could not be automatically applied and reminders had been sent out by the Council to ensure businesses were aware of this fact. Executive Members felt it was important to show that the Council was behind small businesses across the District.

It was stated that there had been encouraging levels of publicity in the local press about the scheme, including a front page article in the Selby Times.

**RESOLVED:**

- i. To approve the proposed option one for the discretionary rate relief scheme for 2017/18 and 2019/19.**
- ii. To approve the new Discretionary Rate Relief Policy.**

**REASON FOR THE DECISION**

*To agree option one for the local discretionary business rates relief scheme, an award of 12.5% in discretionary rate relief to all the identified properties with a rateable value under £200,000 who have had an increase above 12.5% in net liability, and an amended Discretionary Rate Relief Policy that incorporates the changes.*

The meeting closed 4.34pm.