

Tadcaster and Villages CEF

Community Development Plan 2017-2020



Tadcaster & Villages
Community Engagement Forum

Action Plan (Updated April 2018)

Environment and streetscape		Lead Board Member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Audit of empty and under-utilised property in the town centre.	Work with SDC, landlords, Town Council	2016/17	£	SDC
Town centre improvement zone / Conservation Area Plan	Map the town centre zone, work with Conservation team at SDC, Town Council T&R CIC initiated discussions with TTC/SDC regarding Heritage Action Zone project with Historic England. TTC awaiting response from both for deciding way ahead.	2017/18	£	Groundwork
Register & booklet of local sites of natural and ecological interest and heritage interest	Work with Yorkshire Wildlife Trust and Plan Selby team.	2017/18	£	Yorkshire Wildlife Trust
Work to produce a 'local list' of non-designated heritage assets to inform future planning policy.	Work with Historic England, TTC and PlanSelby team. T&R CIC will initiate a discussion with THS about developing a list & evidence base for discussion with TTC initially.	2017/18	£	Tadcaster Historical Society
Encourage more local archaeological digs and heritage related activity	Organise HLF activity in the town, based on digs at Riverside & Towton. Small grants T&R CIC developing project with TGS/THS regarding Bramham airfield WW1 heritage project. Awaiting buy in from Leeds University before HLF application.	2016/17	£	Tadcaster Historical Society
Improved maps of local walks and cycling	Booklet combining walks/riding routes, working with WrW, Tad Walkers, Cyclesense	2017/18	£	Tadcaster Walkers
Old London Road, Towton	Project management of Towton PC led project to improve path. TPC/HLF: £1500 + £1350 legacy project.	2017	£2,850	University

	University of York Developing next stage of project with Parish Councils & schools.			of York
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Economy, retail, and tourism		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Visit-tadcaster website development	Set-up via T&R CIC. Maintenance on-going	2017	£3,322	Creative Shed
	Ongoing. Website recently upgraded. Monthly updates.			
	T&R CIC project delivered with CEF support to 31/3/18. Proposal for future delivery agreed by Partnership Board 15/1/18. Website now being maintained on a voluntary basis by T&R CIC. Consideration underway as to how this resource can be monetised to ensure sustainability.			
Tadcaster Regeneration	Cycling Festival Legacy Budget of £? Tadcaster Events Coordinating Team Awaiting wash-up Bridge Celebrations Legacy Budget of £8000 Projects to be finalised SDC £ to be determined, Develop ideas for SDC on master planning and regeneration strategies.	2017/18	£?	David Gluck
Brown tourist road signs	Audit current provision (NYCC) and identify attractions to add. Funding from CEF. T&R CIC project underway - report due June 2018. Linked to SDC-led district wide visitor strategy. The "Tadcaster Visitor Strategy" will identify a series of key measures for the town including investigating options for: a. Brown signs b. Other signage c. Blue plaques d. Visitor information Visitor Centre	2017/18	£	NYCC/SDC
Tadcaster tourist map	Visitor guide across the whole of the CEF area.	2017/18	£	?
Tadcaster/Towton Visitor centre	Identify location for a visitor centre, work with Towton Battlefield Society/HLF/HE. T&R CIC has funding secured for a	2017/18 – pop-up 2018/19 permanent	£	Towton Battlefield Society/TPC

