

Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 2 November 2017
Time:	4pm
Present:	Councillors M Crane (Chair), C Lunn, C Metcalfe and R Musgrave
Officers present:	Janet Waggott, Chief Executive, Dave Caulfield, Director of Economic Regeneration and Place, Julie Slatter, Director for Corporate Services and Commissioning, Karen Iveson, Chief Finance Officer (s151), Gillian Marshall, Solicitor to the Council, James Cokeham, Head of Economic Development and Regeneration (for minute item 51), Michelle Dinsdale, Senior Policy and Performance Officer (for minute item 51), Chris Watson, Policy and Performance Officer (for minute item 51) and Palbinder Mann, Democratic Services Manager.
Also present:	Councillor Mrs W Nichols, Chair of the Overview and Scrutiny Committee.
Public:	0
Press:	1

NOTE: Only minute numbers 52 to 54 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 15 November 2017. Decisions not called in may be implemented from Thursday 16 November 2017.

48. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mackman.

49. MINUTES

The Executive considered the minutes of the meeting held on 12 October 2017,

RESOLVED:

To approve the minutes of the meeting held on 12 October 2017 for signing by the Chair.

50. DISCLOSURES OF INTEREST

There were no disclosures of interest.

51. CAR PARK STRATEGY AND TARIFF REVIEW

Councillor Crane, the Leader of the Council introduced the report that outlined the Car Park Strategy and Tariff review following the decision being called in by the Overview and Scrutiny Committee and referred back to the Executive.

It was noted that a letter had been received from Pinsent Masons who were acting on behalf of Samuel Smith Old Brewery (Tadcaster) and this had been circulated along with a previous letter received from the same company. The Solicitor to the Council outlined the contents of the latest letter and explained that the letter raised issues that the Executive may want to consider however it did not impact on them making a decision.

The Chair of the Overview and Scrutiny Committee outlined the concerns raised by the Committee that were referenced in the minutes of the meeting attached with the agenda.

The Leader of the Council explained that the charges proposed in the report were the first increase in car parking charges since 2011. Discussion took place on the enforcement of car parking charges and it was explained that the Council had a contract with Harrogate Borough Council to conduct the enforcement in the Council car parks. The Leader of the Council stated that if the current hours of enforcement were deemed inadequate and were not effective then these could be requested to be increased by the Council.

With reference to the one hour free parking proposed in Selby and two hours in Tadcaster, the Executive Lead Member for

Communities and Economic Development explained that the business modelling conducted by officers during the tariff review had outlined that the modelling would not lead to the service being cost neutral if two hours free parking was proposed in Selby. It was further explained that the increase in charges would only be in effect in long term car parks and that people were able to park for two hours at the cost of £1 in short stay car parks.

In response to concerns raised by business at the proposed charges in Tadcaster, the Executive Lead Member for Communities and Economic Development noted that the Town's major employers had substantial staff car parks and that as this was a discretionary service the Council could conclude that it did not need to provide parking at low or subsidised costs for employees when the aim was to increase the number of spaces available for shoppers and visitors. He suggested that the business representatives in the area could have a discussion with Tadcaster Albion Football Club who had some land that could be used for parking.

The Executive Lead Member for Communities and Economic Development outlined that the Car Parking Strategy was designed to support economic growth in the district and not make money.

It was noted that if the proposed tariffs were approved the statutory processes would need to be undertaken including advertising the relevant Orders and considering any responses.

Having considered all the information presented including the views expressed by the Overview and Scrutiny Committee, it was proposed and seconded to agree to the original resolutions made by the Executive at their meeting on 19 September 2017.

RESOLVED:

- i) To note and consider the resolutions rising out of the meeting of the Scrutiny Committee on 17 October 2017.**
- ii) To approve the draft Car Park Strategy.**
- iii) To approve a preferred tariff option (Option 2) for statutory consultation and to delegate authority to the Director of Corporate Services & Commissioning in consultation with the Solicitor to the Council and Executive Lead Member for Communities and Economic Development**

to finalise the terms of this decision following statutory consultation.

- iv) To approve officers exploring the possibility of a reduced-rate parking permit scheme for those residents living adjacent to car parks and impacted by charging.**
- v) That the impact of the revised tariffs be monitored for a trial period of 6-12 months and a report be brought back to Executive in due course on the operation of the new arrangements.**

REASON FOR THE DECISION

- 1) To achieve the objective to use the Council's car parks as a platform to boost the local economies of the district by improving the customer experience, whilst supporting the Council's efficiency.*
- 2) To ensure that car park tariffs enable the Council to cover the cost of car park provision.*
- 3) To enable the Council to influence customer behaviour, attracting more users to under used car parks and assisting town centre footfall.*
- 4) To achieve the Council's corporate priority of delivering great value.*
- 5) To facilitate a programme of improvements to the car parks.*

52. BUSINESS CASE FOR THE MERGER OF VERITAU AND VERITAU NORTH YORKSHIRE

Councillor Lunn, Executive Lead Member for Finance and Resources introduced the report that outlined the business case for the merger of Veritau Ltd and Veritau North Yorkshire.

It was explained that the merger of the two companies would result in the removal of complex recharge processes between the two companies and additional overheads.

The Executive were supportive of the proposal.

RESOLVED:

To approve in principle the proposed reorganisation of the companies as set out in the

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business case with the responsibility for approving any required resolutions and any related agreements on behalf of the Council as shareholder of Veritau North Yorkshire, be delegated to the Chief Executive.

REASON FOR THE DECISION

It is intended to complete the merger of the two companies at the end of the current financial year in March 2018.

In order to achieve the March deadline, the process above will need to commence in December 2017. In practice, approval of the merger will need to be given by the relevant decision making body at each member council in advance of this commencing.

53. FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 30 SEPTEMBER 2017

Councillor Lunn, Executive Lead Member for Finance and Resources introduced the report that outlined the financial results and budget exceptions for quarter two, up to 30 September 2017.

The Executive Lead Member for Finance and Resources outlined that the Council had an estimated surplus of £146k in the General Fund and an estimated surplus of £378k in the Housing Revenue Account (HRA) against the approved budget. It was explained that planning savings for the year had already been achieved by the HRA. The Executive were informed that whilst a number of General Fund savings had been delivered in quarter two, there was still a further £51k of savings that were yet to be achieved in the remaining part of the year and that looking ahead to next year, there was still work to do to meet the Council's targets.

It was also noted that the capital programme was currently forecasting an underspend of £2.05m.

RESOLVED:

To endorse the actions of officers and note the contents of the report.

REASON FOR THE DECISION

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

54. TREASURY MANAGEMENT – MONITORING REPORT FOR Q2

Councillor Lunn, Executive Lead Member for Finance and Resources introduced the report that provided details of the Council's Treasury Management activity for the six month period 1 April 2017 to 30 September 2017 and presented performance against the Prudential Indicators. It was noted that the average interest earned on the Council's investments for the first half year was 0.48% with income forecast to be £50k about budget due to buoyant balances.

It was explained that on the day of the meeting, the Monetary Policy Committee had voted to raise the Bank Base Rate of interest from 0.25% to 0.5%. The Executive were informed that the Council's investment incomes forecasts would be updated in quarter three once the impact of this rise was evident in investment rates.

RESOLVED:

To endorse the actions of officers on the Councils treasury activities for quarter two and approve the report.

REASON FOR THE DECISION

To comply with the CIPFA Code of Practice for Treasury Management, the Executive is required to receive and review regular Treasury Management Monitoring Reports.

The meeting closed 4.37pm.