	display of local artefacts and information to be based at Manor Farm Community Hub until a more permanent visitor centre can be established.			
Business Forum & events	Establish a regular series of business support events and a Forum.	2017	£4,260	David Gluck
	Enterprise Cafes – programme underway			BSY and NY / HAG
	Large Employers Forum - Planning for 2017 underway – linked to Masterplanning			BSY and NY / HAG
	Bright Sparks – Lottery / NYCC funded – 4 Bright Sparks in Place	2017	£16,198	BSY and NY
	<p>T&R CIC project being delivered with support from the CEF to 31/3/18. Proposal for future delivery agreed by Partnership Board 15/1/18.</p> <p>Project now being delivered as a voluntary action by T&R CIC. Latest Forum took place 11/4/18 at the Lemon Tree. Next due 5/9/18 at Tadcaster Albion. Since re-launching the Forum, 4 very successful events have been held with over 30 attendees at each.</p> <p>T&R CIC are now considering how best to resource the Forum going forward so that it becomes sustainable.</p>			TGS/ Tadcaster Traders/SDC
Business Register	Comprehensive register of all business in the CEF area. Set up and maintenance. T&R CIC project complete. Register is maintained with on-going updates.	2016/17	£	
Neighbourhood Planning	Ulleskelf NDP UPC PAC Up and running	2017	£3,975	Mike Dando
	Church Fenton NDP CFPC PAC Up and running	2017	£4,625	Mike Dando
	Billbrough NDP BPC £tbd?			Mike Dando
Manor Farm	Develop Manor Farm into a community hub NYCC, COMA: £5000 for 1st phase work. NYCC Stronger Communities grant of £4000 for 2nd phase. PBA The Bridge Project EOI submitted. Negotiations underway with NYCC and The Bridge Project. Full business case underway.	2017	£9,000	David Gluck

Community Transport	Consultation on Community Transport being conducted through Stronger Communities Funding.	2018	£3,000	Selby District AVS
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Leisure, culture and education		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Village hall investment programme	Identify needs via VH committees. Instigate a support programme – with RAY.	2017/18	£	Community First Yorkshire
	New Beginning Initiative commenced, funded by SDC. Open invite for Village Halls and Community Groups sent Jan 2017. Initial pilot with 15 organisations including two Village Halls in the CEF area.	2017	Free	Selby District AVS
	New Beginning Initiative to run throughout 2018 – focusing on new ideas and initiatives developed through two Community Activist Training courses. First Training Course full. Second course to commence in June 2018 at Burton Salmon.	2018	Free	Selby District AVS
	Stutton Village Hall NYCC £1000 Executive Officer Investigating funding sources	2017	£1,000	
Annual events calendar & supported events and activities	Develop forward programme of events with external experts e.g. DepArt Small grants	2016/17	£	DepArt
	The application was towards the cost of creating various decorations and displays that would be used to decorate Tadcaster during the Tour de Yorkshire. It was proposed that the CEF provide a grant to cover specifically; standard-sized bunting, painted bikes, lanterns and miscellaneous decorations; big bunting and land art; festoon bunting for Main Street; and festoon bunting for Kirkgate.	April 2017	£3,356	Su Morgan Tadcrafters CIC
	£176 towards the cost of equipment to enable the organisation to continue providing sing-a-long groups for the elderly, and in particular those with dementia and their carers.	2017	£176	Sing Yourself Happy Timothy Kent

	<p>T&R CIC project has been to create the Tadcaster Events Management Project Team.</p> <p>TEMPT initiatives well underway with events calendar developed and maintained; website established - (www.tadcasterevents.com) and funding being sought from various sources for core support and individual events.</p>			T&R CIC
Meet the Funders Fair	<p>CHN staffed stand promoting all 5 CEFs and the funding available. Event attended by over 150 people from a range of community, sport, and faith organisations.</p>	25 th Jan 2017		Selby District AVS
	<p>Further meet the funders event being planned with an expanded range of funders invited.</p>	2018		Selby District AVS
	<p>Meet the Funder and Advisor event taking place on Friday 8th June 2018 2.00pm – 6.00pm Community House, Selby. To include CEF stand.</p>	8 th June 2018		Selby District AVS
Bridge Opening Event	<p>Bee offered to staff a stall to promote the CEF. CHN developed promotional flyer regarding the CEF and funding for groups – 3,000 printed. Also CHN took flyers for CEF Public Forum and David arranged for a banner to be made.</p>	19 th Feb 2017		Bee Rowntree
Give It A Go Event 2017	<p>CHN attending Tour de Yorkshire meetings. Met with Susie Brindley to discuss holding CEF event as part of the Festival – agreed Jan 17. Feb 17 – CHN prepared invite for groups and organisations – distributed to key partners for agreement. Location agreed, timings and initial art work commenced for the flyer.</p>	29 th April 2017	£3,504	Selby District AVS
	<p>March 17 - The Development Officer updated the Board on the arrangements for the 'Give It A Go' event on Saturday 29 April 2017 in Tadcaster. It was confirmed that publicity had been circulated widely and that a number of applications had been received.</p>			
	<p>May 17 – Event held with 12 stalls participating in the event. A CEF stand was prepared that also supported Tadcaster in Bloom. 106 families and individuals completed the competition. 10 winners were drawn and their vouchers will be posted out. Bee assisted CHN on the day with the event. Cllr Sweeting judged the stalls – 1st Selby District Vision, 2nd Church Fenton</p>			

	<p>Air Squadron and 3rd BeeAble – certificates issued.</p> <p>CHN attended Impact review meeting and fed in the impact of the event.</p> <p>Thank you email received from Leader of the Council and event Coordinator.</p>			
Community Discovery Day 2017	Project brief submitted and funding agreed.	July 2017		Selby District AVS
	<p>Promotion designed and negotiated distribution to all households in the CEF area.</p> <p>Promoted to potential organisations for stalls at the event – a total of 25 organisations secured.</p> <p>Negotiated live music throughout the event by a new not for profit music group.</p> <p>Promoted event through SDC website, AVS Newsletter, local forums and in Tadcaster Today.</p>	Summer 2017		Selby District AVS
	Event ran from 2.00pm – 8.00pm on 26 th October at the Riley Smith Hall. Live music and café throughout, pop up Charity shop, competitions, consultation stand and promotion of the CEF.	October 2017		Selby District AVS
CEF Public Forums	Eye Health workshop offered through Selby District Vision. CHN had planning meeting, design and printing of flyer agreed, flyers distributed via Tour de Yorkshire Partners, at Bridge Opening event and visiting businesses in Tadcaster.	27 th Feb 2017		Selby District AVS
	The Board agreed that the Forum should receive presentations from the Tadcaster & Rural CIC, the Tour de Yorkshire Project Manager (at SDC) and Dave Edmonds from DepArts.			
	July 17 – publicity circulated to all households in Tadcaster, information added to SDC website, AVS newsletter and promoted at Community House and across a range of partnership meetings and Selby Fun Day.	10 th July 2017		Selby District AVS
	<p>Sep 17 – two Public Forums took place. One in Tadcaster as a follow up to look at Flood Prevention actions taking place and the second one at Bolton Percy Church.</p> <p>Both events publicised through specific flyer drops and through Tadcaster Today.</p>	Sep 2017		Selby District AVS

	<p>Nov 17 – agreed focus for next CEF Public Forum to be the work of Tadcaster Medical Centre. Confirmed Centre Manager and 2 GPs attending the event. Also agreed to launch a £25k CEF funding initiative with project ideas to be submitted ahead of the Public Forum. Ideas will be promoted at the Public Forum.</p> <p>Double sided flyer designed and circulated through the CEF database and across Selby District AVS newsletter.</p> <p>Flyer to be delivered to all households in Tadcaster in early January 2018.</p> <p>Meetings held with 4 organisations to date who are working up proposals.</p>	Nov 2017		Selby District AVS
	<p>Jan 18 – event held regarding the work of the Tadcaster Medical Centre.</p> <p>Followed by 5 presentations from;</p> <ul style="list-style-type: none"> ▪ Selby District Disability Forum ▪ Selby Hands of Hope ▪ Yorkshire Energy Dr ▪ Tadcaster and Rural CIC ▪ The Kelcbar Centre 	Jan 2018		Selby District AVS
	<p>Theme for June Forum agreed as Adult Learning. Contact has been made with W.E.A., NYCC Adult Learning, Wetherby U3A, and Tadcaster and Rural C.I.C.</p> <p>Speakers confirmed from all organisations apart from U3A.</p>	June 2018		Selby District AVS
	<p>Art work for flyer agreed, speakers from both U3A Sherburn and Wetherby attending.</p>	11 th June 2018		Selby District AVS
Tadcaster Today	<p>Continue to work with Tadcaster Town Council and suppliers</p>	2016/17	£8,400 total plus advertising revenue	David Gluck
	<p>CHN meeting held with David to discuss next deadline. Information sent regarding the Give It A Go event, Feb 17.</p> <p>Tadcaster Town Council Edition 1 distributed. Edition 2 due out end June.</p>	June 2017		David Gluck

	<p>Regular 2-page spread produced to promote the CEF, funding opportunities and future activities.</p> <p>Latest article submitted March 2018</p>	Ongoing		Selby District AVS
	<p>2017 project now complete. Partnership Board approved 2018 funding 15/1/18.</p> <p>First edition of 2018 produced and circulated successfully. Second edition due end of June 2018.</p> <p>Advertisements are being promoted as a means of developing sustainability from 2019. Advice from SDC officers has not yet been offered but welcome as and when it becomes available.</p>			T&R CIC / Tadcaster Town Council
Riverside Park	Investment programme on the Riverside to follow planning permission & works on the Bridge	2017/18	£	Groundwork/ Tadcaster Town Council
Skatepark	Investigate location, then project team and design, including funding	2017/18	£	SDC The Bridge WLCT
	<p>T&R CIC and the Bridge Project are collaborating to ensure the mobile skatepark at Manor Farm is available on as many days as possible.</p> <p>The skatepark and its trailer and all ancillary equipment will be transferred to T&R CIC as part of the asset transfer.</p> <p>The Bridge Project have secured Lottery funding to staff the skatepark this summer term on a weekly basis (every Wednesday).</p> <p>T&R CIC have applied to the PCC for funding to resurface the MUGA, purchase new equipment and to train a volunteer team so that the skatepark is open weekly through the summer holiday and then as and when demand dictates through the autumn/winter.</p>			
Review of Leisure Services	Developed survey for residents. Distributed to all households in the CEF area and link advertised in Tadcaster Today, Selby District AVS newsletter and through CEF database. Surveys promoted at all CEF public forums and at the Community Discovery Day.	Summer 2017		Selby District AVS

	<p>To date 46 surveys have been entered onto the system. 14 people have stated they would like to be involved in a more detailed discussion regarding service provision, this will be arranged in the New Year.</p> <p>A further survey has been developed for current service providers to complete.</p> <p>A meeting was requested with Heather Kennedy, who has now changed roles and is working for SDC. A meeting was held in November 17 to discuss the project and she has promised to pass on the details of the person to liaise with to assist with distributing the survey to all current providers.</p>	2018		Selby District AVS
	<p>Replacement for Heather Kennedy confirmed January 2018.</p> <p>Organisational survey commenced being distributed February 2018.</p> <p>To date 59 surveys have been completed and 1 organisational survey.</p>			
	<p>Further promotion via SDC facebook and twitter, 81 public surveys completed and 7 organisational surveys.</p> <p>Draft report being produced on findings to date.</p>			Selby District AVS
Tadcaster community library	<p>Work with the new volunteer led library top identify opportunities to support and add value</p>	2017/18		Tadcaster Library
	<p>CHN attended meeting in Dec 16, follow up meeting being scheduled.</p>			
	<p>CHN attended follow up meeting in March 2017</p>			
	<p>New bid submitted to PB for consideration May 2017</p>			
	<p>July 2017 - Since we were awarded the grant from the CEF, we have approached Tadcaster Town Council to ask them to match the grant to make the original £10k we were looking for, which they have agreed to. Our next step is to scope out a brief for the work we want to do over the first year and send to some likely providers to see whether that can be provided by one person / organisation or more than one.</p>			
	<p>Nov 2017 – project brief circulated to seek applications. Interviews to take place in January 2018.</p>			
	<p>Feb 2018 – interviews have now taken place and an action plan is being developed with the successful candidates.</p>			

<p>Creation of a new service for local people living with a disability to address their needs</p>	<p>Following our recent Selby District Disability survey, we have been able to identify areas needing to be addressed within the community and this project will allow us to act on this.</p> <p>We will bring together a group of individuals, to become a locally focused Disability Action Group for Selby District Disability Forum, in the Tadcaster area of the District. The group will be made up of those living with disabilities, caring or supporting others with disabilities, or simply those who want to improve the local area for all.</p> <p>Working together and supporting the group throughout, we will meet monthly to discuss local needs, issues and improvement options; creating a united voice to action change, provide solutions and inform decision makers.</p> <p>The group will be designed to:</p> <ul style="list-style-type: none"> ▪ Develop ongoing projects to improve the local area, for the benefit of all ▪ Encourage local people to think about how actions or physical barriers can affect the everyday life of those with disabilities ▪ Promote equal access for all and become solution makers to support the local community to improve ▪ Meet new people and make friends ▪ Raise the profile and impact of Selby District Disability Forum <p>Following 12 action planning sessions, we will work with the CEF Board to hold a Community Engagement Forum, where the group can share the work that they have been doing with local residents and decision makers. Looking at solutions and ways to move things forward, as well as how the group can continue to support and inform future CEF projects and work. This project will be of benefit to not only those living in the area, but also the local businesses and infrastructure, improving access and promoting Tadcaster and surrounding villages as inclusive and accessible.</p>	<p>Sep 2018 onwards</p>		<p>Selby District Disability Forum</p>
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Creation of a team of Community Energy Ambassadors	<p>To provide training for people to become Community Energy Ambassadors skilled in advising people how to save money with their energy suppliers.</p> <p>Work will commence with a publicity campaign to promote the training and recruit participants, with the aim being that the first course will commence in the autumn.</p>	September 2018 first course		Yorkshire Energy Dr
Creation of a Dementia Cafe	<p>Monies have been received and that we have up to four people who have said they are prepared to volunteer.</p> <p>Notified both Amanda Stevens who has asked when we're starting and has a couple of referrals (York Office, Dementia Forward) and Jill Quinn who promised us the 'package' of putting a cafe in place (Ripon Office, Dementia Forward).</p> <p>Sent a "general" enquiry to netty@dementiaforward.co.uk as to what steps Kelcbar Social Committee might usefully set in motion to speed things up as we are not sure if extra Health and Safety should be met for special needs of those with dementia or if we need someone screened for work with vulnerable adults to lead the way should we attempt a start up on our own.</p>	Update April 2018		The Kelcbar Centre and Dementia Forward
Community Pop Up Shop	<p>A programme of events is being developed covering a 12 month period. A team is being put together to coordinate the pop up events.</p>	June 2018 onwards		Selby Hands of Hope
Tadcaster Arts Festival	<p>Funding being sought from sponsors and Arts Council. Community focused week-long event.</p>	7-15 th July 2018.		Tadcaster and Rural CIC

Community safety, health and well-being		Lead Board member:		
What do we want to do?	How will we do it?	When will it be done?	Indicative cost	Delivery partner
Support the Resilience Groups	Small grant funding	2016/17	£	Town and village based resilience groups
Community defibrillators and 1st Responders	Small grant funding	2016/17	£	Parish and Town Councils

Support to young people's groups/organisations	Small grant funding	2016/17	£	The Bridge Scouts Guides Primary Schools
	Tadcaster Albions Juniors Investigating funding and land opportunities			TAJFC Executive Officer
	Supporting Vocational Learning Annual support for 2 students from TGS Vocational Learning and Skills. NY Business Education Partnership 2017 students: Eleanor Shaw Sophie Yorke-Hadley	2017		David Gluck
	Christmas Card Competition Cllr Sweeting has sorted the competition out with the 3 schools (Riverside, Tad East and St Josephs) – they have all had the forms etc. Cllr Sweeting and the vicar are going to judge the designs when ready. The winning cards when printed will have the CEF logo and the Town Council logo on the back. Cllr Sweeting is going to ask the Town Council if they'll provide funding for prizes and printing etc.	2017		Cllr Sweeting
	Manor Farm will be fully operational as a Youth and Community Centre again in 2018 once asset transfer from NYCC to T&R CIC is complete. A community discovery day is being planned for June presently where the whole community will be invited to 'rediscover' Manor Farm and what it has to offer, as well as our plans for future redevelopment of the facility.			T&R CIC The Bridge Project
Youth representation on the CEF	Discussion with Head of 6 th Form at TGS	2016/17	£	Tadcaster Grammar School
Implement a successful car parking strategy	Work with SDC on consulting the community and monitoring implementation	2017/18	£	
Public Rights of Way improvement plan	Work with NYCC, Ramblers and others to identify deficits and a programme of improvement	2017/18	£	NYCC